

CHARTER TOWNSHIP OF HIGHLAND
REGULAR BOARD OF TRUSTEES MEETING
June 1, 2026 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Tami Flowers, Clerk
Jennifer Frederick, Treasurer
Grant Charlick, Trustee (Absent)
Brian Howe, Trustee (Arrived at 6:45pm)
Beth Lewis, Trustee
Joseph Salvia, Trustee

Also Present: Fire Chief Nick George
Lieutenant Matt Snyder
Kristen Kolb, Township Attorney

Visitors: 7

Approval of Agenda:

Ms. Frederick moved to approve the agenda as amended with the addition of 9d Plumbing at Sheriff's Department under New Business. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Lewis – yes, Salvia - yes

Consent Agenda Approval:

May 4, 2026 Board of Trustees Meeting Minutes

List of Bills dated May 14 and May 18, 2026, plus Additions

Building Department Appointment: Jeff Kessler to Building Inspector and budget amendment for adjustment to rate of pay

Resolution 26-22 to Approve Charter Township of Highland Water Supply Rates

Reassign Nancy Edwards to new role of Assessing and Refuse Clerk

Downtown Development Authority Board Member Appointment: Christina Welsh

Resolution 26-24 to Authorize the Placement of Signage on M-59 Median for Highland Farmers Market

Fireworks Permit for Duck Lake Display on July 3, 2026

Resolution 26-25 Authorizing Execution of the Contract for Legal Services AFFF PFAS Litigation

Receive and File:

- a) Building Department Report – April 2026
- b) Ordinance Report – April 2026
- c) Highland Activity Center Reports and Minutes – April 2026
- d) Library Reports – April 2026
- e) Financial Reports – March 2026
- f) Treasurer's Report - April 2026
- g) Planning Commission Minutes – April 16 and May 7, 2026
- h) Zoning Board of Appeals Minutes – April 15, 2026

- i) HDDA Minutes – April 8, 2026
- j) OCSO Stat Report – April 2026

Mrs. Lewis moved to approve the consent agenda as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Lewis – yes, Salvia - yes

Announcements:

- a) Oakland County Clerk/Register of Deeds will be providing services at Highland Township Public Library Tuesday, June 2nd 11:30am – 1pm
- b) Secretary of State Mobile Office will be providing services at Highland Activity Center Thursday, June 11th 10pm-12pm
- c) Hazardous Waste Day will be held at the Highland Township Complex on June 13th from 9am – 2pm for Highland residents
- d) Red, White and Blues Festival and Fireworks will be on Saturday, June 27th from 5pm – 11pm at John Street Field – (*Rain Date: Sunday, June 28th*)
- e) Township Offices will be Closed on Friday, July 3rd in Observance of Independence Day
- f) Highland Farmers' Market will be open July 11th through October 3rd on Saturday from 10am-2pm in front of Township Hall
- g) Sounds Like Summer Concert Series will be on Tuesday evening, beginning July 7th through August 11th from 7pm to 9pm, at Veteran's Park located at the corner of John Street and W. Livingston Road
- h) Summer Sidewalk Sale – Shop Local on Friday, July 18th 10am-5pm and Saturday, July 19th 10am-3pm sponsored by the Highland Downtown Development Authority
- i) The next Talk of the Town meeting will be Wednesday, July 22nd at 6pm in the Township Auditorium featuring the Downtown Development Authority
- k) The next Talk of the Town meeting will be on Wednesday, July 22nd at 6PM in the Township Auditorium

Public Comment:

None

Presentation:

- a) Plante Moran Audit Presentation to the Board of Trustees for Year Ended December 31, 2025

New Business:

- a) Consider Request for Authorization from the Township Board to Proceed with Additional Repairs to the Fire Department's 2017 Pierce Fire Engine in the amount of \$66,185.00. This Request is in Addition to the repair Funding Previously Authorized by the Board last year

Ms. Frederick moved to approve request for authorization to proceed with additional repairs to the Department's 2017 Pierce Fire Engine for \$66,185.00 and potentially an additional \$23,774 if insurance doesn't cover making the total approved amount of \$89,959.00. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Howe – yes, Lewis - yes, Salvia – yes

b) Consider Approval of Resolution 26-23 to Vacate a Portion of Middle Road

Ms. Frederick moved to approve Resolution 26-23 to vacate a portion of Middle Road as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Howe – yes, Lewis – yes, Salvia – yes

c) Consider Approving Purchasing and Budget Amendment for Activity Center for \$10,000 for purchase of a new Printer/Copier/Scanner

Mr. Hamill moved to approve the purchasing and budget amendment for Activity Center \$10,000 for a new Printer/Copier/Scanner as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Howe – yes, Lewis – yes, Salvia – yes

d) Consider Approving Domestic Water Piping Replacement at the Sheriff's Department at 165 N. John Street in the amount of \$12,778.00

Mr. Hamill moved to approve the water piping replacement at the Sheriff's Department in the amount of \$12,778.00 as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – no, Frederick – yes, Howe – yes, Lewis – yes, Salvia – yes

Ms. Frederick moved to approve the proposed budget amendments for the water piping replacement at the Sheriff's Department in the amount of \$20,000.00 as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Howe – yes, Lewis – yes, Salvia – yes

Closed Session:

Mr. Hamill made a motion to move into closed session to consider attorney/client privileged communication in accordance with MCL 15.268(1)(h). Mr. Howe supported and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Howe – yes, Lewis – yes, Salvia – yes

Began: 7:27 p.m.

Mr. Hamill Made a motion to end the closed session. Mr. Howe supported and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Howe – yes, Lewis – yes, Salvia – yes

Concluded: 8:20 p.m.

Adjourn:

The Supervisor adjourned the meeting at 8:21 p.m.



Tami Flowers, MiPMC
Highland Township Clerk



Rick A. Hamill
Highland Township Supervisor