



CHARTER TOWNSHIP OF HIGHLAND

205 N. John Street - Auditorium - Highland, Michigan 48357 248/887-3791

REGULAR BOARD OF TRUSTEES MEETING SYNOPSIS

July 6, 2026 - 6:30 P.M.

**Call Meeting to Order
Pledge of Allegiance
Roll**

Approval of Agenda – Approved

Consent Agenda Approved:

1. June 1, 2026 Board of Trustee Minutes and Closed Session Minutes
2. List of Bills dated June 11 and June 25, 2026 plus additions
3. Credit Card Purchasing Policy update
4. Resolution 26-27 to Authorize the Placement of Early Voting Signage on M-59 Median

Receive and File:

1. Building Department Report – May 2026
2. Ordinance Report – May 2026
3. Highland Activity Center Reports and Minutes – May 2026
4. Library Reports – May 2026
5. Financial Reports – April and May 2026
6. Treasurer's Report – May 2026
7. Planning Commission Minutes – May 21, 2026
8. Zoning Board of Appeals Minutes – May 6 and May 21, 2026
9. HDDA Minutes – May 13, 2026
10. OCSO Stat Report – May 2026

Announcements:

- Congratulations to Steve Tino on his retirement as Building Official – Ordinance Department Supervisor and we are happy he has agreed to continue working one day a week until the end of the year
- Highland Farmers' Market will be open July 11th through October 3rd on Saturday from 10am-2pm in front of Township Hall
- Sounds Like Summer Concert Series, sponsored by the Downtown Development Authority, will be on Tuesday evening, beginning July 7th through August 11th from 7pm to 9pm, at Veteran's Park located at the corner of John Street and W. Livingston Road
- Summer Sidewalk Sale – Shop Local on Friday, July 18th 10am-5pm and Saturday, July 19th 10am-3pm sponsored by the Highland Downtown Development Authority
- The next Talk of the Town meeting will be Wednesday, July 22nd at 6pm in the Township Auditorium featuring the Downtown Development Authority

- Nine days of Early Voting will begin Saturday, July 25th through Sunday, August 2nd in the Highland Township Auditorium
- Election Day is Tuesday, August 4th at Milford High School for ALL VOTERS - Polls are open from 7am-8pm

Public Comment:

None

New Business:

1. Consider Approving Resolution 26-26 Capital Improvement Plan - **Approved**
2. Consider Approving the Bid Proposal Received from ACE Asphalt for Parking Lot Chip Seal at Duck Lake Pines Park - **Approved**
3. Consider Hiring Timothy McLean as Full-Time Zoning Administrator to Start July 7, 2026 – **Approved**
4. Consider Approving Budget Amendment to General Fund for the Hiring of New Zoning Administrator - **Approved**

Adjourn: 7:23 p.m.