



CHARTER TOWNSHIP OF HIGHLAND

205 N. John Street - Auditorium - Highland, Michigan 48357 248/887-3791

REGULAR BOARD OF TRUSTEES MEETING AGENDA

MARCH 2, 2026 - 6:30 P.M.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Consent Agenda
 - a) Approve:
 - 1) February 2, 2026 Board of Trustees Minutes
 - 2) February 11, 2026 Joint Meeting Minutes
 - 3) Budget Amendment for General Fund – Assessing Printing/Postage and Snow Removal
 - 4) List of Bills dated February 5 and February 26, 2026 plus additions
 - b) Receive and File:
 - 1) Library Reports – January 2026
 - 2) Treasurer’s Report – January 2026
 - 3) OCSO Stat Report – January 2026
 - 4) Ordinance Report – January 2026
 - 5) Planning Commission Minutes – January 15, 2026
 - 6) Zoning Board of Appeals Minutes – January 21, 2026
 - 7) Building Department Report – January 2026
 - 8) Highland Activity Center Reports and Minutes – January 2026
6. Announcements:
 - a) HWLBA’s Fundraiser Laugh at the Lift 2026 is on Saturday, March 14th at 5pm at The Lift
 - b) Highland DDA is hosting their Biennial Volunteer Open House on Wednesday, March 18th at Steeple Hall (205 W. Livingston Road) from 6pm to 8pm
 - c) The Huron Valley Egg Hunt at Duck Lake Pines Park is on Saturday, March 28 beginning at 10am
 - d) The tax foreclosure deadline for 2023 and/or prior year taxes is on March 31, 2026. Any taxes not paid off by March 31st, or action has not been made to enter into a repayment schedule with the Oakland County Treasurer’s office by this date, the property will be foreclosed
 - e) The Township Offices will be closed Friday, April 3, 2026 in observance of Good Friday
 - f) Spring clean-up will take place at both Highland and West Highland Cemetery from April 1st through April 15th – any items that are intended to be kept or reused must be removed by March 31st
 - g) Talk of the Town meeting will be on Tuesday, April 21st at 6PM – topic is 2026 Election preparations and changes
7. Public Comment
8. Public Hearing:
 - a) Special Assessment District for Woodland Ridge Subdivision for Improvement of Roads

9. New Business:
 - a) Consider Resolution 26-08 to Proceed with the Woodland Ridge Subdivision Special Assessment District for the Improvement of Subdivision Roads
 - b) Consider the Land/Ground Lease Agreement with Giegler Farms LLC for the Agricultural Use of Township-Owned Property
 - c) Consider Approval of Contract with Smart Lighting LLC for Installation of a Fire Alarm System at the Highland Activity Center
 - d) Consider Resolution 26-05 to Determine Intent to Form Flynn Drive Special Assessment District for the Improvement and Maintenance of Flynn Drive and Related Services
 - e) Consider Approval of Agreement with ERG Environmental Services
 - f) Consider Resolution 26-09 to Approve the P25 Simulcast Agreement with Oakland County
 - g) Consider Authorization to Apply for Grant to Replace Department's Self-Contained Breathing Apparatus (SCBA) Units
 - h) Consider Authorization to Apply for a Grant for Staffing for Adequate Fire and Emergency Response (SAFER)
 - i) Consider Authorization to Apply for a Grant for Community Project Funding
 - j) Consider Request for Authorization to Purchase New Digital Sign
 - k) Consider Adoption to Rezone a Portion of Parcel #11-01-351-002 (3 acres) with offer of conditions of Highland Hills Golf Course from ARR, Agricultural Rural Residential to MR, Multi-Family Residential
10. Possible Closed Session:
 - a) Consider Recessing into Closed Session to Consider the Purchase or Lease of Real Property, in Accordance with MCL 15.268(1)(d)
11. Adjourn

No zoom connection will be available to the public for this meeting.
Meeting can be viewed once it's posted on the Highland Township YouTube channel:
<https://youtube.com/@chartertownshipofhighlandm2527>

Any member of the audience wishing to address the board will be asked to state his/her name and address. Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's office at (248) 887-3791 prior to the meeting. Our staff will be pleased to make the necessary arrangements.

1. Call Meeting to Order

Time: _____

Number of Visitors: _____

2. Pledge of Allegiance

Township Board Meeting Roll

Date: March 2, 2026

<u>Present</u>	<u>Absent</u>	<u>Board Member</u>
_____	_____	Rick A. Hamill
_____	_____	Tami Flowers
_____	_____	Jenny Frederick
_____	_____	Grant Charlick
_____	_____	Brian Howe
_____	_____	Beth Lewis
_____	_____	Joseph Salvia

Start Time: _____ End Time: _____

_____ Lt. Snyder-Sheriff's Dept.

_____ Chief George – Fire Dept.

Twp. Attorney: _____

Any other notables:

4. Approval of Agenda

5a. Consent Agenda Approval

CHARTER TOWNSHIP OF HIGHLAND
REGULAR BOARD OF TRUSTEES MEETING
February 2, 2026 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Tami Flowers, Clerk
Jennifer Frederick, Treasurer
Grant Charlick, Trustee
Brian Howe, Trustee
Beth Lewis, Trustee
Joseph Salvia, Trustee

Also Present: Fire Chief Nick George
Lieutenant Matt Snyder
Kristen Kolb, Township Attorney

Visitors: 8

Approval of Agenda:

Ms. Frederick moved to approve the agenda as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia - yes

Consent Agenda Approval:

January 5, 2026 Board of Trustees Meeting Minutes
List of Bills dated January 22, 2026, February 5, 2026 and Additions
Appoint Dr. Daniel Walker as Board Member to the Highland Downtown Development Authority
Reappointment of Scott Temple and Chris Heyn and appointing Mary Ray to the Planning Commission

Receive and File:

- a) OCSO Stat Report – December 2025
- b) Building Department Report – December 2025 and Year End
- c) Highland Activity Center Reports and Minutes – December 2025
- d) Financial Reports – December 2025 Pre-Audit
- e) Treasurer's – December 2025
- f) Planning Commission Minutes – December 4
- g) Zoning Board of Appeals Minutes – November 19, 2025 and December 3, 2025
- h) Ordinance Report – December 2025
- i) Fire Department Report – December 2025
- j) HDDA Minutes – December 2025
- k) Library Reports – December 2025

Mrs. Lewis moved to approve the consent agenda as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia - yes

Announcements:

- a) Highland Township Offices will be closed Monday, February 16, 2026 in observance of President's Day
- b) Joint meeting with Board of Trustees, Planning Commission, Zoning Board of Appeals, and the DDA Board Wednesday, February 11th at 7:30pm in the Township Auditorium
- c) Our first Talk of the Town was last week – next one is scheduled for April 21st and the topic will be 2026 Election preparation and changes
- d) Congratulations to Michael David for being recognized as Firefighter of the Year

Public Comment:

None

Pending Business:

- a) Consider Continuing the Extension of Unpaid Medical Leave Per Employee's Request

Mr. Hamill moved to approve the extension of unpaid medical leave per employee's request. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

New Business:

- a) Consider Resolution 26-03 to Designate Polling Locations for Future Elections

Ms. Frederick moved to approve Resolution 26-03 to designate polling locations for future elections as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

- b) Consider Resolution 26-04 to Determine Intent to Form the Woodland Ridge Subdivision Road Special Assessment District for the Improvement of Subdivision Roads and Related Services

Mr. Salvia moved to approve Resolution 26-04 to determine intent to form the Woodland Ridge Subdivision Special Assessment District for the improvement of subdivision roads and related services as presented. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

- c) Consider Resolution 25-05 to Determine Intent to Form Flynn Drive Special Assessment District for the Improvement and Maintenance of Flynn Drive and Related Services

This item was removed from the agenda per the applicants request and will be introduced at a future meeting.

d) Consider Resolution 26-06 Requesting the State Tax Commission to Revoke Industrial Facilities Tax Exemption Certificate

Mr. Hamill moved to approve Resolution 26-06 requesting the State Commission to revoke industrial tax exemption certificate as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia – yes

e) Consider Request to Purchase Pagers for the Fire Department

Ms. Frederick moved to approve the purchase of pagers for the Fire Department as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia – yes

f) Consider Special Land Use Permit for Golf Course and Club House Improvements for Highland Hills Golf Club – Parcel #11-01-351-002, 2075 Oakland Drive

Ms. Frederick moved to approve the Special Land Use Permit for Highland Hills Golf Course, Parcel 11-01-351-002, 2075 Oakland Drive, applicant David Dowling, Yukon Building Company and owner SIGA Corporation based on our independent finding that the proposal meets the required standards of approval for special land use, particularly given its 100-year standing in the community, and recognizing that the Planning Commission may withhold permission to install the practice tee area until such time as the applicant demonstrates an acceptable plan for noise mitigation. This Special Land Use Permit is conditioned upon compliance with the conceptual site plan prepared by Meier Architects, Project Number 800-2025, dated December 12, 2025. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia – yes

g) Consider Request to Rezone a Portion of Parcel #11-01-351-002 (3 acres) with offer of conditions of Highland Hills Golf Course to Allow for Multiple-Family Residential Buildings

Mr. Hamill moved to approve the request to rezone a portion of Parcel #11-01-351-002 (3 acres) with offer of conditions of Highland Hills Golf Course to allow for multiple-family residential building as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia – yes

h) Consider Resolution 26-07 to Approve a Liquor License for Uncle Louie’s Shawarma Express, Inc. Transacting Business Under the Assumed Name of Chapala Highland

Mr. Hamill moved to approve Resolution 26-07 to approve a liquor license for Uncle Louie’s Shawarma Express, Inc. transacting business under the assumed name of Chapala Highland as presented. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia – yes

Comments:

None

Adjourn:

The Supervisor adjourned the meeting at 7:15 p.m.

Tami Flowers, MiPMC
Highland Township Clerk

Rick A. Hamill
Highland Township Supervisor

UNAPPROVED

Joint Meeting
Highland Township Board of Trustees
Highland Township Planning Commission
Highland Township Zoning Board of Appeals
Highland Downtown Development Authority
Record of the 1440th Meeting of the Planning Commission
Highland Township Auditorium
February 11, 2026

Roll Call:

Rick Hamill, Supervisor
Tami Flowers, Clerk
Jennifer Frederick, Treasurer
Grant Charlick, Trustee
Brian Howe, Trustee
Beth Lewis, Trustee
Joseph Salvia, Trustee

Dave Gerathy, ZBA Chairman
Michael Borg
Gary Childs
Peter Eichinger
Robert Hoffman
Anthony Raimondo
Chuck Benke
Jacob Probe

Kevin Curtis, PC Chairman
Roscoe Smith, Secretary
Chris Heyn
Mike O’Leary
Scott Temple (absent)
Russ Tierney (absent)
Guy York
Michael Zeolla
Mary Ray (pending for 2026-29 term)

Michael Zurek (absent)
Christina Hamill
Taylor DeHaan
Cassie Blascyk
Andy West
Dale Feigley
Daniel Walker

Also Present:

Elizabeth J. Corwin, PE, AICP – Planning Director
Kariline Littlebear, Zoning Administrator
Samantha George Assistant Zoning Administrator

Visitors: 5

Supervisor Rick Hamill called the meeting to order at 7:30 pm. He thanked everyone for participating in the meeting, which was an opportunity to draw the active boards and commissions together to share progress and discuss the future.

Clerk Tami Flowers provided an overview of the Open Meetings Act based on a summary document prepared by the Michigan Townships Association. She cautioned attendees about the “meeting after the meeting” when members mill about and rehash the discussions of the agenda that has just concluded. She emphasized the importance of avoiding even the appearance of non-compliance. Ms. Flowers also touched on the proper use of email (never to be used to discuss pending decisions) and explained how the Freedom of Information Act could impact the attendees.

Cassie Blascyk reported that the Highland Downtown Development Authority has made significant progress in drafting a new Project Plan to guide their future efforts. The HDDA has also made significant progress in completing projects identified in the original plan adopted in 2004. They have retained the services of Jill Bahm and Todd Krear who were involved in earlier planning efforts to update the plan. The HDDA is facing the pending renewal of the TIF agreement with Oakland County which runs through 2029.

Ms. Blascyk highlighted many of the accomplishments and awards of the HDDA, including a Project of the Year for 2025 for the boardwalk project. She noted that one of the chief priorities for the coming years is to complete pedestrian connections from the Boardwalk to the Huron Valley School District campus at Watkins Boulevard. Ms. Blascyk thanked Artisan Contractors for their innovative engineering efforts. Mr. Hamill note partnerships with local contractors enable the community to accomplish more within our means, and that the Tax Increment Financing allows us to keep the dollars in our community rather than send the money to the county for regional priorities.

Kevin Curtis and Grant Charlick described proposed changes to the Zoning Ordinance currently under study. The Planning Commission has discussed the potential for detached accessory dwelling units (guest houses) but has decided the time is not right. The concern is that this could create an underground short-term rental market, and noted the potential is limited to the large acreage properties due to the requirements for septic systems. Accessory dwelling units are permitted under certain conditions when incorporated into the primary residence. The Planning Commission will focus energies on developing a mixed use Planned Unit Development ordinance instead, which might allow for a greater mix of housing types such as duplexes recently proposed for Highland Hills Golf Course.

Other ordinances under consideration would expand opportunities for parking commercial and recreational vehicles in residential districts, allow the storage of some recreational vehicles on vacant lots adjacent to a property owner's home, and some technical amendments to address some errors. Mr. Charlick reminded the other attendees that the Planning Commission is always open to hearing ideas from other boards.

Anthony Raimondo suggested that the Planning Commission should study Data Centers, which have created stir in other communities because of the energy demands and other possible impacts. Hyper Data Centers have been proposed in eleven Michigan counties, with the nearest in Howell Township. Mr. Charlick noted that one of the biggest concerns he has heard from conversations with utility representatives is the water demand.

Supervisor Hamill explained his thoughts about the future of the parks. The main focus for the Township maintenance crew is to finish up the Chill at the Mill Park and Veterans Park. He shared a sketch illustrating proposed changes at Veterans Park. With the help of local contractors including Grant Charlick and Kevin Curtis, there has been significant progress in installing the "Depot Shelter" moved from the corner of Highland Road and Milford Road and a concrete floor to create a stage for the Summer Concert series and other events. He noted that he had spoken to the volunteers that had developed the existing flag display

and sculpture and received their “blessing” on the reconfiguration. He will be moving the flags to the corner, where they are more visible and do not interfere with gatherings in the park.

At Duck Lake Pines Park, the plan is to chipseal the parking lot. The maintenance crew has installed a 12’ by 60’ patio at the new pickleball courts from bricks salvaged from the former Gateway Park. Another lower priority project is addressing the outdoor skating rink, which has never effectively held water. He has tried repeatedly to find community partners to volunteer to correct the deficiencies. An alternative approach to repairing the rink is to tear out the pavement and convert it to a remote control (RC) vehicle arena, where participants can operate their RC vehicles.

Supervisor Hamill noted that he also has plans to complete the landscaping at Township Hall in the coming year.

Mr. Raimondo asked if any plans were in the works for development of South Hickory Ridge Park. Supervisor Hamill said for now the access is limited because the Township continues to lease the land for farming. The grant prospects for the developing the park seem slim, and the plan is to keep this park as passive recreation. Development is on the back burner.

Supervisor Hamill noted that the Board of Trustees is carefully watching trends from Lansing. There is a movement “Axe my Tax” that has the potential to totally upend the way we cover the cost of government in Michigan. Townships that are prudent in their spending will be better positioned to handle any disruption that might happen if this group is successful.

Ms. Corwin explained that the Township staff and officials have developed a draft 6-year horizon Capital Improvements Plan as is required by state law because we own a water system. The legislation assigns the task of conducting a public hearing to the Planning Commission, although it is the Board of Trustees that approves the plan. The plan is a rough guide of investment grade projects—not day to day operations and communicates to taxpayers where we envision spending our resources and the source of the funding, such as grants, millages, in kind donations and the like. The draft will be published to the website in March with a public hearing in April.

Supervisor Hamill called for public comment. No one addressed the joint boards. Ms. Flowers invited everyone to the next Talk of the Town, which is scheduled for Tuesday, April 21st at 6:00pm in the Township auditorium

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,
A.Roscoe Smith, Secretary
ARS/ejc

BUDGET AMENDMENT WORKSHEET
2026 PROPOSED BUDGET AMENDMENTS
 BOARD MEETING - March 2, 2026

FUND & ACCOUNT	ORIGINAL BUDGET 12/31/2026	AS AMENDED 12/31/2026	PROPOSED AMENDMENTS	PROPOSED NEW BUDGET
<u>GENERAL FUND</u>				
Expenditures:				
101-257-900.000	ASSESSING: PRINTING/POSTAGE	\$0.00	\$0.00 +	\$6,000.00 =
101-261-936.006	GEN GOV: SNOW REMOVAL	\$0.00	\$0.00 +	\$20,000.00 =
			<u>\$26,000.00</u>	<u>\$26,000.00</u>

Purpose of Amendment:

To add new accounts for anticipated expenses regarding (a) Assessing Dept. printing and (b) in-house snow removal and salting.

Current Surplus (Deficit)	\$79,870.00
Add: Net Increase in Revenue	\$0.00
Less: Net Increase in Expenditures	(<u>\$26,000.00</u>)
Remaining Surplus (Deficit)	<u>\$53,870.00</u>

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
101-000-202.001 BUILDING BONDS PAYABLES					
7348	AT&T	101-ESCROW/BUILDING	B25-00010	01/27/2026	125.00
5253	DECKER, RICHARD	101-ESCROW/BUILDING	B23-00272	01/27/2026	250.00
5242	DEHAAN, TAYLOR	101-ESCROW/BUILDING	B24-00104	01/20/2026	125.00
2173	DIEDRICH, RONALD W	101-ESCROW/BUILDING	B24-00190	01/27/2026	125.00
1077	DOORS OF PONTIAC	101-ESCROW/BUILDING	B25-00584	01/27/2026	500.00
6704	FOUNDATION SYSTEMS OF MICHIGAN	101-ESCROW/BUILDING	B23-00015	01/16/2026	500.00
6819	GILES CONSTRUCTION	101-ESCROW/BUILDING	B24-00133	01/27/2026	250.00
5244	GOLOBO, NANCY	101-ESCROW/BUILDING	B24-00106	01/20/2026	125.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00122	01/16/2026	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00122	01/16/2026	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B24-00288	01/27/2026	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B25-00216	01/27/2026	60.00
5241	LABEAU, TIMOTHY	101-ESCROW/BUILDING	B24-00132	01/20/2026	125.00
7265	LEMKE, TERRY	101-ESCROW/BUILDING	B24-00306	01/27/2026	125.00
6056	MANSFIELD CONSTRUCTION GROUP	101-ESCROW/BUILDING	B25-00583	01/20/2026	125.00
5254	MARSH, CHASE	101-ESCROW/BUILDING	B24-00240	01/27/2026	125.00
5001	MCCALLUM, BRYAN	101-ESCROW/BUILDING	B23-00262	01/27/2026	500.00
5248	MCSHANE, PHILLIP	101-ESCROW/BUILDING	B23-00234	01/27/2026	125.00
5251	MICHIGAN ROSE CONSTRUCTION	101-ESCROW/BUILDING	B24-00288	01/27/2026	500.00
5251	MICHIGAN ROSE CONSTRUCTION	101-REINSPECTION FEE	B24-00288	01/27/2026	60.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B25-00091	01/20/2026	250.00
5250	MOREY, SAM	101-ESCROW/BUILDING	B23-00286	01/27/2026	500.00
4890	NEW EDGE LLC	101-ESCROW/BUILDING	B24-00224	01/27/2026	125.00
5237	NEYNABER, BRIDGET	101-ESCROW/BUILDING	B24-00098	01/20/2026	125.00
4489	NORTHBOUND CONTRACTING	101-ESCROW/BUILDING	B25-00392	01/20/2026	500.00
5249	POLOSKI CONSTRUCTION	101-ESCROW/BUILDING	B25-00216	01/27/2026	500.00
5249	POLOSKI CONSTRUCTION	101-REINSPECTION FEE	B25-00216	01/27/2026	60.00-
4824	PURE ENERGY WINDOW COMPANY	101-ESCROW/BUILDING	B25-00587	01/20/2026	250.00
5252	STRZYZEWSKI, CHRISTOPHER	101-ESCROW/BUILDING	B23-00118	01/27/2026	500.00
6837	TEAGAN, ALLAN	101-ESCROW/BUILDING	B21-00122	01/16/2026	500.00
6837	TEAGAN, ALLAN	101-REINSPECTION FEE	B21-00122	01/16/2026	60.00-
6837	TEAGAN, ALLAN	101-REINSPECTION FEE	B21-00122	01/16/2026	60.00-
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B25-00513	01/27/2026	125.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B25-00514	01/27/2026	125.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B25-00541	01/27/2026	125.00
9131	WALTER JR., DOUGLAS	101-ESCROW/BUILDING	BDEMO25-00003	01/20/2026	500.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total :					7,750.00
CLERK					
101-215-730.000 CLERK: ELECTION EXPENSES SUPPL					
2593	POSTMASTER	101-BULK MAIL POSTAGE-ELECTION	01222026	01/22/2026	2,000.00
1172	PRINTING SYSTEMS INC.	101-ELECTION VOTER INFO CARDS	240102	01/23/2026	281.78
4821	SPECTRUM PRINTERS INC	101-PROPOSAL PETITIONS	INV090031	01/13/2026	21.96
4799	TRIGON ROAD LLC	101-YEARLY SUBSCRIPTION	1469	03/01/2026	1,200.00
101-215-935.000 CLERK: VOTING EQUIP MAINT					
7418	HART INTERCIVIC	101-LICENSE AND SUPPORT RENEWAL	INV004125	10/03/2025	6,324.00
Total CLERK:					9,827.74
GENERAL GOVERNMENT					
101-261-728.000 GEN GOV: OFFICE SUPPLIES					
5176	AMERICAN EXPRESS	101-RETURN	01/26/2026 81004	01/26/2026	52.00-
5176	AMERICAN EXPRESS	101-AUDIO EQUIPMENT FOR TWP HALL	01/26/2026 81004	01/26/2026	655.54
5176	AMERICAN EXPRESS	101-METAL STORAGE CABINET/BINDERS	01/26/2026 81004	01/26/2026	220.99
1002	QUILL CORPORATION	101-RUBER BANDS	47369792	01/14/2026	88.86
1002	QUILL CORPORATION	101-LABELS/COPY PAPER	47510324	01/23/2026	108.32
2541	STAPLES	101-BINDERS	6052164815	01/03/2026	362.95
2541	STAPLES	101-TABS/FOLDERS/DIVIDERS/CALC RIBBON	6052647536	01/10/2026	92.44
2541	STAPLES	101-HIGHLIGHTERS/TAPE/FILE FOLDERS	6052647537	01/10/2026	63.90
101-261-803.000 GEN GOV: SNOWPLOW SERV					
5176	AMERICAN EXPRESS	101-SPREADER	01/26/2026 81004	01/26/2026	109.08
1021	GILL-ROY'S HARDWARE	101-ICE MELTER	2601-846129	01/16/2026	227.88
2419	ROCK BOTTOM STONE SUPPLY	101-ROAD SALT	0024771533-001	01/15/2026	235.00
2419	ROCK BOTTOM STONE SUPPLY	101-ROAD SALT	0024776320-001	01/16/2026	235.00
2419	ROCK BOTTOM STONE SUPPLY	101-ROAD SALT	0024796049-001	01/19/2026	235.00
2419	ROCK BOTTOM STONE SUPPLY	101-ROAD SALT	0024797578-001	01/19/2026	235.00
2419	ROCK BOTTOM STONE SUPPLY	101-ROAD SALT	0024829016-001	01/21/2026	235.00
2419	ROCK BOTTOM STONE SUPPLY	101-ROAD SALT	0024858385-001	01/22/2026	235.00
2419	ROCK BOTTOM STONE SUPPLY	101-ROAD SALT	0024858486-001	01/22/2026	235.00
2419	ROCK BOTTOM STONE SUPPLY	101-CREDIT ROCK SALT	0024859316-001	01/23/2026	235.00-
2419	ROCK BOTTOM STONE SUPPLY	101-ROAD SALT	0024863759-001	01/23/2026	235.00
2419	ROCK BOTTOM STONE SUPPLY	101-ROAD SALT	0024883071-001	01/26/2026	235.00
2419	ROCK BOTTOM STONE SUPPLY	101-ROAD SALT	0024918212-001	01/28/2026	325.00
2419	ROCK BOTTOM STONE SUPPLY	101-ROAD SALT	0024918212-001	01/28/2026	325.00
2692	WEX BANK	101-SNOWPLOWING	110325132	01/31/2026	431.59

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-261-804.000	GEN GOV: LEGAL SERVICES				
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP MATTER	1084996	01/13/2026	15.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-GEIGER FARMS	1084996	01/13/2026	341.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-FACILITIES TAX EXEMPT	1084996	01/13/2026	62.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-REVIEW AGENDA	1084996	01/13/2026	77.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-LEVY	1084996	01/13/2026	31.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-MEETING ATTENDANCE	1084996	01/13/2026	387.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP MATTER	1084997	01/13/2026	352.00
101-261-813.000	GEN GOV: STORM WATER PERMIT				
2202	STATE OF MICHIGAN	101-STORM WATER ANNUAL PERMIT FEE	11387870	01/26/2026	500.00
101-261-821.000	GEN GOV: MEMBER FEES				
1579	NATIONAL TRANS. SAFETY ORGANIZATION	101-GOVT MEMBERSHIP FEE	4625	01/18/2026	200.00
1034	SEMCOG	101-MEMBERSHIP DUES	INV03084	01/01/2026	3,568.00
101-261-850.001	GEN GOV: PHONE SERVICE				
9090	NET EXPRESS VOIP	101-PHONE SERVICE-TWP	429260123	01/23/2026	271.96
2652	T-MOBILE	101-CELL PHONE-TOWNSHIP	01152026 28344	01/16/2026	34.01
101-261-850.002	GEN GOV: WEBSITE				
9049	WEB MATTERS	101-TECHNICAL LABOR-TWP	6723	01/28/2026	570.00
9049	WEB MATTERS	101-WEBSITE UPDATE	6723	01/28/2026	142.50
9049	WEB MATTERS	101-DISCOUNT	6723	01/28/2026	190.00-
101-261-920.000	GEN GOV: UTILITIES				
1375	CONSUMERS ENERGY	101-250 W LIVINGSTON-WOTA	205903810294	01/24/2026	852.92
1375	CONSUMERS ENERGY	101-3550 DUCK LK RD BUILDING	205903810295	01/23/2026	133.73
1375	CONSUMERS ENERGY	101-205 N JOHN-TWP	206526411417	01/24/2026	826.57
101-261-936.000	GEN GOV: 205 N. JOHN MAINT				
8492	SSD CABLING & CAMERAS LLC	101-LABOR TO REPAIR CAMERA-TWP	15530	01/28/2026	300.00
101-261-936.003	GEN GOV: OFFICE CLEANING				
1157	TOP NOTCH CLEANING SERVICES	101-OFFICE CLEANING-TWP	2071	02/02/2026	2,120.00
101-261-937.000	GEN GOV: VEHICLE OP MAINT				
5176	AMERICAN EXPRESS	101-TONNEAU COVER-DODGE RAM	01/26/2026 81004	01/26/2026	445.85
2596	FIVE STAR ACE	101-WINDSHIELD WASHER FLUID	33796	01/23/2026	4.99
2692	WEX BANK	101-GAS FOR TWP VEHICLE	110325132	01/31/2026	434.32
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT				
2070	OAKLAND COUNTY TREASURERS	101-BS&A ASSESSMENT SUPPORT FEE	C1069682	01/02/2026	982.22
2070	OAKLAND COUNTY TREASURERS	101-CITRIX CONNECT FEE	C1069682	01/02/2026	306.00
1952	PONTEM SOFTWARE	101-CEMETERY SOFTWARE	00014707	02/01/2026	945.00
101-261-955.000	GEN GOV: MISCELLANEOUS				
1839	ABSOPURE WATER CO	101-5 GALLON SPRING-TWP	85013949	01/26/2026	60.50
5176	AMERICAN EXPRESS	101-LATE FEE/INTEREST	01/26/2026 81004	01/26/2026	164.66
101-261-971.000	GEN GOV: EQUIP CAP OUTLAY				
5257	MSTS RECEIVABLES LLC	101-TOOLS	BF10BA68	02/02/2026	403.70

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total GENERAL GOVERNMENT:					19,182.98
GENERAL GOVERNMENT PERSONNEL B					
101-279-712.000 GGP:HEALTH/DENTAL/LIFE/DIS INS					
1184	BURNHAM & FLOWER INSURANCE GP.	101-4TH QTR FSA ADMIN COST	BFG-1543972	01/15/2026	61.25
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-TWP.	02/01/26-02/28/26	01/22/2026	1,679.79
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-IN HOUSE	02/01/26-02/28/26	01/22/2026	265.04
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ORDINANCE/FIRE MARSHAL	02/01/26-02/28/26	01/22/2026	26.48
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ACT. CTR.	02/01/26-02/28/26	01/22/2026	437.60
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-TWP COBRA	02/01/26-02/28/26	01/22/2026	52.96
Total GENERAL GOVERNMENT PERSONNEL B:					2,523.12
BUILDING					
101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG					
9261	DUNCAN LLC, JEFFREY	101-INSPECTIONS	1/13/26-1/27/26	01/27/2026	824.66
101-371-820.000 BLDG: DUES/ED/TRAVEL/SOFTWARE					
1283	BS&A SOFTWARE	101-SERVICE FEE FOR ONLINE PERMIT APPLICATIONS	165408	01/14/2026	324.00
Total BUILDING:					1,148.66
CEMETERY					
101-567-935.000 CEMETERY: SEXTON					
1127	HURON CEMETERY MAINTENANCE	101-CEMETERY MAINTENANCE	FEB 2026	01/22/2026	4,360.00
Total CEMETERY:					4,360.00
ACTIVITY CENTER					
101-672-728.000 ACTIVITY CTR: OFFICE SUPPLIES					
5176	AMERICAN EXPRESS	101-FILE CABINET	01/26/2026 81004	01/26/2026	62.99
101-672-820.000 ACTIVITY CTR: DUES/ED/TRAVEL					
2234	HURON VALLEY CHAMBER OF COMM.	101-MEMBERSHIP RENEWAL- ACT. CTR	2026 MEMBERSHI	01/20/2026	100.00
101-672-850.000 ACTIVITY CTR: PHONE SERVICE					
9090	NET EXPRESS VOIP	101-PHONE SERVICE-ACT CTR	429260123	01/23/2026	65.41
2652	T-MOBILE	101-CELL PHONE-ACTIVITY CENTER	01152026 28344	01/16/2026	39.92
101-672-850.002 STEEPLE HALL: INTERNET SERVICE					
2216	COMCAST	101-STEEPLE HALL 8529 10 157 0100876	03082026 0100876	01/26/2026	296.64
101-672-900.000 ACTIVITY CTR: ADVERT./PRINTING					
5247	FRIENDS OF HIGHLAND REC AREA	101-HAVEN HILL BRICK PROJECT	01222026	01/22/2026	65.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-672-920.000 ACTIVITY CTR: UTILITIES					
1375	CONSUMERS ENERGY	101-209 N JOHN ST-ACT CTR	205903810297	01/24/2026	564.00
101-672-920.002 STEEPL HALL: UTILITIES					
1375	CONSUMERS ENERGY	101-205 W. LIVINGSTON RD-STEEPLE HALL	205903810296	01/24/2026	543.99
101-672-936.000 ACTIVITY CTR: BUILDING MAINT					
1839	ABSOPURE WATER CO	101- H/C COOLER-ACTIVITY CTR.	31792228	01/31/2026	12.00
1839	ABSOPURE WATER CO	101-5 GALLON SPRING-ACTIVITY CTR.	85013952	01/26/2026	178.70
101-672-936.002 STEEPL HALL: BUILDING MAINT					
1839	ABSOPURE WATER CO	101-H/C COOLER-STEEPLE HALL	31430215	05/31/2025	12.00
1839	ABSOPURE WATER CO	101-5 GALLON SPRING-STEEPLE	89754627	05/27/2025	25.80
2596	FIVE STAR ACE	101-LOCKSET	33794	01/22/2026	43.99
2596	FIVE STAR ACE	101-REPAIR-STEEPLE HALL	33803	01/27/2026	.99
1021	GILL-ROY'S HARDWARE	101-REPAIR-STEEPLE HALL	2601-889372	01/26/2026	18.49
1157	TOP NOTCH CLEANING SERVICES	101-OFFICE CLEANING-STEEPLE HALL	2073	02/02/2026	800.00
Total ACTIVITY CENTER:					2,829.92
PARKS					
101-751-729.002 PARKS: HICKORY RIDGE					
8500	ON TIME PORTABLES LLC	101-HICKORY RIDGE PARK	4081	01/31/2026	125.00
101-751-729.003 PARKS: DUCK LAKE PINES					
8500	ON TIME PORTABLES LLC	101-DUCK LAKE PINES PARK HANDICAP	4081	01/31/2026	175.00
101-751-729.006 PARKS: CHILL AT THE MILL					
8500	ON TIME PORTABLES LLC	101-CHILL AT THE MILL	4081	01/31/2026	125.00
101-751-935.000 PARKS: MAINTENANCE					
1070	OAKLAND COUNTY	101-BAC-T TEST/CHEM TEST	CI064023	08/19/2025	110.00
1070	OAKLAND COUNTY	101-PARTIAL CHEM TEST	CI064982	09/01/2025	50.00
1070	OAKLAND COUNTY	101-BAC-T TEST	CI067390	10/21/2025	60.00
Total PARKS:					645.00
Total GENERAL FUND:					48,267.42
FIRE FUND					
FIRE					
206-336-712.001 FIRE:HEALTH/DENTAL/LIFE/DISINS					
1184	BURNHAM & FLOWER INSURANCE GP.	206-4TH QTR FSA ADMIN COSTS	BFG-1543972	01/15/2026	41.25
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE CHIEF	02/01/26-02/28/26	01/22/2026	192.32
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE MARSHAL/ORDINANCE	02/01/26-02/28/26	01/22/2026	26.48
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE	02/01/26-02/28/26	01/22/2026	1,462.33

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
206-336-713.000 FIRE: FIREFIGHTERS MEDICAL					
8052	SPRINGFIELD URGENT CARE PLLC	206-PHYSICAL-FARON	795K31854	01/01/2026	417.50
8052	SPRINGFIELD URGENT CARE PLLC	206-PHYSICAL-KRAMAR	795K31854	01/01/2026	482.50
8052	SPRINGFIELD URGENT CARE PLLC	206-PHYSICAL-OROUKE	795K31854	01/01/2026	482.50
8052	SPRINGFIELD URGENT CARE PLLC	206-PHYSICAL-SERAFIN	795K31854	01/01/2026	482.50
206-336-727.000 FIRE: SUPPLIES					
5176	AMERICAN EXPRESS	206-GREEN FLAG	01/26/2026 81004	01/26/2026	19.74
9208	HIGHLAND SUPPLY INC.	206-STATION SUPPLIES	INV124244	01/27/2026	133.40
1642	PETER'S TRUE VALUE HARDWARE	206-STATION SUPPLIES	K80705	01/12/2026	34.98
1642	PETER'S TRUE VALUE HARDWARE	206- STATION SUPPLIES	K80762	01/16/2026	189.99
1642	PETER'S TRUE VALUE HARDWARE	206- STATION SUPPLIES	K80767	01/17/2026	1.54
1642	PETER'S TRUE VALUE HARDWARE	206-BATTERIES	K80840	01/24/2026	7.49
6345	WITMER PUBLIC SAFETY GROUP INC	206-WEBBING	INV816165	01/09/2026	134.79
206-336-731.000 FIRE: MEDICAL SUPPLIES					
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	86056646	01/12/2026	76.62
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	86056647	01/12/2026	893.96
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	86067564	01/21/2026	4,453.59
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	86069863	01/22/2026	2,539.87
1132	LINDE GAS & EQUIPMENT INC	206-EMS OXYGEN	54489459	01/22/2026	96.75
206-336-732.000 FIRE: UNIFORMS					
5176	AMERICAN EXPRESS	206-BOOTS-BECKER	01/26/2026 81004	01/26/2026	169.95
9276	HURON VALLEY GUNS LLC	206-UNIFORM-FARON	260121	01/21/2026	365.96
9276	HURON VALLEY GUNS LLC	206-UNIFORM-OROURKE	260121	01/21/2026	84.99-
9276	HURON VALLEY GUNS LLC	206-UNIFORM-GEORGE	260121	01/21/2026	273.98
9276	HURON VALLEY GUNS LLC	206-UNIFORM-SERAFIN	260121	01/21/2026	465.95
9276	HURON VALLEY GUNS LLC	206-UNIFORM-FOTOPOULOS	260121	01/21/2026	65.00
9276	HURON VALLEY GUNS LLC	206-UNIFORM-OROURKE	260121	01/21/2026	110.99
9276	HURON VALLEY GUNS LLC	206-UNIFORM-CRISTINI	260482	12/29/2025	124.99-
9276	HURON VALLEY GUNS LLC	206-UNIFORM-OROURKE	260492	12/29/2025	430.95
9276	HURON VALLEY GUNS LLC	206-UNIFORM-GEORGE	260525	12/29/2025	20.00
9276	HURON VALLEY GUNS LLC	206-UNIFORM-MOORE	260671	12/30/2025	221.98
9276	HURON VALLEY GUNS LLC	206-UNIFORM-MOORE	260752	12/31/2025	50.00
9276	HURON VALLEY GUNS LLC	206-UNIFORM-CRISTINI	260861	01/02/2026	134.99
9276	HURON VALLEY GUNS LLC	206-UNIFORM-KRAMAR	260877	01/02/2026	191.98
206-336-750.000 FIRE: VEHICLE GAS/OIL					
4883	BOSSMANS DIESEL REPAIR LLC	206-2014 FORD (R211) OIL CHANGE	837	01/19/2026	791.36
2692	WEX BANK	206-GAS FOR FIRE VEHICLES	110325132	01/31/2026	2,498.01
2692	WEX BANK	206-GAS FOR FIRE VEHICLES	110325132	01/31/2026	58.79-
2692	WEX BANK	206-GAS FOR MARSHAL VEHICLE	110325132	01/31/2026	93.41
206-336-804.000 FIRE: LEGAL SERVICES					
1114	ROSATI SCHULTZ JOPPICH ET AL	206-MILLAGE	1084996	01/13/2026	93.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
206-336-806.001 FIRE: COMPUTERS/SOFTWARE					
5028	BRYX	206- BRYX STATION BOARD	03BFF1F9-0002	01/10/2026	1,000.00
206-336-820.000 FIRE: DUES & EDUCATION					
5176	AMERICAN EXPRESS	206-AUDIO EQUIPMENT	01/26/2026 81004	01/26/2026	1,838.01
7236	SMITH, CORD T.	206-EDUCATION-SMITH	1241753	01/12/2026	127.95
2692	WEX BANK	206-GAS	110325132	01/31/2026	349.26
206-336-920.000 FIRE: PUBLIC UTILITIES					
2216	COMCAST	206-510 CLYDE 0115262	03022026 0115262	01/20/2026	56.16
1375	CONSUMERS ENERGY	206-2550 E WARDLOW-FS2	201810343038	01/23/2026	2,113.19
1375	CONSUMERS ENERGY	206-1600 W HIGHLAND FS1	201988337954	01/24/2026	2,455.34
1375	CONSUMERS ENERGY	206-510 CLYDE RD ST#3	207059830445	01/22/2026	488.59
1005	DTE ENERGY	206-1600 W HIGHLAND RD 920020305909	01212026 05909	01/22/2026	2,810.58
9090	NET EXPRESS VOIP	206-STATION PHONE	1605260123	01/23/2026	115.81
9005	STATE OF MICHIGAN	206-STN1 GROUND WATER	11383010	01/08/2026	1,769.33
9005	STATE OF MICHIGAN	206-GROUNDWATER ANNUAL PERMIT FEE- FS2	11383013	01/08/2026	1,769.33
206-336-930.000 FIRE: VEHICLE REPAIR					
5176	AMERICAN EXPRESS	206-HEADLIGHTS-E1	01/26/2026 81004	01/26/2026	1,970.36
1103	AUTO VALUE MILFORD	206-2024 DODGE 2500 (B2) FUSE	02721123209	01/13/2026	4.79
4883	BOSSMANS DIESEL REPAIR LLC	206-2014 FORD F450 (R213) THERMOSTAT	836	01/19/2026	794.25
4883	BOSSMANS DIESEL REPAIR LLC	206-2014 FORD (RESCUE 211) THERMOSTAT	843	01/20/2026	994.49
4883	BOSSMANS DIESEL REPAIR LLC	206-2014 (RESCUE 213) FORD F450 EXHAUST	851	01/22/2026	525.00
4499	EMERGENCY VEHICLES PLUS	206-2009 US TANK (T1) AIR SYSTEM REPAIR	001697	01/19/2026	1,278.44
1150	OGLE'S LAKESIDE TOWING	206-2019 F450 (R212) TOW	22299	12/28/2025	175.00
206-336-936.000 FIRE: BLDG MAINT/REPAIR					
5176	AMERICAN EXPRESS	206-PICTURE FRAME	01/26/2026 81004	01/26/2026	6.99
1642	PETER'S TRUE VALUE HARDWARE	206-BUILDING REPAIR	K80685	01/09/2026	25.76
1642	PETER'S TRUE VALUE HARDWARE	206-BLK GROUND	K80712	01/12/2026	37.98
1642	PETER'S TRUE VALUE HARDWARE	206-SWITCH	K80738	01/14/2026	3.79
2419	ROCK BOTTOM STONE SUPPLY	206-ICE AWAY SALT	0024770127-001	01/15/2026	416.50
206-336-937.000 FIRE: EQUIP MAINT					
9262	MES SERVICE COMPANY LLC	206-SCBA REPAIR	IN2408822	12/29/2025	114.08
206-336-967.000 FIRE: NEW PROJECTS					
5245	BARCO PRODUCTS, LLC	206-STN 1 PICNIC TABLE	INVRCO36812	01/20/2026	2,220.00
5210	IDVILLE	206-ID MAKER CARDS	44065164	01/07/2026	450.00
Total FIRE:					41,789.82
Total FIRE FUND:					41,789.82

POLICE FUND

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
POLICE					
207-301-920.000 POLICE: UTILITIES					
2216	COMCAST	207-165 N. JOHN 0179656	02242026 0179656	01/21/2026	162.95
207-301-935.000 POLICE: SHERIFF'S MAINT					
1375	CONSUMERS ENERGY	207-165 N JOHN ST	205903810293	01/24/2026	356.17
2285	CUMMINS SALES AND SERVICE	207-SUBSTATION GENERATOR PM	S6-260152023	01/07/2026	536.86
2596	FIVE STAR ACE	207-REPAIR PLUMBING	33789	01/21/2026	11.99
1702	MILL VALLEY VACUUM	207-VACUUM BAGS	082022	01/22/2026	20.00
207-301-936.000 POLICE: OFFICE CLEANING					
1157	TOP NOTCH CLEANING SERVICES	207-MONTHLY CHG - JAN	2072	02/02/2026	520.00
Total POLICE:					1,607.97
Total POLICE FUND:					1,607.97
DOWNTOWN DEVELOPMENT FUND					
DOWNTOWN DEVELOPMENT AUTHORITY					
494-729-712.000 DDA: HEALTH/DENTL/LIFE/DIS INS					
9094	STANDARD INSURANCE CO.	494-DENTAL INSURANCE-DDA	02/01/26-02/28/26	01/22/2026	106.04
494-729-880.002 DDA: ECONOMIC RESTRUCTURING					
8212	S W DENTAL MANAGEMENT COMPANY	494-RENTAL SUBSIDY-MICA HEALING	2026-02	09/23/2025	400.00
494-729-920.000 DDA: RENT/ UTILITIES					
9090	NET EXPRESS VOIP	494-PHONE SERVICE DDA	429260123	01/23/2026	6.89
Total DOWNTOWN DEVELOPMENT AUTHORITY:					512.93
Total DOWNTOWN DEVELOPMENT FUND:					512.93
HIGHLAND ADVISORY COUNCIL					
GENERAL GOVERNMENT					
702-261-729.000 HAAC: DEDUCTIONS					
5176	AMERICAN EXPRESS	702-PARTY SUPPLIES/DÉCOR	01/26/2026 81004	01/26/2026	302.47
1410	GORDON FOOD SERVICE INC.	702-FOOD SUPPLIES	758241234	01/20/2026	221.78
9079	MEALS ON WHEELS	702-CHRISTMAS DINNER	12192025	12/19/2025	260.00
9079	MEALS ON WHEELS	702-CREDIT ON ACCOUNT	12192025	12/19/2025	17.50-
2692	WEX BANK	702-GAS FOR HAAC TRIPS	110325132	01/31/2026	18.72
Total GENERAL GOVERNMENT:					785.47
Total HIGHLAND ADVISORY COUNCIL:					785.47

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
CURRENT TAX COLLECT					
703-000-274.000 TAX COLLECTIONS TO DISTRIBUTE					
4268	CORELOGIC INC	703-TAX REFUND	H-11-12-454-012	01/27/2026	2,658.31
4268	CORELOGIC INC	703-TAX REFUND	H-11-13-452-014	01/27/2026	835.56
Total :					3,493.87
Total CURRENT TAX COLLECT:					3,493.87
POST-RETIREMENT BENEFITS					
GENERAL GOVERNMENT PERSONNEL B					
737-279-719.000 RETIREE OPEB EXPENSE					
1178	BURKHART, LISA	737-RETIREE HEALTH REIMBURSEMENT	JAN 2026	01/22/2026	147.47
1811	COOPER, JUDY	737-RETIREE DENTAL REIMBURSEMENT	01132026	01/13/2026	566.00
1811	COOPER, JUDY	737-RETIREE VISION REIMBURSEMENT	12042025	12/04/2025	47.00
1811	COOPER, JUDY	737-RETIREE DENTAL REIMBURSEMENT	12292025	12/29/2025	1,000.00
1811	COOPER, JUDY	737-RETIREE VISION REIMBURSEMENT	12302025	12/30/2025	243.98
1811	COOPER, JUDY	737-RETIREE HEALTH REIMB-AUG-DEC	AUG-DEC 2025	02/02/2026	947.00
1811	COOPER, JUDY	737-RETIREE HEALTH REIMBURSEMENT	JAN 2026	02/02/2026	219.00
1181	KILEY, JUDITH A.	737-RETIREE HEALTH REIMBURSEMENT	FEB 2026	01/26/2026	165.00
1181	KILEY, JUDITH A.	737-RETIREE HEALTH REIMBURSEMENT	JAN 2026	01/22/2026	165.00
1536	MCDONELL, MARY L.	737-RETIREE DENTAL REIMBUSEMENT	05082025	05/08/2025	348.00
1536	MCDONELL, MARY L.	737-RETIREE DENTAL REIMBUSEMENT	12302025	12/30/2025	249.75
9095	PATTERSON, BRIDGET	737-RETIREE DENTAL REIMBURSEMENT	01132026	01/13/2026	300.00
9095	PATTERSON, BRIDGET	737-RETIREE DENTAL REIMBURSEMENT	01272026	01/27/2026	300.00
9095	PATTERSON, BRIDGET	737-RETIREE HEALTH REIMBURSEMENT	JAN 2026	01/28/2026	334.63
1206	REGAN, RITA	737-RETIREE HEALTH REIMBURSEMENT	FEB 2026	01/22/2026	422.83
1373	WAGNER, PATRICIA G.	737-RETIREE HEALTH REIMBURSEMENT	JAN 2026	01/22/2026	294.87
Total GENERAL GOVERNMENT PERSONNEL B:					5,750.53
Total POST-RETIREMENT BENEFITS:					5,750.53
Grand Totals:					102,208.01

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
ASSESSOR					
101-257-720.000 ASSESSING: CONTRACTUAL SVCS					
9278	WAYNE COUNTY APPRAISAL LLC	101-MONTHLY ASSESSING CONTRACT FEE	FEB 2026	01/26/2026	12,059.00
Total ASSESSOR:					12,059.00
GENERAL GOVERNMENT					
101-261-802.000 GEN GOV: PAYROLL PROCESSING					
4868	ADP INC	101-PAYROLL SERVICES	712206452	01/30/2026	169.95
101-261-900.001 GEN GOV: ADVERTISING					
6278	TECHNOLOGY GALLERY LLC	101-DATA SIM CARD ACCESS	INV-208	02/01/2026	10.49
Total GENERAL GOVERNMENT:					180.44
GENERAL GOVERNMENT PERSONNEL B					
101-279-712.000 GGP:HEALTH/DENTAL/LIFE/DIS INS					
9402	ASSURITY LIFE INSURANCE CO.	101-ASSURITY INSURANCE-ACT. CTR	4004711820	01/21/2026	714.67
9402	ASSURITY LIFE INSURANCE CO.	101-ASSURITY INSURANCE-TWP	4004711820	01/21/2026	223.90
Total GENERAL GOVERNMENT PERSONNEL B:					938.57
BUILDING					
101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG					
1199	GREG CALME ELECTRIC LLC	101-INSPECTIONS	1/13/26-1/27/26	01/27/2026	2,401.73
8149	WATKINS III, MITCHELL	101-INSPECTIONS	1/13/26-1/27/26	01/27/2026	1,640.88
Total BUILDING:					4,042.61
Total GENERAL FUND:					17,220.62
FIRE FUND					
FIRE					
206-336-712.001 FIRE:HEALTH/DENTAL/LIFE/DISINS					
9402	ASSURITY LIFE INSURANCE CO.	206-ASSURITY INSURANCE-FIRE	4004711836	01/21/2026	311.78
206-336-937.000 FIRE: EQUIP MAINT					
2059	APPLIED INNOVATION	206-COPIER CONTRACT	3045632	01/21/2026	121.20
2059	APPLIED INNOVATION	206-ADDITIONAL PAGES	3045632	01/21/2026	67.37
2059	APPLIED INNOVATION	206-FREIGHT	3045632	01/21/2026	7.54

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total FIRE:					507.89
Total FIRE FUND:					507.89
REFUSE FUND					
REFUSE					
227-526-801.000 REFUSE: CONTRACTOR					
4887	PRIORITY WASTE LLC	227-MONTHLY CONTRACT-FEB	INV1613068	02/01/2026	93,799.58
Total REFUSE:					93,799.58
Total REFUSE FUND:					93,799.58
DOWNTOWN DEVELOPMENT FUND					
DOWNTOWN DEVELOPMENT AUTHORITY					
494-729-712.000 DDA: HEALTH/DENTL/LIFE/DIS INS					
9402	ASSURITY LIFE INSURANCE CO.	494-ASSURITY INSURANCE-DDA	4004711820	01/21/2026	218.49
Total DOWNTOWN DEVELOPMENT AUTHORITY:					218.49
Total DOWNTOWN DEVELOPMENT FUND:					218.49
Grand Totals:					111,746.58

Payroll and Hand Check February 5, 2026 List of Bills

GENERAL FUND

Payroll Taxes (FICA & FWT) 1/30/2026	\$	33,712.03
General/Fire Payroll 1/30/2026	\$	93,280.95

Equitable - Deferred Comp.	\$	1,250.00
Mission SQ - Deferred Comp.	\$	2,595.53
Flexible Savings Account	\$	717.65
Friend of the Court	\$	106.21

Highland Firefighters Assn

Highland Firefighters Union Dues-Full-Time
Highland Firefighters Union Dues-Part-Time

Total GENERAL FUND:	65,488.04
Total FIRE FUND:	42,297.71
Total POLICE FUND:	1,607.97
Total REFUSE FUND:	93,799.58
Total DOWNTOWN DEVELOPMENT FUND:	731.42
Total HIGHLAND ADVISORY COUNCIL:	785.47
Total CURRENT TAX COLLECT:	3,493.87
Total POST-RETIREMENT BENEFITS:	5,750.53
	<hr/>
Grand Totals:	213,954.59
	<hr/> <hr/>

Julie Kabalka

From: Renee Bowen
Sent: Wednesday, February 4, 2026 9:05 AM
To: Brian Howe; Rick A. Hamill; Joe Salvia; Tami Flowers; Jennifer Frederick; Beth Lewis; Grant Charlick
Cc: Julie Kabalka; Nick George; Chantelle Green; Robin Orlando
Subject: List of Bills dated 2/5/2026 additions

Hello, the following needs to be added to the List of Bills dated 2/5/2026:

1. Comcast Fund 101 for \$206.95
2. DTE Fund 101 for \$5791.29
3. Comcast Fund 206 for \$212.85

These particular invoices were not available prior to the completion of the LOB's and only just recently became available and needs to be added upon request or to avoid fees.

Checks will be processed and mailed this week.

Please contact me if you have any questions or concerns. Have a nice day.

Thank you,

Renee Bowen
Assistant Bookkeeper
248-887-3791 ext. 140
248-889-0988 Fax
Bowenr@highlandtwp.org



Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
101-000-202.001 BUILDING BONDS PAYABLES					
8140	CAMDEN, CHRISTOPHER	101-ESCROW/BUILDING	B24-00121	02/13/2026	125.00
5198	EGLITIS, GARRETT	101-ESCROW/BUILDING	B26-00022	02/06/2026	125.00
4622	GINGRAS, ERIC	101-ESCROW/BUILDING	B23-00352	02/13/2026	500.00
5042	GREEN SHIELD HOME LLC	101-ESCROW/BUILDING	B24-00465	02/18/2026	250.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B25-00477	02/06/2026	125.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B25-00511	02/06/2026	250.00
6837	TEAGAN, ALLAN	101-ESCROW/BUILDING	B24-00331	02/13/2026	500.00
6837	TEAGAN, ALLAN	101-ESCROW/BUILDING	B24-00497	02/13/2026	250.00
101-000-222.000 OAKLAND CO. ANIMAL CONTROL					
4000	CHARTER TOWNSHIP OF HIGHLAND	101-DOG LICENSE	02042026	02/04/2026	162.00
4007	OAK CO. ANIMAL CONTROL/PET ADOPTION	101-DOG LICENSE	02042026	02/04/2026	1,448.00
Total :					3,735.00
CLERK					
101-215-730.000 CLERK: ELECTION EXPENSES SUPPL					
1013	ABC PRINTING INC	101-ELECTION SUPPLIES	46063	02/10/2026	762.50
1172	PRINTING SYSTEMS INC.	101-ELECTION VOTER INFO CARDS	240312	02/19/2026	281.83
Total CLERK:					1,044.33
GENERAL GOVERNMENT					
101-261-728.000 GEN GOV: OFFICE SUPPLIES					
1002	QUILL CORPORATION	101-ADDING MACHINE/COPY PAPER	47671896	02/05/2026	202.60
2541	STAPLES	101-POST ITS/CASH REGISTER TAPE/TAPE	6055345504	02/07/2026	77.51
101-261-735.000 GEN GOV: POSTAGE					
1035	PITNEY BOWES GLOBAL FINANCIAL SRVS	101-MAILING SYS. QTRLY FEE ACCT#0011920249	3322056437	02/09/2026	402.09
101-261-803.000 GEN GOV: SNOWPLOW SERV					
9017	BOSTICK TRUCK CENTER LLC	101-REPAIR PLOW/DIG CAMERA	287767	02/12/2026	464.24
1521	CHASE CARDMEMBER SERVICE	101-SNOWPLOW PARTS	1/09/26-2/08/26	02/08/2026	25.40
2419	ROCK BOTTOM STONE SUPPLY	101-ROAD SALT	0024969921-001	02/02/2026	325.00
2419	ROCK BOTTOM STONE SUPPLY	101-ROAD SALT	0025018885-001	02/05/2026	375.00
101-261-804.000 GEN GOV: LEGAL SERVICES					
1407	GROTH PLLC, LAW OFFICES OF PAUL V.	101-PROSECUTION MATTERS	53492	01/29/2026	3,996.25
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP MATTER	1085080	02/11/2026	403.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-GEIGER FARMS	1085080	02/11/2026	93.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-FACILITIES TAX EXEMPT	1085080	02/11/2026	170.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-REVIEW AGENDA	1085080	02/11/2026	325.50

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1114	ROSATI SCHULTZ JOPPICH ET AL	101-MEETING ATTENDANCE	1085080	02/11/2026	341.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP MATTER	1085081	02/11/2026	96.00
101-261-850.001	GEN GOV: PHONE SERVICE				
9027	AT&T MOBILITY	101-ORDINANCE CELL PHONE	287287294406X021	02/06/2026	23.72
9027	AT&T MOBILITY	101-TWP CELL PHONE	287287294406X021	02/06/2026	47.09
101-261-900.001	GEN GOV: ADVERTISING				
2375	USA TODAY MEDIA CORP	101-SYNOPSIS-TWP BOARD	0007539481	01/31/2026	111.28
101-261-920.000	GEN GOV: UTILITIES				
1005	DTE ENERGY	101-977 S HICKORY RIDGE CEMETERY 910008266330	02132026 66330	02/16/2026	17.41
1005	DTE ENERGY	101-469 E. HIGHLAND RD 910008266959	02132026 66959	02/16/2026	26.44
1005	DTE ENERGY	101-250 W LIVINGSTON RD-WOTA 910008267072	02132026 67072	02/16/2026	706.19
1005	DTE ENERGY	101-501 N. MILFORD RD CEMETERY 910008267460	02132026 67460	02/16/2026	17.41
1005	DTE ENERGY	101-205 N JOHN ST 910008280059	02132026 80059	02/16/2026	1,475.25
1005	DTE ENERGY	101-248 W. LIVINGSTON-DDA 910008280661	02132026 80661	02/16/2026	20.93
1005	DTE ENERGY	101-401 BEACH FARM LIBRARY 910008280786	02132026 80786	02/16/2026	108.58
1005	DTE ENERGY	101-100 N. MILFORD RD 910008280885	02132026 80885	02/16/2026	141.49
1005	DTE ENERGY	101-3570 N DUCK LK RD BUILDING 910008267205	02162026 67205	02/17/2026	902.94
101-261-936.000	GEN GOV: 205 N. JOHN MAINT				
1521	CHASE CARDMEMBER SERVICE	101-DYSON VACUUMS	1/09/26-2/08/26	02/08/2026	899.98
1521	CHASE CARDMEMBER SERVICE	101-ABSORBENT	1/09/26-2/08/26	02/08/2026	19.98
2596	FIVE STAR ACE	101-SNOWBRUSH/CABLE	33826	02/03/2026	58.97
2596	FIVE STAR ACE	101-MAINTENANCE	33862	02/13/2026	15.99
2694	GOYETTE MECHANICAL	101-FURNACE REPAIR-TWP	910243183	02/20/2026	273.00
1642	PETER'S TRUE VALUE HARDWARE	101-TRACTOR REPAIR	K81119	02/18/2026	43.24
101-261-936.002	GEN GOV: MOWING				
2368	MICHIGAN TREE TECHNOLOGIES	101-FUNGICIDE APPLICATION	02052026	02/05/2026	228.00
101-261-936.003	GEN GOV: OFFICE CLEANING				
1157	TOP NOTCH CLEANING SERVICES	101-OFFICE CLEANING-TWP	2076	02/18/2026	2,120.00
101-261-937.000	GEN GOV: VEHICLE OP MAINT				
1521	CHASE CARDMEMBER SERVICE	101-TRUCK WASHES FOR PLOW TRUCKS	1/09/26-2/08/26	02/08/2026	119.87
1521	CHASE CARDMEMBER SERVICE	101-OIL CHANGE/PARTS	1/09/26-2/08/26	02/08/2026	247.58
9232	HIGHLAND WASH MANAGEMENT LLC	101-FORSTERS AUTO WASHES-TWP VEHICLES	2256	01/31/2026	54.00
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT				
8385	AMERI-ALARM	101-FIRE ALARM MONITORING	083776	02/01/2026	75.00
1521	CHASE CARDMEMBER SERVICE	101-ADOBE/ZOOM/MICROSOFT/MACPAW	1/09/26-2/08/26	02/08/2026	264.08
1521	CHASE CARDMEMBER SERVICE	101-YEARLI	1/09/26-2/08/26	02/08/2026	260.76
2021	GRACON SERVICES INC.	101-MICROSOFT ENTRA SUBSCRIPTION	16831	02/05/2026	74.88
2021	GRACON SERVICES INC.	101-SOPHOS CENTRAL MANAGED DETECTION FOR USE	16840	02/12/2026	1,558.00
2021	GRACON SERVICES INC.	101-SOPHOS CENTRAL MANAGED DETECTION FOR SER	16840	02/12/2026	260.78
101-261-971.000	GEN GOV: EQUIP CAP OUTLAY				
1521	CHASE CARDMEMBER SERVICE	101-TOOLS	1/09/26-2/08/26	02/08/2026	108.09

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
5257	MSTS RECEIVABLES LLC	101-OIL PUMP	B71BCDA9	02/23/2026	29.99
101-261-971.003	GEN GOV: COMPUTER SOFTWARE				
1521	CHASE CARDMEMBER SERVICE	101-MAILCHIMP/CANVA	1/09/26-2/08/26	02/08/2026	169.96
Total GENERAL GOVERNMENT:					17,777.97
GENERAL GOVERNMENT PERSONNEL B					
101-279-712.000	GGP:HEALTH/DENTAL/LIFE/DIS INS				
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 IN-HOUSE	260380193785	02/06/2026	1,745.34
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 TWP	260380193785	02/06/2026	12,123.63
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ORDINANCE	260380193785	02/06/2026	494.86
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ACT. CTR.	260380193785	02/06/2026	1,685.09
1967	MUTUAL OF OMAHA	101-LIFE,DENTAL,DISAB. INS. BR3 LIBRARY	002040485727	02/04/2026	52.80
1967	MUTUAL OF OMAHA	101-LIFE,DENTAL,DISAB. INS. BR1 ACT CTR	002040485727	02/04/2026	238.66
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. BR1 IN-HOUSE	002040485727	02/04/2026	162.91
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. BR1 TWP	002040485727	02/04/2026	1,017.56
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. ORDINANCE OFFICER BR1	002040485727	02/04/2026	42.46
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-TWP.	03/01/26-03/31/26	02/22/2026	1,679.79
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-IN HOUSE	03/01/26-03/31/26	02/22/2026	265.04
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ORDINANCE/FIRE MARSHAL	03/01/26-03/31/26	02/22/2026	26.48
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ACT. CTR.	03/01/26-03/31/26	02/22/2026	437.60
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-TWP COBRA	03/01/26-03/31/26	02/22/2026	52.96
Total GENERAL GOVERNMENT PERSONNEL B:					20,025.18
BUILDING					
101-371-801.000	BLDG: INSP/ELEC/PLUMB/HTG				
9261	DUNCAN LLC, JEFFREY	101-INSPECTIONS	1/28/26-2/17/26	02/18/2026	892.03
101-371-820.000	BLDG: DUES/ED/TRAVEL/SOFTWARE				
1521	CHASE CARDMEMBER SERVICE	101-CODE OFFICIALS CONF/MEMBERSHIP-KESSLER	1/09/26-2/08/26	02/08/2026	285.00
Total BUILDING:					1,177.03
ACTIVITY CENTER					
101-672-729.000	ACTIVITY CTR: OPER. SUPPLIES				
9208	HIGHLAND SUPPLY INC.	101-PAPER TOWEL/C FOLD/LINERS/HINGED BOXES/CUP	INV125241	02/06/2026	450.13
9208	HIGHLAND SUPPLY INC.	101-MOP HANDLE	INV125379	02/06/2026	15.48
101-672-820.000	ACTIVITY CTR: DUES/ED/TRAVEL				
1521	CHASE CARDMEMBER SERVICE	101-HVCC MEMBERSHIP	1/09/26-2/08/26	02/08/2026	100.00
101-672-850.001	ACTIVITY CTR: INTERNET SERVICE				
1521	CHASE CARDMEMBER SERVICE	101-COMCAST	1/09/26-2/08/26	02/08/2026	123.99

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-672-920.000 ACTIVITY CTR: UTILITIES					
1005	DTE ENERGY	101-209 N JOHN ACT CTR 910008266702	02062026 66702	02/09/2026	464.28
101-672-920.002 STEEPL HALL: UTILITIES					
1005	DTE ENERGY	101-205 W. LIVINGSTON RD-STEEPL HALL 91000828013	02132026 80133	02/16/2026	296.36
101-672-936.000 ACTIVITY CTR: BUILDING MAINT					
1839	ABSOPURE WATER CO	101- H/C COOLER-ACTIVITY CTR.	31793887	01/31/2026	12.00
1521	CHASE CARDMEMBER SERVICE	101-REPAIR	1/09/26-2/08/26	02/08/2026	8.30
2596	FIVE STAR ACE	101-CLEANER-ACT CTR	33840	02/06/2026	41.69
101-672-936.002 STEEPL HALL: BUILDING MAINT					
1157	TOP NOTCH CLEANING SERVICES	101-OFFICE CLEANING-STEEPL HALL	2077	02/18/2026	800.00
Total ACTIVITY CENTER:					2,312.23
ZONING BOARD OF APPEALS (ZBA)					
101-702-900.000 ZBA: ADVERTISING					
2375	USA TODAY MEDIA CORP	101-LEGAL ADVERTISEMENT-ZBA	0007539481	01/31/2026	197.56
Total ZONING BOARD OF APPEALS (ZBA):					197.56
PLANNING COMMISSION					
101-703-900.000 PLNG COMM: ADVERTISING/PRTG					
2375	USA TODAY MEDIA CORP	101-PLANNING COMM	0007539481	01/31/2026	380.90
Total PLANNING COMMISSION:					380.90
PARKS					
101-751-729.002 PARKS: HICKORY RIDGE					
1642	PETER'S TRUE VALUE HARDWARE	101-REPAIRS	K80996	02/09/2026	59.60
1642	PETER'S TRUE VALUE HARDWARE	101-REPAIR	K81000	02/09/2026	2.29
1642	PETER'S TRUE VALUE HARDWARE	101-RENTAL TOOL FOR REPAIR	K81001	02/09/2026	10.00
101-751-920.000 PARKS: UTILITIES					
1005	DTE ENERGY	101-1241 N. DUCK LAKE RD-PARKS 910008267940	02132026 67940	02/16/2026	31.34
1005	DTE ENERGY	101-3800 N. HICKORY RDG-PARK-910008266587	02162026 66587	02/17/2026	19.46
1005	DTE ENERGY	101-4200 N. HICK RDG-PARK-910008266835	02162026 66835	02/17/2026	17.41
Total PARKS:					140.10
Total GENERAL FUND:					46,790.30
ROAD FUND					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
ROAD					
203-596-959.000 METRO AUTHORITY EXP					
2158	ROAD COMMISSION FOR O.C.	203-TRAFFIC SIGNAL MAINT.	9968	12/31/2025	9.32
Total ROAD:					9.32
Total ROAD FUND:					9.32
FIRE FUND					
FIRE					
206-336-712.001 FIRE:HEALTH/DENTAL/LIFE/DISINS					
9135	BLUE CARE NETWORK OF MICHIGAN	206-BCN GROUP 00138219 CLASS 0001 FIRE	260380193785	02/06/2026	11,309.72
9135	BLUE CARE NETWORK OF MICHIGAN	206-BCN GROUP 00138219 CLASS 0001 FIRE-GREEN FEB	260380210650	02/06/2026	305.55
9135	BLUE CARE NETWORK OF MICHIGAN	206-BCN GROUP 00138219 CLASS 0001 FIRE-GREEN MA	260380210650	02/06/2026	305.55
1967	MUTUAL OF OMAHA	206-LIFE, AD&D INS. BR2 PD. ON CALL	002040485727	02/04/2026	125.40
1967	MUTUAL OF OMAHA	206-LIFE, AD&D INS. BR1 F-T FIRE	002040485727	02/04/2026	1,044.55
1967	MUTUAL OF OMAHA	206-LIFE, AD&D, DISAB. INS. CHIEF BR1	002040485727	02/04/2026	93.42
1967	MUTUAL OF OMAHA	206-LIFE, AD&D, DISAB. INS. FIRE MARSHAL BR1	002040485727	02/04/2026	42.47
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE CHIEF	03/01/26-03/31/26	02/22/2026	192.32
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE MARSHAL/ORDINANCE	03/01/26-03/31/26	02/22/2026	26.48
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE	03/01/26-03/31/26	02/22/2026	1,462.33
206-336-713.000 FIRE: FIREFIGHTERS MEDICAL					
1136	BIOCARE INC.	206-ANNUAL PHYSICALS	13598	01/29/2026	7,012.50
206-336-727.000 FIRE: SUPPLIES					
1103	AUTO VALUE MILFORD	206-BLACK ICE	02721125408	02/13/2026	29.27
2596	FIVE STAR ACE	206-SUPPLIES	33830	02/04/2026	5.59
9208	HIGHLAND SUPPLY INC.	206-STATION SUPPLIES	INV124943	02/03/2026	148.29
9208	HIGHLAND SUPPLY INC.	206-STATION SUPPLIES	INV126719	02/23/2026	47.43
1642	PETER'S TRUE VALUE HARDWARE	206- STATION SUPPLIES	K80919	02/02/2026	20.97
1642	PETER'S TRUE VALUE HARDWARE	206- STATION SUPPLIES	K80942	02/03/2026	56.97
1642	PETER'S TRUE VALUE HARDWARE	206- STATION SUPPLIES	K80955	02/04/2026	57.76
1642	PETER'S TRUE VALUE HARDWARE	206-WINDSHIELD FLUID	K80999	02/09/2026	6.98
206-336-731.000 FIRE: MEDICAL SUPPLIES					
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	70373834	01/21/2026	769.99-
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	86083655	02/03/2026	132.93
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	86090772	02/09/2026	210.99
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	86090773	02/09/2026	269.94
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	86095783	02/11/2026	98.78
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	86102200	02/17/2026	360.49
1132	LINDE GAS & EQUIPMENT INC	206-EMS SUPPLIES	54560380	01/27/2026	476.00
1132	LINDE GAS & EQUIPMENT INC	206-EMS OXYGEN	55095178	02/22/2026	98.82

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
7576	STATE OF MICHIGAN	206-QUALITY ASSURANCE AMBULANCE-QAAP TAX	491-469561	02/10/2026	776.20
206-336-732.000	FIRE: UNIFORMS				
9276	HURON VALLEY GUNS LLC	206-UNIFORM-PEARCE	271428	01/19/2026	327.47
9276	HURON VALLEY GUNS LLC	206-UNIFORM-KRAMAR	271454	01/19/2026	291.97
206-336-750.000	FIRE: VEHICLE GAS/OIL				
4883	BOSSMANS DIESEL REPAIR LLC	206-2024 WAGONEER (C1) OIL CHANGE	858	01/31/2026	445.07
4883	BOSSMANS DIESEL REPAIR LLC	206-2019 FORD E450 (R212) OIL CHARGE	863	01/31/2026	479.95
5114	RELIANT FIRE APPARATUS OF MI	206-2022 RAUSENBAUER (E2) OIL CHANGE	INV-MI-6105	01/30/2026	792.90
206-336-809.000	FIRE: SOFTWARE MAINTENANCE				
9190	LEXIPOL LLC	206-ANNUAL FEES	INVPR11265523	02/01/2026	2,919.35
206-336-820.000	FIRE: DUES & EDUCATION				
1521	CHASE CARDMEMBER SERVICE	206-LODGING FLORIDA CONFERENCE-GEORGE	1/09/26-2/08/26	02/08/2026	1,823.80
1521	CHASE CARDMEMBER SERVICE	206-EMSIC CONF-BONHAM	1/09/26-2/08/26	02/08/2026	1,172.99
1521	CHASE CARDMEMBER SERVICE	206-FOOD FOR TRAINING	1/09/26-2/08/26	02/08/2026	20.87
1521	CHASE CARDMEMBER SERVICE	206-MFIS MEMBERSHIP-BELL	1/09/26-2/08/26	02/08/2026	42.89
1521	CHASE CARDMEMBER SERVICE	206-REFUND-TRAVERSE CITY	1/09/26-2/08/26	02/08/2026	116.55-
5078	CLIMBING THE RUNGS LLC	206-INSTRUCTOR I COURSE-GARRITY/KIDD	260001	02/17/2026	4,400.00
5078	CLIMBING THE RUNGS LLC	206-OFFICER II COURSE	26003	02/17/2026	2,779.79
5078	CLIMBING THE RUNGS LLC	206-OFFICER II COURSE-SMITH	26003	02/17/2026	22.29
5078	CLIMBING THE RUNGS LLC	206-OFFICER II COURSE-DAVID	26003	02/17/2026	22.29
5078	CLIMBING THE RUNGS LLC	206-OFFICER II COURSE-GRABOWSKI	26003	02/17/2026	22.29
2054	EASTERN MICHIGAN UNIVERSITY	206-FIRE STAFF AND COMMAND-BECKER	S4046717	01/27/2026	3,500.00
5019	PEAK LEADERSHIP & CONSULTING LLC	206-TRAINING CLASS	26-5	11/24/2025	4,700.00
206-336-920.000	FIRE: PUBLIC UTILITIES				
9027	AT&T MOBILITY	206-FIRE DEPT CELL PHONES	287287294406X021	02/06/2026	90.06
9027	AT&T MOBILITY	206-FIRE MARSHAL CELL PHONE	287287294406X021	02/06/2026	23.72
9027	AT&T MOBILITY	206-IPADS	287287294406X021	02/06/2026	422.89
2216	COMCAST	206-1600 W HIGHLAND FS #1 0160011	03152026 0160011	02/12/2026	220.90
2216	COMCAST	206-510 CLYDE 0115262	04022026 0115262	02/20/2026	56.16
1005	DTE ENERGY	206-2550 E WARDLOW FS2 06488	02032026 06488	02/04/2026	1,878.20
1005	DTE ENERGY	206-ST#3 510 CLYDE RD 910008266207	02122026 66207	02/13/2026	123.24
1005	DTE ENERGY	206-1600 W HIGHLAND RD 920020305909	02192026 05909	02/20/2026	2,665.36
7996	GEORGE, NICHOLAS	206-CHIEFS CELL PHONE/IPAD REIMBURSEMENT-JAN	JAN-FEB 2026	02/17/2026	85.52
7996	GEORGE, NICHOLAS	206-CHIEFS CELL PHONE/IPAD REIMBURSEMENT-FEB	JAN-FEB 2026	02/17/2026	85.48
7996	GEORGE, NICHOLAS	206-CHIEFS CELL PHONE/IPAD REIMBURSEMENT-JUNE	JUNE-DEC 2025	02/17/2026	138.72
7996	GEORGE, NICHOLAS	206-CHIEFS CELL PHONE/IPAD REIMBURSEMENT-JULY	JUNE-DEC 2025	02/17/2026	138.99
7996	GEORGE, NICHOLAS	206-CHIEFS CELL PHONE/IPAD REIMBURSEMENT-AUG	JUNE-DEC 2025	02/17/2026	118.13
7996	GEORGE, NICHOLAS	206-CHIEFS CELL PHONE/IPAD REIMBURSEMENT-SEP	JUNE-DEC 2025	02/17/2026	118.13
7996	GEORGE, NICHOLAS	206-CHIEFS CELL PHONE/IPAD REIMBURSEMENT-OCT	JUNE-DEC 2025	02/17/2026	54.37
7996	GEORGE, NICHOLAS	206-CHIEFS CELL PHONE/IPAD REIMBURSEMENT-NOV	JUNE-DEC 2025	02/17/2026	85.17
7996	GEORGE, NICHOLAS	206-CHIEFS CELL PHONE/IPAD REIMBURSEMENT-DEC	JUNE-DEC 2025	02/17/2026	85.52

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
206-336-930.000 FIRE: VEHICLE REPAIR					
1103	AUTO VALUE MILFORD	206-2025 DODGE RAM (B-2) FUSE	02721120709	12/03/2025	24.90
1103	AUTO VALUE MILFORD	206-2007 PIERCE (E1 AND E2) WIPERS	02721124284	01/28/2026	63.56
1103	AUTO VALUE MILFORD	206-2014 FORD F-450 (R213 OR R212) ANTIFREEZE	02721125017	02/09/2026	21.19
4883	BOSSMANS DIESEL REPAIR LLC	206-2014 F450 (R213) HEATER CORE FLUSH	862	01/31/2026	862.50
6212	DISCOUNT BATTERY	206-2003 GMC 2500-BATTERIES	89714	02/09/2026	330.00
4499	EMERGENCY VEHICLES PLUS	206-2014 F 450 (R211) INTAKE SENSOR	001766	02/02/2026	1,000.91
4499	EMERGENCY VEHICLES PLUS	206-2007 PIERCE (E3) OIL PRESSURE GAUGE	001827	02/09/2026	973.35
5114	RELIANT FIRE APPARATUS OF MI	206-2007 PIERCE (E1 AND E3)	INV-MI-5940	01/22/2026	210.79
4922	ULTRA BRIGHT LIGHTZ LLC	206-2024 DODGE 1500 (FM) RUNNING BOARD LIGHTS	W224177	02/17/2026	1,169.99
206-336-936.000 FIRE: BLDG MAINT/REPAIR					
5256	A&R PLUMBING LLC	206-HOT WATER TANK	P-23716	01/16/2026	420.00
1521	CHASE CARDMEMBER SERVICE	206-BULB	1/09/26-2/08/26	02/08/2026	42.75
1521	CHASE CARDMEMBER SERVICE	206-AMAZON/SUPPLIES DEPOT	1/09/26-2/08/26	02/08/2026	1,125.04
2285	CUMMINS SALES AND SERVICE	206-FS1 GENERATOR MAINTENANCE	S6-260253464	02/07/2026	279.16
4485	FLAGPOLES ETC	206-FLAGPOLE REPAIR	R21136	01/21/2026	1,355.33
206-336-937.000 FIRE: EQUIP MAINT					
1103	AUTO VALUE MILFORD	206-AIR COMPRESSOR OIL	02721125046	02/09/2026	19.09
1521	CHASE CARDMEMBER SERVICE	206-POSTAGE	1/09/26-2/08/26	02/08/2026	13.70
4778	MI RESCUE RESOURCES LLC	206-FIRE EQUIPMENT MAINTENACE	26-1987	02/16/2026	686.25
Total FIRE:					62,584.15
Total FIRE FUND:					62,584.15
POLICE FUND					
POLICE					
207-301-920.000 POLICE: UTILITIES					
2216	COMCAST	207-165 N. JOHN 0179656	03242026 0179656	02/21/2026	162.95
1005	DTE ENERGY	207-165 N. JOHN ST-POLICE 910008266454	02132026 66454	02/16/2026	525.76
207-301-935.000 POLICE: SHERIFF'S MAINT					
1839	ABSOPURE WATER CO	207-COOLER	31662180	10/31/2025	4.00
1839	ABSOPURE WATER CO	207-5 GALLON WATER	85013951	01/26/2026	53.35
1839	ABSOPURE WATER CO	207-5 GALLON WATER	89889230	10/06/2025	24.25
207-301-936.000 POLICE: OFFICE CLEANING					
1157	TOP NOTCH CLEANING SERVICES	207-MONTHLY CHG - FEB	2075	02/18/2026	680.00
207-301-971.000 POLICE: RESERVE EQUIPMENT					
1521	CHASE CARDMEMBER SERVICE	207-OFFICE FURNITURE	1/09/26-2/08/26	02/08/2026	4,728.05
Total POLICE:					6,178.36

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total POLICE FUND:					6,178.36
DOWNTOWN DEVELOPMENT FUND					
DOWNTOWN DEVELOPMENT AUTHORITY					
494-729-712.000 DDA: HEALTH/DENTL/LIFE/DIS INS					
1967	MUTUAL OF OMAHA	494-LIFE,DENTAL,DISAB. INS. DDA	002040485727	02/04/2026	65.82
9094	STANDARD INSURANCE CO.	494-DENTAL INSURANCE-DDA	03/01/26-03/31/26	02/22/2026	106.04
494-729-728.000 DDA: OFFICE SUPPLIES					
1521	CHASE CARDMEMBER SERVICE	494-ADOBE/ZOOM	1/09/26-2/08/26	02/08/2026	66.44
1521	CHASE CARDMEMBER SERVICE	494-STORAGE BOXES	1/09/26-2/08/26	02/08/2026	31.96
494-729-729.000 DDA:MEETING PUBLIC ED SUPPLIES					
1521	CHASE CARDMEMBER SERVICE	494-FOOD-MSOC/MSA EVAL	1/09/26-2/08/26	02/08/2026	208.98
494-729-801.001 DDA: MASTER PLAN					
5002	GIFFELS WEBSTER	494-MASTER PLAN	136603	12/19/2025	3,930.55
5002	GIFFELS WEBSTER	494-MASTER PLAN	136794	01/21/2026	3,930.55
5002	GIFFELS WEBSTER	494-MASTER PLAN	137000	02/17/2026	3,930.55
494-729-820.000 DDA: DUES/ED/TRAVEL					
1521	CHASE CARDMEMBER SERVICE	494-MDA CONF-DASHEVICH/FREDERICK/BLASCYK	1/09/26-2/08/26	02/08/2026	575.00
494-729-880.001 DDA: PROMOTIONS					
1521	CHASE CARDMEMBER SERVICE	494-GIFT CARDS	1/09/26-2/08/26	02/08/2026	150.00
1521	CHASE CARDMEMBER SERVICE	494-POUR WARS SUPPLIES/STORAGE BOXES	1/09/26-2/08/26	02/08/2026	41.65
1521	CHASE CARDMEMBER SERVICE	494-RETURN FOT	1/09/26-2/08/26	02/08/2026	20.95-
1521	CHASE CARDMEMBER SERVICE	494-GIFT CARD TREE LIGHTING	1/09/26-2/08/26	02/08/2026	150.00
8351	RATLIFF SALES AND PROMOTIONS	494-DEPOSIT FOR RACE TIMING SERVICES-FOUNDERS	455	02/18/2026	200.00
494-729-880.002 DDA: ECONOMIC RESTRUCTURING					
1521	CHASE CARDMEMBER SERVICE	494-LNO GIFTS REFUND	1/09/26-2/08/26	02/08/2026	2.99-
2596	FIVE STAR ACE	494-WATER	33878	02/18/2026	27.96
494-729-880.004 DDA: ORGANIZATION					
1013	ABC PRINTING INC	494-SPONSORSHIP CATALOG	10988	02/02/2026	319.00
1013	ABC PRINTING INC	494-POSTERS/FLYERS-VOLUNTEER FAIR	10989	02/19/2026	137.50
494-729-900.000 DDA: ADVERTISING/PRINTING					
1521	CHASE CARDMEMBER SERVICE	494-CONSTANT CONTACT/FACEBOOK AD	1/09/26-2/08/26	02/08/2026	88.00
494-729-967.000 DDA: FARMERS' MARKET					
1521	CHASE CARDMEMBER SERVICE	494-FARMERS MARKET WEBSITE	1/09/26-2/08/26	02/08/2026	219.00
Total DOWNTOWN DEVELOPMENT AUTHORITY:					14,155.06
Total DOWNTOWN DEVELOPMENT FUND:					14,155.06
HIGHLAND ADVISORY COUNCIL					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL GOVERNMENT					
702-261-729.000 HAAC: DEDUCTIONS					
2399	AIRGAS USA LLC	702-HELIUM LEASE	5522629634	02/01/2026	121.37
1521	CHASE CARDMEMBER SERVICE	702-SMOOTHIE MACHINE	1/09/26-2/08/26	02/08/2026	143.10
1521	CHASE CARDMEMBER SERVICE	702-PARTY FOOD	1/09/26-2/08/26	02/08/2026	42.86
1521	CHASE CARDMEMBER SERVICE	702-DEPOSIT GENITTIS	1/09/26-2/08/26	02/08/2026	634.00
1521	CHASE CARDMEMBER SERVICE	702-VAN RENTALS	1/09/26-2/08/26	02/08/2026	898.10
1521	CHASE CARDMEMBER SERVICE	702-MUSEUM TICKETS	1/09/26-2/08/26	02/08/2026	280.45
1521	CHASE CARDMEMBER SERVICE	702-PHANTOM OF OPERA TICKETS	1/09/26-2/08/26	02/08/2026	1,836.00
1521	CHASE CARDMEMBER SERVICE	702-BLUE LAKES	1/09/26-2/08/26	02/08/2026	339.26
1521	CHASE CARDMEMBER SERVICE	702-FIELD TRIP FOOD	1/09/26-2/08/26	02/08/2026	54.06
1410	GORDON FOOD SERVICE INC.	702-FOOD SUPPLIES	758241791	02/11/2026	213.31
5271	PERKINS, JAMES	702-PERFORMANCE	031326	03/13/2026	300.00
Total GENERAL GOVERNMENT:					4,862.51
Total HIGHLAND ADVISORY COUNCIL:					4,862.51
CURRENT TAX COLLECT					
703-000-274.000 TAX COLLECTIONS TO DISTRIBUTE					
4026	CAPITAL TITLE INSURANCE AGENCY	703-TAX REFUND	H-11-17-101-011	02/19/2026	26.04
Total :					26.04
Total CURRENT TAX COLLECT:					26.04
DUCK LAKE ASSOC TRUST & AGENCY ADMIN					
764-255-956.000 DUCK LAKE: DEDUCTIONS					
1005	DTE ENERGY	764-3378 KINGSWAY DR 9200093 91144	02132026 91144	02/16/2026	17.41
1005	DTE ENERGY	764-2014 JACKSON BLVD IRRIGATION 920009307439	02162026 07439	02/17/2026	17.41
1005	DTE ENERGY	764-3261 RAMADA DR IRRIGATION 920009313643	02162026 13643	02/17/2026	17.41
1005	DTE ENERGY	764-2000 LAKE CT IRRIGATION 920009313668	02162026 13668	02/17/2026	17.41
1005	DTE ENERGY	764-1425 BAY RDG IRRIGATION 920009143164	02162026 43164	02/17/2026	17.41
1005	DTE ENERGY	764-1590 WHITE LK RD IRRIGATION 9200 111 75436	02162026 75436	02/17/2026	17.41
Total TRUST & AGENCY ADMIN:					104.46
Total DUCK LAKE ASSOC:					104.46

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
HIGHLAND LAKE ASSOC					
TRUST & AGENCY ADMIN					
765-255-956.000 HIGHLAND LAKE: DEDUCTIONS					
1005	DTE ENERGY	765-2950 PALLISTER 910008267338	02122026 67338	02/13/2026	28.51
Total TRUST & AGENCY ADMIN:					28.51
Total HIGHLAND LAKE ASSOC:					28.51
TAGGETT LAKE ASSOC					
TRUST & AGENCY ADMIN					
766-255-956.000 TAGGETT LAKE: DEDUCTIONS					
1005	DTE ENERGY	766-4061 TAGGETT LAKE 910008280281	02122026 80281	02/13/2026	13.09
Total TRUST & AGENCY ADMIN:					13.09
Total TAGGETT LAKE ASSOC:					13.09
KELLOGG LAKE ASSOC					
TRUST & AGENCY ADMIN					
767-255-956.000 KELLOGG LAKE: DEDUCTIONS					
1005	DTE ENERGY	767-KELLOGG/4061 TAGGETT LAKE 910008280281	02122026 80281	02/13/2026	10.29
Total TRUST & AGENCY ADMIN:					10.29
Total KELLOGG LAKE ASSOC:					10.29
CHARLICK LAKE ASSOC					
TRUST & AGENCY ADMIN					
768-255-956.000 CHARLICK LAKE: DEDUCTIONS					
1005	DTE ENERGY	768-3938 LOCH DR 910008280414	02122026 80414	02/13/2026	17.41
Total TRUST & AGENCY ADMIN:					17.41
Total CHARLICK LAKE ASSOC:					17.41
WOODRUFF LAKE ASSOC					
TRUST & AGENCY ADMIN					
769-255-956.000 WOODRUFF LAKE: DEDUCTIONS					
1005	DTE ENERGY	769-877 WOODRUFF LK 910008267676	02122026 67676	02/13/2026	17.41
1005	DTE ENERGY	769-877 WOODRUFF LK 910008280547	02122026 80547	02/13/2026	17.41

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total TRUST & AGENCY ADMIN:					34.82
Total WOODRUFF LAKE ASSOC:					34.82
KNOBLOCK LAKE					
TRUST & AGENCY ADMIN					
777-255-956.000 KNOBLOCK LAKE: DEDUCTIONS					
1081	AQUA-WEED CONTROL INC	777-EGLE PERMIT FEE-KNOBLOCK LAKE	01052026	01/05/2026	1,020.00
Total TRUST & AGENCY ADMIN:					1,020.00
Total KNOBLOCK LAKE:					1,020.00
Grand Totals:					135,834.32

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
101-000-072.000 COUNTY OF OAKLAND					
1159	TREASURER	101-HIGHLAND HILLS-OAK CTY	JAN 2026	02/19/2026	143.00
1159	TREASURER	101-RIDGEWOOD-OAK CTY	JAN 26	02/19/2026	223.00
1159	TREASURER	101-HIGHLAND GREENS-OAK CTY	JAN2026	02/19/2026	380.00
101-000-075.000 HURON VALLEY SCHOOLS					
1159	TREASURER	101-HIGHLAND HILLS-HVS	JAN 2026	02/19/2026	572.00
1159	TREASURER	101-RIDGEWOOD-HVS	JAN 26	02/19/2026	892.00
1159	TREASURER	101-HIGHLAND GREENS-HVS	JAN2026	02/19/2026	1,520.00
Total :					3,730.00
CLERK					
101-215-730.000 CLERK: ELECTION EXPENSES SUPPL					
4773	PSI POSTAGE ACH	101-POSTAGE FOR ELECTIONS	02052026	02/05/2026	2,694.55
Total CLERK:					2,694.55
GENERAL GOVERNMENT					
101-261-802.000 GEN GOV: PAYROLL PROCESSING					
4868	ADP INC	101-TIME AND ATTENDANCE	712206118	01/30/2026	299.70
4868	ADP INC	101-PAYROLL SERVICES	713457097	02/13/2026	155.10
4868	ADP INC	101-YEAR END TAX REPORTING/W2	713959577	02/18/2026	431.20
101-261-850.000 GEN GOV: FIBER-OTHER COMMUNICA					
7660	CROWN CASTLE FIBER LLC	101-205 JOHN ST. FIBER NETWORK	2055873	02/01/2026	823.00
101-261-938.000 GEN GOV: EQ/SW MAINT CONTRACT					
2059	APPLIED INNOVATION	101-ADDITIONAL PAGES-TWP NORTH SIDE	3065049	02/11/2026	91.86
2059	APPLIED INNOVATION	101-COPIER MAINT. CONTRACT-TWP NORTH SIDE	3065049	02/11/2026	66.12
2059	APPLIED INNOVATION	101-FREIGHT-TWP NORTH SIDE	3065049	02/11/2026	6.31
2059	APPLIED INNOVATION	101-PRINTER MAINT. CONTRACT-TWP	3066292	02/12/2026	112.32
Total GENERAL GOVERNMENT:					1,985.61
GENERAL GOVERNMENT PERSONNEL B					
101-279-712.000 GGP:HEALTH/DENTAL/LIFE/DIS INS					
9402	ASSURITY LIFE INSURANCE CO.	101-ASSURITY INSURANCE-ACT. CTR	4004735098	02/23/2026	714.67
9402	ASSURITY LIFE INSURANCE CO.	101-ASSURITY INSURANCE-TWP	4004735098	02/23/2026	223.90
Total GENERAL GOVERNMENT PERSONNEL B:					938.57

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
BUILDING					
101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG					
1199	GREG CALME ELECTRIC LLC	101-INSPECTIONS	1/28/26-2/17/26	02/18/2026	1,704.64
8149	WATKINS III, MITCHELL	101-INSPECTIONS	1/28/26-2/17/26	02/18/2026	1,745.61
Total BUILDING:					3,450.25
ACTIVITY CENTER					
101-672-938.000 ACTIVITY CTR: OFF. EQUIP MAINT					
2059	APPLIED INNOVATION	101-COPIER MAINT. CONTRACT-ACT. CTR	3076113	02/20/2026	215.41
2059	APPLIED INNOVATION	101-ADDITONAL PAGES- ACTIVITY CENTER	3076113	02/20/2026	2,163.88
Total ACTIVITY CENTER:					2,379.29
Total GENERAL FUND:					15,178.27
FIRE FUND					
FIRE					
206-336-711.000 FIRE: DEFINED CONTRIBUTION POC					
1502	MISSIONSQUARE RET CLIENTS-109785	206-DEF CONTR POC 2025 PLAN# 109785	6770695	02/13/2026	13,855.36
206-336-712.001 FIRE:HEALTH/DENTAL/LIFE/DISINS					
9402	ASSURITY LIFE INSURANCE CO.	206-ASSURITY INSURANCE-FIRE	4004735116	02/23/2026	311.78
206-336-719.000 FIRE: POST PLAN					
9285	CONSTELLATION TRUST COMPANY	206-ACCT# 45073-0090383 - BECKER, M.	2025 CONTRIBUTI	02/17/2026	2,000.00
9285	CONSTELLATION TRUST COMPANY	206-ACCT# 45073-0090383 - BELL, S.	2025 CONTRIBUTI	02/17/2026	2,000.00
9285	CONSTELLATION TRUST COMPANY	206-ACCT# 45073-0090383 - BONHAM, G.	2025 CONTRIBUTI	02/17/2026	2,000.00
9285	CONSTELLATION TRUST COMPANY	206-ACCT# 45073-0090383 - DAVID, M.	2025 CONTRIBUTI	02/17/2026	2,000.00
9285	CONSTELLATION TRUST COMPANY	206-ACCT# 45073-0090383 - FOTOPOULOS, B.	2025 CONTRIBUTI	02/17/2026	2,000.00
9285	CONSTELLATION TRUST COMPANY	206-ACCT# 45073-0090383 - GRABOWSKI, A.	2025 CONTRIBUTI	02/17/2026	2,000.00
9285	CONSTELLATION TRUST COMPANY	206-ACCT# 45073-0090383 - KENWORTHY, H.	2025 CONTRIBUTI	02/17/2026	2,000.00
9285	CONSTELLATION TRUST COMPANY	206-ACCT# 45073-0090383 - KIDD, R.	2025 CONTRIBUTI	02/17/2026	2,000.00
9285	CONSTELLATION TRUST COMPANY	206-ACCT# 45073-0090383 - KORPONIC, D.	2025 CONTRIBUTI	02/17/2026	2,000.00
9285	CONSTELLATION TRUST COMPANY	206-ACCT# 45073-0090383 - LEECE, A.	2025 CONTRIBUTI	02/17/2026	666.67
9285	CONSTELLATION TRUST COMPANY	206-ACCT# 45073-0090383 - MARTIN, T.	2025 CONTRIBUTI	02/17/2026	166.67
9285	CONSTELLATION TRUST COMPANY	206-ACCT# 45073-0090383 - MOORE, M.	2025 CONTRIBUTI	02/17/2026	2,000.00
9285	CONSTELLATION TRUST COMPANY	206-ACCT# 45073-0090383 - SMITH, C.	2025 CONTRIBUTI	02/17/2026	2,000.00
9285	CONSTELLATION TRUST COMPANY	206-ACCT# 45073-0090383 - VACHON, D.	2025 CONTRIBUTI	02/17/2026	333.33
9285	CONSTELLATION TRUST COMPANY	206-ACCT# 45073-0090383 - YOUNG, R.	2025 CONTRIBUTI	02/17/2026	166.67
206-336-937.000 FIRE: EQUIP MAINT					
2059	APPLIED INNOVATION	206-COPIER CONTRACT	3075921	02/20/2026	121.20
2059	APPLIED INNOVATION	206-FREIGHT	3075921	02/20/2026	4.85

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total FIRE:					37,626.53
Total FIRE FUND:					37,626.53
DOWNTOWN DEVELOPMENT FUND					
DOWNTOWN DEVELOPMENT AUTHORITY					
494-729-712.000 DDA: HEALTH/DENTL/LIFE/DIS INS					
9402	ASSURITY LIFE INSURANCE CO.	494-ASSURITY INSURANCE-DDA	4004735098	02/23/2026	218.49
Total DOWNTOWN DEVELOPMENT AUTHORITY:					218.49
Total DOWNTOWN DEVELOPMENT FUND:					218.49
Grand Totals:					53,023.29

Payroll and Hand Check February 26, 2026 List of Bills

GENERAL FUND

Payroll Taxes (FICA & FWT) 2/13/2026	\$	33,127.09
General/Fire Payroll 2/13/2026	\$	91,629.75
Equitable - Deferred Comp.	\$	1,250.00
Mission SQ - Deferred Comp.	\$	2,211.21
Flexible Savings Account	\$	720.15
Friend of the Court	\$	130.80
Highland Firefighters Assn		
Highland Firefighters Union Dues-Full-Time	\$	650.00
Highland Firefighters Union Dues-Part-Time	\$	627.00

Total GENERAL FUND:	61,968.57
Total ROAD FUND:	9.32
Total FIRE FUND:	100,210.68
Total POLICE FUND:	6,178.36
Total DOWNTOWN DEVELOPMENT FUND:	14,373.55
Total HIGHLAND ADVISORY COUNCIL:	4,862.51
Total CURRENT TAX COLLECT:	26.04
Total DUCK LAKE ASSOC:	104.46
Total HIGHLAND LAKE ASSOC:	28.51
Total TAGGETT LAKE ASSOC:	13.09
Total KELLOGG LAKE ASSOC:	10.29
Total CHARLICK LAKE ASSOC:	17.41
Total WOODRUFF LAKE ASSOC:	34.82
Total KNOBLOCK LAKE:	1,020.00
	<hr/>
Grand Totals:	188,857.61
	<hr/> <hr/>

Julie Kabalka

From: Renee Bowen
Sent: Wednesday, February 25, 2026 9:41 AM
To: Brian Howe; Rick A. Hamill; Joe Salvia; Tami Flowers; Jennifer Frederick; Beth Lewis; Grant Charlick
Cc: Julie Kabalka; Nick George; Chantelle Green; Robin Orlando
Subject: List of Bills dated 2/26/2026 additions

Hello, the following needs to be added to the List of Bills dated 2/26/2026:

1. Bloomfield Township Fund 101 for \$500.00
2. Mi Assoc of Planning Fund 101 for \$440.00

These particular invoices were not available prior to the completion of the LOB's and only just recently became available and needs to be added upon request or to avoid fees.

Checks will be processed and mailed this week.

Please contact me if you have any questions or concerns. Have a nice day.

Thank you,

Renee Bowen
Assistant Bookkeeper
248-887-3791 ext. 140
248-889-0988 Fax
Bowenr@highlandtwp.org



5b. Receive and File:

Circulation of Physical Items

November 4,423	December 5,030	January 10,364
Books: Adult 3,567(1,768)	Teen 123 (75)	Youth 4,449 (2,072)
DVD 1,450 (728)	Realia 143 (75)	Board Games 41 (24)
Interlibrary Loan:		
Other TLN Library material to Highland: 1,710		
Highland Materials to other TLN Libraries: 3,007		
MeLCat Interloan Service: 29	New Users: 56	

Digital Usage

Overdrive	December	January
Overall	2,821	3,074
e-books	1,149	1,144
e-audiobooks	1,311	1,518
e-magazines	361	412
New Users	24	33
Hoopla Borrows	806	878
Kanopy Plays	74	58
Consumer Reports Page View	489	178
Mango Languages	9	5
Brainfuse	0	17
World Book	6	14
Ancestry	8	23
Educate Station	1	2
Comics Plus	4	3

Library Happenings

- Our Shared Automated System libraries own over 3,865,520 items. Last year, together, we circulated 6,834,672 items.
- Library fire extinguishers have been recharged and replaced as needed.
- Library staff have begun a strategic plan "listening" tour. What we learn on this tour will help guide our use of resources and staff time in the next 5 years.
- The library director began the process of having the year 2025 budget audited.
- Library programs such as the Baby Dance Party and Comfort Blankets received high participation and praise.

Programs & Reference

Dec.	Programs #	
Adult	9	
122		
Teen	5	
25		
Youth	17	
171		
Total	31	318
Last Month	16	91
Passive Yth	3	
331		
Reference		
Adult & Teen		
954		
Youth		
458		
Total	1,412	
Last Month	972	

Public Computer Usage

Computers		
Adult		
289		
Teen		
3		
Youth	22	
AWE&Magic		
581		
ABC Mouse	0	

Website

- MAP passes: 5 families**

 - AirZoo
 - Detroit Hist. Museum
 - Peppa Pig, Sea Life

**Highland Township Public Library
Board Meeting Minutes
Tuesday, January 6, 2026**

Members Present: C. Dombrowski, J. Gaglio, C. Hamill, J. Matthews, K. Rea,
L. Symons and Director B. Dunseth

Members Absent: None

Guests: None

The meeting was called to order at the Highland Township Public Library at
5:30 pm by J. Matthews.

Motion: C. Hamill moved and L. Symons seconded to approve the agenda. Unanimous vote;
motion carried.

Motion: J. Matthews moved and L. Symons seconded to approve the Board Meeting minutes
for December 2, 2025. Roll call - unanimous vote; motion carried.

Bills: Total bills for December, 2025 are \$77,264.79. Total bills for January, 2026 are
\$52,335.15 with the addition of Consumers Energy, DTE Energy, Kraft Business Systems, when
received.

Motion: L. Symons moved and J. Gaglio seconded to approve the December, 2025 and
January, 2026 bills. Roll call - unanimous vote; motion carried.

FYI: Budget report available for review.

Director's Report: Available for review.

Communications: K. Given expressed her appreciation for a used book she purchased from the
book cart. Ooma, a provider of advanced communications services, and utilized by the Library,
won the Ellies Award from Elevator World Magazine for leadership in POTS replacement.

UNFINISHED BUSINESS

Library Network: Closely watching the court case which could determine whether books can legally be removed from a public library. A report from the Government Accountability Office shows that many library buildings are reported in poor condition.

Building Maintenance: Countryside Plumbing eradicated the sewer smell plaguing the Library for several days. A sensor in the heat tape needed to be removed. A plastic foldable barrier was purchased to keep patrons out of the youth area after hours. Boiler combustion and chiller glycol issues were corrected.

NEW BUSINESS

Annual Report: The Annual Report is complete. New legislation may redirect penal fines, from libraries, to trial courts.

Policies: An AI policy template has been purchased from our lawyers.

Personnel: The Milford Library approved a salary increase for staff, who must now contribute 20% toward their health care.

February Meeting: The February 3, 2026 Library Board Meeting will be held in the Community Room, at 5:30 pm.

Public Comment: None

Adjournment: J. Gaglio moved and L. Symons seconded to adjourn. The meeting adjourned at 6:05 pm.

Respectfully Submitted,

Cindy Dombrowski

BANK/GL REC. SORTED BY			FUND		LEDGER		BANK		FUND		
January 31, 2026											
BANK	FUND	ACCOUNT TYPE	FUND	DIFFERENCE	BALANCE	BALANCE		TOTAL	FUND	NUMBER	
CHASE	GENERAL	CHECKING	101			1,852.80					
CHASE	GENERAL	H.R.A. CHECKING	101			84,851.69					
CHASE	GENERAL	F.S.A. CHECKING	101			14,849.84					
CHASE	GENERAL	CHECKING (SAVINGS)	101			664,090.32					
COMERICA	GENERAL	JFUND	101			251,280.01					
FLAGSTAR	GENERAL	MAX SAVINGS	101			270,448.53					
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101			1,579,305.53					
OAKLAND CO	GENERAL	INVESTMENT POOL	101			25,194.73					
CIBC	GENERAL	CD	101			297,052.24					
CIBC	GENERAL - ESCROW	CD	101			359,655.34					
HUNTINGTON	GENERAL	CD	101			233,864.79					
FLAGSTAR	GENERAL	CD	101			230,481.55					
FLAGSTAR	GENERAL	CD	101			230,481.55					
FLAGSTAR	PERPETUAL FUND	CD	101			1,244.61					
HVSB	GENERAL	CD	101	1,387.15	4,491,580.19	248,313.81		4,492,967.34		101	
CHASE	ROAD	SAVINGS	203			3,599.39					
MI CLASS	ROAD	INVESTMENT POOL	203			24,057.18					
CHASE	HAUL ROUTE	SAVINGS	203			493,890.92					
HVSB	HAUL ROUTE	CD	203	0.00	825,617.16	304,069.67		825,617.16		201	
FLAGSTAR	FIRE	MAX SAVINGS	206			2,332,870.58					
CHASE	FIRE	SAVINGS	206			72,155.98					
OAKLAND CO	FIRE	INVESTMENT POOL	206			25,680.63					
CIBC	FIRE	CD	206			186,892.45					
HVSB	FIRE	CD	206	0.00	2,909,974.33	292,374.69		2,909,974.33		206	
CHASE	POLICE	SAVINGS	207			152,231.95					
FLAGSTAR	POLICE	MAX SAVINGS	207			2,562,380.76					
MI CLASS	POLICE	INVESTMENT POOL	207			474,865.09					
OAKLAND CO	POLICE	INVESTMENT POOL	207			161,908.07					
FLAGSTAR	POLICE	CD	207			342,281.97					
HVSB	POLICE	CD	207			293,153.68					
CIBC	POLICE	CD	207			314,365.33					
CIBC	POLICE	CD	207	0.00	4,819,767.36	518,580.51		4,819,767.36		207	
CHASE	OPIOID SETTLEMENT	CHECKING	284	0.00	-	0.00		0.00		284	
LPL FINANCIAL	POST EMPLOYEE BENEFITS	CASH ACCOUNT	737			119,769.13					
LPL FINANCIAL	POST EMPLOYEE BENEFITS	BOND	737	0.00	842,827.41	723,058.28		842,827.41		737	
CHASE	REFUSE	SAVINGS	227			861,917.31					
OAKLAND CO	REFUSE	INVESTMENT POOL	227	0.00	1,034,031.35	172,114.04		1,034,031.35		227	
CHASE	HAAC	CHECKING	702	0.00	30,426.49	30,426.49		30,426.49		702	
COMERICA	CAPITAL IMP.	PBMM	401			73,252.28					
COMERICA	CAPITAL IMP.	JFUND	401			451,026.86					
FLAGSTAR	CAPITAL IMP.	MAX SAVINGS	401			82,534.33					
MI CLASS	CAPITAL IMP.	INVESTMENT POOL	401			2,003,644.24					
CIBC	CAPITAL IMP.	CD	401	0.00	3,005,590.25	395,132.54		3,005,590.25		401	
FLAGSTAR	FIRE CAPITAL	MAX SAVINGS	402			703,796.59					
MI CLASS	FIRE CAPITAL	CONSTRUCTION	402			450,061.00					
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402	0.00	1,164,484.89	10,627.30		1,164,484.89		402	
CHASE	DDA	SAVINGS	494			17,035.04					
FLAGSTAR	DDA	MAX SAVINGS	494			385,318.59					
CIBC	DDA	CD	494			101,404.86					
CIBC	DDA	CD	494	0.00	605,846.82	102,088.33		605,846.82		494	
CHASE	WATERMAIN	CHECKING	591	0.00	19,619.76	19,619.76		19,619.76		591	
FLAGSTAR	TAX	CHECKING	703	0.00	861,607.32	861,607.32		861,607.32		703	
CHASE	DUCK LAKE IMP. BOARD	SAVINGS	764	0.00	172,965.07	172,965.07		172,965.07		764	
CHASE	HIGHLAND LAKE IMP BRD	SAVINGS	765	0.00	81,563.05	81,563.05		81,563.05		765	
CHASE	TAGGETT LK IMP BRD	SAVINGS	766	0.00	27,132.78	27,132.78		27,132.78		766	
CHASE	KELLOGG LK IMP BRD	SAVINGS	767	0.00	40,110.13	40,110.13		40,110.13		767	
CHASE	CHARLICK LAKE IMP BRD	SAVINGS	768	0.00	76,867.08	76,867.08		76,867.08		768	
CHASE	WOODRUFF LK IMP BRD	SAVINGS	769	0.00	46,853.65	46,853.65		46,853.65		769	
CHASE	WHITE LK IMP BRD	SAVINGS	770	0.00	272,228.47	272,228.47		272,228.47		770	
CHASE	TOMAHAWK LK IMP BRD	SAVINGS	771	0.00	3,736.91	3,736.91		3,736.91		771	
CHASE	GOURD LK IMP BRD	SAVINGS	773	0.00	10,872.29	10,872.29		10,872.29		773	
CHASE	PENINSULA LAKE	SAVINGS	774	0.00	14,324.51	14,324.51		14,324.51		774	
CHASE	LOWER PETTIBONE	SAVINGS	775	0.00	10,669.51	10,669.51		10,669.51		775	
CHASE	DUNLEAVY LEONARD	SAVINGS	776	0.00	15,322.88	15,322.88		15,322.88		776	
CHASE	KNOBLOCK LAKE	SAVINGS	777	0.00	468.75	468.75		468.75		777	
TOTAL				1,387.15	21,384,488.41	21,385,875.56		21,385,875.56			
	Fund 101 Chase Credit Cards in Transit = \$ 1,579.00										
RLO - 2/19/26	Fund 703 Ctax payment in Transit/paid into Chase = \$ 2,966.15										
CTRL, ALT, SHIFT, F9											



Charter Township of Highland - Fire Department

1600 W. Highland Rd.

Highland, MI 48357

(248)887-9050

TO: Highland Township Board

FROM: Nick George, Fire Chief

c/o Shawn Bell, Fire Marshal; Laura Carpenter, Admin Asst.

DATE: February 20, 2026

Notification to the Board: Monthly End Report

Month in Review: January

Rental Revenue Totals-

Jan 1st - 31st

\$150.00

Rental Inspection(s) Completed by Fire Marshal/Rental Inspector-

1

Rental Certificate(s) Issued by Fire Marshal/Rental Inspector-

1

**Ordinance and Land Use Permits (PLU) Inspection(s)
Completed by Fire Marshal/Ordinance Inspector-**

17

**Highland Township Planning Commission
Record of the 1439th Meeting
Highland Township Auditorium
January 15th, 2026**

Roll Call:

Kevin Curtis, Chairman (absent)
Grant Charlick
Chris Heyn (Acting Chairman)
Mike O’Leary (absent)
Roscoe Smith
Scott Temple
Russ Tierney (absent)
Guy York
Michael Zeolla

Also Present:

Elizabeth Corwin, Planning Director

Visitors: 3

Acting Chairman Heyn called the meeting to order at 7:30 p.m.

Agenda Item #1: Call to the Public: Opportunity for anyone to bring forward issues of interest or concern for Planning Commission consideration. Each participant limited to 3 minutes.

No public comment offered.

Work Session:

Agenda Item #2:

Parcel # 11-01-351-002
Zoning: ARR, Agricultural and Rural Residential Zoning District
Address: 2075 Oakland
File #: RZ 25-02
Request: Rezoning with offer of conditions to RM, Multiple-Family Residential ZD
Applicant: David Dowling, Yukon Building Company
Owner: SIGA Corp

Mr. Heyn introduced the agenda item for rezoning with offer of conditions on a portion of parcel, 11-01-351-002, commonly known as the Highland Hills Golf Course. The public hearing for the request was conducted on December 4, 2025.

Mr. David Dowling, applicant presented an overview of the two projects proposed for this parcel, covering both the rezoning proposal for housing and the Special Land Use proposal for improvements at the golf course. He has not altered the housing proposal since the public hearing; but has removed the proposed golf simulator from the special land use request and replaced it with a smaller, netted practice area.

Mr. Temple asked about the verbal offer to divide the attached condominium units into separate single family housing units from December 4, 2025. Ms. Corwin explained that the applicant is entitled to a decision on the original request, and that if he chooses to proceed with separate single-family units, a different approval process would be appropriate.

Mr. Charlick offered his observation that the public was primarily opposed to the golf simulator and might be open to the multiple family housing with the conditions offered, tied to this specific site plan. He noted that the underlying plat would have allowed for more than eight homes. He noted that most of the homes on the south side of Oakland Drive are on 60- to 80-foot-wide lots, which would mean 8 driveways instead of the 2 driveways proposed. There are also opportunities for screening and landscaping that would be lost if the project were designed as single-family lots

Mr. Temple expressed frustration that there was a not a specific boundary identified for the rezoned area. Ms. Corwin explained that until the Oakland County Health Division has reviewed and approved the concept for sewage disposal for the site, it is premature to draw the specific limits. There may be a need to allow cross-easements to allow for the use of golf course property to satisfy these requirements.

Mr. Charlick explained that while the footprint of the septic field might be small, the Oakland County Health Division still has a requirement of one acre of land to accommodate a three-bedroom home. He asked if this site had been reviewed by the Health Division.

Ms. Corwin explained that until the concept is approved by the Township, Oakland County will not offer binding decisions about how they will handle compliance with the environmental protection clause of one acre per three bedrooms. There may ultimately be a legal agreement binding the development potential of the golf course, or they might require that the area be deeded with housing.

Mr. Dowling explained that he has discussed the project with a local engineer, who believes the septic systems can be contained under the fairway, but that individual wells will be required.

Mr. Charlick explained that ultimately the boundary is not as important as the site plan, since the approval will be for eight housing units in the configuration noted on the concept plan. Adding more acreage will not allow for more housing. He noted the housing is also self-limiting, since there is still the desire to operate an 18-hole golf course.

Mr. York asked if the development will be governed by a homeowners' association (HOA), with bylaws and deed restrictions. Mr. Dowling confirmed that there will be common space managed by an HOA, and that the units will be established as condominiums.

Ms. York asked if Oakland Drive was privately owned, and about the statement that the homeowners on Oakland Drive finance the maintenance and improvement of the road. Ms. Corwin noted that Oakland Drive is under the jurisdiction of the Road Commission for Oakland County (RCOC). Their policy is that they allow improvements using a Special Assessment District to recover the costs from homeowners. Oakland Drive was improved in 1995 with other streets in the subdivision, with a ten-year assessment by 70 property owners. That investment as obviously depreciated by now. They do allow subdivisions to contract independently for snow removal, since they do not have the resources to cover every subdivision street but rather focus on primary and secondary arterials and collector roads.

The Planning Commissioners commented that the audience had thanked one of their neighbors for his efforts in plowing the street.

Mr. York noted that unless one holds the position that no new traffic on Oakland Drive is acceptable, then there is not much to dislike about the duplex proposal. He noted that the drainage situation on Oakland may be

improved since the runoff from the housing will be redirected back to the enlarged pond on the golf course. He noted that there would be more homeowners in the future to contribute to a future road improvement project if it becomes necessary to repave in the future.

Mr. York further noted that the property would likely remain an attractive and well-maintained asset on the street given the HOA ownership.

Mr. Charlick stated that the benefits of allowing the condominium over the option of single-family homes is compelling and offers a housing type that is not found elsewhere in the Township; but seems to be in demand. He noted that today's home buyer seems more interested in low-key maintenance with amenities than in large yards in subdivisions. Mr. York noted that the Township should be encouraging this style of development.

The Planning Commission discussed the driveway orientation at some length, including potential modifications to limit the sweep of headlights from the exit driveway into the homes on the south side of Oakland Drive. Mr. Dowling agreed that there was some ability to shift the exit to line up with a driveway and garage instead of someone's living room.

The Planning Commission reviewed the written offer of conditions. Mr. Dowling agreed to add a clause to the final condition in that the Township could revert the zoning if he was unable to obtain all the required permits from other agencies.

Mr. Charlick moved to recommend approval of the proposal for rezoning of a portion of parcel 11-01-351-002 at the northwest corner of Highland Hills Drive and Oakland Drive from ARR, Agriculture and Rural Residential Zoning District to RM, Multiple-Family Residential with an offer of conditions and tied to the concept plan by Meier Architects, dated December 12, 2025 indicating three duplex units and two separate units on approximately 3 acres with the understanding that the written offer of conditions has been amended to recognize the Township right to revert the zoning to ARR, if all necessary outside agency approvals are not obtained within two years. Mr. Heyn supported the motion.

Roll call vote: Temple, yes; York, yes; Zeolla-yes; Charlick-yes; Heyn-yes; Smith-yes. Motion carries (6 yes votes, 0 no votes).

Agenda Item #3:

Parcel #	11-01-351-002
Zoning:	ARR, Agricultural and Rural Residential Zoning District
Address:	2075 Oakland
File #:	URSA 25-04
Request:	Public Hearing/Special Land Use Approval for Golf Course
Applicant:	David Dowling, Yukon Building Company
Owner:	SIGA Corp

Mr. Heyn introduced the proposal for golf course improvements on the Highland Hills Golf Course, and the establishment of a special land use permit. Mr. Dowling noted the golf course has been in continuous operation since the 1920's.

Mr. Charlick asked for an explanation of the newly proposed practice area to replace the previously proposed golf simulator that drew widespread opposition from the neighbors. Mr. Dowling explained that it was merely an open space on the grass with a net to catch balls so that the golfers would have a spot to warm up prior to starting play.

Mr. Charlick thought that the activity at a practice area would be more disturbing to the neighbors than the occasional drive from a tee box. He asked if the practice area could be spun around 180 degrees to shoot into the golf course instead of towards the homes, and if there could be some measure to mitigate the noise, such as a backstop?

Mr. Dowling agreed that this was a very small component, and he would have room to do something similar to what is suggested.

Mr. Temple said he has never seen a practice area like this on a golf course, and although he thinks the golfers would appreciate, he does not think the neighbors will. He does not believe this change in the proposal is sufficient to overcome the issues raised by the public.

The Planning Commissioners discussed ideas to mitigate the noise including walls, landscaping, and special construction materials. Mr. Temple said that he was not convinced there would be an effective solution. He thought the difference between the existing conditions and either of the proposals was similar to the neighbor living at the edge of a woods hearing the occasional hunter firing a shot and living next to a gun range.

The Planning Commissioners also discussed that there are benefits to the community of establishing the Special Land Use permit and approving the upgrades to the parking lot, club house and cart barn and third hole. They reviewed the analysis of the required findings of approval for special land uses submitted by Planning Staff in the December 4, 2025 memorandum from Ms. Corwin. They believed there was insufficient information to move forward on the practice area, but the remainder of the proposal meets the required standards of approval.

Mr. Heyn offered a motion to recommend the special land use petition for the golf course improvements for the club house, cart barn, parking lots, with the understanding that the golf practice area would not be approved at this time until and unless the applicant submits evidence that the noise concerns can be mitigated. Mr. Charlick supported the motion. Roll call vote: Charlick-yes; Heyn – yes; Temple – no; Tierney – yes; Smith-yes; York – yes; Zeolla -yes. Motion carries (5yes votes, 1 no vote)

Agenda Item #4: Committee Updates

- Zoning Board of Appeals:
- Township Board:
- Highland Downtown Development Authority:
- Planning Director's Update

Committee liaisons reported on the activities of their respective organizations.

Agenda Item #5: Minutes: December 4, 2025

Mr. Temple offered a motion to approve the minutes of the December 4, 2025 Planning Commission meeting as presented. Mr. York supported the motion which was approved by voice vote (all ayes, no nays)

Adjournment:

Mr. Charlick moved to adjourn the meeting at 9:15 p.m. Mr. Zeolla supported the motion, which was unanimously approved by voice vote. (all ayes, no nays)

Respectfully submitted,
Roscoe A. Smith, Secretary
ARS/ejc

CHARTER TOWNSHIP OF HIGHLAND
ZONING BOARD OF APPEALS
APPROVED MINUTES
January 21, 2026

The meeting was held at Highland Township Auditorium, 205 N. John St, Highland, MI, 48357.

The meeting was called to order at 7:30 p.m.

ROLL CALL:

David Gerathy, Chair
Michael Borg, Vice Chair
Anthony Raimondo, Secretary
Michael Zeolla, P.C. Liaison - **absent**
Peter Eichinger
Robert Hoffman
Gary Childs
Chuck Benke, Alternate - **absent**
Jacob Probe, Alternate

Kariline P. Littlebear, Zoning Administrator
Samantha George, Assistant Zoning Administrator

Visitors: 6

Chair Gerathy welcomed the public to the meeting and reviewed the procedures for addressing the Board, stating that four affirmative votes are required to approve a variance. If a variance is approved, the applicant has one year to act upon the variance. He noted that P.C. Liaison Michael Zeolla is absent and so alternate member, Jacob Probe, will sit in on this meeting.

OLD BUSINESS:

1. CASE NUMBER: 25-23
ENFORCEMENT: **Tabled from December 3, 2025**
ZONING: RPUD – Residential Planned Unit Developments
PARCEL #: 11-32-101-002
PROPERTY ADDRESS: 1604 Turtle Creek
APPLICANT: Jose & Avelia Trevizo
OWNER: Jose & Avelia Trevizo
VARIANCE REQUESTED: A 21-foot variance from the required 100-foot rear yard setback to 79-feet provided.
(Sec. 7.02.C.5.)
This request is for a reduction of the rear yard setback for the construction of a pool and 3-foot cement apron.

Motion:

Mr. Raimondo made a motion to remove the case from the table. Mr. Hoffman supported the motion, and it was approved with a unanimous voice vote.

Chair Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium. He then asked the Zoning Administrator if there was anything new to add.

Mrs. Littlebear stated that there has not been any public comment for this case sent to the Planning Department regarding this case.

Discussion from the Applicant:

Mr. and Mrs. Trevizo, applicants, went over the case as presented.

Discussion from the Public:

None

Discussion from the Board:

Mr. Hoffman noted that the neighbor to the south has a pool and asked the Zoning Administrator if they had to request a variance. Mrs. Littlebear explained that they did not need a variance because their pool was just inside their building envelope. He stated that this condominium subdivision has extensive open space and that this in-ground pool will not interfere with the intended wooded feel of the parcel or neighborhood.

Mr. Eichinger asked why the rear yard setback of this building envelope is 100 feet. Mrs. Littlebear stated that it appears that the building envelope was based on the setbacks for a new house in the R3 zoning district. He asked what the setback for a pool is in that zoning district. Mrs. Littlebear stated that the rear setback for detached accessory structures such as swimming pools in the R3 district is 50 feet.

Mr. Raimondo stated that the difficulty was not created by the applicant or the previous property owner, that this request seems to be the minimum necessary, and granting the request would not alter the essential character of the neighborhood.

Mr. Childs stated that since this property backs up to permanent open space and the request is minimal that he is inclined to approve it.

Motion:

Mr. Eichinger made a motion in Case #25-23, parcel # 11-32-101-002, commonly known as 1604 Turtle Creek, to approve a 21-foot variance from the required 100-foot rear yard setback to 79-feet provided for the construction of a pool and 3-foot cement apron per the facts and findings provided during discussion. Mr. Childs supported the motion.

Facts and Findings:

This request is the minimum necessary.

This request is consistent with the surrounding parcels.

This request will not interfere with wooded sightlines for any of the neighbors.

This request will not be detrimental to nor alter the essential character of the neighborhood.

Roll Call Vote: Mr. Gerathy-yes, Mr. Borg-yes, Mr. Raimondo-yes, Mr. Probe-yes, Mr. Hoffman-yes, Mr. Childs-yes, Mr. Eichinger-yes, (7 yes votes). The motion passed and the variance request was approved.

2. CASE NUMBER:	25-25
ENFORCEMENT:	Tabled from December 3, 2025
ZONING:	C-1 – Local Commercial
PARCEL #:	11-15-127-003
PROPERTY ADDRESS:	2800 N Milford Rd

APPLICANT: Phillips Signs & Lighting LLC
OWNER: AML Ventures LLC
VARIANCE REQUESTED: A 3-foot variance from the 6-foot maximum allowable height to 9-feet provided.
(Sec. 14.07. Table 14.2)
This request is for an increase in the height of a sign in the required front yard.

Motion:

Mr. Borg made a motion to remove the case from the table. Mr. Hoffman supported the motion, and it was approved with a unanimous voice vote.

Chair Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium. He then asked the Zoning Administrator if there was anything new to add. Mrs. Littlebear stated that there has not been any new public comment sent to the Planning Department regarding this case.

Discussion from the Applicant:

Ed Phillips with Phillips Sign & Lighting, representative for the applicant and owner, stated that the board members at the previous meeting felt that perhaps the north side of the driveway would be a better location for the sign without the need for a variance. Mr. Phillips handed out a few photos of that location from the north and the south stating that the north location would still be blocked by the vegetation and so would still need a variance. He noted that the area is very dark which also makes the sign harder to see. He stated that Mr. Raimondo had been correct in the last meeting when he stated that public safety for events is not a practical difficulty.

Discussion from the Public:

None

Discussion from the Board:

Mr. Gerathy asked the Zoning Administrator if she was able to find the information that the board had requested at the last meeting regarding the approved site plan. Mrs. Littlebear stated that she found that the landscape plan from 2013 was approved with only the standard landscaping of 1 tree per thirty (30) linear feet of street frontage but no mention of any other required vegetation, the approved site plan had the parking spaces facing the building and not the road, and that the signed recorded Special Land Use permit states that LaFontaine will be responsible for directing traffic during special events. She also stated that since public safety was cited as a practical difficulty by the applicant, she reached out to the Oakland County Sheriff to ask if there had been any significant public safety issues at this site. Lt. Matt Snyder emailed her stating that after doing a search for this address he found that the last call was in 2014.

Mr. Eichinger stated that when he went down to the parcel again recently, he found that only the top third of the sign is visible above the vegetation and the snow and he felt that this request is reasonable.

Mr. Raimondo stated that he appreciated the applicant doing his due diligence to try to find a solution that would not require a variance. He noted that darkness is not a practical difficulty as Highland Township has regulations to limit light pollution. He further stated that the need for a variance is not self-created. He stated that the parcel is unusual because it is very narrow and lacks a greenbelt where a sign would normally be located as most commercial parcels do. He further stated

that this request would not alter the essential character of the area, nor would it be harmful to the township, and is the minimum necessary.

Mr. Hoffman stated that the topography also creates a practical difficulty as it is at a low spot that makes it difficult to see the sign.

Mr. Gerathy stated that he thought that when LaFontaine was approved to be on this site, that it was supposed to be just for storage of personal classic cars and not open to the public. Mrs. Littlebear stated that while researching the original site approvals, she found that initially it was going to be for personal use only but that LaFontaine then requested and was approved for limited classic car events.

Mr. Probe as what the previous variance on this site had been for. Mrs. Littlebear stated that a variance was previously granted for the construction of the detached accessory structure on the north of the parcel.

Motion:

Mr. Eichinger made a motion in Case #25-25, parcel # 11-15-127-003, commonly known as 2800 N Milford Rd, to approve 3-foot variance from the 6-foot maximum allowable height to 9-feet provided to allow for an increase in the height of a sign in the required front yard per the facts and findings provided during discussion. Mr. Raimondo supported the motion.

Facts and Findings:

This request is the minimum necessary.

The practical difficulty was not self created.

This parcel is exceptionally narrow and sits at a low spot.

This request will not be detrimental to nor alter the essential character of the neighborhood.

Roll Call Vote: Mr. Gerathy-yes, Mr. Borg-no, Mr. Raimondo-yes, Mr. Probe -no, Mr. Hoffman-yes, Mr. Childs-yes, Mr. Eichinger-yes, (5 yes votes, 2 no votes). The motion passed and the variance request was approved.

NEW BUSINESS:

- | | |
|---------------------|---|
| 3. CASE NUMBER: | 26-01 |
| ENFORCEMENT: | |
| ZONING: | LV – Lake and Village Single-Family Residential District |
| PARCEL #: | 11-12-203-011 |
| PROPERTY ADDRESS: | 3201 Lester Dr |
| APPLICANT: | James Cooper |
| OWNER: | James Cooper |
| VARIANCE REQUESTED: | An 11-foot variance from the calculated 30-foot southwest front yard setback to 19-feet provided.
This request is for a reduction of the southwest front yard setback for the construction of a house with covered porch.
(Sec. 9.02.B.a)
A 2.5-foot variance from the calculated 30-foot southwest front yard setback to 27.5-feet provided.
This request is for a reduction of the southwest front yard setback for the construction of a detached garage.
(Sec. 9.02.B.a) |

Chair Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium. He then asked the Zoning Administrator if there was anything new to add. Mrs. Littlebear stated that there has not been any new public comment sent to the Planning Department regarding this case. She further stated that there was previously a house on this parcel which was demolished sometime before 2005 and that it had

Discussion from the Applicant:

James Cooper, applicant, went over the case as presented. He also provided the final septic variance approval from the Oakland County Health Division and the permit to install an engineered septic field for a two (2) bedroom house. He also noted that he has had the well abandoned per the county regulations and will apply for a new well soon.

Discussion from the Public:

None

Discussion from the Board:

Mr. Borg asked if Planning & Zoning would approve the proposal of two separate driveways. Mrs. Littlebear stated that the approval or denial for that will be up to the Road Commission for Oakland County (RCOC) since it is a public road. She explained that if he receives approval from the ZBA then when he applies for the building permit he will have to provide a copy of the approved driveway approach permit from RCOC.

Mr. Childs asked for clarification of the depth of the crawl as the construction drawings shows two different depths. The applicant stated that the crawl will be 3 feet deep.

Mr. Raimondo stated that this request is not of a personal nature and that this parcel is an oddly shaped corner lot.

Mr. Borg noted that this is an existing LV lot of record.

Mr. Probe stated that this request is for a modest home and so is the minimum request necessary.

Mr. Hoffman stated that this lot of record is in a subdivision that was platted in the 1920s. He stated that the request will be in keeping with the neighborhood and will be an improvement as it will have a modern engineered septic system.

Motion:

Mr. Raimondo made a motion in Case #26-01, parcel # 11-12-203-011, commonly known as 3201 Lester Dr, to approve an 11-foot variance from the calculated 30-foot southwest front yard setback to 19-feet provided for the construction of a two (2) bedroom house with a covered porch and a 2.5-foot variance from the calculated 30-foot southwest front yard setback to 27.5-feet provided for the construction of a detached garage per the facts and findings provided during discussion. Mr. Hoffman supported the motion.

Facts and Findings:

This request is the minimum necessary.

This request is not of a personal nature.

This parcel is small and oddly shaped.

This request is consistent with the surrounding neighborhood parcels.

This request will benefit the neighborhood due to the modern engineered septic system.

This request will not be detrimental to nor alter the essential character of the neighborhood.

Roll Call Vote: Mr. Gerathy-yes, Mr. Borg-yes, Mr. Raimondo-yes, Mr. Probe -yes, Mr. Hoffman-yes, Mr. Childs-yes, Mr. Eichinger-yes, (7 yes votes). The motion passed and the variance requests were approved.

MINUTES:

Mr. Childs made a motion to approve the minutes of December 17, 2025, as presented. Mr. Borg supported the motion, and it was approved with a unanimous voice vote.

DISCUSSION:

Election of Officers:

Mr. Hoffman moved to elect Mr. Gerathy as Chair. Mr. Eichinger supported the motion and it passed with a unanimous voice vote.

Mr. Raimondo moved to elect Mr. Borg as Vice Chair. Mr. Gerathy supported the motion and it passed with a unanimous voice vote.

Mr. Gerathy moved to elect Mr. Raimondo as Secretary. Mr. Childs supported the motion and it passed with a unanimous voice vote.

Mr. Borg asked what was coming up for the next meeting on February 4, 2026. Mrs. Littlebear stated that there are no cases for the next meeting so it would be to review the minutes only.

Mrs. Littlebear reminded the board members that the Joint Boards meeting will be held on February 11, 2026 at 7:30pm.

ADJOURN:

At 8:11 p.m., Mr. Childs made a motion to adjourn the meeting. Mr. Eichinger supported the motion, and it carried with a unanimous voice vote.

Respectfully submitted,

Anthony Raimondo, Secretary
AR/kpl

*HIGHLAND TOWNSHIP
BUILDING DEPARTMENT*



*PERMIT ACTIVITY REPORT
January 2026*

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**Permit.DateIssued Between 1/1/2026 12:00:00 AM AND
1/31/2026 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
Commercial, Additions					
PB26-0003	2825 E HIGHLAND RD Ste 115	Imperial Construction	\$17721	\$297	
Commercial, Additions			\$17721	\$297	1
Deck					
PB26-0014	4448 CHEVRON DR	SCHMIEDER, JAMES	\$2500	\$86	
PB26-0028	592 PERTSHIRE CT	Green Shield Home LLC	\$27500	\$212	
Deck			\$30000	\$298	2
Electrical					
PE26-0001	272 Norman Dr	Chapple Electric Inc	\$0	\$74	
PE26-0002	1451 BLUE HERON DR	Precision Comfort	\$0	\$55	
PE26-0003	4080 N DUCK LAKE RD	SCHEMANSKE, ANDREA	\$0	\$374	
PE26-0004	1114 GLENEAGLES	Be Energy Solutions	\$0	\$127	
PE26-0005	3660 SHAGBARK LN	McGrath Electric LLC	\$0	\$158	
PE26-0006	2549 PINE BLUFFS CT	McGrath Electric LLC	\$0	\$166	
PE26-0007	1609 LOMBARDY DR	Byers Electric Service Team	\$0	\$177	
PE26-0008	1398 GENOA CT	Quality Electric Services	\$0	\$238	
PE26-0009	2335 Douglas	Chapple Electric Inc	\$0	\$74	
PE26-0010	2343 Douglas	Chapple Electric Inc	\$0	\$74	
PE26-0011	1385 CLYDE RD	Fairlane Electrical	\$0	\$128	
PE26-0012	3601 TAGGETT LAKE CT	Elliott Electric	\$0	\$204	
PE26-0013	223 Highland Dr	Chapple Electric Inc	\$0	\$74	
PE26-0014	247 E Heather	Chapple Electric Inc	\$0	\$74	
PE26-0015	2318 Mac Laren	Chapple Electric Inc	\$0	\$74	
PE26-0016	2363 Mac Laren	Chapple Electric Inc	\$0	\$74	
PE26-0017	2349 MacLaren	Chapple Electric Inc	\$0	\$74	
PE26-0018	209 E Heather	Chapple Electric Inc	\$0	\$74	
PE26-0019	243 E Heather	Chapple Electric Inc	\$0	\$74	
PE26-0020	2262 Douglas	Chapple Electric Inc	\$0	\$74	
PE26-0021	248 E Heather	Chapple Electric Inc	\$0	\$74	
PE26-0022	2338 Douglas	Chapple Electric Inc	\$0	\$74	
PE26-0023	2347 Douglas Dr.	Chapple Electric Inc	\$0	\$74	
PE26-0024	2367 MacLaren Dr.	Chapple Electric Inc	\$0	\$74	
PE26-0025	4276 TAGGETT LAKE DR	T C Bollin Electric Inc.	\$0	\$156	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**

Permit.DateIssued Between 1/1/2026 12:00:00 AM AND
1/31/2026 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PE26-0026	3225 S DUCK LAKE RD	Plymouth Electrical Services	\$0	\$282	
PE26-0027	3380 E CLARICE AVE	Diversified Electric LLC	\$0	\$169	
PE26-0028	1500 ALLOY PARKWAY	Robin Aire Htg & Clg	\$0	\$95	
PE26-0029	2358 CANTERWOOD	LJ Rolls Refrigeration	\$0	\$120	
PE26-0030	3478 Crystal Ridge Drive	Family Heating Co Inc	\$0	\$54	
PE26-0031	3356 Topaz Court	Energy Efficiency Resources	\$0	\$54	
PE26-0032	4095 TAGGETT LAKE DR	Great Dane Heating and Cooling	\$0	\$235	
PE26-0033	395 PRESTWICK TRL	Pat Walters & Sons	\$0	\$64	
Electrical			\$0	\$3966	33
Mechanical					
PM26-0001	1131 WHITE LAKE RD	Yacoub, Shuaib	\$0	\$336	
PM26-0002	4080 N DUCK LAKE RD	SCHEMANSKE, ANDREA	\$0	\$84	
PM26-0003	6051 Granite Ln	Mobile & Modular Homes Inc	\$0	\$87	
PM26-0004	3150 OAK RIDGE DR	Young HVAC	\$0	\$257	
PM26-0005	207 E Mac Tavish Ct	Mobile & Modular Homes Inc	\$0	\$87	
PM26-0006	215 E Mac Tavish Ct	Mobile & Modular Homes Inc	\$0	\$87	
PM26-0007	219 E Mac Tavish Ct	Mobile & Modular Homes Inc	\$0	\$87	
PM26-0008	214 E Mac Tavish Ct	Mobile & Modular Homes Inc	\$0	\$87	
PM26-0009	2310 Mac Laren	Mobile & Modular Homes Inc	\$0	\$87	
PM26-0010	2754 Opal Lane	Energy Efficiency Resources	\$0	\$102	
PM26-0011	2318 Mac Laren	Mobile & Modular Homes Inc	\$0	\$87	
PM26-0012	4001 N DUCK LAKE RD	Eco Temp Heating and Cooling	\$0	\$274	
PM26-0013	2395 OVERBROOK	Williams Distributing Co	\$0	\$147	
PM26-0014	2717 MAPLE RIDGE AVE	Burning Inspirations LLC	\$0	\$186	
PM26-0015	3601 TAGGETT LAKE CT	R & S Heating & Cooling Inc	\$0	\$70	
PM26-0016	2825 E HIGHLAND RD Ste 115	PoPay Heating and Cooling	\$0	\$172	
PM26-0017	4276 TAGGETT LAKE DR	Mulligan Heating	\$0	\$135	
PM26-0018	231 E Mac Tavish Ct	Mobile & Modular Homes Inc	\$0	\$87	
PM26-0019	223 E Mac Tavish Ct	Mobile & Modular Homes Inc	\$0	\$87	
PM26-0020	234 E Mac Tavish Ct	Mobile & Modular Homes Inc	\$0	\$87	
PM26-0021	2266 MacLaren Dr.	Mobile & Modular Homes Inc	\$0	\$87	
PM26-0022	251 E Heather	Mobile & Modular Homes Inc	\$0	\$87	
PM26-0023	1500 ALLOY PARKWAY	Robin Aire Htg & Clg	\$0	\$139	
PM26-0024	3356 Topaz Court	Energy Efficiency Resources	\$0	\$102	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 1/1/2026 12:00:00 AM AND
1/31/2026 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PM26-0025	3478 Crystal Ridge Drive	Family Heating Co Inc	\$0	\$102	
PM26-0026	3805 CLYDE RD	Ray's Heating	\$0	\$152	
PM26-0027	4517 DESERT BRIDGE CT	Parkers Propane Gas Co	\$0	\$109	
PM26-0028	4095 TAGGETT LAKE DR	Great Dane Heating and Cooling	\$0	\$141	
PM26-0029	395 PRESTWICK TRL	Pat Walters & Sons	\$0	\$159	
Mechanical			\$0	\$3711	29
Miscellaneous					
PB26-0006	234 E Mac Tavish Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB26-0007	231 E Mac Tavish Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB26-0008	223 E Mac Tavish Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB26-0009	6051 Granite Ln	RIDGEWOOD LLC	\$3690	\$92	
PB26-0013	1801 HORSESHOE DR	NORRIS, KRISTY L	\$7250	\$110	
PB26-0017	231 E Heather	Ultimate Care & Maintenance	\$2800	\$88	
PB26-0018	265 Norman	Ultimate Care & Maintenance	\$2800	\$88	
PB26-0019	211 E Mac Tavish Ct	Ultimate Care & Maintenance	\$2800	\$88	
PB26-0020	203 E Heather	Ultimate Care & Maintenance	\$2800	\$88	
Miscellaneous			\$30540	\$818	9
Permit Renewal					
PB26-0027	3826 ORCHARD DR	FENWICK, KEITH	\$0	\$79	
Permit Renewal			\$0	\$79	1
Plumbing					
PP26-0001	1385 CLYDE RD	Premier Plumbing, Inc	\$0	\$111	
PP26-0002	1398 GENOA CT	Benedict Plumbing LLC	\$0	\$137	
PP26-0003	3601 TAGGETT LAKE CT	Z Plumber Livingston	\$0	\$132	
PP26-0004	6051 Granite Ln	Mobile & Modular Homes Inc	\$0	\$77	
PP26-0005	207 E Mac Tavish Ct	Mobile & Modular Homes Inc	\$0	\$77	
PP26-0006	215 E Mac Tavish Ct	Mobile & Modular Homes Inc	\$0	\$77	
PP26-0007	219 E Mac Tavish Ct	Mobile & Modular Homes Inc	\$0	\$77	
PP26-0008	214 E Mac Tavish Ct	Mobile & Modular Homes Inc	\$0	\$77	
PP26-0009	3900 HILLCREST DR	Moore and Sons Plumbing	\$0	\$74	
PP26-0010	2310 Mac Laren	Mobile & Modular Homes Inc	\$0	\$77	
PP26-0011	2318 Mac Laren	Mobile & Modular Homes Inc	\$0	\$77	
PP26-0012	1849 ELKRIDGE CT	Tisdale Plumbing Co	\$0	\$92	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 1/1/2026 12:00:00 AM AND
1/31/2026 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PP26-0013	4276 TAGGETT LAKE DR	Philip's Plumbing Inc	\$0	\$202	
PP26-0014	2992 VENICE	BURTON TRUSTEE, JOHN H	\$0	\$52	
PP26-0015	231 E Mac Tavish Ct	Mobile & Modular Homes Inc	\$0	\$77	
PP26-0016	223 E Mac Tavish Ct	Mobile & Modular Homes Inc	\$0	\$77	
PP26-0017	234 E Mac Tavish Ct	Mobile & Modular Homes Inc	\$0	\$77	
PP26-0018	2266 MacLaren Dr.	Mobile & Modular Homes Inc	\$0	\$77	
PP26-0019	251 E Heather	Mobile & Modular Homes Inc	\$0	\$77	
PP26-0020	3380 E CLARICE AVE	Paradigm Plumbing & Mechanic	\$0	\$139	
PP26-0021	3380 E CLARICE AVE	Paradigm Plumbing & Mechanic	\$0	\$107	
PP26-0022	4001 N DUCK LAKE RD	Lorenc Mehilli	\$0	\$224	
PP26-0023	143 PRESTWICK TRL	Tisdale Plumbing Co	\$0	\$92	
Plumbing			\$0	\$2286	23
Res. Additions					
PB26-0001	4186 FLYNN DR	MOSS, THOMAS A	\$15600	\$277	
Res. Additions			\$15600	\$277	1
Res. Mobile Home					
PMH26-0001	6051 Granite Ln	Mobile & Modular Homes Inc	\$0	\$200	
PMH26-0002	207 E Mac Tavish Ct	Mobile & Modular Homes Inc	\$0	\$200	
PMH26-0003	215 E Mac Tavish Ct	Mobile & Modular Homes Inc	\$0	\$200	
PMH26-0004	219 E Mac Tavish Ct	Mobile & Modular Homes Inc	\$0	\$200	
PMH26-0005	214 E Mac Tavish Ct	Mobile & Modular Homes Inc	\$0	\$200	
PMH26-0006	2310 Mac Laren	Mobile & Modular Homes Inc	\$0	\$200	
PMH26-0007	2318 Mac Laren	Mobile & Modular Homes Inc	\$0	\$200	
PMH26-0008	231 E Mac Tavish Ct	Mobile & Modular Homes Inc	\$0	\$200	
PMH26-0009	223 E Mac Tavish Ct	Mobile & Modular Homes Inc	\$0	\$200	
PMH26-0010	234 E Mac Tavish Ct	Mobile & Modular Homes Inc	\$0	\$200	
PMH26-0011	2266 MacLaren Dr.	Mobile & Modular Homes Inc	\$0	\$200	
PMH26-0012	251 E Heather	Mobile & Modular Homes Inc	\$0	\$200	
Res. Mobile Home			\$0	\$2400	12
Res. Renovations					
PB26-0002	2661 BAY VISTA DR	Install Partners	\$8909	\$121	
PB26-0004	3337 EMERALD PARK DR	Weathergard Window, Co., Inc.	\$11675	\$136	
PB26-0010	3900 HILLCREST DR	Home Inspection Plus	\$12603	\$137	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 1/1/2026 12:00:00 AM AND
1/31/2026 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PB26-0011	1911 SHEWCHENKO DR	Weathergard Window, Co., Inc.	\$5148	\$106	
PB26-0012	2574 CANTERWOOD	Majic Window Company	\$31846	\$233	
PB26-0015	4916 HILLOCK	A Better Exterior LLC	\$7500	\$116	
PB26-0021	3150 OAK RIDGE DR	EGLITIS, GARRETT	\$3700	\$92	
PB26-0026	3577 GRANDVIEW	Weathergard Window, Co., Inc.	\$4964	\$100	
PB26-0032	2125 CANTERWOOD	C & L Ward Bros. Co.	\$9886	\$126	
Res. Renovations			\$96231	\$1167	9
Res. Single Family					
PB25-0650	2677 WESTWIND DR	Pro Built Custom Building Inc.	\$395000	\$2091	
Res. Single Family			\$395000	\$2091	1
Roof					
PB26-0016	1725 HIGHLAND PARK DR	Smolyanov Home Improvement	\$29758	\$223	
PB26-0025	3235 WEST ST	Power Home Remodeling Group	\$24942	\$203	
PB26-0029	3085 CLOVERDALE	Power Home Remodeling Group	\$43098	\$254	
Roof			\$97798	\$680	3
Sign with Footing					
PS/F26-0001	2287 S MILFORD RD	Mica Healing Aesthetics & Well	\$0	\$127	
Sign with Footing			\$0	\$127	1
Windows					
PB26-0005	2520 E Sinclair	Wallside Inc	\$6125	\$111	
PB26-0022	552 DUNLEAVY DR	Wallside Inc	\$8930	\$121	
PB26-0023	1101 SHOTEY CT	Pure Energy Window Company	\$21800	\$187	
PB26-0024	971 TIERNEY AVE	Wallside Inc	\$5255	\$106	
PB26-0030	224 ROWE RD	Wallside Inc	\$8914	\$121	
PB26-0031	255 E WARDLOW RD	Hansons Window and Constructi	\$19926	\$174	
Windows			\$70950	\$820	6
Zoning Land Use					
PLU26-0001	3385 W Highland Rd	Powers Flowers - Temporary	\$0	\$100	
Zoning Land Use			\$0	\$100	1

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 1/1/2026 12:00:00 AM AND
1/31/2026 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
Totals			\$753840	\$19117	132



**Highland Activity Center
Directors Activity Report
Meeting: Tuesday, February 10, 2026, at 9am
(Township Auditorium)**

• **January Stats: 18,151**

FYI

- **Money needed** for Soldiers Wish List. Money collected will help purchase items that comply with government regulations and postage for shipping. Check payable to Desert Angels.
- **Approval of purchasing 12 tickets at \$55 for Laughs at the Lift. Scholarship fundraiser for the HWLBA. \$670**
- Brick for Highland Recreation Area. Check sent out on 2/6/2026
- Emergency Preparedness committee: I have been asked to help develop The Township Emergency Preparedness. We are communicating with several businesses, and organizations in the community to develop a plan in case of natural disaster, chemical spills, or electric grid failure.

Upcoming events

Date	Name of Event	Time	Price	Driver 1	Driver 2	Max #	Sign Up
2/6	BP Checks w/Affinity	10am	free				Walk In
2/10	Beading w/ Collene	10am	\$5				OPEN
2/10	Paint w/ Connie	10am	\$20				Walk In
2/11	Affinity presentation	10:30	Free				Walk In
2/12	DIA	11:45	FREE				OPEN
2/13	Valentines Party	12pm	\$20				FULL
2/16	CLOSED						
2/23	Celtic History Presentation	6pm	\$20				OPEN
2/26	SOS Mobile Unit	10am					OPEN
3/6	BP Checks w/Affinity	10am	free				Walk In
3/10	Kirk in the Hills	9:15am	\$20	JEFF	Chari		FULL
3/13	St. Patty Party	12pm	\$20				1/29
3/19	The Lion King	TBD	\$65	Heidi	JEFF		FULL
3/23	Comedy Night	6pm	\$45				OPEN
3/24	Craft w/ Robin	10am					Walk In
3/30	MCC Lunch/Flint Art Museum	9:30am	TBD	Jeff	Chari		TBD
4/2	Easter Party	12pm	\$20				2/26
4/3	CLOSED						

Jan. 2026	TH	F		M	TU	W	TH	F			M	TU	W	TH	F			M	TU	W	TH	F										
Knitters For Knockers/zoom																										0						
Majong					4							4													4	12						
Meals on Wheels		29		14	12	13	12	25			13	12	26	0	25				11	12	23	0			0	12	13	11	27	290		
Medical Shed				7		9	6				2										1	5			1		150	181				
Monday Evening Cards				10							8																	18				
Movies					5			2						2											6		2	19				
Nick's Band																												0				
Paint W/Connie					4							2								4								10				
Party & Birthday																									48			48				
Pet Therapy/Steve																												0				
Phone Calls				63	43	63	43	63			63	43	63	43	63					43	63	63	43		85+	43	63	43	85	996		
Puzzles/Books						1	1					2								1							1	29	35			
Quilters						4																						4				
Rebuilding Together																												0				
Rentals/Evening-Weekend																									60			60				
Review Crew																												0				
SAC												8																8				
Social Media/FB/You Tube																											9121	9121				
Soup & Salad				12	4	9	5	4			14	0	10	0	5					2	5	6	6		0	0	6	4	6	98		
Speakers/Presatations																												0				
Presatation Dinner																									57			57				
Taxes																									12			12				
Texts				14	10	14	10	14			14	10	14	10	14					10	14	10	14		14	10	14	10	14	234		
Trips												12									24							36				
Trivia				15							15														12			42				
Veterans/Soldiers					13																							13				
Visiting Information				65	24	52	19	59			68	32	57	15	53					13	57	21	26		16	18	62	31	26	714		
Volunteers/Center/CSW				4	1	4	1	3			4	1	3	1	3					1	4	2	3		3	1	3	1	3	46		
Volunteers/ASP								5																				5				
Volunteers/MOW				5	2	7	2	4			7	2	5	2						2	6	7				2	7	7	4	71		
Walk In's				1			5				1											5						80	92			
Website HAC																											4870	4870				
Yoga				3				7			3			7								7			3			7	37			
																												0				
																												0				
																												0				
Total	0	29	0	22	320	163	275	120	249	0	22	303	138	290	74	216	0	22	0	118	200	143	150	60	22	167	115	242	134	537	14020	18151

Highland Activity Center Advisory Council Meeting Minutes
Tuesday, January 13th, 2026

CALL TO ORDER:

The Highland Activity Center Advisory Council meeting was called to order by Carolyn Kress at 9:06 am on Tuesday, January 13th, 2026.

PRESENT:

Carolyn Kress, Lisa Rehbine, Jennifer Frederick, Dick Russell, Heidi Bey, Steve Jagusch, Peter Werthmann,

ABSENT: Lisa Jagusch & Terry Olexsy

SECRETARY'S MINUTES:

A motion to approve the Secretary's Minutes from December 9th, 2026, was made by Jennifer Frederick, seconded by Peter Werthmann, and unanimously approved by all. A date correction was made to the Secretary & Treasurer minutes in the December minutes.

TREASURER'S REPORT:

A motion to approve the Treasurer's Report from December 9th, 2026, was made by Patti Janette, seconded by Sue Anderson, and unanimously approved by all.

DIRECTOR'S ACTIVITY REPORT: UPCOMING EVENTS:

So much going on!! All can be found in the monthly newsletter. Plant BINGO is coming to your center very soon!!

OLD BUSINESS: Valentine Hearts were made to help support the Van Fundraiser. Fun Idea!!

Heidi is looking into Grants for the Van Fundraiser: *M.A.S.C. is ongoing. Highland Twp carries insurance for the van and passengers. Currently looking for an 501C3 to help with the non-profit portion of the grant. Names, Addresses, and phone numbers were updated within our By-Laws on January 20th, 2026

NEW BUSINESS: FOHRA has had a price increase on its brick fundraiser. A motion was made to approve the \$5.00 increase from Jennifer Frederick and seconded by Lisa Rehbine, and unanimously approved by all.

MOTION TO ADJOURN:

A motion to adjourn the meeting was made at 9:56 am by Peter Werthmann, seconded by Sue Anderson, and unanimously approved by all.

Respectfully submitted,

Patti

Patti Janette, Secretary
Highland Advisory Council

6. Announcements

- a) HWLBA's Fundraiser Laugh at the Lift 2026 is on Saturday, March 14th at 5PM at The Lift**
- b) Highland DDA is hosting their Biennial Volunteer Open House on Wednesday, March 18th at Steeple Hall (205 W. Livingston Road) from 6pm to 8pm**
- c) The Huron Valley Egg Hunt at Duck Lake Pines Park is Saturday, March 28 beginning at 10am.**
- d) The tax foreclosure deadline for 2023 and/or prior year taxes is on March 31, 2026. Any taxes not paid off by March 31st or action has not been made to enter into a repayment schedule with the Oakland County Treasurer's office by this date, the property will be foreclosed**
- e) The Township Offices will be closed Friday, April 3, 2026 in observance of Good Friday**
- f) Spring clean-up will take place at both Highland and West Highland Cemetery from April 1st through April 15th – any items that are intended to be kept or reused must be removed by March 31st**
- g) Talk of the Town meeting will be on Tuesday, April 21st at 6PM – topic is 2026 Election preparations and changes**



1200 N. Telegraph Road, Dept. 479
Pontiac, MI 48341-0479
(248) 858-0611
oakgov.com/treasurer

Robert Wittenberg, Treasurer

Jody Weissler DeFoe, Chief Deputy Treasurer

Oakland County Treasurer's Office Foreclosure Prevention

The Oakland County Treasurer's Office is in the final stretch of our foreclosure prevention efforts. The tax foreclosure deadline for the 2023 and/or prior year taxes is on March 31, 2026. That means if these taxes aren't paid off by March 31st or any interested party hasn't entered into a repayment schedule with the Treasurer's office by then, the property will be foreclosed.

Since December of 2025, the Treasurer's office has conducted over a thousand Taxpayer Assistance Meetings to assist taxpayers with keeping their properties by working with them to get on a repayment schedule and/or by identifying resources that may be beneficial to them and their situation. We are here to help and strongly encourage taxpayers to contact us before the tax foreclosure deadline if they have delinquent taxes for 2023 and/or prior tax years. Taxpayers interested in scheduling a Taxpayer Assistance Meeting may call us at 248-858-0611 or they may visit www.oakgov.com/treasurer

Thank you!

A handwritten signature in black ink, appearing to be "Robert Wittenberg". The signature is stylized and cursive.

Robert Wittenberg
Oakland County Treasurer

7. Public Comment

Public Hearing

**a) Special Assessment District for Woodland Ridge Subdivision for
Improvement of Roads**

Begin Time:

End Time:

Comments:



**RESOLUTION #26-08: TO PROCEED WITH THE WOODLAND
RIDGE SUBDIVISION SPECIAL ASSESSMENT DISTRICT FOR
THE IMPROVEMENT OF SUBDIVISION ROADS PURSUANT TO
1954 P.A. 188, AS AMENDED**

At a regular meeting of the Township Board (the "Board") of the Charter Township of Highland, Oakland County, Michigan (the "Township"), held on the 2nd day of March , 2026:

Present: Rick A. Hamill, Tami Flowers, Jennifer Frederick, Grant Charlick, Brian Howe, Beth Lewis, and Joseph M. Salvia

Absent:

The following resolution was offered by _____ and supported by _____:

WHEREAS, on February 2, 2026 the Township Board ("the Board") of the Charter Township of Highland ("the Township"), Oakland County, Michigan, pursuant to a petition filed by the owners of more than fifty (50%) percent of the affected property, tentatively determined to provide for the improvement of roads in the Woodland Ridge Subdivision ("the Project"); and

WHEREAS the Board had designated a proposed special district against which all or part of the costs thereof are to be specially assessed; and

WHEREAS the Board set March 2, 2026 as the date and 6:30p.m. as the time for a hearing on whether to proceed with the Project and establish the District ("the hearing"); and

WHEREAS a Notice of Hearing on the Project and the District were published twice in the Milford Times, which first publication was at least ten days prior to the Hearing and such notices were also mailed to the persons with record ownership or interests as required by Act No. 188, Public Acts of Michigan 1954, as amended; and

WHEREAS the Board has held the Hearing and heard objections to the Project, to the Petition, and to the Special Assessment District, copies of which, if any, are on file with the Township Clerk; and

WHEREAS as a result of the foregoing hearing, the Township believes the Project to be in the best interests of the Township and that the costs thereof should be assessed to the Special Assessment District proposed to be established therefore;

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The petition(s) filed by the owners of more than fifty (50%) percent of the affected property for the improvement of roads in the Woodland Ridge Subdivision is hereby approved.
2. The plans for the Project and the estimate of construction costs for the completion thereof of \$950,000 (Nine hundred and fifty thousand dollars) are approved and the Township hereby determines to proceed with the Project which shall also be known as the Woodland Ridge Subdivision Road Improvement Project. Financing charges associated with a construction loan for the project will also be assessed to property owners electing to pay the assessment in ten annual payments in accordance with the terms of a loan offered by the Huron Valley State Bank ("Lender") to be determined upon confirmation of the final roll (See Exhibit A). 1 percent (one percent) Township administrative fee will be assessed to each stakeholder. The Woodland Ridge Homeowners Association has chosen to cover engineering and legal expenses and contingencies by direct payment to consultants and contractors. Such expenses are not included in the assessment roll.
3. A Special Assessment District to be known as the Woodland Ridge Subdivision Road Special Assessment District is approved against which the costs of the Project shall be assessed according to benefits, the area in the Township described on Exhibit B attached hereto. The District shall last ten years or until all special assessments are paid.
4. The Supervisor or Assessing Officer is directed to prepare a special assessment roll in the amount of \$950,000 (Nine hundred and fifty thousand dollars) plus financing and administrative fees to be determined upon completion of the final roll, upon which shall be entered and described all the parcels of land to be assessed with the names of respective owners thereof if known, and a total amount to be assessed against each parcel of land within the Woodland Ridge Road Special Assessment District, which amount shall be a relative portion of the whole sum to be levied against other parcels of land in the Special Assessment District as the benefit to the parcel of land bears to the total benefit to all parcels of land in the Special Assessment District. When same has been completed, the Supervisor's or Assessing Officer's Certificate shall be affixed thereto, stating that the roll was prepared pursuant to and conforms in all respects with this Resolution and the applicable state statutes.
5. Two payment options will be offered to the owners of the parcels of land to be assessed. Taxpayers may choose to deposit \$19,190 as payment of the assessment on or before April 10, 2026. All other taxpayers will be assessed an estimated \$27,830 dollars payable in ten equal installments of \$2783 due with the winter tax bill each year for ten years.
6. The Special Assessment Roll for the Project shall be filed with the Township Clerk no later than April 24, 2026 and shall be available for public examination during regular office hours until the public hearing upon the same and may be further examined at the

public hearing.

7. The Board shall hold a public hearing at the Township Hall at 205 N. John Street, Highland Township, MI 48357, on May 4th, 2026 at 6:30p.m. for the purpose of hearing any objections to the special assessment roll described herein.
8. Notice of such public hearing shall be given by publication of the Notice at least twice in a newspaper of general circulation in the proposed special assessment district, with the first publication being at least ten (10) days prior to the public hearing, and the Township Clerk shall also give notice of such public hearing to each owner of or party in interest in property to be assessed whose name appears upon the last ad valorem tax assessment records, by mailing such notice by first class mail at least ten (10) days prior to the public hearing. The notices shall state that the proposed Special Assessment Roll is on file with the Township Clerk for public examination, shall state the time and place designated in the resolution provided to hear any objections and shall state that any persons objecting to the improvements shall file their objections thereto in writing with the Township Board at or prior to the public hearing. The notice shall also contain such other language as to the right to appeal the assessment roll as required by law.
9. All previous resolutions, or parts of previous resolutions, of the Board which are inconsistent with this resolution are hereby rescinded.

This resolution passed this 2nd day of March, 2026 at a regular meeting of the Charter Township of Highland Township Board. A roll call vote was taken on the foregoing resolution and was as follows:

Yeas:

Nays:

Abstain:

RESOLUTION DECLARED ADOPTED

Rick A. Hamill, Township Supervisor

Tami Flowers MiPMC, Township Clerk

Charter Township of Highland

Resolution #26-08: To Proceed with the Woodland Ridge Subdivision SAD

I, Tami Flowers, Charter Township of Highland Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution, the original of which is on file in my office, approved by the Charter Township of Highland Board of Trustees at a Regular Meeting thereof held on March 2nd 2026.

Tami Flowers MiPMC, Clerk

**Woodland Ridge Subdivision Road Special Assessment
Resolution #26-08
Exhibit A**



February 2, 2026

Mr. Brent Stine
Woodland Ridge Subdivision

Dear Brent:

Thank you for the opportunity to propose financing for your subdivision road replacement project. The following terms are *for discussion purposes only* and do not represent an approval by our bank:

Borrower: Woodland Ridge Subdivision

Loan Amount: Up to \$1,200,000

Purpose: Funds to be used to replace roads in Woodland Ridge Subdivision

Down Payment: None

Term Options: 10 years, fully amortizing.

Interest Rate: A fixed rate equal to the 10-Year Treasury Constant Maturity Index (at date of closing) plus 3.5%. For discussion purposes, if the loan were closed today, the rate would be 7.32%.

Payment Frequency: Annual Payments of Principal and Interest

Payment: If the full \$1,200,000 were borrowed today, the annual payment would be approximately \$173,388. Payments must be remitted by Highland Township directly to Huron Valley State Bank on behalf of the borrower.

Collateral: Assignment of the Special Assessment Proceeds to be pledged by Borrower and Collection Agent (Highland Township).

Additional Costs: Bank Commitment fee of 0.5% of amount drawn or \$6,000. Out of pocket costs for loan documentation via outside counsel will be passed onto the borrower.

Prepayment Penalty: None

Other: Depository account to held at Huron Valley State Bank.

1150 Corporate Office Drive | Suite 100 | Milford, MI 48381 | 248.387.6080



I hope you find these terms acceptable. As I mentioned above, the terms are not yet approved and are subject to credit approval at HVS&B. I will provide a separate file outlining the information needed to evaluate the request. I look forward to starting a banking relationship with you and serving your future banking needs. Please contact me directly at 248-884-8280 with any questions on this or whenever I can be of assistance.

Sincerely,

A handwritten signature in black ink, appearing to read 'Timothy Collins', written over the printed name.

Timothy Collins
Senior Vice President

Woodland Ridge Subdivision Road Special Assessment Resolution #26-08 Exhibit B

1132101001	1132101011	1132151003	1132153003	1132176009
1132101002	1132101012	1132152001	1132153004	1132177001
1132101003	1132101013	1132152002	1132176001	1132177002
1132101004	1132126001	1132152003	1132176002	1132177003
1132101005	1132126002	1132152004	1132176003	1132177004
1132101006	1132126003	1132152005	1132176004	1132177005
1132101007	1132126004	1132152006	1132176005	1132177006
1132101008	1132126005	1132152007	1132176006	1132177007
1132101009	1132151001	1132153001	1132176007	1132177008
1132101010	1132151002	1132153002	1132176008	1132177009



WOODLAND RIDGE ROAD PAVING SAD



From: Leslie Zawada <Leslie@CESInc.US>

Sent: Monday, February 23, 2026 7:32 AM

To: Tami Flowers <flowerst@highlandtwp.org>

Cc: Randy Zawada (rpzawada@gmail.com) <rpzawada@gmail.com>; Rick A. Hamill <rick.hamill@highlandtwp.org>

Subject: Woodland Ridge Subdivision Road SAD - March 2nd Board Meeting - please read email in support of project



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender Leslie@CESInc.US

Dear Ms. Flowers,

My husband (Randy Zawada) and I fully support the road special assessment district. Please note this email in the public record as we are unable to attend the March 2nd meeting in person.

Sincerely,
Leslie N. Zawada, P.E.
President

CES
CIVIL ENGINEERING
SOLUTIONS, Inc.

1150 Corporate Office Dr
Suite# 210
Milford, MI 48381
o. 248.264.6906 ext# 2001

W. cesinc.us

Email Disclaimer: Emails from Civil Engineering Solutions, Inc. including any attachments thereto, are confidential and may be subject to professional privilege. If you are not the addressee indicated in this message (or responsible for delivery of the message to such person), you may not print, retain, copy, or disseminate this message or any part of it to anyone and you should notify Civil Engineering Solutions, Inc. by reply e-mail immediately and destroy this message. Neglecting this clause could be a breach of confidence. The views, opinions, conclusions and other informations expressed in this electronic mail are not given or endorsed by Civil Engineering Solutions, Inc. unless otherwise indicated by an authorized representative independent of this message. Civil Engineering Solutions, Inc. does not warrant that any attachments are free from viruses or any other defects. You assume all liability for any loss, damage, or other consequences which may arise from opening or using attachments.

Julie Kabalka

From: Tami Flowers
Sent: Tuesday, February 24, 2026 8:19 AM
To: Julie Kabalka; Beth Corwin
Subject: Fw: Comment for March 2 Board of Trustees Meeting
Attachments: Bank Letter 2026.pdf; 2025-09-24 Version 4.0.pdf

Follow Up Flag: Follow up
Flag Status: Completed

[Get Outlook for Android](#)

From: Dina' Mail <DinaMail@highlandtwp.org>
Sent: Monday, February 23, 2026 8:31:31 PM
To: Tami Flowers <tami.flowers@highlandtwp.org>
Cc: Beth Corwin <CorwinB@highlandtwp.org>; HTTreasurer <HTTreasurer@highlandtwp.org>
Subject: Comment for March 2 Board of Trustees Meeting

Dear Tami,

Please include this email and the attached documents in the public comments for the March 2, 2026 Board of Trustees meeting. This submission pertains to the Woodland Ridge Road Special Assessment District (SAD).

To the Board of Trustees,

I am the current President of the Woodland Ridge Homeowners Association and would like to provide background information regarding our road SAD request, which appears on the March 2, 2026 meeting agenda.

This has been a long and thoughtful process, and we believe the outcome will benefit both the homeowners and the township well into the future.

Project Timeline:

- **2018 – 2020** – The Woodland Ridge board hired Boss Engineering to perform a pavement evaluation. Recommendations included annual overband crack sealing, removal and replacement of the worst road sections by 2023, and continued funding of the road reserve.
- **2020–2025** – The association performed ongoing maintenance, including overband crack sealing, basin repairs, and pothole patching.
- **2024** – The Woodland Ridge board hired G2 (consulting company) to conduct soil borings and provide recommendations for repair and replacement. A Road Committee (two volunteers and three Board members) was formed to review findings and determine next steps.

- **July 2025** – The Woodland Ridge board held a special meeting with residents to present preliminary project costs. Four additional volunteers joined the Road Committee to evaluate homeowner feedback. The Committee recommended pursuing a SAD and offering homeowners a lump-sum payment option.
- **August 2025** - The board met with Huron Valley State bank to explore funding options for the project.

September 2025 – The Woodland Ridge annual meeting was held and the Road Committee presentation to homeowners (attached). Huron Valley State bank provided a proposal for financing the project.

- **October–December 2025** – Petition signatures collected and presented to the township. Bid package created.
- **January 2026** – G2 distributed the bid package and bids were received from Cadillac Asphalt, T&M Asphalt, Allied, and Nagle. The Road Committee reviewed the bids and choose Nagle for the project.

I support the establishment of the Woodland Ridge Road Special Assessment District (SAD).

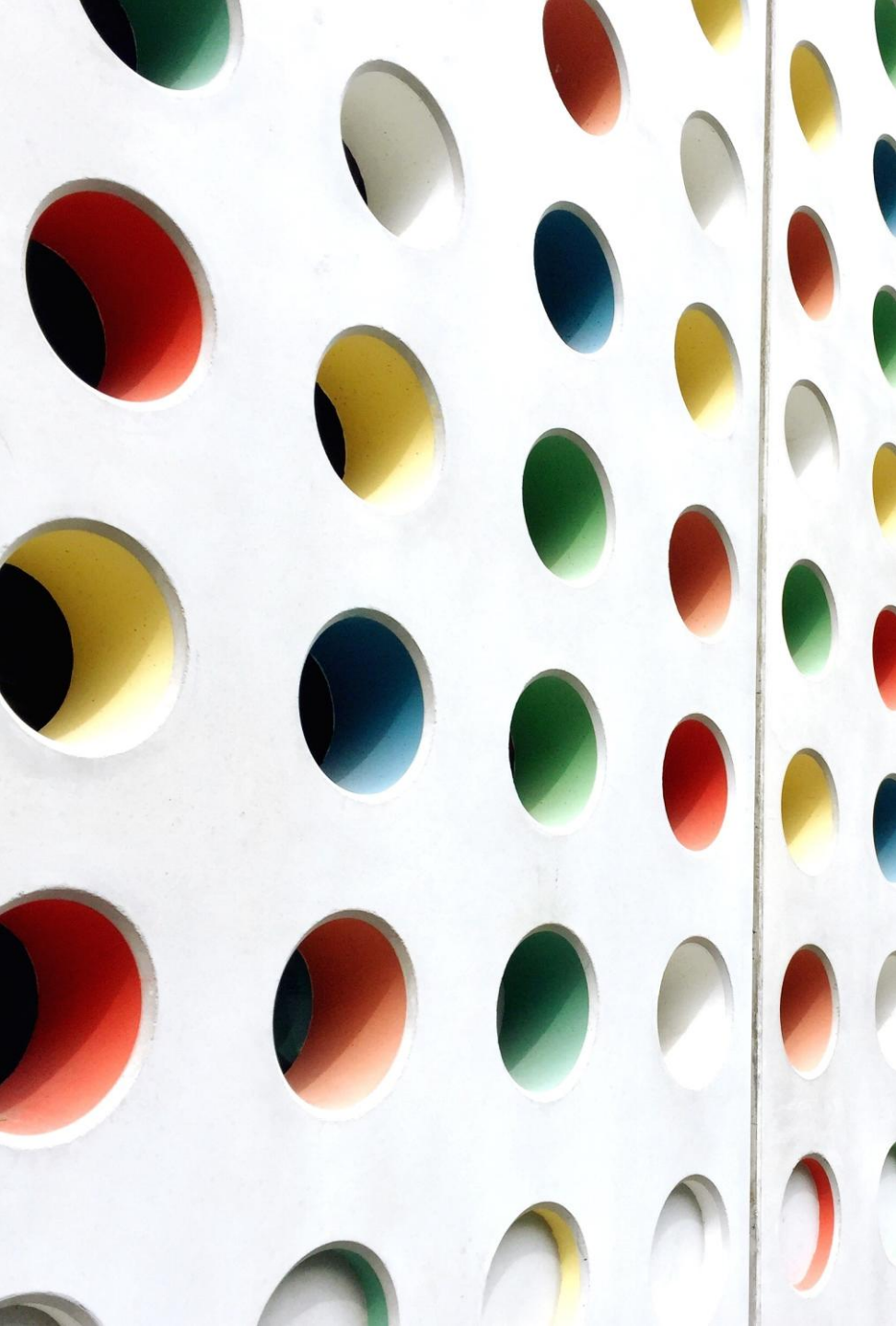
I appreciate the Board’s consideration of this request and the time spent reviewing my submission.

Nadine McMullin

1822 Larkspur

President, Woodland Ridge Homeowners Association

-
-



Woodland Ridge Subdivision Road Project September 2025

Road Committee Members

- Boggs, Gary
- McMullin, Dina (Board Member)
- Micallef, John
- Pagliaroni, Mark
- Parks, Dave
- Stander, Marne
- Stine, Brent (Board Member)
- Strycharz, Dave
- Zawada, Leslie (Board Member)

Contents

- History to date
- Summary of Road Conditions and Options
- Funding for Road Replacement
- SAD (Special Assessment District)
- Board / Road Committee Recommendation



Summary of Road Condition

2020 *Boss Engineering Analysis – visual assessment only*

- Based on PASER (Pavement Surface and Evaluation rating system)
 - 1-10 rating w/ 6 and below requiring significant attention
 - Our roads scored between 8 and 5
 - Recommended continuation of annual overbanding and within 3 years remove and replace existing asphalt in the failed areas
 - **This report is now 5 years old**



Summary of Road Condition

2024 *G2 Consulting analysis – more extensive review*

- 12 core samples and laboratory testing
- Reported various sections of road were in poor condition
 - Recommended reconstruction
- Reported other sections of road were in fair condition
 - Recommended rehabilitation with the caveat - this would reduce the longevity of the road and overbanding needed within 2-4 years after rehabilitation vs reconstruction
- **This report will be 2 years old at the earliest project start.**

Below Grade

The road has settled below the curb grade in several areas causing improper drainage and increased damage from freezing and thawing. This also impacts the condition of the aggregate base.

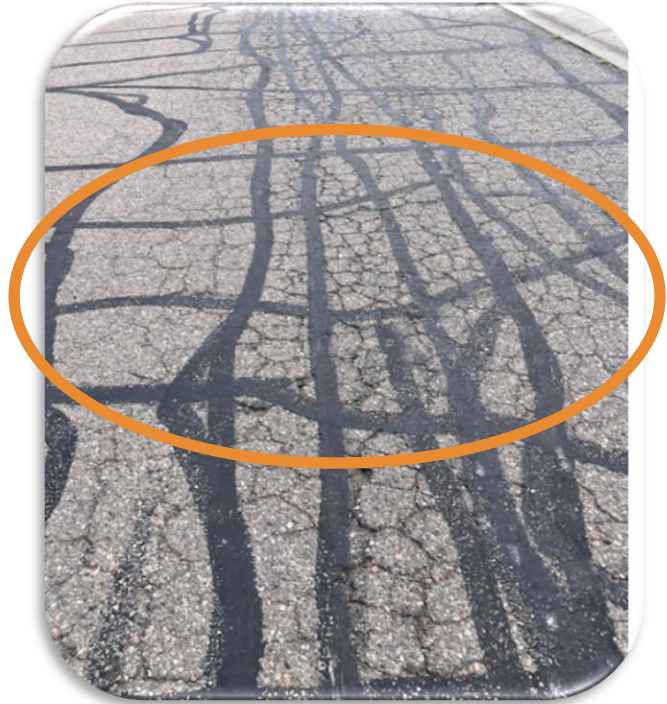


Catch Basins

Several are in disrepair. Many have below grade roadway around them causing improper drainage and increased damage to curb and roadway.

*** Potential Trip Hazard/Liability**

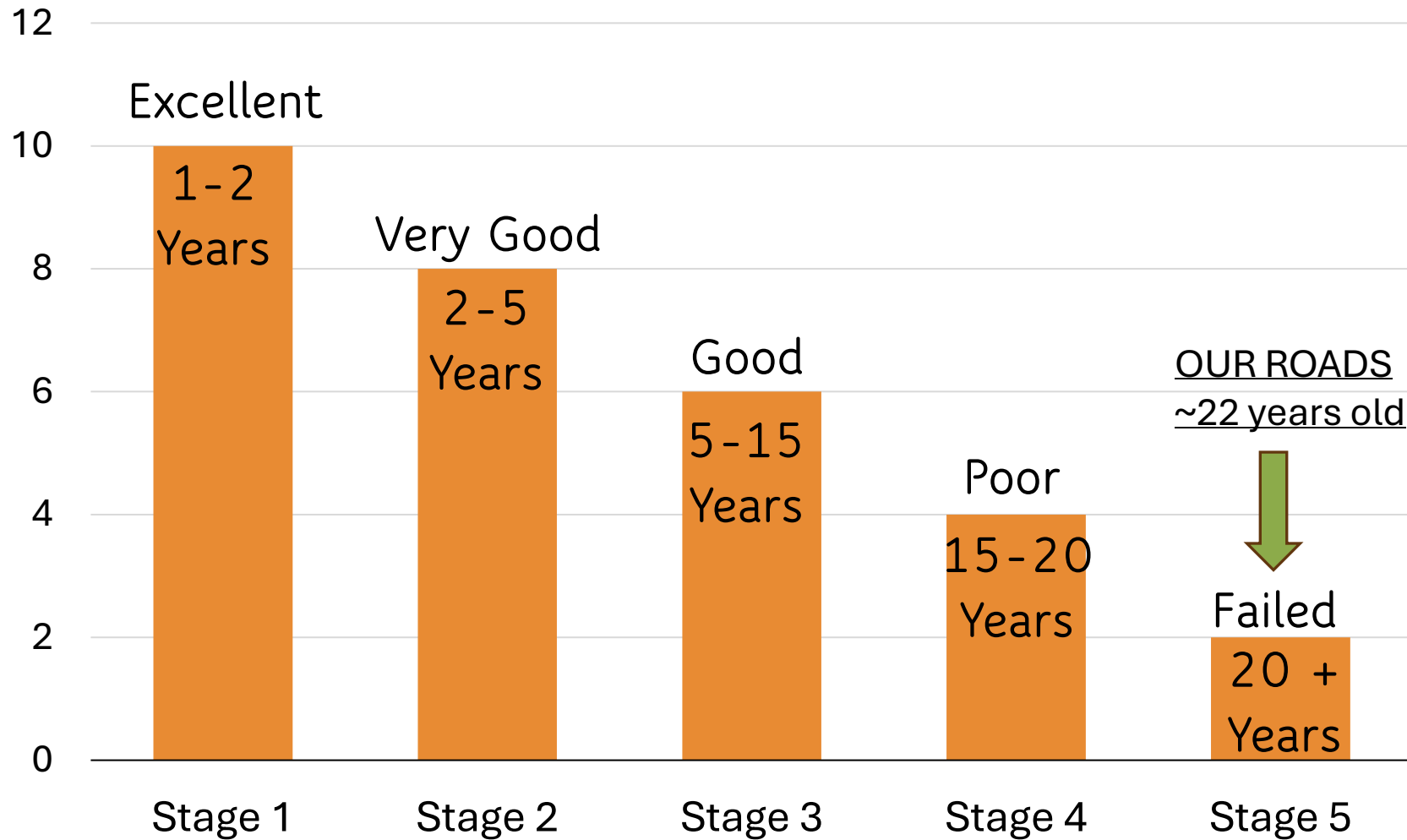




“Alligatoring”

Final stages of roadway’s life expectancy. Allows water to penetrate causing potholes and continued erosion to aggregate base.

Pavement Life Cycle



Stage 1: Little / no maintenance

Stage 2: Initial preventive maintenance

Stage 3: Minor repairs and continued preventive maintenance

Stage 4: Major repairs extensive patching

Stage 5: Extensive repairs / complete reconstruction

Guidance

Master Deed

- ✓ Defines the roads as part of the “Common Elements” within the subdivision
- ✓ The Association is responsible for and bears the cost of maintaining and repairing the roads

Bylaws

- ✓ Requirement to keep a reserve fund to maintain “Common Elements”
- ✓ Defines Board’s duties and authority to maintain “Common Elements” including levying additional assessments as necessary

Michigan Condominium Act

- ✓ Requires an HOA to maintain a reserve fund for repairs or replacement of common elements

Other Legal Considerations

- ✓ Two separate law firms reviewed of our Master Deed and Bylaws
- ✓ Liability – HOA has a “duty of care” to identify and repair any potential hazards

Funding Options

- Turning the Roads over to the County
- Self-Funding
- 3rd Party Funding with a Special Assessment District (SAD)

Turning the Roads Over to the County

Summary: HOA Road Committee contacted the Oakland County Road Commission. First and foremost, we would have to completely repair our roads before they would consider taking over our roads. Therefore, this is not a viable option.

Self-Funding Scenarios

- ❑ Homeowners would fully fund the project via payments directly to the HOA at the intervals specified in the option selected
- ❑ If necessary, homeowners would need to pursue their own financing from a financial institution of their own choosing
- ❑ 3 Scenarios Presented: A, B, and C

Scenario A

Summary: This option affords the most uniform and comprehensive repairs while providing for the greatest longevity.

Based upon the G2 report/evaluation/recommendations this option includes:

- **Replacing 4” of asphalt on all roads in one phase;**
- **Replacing catch basins in need of repair; and**
- **Replacement of curb as needed (currently ~10% of curb removal and replacement)**

Scenario A - Pros & Cons

PROS

Provides the greatest durability and longevity using current base materials described in the G2 report and the road will age at a consistent rate.

Helps minimize the financial impact to homeowners over a 4-year period

May spread costs out across current and future homeowners

Expands our ability to receive bids from more experienced paving companies – improved quality of work-product

Takes advantage of current condition of the aggregate base

Helps maximize any reduction in long-term costs associated with road maintenance i.e., overbanding, patching or early reconstruction.

Minimizes duration of logistical impact to owners, and other routine traffic during construction

This is the most effective option to help reduce future road repair costs caused by harsh winters and snow plowing

All owners will have the same cross-section and will be in good condition for 15-20 years

CONS

Overall cost within shortest timeframe

If the annual collections fall short of actual cost, there will be a separate infrastructure assessment payable in April 2029 in addition to the new annual assessment due in October 2029.

If we need to pay for any other infrastructure repairs/replacement e.g., landscape, sprinklers and wells prior to the completion of the project we will need to levy a separate infrastructure fee to cover those expenses

Scenario A

Estimated Financial Structure and Estimated Timeline

Estimated cost: \$1,600,000

Year	2025	2026	2027	2028	2029
Start road work					Start
Estimated Completion					Anticipated completion
*Infrastructure Assessment Fees per home	\$6,000	\$6,000	\$6,000	\$14,000	New annual infrastructure fee in Oct TBD
Total Collected				\$1,600,000	

*NOTE: Dollar amounts are approximate and are subject to adjustments (+/-) based upon actual costs of project.

Scenario B

Summary: This option involves reconstruction of the roads in two phases. This option also provides a uniform and comprehensive repair while providing for the greatest longevity, however, because this option is spaced out over time the roads will continue to worsen prior to completion of work.

Based upon the G2 report/evaluation/recommendations this option includes:

- **Replacing 4” of asphalt on all roads in two phases;**
- **Replacing catch basins in need of repair at each phase; and**
- **Replacement of curb as needed at each phase**

Scenario B - Pros & Cons

PROS

Spreads the overall cost out over several years

May spread costs out across current and future homeowners

CONS

Since this option spaces out the phases over time the G2 report/evaluation as to the current condition of the roads and aggregate base would have limited value in future years when Phase 2 is implemented. Thus, we should anticipate additional costs due to aggregate base becoming worst over time e.g., We may need to have a new “G2” type report/evaluation which may include taking more core samples to assess the aggregate base 6 years from now and additional bidding and management costs for two phases rather than one phase

We will need to continue to pay for infrastructure repairs/replacement that will require a separate infrastructure fee including, but not limited to, landscape, sprinklers and wells

By spreading this project out over a greater period of time there will most assuredly be increased costs in materials/labor

Significantly, reduces our ability to receive bids from more experienced paving companies thereby reducing the quality of work-product and shortening the life expectancy of the roads

Increased logistical impact to owners, and other routine traffic during construction

Impact with road construction vehicles/equipment traveling over newly reconditioned roads

If the annual collections fall short of actual cost, there will be a separate infrastructure assessment payable in April 2031 in addition to the new annual assessment due in October 2031

Roads will age at differing rates making future projects complicated for the future owners.

Roads will not “look” consistent through our neighborhood.

Scenario B

Estimated Financial Structure and Estimated Timeline

Estimated cost: \$1,800,000

	2025	2026	2027	2028	2029	2030	2031
Start road work			Phase 1				Phase 2
Estimated Completion			Phase 1 anticipated completion				Phase 2 anticipated completion
*Infrastructure Assessment Fee per home	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	New annual fee in Oct 2031 tbd
Total Collected			\$900,000			\$900,000	

*NOTE: Dollar amounts are approximate and are subject to adjustments (+/-) based upon actual costs of project.

Scenario B

Key Points

These numbers are estimates as they do not account for increased costs in Phase 2 due to several factors:

1) The need to bid a second time during a short duration

2) Retaining/changing companies for the second phase;

3) Increased costs in materials/labor;

4) Road/aggregate base, catch basin and curb conditions at time of phase two implementation;

5) Each phase may not be equal in cost (difference in square footage or aggregate base, curb or catch basin needs per phase); and

6) Need to also maintain fund for ongoing road repairs until phases are fully completed as well as any other repairs to other Common Elements

Summary: This option repairs the roads differently in two sections of the subdivision, but in one construction phase. The worst road condition is all of Woodland Ridge Trail and Wildflower Lane between Woodland Ridge Trail and Larkspur.

Based upon the G2 report/evaluation of the roads this option includes:

- **Replacing the roads described above with 4” of asphalt;**
- **Replacing the remainder of the roads with 2” of asphalt;**
- **Replacing catch basins in need of repair; and**
- **Replacement of curb as needed**

Note: This option assumes that the current assessment of those sections of road needing only 2” of asphalt will remain in such condition by 2029. Also, as noted by G2 there is no guarantee that once the top 2” layer is removed that the remaining 2” base remains stable.

Scenario C

Scenario C - Pros & Cons

PROS

Helps reduce overall costs minimizing initial financial impact to homeowners

May spread costs out across current and future homeowners

Minimizes duration of logistical impact to owners, and other routine traffic during construction

CONS

As noted in the G2 report a new 1 1/2" - 2" layer of asphalt reduces the life expectancy to 10-12 years vs the 15-20 years for 4". And reflective cracking of the 1- 1/2" to 2" overlay may occur within 2-4 years requiring maintenance i.e., overbanding. This may require a need to increase annual infrastructure fees higher than Scenario A.

As noted by G2 representative at the HOA meeting, we risk potential damage to the aggregate base and remaining 2" older layer when taking off only 1-1/2" to 2". Therefore, we would incur additional costs should this happen.

This option assumes that the roads in sections receiving only 2" of new asphalt do not worsen to the point that they need 4" or amendments to the aggregate base. This is a substantial risk and cannot be guaranteed.

We will need to continue to pay for infrastructure repairs/replacement that will require a separate infrastructure fee including, but not limited to, landscape, sprinklers and wells.

If the annual collections fall short of actual cost, there will be a separate infrastructure assessment payable in April 2029 in addition to the new annual assessment due in October 2029.

Scenario C

Estimated Financial Structure and Estimated Timeline

Estimated cost: \$1,200,000

	2025	2026	2027	2028	2029
Start road work					Start
Estimated Completion					Anticipated completion
*Infrastructure Assessment Fee per home	\$6,000	\$6,000	\$6,000	\$6,000	New annual fee in Oct 2029
Total Collected				\$1,200,000	

*NOTE: Dollar amounts are approximate and are subject to adjustments (+/-) based upon actual costs of project.

3rd Party Funding

The HOA Board has pursued various funding options for the road project.

- ❑ Met with several banks in 2024 to determine if HOA could secure a loan for the project
 - ❑ None were interested without a SAD.
- ❑ Met with Highland Township regarding Special Assessment District
 - ❑ Met with representatives from Huron Valley State Bank
 - ❑ Other
 - ❑ Genisys Credit Union
 - ❑ Flagstar Bank
- ❑ First Citizen's Bank-Special HOA lender

3rd Party Funding

Applicable only for the Special Assessment District Option



Bank and HOA enter into loan agreement e.g., 10-year loan



Highland Township would collect annual payments from each homeowner through December property taxes (due by February the following year)



Additional costs for loan and fees to the Township and Bank



Option for homeowners to prepay
being investigated

Special Assessment District (SAD)

The Board met with Highland Township summer of 2024. This option was not pursued because Highland Township does not sell bonds to fund the project.

Based on the feedback from the Co-Owners after the July 2025 meeting, the Road Committee met with Highland Township on August 25, 2025 to reexamine this option.

Key Points

- ✓ Highland Township follows state law/guidelines on creating SADs
- ✓ Requires a petition signed by all legal owners of the property. (If husband and wife are listed as co-owners, both would have to sign.)
- ✓ State law requires 51% of properties (based on frontage) within the district to sign the petition in favor, but the Township Board will require 70% (35 homes).
- ✓ The sub would need to secure financing.
 - ✓ Highland Township would collect the assessment as a separate line item in the winter taxes (December of each year and due by February the following year) and make payments to the financial institution.
- ✓ The first assessment would begin after the SAD is approved. (Example: if SAD is approved in Spring of 2026; construction could potentially begin in the summer of 2026 with first payment due in February of 2027.)

Key Points con't

- ✓ Approximately four months to get through the SAD process. Once the petitions are filed, HOA would bid the project (with G2's assistance); subsequently the topic would be on the township board's monthly agenda for two consecutive public hearings. The Township Board then votes on the SAD.
- ✓ The Township adds a 1% fee of the cost of the project plus incurred fees for the process. (About \$800 - \$1,000 per public meeting plus cost for two mailings to the owners.)
- ✓ The Township and Oakland County would be responsible for any actions for non-payment(s).
- ✓ The county would make up the missing funds for the payment to the lender.
- ✓ If a homeowner sells before the end of the loan term, the mortgage company may require the seller to pay off any remaining balance before sale off home.
- ✓ Homeowners may be able to have their mortgage company collect the additional annual assessment in monthly installments added to their escrow account.

Special Assessment District

Summary: The scope of this approach would be as follows:

- All roads receive 4” replacement of asphalt
- Replacement of only those catch basins in need of repair at the time construction begins.
- Repair or replace sections of curb as required at the time construction begins. (currently approximately 10% of curb)

Special Assessment District- Pros & Cons

PROS	CONS
Residents pay over 10 years or term of loan	Requires homeowners to pay principal amount plus interest
Assessments and liens managed by Highland Township and Oakland County	Overall cost of project increases with township admin fees, township attorney fees, etc.
Once approved by the township and we receive financing, the project can proceed immediately	The longer this process takes the greater potential for increased cost to the overall project
Disruption to the residents is limited to the one project	
All roads receive same improvement level	
Helps maximize any reduction in long-term costs associated with road maintenance i.e., overbanding, patching or early reconstruction caused by harsh winters and snow plowing.	
Provides the greatest durability and longevity using current base materials described in the G2 report and the road will age at a consistent rate.	
Expands our ability to receive bids from more experienced paving companies – improved quality of work-product	
Takes advantage of current condition of the road and aggregate base	

Special Assessment District

Estimated Financial Structure and Estimated Timeline

Estimate cost: \$1,200,000

	2025	2026	2027 - 2036
Start road work		Anticipated Start	
Estimated Completion		Anticipated completion	
*Infrastructure Assessment Fee per home	\$650	TBD	TBD
Loan Repayment Line item on Winter Township Property Taxes Due in February		Lump sum option Estimate \$24,000 pr/unit	**\$3,200 – estimated annual pmt First payment due by February 2027

*NOTE: Dollar amounts are approximate and are subject to adjustments (+/-) based upon actual costs of project.

**If homeowner sells their home prior to the end of the loan they will need to pay off any remaining balance.

Summary

Scenario A: 4” resurfacing, catch basins & curbs as needed in one phase 2029

- **\$1,600,000 estimate \$32,000 per/unit**
 - 2025-\$6,000; 2026-\$6,000; 2027-\$6,000; 2028-\$14,000

Scenario B: 4” resurfacing, catch basins & curbs as needed in two phases 2027 & 2031

- **\$1,800,000 estimate \$36,000 per/unit**
 - 2025-\$6,000; 2026-\$6,000; 2027-\$6,000; 2028-\$6,000; 2029-\$6,000; 2030-\$6,000

Scenario C: 4” and 2” resurfacing, catch basins & curbs as needed in one phase 2029

- **\$1,200,000+ estimate over \$24,000 per/unit + maintenance costs beginning in 2-4 years.**
 - 2025-\$6,000; 2026-\$6,000; 2027-\$6,000; 2028-\$6,000

SAD 4” resurfacing, catch basins & curbs as needed in one phase 2026

- **\$1,200,000 + fees and interest estimate**
 - pr/unit lump \$24,000 or annual fee estimated at \$3,200

Road Committee Recommendation

- The recommendation of the Road Committee is to move forward with getting a SAD with the Township while continuing to pursue funding options.
- This is the most fiscally responsible solution, and if successful with both the SAD and the funding, would allow for the opportunity to move forward with the 4" reconstruction for the entirety of the subdivision in 2026.
- Homeowner signatures are needed to approve moving forward with the SAD.

Project Schedule

Name	Due date	Q3 2025	Q4 2025				Q1 2026			Q2 2026				
		September	October	November	December	January	February	March	April	May	June			
▼ Woodland Ridge Road Project			[Overall project duration bar from Sep 29 to Jun 1, 2026]											
<input checked="" type="checkbox"/> Circulate Petitions	Sep 29 – Nov 14		[Task duration bar from Sep 29 to Nov 14, 2025]											
<input checked="" type="checkbox"/> Hand In Petitions to Township	Nov 17													
<input checked="" type="checkbox"/> Complete Bid Package	Oct 13 – Dec 31		[Task duration bar from Oct 13 to Dec 31, 2025]											
<input checked="" type="checkbox"/> Send Bid Package Out	Jan 5, 2026 – Jan 9, 2026													
<input checked="" type="checkbox"/> Review Bids; Select Winning Bid	Jan 26, 2026 – Jan 30, 2026													
<input checked="" type="checkbox"/> Send Winning Bid to Township	Feb 2, 2026													
<input checked="" type="checkbox"/> First Public Hearing Meeting	Feb 16, 2026 – Mar 20, 2026													
<input checked="" type="checkbox"/> Second Public Meeting	Mar 23, 2026 – Apr 10, 2026													
<input checked="" type="checkbox"/> Award Contract	Apr 13, 2026													
<input checked="" type="checkbox"/> Pre-Payments Option Open for Residents	Apr 13, 2026 – May 29, 2026													
<input checked="" type="checkbox"/> Start of Construction	Jun 1, 2026													



Memorandum

To: Highland Township Board of Trustees
From: Rick A. Hamill
Date: March 2, 2026
Re: Giegler Farms LLC – Land Lease Agreement

I am requesting the Board of Trustees review and approve the attached Land/Ground Lease Agreement between Charter Township of Highland and Giegler Farms LLC for the agricultural use of Township-owned property.

The proposed agreement allows the Tenant to plant, maintain, and harvest crops in accordance with Generally Accepted Agricultural and Management Practices established by the State of Michigan. The lease provides for a two-year lease, with an option to extend for one additional year, ensuring the Township retains full discretion over future use of the property.

Summary of Key Terms:

- **Lease Term:** Two (2) year, with option to extend one additional year
- **Rent:** \$160.00 per acre farmed, not to exceed \$6,400.00 annually, payable after harvest and no later than December 31 of the crop year
- **Use Restriction:** Agricultural use only; no subleasing, assignment, or improvements without prior written Township approval
- **Insurance:** Tenant required to carry \$1,000,000 commercial general liability insurance naming the Township as an additional insured
- **Indemnification:** Tenant indemnifies and holds the Township harmless to the fullest extent permitted by law
- **Condition:** Property leased “as is,” with maintenance and compliance obligations placed on the Tenant

Recommended Motion:

Motion to approve the Supervisor to sign and execute the Land/Ground Lease Agreement between Charter Township of Highland and Giegler Farms LLC for agricultural use of Township-owned property; parcels 11-30-200-019, 11-30-200-018 and 11-30-200-011.

Enclosure: Land Lease Agreement

Warm inside. Great outdoors.



State of Michigan

LAND/GROUND LEASE AGREEMENT

This Land/Ground Lease Agreement (this "Agreement") is entered into as of the _____, (the "Effective Date") by and between Highland Charter Township, whose address is 205 N. John Street, Highland, MI 48357, ("Landlord") and _____. ("Tenant"). Each Landlord and Tenant may be referred to in this

Agreement individually as a "Party" and collectively as the "Parties."

For good and valuable consideration stated herein, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Agreement to Lease. Landlord agrees to lease to Tenant and Tenant agrees to lease from Landlord, according to the terms and conditions set forth herein, the following real estate (the "Site"):

Tax ID: 11-30-200-011, 11-30-200-018 and 11-30-200-019

2. Purpose. The Site may be used and occupied only for the following purpose (the "Permitted Use"): Land shall be used to plant, maintain and harvest crops (corn, wheat, and soybeans) according to Generally Accepted Agricultural and Management Practices established by the State of Michigan. Nothing herein shall give Tenant the right to use the Site for any other purpose without the prior written consent of Landlord. Landlord makes no representation or warranty regarding the suitability of the Site for the Permitted Use, and Tenant will bear all risk of loss of any crops preceding.

3. Term. The Term of this Agreement shall be for two (2) years, beginning on _____ and ending on

_____ (the "Initial Term"). Assuming there have been instances of default by Tenant, or the Landlord has not given Tenant notice of intent to terminate after the Initial Term, the Agreement shall extend for one additional year. Parties hereto may elect to extend this Agreement upon such terms and conditions as may be agreed upon in writing and signed by the Parties at the time of any such extension (the "Renewal Terms").

4. Rent. Tenant shall pay to Landlord annual rent in the amount of \$160.00 per acre farmed, not to exceed \$6,400.00 per year. Rent shall be due to Landlord after crops have been harvested but not later than December 31st of the current crop year.

5. Taxes. Landlord shall pay all taxes or assessments which are levied or charged on the Site during the Term, if any.

6. Utilities. Landlord shall pay the cost of all utility services during the Term, including but not limited to gas, water, and electricity used on the Site.

7. Holdover Tenancy. Unless this Agreement has been extended by mutual written agreement of the Parties, there will be no holding over past the Term under the terms of this Agreement under any circumstances. If Tenant does retain possession past the Term, Tenant shall pay 100% of the then

applicable rent computed on a monthly basis for each month or portion thereof during such holdover. In addition, Tenant shall be liable for any damages incurred by Landlord as a result of the holdover, including, but not limited to, any court costs and attorney costs and fees incurred.

8. Condition of the Site. Tenant has examined the Site and accepts the Site in its current condition "AS IS" and "WITH ALL FAULTS." except as expressly set forth herein, landlord makes no representation OR warranty, express or implied, or arising by operation of law, including but not limited to, any warranty of fitness for a particular purpose, merchantability, habitability, SUITABILITY, or condition. Tenant acknowledges that Tenant has not relied on any representations or warranties by Landlord in entering this Agreement.

9. Use of the Site. Tenant agrees to use the Site only for the Permitted Use and shall not commit waste upon the Site. Tenant shall, at its sole expense, maintain the Site in good repair and make all necessary repairs thereto. Tenant will not use the Site for any unlawful purpose or in any manner that will materially harm Landlord's interest in the Site or cause harm to the Site itself.

10. Improvements and Alterations. Tenant shall not make improvements, alterations, additions, or other changes to the Site without the written approval of the Landlord. Tenant agrees that any construction will be performed in a good and workmanlike manner and will comply with all applicable laws and codes as adopted by Landlord. All improvements, alterations, additions, or other changes to the Site shall become the property of Landlord upon the termination of this Agreement. Tenant shall not have the right to erect any sign related to its business.

11. Leasehold Mortgage. Tenant does not have the right to grant a mortgage, deed of trust, or other security instrument in Tenant's interest in the Site as a result of entering into this Agreement to secure repayment of a loan made to Tenant to finance construction of any improvements made to the Site during the Term. In no event will any interest of Landlord in the Site be pledged as collateral for or be subordinate to any Leasehold Mortgage.

12. No Mechanics Lien. Tenant shall not permit any mechanics or other liens to be filed against Landlord's interest in the Site as a result of any work performed for or obligations incurred by Tenant. Tenant will indemnify Landlord for any liability, cost, or expense, including attorney's fees, in the event any such lien is filed.

13. Permits and Approvals. Tenant shall be responsible for obtaining all licenses, permits, and approvals required by any federal, state or local authority in connection with its use of the Site. Landlord will cooperate with Tenant and provide the necessary documents to obtain such licenses, permits, and approvals.

14. Compliance with Laws. Tenant covenants and agrees to comply with all federal, state and local laws, regulations and ordinances affecting the Site and use of the Site, including applicable environmental laws. In addition, Tenant will comply with all requirements necessary to keep in force fire and liability insurance covering the Site.

15. Hazardous Substances. Tenant will not keep or store on the Site any item of a dangerous, flammable, hazardous, or explosive character.

16. Insurance. At all times during the Term, Tenant will maintain insurance for the Site covering:

I. Property Insurance. Property insurance covering all of Tenant's improvements, equipment, and other personal property located on the Site.

II. General Liability. Commercial liability insurance covering bodily injury, death, or property damage in an amount not less than \$1,000,000.00 per occurrence.

All insurance policies shall be endorsed to name Landlord as an additional insured on a primary and non-contributory basis. Tenant will provide Landlord certificates evidencing the required insurance policies prior to the start date of the Term and any renewal term.

17. Waiver of Subrogation. Tenant waives any and all claims or rights to recovery against the Landlord for any loss or damage to the extent such loss or damage is covered by insurance or would be covered by insurance as required under this Agreement. Tenant will cause each insurance policy carried by Tenant relating to the Site to include or allow a full waiver of any subrogation claims.

18. Indemnification. To the extent permitted by law, Tenant agrees to indemnify, defend, and hold harmless Landlord, its elected officials, employees, agents, and volunteers from any and all claims, actions, liabilities, suits, demands, damages, losses, or expenses, including attorneys' fees, arising out of or relating to (i) Tenant's use and occupancy of the Site, (ii) any work done by or on behalf of Tenant on the Site, (iii) Tenant's negligence or willful misconduct, and/or (iv) Tenant's breach or default of any of the terms of this Agreement.

19. Access to Site. Landlord or its agents may have access to the Site at any time to inspect the Site, to make any necessary repairs, to show the Site to prospective lenders or buyers, and as otherwise needed to perform its obligations under this Agreement.

20. Default. The following shall each constitute an "Event of Default" by Tenant:

- A. Tenant fails to make any required payment due under this Agreement.
- B. Tenant fails to perform any obligation or condition or to comply with any term or provision of this Agreement.
- C. Tenant files a petition for bankruptcy, reorganization or similar relief, or makes an assignment for the benefit of creditors.

21. Termination by Landlord. Upon the occurrence of an Event of Default by Tenant, which default Tenant fails to cure within ten (10) days after receiving written notice of the default from Landlord, Landlord has the right to terminate this Agreement and take possession of the Site. Landlord's rights hereunder shall be in addition to any other right or remedy now or hereafter existing at law or equity. If Landlord desires to terminate the Lease at the end of the Initial Term or any Renewal Term, it shall provide 120-days advance written notice to Tenant.

22. Termination by Tenant. In the event of a breach by Landlord of any of its obligations, covenants, or agreements under this Agreement, which default Landlord fails to cure within 30 days after receiving written notice of the breach from Tenant, Tenant has the right to terminate this Agreement, upon written notice to Landlord, without penalty. Landlord shall return to Tenant any prepaid or prorated rent if Tenant terminates this Agreement pursuant to this section.

23. Surrender of the Site. Tenant shall return the Site to Landlord upon termination of this Agreement in good condition and repair, ordinary wear and tear excepted. Within 14 days following the termination of this Agreement, Tenant will remove all equipment, materials, and other personal property belonging to Tenant from the Site. Any property left on the Site after 14 days following the termination of this Agreement shall be deemed to have been abandoned by Tenant and may be retained by Landlord.

24. Registration of the Lease. The parties may record this Lease Agreement with the Oakland County Register of Deed. The party who determines to record the Lease shall be responsible for the cost of doing so.

25. Subordination. This Agreement and Tenant's right hereunder shall be subject and subordinate in all respects to any mortgage, deed of trust, or other lien now or hereinafter incurred by Landlord. Upon request of Landlord, Tenant will enter into a subordination agreement or other customary form as required by the lien holder.

26. No Partnership. Nothing contained in this Agreement shall be deemed or construed to create a partnership, joint venture or any other fiduciary relationship between the Parties other than that of Landlord and Tenant. Neither Party is authorized to act as an agent or on behalf of the other Party.

27. Condemnation. In the event that all or a material portion of the Site necessary for Tenant's Permitted Use of the Site is taken for any public or quasi-public use under any governmental law, ordinance or regulation or by the right of eminent domain, this Agreement shall terminate on the date of such taking, and all rent under this Agreement shall be prorated and paid to such date. In the event such taking is less than a material portion of the Site, this Agreement shall remain in full force and effect; provided however, the rent due under this Agreement shall be reduced to such extent as may be fair and reasonable under the circumstances. Landlord and Tenant shall each be entitled to receive and retain such separate awards and portions of lump sum awards as may be allocated to their respective interests in any condemnation proceedings.

28. Limitation of Liability. Landlord shall not be responsible or liable for any loss, claim, damage or expense as a result of any accident, injury or damage to any person or property occurring anywhere on the Site

29. Assignment and Subletting. Tenant shall not be entitled to assign this Agreement as to all of or any portion of the Site or make or permit any total or partial sublease or other transfer of all of or any portion of the Site without Landlord's express written consent.

30. Quiet Enjoyment. If Tenant pays the rent and performs all other obligations under this Agreement, Tenant may peaceably and quietly hold and enjoy the Site during the Term.

31. Force Majeure. In the event that Landlord or Tenant shall be delayed or hindered in or prevented from the performance of any act other than Tenant's obligation to make payments of rent, additional rent, and other charges required hereunder, by reason of strikes, lockouts, unavailability of materials, failure of power, restrictive governmental laws or regulations, riots, insurrections, the act, failure to act, or default of the other Party, war or other reason beyond its control, then performance of such act shall be excused for the period of the delay and the period for the performance of such act shall be extended for a period equivalent to the period of such delay.

32. Notices. All notices given under this Agreement must be in writing. A notice is effective upon receipt and shall be delivered in person, sent by overnight courier service or sent via certified or registered mail, addressed to Landlord or Tenant at the address stated above, or to another address that either Party may designate upon reasonable notice to the other Party.

33. Further Assurances. Each Party hereto agrees to execute and deliver any additional documents and to do all such other acts as may be necessary to carry out this Agreement and each Party's rights and interests in this Agreement.

34. No Waiver. No Party shall be deemed to have waived any provision of this Agreement or the exercise of any rights held under this Agreement unless such waiver is made expressly in writing.

35. Severability. If any provision of the Agreement is held to be invalid, illegal, or unenforceable in whole or in part, the remaining provisions shall not be affected and shall continue to be valid, legal, and enforceable as though the invalid or unenforceable parts had not been included in this Agreement.

36. Successors and Assignees. This Agreement will inure to the benefit of and be binding upon the Parties and their respective permitted successor and assigns.

37. Governing Law. The terms of this Agreement shall be governed exclusively by the laws of the State of Michigan, without regard to its conflicts of laws rules.

38. Disputes. Any dispute arising from this Agreement shall be resolved through mediation. If the dispute cannot be resolved through mediation, then the dispute will be resolved through binding arbitration conducted in accordance with the rules of the American Arbitration Association.

39. Amendments. This Agreement may not be modified except in writing signed and acknowledged by both Parties.

40. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, and all of which together, shall constitute one and the same document.

41. Headings. The section heading herein are for reference purposes only and shall not otherwise affect the meaning, construction, or interpretation of any provision in this Agreement.

42. Entire Agreement. This Agreement constitutes the entire understanding between the Parties and supersedes and cancels all prior agreements of the Parties, whether oral or written, with respect to the Site.

IN WITNESS WHEREOF, the Parties hereto, individually or by their duly authorized representatives, have executed this Agreement as of the Effective Date.

Landlord Signature / Date

Landlord Full Name

Tenant Signature / Date

Tenant Full Name



Memorandum

To: Highland Township Board of Trustees
From: Rick A. Hamill
Date: March 2, 2026
Re: Contract with Smart Lighting LLC - Activity Center Fire Alarms

I am requesting the Board's review and approval to authorize the Township Supervisor to sign the estimate from Smart Lighting LLC in the amount of \$9,396.00 for installation of a fire alarm system at the Highland Activity Center, 209 N. John Street.

Under the Highland Township Purchasing Policy for Technology and Internet Connected Devices, alarm systems fall within the defined technology purchases requiring evaluation for system compatibility and network impact. This project has been reviewed and recommended by the Township Fire Marshal in coordination with our IT support and has been determined to be the best option for integration with our existing system.

Smart Lighting LLC is a vetted vendor that installed the alarm systems in our Fire Departments, and this system will be tied into our current infrastructure at the Township Offices. Due to compatibility and integration requirements, this qualifies as a direct purchase from an authorized vendor under the policy, and multiple bids are not required. Funds are available in the approved budget.

Proposed Motion:

Motion to authorize the Township Supervisor to sign and execute the estimate and contract for Smart Lighting LLC in the amount of \$9,396.00 for installation of a fire alarm system at the Highland Activity Center, with funding from line Capital Improvements 401-264-971.021209 – N. John Street Improvements, which currently has a balance of \$20,000

Enclosure: Smart Lighting LLC Estimate, Services Contract, Insurance Certificate

Warm inside. Great outdoors.



ESTIMATE

Smart Lighting LLC
1061 John R Rd
Rochester Hills, MI 48307-3231

savemoney@smartlightingllc.net

Highland Township

Bill to
Highland activity center
209 N. John Street
Highland, MI 48357

Ship to
Highland activity center
209 N. John Street
Highland, MI 48357

Estimate details

Estimate no.: 1066
Estimate date: 01/26/2026

#	Product or service	Description	Qty	Rate	Amount
1.	16.1	To add , new devices to existing fire alarm system , including engineering, drawings and start-up. Time to complete engineered drawings is 21 working days.	1	\$1.00	\$1.00
2.	16.1	Fire alarm package consisting of: 3- New Smoke detectors 2- New Horn/strobes 3- New strobes 4- New pull stations w/ associated controls.		\$3,498.00	\$3,498.00
3.	16.1	General Materials including back boxes, wire, conduit sleeves, and hangers.	1	\$1,130.00	\$1,130.00
4.	16.1	All labor to install	1	\$4,767.00	\$4,767.00
				Total	\$9,396.00

Accepted date

Accepted by

INDEPENDENT CONTRACTOR SERVICES CONTRACT

This Contract shall be effective as of the date of the last signature and is between the Charter Township of Highland, whose address is 205 North John Street, Highland, MI 48357, ("Township"), and Smart Lighting LLC, whose registered office address is 1061 John R Road, Rochester Hills, MI 48307-3231 ("Contractor").

Services. This Contract is for Services described in the proposal attached as Exhibit A.

Contract Documents. The Service Specifications, Insurance Requirements, portions of Contractor's Bid or Proposal, if any, and other attachments to this Contract are "Contract Documents", which are considered part of this Contract to the extent applicable and not in conflict with the following terms and conditions.

Work. For and in consideration of payment by the Township as provided under the Payment Section of this Contract, Contractor shall perform the work described in the Service Specifications and other Contract Documents in a competent, efficient, timely, good and workmanlike manner, subject to and in compliance with the terms and conditions of this Contract.

Contract Price and Payment. The Contract Price of this Contract is: \$9,396.00. The Township agrees to pay Contractor the Contract Price in exchange for and consideration of the timely and satisfactory completion of the work, with payment to be made within 30 days of the Township receiving the bill or invoice for such work from the Contractor.

Insurance. Contractor shall have no right to or expectation of coverage under any liability, workers' compensation, or other insurance policies of the Township. This Contract is conditioned on the Insurance Requirements, attached as Exhibit B, being satisfied and confirmed by Certificate(s) of Insurance delivered to the Township, with said coverages to be maintained for the life of this Contract and the Township entitled to prior written notice of cancellation, changes or non-renewal. All Liability Insurance shall name the Township and its officials, employees, and agents as primary, noncontributory additional insureds. Contractor shall provide the Township with a copy of each insurance policy within seven (7) days of a written request.

Time of Work. Contractor shall be obligated to perform the work during all terms of this Contract at the times and according to any schedule specified in the Contract Documents. These requirements are of the essence of this Contract and failure to meet them shall permit Township to exercise its rights and remedies for default as provided in this Contract, whether or not work has been commenced.

Liability. Contractor shall be liable for any injury or damage occurring on account of the performance of its work under this Contract. Consistent with this liability, the Contractor agrees to indemnify, defend, pay on behalf of, and hold harmless the Township, its agents and others working on the Township's behalf against any and all claims, demands, suits, losses and settlements, including actual attorney fees incurred and all costs connected therewith, for any damages which may be asserted, claimed or recovered against the Township by reason of personal injury and/or property damage which arise out of or are in any way connected or associated with this Contract and are attributable to the fault of Contractor or its agents or subcontractors, including claims under the worker's compensation laws of the State of Michigan.

Inspections, Notices and Remedies Regarding Work. During the performance of the work by Contractor, Township shall have the right to inspect the work and its progress to assure that it complies with this Contract. If such inspections reveal a defect in the work performed or other default in this Contract, Township shall provide Contractor with written notice to correct the defect or default within a specified number of days of the notice. Upon receiving such a notice, Contractor shall correct the defects or defaults within the time specified. Upon Contractor's failure to do so, the Township may: (1) withhold payments otherwise due to Contractor until the default is corrected, (2) perform or secure performance of the work through whatever method it deems appropriate, with the cost in doing so a valid claim and charge against Contractor and any payments otherwise due to Contractor, and (3) terminate this Contract by written notice, or without terminating this Contract, preserve the claims of defects or defaults and Township's entitlement to damages from them by written notice to Contractor.

Disposal Requirements. The Contractor shall perform all work and lawfully dispose of all discarded, waste, and other materials used, generated, or collected during the work in compliance with the Contract Documents and all provisions of applicable federal, state, county and Township environmental laws. As a condition of the Township's payment obligation, it may require Contractor to provide written documentation of lawful disposal and that all disposal costs have been paid.

Independent Contractor. Contractor is and shall perform under this Contract as an independent contractor with complete control over its employees, agents, subcontractors and operations. No employee, agent or representative of Contractor shall represent, act or be considered as an agent, representative or employee of the Township and nothing in this Contract shall create any contractual relationship between the Township and any subcontractor of the Contractor.

Except as otherwise provided in the Service Specifications, Contractor shall supply all equipment, tools, materials, and supplies necessary to performance of the work.

The Township will not withhold from or pay for any income, FICA, disability, unemployment, or other payroll or employment taxes with respect to payments to Contractor and will issue an IRS Form 1099 to Contractor for those payments. Contractor shall be solely responsible for payment of any employees or subcontractors.

Contractor and any Contractor employees or subcontractors shall not be eligible for or entitled to receive any health, life, disability or other insurance, pension or retirement, reimbursement, or other benefit provided or made available by the Township to Township employees.

Non-Discrimination. Contractor and its subcontractors shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, disability, or other classification that is protected from discrimination by law.

Compliance with and Governing Laws. This Contract and all of Contractor's work shall be subject to all applicable state, federal and local laws, rules or regulations, including without limitation, those which apply because Township is a public governmental agency or body. Contractor represents that it is in compliance with all such laws and eligible and qualified to enter into this Contract. This Contract shall be governed by the laws of the State of Michigan.

Assignment and Subcontracts. Contractor shall not assign the performance of this Contract or any part thereof without the written consent of the Township, and shall not subcontract any portion of the work to a subcontractor not identified in Contractor's Bid submittal or separately approved in writing by the Township. This Contract shall be binding on the parties, their successors, assigns and legal representatives.

Notices. Written notices under this Contract shall be given to the parties at their addresses contained in this Contract by personal, registered mail, or overnight delivery to the attention of the following persons:

Township: Supervisor
Highland Township
205 N. John Street, Highland MI 48357

Contractor: Smart Lighting
1061 John R Road
Rochester Hills, MI 48307-3231

Changes and Waivers. Any changes in the provisions of this Contract must be in writing and signed by the Township and Contractor. No waiver of any term or condition of this Contract shall be binding and effective unless in writing and signed by all parties, with any such waiver being limited to that circumstance only and not applicable to subsequent actions or events.

Witnesses and Dates of Signatures

CHARTER TOWNSHIP OF HIGHLAND

Date: _____

By: Rick Hamill, Supervisor

SMART LIGHTING LLC

Date: _____

By: _____
Its: _____

CONTRACT DOCUMENT ATTACHMENTS

1. Contractor Proposal/Estimate
2. Insurance Requirements



**RESOLUTION #26-05: TENTATIVELY DETERMINING
INTENT TO FORM THE FLYNN DRIVE SPECIAL ASSESSMENT DISTRICT FOR
THE IMPROVEMENT AND MAINTNEANCE OF FLYNN DRIVE AND RELATED
SERVICES PURSUANT TO 1954 P.A. 188, AS AMENDED**

At a regular meeting of the Charter Township of Highland Board of Trustees, County of Oakland, Michigan, held in said township on the 2nd day of March 2026 at 6:30 p.m., there were:

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Grant Charlick, Brian Howe, Beth Lewis, and Joseph Salvia

Absent:

The following resolution was offered by _____ and seconded by _____:

WHEREAS the record owners of more than fifty (50%) percent of the property affected by a proposed special assessment district for the road improvement and maintenance on Flynn Drive located within the Charter Township of Highland (“Township”) have filed a petition requesting such a district be formed for that purpose; and

WHEREAS the plans and specifications for the project have been received by the Township and have been presented by the Township Clerk to the Board;

NOW THEREFORE BE IT RESOLVED THAT:

The Township Supervisor has determined that the petition presented was sufficient to present to the Township Board.

The Township Board on behalf of the property owners within the special assessment district does hereby tentatively intend to go forward with the road improvement and maintenance on Flynn Drive and create a Special Assessment District known as the Flynn Drive 2026 Special Assessment District for the recovery of the cost thereof by special assessment against the properties therein, more particularly described as follows:

1112152001	1112151012
1112152002	1112152008
1112152003	1112151013
1112151001	1112151005
1112151002	1112152009
1112152004	1112151006
1112152005	1112151007
1112151003	1112151014
1112152006	1112151010
1112152007	1112151011
	1112152010

BE IT FURTHER RESOLVED THAT a public hearing for the purpose of meeting and hearing objections to the petitions, plans and specifications, district and estimate of cost will be held at the Charter Township of Highland Township Hall located at 205 N. John Street, Highland, Michigan 48357, beginning at 6:30 p.m. on the 6th day of April, 2026.

BE IT FURTHER RESOLVED THAT Notice of the April 6th, 2026 hearing shall be given by publishing twice in the newspaper circulated in and used by the Township for public notices, and by first class mail to the record owner of, or party in interest in, each property in the special assessment district tentatively established in this Resolution, according to the names and addresses in the last tax assessment records of the Township, such mailing and the first newspaper publication to be at least ten (10) days before the hearing date. The last tax assessment records of the Township means the Township assessment roll for ad valorem tax purposes which has been reviewed by the Township Board of Review, as supplemented by any subsequent changes of names or addresses of the owners or parties listed on that roll.

This resolution passed this 2nd day of March 2026, at a regular meeting of the Charter Township of Highland Township Board. A roll call vote was taken on the foregoing resolution and was as follows:

Yeas:

Nays:

Abstain:

RESOLUTION DECLARED ADOPTED

Rick A. Hamill, Township Supervisor

Tami Flowers MiPMC, Township Clerk

I, Tami Flowers, the duly elected Clerk of the Charter Township of Highland, Oakland County, Michigan, do hereby certify that the above is a true copy of a resolution adopted by the Township Board at a regular meeting held on March 2, 2026, at which time a quorum was present.

Tami Flowers, MiPMC
Highland Township Clerk



MEMORANDUM

To: Highland Township Board of Trustees

From: Rick Hamill

Date: March 2, 2026

Re: Authorization to Sign Proposal with ERG Environmental Services for 2026 Highland Township Hazardous Waste Day Event

To request authorization for the Township Supervisor to sign the ERG Environmental Services – Proposal.

ERG Environmental Services (ERG) has provided the Township with a proposed agreement outlining their General Terms and Conditions for the provision of environmental and waste management services. These services are essential for ensuring the proper handling, transportation, and disposal of hazardous and non-hazardous materials generated through the Township wide Hazardous Waste Day Event.

Approval of this proposal will allow the Township to continue utilizing ERG for proper waste handling and compliance with applicable environmental regulations. The contracted services will support the Township's upcoming Community Environmental Collection Event scheduled for Saturday, June 13th, 2026 at the Highland Township Complex.

Suggested Motion: *Motion to authorize the Township Supervisor to sign the ERG Environmental Services – Proposal as presented. Funding will be from budget line 227-526-967.000 REFUSE: Community Service Project*

Enclosures: ERG Environmental Services Proposal and General Terms and Conditions

Warm inside. Great outdoors.





13040 Merriman Road, Suite 200 • Livonia, Michigan 48150-1816
734.437.9650 • FAX 734.437.9651 • www.ERGenvironmental.com

September 2, 2025

Ms. Cassie Blascyk
Highland Township
205 N. John Street
Highland Township, MI 48357
BlascykC@HighlandTwp.org

**RE: 2026 HOUSEHOLD HAZARDOUS WASTE SERVICES
PROPOSAL # QT 72724/0**

Dear Ms. Blascyk,

ERG Environmental Services (ERG) would like to thank you for the opportunity to provide Household Hazardous Waste (HHW) services to your community in 2026. Per your request, presented herein is pricing for HHW services for CY 2023, to include ERG hosting one (1) collection of household hazardous wastes to occur on June 13, 2026.

As we hope you have heard, ERG provides one of the best organized, staffed, and equipped HHW collection programs in the industry. Over the past several years ERG has performed an average of 150+ collection events per year. We will be happy to supply a list of reference contacts upon request.

We appreciate the opportunity to provide this information to you. If you have any questions, please do not hesitate to contact me at 734.437.9658, or via email at edawkins@ERGenvironmental.com.

Thank you for this opportunity.

Sincerely,

ERG ENVIRONMENTAL SERVICES

Edward Dawkins
Vice President



ERG ENVIRONMENTAL SERVICES
13040 Merriman Road, Suite 200, Livonia, MI 48150
734.437.9650 (p) • 734.437.9651 (f)

HIGHLAND TOWNSHIP
September 1, 2025
HHW – Cost Proposal



**HOUSEHOLD HAZARDOUS WASTE
MANAGEMENT METHODS & PRICING
CY 2026**

ITEM DESCRIPTION	WASTE MGT. METHOD*	PRICE PER POUND
HHW Baseline Site Fee (HHW Chemicals Only)		\$ 13,500.00 LS
Fee to Add Electronics Collection to Base Fee		\$ 7,500.00 LS
Aerosols Disposal	FI	\$ 1.25
Automotive Fluids Recycling	RC	\$ 1.25
Solvents / Flammable / Oil-based Paint Disposal	FI	\$ 1.25
Pesticides	ST / DI	\$ 1.25
Reactive / Oxidizers Lithium Battery Disposal	ST / DI	\$ 7.50
Corrosives Disposal	ST	\$ 1.25
Latex/Water Based Paint	ST	\$ 1.25
Miscellaneous Toxics Disposal	ST	\$ 1.25
Mercury (liquid and devices) Recycling	RC	\$35.00
Batteries (mixed household) Recycling	RC	\$ 1.25
Electronics	RC	\$ 0.40
Fluorescent Lamps Recycling	RC	\$ 1.25
PCB Ballast Recycling	RC	\$ 1.25
Fire Extinguishers / Propane Recycling	RC	\$ 1.25
Smoke Detectors Disposal	RC / LF	\$ 1.25
Medical Waste Sharps	ST / DI	\$ 5.50
Non-DEA Pharmaceuticals / OTC Medications	ST / DI	\$ 1.00

NOTES	Customer to provide access to on-site hygiene facilities.
	Event is presently tentatively scheduled for June 13, 2026.
ASSUMPTIONS	This base proposal includes ERG personnel to collect, label, package, load and ship the waste received from residents of Highland Township along with associated transportation for a five (5) hour collection event, serving an estimated 120 vehicles per hour.
WASTE MANAGEMENT	RC – Recycle • FI – Fuel Blending / Incineration ST – Stabilization • DI – Destructive / Incineration • LF – Landfill
TYPICAL UNACCEPTABLE MATERIALS	Weapons, explosives, construction materials/debris, appliances, radioactive materials (other than smoke detectors), shock-sensitive materials, standard household trash, tires, yard waste compressed gas cylinders (including foam insulation cylinders).



CERTIFICATION & ACCEPTANCE

By signing below I accept this Cost Proposal and certify that I am authorized to do so on behalf of the company named herein, that I have read and understand the Scope of Work, Pricing, Conditions, Proposal and Billing Notes, and the General Terms and Conditions contained below and that I have had the opportunity to seek legal and technical advice in this regard.

Name: _____ Title: _____

Signature: _____ Date: _____



ERG ENVIRONMENTAL SERVICES – GENERAL TERMS AND CONDITIONS

1) CONTRACTUAL

- 1.1. **ACCEPTANCE:** By signing and returning a copy of this proposal (Agreement), Client accepts the General Terms and Conditions and the Scope of Work/Services provided herein, subject to final credit approval by ERG Environmental Services (ERG) and incorporation of payment terms (see Item 1.4, below). This Agreement is and shall always remain that of independent parties to a contractual relationship. Client shall reimburse ERG for all costs and expenses of collecting any amounts owed to ERG, including, without limitation, court costs and reasonable attorney fees.
- 1.2. **SCOPE OF WORK/SERVICES:** ERG's proposed Scope of Work/Services and associated fee estimates and schedules are based on ERG's understanding of the Scope of Work/Services, including services to be performed, waste which requires management, etc. and ERG's Client (and/or Waste Generator's [Generator], if different than Client) needs and objectives.
 - 1.2.1. Client (and/or Generator to Client, hereinafter Client/Generator) shall make available to ERG all information regarding the proposed work/waste and any relevant site conditions that may affect the Scope of Work that is known or readily accessible to Client/Generator that may be reasonably necessary for ERG's completion of the proposed service.
 - 1.2.2. During the project, prior to waste removal, or at any time thereafter when new information becomes available to Client/Generator, same shall provide prompt, full, and complete disclosure to ERG of new information that could affect ERG's performance of the proposed services or could pose potential hazardous conditions or risk to the health or safety of ERG's employees, agents, and/or subcontractors.
 - 1.2.3. If, as a result of knowledge gained by ERG during management of the services proposed herein, and/or other information becomes known and ERG determines that a change in level of effort or direction is warranted, ERG will inform Client of the proposed changes in the Scope of Work/Services so that negotiation can be accomplished.
- 1.3. **QUOTATIONS AND PROPOSALS:** Quotations and fee estimates will be honored for a period of thirty (30) days unless otherwise agreed upon. Unless expressly stated otherwise, quoted fees constitute our estimate based upon our understanding of the work to be performed and are subject to revision if the Scope of Work/Services is modified / redefined or subject to prevailing wage schedules, as applicable.
 - 1.3.1. Verbal quotations are not binding until confirmed in writing and signed by Client.
 - 1.3.2. Pricing changes must be in writing and signed by ERG and Client to be considered binding.
 - 1.3.3. Client/Generator must notify ERG prior to quotation if the proposed work is subject to prevailing (Davis-Bacon) personnel wage rates.
- 1.4. **PAYMENT:** Client shall pay ERG in full within thirty (30) calendar days from the date of each ERG invoice. Any amount not paid within thirty (30) calendar days of the ERG invoice date shall be charged interest at the rate of one and one-half percent (1-1/2%) per month, which shall be applied effective as of the date such payment was originally due. These payment terms are contingent upon ERG's review of Client's credit history; pre-payment or a retainer may be required prior to services being rendered.
 - 1.4.1. Pricing does not include work to be performed on the following Federal holidays (including the calendar day before each holiday): New Year's Day, Martin Luther King Jr Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving Day, Christmas Eve, Christmas Day and New Year's Eve.
 - 1.4.2. An Energy and Insurance Recovery (EIR) Surcharge may be assessed on all ERG invoiced charges (not including equipment and transportation) pursuant to the EIR surcharge in place when the work is performed.



2) SITE CONDITIONS

- 2.1. **SITE HAZARDS, SURFACING MATERIALS, UTILITIES AND SUBSURFACE STRUCTURES.** All ERG field activities will be conducted in a safe and timely manner.
- 2.1.1. All site work will to be performed under Level D health and safety conditions, unless specifically quoted otherwise. Prior to commencement of any activity on the site, Client agrees to inform ERG of hidden site conditions, features and hazards, both surface and underground, that are known to Client and may interfere with the planned activities, may be damaged by the proposed work activities, and/or may represent a health or safety hazard.
- 2.1.2. If the existence of such conditions are unknown, ERG may, in its sole judgment at Client's expense, perform or arrange with others for investigations to discover such conditions or hazards and the protection required thereof.
- 2.1.3. Client shall be responsible for the identification of all utilities and subsurface structures within the property lines of the project site which are not identified by an independent utility marking service.
- 2.1.4. During the use of heavy equipment (including but not limited to ERG service vehicles, vacuum tankers, heavy equipment trailers, subsurface probe's tractor/trailer, excavators, loaders, gravel/dump trucks, etc, as applicable), care will be taken to preserve the existing site surfacing materials (including but not limited to asphalt, concrete, gravel, bare soil, sand, landscaped grasses, etc). Due to the weight of the heavy equipment, ERG cannot guarantee site surfacing materials and/or other landscaping will not be impacted as a result of performing authorized services within the property lines of the project site.
- 2.2. **ACCESS:** Client will arrange for and provide such access to all areas of the proposed work site (including roadways, buildings, railways, private property, etc.) as is necessary for ERG to perform its services contained within the Scope of Work/Services. Modifications to the site necessary to facilitate the work shall be at Client's expense. ERG will not be responsible for obtaining access nor permission to perform work on or off the subject property. ERG and its subcontractors will be provided unencumbered access to the site.

3) ERG and CLIENT UNDERSTANDINGS

- 3.1. **STANDARD OF CARE:** Pursuant to the terms and conditions of this Agreement, ERG will perform services using the standard of care commonly used by environmental professionals and hazardous waste transporters practicing in the States of Michigan and Ohio. This agreement shall be governed by the laws of the State of Michigan.
- 3.2. **REFERENCE TO CLIENTS:** ERG shall have the right to utilize Client's name and a general description of the services provided as reference to other potential clients, unless instructed otherwise by Client. ERG will not use any documents, photos nor specific references to Client, Client's projects nor facilities unless authorized to do so in any sales, advertising or company brochures.
- 3.3. **OWNERSHIP OF DOCUMENTS:** ERG shall have rights of ownership of all data, project records, work products, reports, and/or instruments of service resulting from the proposed Scope of Work/Services and such materials shall remain in the possession of ERG for a period of seven (7) years. Client shall have reasonable access to original such materials during normal business hours.
- 3.4. **CONFIDENTIALITY:** ERG agrees to maintain in confidence all information gathered and formulated as part of the authorized Scope of Work/Services except where disclosure is mandated by law. ERG further acknowledges that the information presented in proposals and reports is exclusively for the use of Client/Generator (as applicable). ERG will not distribute nor publish reports without the consent of Client except as required by law or court order. Client acknowledges that all reports filed with State and/or Federal regulatory agencies on behalf of Client or Generator, by authorization to ERG, become public records subject to dissemination through the Freedom of Information Act.
- 3.5. **CONCLUSIONS:** Conclusions made by ERG are statements of professional opinion based in part on the interpretation of data from discrete samples and reasonable interpolation of conditions between sample points. Data and conclusions are not transferable to third parties, different sites, and/or different regulatory circumstances.



- 3.6. **GENERAL INDEMNIFICATION:** ERG will indemnify and hold Client harmless from and against demands, damages, and expenses caused solely by ERG's negligent acts and omissions, and breach of contract and those acts, omissions, and breaches of persons for whom ERG is legally responsible. **To the extent provided by law**, Client will indemnify and hold ERG harmless from and against demands, damages, and expenses caused by Client's negligent acts and omissions, and breach of contract and those acts, omissions, and breaches of persons for whom Client is legally responsible (including persons for whom Generator is legally responsible, if Client is acting on behalf of Generator).

4) **DELAYS AND TERMINATION**

- 4.1. **DELAY OR TERMINATION:** In the event of delay and/or termination at the request or direction of Client prior to the completion of the agreed upon services, ERG shall be compensated for services performed up to the date of delay and/or termination and ERG shall bear no legal nor financial liability for the site, waste, or any other conditions which result from the decision by Client to delay or terminate the project.
- 4.1.1. Compensation to ERG shall include labor and expenses for completion of specific analyses and activities underway at the time of notification, as well as all costs, expenses and damages resulting from the delay or termination.
- 4.1.2. ERG **and Client** shall not be responsible for delays in performance nor cancellation of contracts resulting from causes beyond the control of ERG, labor disputes, acts of God, global pandemics and/or acts of third parties.
- 4.2. **PRICING:** Unless otherwise specified herein, ERG's price quotations provided prior to completion of ERG's services are estimates only and final invoicing may vary accordingly. Disposal and/or recycling prices contained herein may vary without notice from the designated TSDF to ERG.

END OF GENERAL TERMS & CONDITIONS





Charter Township of Highland - Fire Department

1600 W. Highland Rd.

Highland, MI 48357

(248)887-9050

To: Highland Township Board

From: Fire Chief Nick George

Date: 03/02/26

Subject: Request for Board Approval of Updated Resolution for New Simulcast Radio System

Dear Board Members,

I am requesting that the Board sign an updated resolution to authorize the implementation of a **new simulcast radio system**. This update is necessary due to the county's transition to a new radio system, which requires us to align with their infrastructure for interoperability and operational efficiency.

The previous resolution regarding the old system is now **null and void**, and this updated resolution ensures compliance with county standards and continued reliable communication for emergency services.

Please review the attached resolution for your approval. This step is critical to maintain seamless communication and coordination during emergency operations. Thank you for your attention to this matter. Please let me know if you need any additional information or clarification.

Respectfully,

Nick George

Fire Chief

Email: ngeorge@highlandtwp.org



**RESOLUTION #26-09 APPROVING
P25 SIMULCAST SYSTEM INTERLOCAL AGREEMENT
BETWEEN THE COUNTY OF OAKLAND AND THE TOWNSHIP OF HIGHLAND**

At a regular meeting of the Charter Township of Highland Board of Trustees, County of Oakland, Michigan, held in said township on the 2nd day of March 2026 at 6:30 p.m., there were:

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Grant Charlick, Brian Howe, Beth Lewis, and Joseph Salvia

Absent:

The following resolution was offered by _____ and seconded by _____:

WHEREAS, there has been a countywide interoperable public safety system since approximately 2004. The system reached its end of life in 2020. The County constructed and implemented a new public safety P25 Simulcast System ("System"), which is integrated with the Michigan Public Safety Communication System ("MPSCS"). The County is the owner of the System and holder of the FCC license frequencies for the System; and

WHEREAS, the Urban Cooperation Act, 1967 PA 7, MCL 124.501, et seq., authorizes the County of Oakland and the Township of Highland to enter into an interlocal agreement for the operation of the System; and

WHEREAS, the County has presented a new interlocal agreement (hereinafter "Agreement") to the Township for approval, (**Exhibit A**), which terminates the prior interlocal agreement for the previous radio system and defines the responsibilities of the County and the municipalities regarding the operation, maintenance and repair of the System; and

WHEREAS, , the Township is required to provide space to the County, at no cost, to house infrastructure equipment for the system and provide the County and its contractors and the MPSC with 24/7 access to this space for maintenance, repair and replacement; and

WHEREAS, on a quarterly basis, the Agreement authorizes the County to invoice the Township for the costs and fees established in the System Policies; and

WHEREAS, the Technical & Policy Committee described in the Agreement, will provide direction and recommendations to the County's Information Technology Department regarding the management, operation, and use of the System; and

WHEREAS, the Agreement requires the Township to designate the Township department that will be responsible for the Township’s obligations under the Agreement and the title of the position that will work with the County Chief Information Officer to try to resolve disputes under the Agreement.

IT IS THEREFORE RESOLVED:

1. That the Township Supervisor is hereby authorized to execute the Agreement between the County of Oakland and the Township of Highland, and any necessary exhibits, addendums or attachments thereto, and to bind the Township to the terms and conditions contained therein.
2. The Township Board designates the Highland Township Fire Department to be responsible for the Township’s obligations under the Agreement and designates the Fire Chief to be responsible for working with the County’s Chief Information Officer to try to resolve disputes under the Agreement.
3. The Clerk is responsible for providing a certified copy of the Resolution to be given to the County with the signed Agreement.

Yeas:
 Nays:
 Abstain:
 Absent:

RESOLUTION DECLARED ADOPTED

Rick A. Hamill, Township Supervisor

Tami Flowers MiPMC, Township Clerk

I, Tami Flowers, the duly elected Clerk of the Charter Township of Highland, Oakland County, Michigan, do hereby certify that the above is a true copy of a resolution adopted by the Township Board at a regular meeting held on March 2, 2026, at which time a quorum was present.

Tami Flowers, MiPMC
 Highland Township Clerk

EXHIBIT A

P25 SIMULCAST INTERLOCAL AGREEMENT

**OAKLAND COUNTY P25 SIMULCAST SYSTEM
INTERLOCAL AGREEMENT
BETWEEN
OAKLAND COUNTY AND HIGHLAND TOWNSHIP**

This Agreement ("the Agreement") is made between Oakland County, a Constitutional and Municipal Corporation, 1200 North Telegraph, Pontiac, Michigan 48341 ("County"), and the Highland Township, 205 N. John Street, Highland, MI 48357 ("Public Body"). In this Agreement the County and the Public Body may also be referred to individually as "Party" or jointly as "Parties."

INTRODUCTION/PURPOSE OF AGREEMENT.

Since approximately 2004, the County has operated and maintained a County-wide interoperable public safety communications system for use by the County and for use by governmental entities and private public safety entities located within Oakland County ("2004 System"). The County was the owner of the 2004 System. To properly operate, manage, maintain, and repair the 2004 System, the County entered into interlocal agreements with the governmental entities using the 2004 System--delineating the relationship and responsibilities of the parties. That interlocal agreement was approved by the Oakland County Board of Commissioners in Miscellaneous Resolution #05158.

The 2004 System is now end of life and since 2020, the County has been constructing and implementing a new public safety P25 Simulcast System, which is integrated with the Michigan Public Safety Communications System. The P25 Simulcast System replaces the 2004 System. To properly operate, manage, maintain, and repair the P25 Simulcast System, the Parties must enter into an Interlocal Agreement that will terminate the interlocal agreement concerning the 2004 System and delineate the relationship and responsibilities of the Parties regarding the operation, management, maintenance, and repair of the P25 Simulcast System.

Accordingly, pursuant to the Urban Cooperation Act of 1967, 1967 PA7, MCL 124.501, *et seq.*, the County and the Public Body enter into this Agreement for the purposes set forth herein. In addition, through this Agreement and the operation of the P25 Simulcast System, each Party will be better prepared to serve and to provide aid to citizens of and persons in Oakland County, Michigan.

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Parties agree to the following:

1. **DEFINITIONS.** The following words and expressions used throughout this Agreement, whether used in the singular or plural, within or without quotation marks, or possessive or nonpossessive, shall be defined, read, and interpreted as follows.

- 1.1. **Agreement** means the terms and conditions of this Agreement, the Exhibits hereto, and any other mutually agreed to written and executed modification, amendment, or addendum.
- 1.2. **Public Body** means Highland Township, including, but not limited to, its Council, Board, any and all of its departments, its divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, subcontractors, volunteers, and/or any such persons' successors. Public Body may be referred to as Public Agency or Agency in the System Policies.
- 1.3. **Claim** means any alleged losses, claims, complaints, demands for relief or damages, lawsuits, causes of action, proceedings, judgments, deficiencies, liabilities, penalties, litigation, costs, and expenses, including, but not limited to, reimbursement for reasonable attorney fees, witness fees, court costs, investigation expenses, litigation expenses, amounts paid in settlement, and/or other amounts or liabilities of any kind which are incurred by or asserted against the County or the Public Body, or for which the County or the Public Body may become legally and/or contractually obligated to pay or defend against; whether direct, indirect or consequential; whether based upon any alleged violation of the federal or the state constitution, any federal or state statute, rule or regulation, or any alleged violation of federal or state common law; whether any such claims are brought in law or equity, tort, contract, or otherwise; and/or whether commenced or threatened.
- 1.4. **County** means Oakland County, a Municipal and Constitutional Corporation including, but not limited to, all of its departments, divisions, the County Board of Commissioners, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, volunteers, and/or any such persons' successors.
- 1.5. **Day** means any calendar day beginning at 12:00 a.m. and ending at 11:59 p.m.
- 1.6. **Exhibits** mean the following exhibit(s) and their properly promulgated amendments, which are incorporated by reference into this Agreement:
 - 1.6.1. **Exhibit A**. The System Policies.
- 1.7. **FCC** means the Federal Communications Commission.
- 1.8. **Infrastructure Equipment** means all base stations (receivers and transmitters), combiners, antennae, amplifiers, coaxial cable, generators, shelters, network switches and all associated servers and routers (Network Switching center), network connectivity, software for the operation and management of the System, consoles at public safety answering points and back-up public safety answering points, and gateways.

- 1.9. **Michigan Public Safety Communications System (“MPSCS”)** means a statewide multicast digital radio system operated by the Michigan Department of Technology, Management, and Budget.
 - 1.10. **Oakland County Department of Information Technology (“OCDIT”)** means the County Department, which operates and manages the System.
 - 1.11. **Oakland County P25 Simulcast System or “System”** means the County-wide interoperable 700/800 MHZ voice/data radio system, which is owned by the County and integrated with the MPSCS—including the Infrastructure and Subscriber Equipment.
 - 1.12. **System Policies and Procedures (“System Policies”)** means the Oakland County P25 Simulcast System User Guide and Policy Manual and any amendments thereto created by the Technical & Policy Committee and approved by the Oakland County Chief Information Officer (“OCCIO”), which shall govern the management, operation, and use of the System.
 - 1.13. **System Technical and Policy Committee (“Technical & Policy Committee”)** means the committee created pursuant to this Agreement, comprised of the individuals set forth in Section 7 and having the responsibilities set forth herein. The Technical & Policy Committee is neither a separate legal entity nor a department, division, or office of the County, but is an advisory group of subject matter experts created with the intent to provide direction, counsel, and recommendations regarding System management, operation, use and having the responsibilities listed herein. The Technical and Policy Committee is the successor committee to the CLEMIS Radio Oversight Committee (also referred to as the Radio Oversight Committee or Radio Policy Committee).
 - 1.14. **Subscriber Equipment** means mobile and portable radios and all accessories thereto, 800 MHZ pagers, control stations, and emergency responder communication enhancement systems (“ERCES”), including but not limited to, bi-directional amplifiers (“BDA”), Wireless Access Point (“WAP”), and vehicle repeater systems (“VRS”).
2. **ENTITIES PERFORMING UNDER THIS AGREEMENT.** All County responsibilities and obligations set forth in this Agreement shall be performed by OCDIT. All Public Body responsibilities and obligations set forth in this Agreement shall be performed by Highland Township Fire Department. The Technical & Policy Committee shall provide direction, counsel, and recommendations to OCDIT concerning System management, operation, and use.
3. **COUNTY RESPONSIBILITIES.**
 - 3.1. **Compliance.** The County shall comply with the following: all applicable federal and state laws, regulations, and rules, the System Policies, this Agreement, and any amendments to the proceeding.

- 3.2. **Access to and Disclosure of Information.** The County may access, use, and disclose to third parties information, records, and any other content to comply with the law, including but not limited to, a subpoena, court order, or Freedom of Information Act request.
- 3.3. **County Point of Contact.** The County Point of Contact is the County Radio Communications Supervisor or successor position. The County Point of Contact will act as a liaison between the Public Body and the County regarding the management, operation, and use of the System. Communication protocols and procedures regarding the operation, management, maintenance, and repair of the System shall be set forth in the System Policies.

4. **PUBLIC BODY RESPONSIBILITIES.**

- 4.1. **Compliance.** The Public Body shall comply with the following: all applicable federal and state laws, regulations, and rules, the System Policies, this Agreement, and any amendments to the proceeding. The Public Body shall require its employees, agents, and volunteers to comply with the following: all applicable federal and state laws, regulations, and rules, the System Policies, this Agreement, and any amendments to the proceeding.
- 4.2. **Public Body Point of Contact.** The Public Body shall designate at least one person and an alternate to be a Point of Contact. The Public Body Point of Contact will act as a liaison between the Public Body and the County regarding the management, operation, and use of the System. The name of Public Body Point of Contact and alternate shall be conveyed to the County Point of Contact. Communication protocols and procedures regarding the operation, management, maintenance, and repair of the System shall be set forth in the System Policies.
- 4.3. **Facilities.** At no cost to the County, the Public Body shall provide space in buildings/facilities under the control of or owned by the Public Body to locate and house Infrastructure Equipment and Application Programming interfaces (“API”) for the System. The location of this space shall be mutually agreed to by the Parties and memorialized in writing; provided that an amendment to this Agreement shall not be needed to memorialize the location of the space. The Parties may change the location at any time pursuant to this Section.
- 4.4. **Access.** The County, the MPSCS, and County contractors shall have 24/7 access to Public Body-owned or controlled buildings/facilities necessary to access Infrastructure Equipment and API for maintenance, repair, and replacement. The Parties acknowledge that the Infrastructure Equipment or API may be located in non-public areas and that the Public Body, at its discretion, may require the County to contact the Public Body Point of Contact prior to arrival; provided that Parties agree that in an emergency situation the County may not be able to contact the Public Body Point of Contact prior to arrival.

5. **OPERATION AND USE OF SYSTEM AND INFRASTRUCTURE EQUIPMENT.**

- 5.1. **System/Infrastructure Equipment Ownership.** Except for otherwise provided herein concerning Subscriber Equipment, the County is the owner of the System.
- 5.2. **System Licenses.** The County is the FCC license holder for all 700/800 MHZ frequencies used in the System. The County shall maintain these licenses and/or modify the licenses as required to manage, operate, and use the System.
- 5.3. **Public Body Use of System.** The County authorizes the Public Body to use the System according to the terms and conditions of this Agreement, the System Policies, all applicable laws, regulations, and rules, and any amendments to the preceding.
- 5.4. **Legacy/Conventional Frequencies.** The Public Body shall be the FCC license holder and maintain any legacy conventional frequencies used by the Public Body, including those interfaced through the System consoles and/or gateways.
- 5.5. **System Maintenance and Repair.** The County shall operate, manage, maintain, and repair the Infrastructure Equipment and System in good order and consistent with industry standards, this Agreement, the System Policies, all applicable laws, regulations, and rules, and any amendments to the proceeding.
- 5.6. **Insurance.** The County shall insure or self-insure the System and all County-owned Infrastructure Equipment in the manner and in the amount it deems necessary.
- 5.7. **Audit/Monitor of System.**
 - 5.7.1. **Monitoring of Use of System.** The County and the County's contractors/subcontractors may monitor and audit the Public Body's use of the System and compliance with the System Policies, this Agreement, and applicable federal and state laws, regulations, and rules. The monitoring and auditing of the System may be performed periodically at the discretion of the County and at the sole expense of the County.
 - 5.7.2. **Monitoring by MPCSC.** The MPCSC shall monitor System functionality to make sure the System is operating pursuant to this Agreement and MPCSC standards.
- 5.8. **Training.** The policies and procedures concerning initial and continual training regarding the use of the System will be set forth in the System Policies.

5.9. **Disclaimer of Warranties.**

5.9.1. THE SYSTEM, INFRASTRUCTURE EQUIPMENT, SUBSCRIBER EQUIPMENT, OR OTHER ITEMS, WHICH ARE PROVIDED TO PUBLIC BODY UNDER THIS AGREEMENT, ARE PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS, "WITH ALL FAULTS."

5.9.2. THE COUNTY EXPRESSLY DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON- INFRINGEMENT.

5.9.3. THE COUNTY MAKES NO WARRANTY THAT: (I) THE SYSTEM WILL MEET PUBLIC BODY'S REQUIREMENTS OR NEEDS OR (II) THE SYSTEM WILL BE UNINTERRUPTED, TIMELY, SECURE, ACCURATE, OR ERROR-FREE.

6. **OPERATION AND USE OF SUBSCRIBER EQUIPMENT.**

6.1. **Subscriber Equipment Policies/Procedures.** The policies and procedures for the purchase, operation, programming, repair, replacement, and maintenance of Subscriber Equipment will be set forth in the System Policies.

6.2. **Ownership of Subscriber Equipment.** Subscriber Equipment purchased by the County shall remain the property of the County (regardless of user). As further described and defined in the System Policies, the County shall pay for the maintenance and repair of County-owned Subscriber Equipment (regardless of user), but shall not pay for the replacement of County-owned Subscriber Equipment for whatever reason. Subscriber Equipment purchased by the Public Body shall remain the property of the Public Body and shall be maintained, repaired and replaced by the Public Body pursuant to the System Polices and at its sole cost.

6.3. **Insurance for Subscriber Equipment or Public Body Owned-Facilities.** The County shall not provide insurance for the Subscriber Equipment or Public Body-owned Facilities.

7. **SYSTEM TECHNICAL AND POLICY COMMITTTEE.**

7.1. **Creation, Composition and Appointment of Technical & Policy Committee.** The Technical & Policy Committee is created as set forth herein. The Technical & Policy Committee shall be comprised of the following individuals ("Committee Members"):

7.1.1. The County Radio Communications Supervisor or successor position and one alternate designated by the Radio Communications Supervisor;

- 7.1.2. The OCCIO or successor position and an alternate designated by the OCCIO.
 - 7.1.3. One individual appointed by the Oakland County Medical Control Authority (“OCMCA”) and one alternate designated by the OCMCA.
 - 7.1.4. Three individuals appointed by the Oakland County Police Chiefs Association and three alternates designated by the Oakland County Police Chiefs Association;
 - 7.1.5. One individual appointed by the Oakland County Sheriff and one alternate designated by the Oakland County Sheriff;
 - 7.1.6. The Oakland County 911 Coordinator and one alternate designated by the Oakland County 911 Coordinator;
 - 7.1.7. One individual appointed by MABAS 3202 and one alternate designated by MABAS 3202;
 - 7.1.8. Two individuals appointed by MABAS 3201 and two alternates designated by MABAS 3201. One individual and one alternate must be from a Public Safety Department.
 - 7.1.9. The County Public Safety Business Relationship Manager or successor position and one alternate designated by the County Public Safety Business Relationship Manager.
- 7.2. **Term of Committee Members/Vacancy/Replacement.**
- 7.2.1. Each Committee Member shall be appointed for a term of three (3) years, unless the Committee Member is appointed to fill a vacancy caused for a reason other than the expiration of a term.
 - 7.2.2. If a Committee Member position becomes vacant, for a reason other than expiration of term, then the entity or individual that appointed such individual shall appoint an individual to fulfill the remainder of the vacating member’s unexpired term within fourteen (14) Days. The designated alternate does not automatically replace the vacating member’s position.
 - 7.2.3. A Committee Member may be removed from the Technical & Policy Committee at the will of the entity or individual that appointed the Committee Member.
- 7.3. **Quorum/Voting.** A quorum of the Technical & Policy Committee is a majority of those in office. In order to hold a Technical & Policy Committee meeting a quorum must be present. The Policy & Technical Committee shall act and perform its responsibilities by a majority vote of the quorum present at a meeting. Committee Members shall not vote by proxy.

7.4. **Committee Responsibilities.**

7.4.1. The Technical & Policy Committee shall provide direction, counsel, and recommendations to OCDIT regarding the management, operation, and use of the System. The Technical and Policy Committee is the successor committee to the CLEMIS Radio Oversight Committee (also referred to as the Radio Oversight Committee or Radio Policy Committee).

7.4.2. The Technical & Policy Committee shall meet at least twice a year or as needed at the call of the Technical & Policy Committee Chairperson.

7.4.3. At the first meeting of the Technical & Policy Committee meeting each calendar year, the Committee shall elect a Chairperson, Vice-Chairperson, and Secretary (collectively “the Officers”). Notwithstanding any other provision, the Officers shall continue to serve in their capacities until the next Officers are elected. The Officers shall have the duties and responsibilities set forth below:

7.4.3.1. Chairperson: (1) preside over meetings; (2) set dates, times, and locations for meetings; (3) create and set meeting agendas (4) respond to correspondence received by the Technical & Policy Committee or directs the Secretary to respond, as needed; and (5) ensure Committee Member and alternate appointments are timely received and filled by their appointing bodies/individuals and names are sent to the County Point of Contact.

7.4.3.2. Vice-Chairperson: shall assume the duties of the Chairperson, if the Chairperson is absent or unavailable for any reason.

7.4.3.3. Secretary: (1) sends out meeting notices and agendas; (2) responds to correspondence as directed by Chairperson; (3) keeps records and meeting minutes and disperses records and meeting minutes to Committee Members; and (4) keeps records of Committee Member appointments and terms and advises the Chairperson of these records on a regular basis.

7.4.4. The Technical & Policy Committee shall draft the System Policies that govern the management, operation, and use of the System. The System Policies shall be approved by a quorum of the Technical & Policy Committee. The Technical & Policy Committee shall present the System Policies to the OCCIO for approval and implementation. If the OCCIO does not approve the System Policies, then the System Policies shall be returned to the Technical & Policy Committee for review and revision and then re-submitted to the OCCIO. This process shall be repeated until the OCCIO approves the System Policies. Approval by the OCCIO shall not be unreasonably withheld. After approval by the OCCIO, OCDIT shall compile and assemble the System Policies and send them to the Public

Body. Any changes or amendments to the System Policies shall be drafted, approved, and distributed in accordance with this Section.

7.4.5. The Technical & Policy Committee shall review the System Policies at least once a year to determine if changes or amendments are necessary.

8. **FINANCIAL RESPONSIBILITIES.**

- 8.1. The costs and fees associated with the management, operation, and use of the System, the maintenance of the Subscriber Equipment, and the repair, replacement, or purchase of the new Subscriber Equipment shall be set forth in the System Policies. The County shall invoice the Public Body the costs and fees set forth in the System Policies on a quarterly basis, based on calendar year, and the Public Body shall pay such invoice within forty-five (45) Days.
- 8.2. **Cost/Fee Set-Off.** In the event there are any costs or fees imposed and due to the County by the Public Body in connection with this Agreement and/or for the use, operation, or maintenance of the System, the County has the right to offset any amount past due and retain any amount of money due to the Public Body from the County equal to the past due amount, including, but not limited to, distributions from the Delinquent Tax Revolving Fund (DTRF).
- 8.3. **Possible Additional Services and Costs.** If the County is requested by the Public Body or is legally obligated for any reason, e.g. subpoena, court order, or Freedom of Information Act request, to search for, identify, produce or testify regarding the Public Body's records, data, or information that is stored by or possessed by the County relating to the System, then the Public Body shall reimburse the County for all reasonable costs the County incurs in searching for, identifying, producing or testifying regarding such records, data, or information. The County may waive this requirement in its sole discretion.

9. **DURATION OF INTERLOCAL AGREEMENT.**

- 9.1. The Agreement and any amendments hereto shall be effective when executed by both Parties with resolutions passed by the governing bodies of each Party. The approval and terms of this Agreement and any amendments hereto shall be entered in the official minutes of the governing bodies of each Party. An executed copy of this Agreement and any amendments shall be filed by the County Clerk with the Secretary of State.
- 9.2. This Agreement shall remain in effect until cancelled or terminated by either Party pursuant to Section 11.

10. ASSURANCES/LIABILITY.

- 10.1. **Responsibility for Claims.** Each Party shall be responsible for any Claims made against that Party by a third party and for the acts or omissions of its employees, agents, or volunteers arising under or related to this Agreement.
- 10.2. **Responsibility for Attorney Fees and Costs.** Except as provided in this Agreement, for any Claim that may arise from the performance of this Agreement, each Party shall seek its own legal representation and bear the costs associated with such representation, including judgments and attorney fees.
- 10.3. **No Indemnification.** Except as otherwise provided for in this Agreement, neither Party shall have any right under this Agreement or under any other legal principle to be indemnified or reimbursed by the other Party or any of its agents in connection with any Claim.
- 10.4. **Costs, Fines, and Fees for Noncompliance.** Each Party shall be solely responsible for all costs, fines, penalties, assessments, and fees associated with its acts or omissions related to this Agreement and/or for noncompliance with this Agreement.
- 10.5. **Governmental Function/Reservation of Rights.**
 - 10.5.1. The Parties acknowledge that the performance of this Agreement is a governmental function, which function is to provide a public safety communications system to serve and to provide aid for the residents and persons in Oakland County, Michigan.
 - 10.5.2. This Agreement does not, and is not intended to, impair, divest, delegate or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties. Nothing in this Agreement shall be construed as a waiver of governmental immunity for either Party.
- 10.6. **Authorization and Completion of Agreement.** The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Party have legal authority to sign this Agreement and bind the Parties to the terms and conditions contained herein.
- 10.7. **Limitation of Liability.** IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY OR ANY OTHER PERSON, FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL, AND/OR PUNITIVE DAMAGES ARISING OUT OF THIS AGREEMENT, REGARDLESS OF WHETHER THE OTHER PARTY HAS BEEN INFORMED OF THE POSSIBILITY OF SUCH DAMAGES.
- 10.8. **Permits And Licenses.** Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations necessary to perform all its

responsibilities under this Agreement. Upon request, a Party shall furnish copies of any permit, license, certificate or governmental authorization to the requesting Party.

11. **TERMINATION OR CANCELLATION OF AGREEMENT.**

11.1. The Public Body may terminate or cancel this Agreement for any reason upon sixty (60) Days written notice to the County. Within Sixty (60) Days of termination or cancellation of this Agreement, the Public Body must return all Subscriber Equipment (not purchased by the Public Body), all consoles, all control stations, all consolettes, and all ancillary appurtenances to such equipment to the County.

11.2. If Public Body breaches this Agreement, upon sixty (60) Days written notice to the Public Body, the County may terminate or cancel this Agreement upon recommendation by the Technical & Policy Committee, or if in the opinion of the County the System is no longer operational.

11.3. The Interlocal Agreement governing the 2004 System shall terminate upon full execution of this Agreement and this Agreement shall govern the operation and management of the System.

12. **SUSPENSION OF SERVICES.** County, through the OCCIO and upon recommendation of the Technical & Policy Committee, may immediately suspend Public Body's use of the System for any of the following reasons: (i) requests by law enforcement or other governmental agencies; (ii) engagement by Public Body in fraudulent or illegal activities relating to use of this System; (iii) breach of the terms and conditions of this Agreement; or (iv) unexpected technical or security issues. The right to suspend Services is in addition to the right to terminate or cancel this Agreement according to the provisions in Section 11. County shall not incur any penalty, expense or liability if the Public Body's use of the System is suspended under this Section.

13. **NO THIRD PARTY BENEFICIARIES.** Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right, in favor of any other person or entity.

14. **DISCRIMINATION.** The Parties shall not discriminate against their employees, agents, applicants for employment, or another persons or entities with respect to hire, tenure, terms, conditions, and privileges of employment, or any matter directly or indirectly related to employment in violation of any federal, state or local law.

15. **FORCE MAJEURE.** Each Party shall be excused from any obligations under this Agreement during the time and to the extent that a Party is prevented from performing due to causes beyond such Party's control, including, but not limited to, an act of God, war, acts of government (other than the Parties'), fire, strike, labor disputes, civil disturbances, reduction of power source, or any other circumstances

beyond the reasonable control of the affected Party. Reasonable notice shall be given to the affected Party of any such event.

16. **DELEGATION/SUBCONTRACT/ASSIGNMENT.** The Public Body shall not delegate, subcontract, and/or assign any obligations or rights under this Agreement without the prior written consent of the County.
17. **NO IMPLIED WAIVER.** Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently effect its right to require strict performance of this Agreement.
18. **SEVERABILITY.** If a court of competent jurisdiction finds a term, or condition, of this Agreement to be illegal or invalid, then the term, or condition, shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.
19. **CAPTIONS.** The section and subsection numbers, captions, and any index to such sections and subsections contained in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers, captions, and indexes shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or nonpossessive use in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.
20. **NOTICES.** Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (1) the date of actual receipt; (2) the next business day when notice is sent express delivery service or personal delivery; or (3) three days after mailing first class or certified U.S. mail.
 - 20.1. If Notice is sent to the County, it shall be addressed and sent to: Oakland County Department of Information Technology, Radio Communications Supervisor, 1200 North Telegraph Road, Building #49 West, Pontiac, Michigan, 48341 and Chairperson of the Oakland County Board of Commissioners, 1200 North Telegraph, Pontiac, Michigan 48341.
 - 20.2. If Notice is sent to the Public Body, it shall be addressed to: **Highland Township Fire Department, Fire Chief, 1600 Highland Rd. Highland Mi. 48813, 248-887-9050**

- 20.3. Either Party may change the address and/or individual to which Notice is sent by notifying the other Party in writing of the change.
21. **DISPUTE RESOLUTION.** All disputes relating to the execution, interpretation, performance, or nonperformance of this Agreement involving or affecting the Parties must first be submitted to the OCCIO and Public Body's **Fire Chief**. The OCCIO and Public Body's **Fire Chief** shall promptly meet and confer in an effort to resolve such dispute. If they cannot resolve the dispute in ten (10) business days, the dispute shall be submitted to the chief executive officials of each Party or their designees. The chief executive officials or their designees shall meet promptly and confer in an effort to resolve such dispute.
22. **GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE.** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Agreement shall be brought in the 6th Judicial Circuit Court of the State of Michigan, the 50th District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above.
23. **AGREEMENT MODIFICATIONS OR AMENDMENTS.** Any modifications, amendments, recessions, waivers, or releases to this Agreement must be in writing and agreed to by both Parties. Unless otherwise agreed, the modification, amendment, recession, waiver, or release shall be signed by the same persons who signed the Agreement or other persons as authorized by the Parties' governing body.
24. **SURVIVAL OF TERMS.** The following terms and conditions shall survive and continue in full force beyond the termination or cancellation of this Agreement (or any part thereof) until the terms and conditions are fully satisfied or expire by their nature: Definitions (Section 1); Disclaimer of Warranties (Section 5.9); Assurances/Liability (Section 10); and Dispute Resolution (Section 21).
25. **ENTIRE AGREEMENT.** This Agreement represents the entire Agreement and understanding between the Parties. This Agreement supersedes all other oral or written Agreements between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning and not construed strictly for or against any Party.
26. **COUNTERPARTS.** This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.
27. **AUTHORIZATION.** The Parties certify and warrant that their respective signatories have the requisite authority to execute and bind them to this Agreement and the duties and responsibilities contained herein.

IN WITNESS WHEREOF, Nicholas George acknowledges that he/she has been authorized by resolution of the Highland Township Board, to execute this Agreement on behalf of the Public Body and accepts and binds the Public Body to the terms and conditions of this Agreement.

EXECUTED: _____ DATE: _____

WITNESSED: _____ DATE: _____

IN WITNESS WHEREOF, David T. Woodward, Chairperson, Oakland County Board of Commissioners, acknowledges he has been authorized by resolution of the Oakland County Board of Commissioners, to execute this Agreement on behalf of Oakland County and accepts and binds the Oakland County to the terms and conditions of this Agreement.

EXECUTED: _____ DATE: _____
David T. Woodward, Chairperson
Oakland County Board of Commissioners

WITNESSED: _____ DATE: _____



Charter Township of Highland - Fire Department

1600 W. Highland Rd.

Highland, MI 48357

(248)887-9050

To: Highland Township Board

From: Fire Chief Nick George

Date: 03/02/26

Subject: Request for Authorization to Apply for 2026 AFG Regional Grant for SCBAs

Dear Board Members,

I am requesting authorization to apply for the **2026 Assistance to Firefighters Grant (AFG)** for the replacement of our department's **Self-Contained Breathing Apparatus (SCBA)** units.

We submitted this grant in 2024 but were not selected for an award. Due to continued need and the age of our current SCBA equipment, we would like to **reapply**. This year, the application will be submitted as a **regional grant in partnership with other local departments**, improving our competitiveness and supporting interoperability across agencies.

Approval from the Board is required to move forward with this submission. If awarded, this grant would significantly offset the cost of replacing our aging SCBA equipment and enhance firefighter safety throughout the region.

Thank you for your consideration. I am happy to provide any additional information the Board may need.

Respectfully,

Nick George

Fire Chief

Email: ngeorge@highlandtwp.org

NOTIFICATION OF GRANT/PROGRAM APPLICATION

Board Approval for Grant Applications and Renewals:

All applications for Grants or Programs must be approved, prior to application, by the Highland Township Board.

In order to submit your grant application for Board approval, please complete the following information and attach any additional paperwork and forward to the Highland Township Supervisors office.

The Township Board if approved will provide, depending on the requirements of the Grant; a simple Board Motion or Resolution.

Complete Name of Grant:	AFG Grant
Submitted by:	Nick George
New Grant or Renewal?	New Grant
Award Notification Received?	No
Amount:	\$300 Thousand to \$1 Million
Fiscal Year:	2027
Duration (if more than one fiscal year)	
Name of Funding Source: (i.e. DNR)	FEMA
Federal, State or Local?	Federal
District Match Required? If yes please describe	20%
Board Resolution Required?	No
Brief Description of Grant:	Reginal grant to replace our aging SCBA packs and bottles.

SUPERVISOR _____ DATE RECEIVED _____



Charter Township of Highland - Fire Department

1600 W. Highland Rd.

Highland, MI 48357

(248)887-9050

To: Highland Township Board

From: Fire Chief Nick George

Date: 03/02/26

Subject: Request for Authorization to Apply for SAFER Grant

Dear Board Members,

I am requesting authorization to apply for a **Staffing for Adequate Fire and Emergency Response (SAFER) Grant**. This grant would assist with the cost of future personnel increases to correlate with the upcoming millage proposal.

The SAFER grant could provide critical funding to help us hire the additional employees we need, even if the millage does not pass on the first attempt. At this stage, we are only seeking authorization to begin the application process. The exact amounts and details will be determined and discussed with our in-house representatives prior to final submission for Board approval.

This opportunity would significantly strengthen our ability to maintain adequate staffing levels and improve service delivery to the community.

Thank you for your consideration. Please let me know if you need any additional information.

Respectfully,

Nick George

Fire Chief

Email: ngeorge@highlandtwp.org

NOTIFICATION OF GRANT/PROGRAM APPLICATION

Board Approval for Grant Applications and Renewals:

All applications for Grants or Programs must be approved, prior to application, by the Highland Township Board.

In order to submit your grant application for Board approval, please complete the following information and attach any additional paperwork and forward to the Highland Township Supervisors office.

The Township Board if approved will provide, depending on the requirements of the Grant; a simple Board Motion or Resolution.

Complete Name of Grant:	SAFER Grant
Submitted by:	Nick George
New Grant or Renewal?	New Grant
Award Notification Received?	No
Amount:	Just under \$2 million a year maximum.
Fiscal Year:	2027
Duration (if more than one fiscal year)	3 Years
Name of Funding Source: (i.e. DNR)	FEMA
Federal, State or Local?	Federal
District Match Required? If yes please describe	Minimum of 25% first 2 years, 65% third year.
Board Resolution Required?	No
Brief Description of Grant:	Grant for addition staffing to correspond with future millage request.

SUPERVISOR _____ DATE RECEIVED _____



Memorandum

To: Highland Township Board of Trustees
From: Rick A. Hamill
Date: March 2, 2026
Re: Request to apply for the Community Project Funding Grant

Request Board authorization for Highland Township to apply for a Community Project Funding grant for a water main expansion project during the 2026–2027 fiscal years.

Project Summary

The proposed Federal/Local project includes two water main extensions to:

- Connect to Milford High School
- Serve Spring Mills Elementary School
- Provide water service to surrounding residential areas

Funding Partnership

This grant requires a 20–25% local match, which will be funded by Huron Valley Schools. This partnership allows the Township to leverage federal funds while minimizing local cost.

These improvements will enhance public infrastructure, increase reliability of water service, and support both educational facilities and nearby residential areas.

Proposed Motion:

I move that the Highland Township Board of Trustees authorize and support the submission of an application for Community Project Funding for the water main expansion project connecting Milford High School, Spring Mills Elementary School, and surrounding residential areas during the 2026–2027 fiscal years, and direct Township staff to work in partnership with Huron Valley Schools and take all necessary steps to prepare and submit the application.

Enclosure: Notification of Grant/Program Application.

Warm inside. Great outdoors.



NOTIFICATION OF GRANT/PROGRAM APPLICATION

Board Approval for Grant Applications and Renewals:

All applications for Grants or Programs must be approved, prior to application, by the Highland Township Board.

In order to submit your grant application for Board approval, please complete the following information and attach any additional paperwork and forward to the Highland Township Supervisors office.

The Township Board if approved will provide, depending on the requirements of the Grant; a simple Board Motion or Resolution.

Complete Name of Grant:	Community Project Funding
Submitted by:	Beth Corwin
New Grant or Renewal?	New
Award Notification Received?	No
Amount:	\$6,000,000
Fiscal Year:	2027
Duration (if more than one fiscal year)	2026-2027
Name of Funding Source: (i.e. DNR)	Congresswomen McClain
Federal, State or Local?	Federal / Local
District Match Required? If yes please describe	20-25% HVS
Board Resolution Required?	No
Brief Description of Grant:	Federal grant to assist with water main extensions connecting residents, Milford High School and Spring Mills Elementary School to our water system.

SUPERVISOR _____ DATE RECEIVED _____



MEMORANDUM

To: Highland Township Board of Trustees

From: Rick Hamill

Date: March 2, 2026

Re: Request for Authorization to Purchase New Digital Sign for Sheetz Monument Sign

The Township's digital sign is a key communication tool for sharing public announcements, community events, and public safety information. A new, larger sign will improve message clarity and expand outreach to the Highland community, with over 31,000 vehicles passing the Sheetz property each day.

The existing sign is more than ten years old, has required multiple upgrades, and replacement parts are increasingly difficult to obtain. Replacing it will provide a more reliable system, and the current sign will be relocated to the Highland Library for continued secondary use, if feasible.

The Supervisor's Office obtained three quotes for a new digital sign system. The recommended purchase is for two (2) 6.67-mm Full Color Atlas Outdoor LED signs from Stewart Signs, which include modem and data plan, at a total cost of \$23,724.32

The Township is coordinating with Sheetz on an easement and operational agreement for the new sign. All agreements will be reviewed by the Township Attorney prior to purchase to ensure the Township's interests are fully protected.

Funds for this purchase are available in budget line 401-261-971.005 (Township Lighting and Signage), which currently has a balance of \$30,000.00, sufficient to cover the total purchase cost.

Requested Motion *To allow the Supervisor to purchase a new digital sign to be placed at 155 W. Highland Road from Stewart Signs in the amount of \$23,724.32, to be charged to budget line 401-261-971.005 (Township Lighting and Signage), contingent upon attorney review and approval of the agreement and easement with Sheetz.*

Enclosures

- Stewart Signs Proposal - \$23,724.32
- TV Liquidator Proposal - \$26,970.00
- Bluewater Proposal - \$16,075.80 x 2 = \$32,151.60
- Elevation of Monument Sign for Sheetz

Bluewater Proposal For:
Outdoor Gas Station LED Absen A0625
(6.66 mm) Option

Sheetz
Highland, MI

Presented By:
Brooks Boughton
bboughton@bluwatertech.com

Quote: 231502
Date: Jul 31, 2025

Quote Details

COMMENTS

PURCHASED EQUIPMENT

PART #	MFGR	PART DESCRIPTION	QTY	UNIT PRICE	EXT. PRICE
	Absen	A0625(1280mm x 960mm) - Pixel Pitch: 6.66 mm	4.00	\$2,881.76	\$11,527.06
	Absen	NEW A Series Main Power Cable, 10m	2.00	\$47.06	\$94.12
	Absen	NEW A Series Main Data Cable, 20m	2.00	\$47.06	\$94.12
	Absen	A0625 top module - 320x480 mm	2.00	\$217.65	\$435.29
	Absen	A0625 bottom module - 320x480 mm	2.00	\$217.65	\$435.29
	Absen	A25 Series Power supply & main HUB	2.00	\$164.71	\$329.41
	Absen	A25 Series Power supply & switch HUB	2.00	\$141.18	\$282.35
	Absen	Free Spare Parts	1.00	\$0.00	\$0.00
	Absen	TB50 - Multimedia player	1.00	\$488.24	\$488.24
	Absen	MFN300-B - Multi-functional box	1.00	\$216.47	\$216.47
	Absen	NS060-5A Ambient Brightness Sensor	1.00	\$137.65	\$137.65
DUTIES/TAXES		Absen Tariff Surcharge	1.00	\$1,193.40	\$1,193.40
FREIGHT		Shipping Charges TBD based on time of order	1.00	\$0.00	\$0.00
PURCHASED EQUIPMENT					\$1,193.40
TAX					\$842.40
ORDER TOTAL					\$16,075.80

Quote Summary

BILL TO:	SHIP TO:
TBD	TBD

This Quote shall become binding on the parties hereto when signed by Subscriber and accepted and approved by Bluewater. By Customer's signature, Customer acknowledges that they have read, understood and agreed to Bluewater's Terms and Conditions.

CUSTOMER: Joe Gaglio, Sheetz

SIGNATURE: _____

NAME: _____

TITLE: _____

DATE: _____

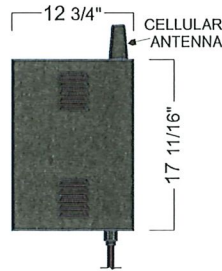
Terms and Conditions

- PAYMENT.** Customer shall pay 50% down and 50% upon equipment delivery. Customer shall pay for the services and/or equipment (including repair and maintenance) furnished by Bluewater in accordance with the charges on the Agreement within thirty (30) days of the date of Bluewater's invoice. All invoices not contested in writing within fifteen (15) business days of receipt are deemed accepted by Customer as true and accurate and are payable in full. Interest will be charged on all accounts not paid when due at a rate of two percent per month, or, if less, the maximum rate allowed by law. In the event Customer fails to pay Bluewater all amounts which become due under the Agreement or fails to perform its obligations hereunder, and Bluewater refers such matter to an attorney or collection agency, Customer agrees to pay, in addition to the amounts due, any and all costs incurred by Bluewater as a result of such action, including reasonable attorney's fees. Bluewater has the right to charge a return check fee.
- SHIPMENT TRANSFER OF TITLE.** Delivery shall be F.O.B. point of destination or Bluewater's office and title shall pass to Customer upon delivery to such location. The Customer, in accordance with Bluewater's current shipping and billing practices, will pay all destination charges. Where applicable, title to any equipment shall pass to the Customer on the earlier of: (i) the date of shipment of such goods to Customer; or (ii) the date Bluewater transmits its invoice to Customer.
- TAXES.** In addition to the prices on this Agreement, the Customer agrees to pay amounts equal to any sales tax invoiced by Bluewater, or (where applicable) any use or personal property taxes resulting from this Agreement or any activities hereunder. Customer will defend, indemnify and hold harmless Bluewater against any claims by any tax authority for all unpaid taxes or for any sales tax exemption claimed by Customer.
- RESTOCKING FEE.** In the event Customer cancels any ordered or shipped goods subject to the Agreement, Customer agrees to pay a restocking fee equal to twenty-five percent (25%) of the value of the cancelled goods. Any cancellation shall be subject to manufacturer rules and policies pertaining to such returned items. Customer shall be responsible for all return freight charges.
- MARKETING AND ARCHIVAL.** Customer hereby grants Bluewater the nonexclusive right and license to use and display the Customer's name, logo and similar indicia ("Customer Marks"): (a) to the extent any customization or implementation of the services involve the incorporation of Customer Marks in furtherance of this Agreement; and (b) on its website and marketing collateral identifying Customer as a customer of Bluewater. Bluewater obtains no rights in the Customer Marks except for the limited right described in the preceding sentence, and Customer retains all right, title and interest in the Customer Marks. All use of the Customer Marks by [COMPANY] will inure to Customer.
- RISK OF LOSS OR DAMAGE.** Notwithstanding Customer's payment of the purchase price, all risk of loss or damage to such equipment covered by this Agreement shall transfer from Bluewater to Customer upon transfer of Title to Customer in accordance with paragraph 3 hereof.
- EQUIPMENT WARRANTIES.** To the extent Bluewater receives any warranties from a manufacturer on equipment; it will pass them through to Customer to the full extent permitted by the terms of each warranty. Factory warranties vary by manufacturer, and no additional warranties are expressed or implied.
- GENERAL WARRANTIES.** Each Party represents and warrants to the other that: (i) it has full right, power and authority to enter into and fully perform its obligations under this Agreement, including without limitation the right to bind any party it purports to bind to this Agreement; (ii) the execution, delivery and performance of this Agreement by that Party does not conflict with any other agreement to which it is a Party or by which it is bound, and (iii) it will comply with all applicable laws in its discharge of its obligations under this Agreement. EXCEPT AS EXPRESSLY SET FORTH HEREIN. BLUEWATER DISCLAIMS ANY EXPRESS OR IMPLIED WARRANTIES WITH REGARD TO THE EQUIPMENT, MATERIALS AND SERVICES PROVIDED BY BLUEWATER, INCLUDING WITHOUT LIMITATION WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT AND TITLE.
- REMEDIES.** Upon default as provided herein, Bluewater shall have all the rights and remedies of a secured party under the Michigan uniform commercial code and under any other applicable laws. Any requirements of reasonable notice by Bluewater to Customer shall be met if such notice is mailed, postage prepaid, to the address of the party to be notified shown on the first page of this Agreement at least ten calendar days before the time of the event or contemplated action by Bluewater set forth in said notice. The rights and remedies herein conferred upon Bluewater, shall be cumulative and not alternative and shall be in addition to and not in substitution of or in derogation of rights and remedies conferred by the Michigan uniform commercial code and other applicable laws.
- LIMITATION OF REMEDIES FOR EQUIPMENT.** Bluewater's entire liability and the Customer's sole and exclusive remedy in all situations involving performance or nonperformance of equipment furnished under this Agreement, shall be the adjustment or repair of the Equipment or replacement of its parts by Bluewater, or, at Bluewater's option, replacement of the Equipment.
- LIMITATION ON LIABILITY.** EXCEPT IN CIRCUMSTANCES INVOLVING ITS GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, THE TOTAL LIABILITY OF BLUEWATER UNDER THIS AGREEMENT FOR ANY CAUSE SHALL NOT EXCEED (EITHER FOR ANY SINGLE LOSS OR ALL LOSSES IN THE AGGREGATE) THE NET AMOUNT ACTUALLY PAID BY CUSTOMER TO BLUEWATER UNDER THIS AGREEMENT DURING THE TWELVE (12) MONTH PERIOD PRIOR TO THE DATE ON WHICH BLUEWATER'S LIABILITY FOR THE FIRST SUCH LOSS FIRST AROSE.
- NO CONSEQUENTIAL DAMAGES.** BLUEWATER SHALL NOT HAVE ANY LIABILITY TO CUSTOMER OR TO ANY OTHER PERSON OR ORGANIZATION FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, PUNITIVE OR SPECIAL DAMAGES OF ANY DESCRIPTION (INCLUDING WITHOUT LIMITATION LOST PROFITS OR LOSS OR INTERRUPTION OF BUSINESS), WHETHER BASED ON CONTRACT, NEGLIGENCE, TORT, OR ANY OTHER LEGAL THEORY, REGARDLESS OF WHETHER ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND IRRESPECTIVE OF THE NUMBER OR NATURE OF CLAIMS.
- FORCE MAJEURE.** Either party may delay delivery or acceptance occasioned by causes beyond its control, such as government action or failure of the government to act where such action is required, strike or other labor dispute, fire, act of God or unusually severe weather.
- APPLICABLE LAW.** This Agreement shall be governed by and construed according to the laws of the State of Michigan as applicable to contracts made and to be performed in that state, without regard to conflicts of laws principles of such state. Suit to interpret or enforce the terms of this Agreement or to resolve any dispute related to this Agreement must be brought before a court of competent jurisdiction, state or federal, located within the State of Michigan.
- SEVERABILITY.** These Terms and Conditions shall be deemed severable. In the event that any provision is determined to be unenforceable or invalid, such provision shall nonetheless be enforced to the fullest extent permitted by applicable law, and such determination shall not affect the validity and enforceability of any other remaining provisions.
- ASSIGNMENT.** Customer shall not assign or subcontract any of its rights or obligations under this Agreement without the prior written consent of Bluewater.
- CONFIDENTIAL INFORMATION.** To the extent authorized by the law, the parties may wish, from time to time, in connection with work contemplated under this Agreement, to disclose confidential information to each other ("Confidential Information"). Each party will use reasonable efforts to prevent the disclosure of any of the other party's Confidential Information to third parties for a period of three (3) years after the termination of this Agreement, provided that the recipient party's obligation shall not apply to information that: (a) is not disclosed in writing or reduced to writing and so marked with an appropriate confidentiality legend within thirty (30) days of disclosure; (b) is already in the recipient party's possession at the time of disclosure thereof; (c) is or later becomes part of the public domain through no fault of the recipient party; (d) is received from a third party having no obligations of confidentiality to the disclosing party; (e) is independently developed by the recipient party; or (f) is required by law or regulation to be disclosed.



NOTE: LED display mounted to customer supplied structure.

Remote control box
 with ethernet cable



Stewart Signs
 ONE SIGN, ONE COMPANY

1-800-237-3928 stewartsigns.com

Atlas 6.67mm 144x336
 Sk: AR-1000588 Cust: 3311043
 11/26/2025 CgO/cLane PROPOSAL
 Scale: 5/8"=1'

Signature _____

Date _____

Please confirm that all lettering, colors and graphics are correct before signing. Changes to artwork after signature is received will incur a \$500 art change fee.



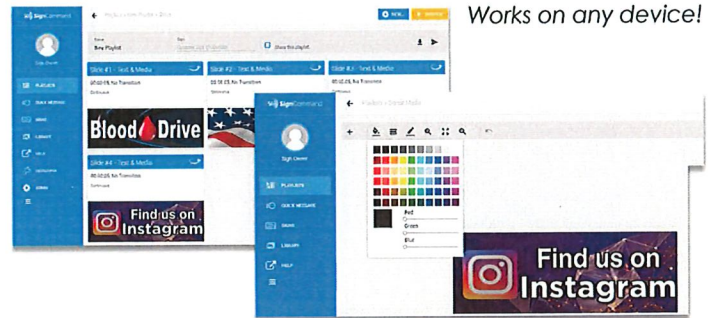
SignCommand®

Create and send amazing messages from anywhere with the **easiest** LED sign software in the cloud!

Sign owners have told us that they want sign software that's easy to use and can be accessed from any device. Software with powerful editing and scheduling capabilities, built from the ground-up with security in mind. Software that **just works** and requires no installation or complex network setup.



Introducing SignCommand, the next generation in LED sign control. From a built-in library of video clips to easy collaboration with other users, your sign message will become a **powerful voice** for your organization. Get more from your sign with the power of the cloud!



See videos and more at stewartsigns.com/software



Access From Anywhere

From home or work, computer or phone, you can change your sign message with no software setup.



The Media You Need

Search, preview and add from our constantly expanding graphics library, right inside the application.



Your Message, On Your Time

Advanced scheduling options allow for highly customized messages based on date and time.



Eye-Catching Special Effects

Many built-in transition and text effects will increase interest and attention in your sign message.



Delivering Peace-of-Mind

Offering features like two-factor authentication, it's built from the ground-up with a focus on security.



A Network of Support

Remote diagnostics and monitoring allow us to fix existing problems and prevent future ones.



stewartsigns.com ■ 800-237-3928
SignCommandFlyer-SS231001



The leader in **secure and reliable** cloud application hosting.

Works across all operating systems.





Built-in Graphics Library for Your Town, Village or City

Generate attention and interest in your message!

With your investment in LED technology, the messages that you display will now have the power to be **more effective than any other communication**. But not just any content will have the impact you're after. Plain text messages can get lost in a crowded visual landscape, and many organizations don't have the resources to create their own dynamic sign graphics.

SignCommand offers a **built-in and constantly expanding library** of graphics and video animations. These media files are created and optimized by artists that specialize in sign content creation, and will turn a sign that can be read into a sign that will be read.

Learn more and see graphics in action at stewartsigns.com/library

Ask your sign consultant for SignCommand demo account access to view the library!

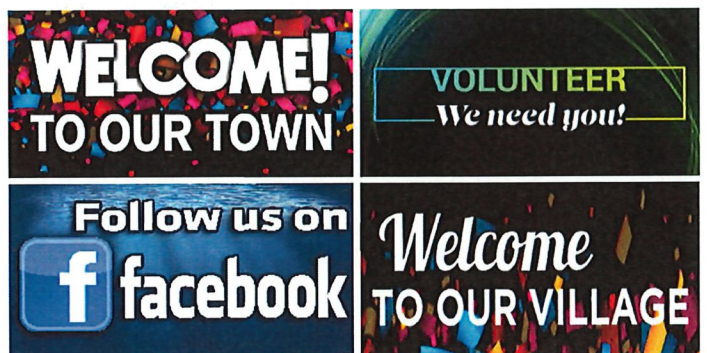


stewartsigns.com ■ 800-237-3928

LibraryFlyerTownship-SS250501



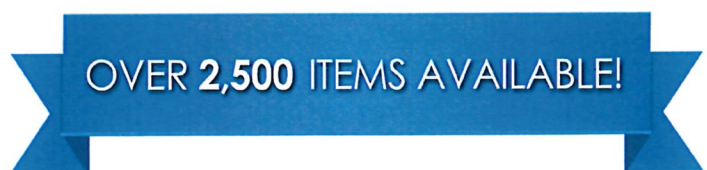
Announce



Invite




Promote



* Amount of image detail available on the LED display is determined by the matrix size. Examples shown here for demonstration purposes only.

Prepared for
Highland Township
 Highland, Michigan

Prepared by
Colin Lane
 clane@stewartsigns.com
 1.888.237.3928x2470

DESCRIPTION	PRICE
<p>Double Sided Full Color Atlas Outdoor LED Sign Borderless and front-serviceable modular LED display.</p> <p>LED display</p> <ul style="list-style-type: none"> • 6.67mm full color display at 144 pixels high by 336 pixels wide (48,384 total pixels per side) • Double sided 3'2" x 7'4" LED cabinet • Active display area: 3' 2" x 7' 4" (23.2 square feet per side) • 1 to 18 rows of text, and the ability to use your own images and video clips • 10-year parts availability guarantee (see warranty for details) • ETL Listed and FCC part 15 compliant <p>See full display capabilities</p> <p>Communication method</p> <ul style="list-style-type: none"> • Communication provided by cellular modem and LIFETIME Cell Connect data plan. <p>See full specifications</p> <p>Sign structure</p> <ul style="list-style-type: none"> • Wall Brackets mount • Lifetime warranty on structure, including vandalism (see warranty for details) <p>Electrical specifications</p> <ul style="list-style-type: none"> • Total number of required 20 amp 240 volt circuits will be provided on engineer drawing. Max draw for whole sign: 14.10 amps <p>Custom Options</p> <ul style="list-style-type: none"> • Full sheet perf panel 	<p>\$23,724.32</p> 
<p>Software</p> <p>SignCommand.com Cloud-based LED Sign Software FREE for the lifetime of the product. Control your sign from anywhere using any device. No monthly fees. Learn more.</p>	<p>Included</p>
<p>Freight</p>	<p>Included</p>

Total: \$23,724.32

+ any applicable sales tax

Payment terms: Purchase Order, Net 30



Prepared for: Highland Township • Highland, Michigan
 Prepared by: Colin Lane • clane@stewartsigns.com • 1.888.237.3928x2470

SHIPPING INFORMATION

Sign and All Other Components

205 N. John Street Highland, MI 48357
 Contact: Cassie Blascyk
 (248) 887-3791 blascyk@highlandtwp.org

Invoices

205 N. John Street Highland MI, 48357

All items not specified here will be shipped to:
 205 N. John Street Highland MI, 48357

Shipping terms: FOB Origin. Storage and other freight services may be added to your invoice should they be required. Unless managed installation services are included, customer is responsible for unloading of sign upon delivery. Signs greater than 6 feet wide are not eligible for lift gate services.

TERMS & CONDITIONS (*unless noted elsewhere in this quote)

TAX: Any applicable sales tax will be added to your invoice. Organizations exempt from sales tax must include exemption certificate with order.

PERMITS: Permits and zoning are the responsibilities of the buyer. Check with your city or county zoning office for proper permitting procedures in your area. Sealed engineer drawings available at additional cost.

INSTALLATION: Installation of footers, erection, electrical service to sign site, electrical hook-up, removal and/or disposal of any existing signage, and any decorative masonry are the responsibilities of the buyer. Managed installation services are available at additional cost.

CANCELLATION: Any cancellation may be subject to cancellation, return, and/or restocking fees. A late fee of 1.5% per month will be charged on any overdue balances. In the event of a payment default, customer will be responsible for all of Stewart Signs' costs of collection, including but not limited to court costs, filing fees and attorney fees.

SUPPORT: US-based phone and internet support are provided FREE for the lifetime of the product. A premier service warranty is available at additional cost.

SOFTWARE: By purchasing the SignCommand.com software product, you are agreeing with the Website Terms of Use (<https://www.signcommand.com/terms>) and Software End User License Agreement (<https://www.signcommand.com/eula>).

COMMUNICATION: Connectivity requires cell service at sign site. Must be within the United States (including Puerto Rico) with 4G LTE coverage shown on the Verizon Coverage Map (<https://www.stewartsigns.com/verizon-map>).

DATA PLAN: By purchasing the Cell Connect Data Plan, you are agreeing with the Data Plan Terms and Conditions (<https://www.signcommand.com/data-plan>).

I have read and understand the Terms & Conditions above.

INITIALS 

ORDERING INSTRUCTIONS

1. Review this quote for accuracy. Initial each page of the quote. Sign and date the quote here.
2. Review any corresponding artwork provided with this quote. Check all spelling and colors. Sign and date the artwork.
3. Submit both documents along with your deposit payment to your sign consultant. Speak with your consultant about payment method options.
4. If your organization is sales tax exempt, provide your sales tax exemption certificate with order.

Customer's authorized signature for quote Q-1003545

 SIGNATURE 

 PRINT NAME  DATE

Colin Lane

11-26-2025

Colin Lane, Sign Consultant

Prepared for: Highland Township • Highland, Michigan

Prepared by: Colin Lane • clane@stewartsigns.com • 1.888.237.3928x2470

Limited Product Warranty ("Limited Warranty")

Definition of Warranty Coverage:

- 1) Stewart Signs (the "Company") expressly warrants to the original purchaser ("You" or "Buyer" or "Owner" or "Customer") that, for a period of five (5) years from the date of shipment (the "Warranty Period"), the electronic displays and the associated Company products (the "Product") will be reasonably free of material defects in materials and workmanship impacting Product fit, form and/or function. During the Warranty Period, the Company will, at its discretion, repair or replace any defective covered Product. The Owner will be responsible for removing and reinstalling any and all repaired or replacement parts. This Limited Warranty only applies to the Company's Product if installed, used, and maintained in the manner recommended by Company, and this Limited Warranty is conditioned upon compliance with all such instructions. Lifetime telephone support for the Product is provided, as needed.
- 2) In the event the Product is damaged during shipping, it is the responsibility of the Buyer to refuse delivery, causing the Product to be returned to the manufacturer for repair. Title to the Product passes to the Buyer upon the Company's delivery to the freight carrier. The Company assumes no liability for damage caused by careless handling or poor installation, except for work completed by employees of the Company.
- 3) Any information or suggestion by the Company with respect to the Product concerning applications, specifications or compliance with zoning, codes and standards is provided solely for your convenience and without any representation as to accuracy or suitability. You must verify and test the suitability of any information with respect to the Product for your specific application.
- 4) Sign Structure and Sign Face: In the event the sign structure or identification/changeable copy portion of the sign malfunctions under normal use and service thereof DURING THE LIFE OF THE SIGN due to material defects in workmanship or materials, the Company will, at its option, repair or replace any defective materials.
- 5) Vandalism to Sign Faces: This Limited Warranty covers polycarbonate faces against breakage due to vandalism DURING THE LIFE OF THE SIGN. Warranty protection does not extend to these surfaces if damaged by gunshots, or when damaged coincident with damage to the sign cabinet in which the faces are installed. LED panels are also covered from vandalism for the duration of the electronics portion of the Limited Warranty (5 years). Excludes Cornerstone monument signs and other Cornerstone components.
- 6) Failed electronic parts or assemblies will be repaired or replaced, at the sole discretion of the Company. Replacement or repaired parts are warranted to be free from material defects in material or workmanship for ninety (90) days, or for the remainder of the Warranty Period of the Product they are replacing or in which they are installed, whichever is longer.
- 7) The Company will repair failed LED pixels if greater than one quarter of one percent (0.25%) of the total number of pixels in the sign have failed in one (1) calendar year, provided the sign is installed with the recommended ventilation system for its location. The definition of pixel failure is when all LEDs in the pixel will no longer emit light. Pixel repair is performed at the Company Repair Center. It is common knowledge within the sign industry that all LEDs degrade and produce less light as they age. Eventually the LEDs will require replacement even though the LEDs will still emit light. This Limited Warranty does not cover normal LED degradation.
- 8) Customer Obligations:
Failure by the Customer to properly maintain the Product will void coverage for affected components. The Customer shall notify the Company immediately of equipment failure and allow the Company full and free access to the Product when required. Waiver of liability or other restriction shall not be imposed as a site access requirement. The Customer is responsible for all costs and management oversight associated with providing the Company access to the Product, providing the necessary machines, communication facilities and other equipment, inclusive of but not limited to lifting equipment. Should on-site repair be required, Customer is required to have a responsible individual on-site to provide access to the Product as well as sign off on a completed work order.
- 9) Exclusions and Restrictions:
The Company reserves the right to restrict service, limit replacement parts, or invalidate this Limited Warranty to Customers whose account balance is past due. This Limited Warranty specifically excludes any on-site labor required to service the covered Product, including diagnosis, removal, and installation of parts and/or products. Any on-site service required by the Customer of Company technicians or a local Company-authorized service provider is billable to the Customer based on an agreed-upon written quote. This Limited Warranty does not apply to software. Software is covered by a separate agreement, which appears in the Company's software license agreement. ID cabinet LED illumination and power supply are covered for two (2) years, when purchased as a system.
- 10) This Limited Warranty specifically does not cover the following:
 - a) Third-party communication devices such as wireless devices and modems, which are covered by a separate electronic communication warranty. This includes the Ubiquiti wireless radios provided by Stewart Signs, which carry a one (1) year warranty from ship date when purchased with a new sign
 - b) Damage to Product that has been moved from its original installation location or is mounted in a mobile structure.

- c) Cosmetic damage to the Product (including but not limited to scratches and dents that do not otherwise affect the fit, form or functionality of the Product or materially impair its use).
- d) Recovery or transfer of any data or software stored on the Product not originally installed on the Product by the Company.
- 11) This Limited Warranty specifically does not cover conditions, defects or damage caused by or resulting from the following:
- a) Defects caused by: unreasonable or unintended use of Product; improper or unauthorized handling; accident; omission; neglect; vandalism (unless otherwise noted in this Limited Warranty); misuse; physical abuse; installation, use and/or fabrication, and maintenance of the Product by any party other than the Company.
- b) Damage (not resulting from manufacturing defects) that occurs while the Product is in the Owner's control and/or possession, unless otherwise noted in this Limited Warranty.
- c) Extreme physical or electrical stress or interference; environmental conditions beyond the Company's control, such as man-made or naturally occurring salt air/fog, electrochemical oxidation or corrosion and/or metallic pollutants. Also not covered is normal wear and tear; inadequate, improper, or surges of electrical power; lightning, floods, fire, acts of God, war, terrorism, or other external causes, including Force Majeure.
- d) Unauthorized modification, including installation of third-party software on the Product.
- e) Product modification or service by anyone other than: (a) the Company, (b) a Company-authorized service provider, or (c) Customer's own installation of Company approved parts with instruction from the Company. Service to damaged or malfunctioning Product which has not been ordered or authorized by the Company's Customer Satisfaction Department is not covered under this Limited Warranty and will automatically invalidate this Limited Warranty.
- f) Computer viruses, Trojan horses, worms, self-replicating code or like destructive code which was not included in the Product by the Company.
- g) Products installed with known or visible manufacturing defects at the time of installation.
- 12) The Company will provide and be responsible for the cost of shipping parts from the Company to the Customer, with the exception of sign faces replaced due to vandalism. Standard shipping via the United States Postal Service or other commercial parcel delivery company is the default method of delivery. Expedited delivery is available to the Customer at his or her expense.
- 13) Warranty claims must be registered with the Company within thirty (30) days of damage or malfunction. To register a claim, the Customer must contact the Company at the location specified below and provide (a) his or her name and any other required contact information, (b) Product and purchase descriptions, and (c) the nature of the defect. The Company reserves the right (at its sole discretion) to require proof of original purchase (e.g. paid invoice, receipt) and to visit the site of the installation or to require documentation of the claim before assuming any responsibility under the provisions of this Limited Warranty.
- 14) THE LIMITED WARRANTIES SET FORTH HEREIN ARE THE ONLY WARRANTIES MADE BY THE COMPANY IN CONNECTION WITH THE PRODUCT. THE COMPANY CANNOT AND DOES NOT MAKE ANY IMPLIED OR EXPRESS WARRANTIES WITH RESPECT TO THE PRODUCT, AND DISCLAIMS ALL OTHER WARRANTIES, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THE COMPANY'S SOLE OBLIGATION UNDER THIS LIMITED WARRANTY SHALL BE TO REPAIR OR REPLACE MALFUNCTIONING OR DEFECTIVE PARTS OF THE PRODUCT. BUYER ASSUMES ALL RISK WHATSOEVER AS TO THE RESULT OF THE USE OF THE PRODUCT PURCHASED, WHETHER USED SINGULARLY OR IN COMBINATION WITH ANY OTHER PRODUCTS OR SUBSTANCES.
- 15) NO CLAIM BY BUYER OF ANY KIND, INCLUDING CLAIMS FOR INDEMNIFICATION, SHALL BE GREATER IN AMOUNT THAN THE PURCHASE PRICE OF THE PRODUCT WITH RESPECT TO WHICH DAMAGES ARE CLAIMED. IN NO EVENT SHALL COMPANY BE LIABLE TO BUYER IN TORT, CONTRACT OR OTHERWISE, FOR ANY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL, RELIANCE, PUNITIVE OR EXEMPLARY DAMAGES, OR FOR LOSS OF PROFIT, REVENUE OR USE, IN CONNECTION WITH, ARISING OUT OF, OR AS A RESULT OF, THE SALE, DELIVERY, SERVICING, USE OR LOSS OF USE OF THE PRODUCT SOLD HEREUNDER, OR FOR ANY LIABILITY THAT BUYER HAS TO ANY THIRD PARTY WITH RESPECT THERETO.
- 10-Year Parts Guarantee - Stewart Signs provides a 10-year parts guarantee for our LED signage. While hardware can change year over year, we will have available suitable hardware to allow the continued use of your signage for 10-years from the ship date of the sign. Changes in hardware include but are not limited to: visual hardware changes, software changes, or control system upgrades.

Contact Information:

Stewart Signs Customer Satisfaction
2201 Cantu Court, Suite 215
Sarasota, FL 34232
Phone: 855-841-4624
Web: www.stewartsigns.com/support/

6-mm Industrial Series Full Color Video LED Sign

Quantity	Item	Description	Unit Price	Line Total
2	91" x 40"	P6 Full Color Video LED Sign Main and Secondary	\$12,685.00	\$25,370.00
1	Upgrade	4G Cloud Programming	\$1,600.00	\$1,600.00
		Free 5 Year Warranty & Free Life Time Telephone Tech Support		

If you have any questions regarding this quote, or would like to place an order please contact:

Kenny Choe - Sales Executive
Phone: 888-885-7740 Ext 106
info@tvliquidator.com

Subtotal	\$26,970.00
Shipping	FREE
Sales Tax	Tax Exempt
TOTAL	\$26,970.00

Specifications Per Sign Face				
Cabinet Width	Cabinet Height	Cabinet Depth	Pixel Matrix	Pixels
90.31"	39.94"	6.5"	144 x 336	48,384
LEDs	Weight	Watts- Avg	Amps Avg Max	AC Power / Voltage
145,152	238 lbs	441	3.7 12.3	120 V
Brightness	LED's Per Pixel:	Colors	Pitch/ Resolution	Operating Temperature
8,000 NITS	1R, 1G, 1B	281 Trillion Colors	6 mm	-40F to +140F
Programming Type	Software	Warranty	Maintenance	Lead Time
PC Version	TVL Software	5 Years	Front Accessible	6 Weeks

Our LED Signs Attract Customers and Increase Sales

Lowest Prices - We sell thousands of signs to thousands of organizations. We're also a major supplier to hundreds of sign stores and Internet resellers across the USA and Canada. Thanks to our massive sales volume, we're able to offer the lowest prices on top quality LED signs. Sign stores and other Internet sites sell our signs for almost double our prices. You'll save a lot of money when you order a sign directly from us and have your handyman install it. We do not charge sales tax for customers outside of California and we ship for free. So, the low prices that are shown on this website are the total prices.

Free Shipping in USA - We are a proud American company. Our corporate offices, showroom, manufacturing and shipping facilities are located in Los Angeles. We ship for free to anywhere in the United States. All our multicolor signs have all of the features listed above. They are all in stock. We pack and ship your order within 1 to 2 business days. We ship large signs in crates for free. It only takes a few minutes to place an order over the phone. Just call 888-885-7740.

The Industry Leader - We ship LED signs to every type of business and all kinds of government locations. No other company can match our experience and expertise. Our team of experts take all orders over the phone so we can make sure our customers are very satisfied and get exactly what they need.

Best Customer Service - Call us at 888-885-7740 or email us at info@tvliquidator.com. Our experts can answer your questions and help you with anything you need. We have free lifetime telephone technical support. We can even show you how to program your sign with your wireless remote keyboard. We want to help you improve your business. We take care of our customers.



Industrial Series Full Color Video LED Sign

Newest Technology and Features

Upload your own pictures, animations, video, audio, tables, and text. Display date, time, countdown clock and stop watch. Use built in text editor. Schedule ads to display at certain dates and times. Control your sign remotely from anywhere. Synchronous and asynchronous programming available. Display your messages in almost any language. Wi-Fi options are available with our long-range Wireless Antenna system. Temperature sensor/auto-dimmer is optional.

Industrial Grade and Weatherproof

The best front accessible design with individual unlocking IP 67 encapsulated panels. Our seamless frame design is far superior to the cheap A-Frame or clamshell type that you will see all over the internet. The all-aluminum frame is precision mitered, corner welded and finished with a Line-X coating. This is a new level of weatherproof. We use full size 320mm x 320mm modules that require half the number of connections than those of our competitors. Strict quality control with top craftsmanship. They're modern, sleek and quiet.

281 Trillion Colors

With our high-contrast modules and brighter LED's, our signs produce the most brilliant, vivid and vibrant displays available. 281 Trillion Colors with 16-bit Video Processing will prevent the color banding and color loss you will find with the 16 million color 8-bit displays. We use only the best Series-A diodes in our full color displays. Creating images, animation, and video that can be seen in any lighting condition.

American Made and Certified

All of our LED Signs are Made in the USA with domestic and foreign parts. They're FCC Certified, Met-lab Certified, UL Compliant and CSA Approved. Unlike most of the other LED signs and sign companies, we are not relying on Chinese engineering or simply just assembling cheaply made Chinese parts. Our signs are designed here in the USA and we use only the highest quality components. Our signs come with a proof of certification label with a corresponding serial number which helps to verify that your sign is safe and meets local requirements.

Easy to Install

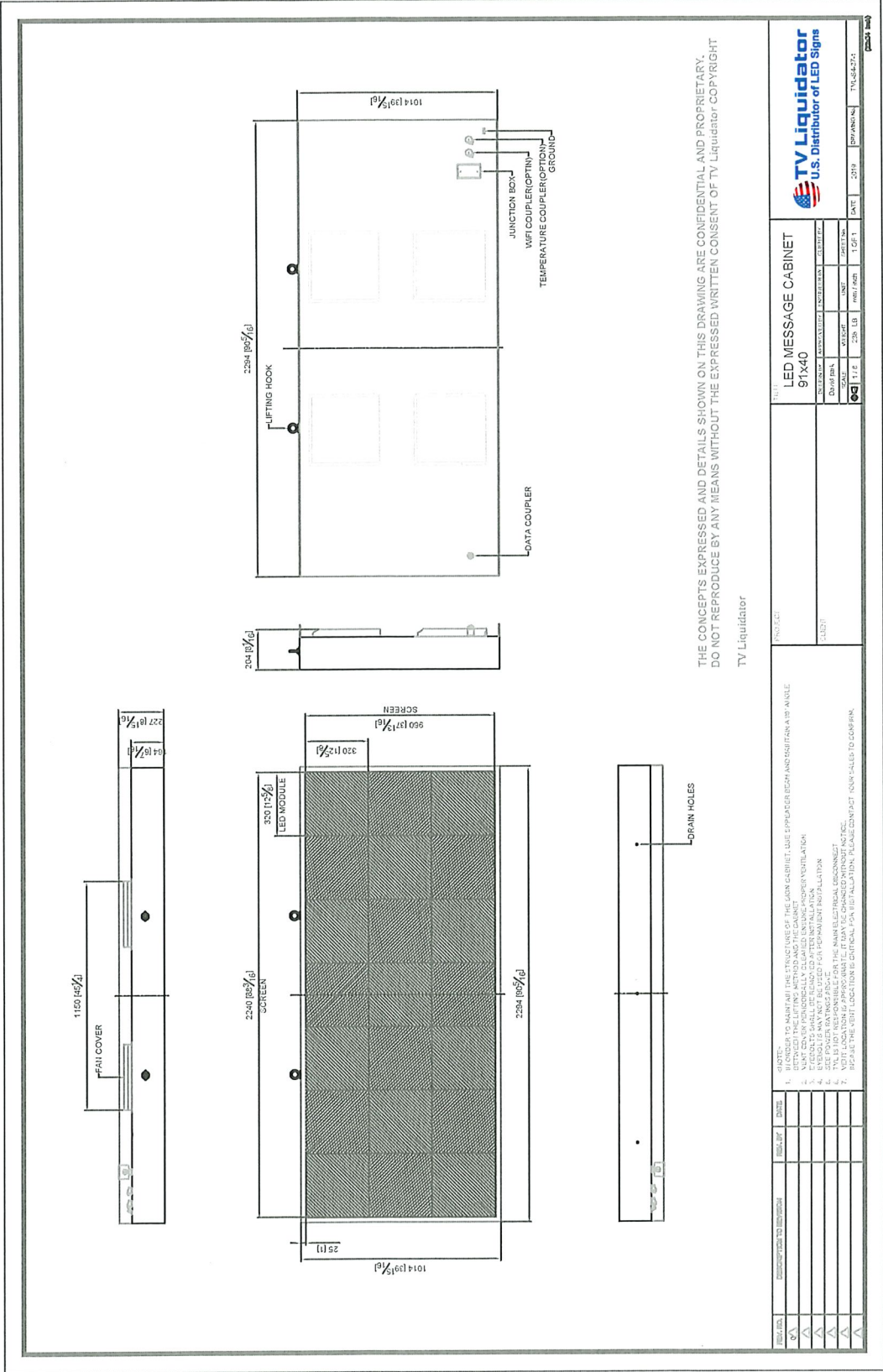
Comes ready to go with no assembly required. Built in mounting brackets and installation guide included. Easily attach to walls, posts, poles, and just about anything else. Our signs are fully self-contained, fully weatherproof and there is no need to build a cabinet. Our strong yet light weight design will help make even the tallest and toughest installations a breeze. Environmentally responsible with very low power usage. Save energy and save money. Connects to regular 110-volt power. Order 2 signs to display on both sides of a pole or a monument.

Free 5 Year Warranty

Our signs are built to last. If you leave them on 24 hours a day 7 days a week, they'll work great for at least 11 years maintenance free. We have the best warranty in the industry. It covers all parts and factory labor. We have free lifetime telephone technical and programming support. Every sign is built in Los Angeles with strict quality control and diligent craftsmanship. They are inspected and completely tested before delivery to our customers.

If you have any questions or would like to place an order,
Call us toll free: 888-885-7740 Email: info@tvliquidator.com

THANK YOU FOR YOUR BUSINESS!



THE CONCEPTS EXPRESSED AND DETAILS SHOWN ON THIS DRAWING ARE CONFIDENTIAL AND PROPRIETARY.
 DO NOT REPRODUCE BY ANY MEANS WITHOUT THE EXPRESSED WRITTEN CONSENT OF TV Liquidator. COPYRIGHT

TV Liquidator

REV. NO.	DESCRIPTION OF REVISION	DATE	BY
1	ISSUED FOR PRODUCTION	01/15/2014	J. SMITH
2	REVISED TO ADD LIFTING HOOK	02/10/2014	J. SMITH
3	REVISED TO ADD DATA COUPLER	03/05/2014	J. SMITH
4	REVISED TO ADD WIRE MANAGEMENT	04/01/2014	J. SMITH
5	REVISED TO ADD DRAIN HOLES	05/01/2014	J. SMITH
6	REVISED TO ADD TEMPERATURE COUPLER	06/01/2014	J. SMITH
7	REVISED TO ADD WIFI COUPLER	07/01/2014	J. SMITH
8	REVISED TO ADD JUNCTION BOX	08/01/2014	J. SMITH

PROJECT		PROJECT	
PROJECT NO.	97140	PROJECT NAME	LED MESSAGE CABINET
DATE	01/15/2014	PROJECT LOCATION	1014
DESIGNER	J. SMITH	PROJECT STATUS	1 OF 1
CHECKER	J. SMITH	PROJECT TYPE	TV LIQUIDATOR
DATE	01/15/2014	PROJECT NO.	97140
PROJECT NO.	97140	PROJECT NAME	LED MESSAGE CABINET
DATE	01/15/2014	PROJECT LOCATION	1014
DESIGNER	J. SMITH	PROJECT STATUS	1 OF 1
CHECKER	J. SMITH	PROJECT TYPE	TV LIQUIDATOR
DATE	01/15/2014	PROJECT NO.	97140

PROJECT		PROJECT	
PROJECT NO.	97140	PROJECT NAME	LED MESSAGE CABINET
DATE	01/15/2014	PROJECT LOCATION	1014
DESIGNER	J. SMITH	PROJECT STATUS	1 OF 1
CHECKER	J. SMITH	PROJECT TYPE	TV LIQUIDATOR
DATE	01/15/2014	PROJECT NO.	97140
PROJECT NO.	97140	PROJECT NAME	LED MESSAGE CABINET
DATE	01/15/2014	PROJECT LOCATION	1014
DESIGNER	J. SMITH	PROJECT STATUS	1 OF 1
CHECKER	J. SMITH	PROJECT TYPE	TV LIQUIDATOR
DATE	01/15/2014	PROJECT NO.	97140

PROJECT		PROJECT	
PROJECT NO.	97140	PROJECT NAME	LED MESSAGE CABINET
DATE	01/15/2014	PROJECT LOCATION	1014
DESIGNER	J. SMITH	PROJECT STATUS	1 OF 1
CHECKER	J. SMITH	PROJECT TYPE	TV LIQUIDATOR
DATE	01/15/2014	PROJECT NO.	97140
PROJECT NO.	97140	PROJECT NAME	LED MESSAGE CABINET
DATE	01/15/2014	PROJECT LOCATION	1014
DESIGNER	J. SMITH	PROJECT STATUS	1 OF 1
CHECKER	J. SMITH	PROJECT TYPE	TV LIQUIDATOR
DATE	01/15/2014	PROJECT NO.	97140



2014 01/15

Convenience Architecture
 310 ... P.C.
 151 Seward Way, Chesang, PA 16023
 Phone: (814) 234-9713
 Email: info@convenience-arch.com
 Web: www.convenience-arch.com

PROJECT NAME
**NEW SHEETZ STORE
 HIGHLAND
 MILFORD**
 Int. of Highland Road
 and Milford Road
 Highland
 Michigan
 OWNER:
SHEETZ, INC.
 5700 SIXTH AVE.
 ALTOONA, PA 16602

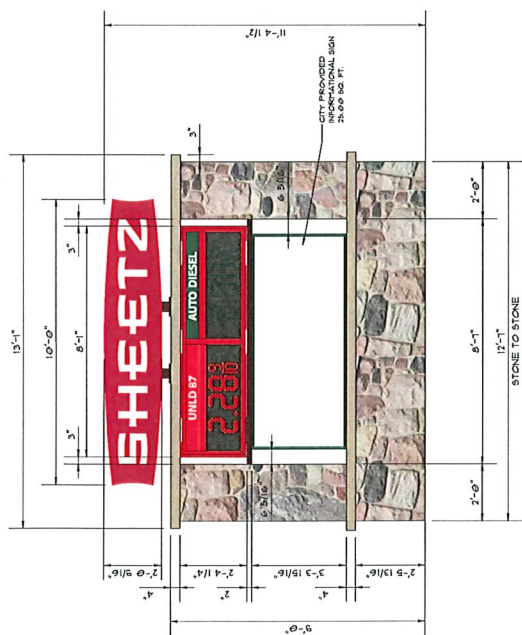
CONSULTANT

PROFESSIONAL

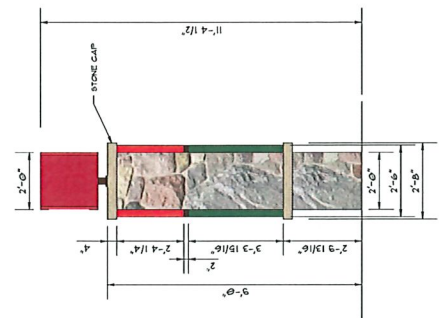
REVISION

NO.	DESCRIPTION	DATE
01	ISSUED FOR PERMITS	08-01-24
02	REVISED PER SHEETZ CUT SHEET	
03	REVISED PER SHEETZ CUT SHEET	
04	REVISED PER SHEETZ CUT SHEET	
05	REVISED PER SHEETZ CUT SHEET	
06	REVISED PER SHEETZ CUT SHEET	
07	REVISED PER SHEETZ CUT SHEET	
08	REVISED PER SHEETZ CUT SHEET	
09	REVISED PER SHEETZ CUT SHEET	
10	REVISED PER SHEETZ CUT SHEET	
11	REVISED PER SHEETZ CUT SHEET	
12	REVISED PER SHEETZ CUT SHEET	
13	REVISED PER SHEETZ CUT SHEET	
14	REVISED PER SHEETZ CUT SHEET	
15	REVISED PER SHEETZ CUT SHEET	
16	REVISED PER SHEETZ CUT SHEET	
17	REVISED PER SHEETZ CUT SHEET	
18	REVISED PER SHEETZ CUT SHEET	
19	REVISED PER SHEETZ CUT SHEET	
20	REVISED PER SHEETZ CUT SHEET	
21	REVISED PER SHEETZ CUT SHEET	
22	REVISED PER SHEETZ CUT SHEET	
23	REVISED PER SHEETZ CUT SHEET	
24	REVISED PER SHEETZ CUT SHEET	
25	REVISED PER SHEETZ CUT SHEET	
26	REVISED PER SHEETZ CUT SHEET	
27	REVISED PER SHEETZ CUT SHEET	
28	REVISED PER SHEETZ CUT SHEET	
29	REVISED PER SHEETZ CUT SHEET	
30	REVISED PER SHEETZ CUT SHEET	
31	REVISED PER SHEETZ CUT SHEET	
32	REVISED PER SHEETZ CUT SHEET	
33	REVISED PER SHEETZ CUT SHEET	
34	REVISED PER SHEETZ CUT SHEET	
35	REVISED PER SHEETZ CUT SHEET	
36	REVISED PER SHEETZ CUT SHEET	
37	REVISED PER SHEETZ CUT SHEET	
38	REVISED PER SHEETZ CUT SHEET	
39	REVISED PER SHEETZ CUT SHEET	
40	REVISED PER SHEETZ CUT SHEET	
41	REVISED PER SHEETZ CUT SHEET	
42	REVISED PER SHEETZ CUT SHEET	
43	REVISED PER SHEETZ CUT SHEET	
44	REVISED PER SHEETZ CUT SHEET	
45	REVISED PER SHEETZ CUT SHEET	
46	REVISED PER SHEETZ CUT SHEET	
47	REVISED PER SHEETZ CUT SHEET	
48	REVISED PER SHEETZ CUT SHEET	
49	REVISED PER SHEETZ CUT SHEET	
50	REVISED PER SHEETZ CUT SHEET	
51	REVISED PER SHEETZ CUT SHEET	
52	REVISED PER SHEETZ CUT SHEET	
53	REVISED PER SHEETZ CUT SHEET	
54	REVISED PER SHEETZ CUT SHEET	
55	REVISED PER SHEETZ CUT SHEET	
56	REVISED PER SHEETZ CUT SHEET	
57	REVISED PER SHEETZ CUT SHEET	
58	REVISED PER SHEETZ CUT SHEET	
59	REVISED PER SHEETZ CUT SHEET	
60	REVISED PER SHEETZ CUT SHEET	
61	REVISED PER SHEETZ CUT SHEET	
62	REVISED PER SHEETZ CUT SHEET	
63	REVISED PER SHEETZ CUT SHEET	
64	REVISED PER SHEETZ CUT SHEET	
65	REVISED PER SHEETZ CUT SHEET	
66	REVISED PER SHEETZ CUT SHEET	
67	REVISED PER SHEETZ CUT SHEET	
68	REVISED PER SHEETZ CUT SHEET	
69	REVISED PER SHEETZ CUT SHEET	
70	REVISED PER SHEETZ CUT SHEET	
71	REVISED PER SHEETZ CUT SHEET	
72	REVISED PER SHEETZ CUT SHEET	
73	REVISED PER SHEETZ CUT SHEET	
74	REVISED PER SHEETZ CUT SHEET	
75	REVISED PER SHEETZ CUT SHEET	
76	REVISED PER SHEETZ CUT SHEET	
77	REVISED PER SHEETZ CUT SHEET	
78	REVISED PER SHEETZ CUT SHEET	
79	REVISED PER SHEETZ CUT SHEET	
80	REVISED PER SHEETZ CUT SHEET	
81	REVISED PER SHEETZ CUT SHEET	
82	REVISED PER SHEETZ CUT SHEET	
83	REVISED PER SHEETZ CUT SHEET	
84	REVISED PER SHEETZ CUT SHEET	
85	REVISED PER SHEETZ CUT SHEET	
86	REVISED PER SHEETZ CUT SHEET	
87	REVISED PER SHEETZ CUT SHEET	
88	REVISED PER SHEETZ CUT SHEET	
89	REVISED PER SHEETZ CUT SHEET	
90	REVISED PER SHEETZ CUT SHEET	
91	REVISED PER SHEETZ CUT SHEET	
92	REVISED PER SHEETZ CUT SHEET	
93	REVISED PER SHEETZ CUT SHEET	
94	REVISED PER SHEETZ CUT SHEET	
95	REVISED PER SHEETZ CUT SHEET	
96	REVISED PER SHEETZ CUT SHEET	
97	REVISED PER SHEETZ CUT SHEET	
98	REVISED PER SHEETZ CUT SHEET	
99	REVISED PER SHEETZ CUT SHEET	
100	REVISED PER SHEETZ CUT SHEET	

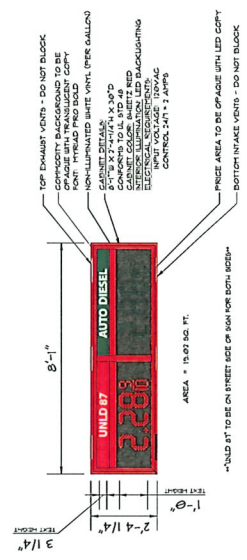
MONUMENT SIGN
 DETAILS
SIGN



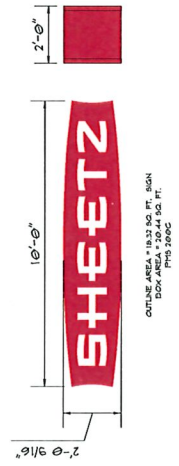
GAS PRICE SIGN DETAIL - PARTIAL ELEVATION
 SCALE: 1/2" = 1'-0"
 AREA: 644.46 SQ. FT.



MONUMENT SIGN SIDE ELEVATION
 SCALE: 1/2" = 1'-0"



SIGN CABINET DETAILS
 TOTAL SIGN AREAS: 644.46 SQ. FT.



*SALVAGE STONE FROM EXISTING BUILDING ON-SITE FOR USE ON SIGN.
 IN THE EVENT SALLAGED STONE BECOMES UNUSABLE DURING CONSTRUCTION,
 STONE WILL BE USED TO MATCH SHEETZ BUILDING AND CANOPY COLUMN BASES.



Memorandum

To: Board of Trustees
From: Elizabeth J Corwin, PE, AIPC; Planning Director
Date: March 2, 2026
Re: Z-038, Rezoning to RM with offer of conditions
Applicant: David Dowling, Yukon Building
Owner: Highland Hills Golf Club and SIGA Corporation
2075 Oakland Drive
PIN 11-01-351-002

This agenda item deals with the rezoning required to consider the proposal for an eight unit housing development at the northwest corner of Highland Hills Drive and Oakland Drive, in the vicinity of hole 3. The proposal is illustrated in a concept plan that indicates 3 duplex units and 2 separate units, served by a one-way driveway system accessing Oakland Drive. The units will be served by an onsite septic system, perhaps located within the fairway, and private wells. The developer proposes expansion of a pond on the fairway to accommodate the stormwater runoff from the housing development. Proceeds of the housing development are expected to help fund improvements to the golf course.

The Planning Commission held one public hearing for both the special land use permit for the golf course improvements and the housing portions of the development. The record of the public hearing was included in the packet for the special use permit. This packet includes only the minutes of the meeting where the Planning Commission recommended approval of the rezoning for the housing and the conditions offered. The Planning Commission concluded that the density of this proposed housing is compatible with the adjacent neighborhood and the advantages of this planned approach to the housing are superior to what could be attained under the current zoning district regulations.

This was introduced at your meeting of February 2, 2026.

Your appropriate actions could be as follows:

Move to adopt Ordinance Z-038 with offer of conditions for approximately 3 acres, a portion of parcel 11-01-351-002, also known as 2075 Oakland Drive, being a part of the Highland Golf Course from its existing ARR, Agricultural and Rural Residential Zoning District to RM, Multiple Family Zoning District for the development of 8 unit attached and detached residential condominium project consistent with the concept plan by Meier Architects, dated December 12, 2025.

If you are not satisfied with the offer of conditions you may still introduce the ordinance. You may not negotiate the conditions, although you could send it back to the Planning Commission if you believe there is an issue that could be further explored.

CHARTER TOWNSHIP OF HIGHLAND
ORDINANCE NO. Z-038

An ordinance to amend the Charter Township of Highland Zoning Map of Ordinance Z-001 whose short title is the Zoning Ordinance of Highland Township.

THE CHARTER TOWNSHIP OF HIGHLAND ORDAINS:

Section 1. That the Township Zoning Map, Ordinance Z-001 be amended as follows:

That the zoning map of Highland Township, Oakland County, State of Michigan, be changed from ARR, Agricultural and Rural Residential Zoning District to RM, Multiple-Family Residential Zoning District with conditions to allow for development of an 8 unit condominium development consisting of 3 duplex housing units and 2 detached housing units:

A portion of Parcel # 11-01-351-002; commonly known as 2075 Oakland Drive, also Highland Hills Golf Course, approximately 3 acres boundaries which will be defined through the final site planning process.

Section 2. That the voluntary Declaration of Conditions submitted by the applicant shall restrict the use of the property for inventory lot for boat sales.

Section 3. All ordinances or parts of ordinances in conflict herewith are repealed only to the extent necessary to give this ordinance full force and effect.

Section 4. Savings Clause

That nothing in this ordinance hereby adopted be construed to affect any just or legal right or remedy of any character nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 5. Severability

The various parts, sections and clauses of this Ordinance are declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected.

Section 6. Adoption

This Zoning Ordinance amendment is hereby declared to have been adopted by the Charter Township of Highland Township Board at a meeting thereof duly called and held on the day of _____.

Section 7. Effective Date

The effective date of this Ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

Rick A. Hamill, Township Supervisor

Tami A. Flowers MiPMC, Township Clerk

CERTIFICATION OF CLERK

I hereby certify that the foregoing is a true and complete copy of a Zoning Ordinance amendment adopted by the Township Board of the Charter Township of Highland on _____, which was a regular meeting. I further certify that at said meeting there were present the following Board members:

I further certify that the adoption of said Zoning Ordinance amendment was moved by Board member _____ and supported by Board member _____.

I further certify that the following Board members:

voted for the adoption of said Zoning Ordinance amendment. The following Board members:

voted against the adoption of said Zoning Ordinance amendment.

I hereby certify that said Zoning Ordinance amendment has been recorded in the Ordinance Book in said Charter Township and that such recording has been authorized by the signature of the Township Supervisor and Township Clerk.

Tami A. Flowers MiPMC, Township Clerk

Planning Commission Hearing: December 4, 2025
Introduction: February 2, 2026
Adoption:
Published:
Effective Date:

**CONDITIONAL REZONING
STATEMENT OF CONDITIONS**

This Statement of Conditions made and entered into this _____ day of _____, 2026, by and between by the CHARTER TOWNSHIP OF HIGHLAND, a Michigan Charter Township (“Township”), with offices located at 205 N. John Street, Highland, Michigan 48357 and YUKON BUILDING AND LAND DEVELOPMENT INC., (“Developer”) a Michigan Domestic Profit Corporation with offices at 39417 Jasmine Circle, Northville, Michigan 48168 and SIGA CORPORATION, (“Owner”), a Michigan Domestic Profit Corporation with offices at 5229 Greenbriar Court; West Bloomfield, Michigan 48323 and DUCK LAKE INVESTMENT COMPANY, LIMITED PARTNERSHIP a Michigan Domestic Limited Partnership with offices at 1550 North Woodward Avenue, Birmingham, Michigan 48011, (also “Owner”).

RECITALS

- A. The Highland Charter Township Code, Chapter 25 Zoning Ordinance, Section 19.03 et. Seq., Conditional Rezoning, was adopted consistent with the provisions of Section 405 of the Michigan Zoning Enabling Act, MCL 125.3405.
- B. Section 19.03 of the Zoning Ordinance recognizes that there are certain instances where it would be in the best interest of the Township, as well as advantageous to the Owner(s), that certain conditions could be imposed as part of a request for rezoning.
- C. On March 3, 2023, Owner(s) and Developer applied for rezoning from ARR, Agricultural and Rural Residential Zoning District to RM, Multiple Family Zoning District for approximately 3 acres of the Highland Hills Golf Course for a condominium housing development. The remainder of the parent parcel will remain in the ARR Zoning District with the established use of a golf course with club house. The precise boundary of the rezoned area will be established under site plan review by the Planning Commission (the “Property”).

The parent parcel is more fully described below:

T3N, R7E, SEC 1, 2, 11 & 12 S 42 ACRES OF W 1/2 OF SW 1/4 OF SEC 1, ALSO SE 1/4 OF SE 1/4 OF SEC 2, ALSO LOTS 1 TO 13 INCL, ALSO THAT PART OF LOTS 21 & 22 BEG AT NE COR OF LOT 21, TH S 9.40 FT ALG E LOT LINE, TH S 59-43-00 W 96.20 FT TO W LINE OF LOT 22, TH N 50 FT ALG SD LINE TO NW LOT COR, TH N 59-53-00 E 16.80 FT, TH N 80-13-00 E 65.20 FT TO BEG, ALSO NLY 50 FT OF LOTS 23 TO 34 INCL, ALSO ALL OF LOTS 35 TO 53 INCL, ALSO OUTLOTS A & B, ALL ABOVE DESC LOTS BEING PART OF 'DUCK LAKE PARK SUB'

Commonly known as 2075 Oakland Drive Tax Identification No. 11-30-101-002

The subject parcel is bisected by Highland Hills Drive and an undeveloped extension of the Clubview Drive right-of-way. The development area subject to

rezoning will be divided from the parent parcel. A sketch of the Property is attached as **Exhibit A**.

- D. At the public hearing before the Planning Commission on December 4, 2025, the Planning Commission reviewed conditions submitted by the Developer in writing pertaining to the use and development of the Property for which the rezoning was requested.
- E. On January 15, 2026, the Planning Commission, after public hearing, recommended approval of the rezoning with conditions.
- F. On _____, the Township Board approved the conditional rezoning subject to the certain Statement of Conditions. The minutes of the Township Board meeting are attached as **Exhibit B**.
- G. Under Section 19.06.D, the Statement of Conditions applicable to the conditional rezoning is required to be signed by Owner(s). By executing this Statement of Conditions, the Township and Owner(s) desire to set forth and confirm the conditions under which the Township granted conditional rezoning.
 - a.

NOW, THEREFORE, Owner agrees:

- 1. Conditions running with the Property. This Statement of Conditions covers the Property described herein. This Statement of Conditions shall be binding upon and inure to the benefit of Owner(s) and the Township, and their heirs, successors, and assigns, and shall run with the Property.
- 2. List of conditions. The conditional rezoning was granted to Owner based upon conditions which were voluntarily offered by Developer with authorization of the Owner(s). The conditions and limitations on use of the Property which formed the basis for the Township's grant of the conditional rezoning are as follows:
 - a. A portion of the Highland Hills Golf Course properties would be zoned RM, Multiple Family Residential and will be developed for eight single-family homes, with 3 duplex buildings and 2 single buildings in a condominium.
 - b. The homes will access a one-way traffic private drive system with two points of access to Oakland Drive, west of Highland Hills Road.
 - c. The site plan will conform to the concept plan prepared by Meier Architects (dated December 12, 2025).
 - d. The dwelling units will be served by private wells and septic systems to be approved by the Oakland County Health Division.
 - e. The stormwater runoff will be directed to and managed on the Highland Hills Golf Course and not directly to Oakland Drive. Cross drainage easements will be developed as appropriate based on the final design.

- f. The design for the condominium project will by principle protect existing mature trees wherever possible and enhance landscaping for privacy between the new homes and the existing neighborhood. A landscape plan will be submitted for review of the Planning Commission at the time of site plan approval.
 - g. The condominium development will be governed by by-laws with lawns and open space under common ownership. Short term rentals will be prohibited.
 - h. The precise boundary of the area to be rezoned will be defined as part of site plan approval, but will roughly conform to the concept plan.
 - i. The conditional rezoning agreed to herein may revert back to ARR, Agricultural Residential Zoning District, if the proposed land use is not established within two years, all necessary permits from the Township and outside agencies are not obtained; or the use is abandoned for 12 months.
3. Owner and Developer acknowledgment. Owner(s) acknowledge that the Developer voluntarily offered and consented to the provisions contained in this Statement of Conditions. Owner(s) and Developer agree that the conditions contained herein are fair, reasonable, and equitable requirements and conditions; agrees that the Statement of Conditions does not constitute a taking of property for any purpose or a violation of any constitutional rights; and agrees to be bound by each and every provision of the Statement of Conditions. Furthermore, it is agreed and acknowledged that any improvements and undertakings described herein are necessary and roughly proportional to the burdens imposed by the conditional rezoning, and are necessary to ensure the public services and facilities will be capable of accommodating the development and the increased service or facility loads caused by the development; to protect the natural environment and conserve natural resources; to ensure compatibility with adjacent uses of land; to promote use of the Property at a socially and economical manner; and to achieve other legitimate objectives authorized by law.
4. Authority to execute. This Statement of Conditions has been authorized by all necessary action of Owner(s), and Owner(s) states that they are the only parties having an interest in the Property, and have the authority to execute this Statement of Conditions and bind the Property to its terms and conditions.
5. Obligation to obtain other approvals. Owner(s) and Developer acknowledge that any use or development approved by the conditional rezoning that may require a special approval land use, a variance, or site plan approval under the terms of the Zoning Ordinance, may only be commenced if such special land use permit, variance, and/or site plan approval is ultimately granted in accordance with the terms of the Zoning Ordinance.

6. Amendment. This Statement of Conditions may only be amended in the same manner as required to obtain the original conditional rezoning and Statement of Conditions.
7. Compliance with Statement of Conditions. Owner(s) and/or Developer shall continuously operate and maintain the development or use of the Property in full compliance with all of the conditions set forth in the Statement of Conditions. Any failure to comply with the conditions contained within the Statement of Conditions shall constitute a violation of the Zoning Ordinance, and be punished accordingly. Any such violation shall be deemed a nuisance *per se* and subject to judicial abatement as provided by law.
8. Township right to rezone. Owner(s) and Developer acknowledge that nothing in the Statement of Conditions shall be deemed to prohibit the Township from rezoning all or a portion of the Property to another zoning classification, subject to the Statement of Conditions.

IN WITNESS WHEREOF, the parties have caused this Conditional Rezoning Statement of Conditions to be executed on the day and year recited above.

HIGHLAND CHARTER TOWNSHIP

By: Rick A. Hamill
Its: Township Supervisor

By: Tami Flowers
Its: Township Clerk

ACKNOWLEDGEMENT

STATE OF MICHIGAN)
) ss
COUNTY OF)

The foregoing Conditional Rezoning Statement of Conditions was acknowledged before me by Rick A. Hamill, Township Supervisor, and Tami Flowers, Township Clerk, on behalf of Highland Charter Township on the ____ day of _____, 2026.

Notary Public
Oakland County, Michigan
My Commission Expires: _____

YUKON BUILDING AND LAND DEVELOPMENT INC.

By: David Dowling
Its: President

ACKNOWLEDGEMENT

STATE OF MICHIGAN)
) ss
COUNTY OF)

The foregoing Conditional Rezoning Statement of Conditions was acknowledged before me by David Dowling, Member of Yukon Building and Land Development, Inc. on the ____ day of _____, 2026.

Notary Public
Oakland County, Michigan
My Commission Expires: _____

Signatures continue on following page

SIGA CORPORATION

By: Frank Garzia
Its: Resident Agent

ACKNOWLEDGEMENT

STATE OF MICHIGAN)
) ss
COUNTY OF)

The foregoing Conditional Rezoning Statement of Conditions was acknowledged before me by Frank Garzia, Resident Agent of Siga Corporation on the ____ day of _____, 2026.

Notary Public
Oakland County, Michigan
My Commission Expires:_____

Signatures continue on following page

DUCK LAKE INVESTMENT COMPANY, LIMITED PARTNERSHIP

By: John D. Sills
Its: General Partner

ACKNOWLEDGEMENT

STATE OF MICHIGAN)
) ss
COUNTY OF)

The foregoing Conditional Rezoning Statement of Conditions was acknowledged before me by John D. Sills, General Partner of Duck Lake Investment Company, Limited Partnership on the ____ day of _____, 2026.

Notary Public
Oakland County, Michigan
My Commission Expires:_____

**Highland Township Planning Commission
Record of the 1439th Meeting
Highland Township Auditorium
January 15th, 2026**

Roll Call:

Kevin Curtis, Chairman (absent)
Grant Charlick
Chris Heyn (Acting Chairman)
Mike O’Leary (absent)
Roscoe Smith
Scott Temple
Russ Tierney (absent)
Guy York
Michael Zeolla

Also Present:

Elizabeth Corwin, Planning Director

Visitors: 3

Acting Chairman Heyn called the meeting to order at 7:30 p.m.

Agenda Item #1: Call to the Public: Opportunity for anyone to bring forward issues of interest or concern for Planning Commission consideration. Each participant limited to 3 minutes.

No public comment offered.

Work Session:

Agenda Item #2:

Parcel # 11-01-351-002
Zoning: ARR, Agricultural and Rural Residential Zoning District
Address: 2075 Oakland
File #: RZ 25-02
Request: Rezoning with offer of conditions to RM, Multiple-Family Residential ZD
Applicant: David Dowling, Yukon Building Company
Owner: SIGA Corp

Mr. Heyn introduced the agenda item for rezoning with offer of conditions on a portion of parcel, 11-01-351-002, commonly known as the Highland Hills Golf Course. The public hearing for the request was conducted on December 4, 2025.

Mr. David Dowling, applicant presented an overview of the two projects proposed for this parcel, covering both the rezoning proposal for housing and the Special Land Use proposal for improvements at the golf course. He has not altered the housing proposal since the public hearing; but has removed the proposed golf simulator from the special land use request and replaced it with a smaller, netted practice area.

Mr. Temple asked about the verbal offer to divide the attached condominium units into separate single family housing units from December 4, 2025. Ms. Corwin explained that the applicant is entitled to a decision on the original request, and that if he chooses to proceed with separate single-family units, a different approval process would be appropriate.

Mr. Charlick offered his observation that the public was primarily opposed to the golf simulator and might be open to the multiple family housing with the conditions offered, tied to this specific site plan. He noted that the underlying plat would have allowed for more than eight homes. He noted that most of the homes on the south side of Oakland Drive are on 60- to 80-foot-wide lots, which would mean 8 driveways instead of the 2 driveways proposed. There are also opportunities for screening and landscaping that would be lost if the project were designed as single-family lots

Mr. Temple expressed frustration that there was not a specific boundary identified for the rezoned area. Ms. Corwin explained that until the Oakland County Health Division has reviewed and approved the concept for sewage disposal for the site, it is premature to draw the specific limits. There may be a need to allow cross-easements to allow for the use of golf course property to satisfy these requirements.

Mr. Charlick explained that while the footprint of the septic field might be small, the Oakland County Health Division still has a requirement of one acre of land to accommodate a three-bedroom home. He asked if this site had been reviewed by the Health Division.

Ms. Corwin explained that until the concept is approved by the Township, Oakland County will not offer binding decisions about how they will handle compliance with the environmental protection clause of one acre per three bedrooms. There may ultimately be a legal agreement binding the development potential of the golf course, or they might require that the area be deeded with housing.

Mr. Dowling explained that he has discussed the project with a local engineer, who believes the septic systems can be contained under the fairway, but that individual wells will be required.

Mr. Charlick explained that ultimately the boundary is not as important as the site plan, since the approval will be for eight housing units in the configuration noted on the concept plan. Adding more acreage will not allow for more housing. He noted the housing is also self-limiting, since there is still the desire to operate an 18-hole golf course.

Mr. York asked if the development will be governed by a homeowners' association (HOA), with bylaws and deed restrictions. Mr. Dowling confirmed that there will be common space managed by an HOA, and that the units will be established as condominiums.

Ms. York asked if Oakland Drive was privately owned, and about the statement that the homeowners on Oakland Drive finance the maintenance and improvement of the road. Ms. Corwin noted that Oakland Drive is under the jurisdiction of the Road Commission for Oakland County (RCOC). Their policy is that they allow improvements using a Special Assessment District to recover the costs from homeowners. Oakland Drive was improved in 1995 with other streets in the subdivision, with a ten-year assessment by 70 property owners. That investment is obviously depreciated by now. They do allow subdivisions to contract independently for snow removal, since they do not have the resources to cover every subdivision street but rather focus on primary and secondary arterials and collector roads.

The Planning Commissioners commented that the audience had thanked one of their neighbors for his efforts in plowing the street.

Mr. York noted that unless one holds the position that no new traffic on Oakland Drive is acceptable, then there is not much to dislike about the duplex proposal. He noted that the drainage situation on Oakland may be

improved since the runoff from the housing will be redirected back to the enlarged pond on the golf course. He noted that there would be more homeowners in the future to contribute to a future road improvement project if it becomes necessary to repave in the future.

Mr. York further noted that the property would likely remain an attractive and well-maintained asset on the street given the HOA ownership.

Mr. Charlick stated that the benefits of allowing the condominium over the option of single-family homes is compelling and offers a housing type that is not found elsewhere in the Township; but seems to be in demand. He noted that today's home buyer seems more interested in low-key maintenance with amenities than in large yards in subdivisions. Mr. York noted that the Township should be encouraging this style of development.

The Planning Commission discussed the driveway orientation at some length, including potential modifications to limit the sweep of headlights from the exit driveway into the homes on the south side of Oakland Drive. Mr. Dowling agreed that there was some ability to shift the exit to line up with a driveway and garage instead of someone's living room.

The Planning Commission reviewed the written offer of conditions. Mr. Dowling agreed to add a clause to the final condition in that the Township could revert the zoning if he was unable to obtain all the required permits from other agencies.

Mr. Charlick moved to recommend approval of the proposal for rezoning of a portion of parcel 11-01-351-002 at the northwest corner of Highland Hills Drive and Oakland Drive from ARR, Agriculture and Rural Residential Zoning District to RM, Multiple-Family Residential with an offer of conditions and tied to the concept plan by Meier Architects, dated December 12, 2025 indicating three duplex units and two separate units on approximately 3 acres with the understanding that the written offer of conditions has been amended to recognize the Township right to revert the zoning to ARR, if all necessary outside agency approvals are not obtained within two years. Mr. Heyn supported the motion.

Roll call vote: Temple, yes; York, yes; Zeolla-yes; Charlick-yes; Heyn-yes; Smith-yes. Motion carries (6 yes votes, 0 no votes).

Agenda Item #3:

Parcel # 11-01-351-002
Zoning: ARR, Agricultural and Rural Residential Zoning District
Address: 2075 Oakland
File #: URSA 25-04
Request: Public Hearing/Special Land Use Approval for Golf Course
Applicant: David Dowling, Yukon Building Company
Owner: SIGA Corp

Mr. Heyn introduced the proposal for golf course improvements on the Highland Hills Golf Course, and the establishment of a special land use permit. Mr. Dowling noted the golf course has been in continuous operation since the 1920's.

Mr. Charlick asked for an explanation of the newly proposed practice area to replace the previously proposed golf simulator that drew widespread opposition from the neighbors. Mr. Dowling explained that it was merely an open space on the grass with a net to catch balls so that the golfers would have a spot to warm up prior to starting play.

Closed Session -

Beginning Time:

Ending Time:

Language:

Motion to Recess into Closed Session to consider the purchase or lease of real property, in accordance with MCL 15.268(1)(d).

Please note that the OMA only allows you to go into closed session to consider the purchase or lease of real property ***up to the time an option to purchase or lease that real property is obtained***

11. Adjourn

Time: _____