CHARTER TOWNSHIP OF HIGHLAND
REGULAR BOARD OF TRUSTEES MEETING
October 5, 2026 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Tami Flowers, Clerk
Jennifer Frederick, Treasurer
Grant Charlick, Trustee
Brian Howe, Trustee
Beth Lewis, Trustee
Joseph Salvia, Trustee

Also Present: Fire Chief Nick George
Lieutenant Matt Snyder
Kristin Kolb, Township Attorney

Visitors: 9

**Approval of Agenda:**

Mr. Salvia moved to approve the agenda with the addition of item 8f. Letter of Understanding with Huron Valley Schools for Traffic Control with Highland Elementary and removing the continuation of Temporary Boat Docking and Mooring from Consent Agenda to a Discussion item after Announcements. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe, Lewis – yes, Salvia - yes

**Consent Agenda Approval:**
September 21, 2026 Board of Trustees Minutes
List of Bills dated October 8, 2026 plus Additions
Budget amendment for Fire Department Operations
~~Continuation of temporary boat docking and mooring~~

Mrs. Lewis moved to approve the consent agenda as amended. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia - yes

**Announcements:**
1) Haunted Highland is back for the month of October courtesy of your local businesses and the DDA
2) The next Talk of the Town meeting will be Tuesday, October 20th at 6 pm in the Township Auditorium and the topic will be the Highland Township Fire Department and Fire Millage
3) Early Voting for the November 3rd General Election will be in the Highland Township Auditorium Saturday October 24th through Sunday November 1st from 8:30 am to 4:30 pm, except on Thursday when hours are 12 pm to 8 pm
4) Election Day is November 3, 2026. All Highland residents will be voting at Milford High School. Polls are open from 7 am until 8 pm

5) Veteran's Ceremony will be on Wednesday, November 11th at 11:00 am at Veteran's Park Located at Livingston and N. John Street
6) Highland Township Offices will be closed on Wednesday, November 11th in observance of Veteran's Day

**Discussion: Continuation of temporary boat docking and mooring**
Members of the VFW brought questions and concerns regarding limiting boat docking and mooring under the current ordinance. The Planning department recognizes historical documented temporary visitor docking lake access activity at the VFW Hall, but does not authorize rental, dock assignments or expansion. Mr. Hamill and Mr. Salvia were invited to attend a future meeting at the VFW Hall for further discussion.

**Public Comment:**
A resident expressed concern over the number of political and commercial signs in the community. Also, he encouraged people to get out and vote.

**New Business:**
a) Consider Approving Resolution 26-32 for the 2026 Winter Tax Roll Special Assessments

Ms. Frederick moved to approve Resolution 26-32 the 2026 Winter Tax Roll Special Assessments as presented. Mr. Hamill supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

b) Consider Request to renew the Public Service Contract with Huron Valley Community Coalition for another year in the amount of $6,627.59 from the opioid funds received in settlement

Ms. Frederick moved to approve the request to renew the public service contract with Huron Valley Community Coalition for another year in the amount of $6,627.59 as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

c) Consider Request to Renew the Public Service Contract with Huron Valley Youth Assistance from the period of July 2026 – July 2027 in the amount of $8,500.00

Mr. Hamill moved to approve the request to renew the public service contract with Huron Valley Youth Assistance for July 2026 – July 2027 in the amount of $A8,500.00 as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

d) Consider request to accept the Federal Emergency Management Agency (FEMA) Assistance to Fire-fighters Grant (AFG) award for the regional replacement of Self-Contained Breathing Apparatus (SCBA) involving the Highland Township Fire Department, Springfield Township Fire Department and Hartland Deerfield Fire Authority along with approval of the associated budget amendment necessary to complete the Department's SCBA and accountability system

Mr. Hamill moved to a to accept the Federal Emergency Management Agency Assistance to Firefighters Grant award of $781,818.18 for the regional Self-Contained Breathing Apparatus replacement project. Recognize Highland Township as the fiduciary agency for the regional grant involving Highland Township Fire Department, Springfield Township Fire Department, and Hartland Deerfield Fire Authority. Approve the attached budget amendment incorporating the $860,000.00 regional grant project and the anticipated $82,840.00 in additional Highland Township equipment into the Township budget. Authorize Highland Township to receive the required local matching funds from Springfield Township and Hartland Deerfield Fire Authority for their respective portions of the regional grant project. Authorize the Fire Chief to administer the FEMA Assistance to Firefighters Grant on behalf of the participating departments, including completion of required grant documentation, reporting, and coordination of the regional project. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

e) Consider awarding the CDBG bid for the Activity Center Kitchen Remodel to D&S Contractors, Inc.

Mr. Hamill made a motion to award the Activity Center Kitchen Remodel CDBG project to D&S Contractors, Inc. in the amount of $165,651.00, subject to all required CDBG approvals and contract requirements; approve the attached budget amendment to provide the necessary local funding; and authorize the Township Supervisor to execute the contract and any related documents on behalf of the Township. Mrs. Lewis supported and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia - yes

f) Authorize Township Supervisor to sign Letter of Understanding with Huron Valley Schools for traffic control during drop off and pick up at Highland Elementary School

Mr. Hamill made a motion to approve the Letter of Understanding with Huron Valley Schools for the Highland Elementary School Traffic Control Improvements project and authorize the Township Supervisor to execute the agreement on behalf of Highland Township subject to preparation of an agreement approved by both Township and Huron Valley School District Council. Mr. Charlick supported and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia - yes

**Adjourn:**
The Supervisor adjourned the meeting at 8:00 p.m.

Tami Flowers, MiPMC
Highland Township Clerk

Rick A. Hamill
Highland Township Supervisor