



CHARTER TOWNSHIP OF HIGHLAND

205 N. John Street - Auditorium - Highland, Michigan 48357 248/887-3791

REGULAR BOARD OF TRUSTEES MEETING SYNOPSIS

February 2, 2026 - 6:30 P.M.

**Call Meeting to Order
Pledge of Allegiance
Roll**

Approval of Agenda - Approved

Consent Agenda Approved:

1. January 5, 2026 Board of Trustees Meeting Minutes
2. List of Bills dated January 22 and February 5, 2026 and Additions
3. Appoint Dr. Daniel Walker to the Highland Downtown Development Authority
4. Reappoint Scott Temple and Chris Heyn and appoint Mary Ray to Planning Commission

Receive and File:

1. OCSO Stat Report – December 2025
2. Building Department Report – December 2025 and Year End
3. Highland Activity Center Reports – December 2025
4. Financial Reports – December 2025 Pre-Audit
5. Treasurer’s Report – December 2025
6. Planning Commission Minutes – December 4, 2025
7. Zoning Board of Appeals Minutes – November 19, 2025 and December 3, 2025
8. Ordinance Report -December 2025
9. Fire Department Report – December 2025
10. HDDA Minutes – December 2025
11. Library Reports – December 2025

Announcements:

- Highland Township Offices will be closed on Monday, February 16, 2026 in observance of President’s Day
- Joint meeting with the Board of Trustees, Planning Commission, Zoning Board of Appeals, and the DDA Board Wednesday, February 11th at 7:30pm in the Township Auditorium
- First Talk of the Town meeting was last week – next informational meeting is scheduled for April 21st, and the topic will be 2026 Election preparation and changes

Public Comment: None

Pending Business:

1. Consider Continuing the Extension of Unpaid Medical Leave Per Employee’s Request –
Approved

New Business:

1. Consider Resolution 26-03 to Approve Polling Locations for all Future Elections - **Approved**
2. Consider Resolution 26-04 to Determine Intent to Form the Woodland Ridge Subdivision Road Special Assessment District for the Improvement of Subdivision Roads and Related Services - **Approved**
3. Consider Resolution 26-05 to Determine Intent to Form Flynn Drive Special Assessment District for the Improvement and Maintenance of Flynn Drive and Related Services - **Removed**
4. Consider Resolution 26-06 Requesting the State Tax Commission to Revoke Industrial Facilities Tax Exemption Certificate - **Approved**
5. Consider Request to Purchase Pagers for the Fire Department – **Approved**
6. Consider Special Land Use Permit for Golf Course and Club House Improvements for Highland Hills Golf Club – **Approved**
7. Consider Request to Rezone a 3 Acre Portion of Highland Hills Golf Course with Offer of Conditions to Allow for Multiple-Family Residential Building – **Approved**
8. Consider Resolution 26-07 to Approve a Liquor License for Uncle Louie’s Shawarma Express, Inc. Transacting Business Under the Assumed Name of Chapala Highland - **Approved**

Adjourn: 7:15 p.m.