# CHARTER TOWNSHIP OF HIGHLAND

205 N. John Street - Auditorium - Highland, Michigan 48357 248/887-3791

**REGULAR BOARD OF TRUSTEES MEETING AGENDA**

**November 9, 2026 - 6:30 P.M.**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Consent Agenda

   a) Approve:

      1) October 19, 2026 Board of Trustees Special Meeting Minutes
      2) List of Bills dated October 27 and November 10, 2026 plus Additions
      3) Holiday and Meeting 2027 General Information Sheet
      4) Resolution 26-34 Authorize the Closure of Roads for Tree Lighting and Kris Kringle Market

   b) Receive and File:

      1) Building Department Report – September 2026
      2) Ordinance Report – August, September and October 2026
      3) Highland Activity Center Reports and Minutes – September 2026
      4) Library Reports – September 2026
      5) Treasurer's Report – September 2026
      6) Zoning Board of Appeals Minutes – September 2 and September 16, 2026
      7) HDDA Minutes – September 9, 2026
      8) OCSO Stat Report – September & October 2026
      9) Fire Department Report – September & October 2026
      10) Fire Department Rental Revenue Report – September 2026

6. Announcements:

   1) 11,286 residents (64% of Highland's registered voters) cast a ballot in the General election. 41% voted by absentee ballot, 21% voted early in person, and 38% voted at the precinct on election day. This was all made possible by over 120 people from the community who worked VERY hard to make your voting experience as smooth and efficient as it could be. We are indebted to their service.

   2) Highland's Ladies Night Out will be on Tuesday, November 10th from 4:00 pm to 8:00 pm – Come shop, dine, and discover all that Downtown Highland has to offer.

   3) Veteran's Ceremony will be on Wednesday, November 11th at 11:00 am at Veteran's Park located at the corner of N. John Street and Livingston.

   4) Highland Township Offices will be closed on Wednesday, November 11th in observance of Veteran's Day.

   5) Highland Township Offices will be closed on Thursday, November 26th and Friday, November 27th in observance of Thanksgiving Day.

   6) Small Business Saturday, November 28th - Come discover the charm, creativity and personal touch Highland small businesses offer.

7) Festival of Trees will be open the Month of December at Veteran's Park, visit the Highland Holiday Tree Lot and vote on your favorite one
8) Highland Photo Spots will be located around town from December 1st thru December 31st
9) Mark your calendar for December 7th to kick off the Christmas season from 5 pm to 9 pm at Veteran's Park and Steeple Hall area, parking available at Highland Elementary. Kris Kringle Market will be open, visit Santa, enjoy some free popcorn and hot chocolate with the Tree Lighting Ceremony at 7 pm

7. Public Comment

8. Public Hearing
   a) Community Development Block Grant Application for 2027
   b) 2027 Budget

9. New Business
   a) Consider Resolution 26-35 to Approve Application for 2027 Community Development Block Grant

   b) Consider to Resolution 26-37 2027 General Appropriations Act

   c) Consider Hiring Patti Janette and Kari O'Neill for the two open part-time Activity Center Coordinator positions, each to work up to 29 hours per week, max of 1,250 per year

   d) Consider Resolution 26-36 Ratifying the Signature of the Fire Chief on the Memorandum of Understanding for FEMA AFG Program Regional Application

   e) Consider Request to Waive Purchasing Policy and Authorize MSA Self-Contained Breathing Apparatus (SCBA) Purchase

   f) Consider Approval of the Agreement with Huron Cemetery Maintenance, LLC, for January 1, 2027 through December 31, 2029 and Authorize the Township Supervisor to Sign and Execute the Contract

   g) Consider Approval of the Request to Reclassify Cassie Blascyk's Position from Assistant to the Supervisor to Administration and Operations Director, Effective January 1, 2027

   h) Consider to Approve Authorizing the Highland Township Public Library to construct an outdoor Pavillion on Township-owned Property North of the Library

   i) Consider request for Authorization to Purchase a New 2026 Ram 1500 Tradesman Quad Cab 4x4 with Standard Box for the Building Department and Approve Budget Amendment for this Purchase

   j) Consider request to apply for grant for the Veteran's Park Sidewalk Project

10. Adjourn

No zoom connection will be available to the public for this meeting.
Meeting can be viewed once it's posted on the Highland Township YouTube channel:
https://youtube.com/@chartertownshipofhighlandm2527

Any member of the audience wishing to address the board will be asked to state his/her name and address. Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's office at (248) 887-3791 prior to the meeting. Our staff will be pleased to make the necessary arrangements.

1. **Call Meeting to Order**

   **Time: _____**

   **Number of Visitors: _____**

## 2. Pledge of Allegiance

# Township Board Meeting Roll
# NOVEMBER 9, 2026

| Present | Absent | Board Member |
|---|---|---|
| _____ | _____ | Rick A. Hamill |
| _____ | _____ | Tami Flowers |
| _____ | _____ | Jenny Frederick |
| _____ | _____ | Grant Charlick |
| _____ | _____ | Brian Howe |
| _____ | _____ | Beth Lewis |
| _____ | _____ | Joseph Salvia |

Start Time: _____End Time: _____

| | | |
|---|---|---|
| _____ | _____ | **Lt. Snyder-Sheriff's Dept.** |
| _____ | _____ | **Chief George – Fire Dept.** |

**Twp. Attorney: _____**

**Any other notables:**

## 4. Approval of Agenda

## 5a. Consent Agenda Approval

CHARTER TOWNSHIP OF HIGHLAND
SPECIAL BOARD OF TRUSTEES MEETING
October 19, 2026 – 7:00 p.m.

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Tami Flowers, Clerk
Jennifer Frederick, Treasurer
Grant Charlick, Trustee
Brian Howe, Trustee
Beth Lewis, Trustee
Joseph Salvia, Trustee

Also Present: Fire Chief Nick George
Lieutenant Matt Snyder
Kristin Kolb, Township Attorney

Visitors: 2

**Approval of Agenda:**

Mrs. Lewis moved to approve the agenda as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe - yes, Lewis – yes, Salvia - yes

**Consent Agenda Approval:**
October 5, 2026 Board of Trustees Minutes
List of Bills dated October 8, 2026 plus Additions

Mrs. Lewis moved to approve the consent agenda as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia - yes

**Announcements:**
1) The next Talk of the Town meeting will be Tuesday, October 20th at 6 pm in the Township Auditorium and the topic will be the Highland Township Fire Department and Fire Millage
2) Early Voting for the November 3rd General Election will be in the Highland Township Auditorium Saturday October 24th through Sunday November 1st from 8:30 am to 4:30 pm, except on Thursday when hours are 12 pm to 8 pm
3) Election Day is November 3, 2026. All Highland residents will be voting at Milford High School. Polls are open from 7 am until 8 pm
4) Veteran's Ceremony will be on Wednesday, November 11th at 11:00 am at Veteran's Park Located at Livingston and N. John Street
5) Highland Township Offices will be closed on Wednesday, November 11th in observance of Veteran's Day

UNAPPROVED

**Public Comment:**
None

**New Business:**
a) Consider Approving Resolution 26-33 for WRC Water Billing Rate Adjustment

Ms. Frederick moved to approve Resolution 26-33 for WRC Water Billing Rate Adjustment as amended as follows "the effective date of the base rate of $185.00 quarterly, with a volume charge of $70.00 per Mcf for usage over 1,500 cubic feet per quarter as set by Resolution 26-22 will be changed from July 1, 2026 to all billings on or after December 1, 2026". Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

b) Consider Restructuring the Highland Activity Center Coordinator position from one full-time employee to two part-time employees with budget amendment

Mr. Hamill moved to approve changing the Highland Activity Center staffing allocation from one full-time position to two part-time positions and approve the associated budget amendment transferring funds from the full-time salary and benefits accounts to the appropriate part-time wage and payroll accounts, as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

c) Consider Request to purchase equipment from Township Supervisor for $5,000.00 for a 6X10 Pull-Style Dump Trailer and $2,000.00 for a 2025 Cub Cadet Ultima ZT1 50" Zero-Turn Mower for Township Maintenance and Operations

Mr. Charlick moved to approve the request from the Township Supervisor to abstain from voting on the payment of the equipment purchased for maintenance and operations. Mr. Howe supported, and the motion carried with the following roll call vote: Flowers-yes, Frederick-yes, Charlick-yes, Howe-yes, Lewis-yes, Salvia-yes

Ms. Frederick moved to approve the purchase of a 6X10 Pull-Style Dump Trailer and a 2025 Cub Cadet Ultima ZT1 50" Zero-Turn Mower from Rick Hamill for $7,000, for Township maintenance and operational use, acknowledging that the requested amount represents less than the total purchase cost of the equipment as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

d) Consider authorizing the Township Supervisor to execute the Letter of Agreement between the Charter Township of Highland and International Association of Fire Fighters granting up to 26 days of paid military leave annually with a retroactive effective date of September 9, 2026

Mr. Hamill moved to authorize the Township Supervisor to execute the Letter of Agreement between the Charter Township of Highland and International Associate of Fire Fighters granting up to 26 days of paid military leave annually with a retroactive effective date of September 9, as presented. Mr. Howe

UNAPPROVED

supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

**Adjourn:**
The Supervisor adjourned the meeting at 7:29 p.m.

| | |
|---|---|
| _____ | _____ |
| Tami Flowers, MiPMC | Rick A. Hamill |
| Highland Township Clerk | Highland Township Supervisor |

UNAPPROVED

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| **GENERAL FUND** | | | | | |
| **101-000-202.001** | **BUILDING BONDS PAYABLES** | | | | |
| 4870 | 42 PARALLEL CONSTRUCTION LLC | 101-ESCROW/BUILDING | B25-00299 | 10/06/2026 | 2,800.00 |
| 4870 | 42 PARALLEL CONSTRUCTION LLC | 101-REINSPECTION FEE | B25-00299 | 10/06/2026 | 60.00- |
| 4870 | 42 PARALLEL CONSTRUCTION LLC | 101-REINSPECTION FEE | B25-00299 | 10/06/2026 | 60.00- |
| 4870 | 42 PARALLEL CONSTRUCTION LLC | 101-REINSPECTION FEE | B25-00299 | 10/06/2026 | 60.00- |
| 4870 | 42 PARALLEL CONSTRUCTION LLC | 101-REFUSE FEE | B25-00299 | 10/06/2026 | 225.00- |
| 8316 | AIS INSTALLATIONS | 101-ESCROW/BUILDING | B26-00483 | 10/20/2026 | 125.00 |
| 4326 | ATTARD, THOMAS | 101-ESCROW/BUILDING | B26-00390 | 10/06/2026 | 1,250.00 |
| 4326 | ATTARD, THOMAS | 101-REINSPECTION FEE | B26-00390 | 10/06/2026 | 60.00- |
| 4326 | ATTARD, THOMAS | 101-REINSPECTION FEE | B26-00390 | 10/06/2026 | 60.00- |
| 9225 | BELFOR PROPERTY RESTORATION | 101-ESCROW/BUILDING | B25-00505 | 10/20/2026 | 500.00 |
| 6449 | BRANHAM, ANTHONY | 101-ESCROW/BUILDING | B26-00456 | 10/12/2026 | 125.00 |
| 4324 | BURKE TRUSTEE, STEPHEN | 101-ESCROW/BUILDING | B26-00400 | 10/06/2026 | 125.00 |
| 6091 | C & L WARD BROS. CO. | 101-ESCROW/BUILDING | B26-00361 | 10/20/2026 | 500.00 |
| 4969 | CORNERSTONE HOME IMPROVEMENTS | 101-ESCROW/BUILDING | B25-00554 | 10/06/2026 | 250.00 |
| 4332 | DANNER, KRISTINE | 101-ESCROW/BUILDING | B26-00523 | 10/20/2026 | 125.00 |
| 4332 | DANNER, KRISTINE | 101-REINSPECTION FEE | B26-00523 | 10/20/2026 | 60.00- |
| 4327 | DENNIS, ERIC | 101-ESCROW/BUILDING | B26-00085 | 10/06/2026 | 500.00 |
| 4327 | DENNIS, ERIC | 101-REINSPECTION FEE | B26-00085 | 10/06/2026 | 60.00- |
| 2205 | ENERGY EFFICIENCY RESOURCES | 101-ESCROW/BUILDING | B26-00218 | 10/12/2026 | 585.00 |
| 4333 | FOUNDATION RESTORATION | 101-ESCROW/BUILDING | B26-00282 | 10/20/2026 | 250.00 |
| 6704 | FOUNDATION SYSTEMS OF MICHIGAN | 101-ESCROW/BUILDING | B25-00228 | 10/20/2026 | 125.00 |
| 6704 | FOUNDATION SYSTEMS OF MICHIGAN | 101-ESCROW/BUILDING | B25-00363 | 10/20/2026 | 125.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B22-00585 | 10/06/2026 | 60.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B22-00585 | 10/06/2026 | 60.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B25-00299 | 10/06/2026 | 60.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B25-00299 | 10/06/2026 | 60.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B25-00299 | 10/06/2026 | 60.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B25-00496 | 10/06/2026 | 60.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B25-00529 | 10/12/2026 | 60.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B25-00576 | 10/06/2026 | 60.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B26-00085 | 10/06/2026 | 60.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B26-00247 | 10/06/2026 | 27.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B26-00284 | 10/20/2026 | 60.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B26-00390 | 10/06/2026 | 60.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B26-00390 | 10/06/2026 | 60.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B26-00523 | 10/20/2026 | 60.00 |
| 1708 | HIGHLAND TWP. SOLID WASTE FUND | 101-REFUSE FEE | B25-00299 | 10/06/2026 | 225.00 |
| 1708 | HIGHLAND TWP. SOLID WASTE FUND | 101-REFUSE FEE | B25-00576 | 10/06/2026 | 240.00 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| 5061 | HOME DEPOT USA | 101-ESCROW/BUILDING | B26-00389 | 10/12/2026 | 250.00 |
| 4331 | HORIZON CONSTRUCTION AND DEVELOPMENT | 101-ESCROW/BUILDING | B26-00503 | 10/20/2026 | 588.00 |
| 2203 | INDOOR-OUTDOOR REMODELING | 101-ESCROW/BUILDING | B26-00513 | 10/12/2026 | 500.00 |
| 4329 | INNOVANT GROUP LLC | 101-ESCROW/BUILDING | B25-00576 | 10/06/2026 | 2,750.00 |
| 4329 | INNOVANT GROUP LLC | 101-REINSPECTION FEE | B25-00576 | 10/06/2026 | 60.00- |
| 4329 | INNOVANT GROUP LLC | 101-REFUSE FEE | B25-00576 | 10/06/2026 | 240.00- |
| 4933 | INSTALL PARTNERS | 101-ESCROW/BUILDING | B26-00470 | 10/12/2026 | 250.00 |
| 2206 | JOERIN, MATTHEW | 101-ESCROW/BUILDING | B26-00535 | 10/12/2026 | 125.00 |
| 5239 | JOHN STEWART | 101-ESCROW/BUILDING | B26-00284 | 10/20/2026 | 250.00 |
| 5239 | JOHN STEWART | 101-REINSPECTION FEE | B26-00284 | 10/20/2026 | 60.00- |
| 5354 | KENT, DAVID | 101-ESCROW/BUILDING | B26-00493 | 10/20/2026 | 125.00 |
| 4330 | KOIVULA, MICHAEL | 101-ESCROW/BUILDING | B26-00587 | 10/20/2026 | 250.00 |
| 4328 | KURTZ JR, ROBERT | 101-ESCROW/BUILDING | B25-00472 | 10/06/2026 | 125.00 |
| 5988 | MAJIC WINDOW COMPANY | 101-ESCROW/BUILDING | B25-00496 | 10/06/2026 | 500.00 |
| 5988 | MAJIC WINDOW COMPANY | 101-REINSPECTION FEE | B25-00496 | 10/06/2026 | 60.00- |
| 3117 | MOBILE & MODULAR HOMES INC. | 101-ESCROW/BUILDING | B22-00585 | 10/06/2026 | 250.00 |
| 3117 | MOBILE & MODULAR HOMES INC. | 101-REINSPECTION FEE | B22-00585 | 10/06/2026 | 60.00- |
| 3117 | MOBILE & MODULAR HOMES INC. | 101-REINSPECTION FEE | B22-00585 | 10/06/2026 | 60.00- |
| 8464 | OPTIMUM CONTRACTING SOLUTIONS | 101-ESCROW/BUILDING | B26-00473 | 10/12/2026 | 500.00 |
| 5310 | PERFORMANCE ROOFING AND SIDING | 101-ESCROW/BUILDING | B26-00113 | 10/12/2026 | 250.00 |
| 2201 | PFAU, AARON | 101-ESCROW/BUILDING | B26-00466 | 10/12/2026 | 125.00 |
| 7037 | POWER HOME REMODELING GROUP | 101-ESCROW/BUILDING | B26-00265 | 10/12/2026 | 125.00 |
| 7037 | POWER HOME REMODELING GROUP | 101-ESCROW/BUILDING | B26-00351 | 10/12/2026 | 500.00 |
| 8394 | R N CONSTRUCTION INC | 101-ESCROW/BUILDING | B26-00363 | 10/20/2026 | 500.00 |
| 5820 | RASHID CONSTRUCTION COMPANY | 101-ESCROW/BUILDING | B26-00247 | 10/06/2026 | 904.00 |
| 5820 | RASHID CONSTRUCTION COMPANY | 101-REINSPECTION FEE | B26-00247 | 10/06/2026 | 27.00- |
| 6826 | RENEWAL BY ANDERSON LLC | 101-ESCROW/BUILDING | B26-00312 | 10/06/2026 | 250.00 |
| 5821 | RENOVATIONS ROOFING & REMODEL. | 101-ESCROW/BUILDING | B26-00401 | 10/12/2026 | 250.00 |
| 2207 | SIMPSON, TIMOTHY JAMES | 101-ESCROW/BUILDING | B26-00358 | 10/12/2026 | 250.00 |
| 6578 | SPECTRUM CONSTRUCTION CO. | 101-ESCROW/BUILDING | B26-00511 | 10/06/2026 | 250.00 |
| 5644 | TUFF SHED INC. | 101-ESCROW/BUILDING | B26-00534 | 10/20/2026 | 250.00 |
| 6102 | WALLSIDE INC. | 101-ESCROW/BUILDING | B26-00222 | 10/12/2026 | 125.00 |
| 6102 | WALLSIDE INC. | 101-ESCROW/BUILDING | B26-00246 | 10/20/2026 | 125.00 |
| 6083 | WEATHERGARD WINDOW CO. INC. | 101-ESCROW/BUILDING | B25-00529 | 10/12/2026 | 125.00 |
| 6083 | WEATHERGARD WINDOW CO. INC. | 101-REINSPECTION FEE | B25-00529 | 10/12/2026 | 60.00- |
| 4325 | YOUNG, ROBERT | 101-ESCROW/BUILDING | B26-00529 | 10/06/2026 | 250.00 |
| **101-000-222.000** | **OAKLAND CO. ANIMAL CONTROL** | | | | |
| 4000 | CHARTER TOWNSHIP OF HIGHLAND | 101-DOG LICENSE | 10122026 | 10/12/2026 | 36.00 |
| 4007 | OAK CO. ANIMAL CTRL/PET ADOPT. | 101-DOG LICENSE | 10122026 | 10/12/2026 | 340.00 |
| **101-000-491.000** | **BUILDING PERMITS** | | | | |
| 4326 | ATTARD, THOMAS | 101-REFUND PERMIT FEES | PB26-0399 | 10/06/2026 | 1,301.00 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| Total : | | | | | 19,804.00 |
| **SUPERVISOR** | | | | | |
| **101-171-820.000** | **SUP DEPT: DUES/ED/TRAVEL** | | | | |
| 9249 | BLASCYK, CASSIE R. | 101-REIMBURSE FOR SEMCOG MILEAGE | 10192026 | 10/19/2026 | 48.04 |
| Total SUPERVISOR: | | | | | 48.04 |
| **CLERK** | | | | | |
| **101-215-730.000** | **CLERK: ELECTION EXPENSES SUPPL** | | | | |
| 3152 | KOPACKI, KRIS | 101-MOVE/INSTALL/CHANGE VOTING SIGNS | 2140 | 10/14/2026 | 165.00 |
| **101-215-820.000** | **CLERK: DUES/ED/TRAVEL** | | | | |
| 1370 | OAKLAND COUNTY CLERKS ASSOC. | 101-WINTER MEETING-FLOWERS/KABALKA/HOLCOMB | 10142026 | 10/14/2026 | 145.00 |
| Total CLERK: | | | | | 310.00 |
| **TREASURER** | | | | | |
| **101-253-820.000** | **TREAS: DUES/ED/TRAVEL** | | | | |
| 9152 | MAERTENS, WENDY | 101-MILEAGE REIMBURSEMENT FOR TAX USER GROUP | 10152026 | 10/15/2026 | 24.02 |
| 1430 | MICHIGAN MUNICIPAL TREAS ASSOC | 101-MMTA DUES-FREDERICK/GREEN/MAERTENS | 15008 | 10/01/2026 | 297.00 |
| Total TREASURER: | | | | | 321.02 |
| **GENERAL GOVERNMENT** | | | | | |
| **101-261-728.000** | **GEN GOV: OFFICE SUPPLIES** | | | | |
| 1521 | CHASE CARD SERVICES | 101-DEPOSIT SLIPS | 09/09/26-10/08/26 | 10/08/2026 | 20.66 |
| 2541 | STAPLES | 101-PAPER | 6076683330 | 10/10/2026 | 253.44 |
| **101-261-735.000** | **GEN GOV: POSTAGE** | | | | |
| 1840 | PIT BOWES BANK INC PURCH. PWR | 101- PREPAY #35873793 POSTAGE METER | OCT 2026 | 10/21/2026 | 1,000.00 |
| **101-261-804.000** | **GEN GOV: LEGAL SERVICES** | | | | |
| 1407 | GROTH PLLC, LAW OFFICES OF PAUL V. | 101-PROSECUTION MATTERS | 53551 | 10/01/2026 | 4,542.50 |
| **101-261-850.001** | **GEN GOV: PHONE SERVICE** | | | | |
| 9027 | AT&T MOBILITY | 101-ORDINANCE CELL PHONE | 287287294406X101 | 10/06/2026 | 23.74 |
| 9027 | AT&T MOBILITY | 101-TWP CELL PHONE | 287287294406X101 | 10/06/2026 | 47.10 |
| **101-261-850.002** | **GEN GOV: WEBSITE** | | | | |
| 9049 | WEB MATTERS | 101-TECHNICAL LABOR-TWP | 6791 | 10/06/2026 | 118.75 |
| **101-261-920.000** | **GEN GOV: UTILITIES** | | | | |
| 1005 | DTE ENERGY | 101-977 S HICKORY RIDGE CEMETERY 910008266330 | 10142026 66330 | 10/15/2026 | 18.63 |
| 1005 | DTE ENERGY | 101-469 E. HIGHLAND RD 910008266959 | 10142026 66959 | 10/15/2026 | 19.88 |
| 1005 | DTE ENERGY | 101-250 W LIVINGSTON RD-WOTA 910008267072 | 10142026 67072 | 10/15/2026 | 320.30 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| 1005 | DTE ENERGY | 101-501 N. MILFORD RD CEMETERY 910008267460 | 10142026 67460 | 10/15/2026 | 17.81 |
| 1005 | DTE ENERGY | 101-205 N JOHN ST 910008280059 | 10142026 80059 | 10/15/2026 | 778.98 |
| 1005 | DTE ENERGY | 101-248 W. LIVINGSTON-DDA 910008280661 | 10142026 80661 | 10/15/2026 | 74.84 |
| 1005 | DTE ENERGY | 101-401 BEACH FARM LIBRARY 910008280786 | 10142026 80786 | 10/15/2026 | 77.58 |
| 1005 | DTE ENERGY | 101-100 N. MILFORD RD 910008280885 | 10142026 80885 | 10/15/2026 | 62.43 |
| 1005 | DTE ENERGY | 101-3570 N DUCK LK RD BUILDING 910008267205 | 10152026 67205 | 10/16/2026 | 31.83 |
| **101-261-936.000** | **GEN GOV: 205 N. JOHN MAINT** | | | | |
| 1521 | CHASE CARD SERVICES | 101-CLEANING SUPPLIES | 09/09/26-10/08/26 | 10/08/2026 | 14.30 |
| 2596 | FIVE STAR ACE | 101-BATHROOM REPAIR | 34920 | 10/12/2026 | 10.99 |
| 2596 | FIVE STAR ACE | 101-RAKE | 34952 | 10/19/2026 | 19.99 |
| 2596 | FIVE STAR ACE | 101-PLUMBING | 34957 | 10/21/2026 | 22.97 |
| 2596 | FIVE STAR ACE | 101-PLUMBING | 34960 | 10/21/2026 | 50.97 |
| 9208 | HIGHLAND SUPPLY INC. | 101-MULTI FOLD/TP/BOWLS/NAPKINS | INV150111 | 10/09/2026 | 266.10 |
| 9208 | HIGHLAND SUPPLY INC. | 101-LINERS | INV150920 | 10/16/2026 | 100.67 |
| 1070 | OAKLAND COUNTY | 101-BAC-T TEST-TWP | CI079073 | 06/04/2026 | 12.00 |
| 1070 | OAKLAND COUNTY | 101-BAC-T TEST-ACT CTR | CI079073 | 06/04/2026 | 12.00 |
| 5930 | SUPREME WATER TREATMENT | 101-WATER SOFTENER SALT-TWP | 54028 | 10/08/2026 | 50.75 |
| 1975 | ULINE | 101-TRAFFIC CONES | 213983404 | 09/29/2026 | 468.99 |
| **101-261-936.005** | **GEN GOV: 3550 N DUCK LK MAINT** | | | | |
| 1070 | OAKLAND COUNTY | 101-BAC-T TEST-DUCK LK | CI079073 | 06/04/2026 | 12.00 |
| **101-261-937.000** | **GEN GOV: VEHICLE OP MAINT** | | | | |
| 2596 | FIVE STAR ACE | 101-TIRE GAUGE | 34919 | 10/12/2026 | 8.99 |
| 9232 | HIGHLAND WASH MANAGEMENT LLC | 101-FORSTERS AUTO WASHES-TWP VEHICLES | 2324 | 09/30/2026 | 88.00 |
| **101-261-938.000** | **GEN GOV: EQ/SW MAINT CONTRACT** | | | | |
| 1521 | CHASE CARD SERVICES | 101-ADOBE/ZOOM/MICROSOFT/PDX EXCHANGE | 09/09/26-10/08/26 | 10/08/2026 | 592.07 |
| 1521 | CHASE CARD SERVICES | 101-PARALLELS/WINDOWS PRO | 09/09/26-10/08/26 | 10/08/2026 | 338.12 |
| 2021 | GRACON SERVICES INC. | 101-MICROSOFT NCE 365 G3 GCC-1YR | 17220 | 10/15/2026 | 342.92 |
| **101-261-955.000** | **GEN GOV: MISCELLANEOUS** | | | | |
| 1839 | ABSOPURE WATER CO | 101-5 GALLON SPRING-TWP | 85261182 | 10/05/2026 | 42.65 |
| **101-261-971.000** | **GEN GOV: EQUIP CAP OUTLAY** | | | | |
| 1521 | CHASE CARD SERVICES | 101-TRACTOR OIL | 09/09/26-10/08/26 | 10/08/2026 | 31.50 |
| 3056 | HAMILL, RICK | 101-2025 CUB CADET ULTIMA ZT1 | 10212026 | 10/21/2026 | 2,000.00 |
| 3056 | HAMILL, RICK | 101-2025 GRIFFIN 6X10 DUMP TRAILER | 10212026B | 10/21/2026 | 5,000.00 |
| **101-261-971.003** | **GEN GOV: COMPUTER SOFTWARE** | | | | |
| 1521 | CHASE CARD SERVICES | 101-MAILCHIMP/CANVA | 09/09/26-10/08/26 | 10/08/2026 | 169.96 |
| Total GENERAL GOVERNMENT: | | | | | 17,064.41 |
| **GENERAL GOVERNMENT PERSONNEL B** | | | | | |
| **101-279-711.000** | **GGP: DEFINED CONTRIBUTION PLAN** | | | | |
| 1350 | EQUITABLE RETIREMENT | 101-DEF CONTR OCT 2026-ACT CTR PLAN #652977 | 6991000 | 10/13/2026 | 730.03 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| 1350 | EQUITABLE RETIREMENT | 101-DEF CONTR OCT 2026-IN-HOUSE PLAN #652977 | 6991000 | 10/13/2026 | 2,712.05 |
| 1350 | EQUITABLE RETIREMENT | 101-DEF CONTR OCT 2026-TWP PLAN #652977 | 6991000 | 10/13/2026 | 1,154.16 |
| **101-279-712.000** | **GGP:HEALTH/DENTAL/LIFE/DIS INS** | | | | |
| 9135 | BLUE CARE NETWORK OF MICHIGAN | 101-BCN GROUP 00138219 CLASS 0001 IN-HOUSE | 262830033287 | 10/09/2026 | 1,745.34 |
| 9135 | BLUE CARE NETWORK OF MICHIGAN | 101-BCN GROUP 00138219 CLASS 0001 TWP | 262830033287 | 10/09/2026 | 8,748.78 |
| 9135 | BLUE CARE NETWORK OF MICHIGAN | 101-BCN GROUP 00138219 CLASS 0001 ORDINANCE | 262830033287 | 10/09/2026 | 494.86 |
| 9135 | BLUE CARE NETWORK OF MICHIGAN | 101-BCN GROUP 00138219 CLASS 0001 ACT. CTR. | 262830033287 | 10/09/2026 | 1,685.09 |
| 1184 | BURNHAM & FLOWER INSURANCE GP. | 101-3RD QTR FSA ADMIN COST | BFG-1868294 | 10/20/2026 | 61.25 |
| 9094 | STANDARD INSURANCE CO. | 101-DENTAL INSURANCE-TWP. | 11/01/26-11/30/26 | 10/01/2026 | 1,273.72 |
| 9094 | STANDARD INSURANCE CO. | 101-DENTAL INSURANCE-IN HOUSE | 11/01/26-11/30/26 | 10/01/2026 | 278.32 |
| 9094 | STANDARD INSURANCE CO. | 101-DENTAL INSURANCE-ORDINANCE/FIRE MARSHAL | 11/01/26-11/30/26 | 10/01/2026 | 27.80 |
| 9094 | STANDARD INSURANCE CO. | 101-DENTAL INSURANCE-ACT. CTR. | 11/01/26-11/30/26 | 10/01/2026 | 459.52 |
| 9094 | STANDARD INSURANCE CO. | 101-DENTAL INSURANCE-TWP COBRA | 11/01/26-11/30/26 | 10/01/2026 | 55.60 |
| Total GENERAL GOVERNMENT PERSONNEL B: | | | | | 19,426.52 |
| **BUILDING** | | | | | |
| **101-371-801.000** | **BLDG: INSP/ELEC/PLUMB/HTG** | | | | |
| 9261 | DUNCAN LLC, JEFFREY | 101-INSPECTIONS | 09/30/26-10/20/26 | 10/20/2026 | 764.75 |
| **101-371-820.000** | **BLDG: DUES/ED/TRAVEL/SOFTWARE** | | | | |
| 1521 | CHASE CARD SERVICES | 101-CODE OFFICIAL CONFERENCE-KESSLER | 09/09/26-10/08/26 | 10/08/2026 | 66.78 |
| Total BUILDING: | | | | | 831.53 |
| **SOCIAL SERVICES** | | | | | |
| **101-670-881.000** | **SOC SERV: YOUTH PROMOTION** | | | | |
| 1235 | HURON VALLEY YOUTH ASSISTANCE | 101-YOUTH ASSISTANCE PROGRAM | 72126 | 07/21/2026 | 8,500.00 |
| Total SOCIAL SERVICES: | | | | | 8,500.00 |
| **ACTIVITY CENTER** | | | | | |
| **101-672-820.000** | **ACTIVITY CTR: DUES/ED/TRAVEL** | | | | |
| 1521 | CHASE CARD SERVICES | 101-MI ASSOC SENIOR CTRS CONFERENCE-VALDEZ | 09/09/26-10/08/26 | 10/08/2026 | 300.00 |
| **101-672-850.001** | **ACTIVITY CTR: INTERNET SERVICE** | | | | |
| 1521 | CHASE CARD SERVICES | 101-DIRECTV | 09/09/26-10/08/26 | 10/08/2026 | 131.99 |
| **101-672-920.000** | **ACTIVITY CTR: UTILITIES** | | | | |
| 1005 | DTE ENERGY | 101-209 N JOHN ACT CTR 910008266702 | 10082026 66702 | 10/09/2026 | 651.21 |
| **101-672-920.002** | **STEEPLE HALL: UTILITIES** | | | | |
| 1005 | DTE ENERGY | 101-205 W. LIVINGSTON RD-STEEPLE HALL 91000828013 | 10142026 80133 | 10/15/2026 | 269.22 |
| **101-672-936.000** | **ACTIVITY CTR: BUILDING MAINT** | | | | |
| 1521 | CHASE CARD SERVICES | 101-SELF STORAGE | 09/09/26-10/08/26 | 10/08/2026 | 241.50 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| 5930 | SUPREME WATER TREATMENT | 101-WATER SOFTENER SALT-ACT CTR | 54028 | 10/08/2026 | 36.25 |
| **101-672-936.002** | **STEEPLE HALL: BUILDING MAINT** | | | | |
| 2596 | FIVE STAR ACE | 101-LAWN BAGS | 34952 | 10/19/2026 | 10.17 |
| 9208 | HIGHLAND SUPPLY INC. | 101-LINERS-STEEPLE HALL | INV150920 | 10/16/2026 | 30.79 |
| 1070 | OAKLAND COUNTY | 101-BAC-T TEST-STEEPLE HALL | CI079073 | 06/04/2026 | 12.00 |
| Total ACTIVITY CENTER: | | | | | 1,683.13 |
| **PARKS** | | | | | |
| **101-751-729.002** | **PARKS: HICKORY RIDGE** | | | | |
| 8500 | ON TIME PORTABLES LLC | 101-HICKORY RIDGE PARK | 4752 | 10/12/2026 | 125.00 |
| **101-751-729.003** | **PARKS: DUCK LAKE PINES** | | | | |
| 8500 | ON TIME PORTABLES LLC | 101-DUCK LAKE PINES PARK HANDICAP | 4752 | 10/12/2026 | 175.00 |
| **101-751-729.006** | **PARKS: CHILL AT THE MILL** | | | | |
| 8500 | ON TIME PORTABLES LLC | 101-CHILL AT THE MILL | 4752 | 10/12/2026 | 125.00 |
| **101-751-920.000** | **PARKS: UTILITIES** | | | | |
| 1005 | DTE ENERGY | 101-4200 N. HICK RDG-PARK-910008266835 | 10142026 66835 | 10/16/2026 | 17.66 |
| 1005 | DTE ENERGY | 101-1241 N. DUCK LAKE RD-PARKS 910008267940 | 10142026 67940 | 10/15/2026 | 211.64 |
| 1005 | DTE ENERGY | 101-3800 N. HICKORY RDG-PARK-910008266587 | 10152026 66587 | 10/16/2026 | 20.71 |
| Total PARKS: | | | | | 675.01 |
| Total GENERAL FUND: | | | | | 68,663.66 |
| **ROAD FUND** | | | | | |
| **ROAD** | | | | | |
| **203-596-959.000** | **METRO AUTHORITY EXP** | | | | |
| 2158 | ROAD COMMISSION FOR O.C. | 203-2026 CHLORIDE PROGRAM 2 OF 2 | 107653 | 10/14/2026 | 33,016.04 |
| 2158 | ROAD COMMISSION FOR O.C. | 203-TRAFFIC SIGNAL MAINT. | 11089 | 08/31/2026 | 71.09 |
| Total ROAD: | | | | | 33,087.13 |
| Total ROAD FUND: | | | | | 33,087.13 |
| **FIRE FUND** | | | | | |
| **FIRE** | | | | | |
| **206-336-712.001** | **FIRE:HEALTH/DENTAL/LIFE/DISINS** | | | | |
| 9135 | BLUE CARE NETWORK OF MICHIGAN | 206-BCN GROUP 00138219 CLASS 0001 FIRE-GREEN NO | 262830019277 | 10/09/2026 | 305.55 |
| 9135 | BLUE CARE NETWORK OF MICHIGAN | 206-BCN GROUP 00138219 CLASS 0001 FIRE | 262830033287 | 10/09/2026 | 11,231.83 |
| 1184 | BURNHAM & FLOWER INSURANCE GP. | 206-3RD QTR FSA ADMIN COSTS | BFG-1868294 | 10/20/2026 | 33.75 |
| 9094 | STANDARD INSURANCE CO. | 206-DENTAL INSURANCE-FIRE CHIEF | 11/01/26-11/30/26 | 10/01/2026 | 201.96 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| 9094 | STANDARD INSURANCE CO. | 206-DENTAL INSURANCE-FIRE MARSHAL/ORDINANCE | 11/01/26-11/30/26 | 10/01/2026 | 27.80 |
| 9094 | STANDARD INSURANCE CO. | 206-DENTAL INSURANCE-FIRE | 11/01/26-11/30/26 | 10/01/2026 | 1,858.68 |
| **206-336-727.000** | **FIRE: SUPPLIES** | | | | |
| 1521 | CHASE CARD SERVICES | 206-WALK FOR RED EVENT | 09/09/26-10/08/26 | 10/08/2026 | 82.23 |
| 1642 | PETER'S TRUE VALUE HARDWARE | 206-OPEN HOUSE PROPANE | K84424 | 10/04/2026 | 25.98 |
| 5031 | VESCO OIL CORPORATION | 206-STATION SUPPLIES | 5993473-00 | 10/06/2026 | 271.50 |
| **206-336-731.000** | **FIRE: MEDICAL SUPPLIES** | | | | |
| 2039 | BOUND TREE MEDICAL LLC | 206-EMS SUPPLIES | 86383084 | 10/07/2026 | 305.80 |
| 2039 | BOUND TREE MEDICAL LLC | 206-EMS SUPPLIES | 86387939 | 10/12/2026 | 516.88 |
| **206-336-732.000** | **FIRE: UNIFORMS** | | | | |
| 9276 | HURON VALLEY GUNS LLC | 206-UNIFORM-GEORGE | 74001146 | 10/02/2026 | 77.99 |
| 6345 | WITMER PUBLIC SAFETY GROUP INC | 206-LEATHER FRONTS | INV975933 | 10/13/2026 | 354.88 |
| **206-336-750.000** | **FIRE: VEHICLE GAS/OIL** | | | | |
| 1895 | VALVOLINE LLC | 206-2024 DODGE RAM (U1)- OIL CHANGE | 55398 | 10/14/2026 | 146.53 |
| **206-336-820.000** | **FIRE: DUES & EDUCATION** | | | | |
| 1521 | CHASE CARD SERVICES | 206-FIRE CHIEF CONF HOTEL/CONFERENCE CREDIT | 09/09/26-10/08/26 | 10/08/2026 | 849.00- |
| 1521 | CHASE CARD SERVICES | 206-FIRE INVESTIGATION-BELL | 09/09/26-10/08/26 | 10/08/2026 | 627.84 |
| 1521 | CHASE CARD SERVICES | 206-MAFC CLASS-KORPONIC | 09/09/26-10/08/26 | 10/08/2026 | 15.00 |
| 9206 | MICHIGAN ASSOC. OF FIRE CHIEFS | 206-2026 MEMBERSHIP DUES-GEORGE | 10744 | 10/15/2026 | 125.00 |
| **206-336-851.000** | **FIRE: RADIO COMMUNICATIONS** | | | | |
| 1029 | OAKLAND COUNTY | 206-DISPATCH SERVICES-SEP | CI085383 | 09/30/2026 | 6,136.61 |
| **206-336-890.000** | **FIRE: PUBLIC EDUCATION** | | | | |
| 1521 | CHASE CARD SERVICES | 206-CHARGER FOR SPARKY | 09/09/26-10/08/26 | 10/08/2026 | 20.16 |
| **206-336-920.000** | **FIRE: PUBLIC UTILITIES** | | | | |
| 9027 | AT&T MOBILITY | 206-FIRE DEPT CELL PHONES | 287287294406X101 | 10/06/2026 | 90.20 |
| 9027 | AT&T MOBILITY | 206-FIRE MARSHAL CELL PHONE | 287287294406X101 | 10/06/2026 | 23.74 |
| 9027 | AT&T MOBILITY | 206-IPADS | 287287294406X101 | 10/06/2026 | 459.13 |
| 1521 | CHASE CARD SERVICES | 206-PLAUD | 09/09/26-10/08/26 | 10/08/2026 | 29.99 |
| 2216 | COMCAST | 206-1600 W HIGHLAND FS #1 0160011 | 11152026 0160011 | 10/12/2026 | 291.90 |
| 2216 | COMCAST | 206-510 CLYDE 0115262 | 12022026 0115262 | 10/20/2026 | 56.18 |
| 1005 | DTE ENERGY | 206-ST#3 510 CLYDE RD 910008266207 | 10132026 66207 | 10/14/2026 | 132.25 |
| 4503 | HIGHLAND TREATMENT | 206-WATER METER SERVICE | 155740 | 10/01/2026 | 67.50 |
| **206-336-930.000** | **FIRE: VEHICLE REPAIR** | | | | |
| 9257 | R&R FIRE TRUCK REPAIR | 206-2009 US TANKER (T1) - LEAK | 74813 | 10/07/2026 | 3,084.01 |
| **206-336-936.000** | **FIRE: BLDG MAINT/REPAIR** | | | | |
| 9264 | MCCABE OUTDOOR SERVICES INC. | 206-FS1 LAWN SPRINKLER WINTERIZATION | 260712 | 10/07/2026 | 50.00 |
| 9264 | MCCABE OUTDOOR SERVICES INC. | 206-FS2 LAWN SPRINKLER WINTERIZATION | 260713 | 10/07/2026 | 45.00 |
| 4772 | OVERHEAD DOOR | 206-REPAIR DOOR-FS2 | 1505125 | 10/02/2026 | 354.00 |
| Total FIRE: | | | | | 26,200.87 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| Total FIRE FUND: | | | | | 26,200.87 |
| **POLICE FUND** | | | | | |
| **207-000-677.000** | **MISCELLANEOUS** | | | | |
| 1194 | PETTY CASH | 207-POLICE COPIES | 10122026 | 10/12/2026 | 10.00 |
| Total : | | | | | 10.00 |
| **POLICE** | | | | | |
| **207-301-807.000** | **POLICE: OAKLAND CO SHER CONT** | | | | |
| 1029 | OAKLAND COUNTY | 207-MONTHLY CONTRACT-SEP | CI085383 | 09/30/2026 | 323,671.58 |
| **207-301-807.004** | **POLICE: OVERTIME** | | | | |
| 1029 | OAKLAND COUNTY | 207-MONTHLY CONTRACT - O.T. SEP | CI085383 | 09/30/2026 | 18,400.08 |
| **207-301-920.000** | **POLICE: UTILITIES** | | | | |
| 1005 | DTE ENERGY | 207-165 N. JOHN ST-POLICE 910008266454 | 10142026 66454 | 10/15/2026 | 502.36 |
| **207-301-935.000** | **POLICE: SHERIFF'S MAINT** | | | | |
| 1839 | ABSOPURE WATER CO | 207-5 GALLON WATER | 85234149 | 09/04/2026 | 33.95 |
| 2596 | FIVE STAR ACE | 207-WATER SOFTENER SALT | 34945 | 10/16/2026 | 80.94 |
| 1702 | MILL VALLEY VACUUM | 207-REPAIR VACUUM/BELT/BAGS | 051999 | 10/12/2026 | 110.00 |
| **207-301-936.000** | **POLICE: OFFICE CLEANING** | | | | |
| 1157 | TOP NOTCH CLEANING SERVICES | 207-MONTHLY CHG - SEPT | 2127 | 10/21/2026 | 640.00 |
| 1157 | TOP NOTCH CLEANING SERVICES | 207-MONTHLY CHG - OCT. | 2131 | 10/21/2026 | 720.00 |
| Total POLICE: | | | | | 344,158.91 |
| Total POLICE FUND: | | | | | 344,168.91 |
| **OPIOID SETTLEMENT FUND** | | | | | |
| **284-718-880.000** | **OPIOID SETTLEMENT EXPENSE** | | | | |
| 1049 | HURON VALLEY SCHOOLS | 284-2026 OPIOID SETTLEMENT | 2601 | 09/23/2026 | 6,627.59 |
| Total : | | | | | 6,627.59 |
| Total OPIOID SETTLEMENT FUND: | | | | | 6,627.59 |
| **CAPITAL IMPROVEMENT FUND** | | | | | |
| **ANNEX** | | | | | |
| **401-523-971.000** | **STEEPLE HALL IMPROVEMENTS** | | | | |
| 2173 | DIEDRICH PAINTING | 401-FINAL PAYMENT FOR CEDAR SHAKE SHINGLES-STE | 2604-B | 08/30/2026 | 6,860.00 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| Total ANNEX: | | | | | 6,860.00 |
| Total CAPITAL IMPROVEMENT FUND: | | | | | 6,860.00 |
| **DOWNTOWN DEVELOPMENT FUND** | | | | | |
| **DOWNTOWN DEVELOPMENT AUTHORITY** | | | | | |
| **494-729-712.000** | **DDA: HEALTH/DENTL/LIFE/DIS INS** | | | | |
| 1184 | BURNHAM & FLOWER INSURANCE GP. | 494-3RD QTR FSA ADMIN COST | BFG-1868294 | 10/20/2026 | 7.50 |
| 9094 | STANDARD INSURANCE CO. | 494-DENTAL INSURANCE-DDA | 11/01/26-11/30/26 | 10/01/2026 | 111.36 |
| **494-729-728.000** | **DDA: OFFICE SUPPLIES** | | | | |
| 1521 | CHASE CARD SERVICES | 494-CONSTANT CONTACT/ADOBE/ZOOM/MALWARE | 09/09/26-10/08/26 | 10/08/2026 | 217.13 |
| **494-729-729.000** | **DDA:MEETING PUBLIC ED SUPPLIES** | | | | |
| 1521 | CHASE CARD SERVICES | 494-FOOD | 09/09/26-10/08/26 | 10/08/2026 | 13.97 |
| **494-729-801.000** | **DDA: PROF SERVICES** | | | | |
| 2446 | NOWAK & FRAUS ENGINEERS | 494-SIDEWALKS PHASE 2 | 132434 | 10/15/2026 | 10,500.00 |
| **494-729-808.000** | **DDA: MARKETING CONSULTANT** | | | | |
| 4690 | PATTERSON, HARMONY | 494-CONSULTANT DUTIES | 2050 | 09/21/2026 | 670.00 |
| **494-729-880.001** | **DDA: PROMOTIONS** | | | | |
| 1521 | CHASE CARD SERVICES | 494-SKELETONS | 09/09/26-10/08/26 | 10/08/2026 | 161.92 |
| 3152 | KOPACKI, KRIS | 494-DISTRIBUTE FALL SKELETONS | 2139 | 10/14/2026 | 210.00 |
| 3152 | KOPACKI, KRIS | 494-REMOVE/REPLACE BANNERS | 2141 | 10/14/2026 | 210.00 |
| 3152 | KOPACKI, KRIS | 494-INSTALL HAUNTED HIGHLAND SIGN | 2142 | 10/14/2026 | 55.00 |
| **494-729-880.002** | **DDA: ECONOMIC RESTRUCTURING** | | | | |
| 5015 | TIDERINGTON, CATHY | 494-PICKUP/DISTIBUTE SIGNS/POSTERS/FLYERS | 10122026 | 10/12/2026 | 20.52 |
| 5015 | TIDERINGTON, CATHY | 494-REIMBURSE LNO GIFTS | 10222026 | 10/22/2026 | 20.99 |
| 5015 | TIDERINGTON, CATHY | 494-REIMBURSE MILEAGE PICKUP/DISTRIBUTE POSTER | 10222026 | 10/22/2026 | 37.78 |
| **494-729-880.003** | **DDA: DESIGN** | | | | |
| 1521 | CHASE CARD SERVICES | 494-SOUTHEND BANNERS | 09/09/26-10/08/26 | 10/08/2026 | 397.48 |
| 3152 | KOPACKI, KRIS | 494-PICKUP/DISTRIBUTE FALL DECOR | 2138 | 10/14/2026 | 600.00 |
| 3152 | KOPACKI, KRIS | 494-REMOVE/REPLACE BANNERS | 2144 | 10/14/2026 | 820.00 |
| **494-729-967.000** | **DDA: FARMERS' MARKET** | | | | |
| 1521 | CHASE CARD SERVICES | 494-GIFT CARDS-SIDEWALK ART | 09/09/26-10/08/26 | 10/08/2026 | 80.95 |
| 1521 | CHASE CARD SERVICES | 494-CANDY | 09/09/26-10/08/26 | 10/08/2026 | 38.96 |
| 3152 | KOPACKI, KRIS | 494-REMOVE/REPAIR/REPLACE FARMERS MARKET SIGN | 2137 | 10/14/2026 | 135.00 |
| 3152 | KOPACKI, KRIS | 494-REMOVE/REPLACE BANNERS | 2143 | 10/14/2026 | 105.00 |
| 3152 | KOPACKI, KRIS | 494-REMOVE/STORE FARMERS MARKET SIGNS | 2145 | 10/14/2026 | 105.00 |
| **494-729-971.000** | **DDA: CAPITAL IMPROVEMENT PROJ** | | | | |
| 7461 | ARTISAN CONTRACTING LLC | 494-GATEWAY SIGN SLEEVES | 1785 | 10/21/2026 | 3,845.00 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| Total DOWNTOWN DEVELOPMENT AUTHORITY: | | | | | 18,363.56 |
| Total DOWNTOWN DEVELOPMENT FUND: | | | | | 18,363.56 |
| **WATER SYSTEM** | | | | | |
| **WATER** | | | | | |
| **591-536-991.000** | **DEBT PAYMENT** | | | | |
| 1624 | JP MORGAN CHASE BANK N.A | 591-DEBT PRINCIPAL PAYMENT | 0006416190 | 10/09/2026 | 72,000.00 |
| **591-536-993.001** | **INTEREST EXPENSE** | | | | |
| 1624 | JP MORGAN CHASE BANK N.A | 591-INTEREST PAYMENT | 0006416190 | 10/09/2026 | 2,857.50 |
| Total WATER: | | | | | 74,857.50 |
| Total WATER SYSTEM: | | | | | 74,857.50 |
| **HIGHLAND ADVISORY COUNCIL** | | | | | |
| **GENERAL GOVERNMENT** | | | | | |
| **702-261-729.000** | **HAAC: DEDUCTIONS** | | | | |
| 1521 | CHASE CARD SERVICES | 702-PORT HURON MUSEUM | 09/09/26-10/08/26 | 10/08/2026 | 300.00 |
| 1521 | CHASE CARD SERVICES | 702-BLUE LAKES CHARTER | 09/09/26-10/08/26 | 10/08/2026 | 1,373.89 |
| 1521 | CHASE CARD SERVICES | 702-MEADOW BROOK | 09/09/26-10/08/26 | 10/08/2026 | 150.00 |
| 1521 | CHASE CARD SERVICES | 702-KEVIN WILLS DEPOSIT | 09/09/26-10/08/26 | 10/08/2026 | 51.48 |
| 1521 | CHASE CARD SERVICES | 702-OVERNIGHT AT THE LIGHTS-DEPOSIT | 09/09/26-10/08/26 | 10/08/2026 | 250.00 |
| 1521 | CHASE CARD SERVICES | 702-SLEIGHTS & SPIRITS DEPOSIT | 09/09/26-10/08/26 | 10/08/2026 | 400.00 |
| 1521 | CHASE CARD SERVICES | 702-TOLEDO ZOO | 09/09/26-10/08/26 | 10/08/2026 | 19.00 |
| 1521 | CHASE CARD SERVICES | 702-FOOD | 09/09/26-10/08/26 | 10/08/2026 | 155.20 |
| 1521 | CHASE CARD SERVICES | 702-VAN RENTAL | 09/09/26-10/08/26 | 10/08/2026 | 183.40 |
| 1521 | CHASE CARD SERVICES | 702-DET PRINCESS CRUISE TICKETS | 09/09/26-10/08/26 | 10/08/2026 | 2,013.00 |
| 1521 | CHASE CARD SERVICES | 702-MICH MUSEUM/FOOD/PARKING | 09/09/26-10/08/26 | 10/08/2026 | 85.07 |
| Total GENERAL GOVERNMENT: | | | | | 4,981.04 |
| Total HIGHLAND ADVISORY COUNCIL: | | | | | 4,981.04 |
| **CURRENT TAX COLLECT** | | | | | |
| **703-000-274.000** | **TAX COLLECTIONS TO DISTRIBUTE** | | | | |
| 2214 | CIZEK, CAROL | 703-TAX REFUND | H-11-17-101-007 | 10/12/2026 | 4,301.63 |
| 4268 | CORELOGIC INC | 703-TAX REFUND | H-11-10-104-017 | 10/12/2026 | 2,307.01 |
| 2211 | FRELICH, JOHN | 703-TAX REFUND | H-11-34-177-003 | 10/02/2026 | 32.21 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| 1106 | STATE OF MICHIGAN | 703-2026 IFT STATE EDUCATION TAX FORM 3865 | 2026 | 10/06/2026 | 7,876.72 |
| 2213 | TITLE SOLUTIONS AGENCY INC | 703-TAX REFUND | H-11-30-151-011 | 10/12/2026 | 1,184.73 |
| Total : | | | | | 15,702.30 |
| Total CURRENT TAX COLLECT: | | | | | 15,702.30 |
| **DUCK LAKE ASSOC** | | | | | |
| **TRUST & AGENCY ADMIN** | | | | | |
| **764-255-956.000** | **DUCK LAKE: DEDUCTIONS** | | | | |
| 1005 | DTE ENERGY | 764-3378 KINGSWAY DR 9200093 91144 | 10142026 91144 | 10/15/2026 | 547.90 |
| 1005 | DTE ENERGY | 764-2014 JACKSON BLVD IRRIGATION 920009307439 | 10152026 07439 | 10/16/2026 | 518.42 |
| 1005 | DTE ENERGY | 764-3261 RAMADA DR IRRIGATION 920009313643 | 10152026 13643 | 10/16/2026 | 851.68 |
| 1005 | DTE ENERGY | 764-2165 DAVISTA DR IRRIGATION 920009313650 | 10152026 13650 | 10/16/2026 | 902.79 |
| 1005 | DTE ENERGY | 764-1425 BAY RDG IRRIGATION 920009143164 | 10152026 43164 | 10/16/2026 | 929.00 |
| 1005 | DTE ENERGY | 764-1590 WHITE LK RD IRRIGATION 9200 111 75436 | 10152026 75436 | 10/16/2026 | 17.66 |
| 4300 | DUCK LAKE PROPERTY OWNERS ASSOC. | 764-PO BOX RENEWAL | 10112026 | 10/11/2026 | 322.00 |
| 1366 | TPC LAWN & LANDSCAPE | 764-LAWN MOWING BOAT LAUNCH | 8372 | 10/11/2026 | 230.00 |
| Total TRUST & AGENCY ADMIN: | | | | | 4,319.45 |
| Total DUCK LAKE ASSOC: | | | | | 4,319.45 |
| **HIGHLAND LAKE ASSOC** | | | | | |
| **TRUST & AGENCY ADMIN** | | | | | |
| **765-255-956.000** | **HIGHLAND LAKE: DEDUCTIONS** | | | | |
| 1005 | DTE ENERGY | 765-2950 PALLISTER 910008267338 | 10132026 67338 | 10/14/2026 | 172.63 |
| Total TRUST & AGENCY ADMIN: | | | | | 172.63 |
| Total HIGHLAND LAKE ASSOC: | | | | | 172.63 |
| **TAGGETT LAKE ASSOC** | | | | | |
| **TRUST & AGENCY ADMIN** | | | | | |
| **766-255-956.000** | **TAGGETT LAKE: DEDUCTIONS** | | | | |
| 1005 | DTE ENERGY | 766-4061 TAGGETT LAKE 910008280281 | 10132026 80281 | 10/14/2026 | 13.26 |
| Total TRUST & AGENCY ADMIN: | | | | | 13.26 |
| Total TAGGETT LAKE ASSOC: | | | | | 13.26 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| **KELLOGG LAKE ASSOC** | | | | | |
| **TRUST & AGENCY ADMIN** | | | | | |
| **767-255-956.000** | **KELLOGG LAKE: DEDUCTIONS** | | | | |
| 1005 | DTE ENERGY | 767-KELLOGG/4061 TAGGETT LAKE 910008280281 | 10132026 80281 | 10/14/2026 | 10.42 |
| Total TRUST & AGENCY ADMIN: | | | | | 10.42 |
| Total KELLOGG LAKE ASSOC: | | | | | 10.42 |
| **CHARLICK LAKE ASSOC** | | | | | |
| **TRUST & AGENCY ADMIN** | | | | | |
| **768-255-956.000** | **CHARLICK LAKE: DEDUCTIONS** | | | | |
| 2695 | AUTO-OWNERS INSURANCE | 768-AUTO INS 044611-04122400-26 | 09292026 CHARLIC | 09/29/2026 | 2,034.00 |
| 1005 | DTE ENERGY | 768-3938 LOCH DR 910008280414 | 10132026 80414 | 10/14/2026 | 319.63 |
| Total TRUST & AGENCY ADMIN: | | | | | 2,353.63 |
| Total CHARLICK LAKE ASSOC: | | | | | 2,353.63 |
| **WOODRUFF LAKE ASSOC** | | | | | |
| **TRUST & AGENCY ADMIN** | | | | | |
| **769-255-956.000** | **WOODRUFF LAKE: DEDUCTIONS** | | | | |
| 1005 | DTE ENERGY | 769-877 WOODRUFF LK 910008267676 | 10132026 67676 | 10/14/2026 | 17.66 |
| 1005 | DTE ENERGY | 769-877 WOODRUFF LK 910008280547 | 10132026 80547 | 10/14/2026 | 17.66 |
| Total TRUST & AGENCY ADMIN: | | | | | 35.32 |
| Total WOODRUFF LAKE ASSOC: | | | | | 35.32 |
| **WHITE LAKE IMPROVEMENT** | | | | | |
| **TRUST & AGENCY ADMIN** | | | | | |
| **770-255-956.000** | **WHITE LAKE: DEDUCTIONS** | | | | |
| 1029 | OAKLAND COUNTY | 770-WHITE LAKE PATROL-SEP | CI085383 | 09/30/2026 | 1,353.75 |
| Total TRUST & AGENCY ADMIN: | | | | | 1,353.75 |
| Total WHITE LAKE IMPROVEMENT: | | | | | 1,353.75 |
| Grand Totals: | | | | | 607,771.02 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| **GENERAL FUND** | | | | | |
| **101-000-072.000** | **COUNTY OF OAKLAND** | | | | |
| 1159 | TREASURER | 101-HIGHLAND HILLS-OAK CTY | SEP 2026 | 10/12/2026 | 144.50 |
| 1159 | TREASURER | 101-RIDGEWOOD-OAK CTY | SEP 26 | 10/12/2026 | 227.00 |
| 1159 | TREASURER | 101-HIGHLAND GREENS-OAK CTY | SEP2026 | 10/12/2026 | 395.00 |
| **101-000-075.000** | **HURON VALLEY SCHOOLS** | | | | |
| 1159 | TREASURER | 101-HIGHLAND HILLS-HVS | SEP 2026 | 10/12/2026 | 578.00 |
| 1159 | TREASURER | 101-RIDGEWOOD-HVS | SEP 26 | 10/12/2026 | 908.00 |
| 1159 | TREASURER | 101-HIGHLAND GREENS-HVS | SEP2026 | 10/12/2026 | 1,580.00 |
| Total : | | | | | 3,832.50 |
| **GENERAL GOVERNMENT** | | | | | |
| **101-261-802.000** | **GEN GOV: PAYROLL PROCESSING** | | | | |
| 4868 | ADP INC | 101-TIME AND ATTENDANCE | 732751791 | 10/02/2026 | 300.30 |
| 4868 | ADP INC | 101-SHORT TERM DISABILITY PROCESSING | 732753366 | 10/02/2026 | 522.20 |
| 4868 | ADP INC | 101-PAYROLL SERVICES | 733501190 | 10/09/2026 | 154.15 |
| **101-261-850.000** | **GEN GOV: FIBER-OTHER COMMUNICA** | | | | |
| 5347 | FIBER ASSETCO LLC DBA ZAYO | 101-205 N JOHN ST FIBER NETWORK | 2237587 | 10/01/2026 | 823.00 |
| **101-261-938.000** | **GEN GOV: EQ/SW MAINT CONTRACT** | | | | |
| 2059 | APPLIED INNOVATION | 101-COPIER MAINT. CONTRACT-TWP NORTH SIDE | 3302125 | 10/07/2026 | 76.04 |
| 2059 | APPLIED INNOVATION | 101-FREIGHT-TWP NORTH SIDE | 3302125 | 10/07/2026 | 7.40 |
| 2059 | APPLIED INNOVATION | 101-ADDITIONAL PAGES-TWP NORTH SIDE | 3302125 | 10/07/2026 | 108.91 |
| Total GENERAL GOVERNMENT: | | | | | 1,992.00 |
| **GENERAL GOVERNMENT PERSONNEL B** | | | | | |
| **101-279-711.000** | **GGP: DEFINED CONTRIBUTION PLAN** | | | | |
| 1502 | MISSIONSQUARE RET CLIENTS-109785 | 101-DEF CONTR OCT 2026-ACT CTR PLAN #109785 | 6203207 | 10/13/2026 | 343.36 |
| 1502 | MISSIONSQUARE RET CLIENTS-109785 | 101-DEF CONTR OCT 2026-TWP PLAN #109785 | 6203207 | 10/13/2026 | 4,263.49 |
| **101-279-712.000** | **GGP:HEALTH/DENTAL/LIFE/DIS INS** | | | | |
| 9402 | ASSURITY LIFE INSURANCE CO. | 101-ASSURITY INSURANCE-TWP | 4004889542B | 10/23/2026 | 109.31 |
| 9402 | ASSURITY LIFE INSURANCE CO. | 101-ASSURITY INSURANCE-ACT. CTR | 4004889542B | 10/23/2026 | 427.18 |
| Total GENERAL GOVERNMENT PERSONNEL B: | | | | | 5,143.34 |
| **BUILDING** | | | | | |
| **101-371-801.000** | **BLDG: INSP/ELEC/PLUMB/HTG** | | | | |
| 1199 | GREG CALME ELECTRIC LLC | 101-INSPECTIONS | 09/30/26-10/20/26 | 10/20/2026 | 2,379.08 |
| 8149 | WATKINS III, MITCHELL | 101-INSPECTIONS | 09/30/26-10/20/26 | 10/20/2026 | 2,538.98 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| Total BUILDING: | | | | | 4,918.06 |
| **ACTIVITY CENTER** | | | | | |
| **101-672-938.000** | **ACTIVITY CTR: OFF. EQUIP MAINT** | | | | |
| 2059 | APPLIED INNOVATION | 101-ADDITONAL PAGES- ACTIVITY CENTER | 3300055 | 10/06/2026 | 453.01 |
| 2059 | APPLIED INNOVATION | 101-FREIGHT-ACT CTR | 3300055 | 10/06/2026 | 18.12 |
| Total ACTIVITY CENTER: | | | | | 471.13 |
| Total GENERAL FUND: | | | | | 16,357.03 |
| **FIRE FUND** | | | | | |
| **FIRE** | | | | | |
| **206-336-711.001** | **FIRE:DEFINED CONTRIBUTION F-T** | | | | |
| 1502 | MISSIONSQUARE RET CLIENTS-109785 | 206-DEF CONTR OCT 2026-FIRE PLAN #109785 | 6203207 | 10/13/2026 | 4,143.80 |
| **206-336-712.001** | **FIRE:HEALTH/DENTAL/LIFE/DISINS** | | | | |
| 9402 | ASSURITY LIFE INSURANCE CO. | 206-ASSURITY INSURANCE-FIRE | 4004911150 | 10/23/2026 | 311.78 |
| Total FIRE: | | | | | 4,455.58 |
| Total FIRE FUND: | | | | | 4,455.58 |
| **DOWNTOWN DEVELOPMENT FUND** | | | | | |
| **DOWNTOWN DEVELOPMENT AUTHORITY** | | | | | |
| **494-729-711.000** | **DDA: DEFINED CONTRIBUTION PLAN** | | | | |
| 1502 | MISSIONSQUARE RET CLIENTS-109785 | 494-DEF CONTR OCT 2026-DDA PLAN #109785 | 6203207 | 10/13/2026 | 211.41 |
| **494-729-712.000** | **DDA: HEALTH/DENTL/LIFE/DIS INS** | | | | |
| 9402 | ASSURITY LIFE INSURANCE CO. | 494-ASSURITY INSURANCE-DDA | 4004889542B | 10/23/2026 | 218.49 |
| Total DOWNTOWN DEVELOPMENT AUTHORITY: | | | | | 429.90 |
| Total DOWNTOWN DEVELOPMENT FUND: | | | | | 429.90 |
| Grand Totals: | | | | | 21,242.51 |

**Payroll and Hand Check October 27, 2026 List of Bills**

**GENERAL FUND**

| | | |
|---|---|---|
| Payroll Taxes (FICA & FWT) 10/09/26 & 10/23/26 | $ | 69,077.34 |
| General/Fire Payroll 10/09/26 & 10/23/26 | $ | 190,111.26 |
| | | |
| Equitable - Deferred Comp. | $ | 2,500.00 |
| Mission SQ - Deferred Comp. | $ | 4,901.42 |
| Flexible Savings Account | $ | 1,480.30 |
| Friend of the Court | $ | 215.64 |
| | | |
| Highland Firefighters Assn | $ | 960.00 |
| | | |
| Highland Firefighters Union Dues-Full-Time | $ | 1,300.00 |
| Highland Firefighters Union Dues-Part-Time | $ | 594.00 |

| | |
|---|---|
| Total GENERAL FUND: | 85,020.69 |
| Total ROAD FUND: | 33,087.13 |
| Total FIRE FUND: | 30,656.45 |
| Total POLICE FUND: | 344,168.91 |
| Total OPIOID SETTLEMENT FUND: | 6,627.59 |
| Total CAPITAL IMPROVEMENT FUND: | 6,860.00 |
| Total DOWNTOWN DEVELOPMENT FUND: | 18,793.46 |
| Total WATER SYSTEM: | 74,857.50 |
| Total HIGHLAND ADVISORY COUNCIL: | 4,981.04 |
| Total CURRENT TAX COLLECT: | 15,702.30 |
| Total DUCK LAKE ASSOC: | 4,319.45 |
| Total HIGHLAND LAKE ASSOC: | 172.63 |
| Total TAGGETT LAKE ASSOC: | 13.26 |
| Total KELLOGG LAKE ASSOC: | 10.42 |
| Total CHARLICK LAKE ASSOC: | 2,353.63 |
| Total WOODRUFF LAKE ASSOC: | 35.32 |
| Total WHITE LAKE IMPROVEMENT: | 1,353.75 |
| Grand Totals: | 629,013.53 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| **GENERAL FUND** | | | | | |
| **101-000-202.001** | **BUILDING BONDS PAYABLES** | | | | |
| 2507 | ALLGOOD WOOD CREATIONS | 101-ESCROW/BUILDING | B26-00578 | 11/02/2026 | 125.00 |
| 5308 | ALLSTAR HOME SERVICES LLC | 101-ESCROW/BUILDING | B26-00489 | 10/28/2026 | 125.00 |
| 6467 | ETHICAL EXTERIORS | 101-ESCROW/BUILDING | B26-00573 | 11/02/2026 | 500.00 |
| 6704 | FOUNDATION SYSTEMS OF MICHIGAN | 101-ESCROW/BUILDING | B25-00354 | 11/02/2026 | 125.00 |
| 6704 | FOUNDATION SYSTEMS OF MICHIGAN | 101-ESCROW/BUILDING | B26-00501 | 10/28/2026 | 250.00 |
| 2530 | HERITAGE METAL ROOFING | 101-ESCROW/BUILDING | B26-00515 | 11/02/2026 | 250.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B25-00485 | 11/02/2026 | 60.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B25-00485 | 11/02/2026 | 60.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B26-00403 | 10/28/2026 | 60.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B26-00506 | 11/02/2026 | 60.00 |
| 2301 | IRONWOOD BUILDS LLC | 101-ESCROW/BUILDING | B26-00575 | 10/28/2026 | 250.00 |
| 5431 | KASABASIC, SPIRO | 101-ESCROW/BUILDING | B26-00455 | 10/28/2026 | 125.00 |
| 5648 | MIDWEST POOLS INC. | 101-ESCROW/BUILDING | B26-00324 | 10/28/2026 | 519.00 |
| 3117 | MOBILE & MODULAR HOMES INC. | 101-ESCROW/BUILDING | B26-00369 | 10/28/2026 | 250.00 |
| 3117 | MOBILE & MODULAR HOMES INC. | 101-ESCROW/BUILDING | B26-00403 | 10/28/2026 | 250.00 |
| 3117 | MOBILE & MODULAR HOMES INC. | 101-REINSPECTION FEE | B26-00403 | 10/28/2026 | 60.00- |
| 3117 | MOBILE & MODULAR HOMES INC. | 101-ESCROW/BUILDING | B26-00506 | 11/02/2026 | 250.00 |
| 3117 | MOBILE & MODULAR HOMES INC. | 101-REINSPECTION FEE | B26-00506 | 11/02/2026 | 60.00- |
| 5821 | RENOVATIONS ROOFING & REMODEL | 101-ESCROW/BUILDING | B26-00318 | 10/28/2026 | 250.00 |
| 6312 | ROOF RITE INC | 101-ESCROW/BUILDING | B26-00551 | 10/28/2026 | 250.00 |
| 7939 | RYLN HOMES & REMODELING LLC | 101-ESCROW/BUILDING | B26-00459 | 10/28/2026 | 125.00 |
| 4609 | SUPERIOR FENCE | 101-ESCROW/BUILDING | B26-00554 | 10/28/2026 | 125.00 |
| 5203 | THOMSON, DAVID | 101-ESCROW/BUILDING | BDEMO 26-00003 | 11/02/2026 | 500.00 |
| 2521 | UNITED CONSTRUCTION & RESTORATION | 101-ESCROW/BUILDING | B25-00485 | 11/02/2026 | 125.00 |
| 2521 | UNITED CONSTRUCTION & RESTORATION | 101-REINSPECTION FEE | B25-00485 | 11/02/2026 | 60.00- |
| 2521 | UNITED CONSTRUCTION & RESTORATION | 101-REINSPECTION FEE | B25-00485 | 11/02/2026 | 60.00- |
| 6102 | WALLSIDE INC. | 101-ESCROW/BUILDING | B26-00230 | 11/02/2026 | 250.00 |
| 6102 | WALLSIDE INC. | 101-ESCROW/BUILDING | B26-00391 | 11/02/2026 | 250.00 |
| 5427 | XYZ ROOFCO LLC | 101-ESCCROW/BUILDING | B26-00502 | 11/02/2026 | 500.00 |
| Total : | | | | | 5,394.00 |
| **CLERK** | | | | | |
| **101-215-730.000** | **CLERK: ELECTION EXPENSES SUPPL** | | | | |
| 5430 | U.S. BANK | 101-ELECTION SNACKS | 10/28/2026 1583 | 10/28/2026 | 152.41 |
| Total CLERK: | | | | | 152.41 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| **TREASURER** | | | | | |
| **101-253-820.000** | **TREAS: DUES/ED/TRAVEL** | | | | |
| 6143 | GREEN, CHANTELLE M. | 101-BANK RUN MILEAGE | 11022026 | 11/02/2026 | 22.50 |
| 1430 | MICHIGAN MUNICIPAL TREAS ASSOC | 101-TRAINING-FREDERICK | 15425 | 11/03/2026 | 69.00 |
| Total TREASURER: | | | | | 91.50 |
| **ASSESSOR** | | | | | |
| **101-257-720.000** | **ASSESSING: CONTRACTUAL SVCS** | | | | |
| 8410 | KCI | 101-PROPOSAL 250497-2027 PERSONAL PROP STATEME | 250497 | 11/03/2026 | 67.76 |
| Total ASSESSOR: | | | | | 67.76 |
| **GENERAL GOVERNMENT** | | | | | |
| **101-261-728.000** | **GEN GOV: OFFICE SUPPLIES** | | | | |
| 1172 | PRINTING SYSTEMS INC | 101-ELECTION MASTER CARDS | 243673 | 10/22/2026 | 163.98 |
| 1172 | PRINTING SYSTEMS INC | 101-ELECTION VOTER INFO CARDS | 243720 | 10/29/2026 | 274.79 |
| 5430 | U.S. BANK | 101-INK/EXT CORDS/OFFICE SUPPLIES | 10/28/2026 1583 | 10/28/2026 | 129.88 |
| 5430 | U.S. BANK | 101-PHONE CASE/DYMO TAPE/TOILET BRUSH HOLDER | 10/28/2026 1583 | 10/28/2026 | 49.56 |
| 5430 | U.S. BANK | 101-LITHIUM BATTERIES | 10/28/2026 1583 | 10/28/2026 | 9.99 |
| **101-261-735.000** | **GEN GOV: POSTAGE** | | | | |
| 1840 | PIT BOWES BANK INC PURCH. PWR | 101- PREPAY #35873793 POSTAGE METER | NOV 2026 | 10/28/2026 | 1,000.00 |
| **101-261-804.000** | **GEN GOV: LEGAL SERVICES** | | | | |
| 1407 | GROTH PLLC, LAW OFFICES OF PAUL V. | 101-PROSECUTION MATTERS | 53559 | 11/02/2026 | 3,708.75 |
| 1114 | ROSATI SCHULTZ JOPPICH ET AL | 101-TOWNSHIP MATTER | 1086719 | 10/09/2026 | 62.00 |
| 1114 | ROSATI SCHULTZ JOPPICH ET AL | 101-HVYA | 1086719 | 10/09/2026 | 31.00 |
| 1114 | ROSATI SCHULTZ JOPPICH ET AL | 101-LEASE AGREEMENT | 1086719 | 10/09/2026 | 124.00 |
| 1114 | ROSATI SCHULTZ JOPPICH ET AL | 101-REVIEW AGENDA | 1086719 | 10/09/2026 | 139.50 |
| 1114 | ROSATI SCHULTZ JOPPICH ET AL | 101-MEETING ATTENDANCE | 1086719 | 10/09/2026 | 558.00 |
| **101-261-821.000** | **GEN GOV: MEMBER FEES** | | | | |
| 9189 | MICHIGAN ECONOMIC DEVELOPERS ASSOC. | 101-MEMBERSHIP DUES | 8451 | 11/01/2026 | 350.00 |
| **101-261-850.001** | **GEN GOV: PHONE SERVICE** | | | | |
| 9090 | NET EXPRESS VOIP | 101-PHONE SERVICE-TWP | 429261023 | 10/23/2026 | 273.34 |
| 2652 | T-MOBILE | 101-CELL PHONES - TWP. | 992828344-37 | 10/16/2026 | 114.73 |
| **101-261-900.002** | **GEN GOV: PRINTING** | | | | |
| 1045 | ALLEGRA PRINT & IMAG HIGHLAND | 101-NATURALLY CONNECTED MAGAZINE | 83032 | 09/30/2026 | 10,531.20 |
| **101-261-920.000** | **GEN GOV: UTILITIES** | | | | |
| 2216 | COMCAST | 101-3550 DUCK LK RD 0310657 | 12032026 0310657 | 11/01/2026 | 206.95 |
| 1375 | CONSUMERS ENERGY | 101-205 N JOHN-TWP | 201365842182 | 10/21/2026 | 34.44 |
| 1375 | CONSUMERS ENERGY | 101-250 W LIVINGSTON-WOTA | 202789631346 | 10/21/2026 | 171.32 |
| 1005 | DTE ENERGY | 101-STREETLIGHTS 9100-4056-3462 | 200436591919 | 11/01/2026 | 6,933.33 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| **101-261-936.000** | **GEN GOV: 205 N. JOHN MAINT** | | | | |
| 2065 | CUSTOM PLUS INC. | 101-TSHIRTS FOR MAINTENANCE WORKERS | 14379 | 10/26/2026 | 719.00 |
| 2596 | FIVE STAR ACE | 101-HOT WATER HEATER SUPPLIES | 35024 | 11/04/2026 | 47.96 |
| 2596 | FIVE STAR ACE | 101-TIE DOWN STRAPS | 35026 | 11/04/2026 | 39.99 |
| 2596 | FIVE STAR ACE | 101-SCREWS | 35027 | 11/04/2026 | 12.99 |
| 1541 | HOME DEPOT DEPT. 32-2502131828 | 101-SPOT REMOVER/FURN MOVERS/FILTER | 2014321 | 10/21/2026 | 69.42 |
| 1642 | PETER'S TRUE VALUE HARDWARE | 101-SIGN POST MAINTENANCE | K37248 | 10/30/2026 | 76.18 |
| 9005 | STATE OF MICHIGAN | 101-2027 NONCOMMUNITY PUBLIC WATER SUPPLY FEE- | 761-11437856 | 10/30/2026 | 188.98 |
| 5430 | U.S. BANK | 101-TANKLESS HOT WATER HEATER | 10/28/2026 1583 | 10/28/2026 | 119.99 |
| **101-261-936.003** | **GEN GOV: OFFICE CLEANING** | | | | |
| 1157 | TOP NOTCH CLEANING SERVICES | 101-OFFICE CLEANING-TWP | 2125 | 10/21/2026 | 2,385.00 |
| 1157 | TOP NOTCH CLEANING SERVICES | 101-OFFICE CLEANING-TWP | 2129 | 10/21/2026 | 2,385.00 |
| **101-261-937.000** | **GEN GOV: VEHICLE OP MAINT** | | | | |
| 9232 | HIGHLAND WASH MANAGEMENT LLC | 101-FORSTERS AUTO WASHES-TWP VEHICLES | 2332 | 10/31/2026 | 55.00 |
| 2692 | WEX BANK | 101-GAS FOR TWP VEHICLE | 116210084 | 10/31/2026 | 1,017.80 |
| **101-261-938.000** | **GEN GOV: EQ/SW MAINT CONTRACT** | | | | |
| 9240 | SIMPLIFILE | 101-ERECORDING LICENSE FEE | 690110067945SFL | 11/01/2026 | 99.00 |
| **101-261-955.000** | **GEN GOV: MISCELLANEOUS** | | | | |
| 1045 | ALLEGRA PRINT & IMAG HIGHLAND | 101-WATER SYSTEM LETTER/MAILING | 83261 | 10/27/2026 | 539.41 |
| 2540 | MISS DIG 811 | 101-2026 TRANSMISSION MEMBERSHIP FEE | 20261590 | 11/04/2026 | 129.45 |
| 2540 | MISS DIG 811 | 101-ACTIVATION FEE FOR FACILITY | 20261590 | 11/04/2026 | 369.00 |
| 2540 | MISS DIG 811 | 101-2026 EDUCATION/AWARENESS FEE | 20261590 | 11/04/2026 | 100.00 |
| **101-261-971.000** | **GEN GOV: EQUIP CAP OUTLAY** | | | | |
| 2596 | FIVE STAR ACE | 101-TRACTOR REPAIR | 34969 | 10/23/2026 | 7.12 |
| 1541 | HOME DEPOT DEPT. 32-2502131828 | 101-LADDER | 2014321 | 10/21/2026 | 74.97 |
| **101-261-971.001** | **GEN GOV: COMP CAP OUTLAY** | | | | |
| 5430 | U.S. BANK | 101-WIRELESS KEYBOARD | 10/28/2026 1583 | 10/28/2026 | 53.98 |
| Total GENERAL GOVERNMENT: | | | | | 33,357.00 |
| **BUILDING** | | | | | |
| **101-371-801.000** | **BLDG: INSP/ELEC/PLUMB/HTG** | | | | |
| 9261 | DUNCAN LLC, JEFFREY | 101-INSPECTIONS | 10/21/26-11/03/26 | 11/03/2026 | 401.75 |
| **101-371-820.000** | **BLDG: DUES/ED/TRAVEL/SOFTWARE** | | | | |
| 1283 | BS&A SOFTWARE | 101-SERVICE FEE FOR ONLINE PERMIT APPLICATIONS | 171746 | 10/16/2026 | 588.00 |
| 1283 | BS&A SOFTWARE | 101-ANNUAL SERVICE/SUPPORT FEE CONTRACT 11/1/2 | 171746 | 10/16/2026 | 2,406.00 |
| Total BUILDING: | | | | | 3,395.75 |
| **CEMETERY** | | | | | |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| **101-567-935.000** | **CEMETERY: SEXTON** | | | | |
| 1127 | HURON CEMETERY MAINTENANCE | 101-CEMETERY MAINTENANCE | NOV 2026 | 10/28/2026 | 4,360.00 |
| **101-567-935.001** | **CEMETERY: MAINTENANCE** | | | | |
| 1114 | ROSATI SCHULTZ JOPPICH ET AL | 101-CEMETERY CONTRACT | 1086719 | 10/09/2026 | 15.50 |
| Total CEMETERY: | | | | | 4,375.50 |
| **ACTIVITY CENTER** | | | | | |
| **101-672-729.000** | **ACTIVITY CTR: OPER. SUPPLIES** | | | | |
| 5430 | U.S. BANK | 101-LYSOL/VINEGAR/MULTIFOLD/BOWLS/TP/PAPER TOW | 10/28/2026 1583 | 10/28/2026 | 292.46 |
| 5430 | U.S. BANK | 101-LATEX GLOVES/CUPS/LIDS/FOIL/PAPER PLATES/FO | 10/28/2026 1583 | 10/28/2026 | 267.42 |
| **101-672-850.000** | **ACTIVITY CTR: PHONE SERVICE** | | | | |
| 9090 | NET EXPRESS VOIP | 101-PHONE SERVICE-ACT CTR | 429261023 | 10/23/2026 | 65.75 |
| 2652 | T-MOBILE | 101-CELL PHONE-ACT. CTR. | 992828344-37 | 10/16/2026 | 40.40 |
| **101-672-850.002** | **STEEPLE HALL: INTERNET SERVICE** | | | | |
| 2216 | COMCAST | 101-STEEPLE HALL 8529 10 157 0100876 | 12082026 0100876 | 10/26/2026 | 361.64 |
| **101-672-920.000** | **ACTIVITY CTR: UTILITIES** | | | | |
| 1375 | CONSUMERS ENERGY | 101-209 N JOHN ST-ACT CTR | 202789631348 | 10/21/2026 | 172.09 |
| **101-672-920.002** | **STEEPLE HALL: UTILITIES** | | | | |
| 1375 | CONSUMERS ENERGY | 101-205 W. LIVINGSTON RD-STEEPLE HALL | 202789631347 | 10/21/2026 | 74.02 |
| **101-672-936.000** | **ACTIVITY CTR: BUILDING MAINT** | | | | |
| 9005 | STATE OF MICHIGAN | 101-2027 NONCOMMUNITY PUBLIC WATER SUPPLY FEE- | 761-11437485 | 10/30/2026 | 188.98 |
| **101-672-936.002** | **STEEPLE HALL: BUILDING MAINT** | | | | |
| 9005 | STATE OF MICHIGAN | 101-2027 NONCOMMUNITY PUBLIC WATER SUPPLY FEE- | 761-11432275 | 10/30/2026 | 188.98 |
| 1157 | TOP NOTCH CLEANING SERVICES | 101-STEEPLE HALL OFFICE CLEANING | 2126 | 10/21/2026 | 800.00 |
| 1157 | TOP NOTCH CLEANING SERVICES | 101-STEEPLE HALL OFFICE CLEANING | 2130 | 10/21/2026 | 900.00 |
| Total ACTIVITY CENTER: | | | | | 3,351.74 |
| **PARKS** | | | | | |
| **101-751-729.003** | **PARKS: DUCK LAKE PINES** | | | | |
| 9005 | STATE OF MICHIGAN | 101-2027 NONCOMMUNITY PUBLIC WATER SUPPLY FEE- | 761-11437789 | 10/30/2026 | 188.98 |
| Total PARKS: | | | | | 188.98 |
| Total GENERAL FUND: | | | | | 50,374.64 |
| **ROAD FUND** | | | | | |
| **ROAD** | | | | | |
| **203-596-959.000** | **METRO AUTHORITY EXP** | | | | |
| 2158 | ROAD COMMISSION FOR O.C. | 203-TRAFFIC SIGNAL MAINTENANCE | 11232 | 09/30/2026 | 9.32 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| Total ROAD: | | | | | 9.32 |
| Total ROAD FUND: | | | | | 9.32 |
| **FIRE FUND** | | | | | |
| **FIRE** | | | | | |
| **206-336-727.000** | **FIRE: SUPPLIES** | | | | |
| 1642 | PETER'S TRUE VALUE HARDWARE | 206-STATION SUPPLIES | K84718 | 10/26/2026 | 23.66 |
| 5430 | U.S. BANK | 206-COFFEE/SCREEN PROTECTORS/FIRE EXT | 10/28/2026 1583 | 10/28/2026 | 1,074.72 |
| **206-336-731.000** | **FIRE: MEDICAL SUPPLIES** | | | | |
| 2039 | BOUND TREE MEDICAL LLC | 206-EMS SUPPLIES | 600000922 | 11/03/2026 | 435.85 |
| 2039 | BOUND TREE MEDICAL LLC | 206-EMS SUPPLIES | 86404532 | 10/26/2026 | 413.32 |
| 2039 | BOUND TREE MEDICAL LLC | 206-EMS SUPPLIES | 86410714 | 10/29/2026 | 19.59 |
| 1132 | LINDE GAS & EQUIPMENT INC | 206-HELIUM TANK/OXYGEN | 59804271 | 10/21/2026 | 182.02 |
| **206-336-732.000** | **FIRE: UNIFORMS** | | | | |
| 9276 | HURON VALLEY GUNS LLC | 206-BOOTS-MOORE | 44004096 | 10/14/2026 | 134.99 |
| 9276 | HURON VALLEY GUNS LLC | 206-UNIFORMS-MOORE | 64000638 | 10/15/2026 | 15.00 |
| 9276 | HURON VALLEY GUNS LLC | 206-UNIFORM-MOORE | 64000667 | 10/29/2026 | 172.50 |
| 9276 | HURON VALLEY GUNS LLC | 206-UNIFORM-WEHBY | 74001311 | 10/29/2026 | 52.50 |
| 9407 | MACQUEEN EMERGENCY | 206-HELMETS | INV32612 | 10/23/2026 | 1,533.32 |
| **206-336-750.000** | **FIRE: VEHICLE GAS/OIL** | | | | |
| 2692 | WEX BANK | 206-GAS FOR FIRE VEHICLES | 116210084 | 10/31/2026 | 4,972.82 |
| 2692 | WEX BANK | 206-GAS FOR FIRE VEHICLES | 116210084 | 10/31/2026 | 110.27- |
| 2692 | WEX BANK | 206-GAS FOR MARSHAL VEHICLE | 116210084 | 10/31/2026 | 250.93 |
| **206-336-820.000** | **FIRE: DUES & EDUCATION** | | | | |
| 9088 | BECKER, MICHAEL | 206-REIMBURSEMENT STAFF AND COMMAND- BECKER | 10202026 | 10/20/2026 | 289.41 |
| **206-336-851.000** | **FIRE: RADIO COMMUNICATIONS** | | | | |
| 1877 | OAKLAND CO. RADIO COMMUNICATIO | 206-PORTABLE RADIO PARTS | CI086006 | 10/01/2026 | 6.61 |
| **206-336-890.000** | **FIRE: PUBLIC EDUCATION** | | | | |
| 5030 | INTERSTATE SIGN PRODUCTS | 206-DROP 4 SIGNS | 79771 | 10/16/2026 | 81.09 |
| 9187 | POSITIVE PROMOTIONS INC | 206-PUBLIC ED. SUPPLIES | 07792567 | 10/21/2026 | 412.95 |
| 5430 | U.S. BANK | 206-PUBLIC ED SUPPLIES | 10/28/2026 1583 | 10/28/2026 | 18.49 |
| **206-336-920.000** | **FIRE: PUBLIC UTILITIES** | | | | |
| 2216 | COMCAST | 206-2550 E WARDLOW FS#2 0170820 | 12022026 0170820 | 11/01/2026 | 212.85 |
| 1375 | CONSUMERS ENERGY | 206-1600 W HIGHLAND FS1 | 203234621013 | 10/21/2026 | 176.53 |
| 1375 | CONSUMERS ENERGY | 206-510 CLYDE RD ST#3 | 204569435252 | 10/21/2026 | 49.28 |
| 1375 | CONSUMERS ENERGY | 206-2550 E WARDLOW-FS2 | 206615806120 | 10/22/2026 | 176.53 |
| 1005 | DTE ENERGY | 206-2550 E WARDLOW FS2 06488 | 11032026 06488 | 11/04/2026 | 716.69 |
| 4503 | HIGHLAND TREATMENT | 206-WATER METER SERVICE | 155923 | 11/01/2026 | 90.00 |
| 9090 | NET EXPRESS VOIP | 206-STN PHONE | 1605261023 | 10/23/2026 | 116.00 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| **206-336-930.000** | **FIRE: VEHICLE REPAIR** | | | | |
| 1103 | AUTO VALUE MILFORD | 206-2019 FORD E450 (R212) HIGH BEAMS | 02721145935 | 11/03/2026 | 21.98 |
| 5364 | POMP'S TIRE SERVICE INC | 206-2009 TANKER (T1)- TIRES | 1510062880 | 10/22/2026 | 4,992.74 |
| 5364 | POMP'S TIRE SERVICE INC | 206-2014 FORD (R211) TIRES | 1510062881 | 10/22/2026 | 981.60 |
| 5364 | POMP'S TIRE SERVICE INC | 206-TIRE RETURN | 1510062968 | 10/22/2026 | 559.71- |
| 5364 | POMP'S TIRE SERVICE INC | 206-2024 DODGE WAGONEER (C1) TIRES | 1510063232 | 11/03/2026 | 826.88 |
| 5364 | POMP'S TIRE SERVICE INC | 206- 2024 DODGE 2500 (U1) TIRES | 1510063232 | 11/03/2026 | 748.40 |
| **206-336-937.000** | **FIRE: EQUIP MAINT** | | | | |
| 2537 | BREHOB CORPORATION | 206-COMPRESSOR REPAIR | I-00042637 | 10/06/2026 | 788.50 |
| 4778 | MI RESCUE RESOURCES LLC | 206-FIRE EQUIPMENT MAINTENACE | 26-2083 | 10/20/2026 | 262.50 |
| Total FIRE: | | | | | 19,580.27 |
| Total FIRE FUND: | | | | | 19,580.27 |
| **POLICE FUND** | | | | | |
| **POLICE** | | | | | |
| **207-301-935.000** | **POLICE: SHERIFF'S MAINT** | | | | |
| 1375 | CONSUMERS ENERGY | 207-165 N JOHN ST-SHERIFF | 202789631345 | 10/21/2026 | 33.36 |
| Total POLICE: | | | | | 33.36 |
| Total POLICE FUND: | | | | | 33.36 |
| **CAPITAL IMPROVEMENT FUND** | | | | | |
| **GENERAL GOVERNMENT** | | | | | |
| **401-261-971.021** | **209 N JOHN ST IMPROVEMENTS** | | | | |
| 1114 | ROSATI SCHULTZ JOPPICH ET AL | 101-ACTIVITY CENTER | 1086719 | 10/09/2026 | 186.00 |
| Total GENERAL GOVERNMENT: | | | | | 186.00 |
| Total CAPITAL IMPROVEMENT FUND: | | | | | 186.00 |
| **DOWNTOWN DEVELOPMENT FUND** | | | | | |
| **DOWNTOWN DEVELOPMENT AUTHORITY** | | | | | |
| **494-729-801.001** | **DDA: MASTER PLAN** | | | | |
| 5002 | GIFFELS WEBSTER | 494-MASTER PLAN | 139064 | 10/26/2026 | 1,965.28 |
| **494-729-808.000** | **DDA: MARKETING CONSULTANT** | | | | |
| 4690 | PATTERSON, HARMONY | 494-CONSULTANT DUTIES | 2051 | 10/19/2026 | 1,120.00 |
| **494-729-820.000** | **DDA: DUES/ED/TRAVEL** | | | | |
| 1364 | MICHIGAN DOWNTOWN ASSOCIATION | 494-MEMBERSHIP DUES | 4034 | 06/01/2026 | 350.00 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| **494-729-880.001** | **DDA: PROMOTIONS** | | | | |
| 1013 | ABC PRINTING INC | 494-POSTERS/FLYERS/SIGNS-HAUNTED HALLOWEEN | 11006 | 10/15/2026 | 331.50 |
| 2596 | FIVE STAR ACE | 494-FESTIVAL OF TREES | 34994 | 10/28/2026 | 719.28 |
| **494-729-880.002** | **DDA: ECONOMIC RESTRUCTURING** | | | | |
| 7917 | EARTH AND SOUL | 494-MAIN STREET RESILIENCE AWARD | 2026-30 | 11/03/2026 | 600.00 |
| **494-729-880.003** | **DDA: DESIGN** | | | | |
| 7917 | EARTH AND SOUL | 494-SIGN GRANT | 2026-29 | 11/03/2026 | 657.50 |
| **494-729-920.000** | **DDA: RENT/ UTILITIES** | | | | |
| 9090 | NET EXPRESS VOIP | 494-PHONE SERVICE DDA | 429261023 | 10/23/2026 | 6.92 |
| Total DOWNTOWN DEVELOPMENT AUTHORITY: | | | | | 5,750.48 |
| Total DOWNTOWN DEVELOPMENT FUND: | | | | | 5,750.48 |
| **HIGHLAND ADVISORY COUNCIL** | | | | | |
| **GENERAL GOVERNMENT** | | | | | |
| **702-261-729.000** | **HAAC: DEDUCTIONS** | | | | |
| 5430 | U.S. BANK | 702-PARTY SUPPLIES | 10/28/2026 1583 | 10/28/2026 | 222.60 |
| 2692 | WEX BANK | 702-GAS FOR HAAC TRIPS | 116210084 | 10/31/2026 | 25.20 |
| Total GENERAL GOVERNMENT: | | | | | 247.80 |
| Total HIGHLAND ADVISORY COUNCIL: | | | | | 247.80 |
| **CURRENT TAX COLLECT** | | | | | |
| **703-000-274.000** | **TAX COLLECTIONS TO DISTRIBUTE** | | | | |
| 4268 | CORELOGIC INC | 703-TAX REFUND | H-11-12-430-014 | 11/05/2026 | 6,160.68 |
| 4268 | CORELOGIC INC | 703-TAX REFUND | H-11-28-300-020 | 11/05/2026 | 669.66 |
| 5393 | HOOBLER, CAROL | 737-TAX REFUND | H-11-15-227-003 | 10/26/2026 | 955.88 |
| Total : | | | | | 7,786.22 |
| Total CURRENT TAX COLLECT: | | | | | 7,786.22 |
| **POST-RETIREMENT BENEFITS** | | | | | |
| **GENERAL GOVERNMENT PERSONNEL B** | | | | | |
| **737-279-719.000** | **RETIREE OPEB EXPENSE** | | | | |
| 1178 | BURKHART, LISA | 737-RETIREE HEALTH REIMBURSEMENT | NOV 2026 | 11/04/2026 | 169.15 |
| 1178 | BURKHART, LISA | 737-RETIREE HEALTH REIMBURSEMENT | OCT 2026 | 10/28/2026 | 169.15 |
| 1181 | KILEY, JUDITH A. | 737-RETIREE HEALTH REIMBURSEMENT | NOV 2026 | 11/02/2026 | 165.00 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| 9095 | PATTERSON, BRIDGET | 737-RETIREE HEALTH REIMBURSEMENT | NOV 2026 | 11/02/2026 | 397.34 |
| 1311 | PILCHOWSKI, PATRICIA | 737-RETIREE DENTAL REIMBURSEMENT | 10272026 | 10/27/2026 | 395.80 |
| 1206 | REGAN, RITA | 737-RETIREE VISION REIMBURSEMENT | 10062026 | 10/06/2026 | 300.00 |
| 1206 | REGAN, RITA | 737-RETIREE HEALTH REIMBURSEMENT | NOV 2026 | 10/28/2026 | 450.00 |
| 1373 | WAGNER, PATRICIA G. | 737-RETIREE HEALTH REIMBURSEMENT | OCT 2026 | 10/28/2026 | 327.36 |
| Total GENERAL GOVERNMENT PERSONNEL B: | | | | | 2,373.80 |
| Total POST-RETIREMENT BENEFITS: | | | | | 2,373.80 |
| **KELLOGG LAKE ASSOC** | | | | | |
| **TRUST & AGENCY ADMIN** | | | | | |
| **767-255-956.000** | **KELLOGG LAKE: DEDUCTIONS** | | | | |
| 9023 | PLM LAKE & LAND MANAGEMENT CORP | 767-LILY PAD TREATMENT-KELLOGG LAKE | 4010420 | 10/09/2026 | 1,500.00 |
| Total TRUST & AGENCY ADMIN: | | | | | 1,500.00 |
| Total KELLOGG LAKE ASSOC: | | | | | 1,500.00 |
| Grand Totals: | | | | | 87,841.89 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| **GENERAL FUND** | | | | | |
| **101-000-072.000** | **COUNTY OF OAKLAND** | | | | |
| 1159 | TREASURER | 101-RIDGEWOOD-OAK CTY | OCT 2026 | 11/05/2026 | 227.00 |
| 1159 | TREASURER | 101-HIGHLAND GREENS-OAK CTY | OCT 26 | 11/05/2026 | 395.50 |
| 1159 | TREASURER | 101-HIGHLAND HILLS-OAK CTY | OCT2026 | 11/05/2026 | 144.50 |
| **101-000-075.000** | **HURON VALLEY SCHOOLS** | | | | |
| 1159 | TREASURER | 101-RIDGEWOOD-HVS | OCT 2026 | 11/05/2026 | 908.00 |
| 1159 | TREASURER | 101-HIGHLAND GREENS-HVS | OCT 26 | 11/05/2026 | 1,582.00 |
| 1159 | TREASURER | 101-HIGHLAND HILLS-HVS | OCT2026 | 11/05/2026 | 578.00 |
| Total : | | | | | 3,835.00 |
| **ASSESSOR** | | | | | |
| **101-257-720.000** | **ASSESSING: CONTRACTUAL SVCS** | | | | |
| 9278 | WAYNE COUNTY APPRAISAL LLC | 101-MONTHLY ASSESSING CONTRACT FEE | NOV 2026 | 10/14/2026 | 12,059.00 |
| Total ASSESSOR: | | | | | 12,059.00 |
| **GENERAL GOVERNMENT** | | | | | |
| **101-261-850.000** | **GEN GOV: FIBER-OTHER COMMUNICA** | | | | |
| 5347 | FIBER ASSETCO LLC DBA ZAYO | 101-205 N JOHN ST FIBER NETWORK | 2257296 | 11/01/2026 | 823.00 |
| **101-261-900.001** | **GEN GOV: ADVERTISING** | | | | |
| 6278 | TECHNOLOGY GALLERY LLC | 101-DIGITAL SIGN MAINTENANCE | INV-226 | 11/03/2026 | 400.00 |
| 6278 | TECHNOLOGY GALLERY LLC | 101-DATA SERVICES | INV-226 | 11/03/2026 | 17.51 |
| Total GENERAL GOVERNMENT: | | | | | 1,240.51 |
| **BUILDING** | | | | | |
| **101-371-801.000** | **BLDG: INSP/ELEC/PLUMB/HTG** | | | | |
| 1199 | GREG CALME ELECTRIC LLC | 101-INSPECTIONS | 10/21/26-11/03/26 | 11/03/2026 | 2,084.08 |
| 8149 | WATKINS III, MITCHELL | 101-INSPECTIONS | 10/21/26-11/03/26 | 11/03/2026 | 1,142.87 |
| Total BUILDING: | | | | | 3,226.95 |
| **ACTIVITY CENTER** | | | | | |
| **101-672-938.000** | **ACTIVITY CTR: OFF. EQUIP MAINT** | | | | |
| 2059 | APPLIED INNOVATION | 101-ADDITONAL PAGES- ACTIVITY CENTER | 3326066 | 11/02/2026 | 322.18 |
| 2059 | APPLIED INNOVATION | 101-FREIGHT-ACT CTR | 3326066 | 11/02/2026 | 12.89 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|---|---|---|---|
| Total ACTIVITY CENTER: | | | | | 335.07 |
| Total GENERAL FUND: | | | | | 20,696.53 |
| **REFUSE FUND** | | | | | |
| **REFUSE** | | | | | |
| **227-526-801.000** | **REFUSE: CONTRACTOR** | | | | |
| 4887 | PRIORITY WASTE LLC | 227-MONTHLY CONTRACT-NOV | INV2131676 | 11/01/2026 | 93,896.11 |
| Total REFUSE: | | | | | 93,896.11 |
| Total REFUSE FUND: | | | | | 93,896.11 |
| Grand Totals: | | | | | 114,592.64 |

**Payroll and Hand Check November 10, 2026 List of Bills**

**GENERAL FUND**

| | | |
|---|---|---|
| Payroll Taxes (FICA & FWT) 11/06/2026 | $ | 46,367.78 |
| General/Fire Payroll 11/6/2026 | $ | 127,053.81 |
| | | |
| Equitable - Deferred Comp. | $ | 1,250.00 |
| Mission SQ - Deferred Comp. | $ | 2,132.51 |
| Flexible Savings Account | $ | 740.15 |
| Friend of the Court | $ | 107.82 |
| | | |
| Highland Firefighters Assn | | |
| | | |
| Highland Firefighters Union Dues-Full-Time | $ | 700.00 |
| Highland Firefighters Union Dues-Part-Time | $ | 594.00 |

| | |
|---|---|
| Total GENERAL FUND: | 71,071.17 |
| Total ROAD FUND: | 9.32 |
| Total FIRE FUND: | 19,580.27 |
| Total POLICE FUND: | 33.36 |
| Total REFUSE FUND: | 93,896.11 |
| Total CAPITAL IMPROVEMENT FUND: | 186.00 |
| Total DOWNTOWN DEVELOPMENT FUND: | 5,750.48 |
| Total HIGHLAND ADVISORY COUNCIL: | 247.80 |
| Total CURRENT TAX COLLECT: | 7,786.22 |
| Total POST-RETIREMENT BENEFITS: | 2,373.80 |
| Total KELLOGG LAKE ASSOC: | 1,500.00 |
| Grand Totals: | 202,434.53 |

Outlook

## List of Bills dated 10/27/2026 additions

**From** Renee Bowen <BowenR@highlandtwp.org>

**Date** Mon 10/26/2026 9:29 AM

**To** Brian Howe <brian.howe@highlandtwp.org>; Rick A. Hamill <rick.hamill@highlandtwp.org>; Joe Salvia <joe.salvia@highlandtwp.org>; Tami Flowers <tami.flowers@highlandtwp.org>; Jennifer Frederick <FrederickJ@highlandtwp.org>; Beth Lewis <akitatrax@gmail.com>; Grant Charlick <artisan_contracting@outlook.com>

**Cc** Julie Kabalka <kabalkaj@highlandtwp.org>; Chantelle Green <greenc@highlandtwp.org>; Robin Orlando <OrlandoR@highlandtwp.org>

Hello, the following needs to be added to the List of Bills dated 10/27/2026:

1. ADP Fund 101 for $163.95
2. DTE Fund 206 for $1348.71
3. Comcast Fund 207 for $262.95
4. DTE Fund 764 for $1148.17

These particular invoices were not available prior to the completion of the LOB's and only just recently became available and needs to be added upon request or to avoid fees.

Checks will be processed and mailed this week.

Please contact me if you have any questions or concerns. Have a nice day.

Thank you,

Renee Bowen
Assistant Bookkeeper
248-887-3791 ext. 140
248-889-0988 Fax
Bowenr@highlandtwp.org

Highland Township

## Township Offices will be Closed

| | | |
|---|---|---|
| New Year's | Fri. | 01-01-2027 |
| Martin Luther King, Jr. Day | Mon. | 01-18-2027 |
| President's Day | Mon. | 02-15-2027 |
| Good Friday | Fri. | 03-26-2027 |
| Memorial Day | Mon. | 05-31-2027 |
| Independence Day | Mon. | 07-05-2027 |
| Labor Day | Mon. | 09-06-2027 |
| Veterans Day | Thurs. | 11-11-2027 |
| Thanksgiving Holidays | Thurs. | 11-25-2027 |
| | Fri. | 11-26-2027 |
| Christmas Eve | Fri. | 12-24-2027 |
| Christmas Day | Mon. | 12-27-2027 |
| New Year's Eve | Fri. | 12-31-2027 |

## MEETING DATES

### Township Board: 6:30 p.m.

Township Auditorium
(Usually held the 1st Monday of the month)

| | |
|---|---|
| January 11, 2027 | July 12, 2027 |
| February 1, 2027 | August 2, 2027 |
| February 24*, 2027 | September 13, 2027 |
| March 1, 2027 | October 4, 2027 |
| April 5, 2027 | November 1, 2027 |
| May 3, 2027 | December 13, 2027 |
| June 7, 2027 | |

### Planning Commission: 7:30 p.m.

Township Auditorium
(Usually held the 1st and 3rd Thursday of the month)

| | |
|---|---|
| January 7 & 21 , 2027 | July 8 & 22, 2027 |
| February 4, 18, & 24*, 2027 | August 5 & 19, 2027 |
| March 4 & 18, 2027 | September 16, 2027 |
| April 8 & 22, 2027 | October 7 & 21, 2027 |
| May 6 & 20, 2027 | November 4 & 18, 2027 |
| June 3 & 17, 2027 | December 2 & 16, 2027 |

### Zoning Board of Appeals: 7:30 p.m.

Township Auditorium
(Usually held the 1st and 3rd Wednesday of the month)

| | |
|---|---|
| January 6 & 20, 2027 | July 7 & 21 2027 |
| February 3, 17, & 24*, 2027 | August 4 & 18, 2027 |
| March 3 & 17, 2027 | September 1 & 15, 2027 |
| April 7 & 21, 2027 | October 6 & 20, 2027 |
| May 5 & 19, 2027 | November 3 & 17, 2027 |
| June 2 & 16, 2027 | December 1 & 15, 2027 |

*** February 24, 2027 at 7:30 p.m. Joint Meeting with Township Board, Planning Commission, Zoning Board of Appeals and the Downtown Development Authority**

# Charter Township of Highland

**General Information 2027**
**205 N. John Street**
**Highland Michigan 48357**
**248-887-3791**
**www.highlandtwp.net**

### Talk of the Town: 7:00 p.m.

Township Auditorium
(Meetings held quarterly)

| | |
|---|---|
| January 19, 2027 | July 28, 2027 |
| April 20, 2027 | October 19, 2027 |

***Informative discussions on Township topics***

### Board of Review

Meetings are held:
March, July and December
Details to be Posted

### Priority Waste

If the holiday falls on your pickup day or after, your trash pickup will be delayed one day.

**Holidays Observed**

| | |
|---|---|
| January 1st | Memorial Day |
| July 4th | Labor Day |
| Thanksgiving Day | Christmas Day |

Yard waste begins the first week of April and continues through the first week of December. If you are missed for trash collection, please contact Priority Waste at 586-228-1200 or visit their website - prioritywaste.com/contact.

### HDDA Meeting Dates for 2027

| | |
|---|---|
| January 13, 2027 | July 14, 2027 |
| February 10 & 24*, 2027 | August 11, 2027 |
| March 10, 2027 | September 8, 2027 |
| April 14, 2027 | October 13, 2027 |
| May 12, 2027 | November 10, 2027 |
| June 9, 2027 | December 15, 2027(T) |

All meetings are held at 6:15 p.m.
Location: Steeple Hall
205 W. Livingston Rd., Highland, MI 48357
(Usually held the 2nd Wednesday of the month)
(T) - Tentative

**RESOLUTION #26-34 TO AUTHORIZE THE CLOSURE OF ROADS FOR TREEE LIGHTING AND KRIS KRINGLE MARKET**

At a regular public meeting of the Highland Township Board of Trustees, held on Monday, November 9, 2026, at 6:30 p.m., in the Highland Township Auditorium:

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Grant Charlick, Brian Howe, Beth Lewis and Joseph Salvia
Absent:

The following motion was offered by _____ and seconded _____:

To approve the request presented by the Highland Township Supervisor, to close West Livingston Road for the Tree Lighting and Kris Kringle Market on December 7, 2026, as follows:

W. Livingston Rd from Clark St to N. John St – 5:00 p.m. to 9:00 p.m.

with the understanding that an emergency access lane will be provided on West Livingston Road for police and fire.

This request also includes the use of the Steeple Hall and Veterans Park from 5:00 p.m. to 9:00 p.m.

This approval is granted through agreement with the Board of County Road Commissioners Oakland County Annual Community Events Permit #64937.

Yeas:
Nays:
Abstain:

**RESOLUTION DECLARED ADOPTED**

_____
Rick A. Hamill, Supervisor

_____
Tami Flowers MiPMC, Clerk

I, Tami Flowers, Charter Township of Highland Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution, the original of which is on file in my office, approved by the Charter Township of Highland Board of Trustees at a Regular Meeting thereof held on November 9, 2026.

_____
Tami Flowers MiPMC, Clerk

**5b. Receive and File:**

# HIGHLAND TOWNSHIP
# BUILDING DEPARTMENT



## PERMIT ACTIVITY REPORT
## September 2026

## HIGHLAND TOWNSHIP BUILDING DEPARTMENT/ PERMIT ACTIVITY REPORT

August 2026

| | | |
|---|---|---|
| TOTAL (forward)..... | | $32,443 |
| Additional fees: | | |
| Building..... | | 0 |
| Electric..... | | $60.00 |
| Plumbing..... | | $14.00 |
| Heating..... | | $183 |
| Licenses & Misc Fees..... | | $104.50 |
| | sub total: | $361.50 |
| MONTH-END GRAND TOTAL REVENUE..... | | $32,804.50 |
| Total number of all Permits to date | This Year: | 1509 |
| | Last Year: | 1601 |
| Total number of all Electric, Plumbing, & Heating | This Year: | 831 |
| | Last Year: | 956 |
| Total number of Building permits to date: | This Year: | 678 |
| | Last Year: | 645 |
| Total number of New Single-Family Units: | This Year: | 15 |
| | Last Year: | 17 |
| Total number of Land Use Permits | This Year: | 30 |
| | Last Year: | 29 |

Respectfully Summitted: STEVE I TINO
Building Official
Ordinance Dept Supervisor

# HIGHLAND TOWNSHIP BUILDING DEPARTMENT

## Permit by Category with Details

Permit.DateIssued Between 9/1/2026 12:00:00 AM AND 9/30/2026 11:59:59 PM

| Permit # | Address | Applicant | Estimated Value | Permit Fee | # of Permits |
|---|---|---|---|---|---|
| **Deck** | | | | | |
| PB26-0522 | 224 CLARK RD | Indoor-Outdoor remodeling | $27195 | $225 | |
| **Deck** | | | $27195 | $225 | 1 |
| **Electrical** | | | | | |
| PE26-0338 | 1894 MAJON DR | Dubs Electric | $0 | $122 | |
| PE26-0339 | 6051 FISH LAKE RD | Premier Electric Inc | $0 | $433 | |
| PE26-0340 | 3190 CENTRAL BLVD | AMS Electrical | $0 | $99 | |
| PE26-0341 | 3938 CHANDA CT | M & D Electric | $0 | $109 | |
| PE26-0342 | 4178 CHEVRON DR | Don's Electrical Service Inc | $0 | $166 | |
| PE26-0343 | 2338 Douglas | CAPITOL SUPPLY AND SERV | $0 | $81 | |
| PE26-0344 | 1625 RIDGE RD | Eric N Conn LLC | $0 | $167 | |
| PE26-0345 | 5588 BUCKHORN LAKE RD | York Services Inc | $0 | $159 | |
| PE26-0346 | 2355 Douglas | Chapple Electric Inc | $0 | $74 | |
| PE26-0347 | 2360 Douglas | Chapple Electric Inc | $0 | $74 | |
| PE26-0348 | 2323 Douglas | Chapple Electric Inc | $0 | $74 | |
| PE26-0349 | 2363 Douglas Dr. | Chapple Electric Inc | $0 | $74 | |
| PE26-0350 | 2359 Douglas Dr. | Chapple Electric Inc | $0 | $74 | |
| PE26-0351 | 2970 BEN DR | Barjak Electric LLC | $0 | $89 | |
| PE26-0352 | 3740 KINGSWAY DR | Family Heating Co Inc | $0 | $187 | |
| PE26-0353 | 2023 SHEWCHENKO DR | Randazzo Mechanical Htg & Cl | $0 | $64 | |
| PE26-0354 | 5267 CONNORS LN | DENNIS, ERIC | $0 | $88 | |
| PE26-0355 | 3364 MANTUA FARMS | S & L Electric Inc | $0 | $354 | |
| PE26-0356 | 2653 FRY RD | Kotz Heating & A/C | $0 | $54 | |
| PE26-0357 | 2351 FOXGROVE DR | Dominion Service Company | $0 | $64 | |
| PE26-0358 | 895 E WARDLOW RD | Oak Electric Service Inc | $0 | $158 | |
| PE26-0359 | 3470 HARVEY LAKE | Richard Roberts | $0 | $444 | |
| PE26-0360 | 148 E LIVINGSTON RD | HP Electric LLC | $0 | $84 | |
| PE26-0361 | 2342 HUFF PL | Robin Aire Htg &Clg | $0 | $54 | |
| PE26-0362 | 517 NAIRN CIR | Osburn Services Inc | $0 | $176 | |
| PE26-0363 | 3251 MAPLE RIDGE AVE | Carroll Electric Group LLC | $0 | $132 | |
| PE26-0364 | 2517 WILLOW LN | Robin Aire Htg &Clg | $0 | $54 | |
| PE26-0365 | 254 Sutherland Dr | Lite Electric | $0 | $87 | |
| PE26-0366 | 279 Sutherland Dr | Lite Electric | $0 | $87 | |
| PE26-0367 | 266 Sutherland Dr | Lite Electric | $0 | $87 | |

# HIGHLAND TOWNSHIP BUILDING DEPARTMENT

## Permit by Category with Details

Permit.DateIssued Between 9/1/2026 12:00:00 AM AND 9/30/2026 11:59:59 PM

| Permit # | Address | Applicant | Estimated Value | Permit Fee | # of Permits |
|---|---|---|---|---|---|
| PE26-0368 | 2787 Loch Lomond | Lite Electric | $0 | $87 | |
| PE26-0369 | 2264 Mac Laren | Lite Electric | $0 | $87 | |
| PE26-0370 | 235 W Ross Ct | Lite Electric | $0 | $87 | |
| PE26-0371 | 242 Sutherland Dr | Lite Electric | $0 | $87 | |
| PE26-0372 | 59 Highland Blvd | Lite Electric | $0 | $87 | |
| PE26-0373 | 3147 LAKEVIEW BLVD | Family Heating Co Inc | $0 | $120 | |
| PE26-0374 | 262 Sutherland Dr | Lite Electric | $0 | $87 | |
| PE26-0375 | 2784 Opal Ln | WLS Electric LLC | $0 | $64 | |
| PE26-0376 | 232 INVERNESS | Thornton & Grooms, Inc | $0 | $64 | |
| PE26-0377 | 3934 TAGGETT LAKE DR | Adkisson & Sons Htg & Clg Inc | $0 | $54 | |
| PE26-0378 | 1547 BLUE HERON DR | Robin Aire Htg &Clg | $0 | $158 | |
| PE26-0379 | 278 Hemlock Blvd | Chapple Electric Inc | $0 | $74 | |
| PE26-0380 | 223 Mac Laren Ct | Chapple Electric Inc | $0 | $74 | |
| **Electrical** | | | $0 | $5099 | 43 |
| **Fence** | | | | | |
| PB26-0504 | 3750 BURWOOD LN | DAVID KENT | $14450 | $88 | |
| **Fence** | | | $14450 | $88 | 1 |
| **Garage, detached** | | | | | |
| PB26-0526 | 4230 LANCASHIRE LN | CNO Pole Barns | $25000 | $199 | |
| PB26-0543 | 3921 ORCHARD DR | Vision Family Homes | $78000 | $465 | |
| **Garage, detached** | | | $103000 | $664 | 2 |
| **Mechanical** | | | | | |
| PM26-0296 | 321 ASBURY CT | Conditioned Air LLC | $0 | $135 | |
| PM26-0297 | 496 INVERNESS | Ryan Pence | $0 | $84 | |
| PM26-0298 | 4178 CHEVRON DR | Don's Electrical Service Inc | $0 | $123 | |
| PM26-0299 | 2338 Douglas | CAPITOL SUPPLY AND SERV | $0 | $102 | |
| PM26-0300 | 4609 DESERT BRIDGE CT | Family Heating Co Inc | $0 | $92 | |
| PM26-0301 | 2045 E WARDLOW RD | Total Air Systems | $0 | $204 | |
| PM26-0302 | 4541 POMMORE DR | Robin Aire Htg &Clg | $0 | $92 | |
| PM26-0303 | 1314 ENTERPRISE DR | Kern Mechanical LLC | $0 | $1135 | |
| PM26-0304 | 2366 ELKRIDGE CIR | Family Heating Co Inc | $0 | $84 | |
| PM26-0305 | 2045 E WARDLOW RD | Cappy Htg & A/C, Inc | $0 | $467 | |
| PM26-0306 | 3582 MANTUA FARMS | Precision Comfort | $0 | $92 | |

# HIGHLAND TOWNSHIP BUILDING DEPARTMENT

## Permit by Category with Details

Permit.DateIssued Between 9/1/2026 12:00:00 AM AND 9/30/2026 11:59:59 PM

| Permit # | Address | Applicant | Estimated Value | Permit Fee | # of Permits |
|---|---|---|---|---|---|
| PM26-0307 | 259 Highland Dr | Mobile & Modular Homes Inc | $0 | $87 | |
| PM26-0308 | 2787 Loch Lomond | Mobile & Modular Homes Inc | $0 | $87 | |
| PM26-0309 | 278 Hemlock Blvd | Mobile & Modular Homes Inc | $0 | $87 | |
| PM26-0310 | 247 Spruce | Mobile & Modular Homes Inc | $0 | $87 | |
| PM26-0311 | 2341 OVERBROOK | Family Heating Co Inc | $0 | $92 | |
| PM26-0312 | 140 W HIGHLAND RD STE A | ADM Air Control | $0 | $329 | |
| PM26-0314 | 5588 BUCKHORN LAKE RD | Unlimited Heating and Air | $0 | $84 | |
| PM26-0315 | 3740 KINGSWAY DR | Family Heating Co Inc | $0 | $123 | |
| PM26-0316 | 2023 SHEWCHENKO DR | Randazzo Mechanical Htg & Cl | $0 | $169 | |
| PM26-0317 | 3470 HARVEY LAKE | Fireclass LLC | $0 | $231 | |
| PM26-0318 | 2653 FRY RD | Kotz Heating & A/C | $0 | $102 | |
| PM26-0319 | 2351 FOXGROVE DR | Dominion Service Company | $0 | $179 | |
| PM26-0320 | 895 E WARDLOW RD | Oak Electric Service Inc | $0 | $123 | |
| PM26-0321 | 4406 STRATHCONA | Michigan Consolidated Gas Co | $0 | $92 | |
| PM26-0322 | 3470 HARVEY LAKE | Richard Roberts | $0 | $349 | |
| PM26-0323 | 2342 HUFF PL | Robin Aire Htg &Clg | $0 | $102 | |
| PM26-0324 | 517 NAIRN CIR | Osburn Services Inc | $0 | $84 | |
| PM26-0325 | 2517 WILLOW LN | Robin Aire Htg &Clg | $0 | $102 | |
| PM26-0326 | 3934 TAGGETT LAKE DR | Adkisson & Sons Htg & Clg Inc | $0 | $102 | |
| PM26-0327 | 1001 S TIPSICO LAKE RD | Michigan Consolidated Gas Co | $0 | $92 | |
| PM26-0328 | 1547 BLUE HERON DR | Robin Aire Htg &Clg | $0 | $123 | |
| PM26-0329 | 155 W HIGHLAND RD | Technical Hot and Cold | $0 | $70 | |
| **Mechanical** | | | $0 | $5506 | 33 |
| **Miscellaneous** | | | | | |
| PB26-0502 | 2377 N MILFORD RD | JJs Construction LLC | $73000 | $455 | |
| PB26-0512 | 3450 N MILFORD RD | Foundation Systems of Michiga | $12429 | $136 | |
| PB26-0516 | 2784 Opal Ln | TROMBLEY, CAROL LYNNE | $35500 | $252 | |
| PB26-0528 | 2236 Mac Laren | Ultimate Care & Maintenance | $2800 | $88 | |
| PB26-0529 | 2360 Douglas | Ultimate Care & Maintenance | $2800 | $88 | |
| PB26-0530 | 223 Highland Dr | Ultimate Care & Maintenance | $2800 | $88 | |
| PB26-0531 | 2363 Douglas Dr. | Ultimate Care & Maintenance | $2800 | $88 | |
| PB26-0532 | 2359 Douglas Dr. | Ultimate Care & Maintenance | $2800 | $88 | |
| PB26-0533 | 2355 Douglas | Ultimate Care & Maintenance | $2800 | $88 | |
| PB26-0534 | 2241 Mac Laren Dr | Ultimate Care & Maintenance | $2800 | $88 | |

# HIGHLAND TOWNSHIP BUILDING DEPARTMENT

## Permit by Category with Details

Permit.DateIssued Between 9/1/2026 12:00:00 AM AND 9/30/2026 11:59:59 PM

| Permit # | Address | Applicant | Estimated Value | Permit Fee | # of Permits |
|---|---|---|---|---|---|
| PB26-0535 | 219 Mac Laren Ct | Ultimate Care & Maintenance | $2800 | $88 | |
| PB26-0536 | 2222 Mac Laren | Ultimate Care & Maintenance | $2800 | $88 | |
| PB26-0551 | 4221 W HIGHLAND RD | Foundation Systems of Michiga | $5949 | $103 | |
| **Miscellaneous** | | | $152078 | $1738 | 13 |
| **Permit Renewal** | | | | | |
| PB26-0520 | 1575 S HICKORY RIDGE RD UNI | HEFLER II, RICHARD A | $2500 | $79 | |
| **Permit Renewal** | | | $2500 | $79 | 1 |
| **Plumbing** | | | | | |
| PP26-0117 | 6051 FISH LAKE RD | Robert Spooner LLC | $0 | $356 | |
| PP26-0118 | 259 Highland Dr | Mobile & Modular Homes Inc | $0 | $77 | |
| PP26-0119 | 2787 Loch Lomond | Mobile & Modular Homes Inc | $0 | $77 | |
| PP26-0120 | 278 Hemlock Blvd | Mobile & Modular Homes Inc | $0 | $77 | |
| PP26-0121 | 247 Spruce | Mobile & Modular Homes Inc | $0 | $77 | |
| PP26-0122 | 4351 DALE DR | Tisdale Plumbing Co | $0 | $92 | |
| PP26-0123 | 3470 HARVEY LAKE | Roberts Plumbing Inc. | $0 | $83 | |
| **Plumbing** | | | $0 | $839 | 7 |
| **Res. Additions** | | | | | |
| PB26-0503 | 5588 BUCKHORN LAKE RD | Miles Bradley Bldg & Remod In | $30220 | $240 | |
| **Res. Additions** | | | $30220 | $240 | 1 |
| **Res. Mobile Home** | | | | | |
| PMH26-0046 | 259 Highland Dr | Mobile & Modular Homes Inc | $0 | $200 | |
| PMH26-0047 | 2787 Loch Lomond | Mobile & Modular Homes Inc | $0 | $200 | |
| PMH26-0048 | 278 Hemlock Blvd | Mobile & Modular Homes Inc | $0 | $200 | |
| PMH26-0049 | 247 Spruce | Mobile & Modular Homes Inc | $0 | $200 | |
| **Res. Mobile Home** | | | $0 | $800 | 4 |
| **Res. Renovations** | | | | | |
| PB26-0501 | 4001 HILLCREST DR | Excell Roofing Inc | $8000 | $121 | |
| PB26-0507 | 3415 HIGH VIEW RD | ABC Roofing and remodeling L | $24118 | $203 | |
| PB26-0508 | 2580 COUNTRY ACRES | Install Partners | $18400 | $172 | |
| PB26-0509 | 5367 EAGLE RD | ABC Roofing and remodeling L | $13713 | $146 | |
| PB26-0515 | 706 GLENEAGLES | Especially Window | $82500 | $499 | |

# HIGHLAND TOWNSHIP BUILDING DEPARTMENT

## Permit by Category with Details

Permit.DateIssued Between 9/1/2026 12:00:00 AM AND 9/30/2026 11:59:59 PM

| Permit # | Address | Applicant | Estimated Value | Permit Fee | # of Permits |
|---|---|---|---|---|---|
| PB26-0521 | 2116 ELKRIDGE CIR | Renewal By Anderson LLC | $13182 | $146 | |
| PB26-0523 | 3450 KINGSWAY DR | Especially Window | $39950 | $274 | |
| PB26-0524 | 4031 HILLCREST DR | Heritage Metal Roofing | $16000 | $157 | |
| PB26-0538 | 4650 N MILFORD RD | A Better Exterior LLC | $17250 | $167 | |
| PB26-0539 | 2366 SHERLOCK TRL | A Better Exterior LLC | $17900 | $167 | |
| PB26-0541 | 4972 CAPE TOWN BLVD | DANNER, KRISTINE LIV TR | $13500 | $141 | |
| PB26-0542 | 105 E RUGGLES ST | Sherriff Goslin Company | $16987 | $162 | |
| PB26-0544 | 815 WATERBURY RD | Install Partners | $3287 | $95 | |
| PB26-0547 | 3518 Crystal Ridge Dr | Young, Robert | $11000 | $131 | |
| PB26-0549 | 385 E WARDLOW RD | Renewal By Anderson LLC | $10557 | $131 | |
| PB26-0554 | 349 MCPHERSON ST | A Better Exterior LLC | $12960 | $141 | |
| PB26-0558 | 2367 JACKSON BLVD | KATKIC, CHANDLER | $6000 | $106 | |
| **Res. Renovations** | | | $325304 | $2959 | 17 |
| **Res. Single Family** | | | | | |
| PB26-0511 | 3995 WOODLAND DR | Black Wolf Custom Builders | $1200000 | $6132 | |
| PB26-0563 | 4087 Araby Ct | Pennebaker Homes | $500000 | $2633 | |
| **Res. Single Family** | | | $1700000 | $8765 | 2 |
| **Roof** | | | | | |
| PB26-0500 | 1211 W LIVINGSTON RD | Allstar Home Services LLC | $6500 | $111 | |
| PB26-0513 | 2545 NORTH ST | XYZ Roofco LLC | $25834 | $208 | |
| PB26-0519 | 2858 HONEYWELL LAKE RD | Spectrum Construction Compan | $31530 | $238 | |
| PB26-0525 | 5065 EAGLE RD | ABC Roofing and remodeling L | $29834 | $223 | |
| PB26-0548 | 1405 HARVEY LAKE RD | Cornerstone Home Improvement | $15035 | $157 | |
| PB26-0550 | 1435 S LAKEVIEW LN | Cornerstone Home Improvement | $16023 | $162 | |
| PB26-0557 | 4603 POMMORE DR | Cornerstone Home Improvement | $15760 | $157 | |
| PB26-0559 | 2592 BAY VISTA DR | Home Pro Roofing | $26315 | $213 | |
| **Roof** | | | $166831 | $1469 | 8 |
| **Shed** | | | | | |
| PB26-0510 | 1149 CRAVEN DR | LIBTOW, BRYCE | $4000 | $88 | |
| PB26-0517 | 2630 E WARDLOW RD | Eliel, Carol | $4000 | $88 | |
| PB26-0552 | 2225 NORTH ST | Tuff Shed, Inc. | $14984 | $164 | |
| PB26-0553 | 3397 S WOODLAND DR | JOERIN, MATTHEW | $3000 | $88 | |
| PB26-0555 | 527 HELEN | MULLALLY PHILIP E & LYN | $8128 | $88 | |

# HIGHLAND TOWNSHIP BUILDING DEPARTMENT

## Permit by Category with Details

Permit.DateIssued Between 9/1/2026 12:00:00 AM AND 9/30/2026 11:59:59 PM

| Permit # | Address | Applicant | Estimated Value | Permit Fee | # of Permits |
|---|---|---|---|---|---|
| **Shed** | | | $34112 | $516 | 5 |
| **Siding** | | | | | |
| PB26-0527 | 450 LONE TREE RD | RYAN, DUANE J | $8000 | $116 | |
| **Siding** | | | $8000 | $116 | 1 |
| **Sign with Footing** | | | | | |
| PS/F26-0005 | 1575 S MILFORD RD 101 | Just Sign & Lighting | $0 | $187 | |
| **Sign with Footing** | | | $0 | $187 | 1 |
| **Solar Panels - Ground** | | | | | |
| PB26-0560 | 1550 LONE TREE RD | Michigan solar Solutions | $0 | $372 | |
| **Solar Panels - Ground** | | | $0 | $372 | 1 |
| **Swimming Pools-Hot Tubs/Spas** | | | | | |
| PB26-0514 | 5588 BUCKHORN LAKE RD | Horizon Construction and Devel | $117736 | $679 | |
| PB26-0556 | 2395 OVERBROOK | Midwest Fiberglass Pool Dist | $113274 | $657 | |
| **Swimming Pools-Hot Tubs/Spas** | | | $231010 | $1336 | 2 |
| **Windows** | | | | | |
| PB26-0505 | 265 TIMBER RIDGE DR | Power Home Remodeling Group | $34489 | $254 | |
| PB26-0506 | 2007 WOODRIDGE CT | Majic Window Company | $15000 | $157 | |
| PB26-0518 | 1377 S LAKEVIEW LN | Wallside Inc | $1711 | $85 | |
| PB26-0537 | 2738 Ruby Way | Home Depot USA | $13706 | $146 | |
| PB26-0540 | 2518 FOXFIELD LN | Wallside Inc | $2898 | $90 | |
| PB26-0545 | 173 GAILES CT | Main Street Window & Door | $36414 | $264 | |
| PB26-0546 | 4550 CHEVRON DR | Pella Windows & Doors, Inc. | $27700 | $218 | |
| PB26-0561 | 3065 DELROSE ST | Wallside Inc | $13683 | $146 | |
| PB26-0562 | 1627 APOLLO | Wallside Inc | $1200 | $85 | |
| **Windows** | | | $146801 | $1445 | 9 |
| **Zoning Land Use** | | | | | |
| PLU26-0025 | 1065 S MILFORD RD | Oak & Iorn Golf Lounge | $0 | $0 | |
| PLU26-0033 | 400 BEACH FARM CIR | CHARTER TWP OF HIGHLAN | $0 | $0 | |
| PLU26-0034 | 268 W HIGHLAND RD | Krispy Krunchy Chicken | $0 | $0 | |
| **Zoning Land Use** | | | $0 | $0 | 3 |

# HIGHLAND TOWNSHIP BUILDING DEPARTMENT

## Permit by Category with Details

Permit.DateIssued Between 9/1/2026 12:00:00 AM AND 9/30/2026 11:59:59 PM

| Permit # | Address | Applicant | Estimated Value | Permit Fee | # of Permits |
|---|---|---|---|---|---|
| Totals | | | $2941501 | $32443 | 155 |

# Highland Township Ordinance Department

# MONTH END REPORT

## COMPLAINT TYPE

| | | |
|---|---|---|
| **ANIMAL CODES** | | **1** |
| **BLIGHT** | | **10** |
| **GRASS/WEEDS** | | **1** |
| | **TOTAL** | **12** |

**Respectfully Submitted:** *Jeremy Werthman*

**Ordinance Enforcment Officer**

Report Filtering Options:

Enforcement.DateFiled Between 8/1/2026 12:00:00 AM AND 8/31/2026 11:59:59 PM
AND
Enforcement.Category = OPEN STORAGE OR
Enforcement.Category = LITTER ACCUMULATION OR
Enforcement.Category = GRASS/WEEDS OR
Enforcement.Category = ANIMAL CODES OR
Enforcement.Category = SIDEWALKS OR
Enforcement.Category = UNLIC/INOP VEHICLE OR
Enforcement.Category = NOISE ORDINANCE OR
Enforcement.Category = OPEN STORAGE OR
Enforcement.Category = CORNER CLEAR-VISION OR
Enforcement.Category = BLIGHT OR
Enforcement.Category = NUISANCE

Highland Township

**To:** Highland Township Board

**From:** Jeremy Werthman, Ordinance Officer

**Date: Oct. 14th 2026**

---

**Notification to the Board: Monthly End Report**

**Month in Review: September 2026**

**Sep 1st- 30th –**

**Animal Codes- 1**

**Blight- 8**

**Grass/Weeds- 8**

**Noise Ordinance- 1**

**Unlic/Inop- 1**

**Total: 19**

**Ordinance Inspection(s) Completed by Ordinance Officer/Jeremy Werthman- 44**

**Excel Export**

Created: 10/20/2026, User: JEREMY

Filter: All Records, Enforcement.DateFiled Between 9/1/2026 12:00:00 AM AND 9/30/2026 11:59

| Parcel Number | Enforcement Number | Category | Date Filed | Date Closed | Status |
|---|---|---|---|---|---|
| H -11-01-426-081 | EE26-0252 | Z - Lighting | 09/28/2026 | | OPEN |
| H -11-08-300-057 | EE26-0224 | BUILDING/NO PERMIT | 09/02/2026 | | |
| H -11-09-480-012 | EE26-0238 | Z - Com. Vehl. Prkg | 09/11/2026 | 09/11/2026 | CASE CLOSED |
| H -11-10-252-004 | EE26-0245 | BUILDING/NO PERMIT | 09/22/2026 | | |
| H -11-10-351-022 | EE26-0189 | GRASS/WEEDS | 09/08/2026 | 09/21/2026 | CASE CLOSED |
| H -11-11-476-032 | EE26-0240 | BUILDING/NO PERMIT | 09/14/2026 | 09/15/2026 | CASE CLOSED |
| H -11-11-476-053 | EE26-0227 | Z - Fence | 09/08/2026 | | OPEN |
| H -11-12-204-024 | EE26-0255 | GRASS/WEEDS | 09/29/2026 | 10/01/2026 | CASE CLOSED |
| H -11-12-204-026 | EE26-0249 | GRASS/WEEDS | 09/24/2026 | | OPEN |
| H -11-12-352-006 | EE26-0239 | BLIGHT | 09/14/2026 | 10/12/2026 | CASE CLOSED |
| H -11-12-428-002 | EE26-0232 | Z - Land Use | 09/09/2026 | | OPEN |
| H -11-12-430-003 | EE26-0233 | Z - Misc. | 09/09/2026 | 09/09/2026 | CASE CLOSED |
| H -11-12-432-002 | EE26-0234 | UNLIC/INOP VEHICLE | 09/09/2026 | | OPEN |
| H -11-12-432-031 | EE26-0241 | BLIGHT | 09/15/2026 | 09/15/2026 | CASE CLOSED |
| H -11-13-354-009 | EE26-0231 | Z - Misc. | 09/09/2026 | | OPEN |
| H -11-13-402-017 | EE26-0230 | GRASS/WEEDS | 09/09/2026 | 09/16/2026 | OPEN |
| H -11-15-151-003 | EE26-0243 | ANIMAL CODES | 09/21/2026 | 10/14/2026 | CASE CLOSED |
| H -11-15-151-003 | EE26-0244 | BLIGHT | 09/22/2026 | | OPEN |
| H -11-15-251-014 | EE26-0246 | BUILDING/NO PERMIT | 09/22/2026 | | |
| H -11-19-400-014 | EE26-0225 | NOISE ORDINANCE | 09/08/2026 | 09/11/2026 | CASE CLOSED |
| H -11-20-477-006 | EE26-0254 | BLIGHT | 09/28/2026 | 09/28/2026 | CASE CLOSED |
| H -11-21-451-004 | EE26-0251 | BUILDING SITE | 09/25/2026 | 09/28/2026 | CASE CLOSED |
| H -11-24-153-008 | EE26-0250 | Z - RV Storage | 09/25/2026 | 09/25/2026 | CASE CLOSED |
| H -11-27-106-002 | EE26-0228 | BLIGHT | 09/08/2026 | | OPEN |
| H -11-27-127-025 | EE26-0236 | GRASS/WEEDS | 09/01/2026 | 09/10/2026 | CASE CLOSED |
| H -11-27-301-012 | EE26-0256 | GRASS/WEEDS | 09/30/2026 | 09/30/2026 | CASE CLOSED |
| H -11-28-101-004 | EE26-0248 | BUILDING/NO PERMIT | 09/23/2026 | 09/24/2026 | CASE CLOSED |
| H -11-28-251-032 | EE26-0229 | BLIGHT | 09/08/2026 | 09/08/2026 | CASE CLOSED |
| H -11-28-253-006 | EE26-0226 | BLIGHT | 09/08/2026 | 09/29/2026 | CASE CLOSED |
| H -11-28-402-009 | EE26-0247 | Z - Home Occupation | 09/23/2026 | 10/01/2026 | CASE CLOSED |
| H -11-30-127-028 | EE26-0223 | BLIGHT | 09/01/2026 | 09/01/2026 | CASE CLOSED |
| H -11-30-127-034 | EE26-0253 | GRASS/WEEDS | 09/28/2026 | 09/28/2026 | CASE CLOSED |
| H -11-30-127-035 | EE26-0235 | GRASS/WEEDS | 09/10/2026 | 09/16/2026 | CASE CLOSED |
| H -11-32-478-003 | EE26-0259 | BUILDING/NO PERMIT | 09/14/2026 | | |
| H -11-32-478-003 | EE26-0260 | BUILDING/NO PERMIT | 09/14/2026 | | |

# Highland Township Ordinance Department

# MONTH END REPORT

## COMPLAINT TYPE

| | | |
|---|---|---|
| **BLIGHT** | | **7** |
| **GRASS/WEEDS** | | **2** |
| | **TOTAL** | **9** |

**Respectfully Submitted:** Jeremy Werthman

**Ordinance Enforcment Officer**

Report Filtering Options:

Enforcement.DateFiled Between 10/1/2026 12:00:00 AM AND 10/31/2026 11:59:59 PM
AND
Enforcement.Category = OPEN STORAGE OR
Enforcement.Category = LITTER ACCUMULATION OR
Enforcement.Category = GRASS/WEEDS OR
Enforcement.Category = ANIMAL CODES OR
Enforcement.Category = SIDEWALKS OR
Enforcement.Category = UNLIC/INOP VEHICLE OR
Enforcement.Category = NOISE ORDINANCE OR
Enforcement.Category = OPEN STORAGE OR
Enforcement.Category = CORNER CLEAR-VISION OR
Enforcement.Category = BLIGHT OR
Enforcement.Category = NUISANCE

# Inspection List

11/05/26

| Address | Parcel Number | Inspection Type | Scheduled | Completed | Result | Inspector |
|---|---|---|---|---|---|---|
| | H -11-09-476-01 | re-inspection | 08/12/2026 | 10/20/2026 | No Change | Jeremy Werthman |
| | H -11-15-151-00 | ini | 09/22/2026 | 10/20/2026 | Violation(s) | Jeremy Werthman |
| | H -11-12-204-02 | ini | 09/24/2026 | 10/21/2026 | Violation(s) | Jeremy Werthman |
| | H -11-22-231-01 | re-inspection | 09/30/2026 | 10/01/2026 | Complied | Jeremy Werthman |
| | H -11-20-100-01 | ini | 10/01/2026 | 10/01/2026 | Complied | Jeremy Werthman |
| | H -11-12-204-02 | final | 10/02/2026 | 10/01/2026 | Complied | Jeremy Werthman |
| | H -11-22-176-00 | ini | 10/08/2026 | 10/08/2026 | Violation(s) | Jeremy Werthman |
| | H -11-21-376-00 | ini | 10/12/2026 | 10/20/2026 | Violation(s) | Jeremy Werthman |
| | H -11-13-402-01 | ini | 10/12/2026 | 10/12/2026 | Violation(s) | Jeremy Werthman |
| | H -11-12-352-00 | final | 10/13/2026 | 10/12/2026 | Complied | Jeremy Werthman |
| | H -11-15-151-00 | re-inspection | 10/13/2026 | 10/12/2026 | Not Complied | Jeremy Werthman |
| | H -11-15-151-00 | final | 10/15/2026 | 10/14/2026 | Complied | Jeremy Werthman |
| | H -11-11-477-00 | final | 10/15/2026 | 10/14/2026 | Complied | Jeremy Werthman |
| | H -11-15-202-00 | ini | 10/19/2026 | 10/19/2026 | Violation(s) | Jeremy Werthman |
| | H -11-09-476-01 | re-inspection | 10/21/2026 | 10/20/2026 | No Change | Jeremy Werthman |
| | H -11-15-151-00 | re-inspection | 10/21/2026 | 10/20/2026 | No Change | Jeremy Werthman |
| | H -11-30-127-03 | ini | 10/21/2026 | 10/21/2026 | No Violation | Jeremy Werthman |
| | H -11-12-204-02 | re-inspection | 10/22/2026 | 10/21/2026 | Complied | Jeremy Werthman |
| | H -11-11-429-01 | re-inspection | 10/22/2026 | 10/21/2026 | Partially Complied | Jeremy Werthman |
| | H -11-09-330-00 | ini | 10/22/2026 | 10/27/2026 | Violation(s) | Jeremy Werthman |
| | H -11-15-251-02 | ini | 10/28/2026 | 10/28/2026 | Violation(s) | Jeremy Werthman |
| | H -11-01-477-02 | ini | 10/29/2026 | 10/29/2026 | Violation(s) | Jeremy Werthman |

**Inspections: 22**

Population: All Records

Inspection.DateTimeCompleted Between 10/1/2026 12:00:00 AM AND 10/31/2026 11:59:59 PM
AND
Inspection.Inspector = Jeremy Werthman

**Highland Activity Center**
**Directors Activity Report**
**Meeting: Tuesday, October 13th, 2026, at 9am**

## September Stats: 20,684

### FYI

- **Memorial for Chari will be on 10/18/2026 at the Center 1-4.**
- The kitchen renovation update: Dec/Jan closing planned for 12/21/26-1/11/27 confirmed.
  Small groups will return. No lunch service for 12 weeks.
- Next presentations Lighthouse 10/18, People of Three Fires 11/30. Dinners at 5, presentations at 6.
- Idea: "Scholarships", trips, classes and/or parties. Possible to supplement class fees. Example supplementing new class fees for Qigong.
- Request supplement for Qigong. Class would be $5 for patrons. Instructor charges $10.
- Big Bertha is here and paid for. Extra large slushie machine.

## UPCOMING EVENTS

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| | | 9am | | | | | | |
| 10/6 | Paint | 10am | $20 | | | | | |
| 10/7 | Toledo Zoo | 8am | $25 | Ashley | | | OPEN | BlueLakes |
| 10/13 | Diabetes Seminar | 10am | FREE | | | | | |
| 10/13 | Beading | 10am | $5 | | | | | |
| 10/13 | Paint | 10am | $20 | | | | | |
| 10/15 | Detroit Princess | 9am | $80 | Heidi | Jeff | Ashley | OPEN | LaFontains |
| 10/19 | Lighthouse talk | 5pm | $20 | | | | OPEN | |
| 10/21 | Music Bingo | 11am | $1 | | | | | |
| 10/22 | Blood Drive | 9a-3p | | | | | | |
| 10/27 | Spooky Mystery Trip | 9am | $40 | Ashley | Justin | | 9/22 | Enterprise |
| 10/30 | Halloween Party | 12pm | $20 | | | | 9/22 | |
| 11/5 | Dosin Museum | 9am | $30 | Heidi | Jeff | | 10/1 | Enterprise |
| 11/10 | Gun Lake Casino | 8am | $40 | Ashley | | | OPEN | Blue lakes |
| 11/11 | CLOSED | | | | | | | |
| 11/13 | Thanksgiving Party | 12pm | $20 | | | | 10/1 | |
| 11/17 | Leader Dog Tour | 10am | $25 | Heidi | Jeff | | 10/1 | Enterprise |
| 11/18 | Music Bingo | 11am | $1 | | | | | |
| 11/24 | Beading | 10am | $5 | | | | | |
| 11/25 | Great Gatsby Opera House | 11:30 | $100 | Ashley | | | Open | Blue Lakes |
| 11/26-11/27 | CLOSED | | | | | | | |
| 11/30 | Fire People Talk | 5pm | $20 | | | | OPEN | |

# *Highland Activity Center*
## *Advisory Board - Fund 702*
### *Financial Report*
### *August 31, 2021*

| *Date* | *Source* | *Amount* | *Bank Balance* |
|---|---|---|---|
| ***Starting Balance August 1, 2021*** | | | **19,870.52** |
| ***Revenues*** | ***Donations/ Memorials*** | **35.12** | |
| ***Total Revenues*** | | **35.12** | **35.12** |
| ***Expenditures*** | ***Chase Card*** | **110.00** | |
| | ***Yankee Air Museum*** | 250.00 | |
| | ***Five Star Ace*** | 17.96 | |
| | ***Eddie Swamba*** | 800.00 | |
| | ***The Traveling Trainers*** | 480.00 | |
| ***Total Expenditures*** | | **1,657.96** | **1,657.96** |
| | ***Ending bank balance August 31, 2021*** | | **18,247.68** |

***Submitted by***
***Jennifer Frederick, Treasurer***
***Highland Township*** September 7, 2021

**Highland Activity Center Advisory Council Meeting Minutes**
**Tuesday, September 8th, 2026**

**CALL TO ORDER:**

The Highland Activity Center Advisory Council meeting was called to order by Carolyn Kress at 9:041 am on Tuesday, September 8th, 2026.

**PRESENT:**

Carolyn Kress, Sheila Ribar, Gloria Baroni, Larry Dziadosz, Patti Janette, Peter Werthmann, Heidi Bey, Sue Anderson & Steve Jagusch & Dick Russell

**ABSENT:**

Lisa Jagusch, Lisa Rehbine, Jenny Frederick, & Terry Olexsy

**SECRETARY'S MINUTES:**

A motion to approve the Secretary's Minutes from August 11th, 2026, was made by Steve Jagusch, seconded by Sue Anderson, and unanimously approved by all.

**TREASURER'S REPORT:**

A motion to approve the Treasurer's Report from August 11th, 2026, was made by Patti Janette, seconded by Steve Jagusch, and unanimously approved by all.

**DIRECTOR'S ACTIVITY REPORT**: **UPCOMING EVENTS:**

So much going on!! Everything can be found in the monthly newsletter. In August, we had 20,070 visitors
***I/We are so sorry to hear about Chari's passing.***

**OLD BUSINESS**:

None

**NEW BUSINESS:**

A motion to approve ordering a 3rd Ninja machine was made by Patti Janette, seconded by Peter Werthmann, and unanimously approved by all.

**MOTION TO ADJOURN:**

A motion to adjourn the meeting was made at 9:45 am by Peter Werthmann, seconded by Sue Anderson, and unanimously approved by all.

Respectfully submitted

*Patti*

Patti Janette, Secretary
Highland Advisory Council

# Highland Township Public Library

**Director's Report**
**October 6, 2026**

## Programs & Reference

| Sept | Programs | # |
|---|---|---|
| Adult | 13 | 124 |
| Teen | 2 | 10 |
| Youth | 18 | 336 |
| **Total** | **33** | **470** |
| Last Month | 24 | 526 |
| Passive Yth | 9 | 369 |

**Reference**

| | |
|---|---|
| Adult & Teen | 836 |
| Youth | 425 |
| **Total** | **1,261** |
| Last Month | 1,155 |

| | |
|---|---|
| **People Count** | **5,250** |
| Last year | 4,924 |
| Last Month | 5,610 |

## Public Computer Usage

**Computers**

| | |
|---|---|
| Adult | 286 |
| Teen | 0 |
| Youth | 9 |
| AWE&Magic | 543 |
| ABC Mouse | 0 |
| Wireless: | 498 |
| Approx. each day | 30 |

## Website

**MAP passes families 11**
Highland Oaks
Indian Springs
Kensington Metropark
Lake St. Clair

## Circulation of Physical Items

July 12,965 August 11,564 Sept. 7,710

Books: Adult 3,265(3,542) Teen 119(132) Youth 4,296(5,450)

DVD 986 (1,277) Realia 284(197) Board Games 86(46)

**Interlibrary Loan:**
Other TLN Library material to Highland: 1,642
Highland Materials to other TLN Libraries: 2,671
MeLCat Interloan Service: 29 New Users: 122 (70)

## Digital Usage

| **Overdrive** | August | Sept |
|---|---|---|
| Overall | 2,925 | 2,699 |
| e-books | 1,114 | 1,014 |
| e-audiobooks | 1,447 | 1,320 |
| e-magazines | 364 | 365 |
| New Users | 29 | 29 |
| Hoopla Borrows | 808 | 791 |
| Kanopy Plays | 65 | 119 |
| Consumer Reports Page View | 228 | 426 |
| Mango Languages | 19 | 11 |
| Brainfuse | 3 | 73 |
| World Book | 5 | 0 |
| Ancestry | 129 | 50 |
| Educate Station | 1 | 2 |
| Comics Plus | 1 | 0 |

## Library Happenings

- The library's generator provided residents with a space to work when the electricity was out in multiple locations. We had a 144% increase in foot traffic that day.
- The director is completing the State Aid report in order to be eligible for state funds. We received over $20,000 due to our participation in the State Aid program last year.
- We hosted second grade students from Highland Elementary in September.
- September library card signups grew 74% this month with Library Card signup month and the offering of special Snoopy cards.

**Highland Township Public Library**

**Board Meeting Minutes**

**Tuesday, September 1, 2026**

**Members Present:** C. Dombrowski**,** J. Gaglio, C. Hamill, J. Matthews,, L. Symons and Director B. Dunseth

**Members Absent:** K. Rea

**Guests:** None

The meeting was called to order at the Highland Township Public Library at 5:32 pm by J. Matthews.

**Motion:** C. Hamill moved and L. Symons seconded to approve the agenda. Unanimous vote; motion carried.

**Motion:** L. Symons moved and C. Hamill seconded to approve the Board Meeting minutes for August 4, 2026 . Roll call - unanimous vote; motion carried.

**Bills:** Total bills for August, 2026 are $67,817.86 Total bills for September, 2026 are $47,598.12 with the addition of DTE Energy, King Septic Co., Lawson Printers, VoltronPower LLC, when received.

**Motion:** L. Symons moved and C. Hamill seconded to approve the August, 2026 and September, 2026 bills. Roll call - unanimous vote; motion carried.

**FYI:** Budget report available for review.

**Director's Report:** Available for review.

**Communications:** A patron expressed appreciation for the Library's efforts to accommodate special needs children in their programs. Through use of the Library Passport Program, another family discovered and fell in love with the Highland Township Public Library. C. McCulla has had several families direct accolades due to her detail, dedication and commitment. An article titled "Michigan Libraries Expand Beyond Books - and Walls - By Going Outdoors" was shared.

**UNFINISHED BUSINESS**

**Library Network:** The Michigan Activity Pass will include tickets to the Renaissance Festival. The M.A.P. program was recently featured on WWJ 950.

**Building Maintenance:** Rycam Roofing will begin work on the roof in October. A quote for snow plowing for the new year has been provided. Quotes are being submitted to power wash the entry sidewalk. New blinds have been installed.

**Strategic Plan:** The Highland Historical Society will meet with the Library to discuss a partnership.

**NEW BUSINESS**

**Audit:** The deadline of September 15, 2026 has been set for companies to submit a bid for the auditing work with the Library.

**Policy:** A patron complained of being harassed by another patron. Wording of the Fund Balance policy has been updated.

**Motion:** L. Symons moved and J. Gaglio seconded to approve the updated Fund Balance policy. Roll call - unanimous vote; motion carried.

**Marketing:** The fall newsletter may be late, to accommodate the author visit of Michael Finkel (THE ART THIEF), on October 10, 2026, 2 pm, at Milford High School.

**Equipment:** Waiting for a connector for the new coin machine and copier. The new vending machine is working properly.

**Outreach:** Summer Reading is over. The staff would like to explore the idea of giving homeless individuals a temporary card.

**Personnel:** B. Dunseth is recommending adjustments to the staff salary scale.

A staff member felt uncomfortable due to the attention she received from a patron.

**Motion:** C. Hamill moved and L. Symons seconded to accept the salary increases and merit increases as presented. Roll call - unanimous vote; motion carried.

**October Meeting:** The October 6, 2026 Library Board Meeting will be held in the Community Room, at 5:30 pm.

**Public Comment:** None

**Adjournment:** J. Matthews moved and C. Hamill seconded to adjourn. The meeting adjourned at 6:41 pm.

Respectfully Submitted,
***Cindy Dombrowski***

# *TREASURER'S REPORT*
## *September 30, 2026*

| *BANK* | *FUND* | *ACCOUNT TYPE* | *FUND* | *O/S CHECKS* | *BANK BALANCE* | |
|---|---|---|---|---|---|---|
| CHASE | GENERAL | CHECKING | 101 | 11,971.02 | 2,204.80 | * |
| CHASE | GENERAL | H.R.A. | 101 | | 114,062.86 | |
| CHASE | GENERAL | F.S.A CHECKING | 101 | | 16,378.60 | |
| CHASE | GENERAL | CHECKING (SAVINGS) | 101 | | 769,263.67 | * |
| CHASE | FIRE OPERATING | MONEY MARKET | 206 | | 82,428.73 | |
| CHASE | ROAD | MONEY MARKET | 203 | | 3,457.19 | |
| CHASE | HAUL ROUTE | MONEY MARKET | 203 | | 530,712.16 | |
| CHASE | POLICE | MONEY MARKET | 207 | | 89,161.57 | |
| CHASE | REFUSE | MONEY MARKET | 227 | | 42,935.96 | |
| CHASE | OPIOID SETTLEMENT | CHECKING | 284 | | 6,627.59 | * |
| CHASE | HAAC | CHECKING | 702 | | 31,101.56 | * |
| CHASE | DDA | MONEY MARKET | 494 | | 18,252.07 | |
| CHASE | WATERMAIN | CHECKING | 591 | | 156,461.38 | * |
| CHASE | DUCK LAKE IMP. BOARD | MONEY MARKET | 764 | | 157,512.28 | |
| CHASE | HIGHLAND LAKE IMP BRD | MONEY MARKET | 765 | | 75,703.69 | |
| CHASE | TAGGETT LK IMP BRD | MONEY MARKET | 766 | | 4,722.51 | |
| CHASE | KELLOGG LK IMP BRD | MONEY MARKET | 767 | | 35,456.46 | |
| CHASE | CHARLICK LK IMP BRD | MONEY MARKET | 768 | | 56,672.44 | |
| CHASE | WOODRUFF LK IMP BRD | MONEY MARKET | 769 | | 31,097.61 | |
| CHASE | WHITE LK IMP BRD | MONEY MARKET | 770 | | 243,344.66 | |
| CHASE | TOMAHAWK LK IMP BRD | MONEY MARKET | 771 | | 3,566.74 | |
| CHASE | GOURD LK IMP BRD | MONEY MARKET | 773 | | 8,837.74 | |
| CHASE | PENINSULA LAKE | MONEY MARKET | 774 | | 11,332.78 | |
| CHASE | LOWER PETTIBONE LAKE | MONEY MARKET | 775 | | 6,224.24 | |
| CHASE | DUNLEAVY LEONARD | MONEY MARKET | 776 | | 17,830.40 | |
| CHASE | KNOBLOCK LAKE | MONEY MARKET | 777 | | 1,665.66 | |
| COMERICA | CAPITAL IMP. | PBMM | 401 | | 101,459.88 | |
| COMERICA(5/3) | CAPITAL IMP. | JFUND | 401 | | 549,661.68 | |
| COMERICA(5/3) | GENERAL | JFUND | 101 | | 257,087.05 | |
| FLAGSTAR | PERPETUAL FUND | CD | 101 | | 1,294.95 | |
| FLAGSTAR | GENERAL | CD | 101 | | 230,481.55 | |
| FLAGSTAR | GENERAL | CD | 101 | | 240,467.49 | |
| FLAGSTAR | POLICE | CD | 207 | | 356,125.37 | |
| FLAGSTAR | CAPITAL IMP. | SAVINGS | 401 | | 20,974.97 | |
| FLAGSTAR | DDA | SAVINGS | 494 | | 485,215.99 | |
| FLAGSTAR | FIRE | SAVINGS | 206 | | 49,746.75 | |
| FLAGSTAR | FIRE CAPITAL | SAVINGS | 402 | | 259,010.80 | |
| FLAGSTAR | GENERAL | SAVINGS | 101 | | 30,135.25 | |
| FLAGSTAR | CURRENT TAX | CHECKING | 703 | 1,874.40 | 3,294,078.62 | |
| FLAGSTAR | POLICE | SAVINGS | 207 | | 100,597.13 | |
| FLAGSTAR | WOODLAND RIDGE | SAVINGS | 778 | | 1,280.00 | |
| FLAGSTAR | FLYNN DRIVE | SAVINGS | 779 | | 1,883.44 | |
| HVSB | FIRE | CD | 206 | | 304,273.43 | |
| HVSB | GENERAL | CD | 101 | | 248,313.81 | |
| HVSB | HAUL ROUTE | CD | 203 | | 316,444.35 | |
| HVSB | POLICE | CD | 207 | | 305,237.41 | |
| LPL FINANCIAL | POST EMPLOYEE BENEFITS | INVESTMENT POOL | 737 | | 125,098.59 | |
| LPL FINANCIAL | POST EMPLOYEE BENEFITS | INVESTMENT POOL | 737 | | 723,374.38 | |
| MI CLASS | CAPITAL IMP. | INVESTMENT POOL | 401 | | 1,785,303.45 | |
| MI CLASS | FIRE HALL CONSTRUCTION | INVESTMENT POOL | 402 | | 209,034.94 | |
| MI CLASS | POLICE | INVESTMENT POOL | 207 | | 179,336.01 | |
| MI CLASS | ROAD | INVESTMENT POOL | 203 | | 56,373.79 | |
| MI CLASS | STATE SHARED REV | INVESTMENT POOL | 101 | | 1,762,169.45 | |
| OAKLAND CO | FIRE | INVESTMENT POOL | 206 | | 1,813,433.43 | |
| OAKLAND CO | FIRE CAPITAL | INVESTMENT POOL | 402 | | 378,695.69 | |
| OAKLAND CO | GENERAL | INVESTMENT POOL | 101 | | 25,878.21 | |
| OAKLAND CO | POLICE | INVESTMENT POOL | 207 | | 2,275,995.22 | |
| OAKLAND CO | REFUSE | INVESTMENT POOL | 227 | | 506,399.00 | |
| CIBC | GENERAL | CD | 101 | | 309,099.36 | |
| CIBC | FIRE | CD | 206 | | 194,471.98 | |
| CIBC | POLICE | CD | 207 | | 314,365.33 | |
| CIBC | POLICE | CD | 207 | | 539,611.83 | |
| CIBC | CAPITAL IMP. | CD | 401 | | 411,157.36 | |
| CIBC | ESCROW | CD | 101 | | 374,241.36 | |
| CIBC | DDA | CD | 494 | | 104,118.75 | |
| CIBC | DDA | CD | 494 | | 105,401.32 | |
| HUNTINGTON | GENERAL | CD | 101 | | 242,274.83 | |
| | Fund 101 Chase Credit Cards in Transit = $ 1,567.00 | | | 1,567.00 | 22,106,619.55 | |
| | Fund 101 Chase Permit in Transit = $ 1,135.00 | | | -1,135.00 | | |
| CG 10/27/2026 | Fund 101 Permit Void in Transit = $ 340.00 | | | -340.00 | | |

| *BANK STATEMENT* |
|---|
| 977,630.02 |

*In Chase checking account

| | |
|---|---|
| CHASE | |
| | 2,517,015.35 |
| COMERICA | |
| | 908,208.61 |
| FLAGSTAR | |
| | 5,071,292.31 |
| HVSB | |
| | 1,174,269.00 |
| LPL FINANCIAL | |
| | 848,472.97 |
| MI CLASS | |
| | 3,992,217.64 |
| OAKLAND COUNTY | |
| | 5,000,401.55 |
| CIBC | |
| | 2,352,467.29 |
| HUNTINGTON | |
| | 242,274.83 |
| TOTAL | |
| | **22,106,619.55** |

Flagstar Bank Statement
3,295,953.02

***Respectfully submitted,***
***Jennifer Frederick, Treasurer***

| | BANK/GL REC. SORTED BY | | FUND | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | September 30, 2026 | | | | LEDGER | BANK | | FUND | FUND |
| BANK | FUND | ACCOUNT TYPE | FUND | DIFFERENCE | BALANCE | BALANCE | | TOTAL | NUMBER |
| | | | | | | | | | |
| CHASE | GENERAL | CHECKING | 101 | | | 2,204.80 | | | |
| CHASE | GENERAL | H.R.A. CHECKING | 101 | | | 114,062.86 | | | |
| CHASE | GENERAL | F.S.A. CHECKING | 101 | | | 16,378.60 | | | |
| CHASE | GENERAL | CHECKING (SAVINGS) | 101 | | | 769,263.67 | | | |
| COMERICA | GENERAL | JFUND | 101 | | | 257,087.05 | | | |
| FLAGSTAR | GENERAL | MAX SAVINGS | 101 | | | 30,135.25 | | | |
| MI CLASS | STATE SHARED REV | INVESTMENT POOL | 101 | | | 1,762,169.45 | | | |
| OAKLAND CO | GENERAL | INVESTMENT POOL | 101 | | | 25,878.21 | | | |
| CIBC | GENERAL | CD | 101 | | | 309,099.36 | | | |
| CIBC | GENERAL - ESCROW | CD | 101 | | | 374,241.36 | | | |
| HUNTINGTON | GENERAL | CD | 101 | | | 242,274.83 | | | |
| FLAGSTAR | GENERAL | CD | 101 | | | 230,481.55 | | | |
| FLAGSTAR | GENERAL | CD | 101 | | | 240,467.49 | | | |
| FLAGSTAR | PERPETUAL FUND | CD | 101 | | | 1,294.95 | | | |
| HVSB | GENERAL | CD | 101 | 5,085.70 | 4,618,267.54 | 248,313.81 | | 4,623,353.24 | 101 |
| CHASE | ROAD | SAVINGS | 203 | | | 3,457.19 | | | |
| MI CLASS | ROAD | INVESTMENT POOL | 203 | | | 56,373.79 | | | |
| CHASE | HAUL ROUTE | SAVINGS | 203 | | | 530,712.16 | | | |
| HVSB | HAUL ROUTE | CD | 203 | 0.00 | 906,987.49 | 316,444.35 | | 906,987.49 | 201 |
| FLAGSTAR | FIRE | MAX SAVINGS | 206 | | | 49,746.75 | | | |
| CHASE | FIRE | SAVINGS | 206 | | | 82,428.73 | | | |
| OAKLAND CO | FIRE | INVESTMENT POOL | 206 | | | 1,813,433.43 | | | |
| CIBC | FIRE | CD | 206 | | | 194,471.98 | | | |
| HVSB | FIRE | CD | 206 | 0.00 | 2,444,354.32 | 304,273.43 | | 2,444,354.32 | 206 |
| CHASE | POLICE | SAVINGS | 207 | | | 89,161.57 | | | |
| FLAGSTAR | POLICE | MAX SAVINGS | 207 | | | 100,597.13 | | | |
| MI CLASS | POLICE | INVESTMENT POOL | 207 | | | 179,336.01 | | | |
| OAKLAND CO | POLICE | INVESTMENT POOL | 207 | | | 2,275,995.22 | | | |
| FLAGSTAR | POLICE | CD | 207 | | | 356,125.37 | | | |
| HVSB | POLICE | CD | 207 | | | 305,237.41 | | | |
| CIBC | POLICE | CD | 207 | | | 539,611.83 | | | |
| CIBC | POLICE | CD | 207 | 0.00 | 4,160,429.87 | 314,365.33 | | 4,160,429.87 | 207 |
| CHASE | OPIOID SETTLEMENT | CHECKING | 284 | 0.00 | 6,627.59 | 6,627.59 | | 6,627.59 | 284 |
| LPL FINANCIAL | POST EMPLOYEE BENEFITS | CASH ACCOUNT | 737 | | | 125,098.59 | | | |
| LPL FINANCIAL | POST EMPLOYEE BENEFITS | BOND | 737 | 0.00 | 848,472.97 | 723,374.38 | | 848,472.97 | 737 |
| CHASE | REFUSE | SAVINGS | 227 | | | 42,935.96 | | | |
| OAKLAND CO | REFUSE | INVESTMENT POOL | 227 | 0.00 | 549,334.96 | 506,399.00 | | 549,334.96 | 227 |
| CHASE | HAAC | CHECKING | 702 | 0.00 | 31,101.56 | 31,101.56 | | 31,101.56 | 702 |
| COMERICA(5/3) | CAPITAL IMP. | PBMM | 401 | | | 101,459.88 | | | |
| COMERICA(5/3) | CAPITAL IMP. | JFUND | 401 | | | 549,661.68 | | | |
| FLAGSTAR | CAPITAL IMP. | MAX SAVINGS | 401 | | | 20,974.97 | | | |
| MI CLASS | CAPITAL IMP. | INVESTMENT POOL | 401 | | | 1,785,303.45 | | | |
| CIBC | CAPITAL IMP. | CD | 401 | 0.00 | 2,868,557.34 | 411,157.36 | | 2,868,557.34 | 401 |
| FLAGSTAR | FIRE CAPITAL | MAX SAVINGS | 402 | | | 259,010.80 | | | |
| MI CLASS | FIRE CAPITAL | CONSTRUCTION | 402 | | | 209,034.94 | | | |
| OAKLAND CO | FIRE CAPITAL | INVESTMENT POOL | 402 | 0.00 | 846,741.43 | 378,695.69 | | 846,741.43 | 402 |
| CHASE | DDA | SAVINGS | 494 | | | 18,252.07 | | | |
| FLAGSTAR | DDA | MAX SAVINGS | 494 | | | 485,215.99 | | | |
| CIBC | DDA | CD | 494 | | | 104,118.75 | | | |
| CIBC | DDA | CD | 494 | 0.00 | 712,988.13 | 105,401.32 | | 712,988.13 | 494 |
| CHASE | WATERMAIN | CHECKING | 591 | 0.00 | 156,461.38 | 156,461.38 | | 156,461.38 | 591 |
| FLAGSTAR | TAX | CHECKING | 703 | -5,177.70 | 3,299,256.32 | 3,294,078.62 | | 3,294,078.62 | 703 |
| CHASE | DUCK LAKE IMP. BOARD | SAVINGS | 764 | 0.00 | 157,512.28 | 157,512.28 | | 157,512.28 | 764 |
| CHASE | HIGHLAND LAKE IMP BRD | SAVINGS | 765 | 0.00 | 75,703.69 | 75,703.69 | | 75,703.69 | 765 |
| CHASE | TAGGETT LK IMP BRD | SAVINGS | 766 | 0.00 | 4,722.51 | 4,722.51 | | 4,722.51 | 766 |
| CHASE | KELLOGG LK IMP BRD | SAVINGS | 767 | 0.00 | 35,456.46 | 35,456.46 | | 35,456.46 | 767 |
| CHASE | CHARLICK LAKE IMP BRD | SAVINGS | 768 | 0.00 | 56,672.44 | 56,672.44 | | 56,672.44 | 768 |
| CHASE | WOODRUFF LK IMP BRD | SAVINGS | 769 | 0.00 | 31,097.61 | 31,097.61 | | 31,097.61 | 769 |
| CHASE | WHITE LK IMP BRD | SAVINGS | 770 | 0.00 | 243,344.66 | 243,344.66 | | 243,344.66 | 770 |
| CHASE | TOMAHAWK LK IMP BRD | SAVINGS | 771 | 0.00 | 3,566.74 | 3,566.74 | | 3,566.74 | 771 |
| CHASE | GOURD LK IMP BRD | SAVINGS | 773 | 0.00 | 8,837.74 | 8,837.74 | | 8,837.74 | 773 |
| CHASE | PENINSULA LAKE | SAVINGS | 774 | 0.00 | 11,332.78 | 11,332.78 | | 11,332.78 | 774 |
| CHASE | LOWER PETTIBONE | SAVINGS | 775 | 0.00 | 6,224.24 | 6,224.24 | | 6,224.24 | 775 |
| CHASE | DUNLEAVY LEONARD | SAVINGS | 776 | 0.00 | 17,830.40 | 17,830.40 | | 17,830.40 | 776 |
| CHASE | KNOBLOCK LAKE | SAVINGS | 777 | 0.00 | 1,665.66 | 1,665.66 | | 1,665.66 | 777 |
| FLAGSTAR | WOODLAND RIDGE | SAVINGS | 778 | 0.00 | 1,280.00 | 1,280.00 | | 1,280.00 | 778 |
| FLAGSTAR | FLYNN DRIVE | SAVINGS | 779 | 0.00 | 1,883.44 | 1,883.44 | | 1,883.44 | 779 |
| **TOTAL** | Fund 101 Chase Credit Cards in Transit = $ 1,567.00 | | 1,567.00 | -92.00 | 22,106,711.55 | 22,106,619.55 | | 22,106,619.55 | |
| | Fund 101 Chase Permit in Transit = $ 1,135.00 | | -1,135.00 | | | | | | |
| RLO - 10/27/26 | Fund 101 Permit Void in Transit = $ 340.00 | | -340.00 | | | | | | |
| | Fund 703 Payment Intransit = $5,177.70 | | 92.00 | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

CHARTER TOWNSHIP OF HIGHLAND
ZONING BOARD OF APPEALS
APPROVED MINUTES
September 2, 2026

The meeting was held at Highland Township Auditorium, 205 N. John St, Highland, MI, 48357.

The meeting was called to order at 7:30 p.m.

ROLL CALL:

David Gerathy, Chair
Jacob Probe, Vice Chair
Anthony Raimondo, Secretary
Michael Zeolla, P.C. Liaison
Peter Eichinger - **absent**
Robert Hoffman
Gary Childs
Chuck Benke, Alternate

Tim McLean, Zoning Administrator
Samantha George, Assistant Zoning Administrator

Visitors: 5

Chair Gerathy welcomed the public to the meeting and reviewed the procedures for addressing the Board, stating that four affirmative votes are required to approve a variance. If a variance is approved, the applicant has one year to act upon the variance. Mr. Probe was appointed to the board at the Highland Township meeting on August 31st, 2026, for Mr. Borg's replacement. Mr. Benke sat in for Mr. Eichinger.

**NEW BUSINESS:**

1. CASE NUMBER: 26-17
   ENFORCEMENT:
   ZONING: C2– General Commercial
   PARCEL #: 11-21-426-009
   PROPERTY ADDRESS: 268 W Highland Rd
   APPLICANT: Saqib Mehmood
   OWNER: Saqib Mehmood
   VARIANCE REQUESTED: An 8-foot variance from the 6-foot maximum allowable height to 14-feet provided; and
   (Sec. 14.07.I.)
   A 12-square foot variance from the 12-square foot maximum allowable area per gasoline price sign face to 24-square feet provided.
   (Sec. 14.07.I.9.)
   This request is for an increase in the height of a sign & an increase in the maximum allowable area per gasoline price sign face, for the construction of a free-standing sign.

Chair Gerathy introduced the case, and asked if the applicant was present and, if so, to please step up to the podium.

**Discussion from the Applicant:**
The previous owner of Mobile, Mike Fetuni, spoke for the applicant, Mr. Mehmood. Mr. Fetuni stated he owned the gas station previously for about 10 years before selling it to Mr. Mehmood, along with his future plans for the property. Mr. Fetuni explained that westbound motorists on M-59 cannot see the luminated gas price sign, due to speed and the landscaping on the parcel to the east. He had planned to install a three-foot taller sign and relocate the sign closer to the road. Mr. Fetuni stated the reason for this request is to improve visibility for the business and to match other local competitors along M-59 such as Citgo and BP. Mr. Fetuni noted that a new sign requires a significant investment. He believes a taller sign will achieve the objective of better visibility to justify the expense.

**Discussion from the Public:**
None

**Discussion from the Board:**
Mr. Gerathy checked with the Zoning Administrators to see if there was anything additional to add, Mrs. George said no.

Mr. Probe asked if the sign will be 14 feet or 16 feet 8 inches and notes the tallest sign in the township is 12 feet. Mr. Gerathy corrected him stating the sign is 168 inches, equaling 14 feet.

Mr. Zeolla stated the new Sheetz gas station on the corner meets ordinance and does not see a need for a variance. Mr. Fetuni stated that the Sheetz gas station is on a major corner with a traffic light and Mobil is at a disadvantage for visibility challenges due to roadway geometry and obstructions.

Mr. Raimondo stated variances should not be granted due to financial hardships, and he does not see any practical difficulty. He also suggested to table the case until the planning commission can review the sign ordinance. Mr. Hoffman agreed to table.

**Motion:**
Mr. Raimondo made a motion to table Case #26-17, parcel # 11-21-426-009, commonly known as 268 W Highland Rd, for an 8-foot variance from the 6-foot maximum allowable height to 14-feet provided, and a 12-square foot variance from the 12-square foot maximum allowable area per gasoline price sign face to 24-square feet provided for the construction of a free-standing sign, to October 21st, 2026, meeting. Mr. Probe supported the motion.

**Facts and Findings:**
The proposed variance is not the minimum necessary.
The parcel has existing overhead power lines, bushes and telephone poles in the required greenbelt.
Hardship for poor visibility due to travel speeds on M-59.

**Roll Call Vote:** Mr. Zeolla -yes, Mr. Hoffman -yes, Mr. Raimondo -no, Mr. Childs -yes, Mr. Probe -yes, Mr. Benke -yes, Mr. Gerathy -yes, (6 yes votes, 1 no votes). The motion passed and the case was tabled.

**MINUTES:**
Mr. Probe made a motion to approve the minutes of August 19, 2026, as corrected. Mr. Hoffman

supported the motion, and it was approved with a unanimous voice vote.

**DISCUSSION:**

Mr. Hoffman stated he was at the last planning commission meeting and was interested in the changes being made to the sign ordinance.

Mr. Raimondo let the board know that a former planning commission chairman and member of the zoning board of appeals, Scott Green, has passed away and recognized his service to Highland Township.

Mr. Probe made a motion to nominate Mr. Raimondo as Vice Chair and nominates himself as Secretary. Mr. Gerathy supported the motion. The motion passed with a unanimous voice vote.

**ADJOURN:**

At 8:13 p.m., Mr. Probe made a motion to adjourn the meeting. Mr. Raimondo supported the motion, and it carried with a unanimous voice vote.

Respectfully submitted,

Anthony Raimondo, Secretary
AR/kpl

CHARTER TOWNSHIP OF HIGHLAND
ZONING BOARD OF APPEALS
APPROVED MINUTES
September 16, 2026

The meeting was held at Highland Township Auditorium, 205 N. John St, Highland, MI, 48357.

The meeting was called to order at 7:30 p.m.

ROLL CALL:

David Gerathy, Chair
Anthony Raimondo, Vice Chair
Jacob Probe, Secretary
Michael Zeolla, P.C. Liaison
Peter Eichinger
Robert Hoffman
Gary Childs
Chuck Benke, Alternate

Tim McLean, Zoning Administrator
Samantha George, Assistant Zoning Administrator

Visitors: 9

Chair Gerathy welcomed the public to the meeting and reviewed the procedures for addressing the Board, stating that four affirmative votes are required to approve a variance. If a variance is approved, the applicant has one year to act upon the variance.

**NEW BUSINESS:**

1. CASE NUMBER: 26-18
   ENFORCEMENT:
   ZONING: LV-RPUD –Residential Planned Unit Developments
   PARCEL #: 11-34-401-006
   PROPERTY ADDRESS: 2679 Briar Cliff Dr
   APPLICANT: Blue Hawaiian Pools
   OWNER: Rob Lhamon
   VARIANCE REQUESTED: An 8-foot 6-inch variance from the required 40-foot rear yard setback to 31-feet 6-inches provided;
   (Sec. 7.02.C.5.)
   This request is for a reduction of the rear yard setback for the construction of a pool.

Chair Gerathy introduced the case, and asked if the applicant was present and, if so, to please step up to the podium.

**Discussion from the Applicant:**
Mr. Langin stated he was representing the homeowner Mr. Lhamon, who was present at the meeting. Mr. Langin stated they initially wanted a 16.5-foot variance but ended up moving the pool closer to the house for a lesser variance.

**Discussion from the Public:**
None

**Discussion from the Board:**
Mr. Hoffman stated he did not have any problems with the request.
Mr. Zeolla stated he had a hard time accepting this proposal due to the fact the applicant stated there is no practical difficulty. Mr. Langin stated that was a mistake on his part as this was the first application he had ever completed for the ZBA.
Mr. Eichinger asked if the apron of the pool could be turned 90 degrees so the depth would go out from the house so that the need for a variance would be eliminated. Mr. Langin responded that it would not be possible, that turning the pool would increase the necessary variance and require a side yard variance as well.
Mr. Zeolla asked if the applicant could shrink the size of the pool. Mr. Langin commented that a smaller pool is possible without needing a variance. Mr. Lhamon stated that size reduction could be possible, but they have already made it smaller than the original pool.
Mr. Zeolla asked if it was possible to reduce the amount of concrete surrounding the pool. Mr. Langin responded that for safety reasons he did not like making the concrete apron smaller than 4-feet because the concrete is essentially the apron that holds the pool in place.
Mr. Hoffman stated that he believes a person's home is their castle. In this case he believes the pool will help improve the neighborhood. He commented on strict application of practical difficulty criteria.
Mr. Zeolla stated that zoning ordinance standards are established by the Planning Commission and that any changes should be addressed by that commission.
Mr. Raimondo stated he visited the neighborhood and felt it captured the essence of Highland. Mr. Raimondo asked what the setback requirements would have been if this property had not been an RPUD.
Mrs. George responded that because it is in the LV district that the setbacks would have to be calculated.

**Motion:**
Mr. Hoffman made a motion to approve Case #26-18, parcel # 11-34-401-006, commonly known as 2679 Briar Cliff Dr, for an 8-foot 6-inch variance from the required 40-foot rear yard setback to 31-feet 6-inches provided, for the construction of a pool. Mr. Childs supported the motion.

**Facts and Findings:**
This request is the minimum necessary.
A practical difficulty resulted from the approval of the RPUD.
This request will not be detrimental to, nor alter the essential character of the neighborhood.

**Roll Call Vote:** Mr. Raimondo -yes, Mr. Zeolla -no, Mr. Eichinger -yes, Mr. Hoffman -yes, Mr. Childs -yes, Mr. Gerathy -yes, Mr. Probe -yes, (6 yes votes, 1 no votes). The motion passed and the variance request was approved.

**MINUTES:**
Mr. Probe made a motion to approve the minutes of September 2, 2026, as corrected. Mr. Hoffman supported the motion, and it was approved with a unanimous voice vote.

**DISCUSSION:**

Resident Kevin Berger offered public comment regarding VFW Post 9914, 3200 North Duck Lake Road. Mr. Berger stated the VFW post had received an ordinance violation regarding the renting out of dock space in the canal that flows into White Lake. Mr. Berger asked the Zoning Board of Appeals if the post is allowed to have boats on the property. Mr. Berger explained that the VFW Post has the land plot from 1956. He also stated that the VFW post has been on the canal since at least 1976. Mr. Berger stated that it was his understanding that if you have property on a waterway, whether natural or artificial that access is a granted right. Mr. Berger stated that access to the waterway is necessary for several members of the post due to disabilities. Mr. Berger stated he was confused by the violation notice and requested clarification from the Zoning Board of Appeals. Mr. Raimondo responded to Mr. Berger that comments and documentation should be directed to the Planning Commission and not the Zoning Board of Appeals. The Zoning Board of Appeals stated they were not trying to cut off comments from Mr. Berger. Rather, they advised Mr. Berger that the ZBA did not have the authority to act on these comments and requests. The ZBA also directed Mr. Berger to give his copy of relevant documents to Mrs. George to give to Planning Director Corwin.

**ADJOURN:**

At 8:16 p.m., Mr. Probe made a motion to adjourn the meeting. Mr. Raimondo supported the motion, and it carried with a unanimous voice vote.

Respectfully submitted,

Jacob Probe, Secretary
JP/kpl

**CHARTER TOWNSHIP OF HIGHLAND**
**DOWNTOWN DEVELOPMENT AUTHORITY**
**APPROVED REGULAR BOARD MEETING MINUTES OF September 9th, 2026**

A. ROLL CALL

Members present: Dale Feigley, Andy West, Taylor DeHaan, Jennifer Frederick, Cassie Blascyk, Supervisor Hamill, Chris Hamill, Christina Welsh, Daniel Walker, and Roscoe Smith

Members Absent: None

Staff Present: Melissa Dashevich, Executive Director via Phone Call

Members of the Public: Danny Dexter

Mr. Smith called the meeting to order at 6:18 PM

B. APPROVE MINUTES OF REGULAR BOARD MEETING OF AUGUST 12th, 2026

**MS. FREDERICK MOVED TO APPROVE** the regular HDDA board meeting minutes of AUGUST 12TH, 2026 as amended. **MR. WEST SUPPORTED THE MOTION,** and the **MOTION CARRIED** with a unanimous voice vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Cassie Blascyk- yes; Jennifer Frederick - yes; Daniel Walker - yes; Chris Hamill - yes; Christina Welsh - yes; Supervisor Hamill - yes; Roscoe Smith - yes. (10 yes votes).

C. DIRECTOR'S REPORT

Mrs. Dashevich provided her report in advance.

D. TREASURER'S REPORT

Mrs. Hamill presented her financial report through August 31st, 2026 in detail. We have a total revenue of $269,347. HDDA has spent just under $163,143 on programs. Currently revenue exceeds expenses by just over $106,204. HDDA is currently on target with their budget for 2026. Current cash on hand is $646,403.

E. NEW BUSINESS

1. *TIF Plan*

APPROVED

Ms. Frederick suggested the board plan to discuss the TIF Plan at the October meeting. Mrs. Blascyk along with Ms. Frederick and those at the township and the HDDA staff have worked closely behind the scenes to work on the plan. They need to do some more work before it is ready to present to the board.

F. OLD BUSINESS

1. *Review and approve Final Budget*

Ms. Frederick presented the board with a number of minor adjustments to the budget now that more exact numbers have been calculated.

**MS. FREDERICK MOVED TO APPROVE** the budget as presented with amendments. **MRS. BLASCYK SUPPORTED THE MOTION,** and the **MOTION CARRIED** with a roll call vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Cassie Blascyk- yes; Jennifer Frederick - yes; Daniel Walker - yes; Chris Hamill - yes; Christina Welsh - yes; Supervisor Hamill - yes; Roscoe Smith - yes. (10 yes votes).

2. *Next Steps - Trail from Highland Station to Ford Estate*

Mrs. Blascyk informed the board that Highland is a contender for a free partnership through the DNR and Michigan State University where students help prepare trail plans. They have previously worked with Mackinaw City on their trails. Over the winter Mrs. Blascyk suggests a committee be formed to oversee this project.

BOARD MEMBER COMMENTS

The building that used to house the slot car racing is for sale, this parcel includes the building the slot car racing was in as well as the 2 houses behind it and the small building previously used as a grooming shop next door. Ms. Frederick believes it could be helped by a site plan.

G. COMMITTEE REPORTS

*Design*

1. *Streetscape Fall Decorations*

Mrs. Blascyk informed the board that Friday the 11th the decorations will be put up by the garden club.

APPROVED

Mrs. Blascyk also informed the board that the DDA's engineers Nowak and Fraus had their survey crew beginning work this week for the approved SEMCOG PAP grant – Milford Road Safety Path Extension project.

*Economic Revitalization*

2. *Downtown Days - Highland Eats-DDA Treats*

Mrs. Dashevich informed the board that everything is in place for the day and she just needs to organize the volunteers. Taylor has agreed to volunteer, Andy is available in the evening, Caden is available in the evening, Cassie is available as a last resort, Dale is going to check if he is available, and Danny Dexter offered to volunteer.

*Organization*

3. *Grocery Totes, Screen Cleaning Cloths and Clips ordered*

Mrs. Dashevich reported that the materials for the new resident swag bags are in.

4. *Metromode Article Published*

The first article was published and came out great. Mrs. Dashevich instructed the board on how to access it.

*Promotions*

5. *Haunted Highland*

Staff member Cathy Tiderington has been going around confirming participation in the district. Skeletons will be delivered shortly, and a number of new businesses are participating.

6. *Ladies Night Out*

Ladies Night Out is taking place on the 10th of November, so far there are 3 new vendors for steeple hall and Cathy is busy recruiting more. The event will be Gnome themed complete with costumes.

H. MSOC

Wixom Partnership with Highland - Submitted an application to host a Mobile Workshop/Conference Tour at the National Main Street Now Conference in 2027

Mrs. Dashevich informed the board that with the next Mainstreet America Conference taking place in Detroit, MSOC has been asked to arrange tours. Wixom and Highland have partnered and applied to do a workshop on non-traditional downtowns.

APPROVED

I. DISTRICT DEVELOPMENT

Tranquil Expressions - Operational & Occupance Status: Mrs. Dashevich stopped by and it does not look like business is taking place, she will hold the rent assistance checks until the situation is clarified.

Discount Battery was given permission to put their sign in the right of way by the Oakland county road commission.

J. CALL TO THE PUBLIC

Nothing to report.

K. MEETING ADJOURN

The meeting was adjourned at 7:36 pm. - TD

APPROVED

# 2026 MONTHLY ACTIVITY REPORT
# HIGHLAND TOWNSHIP

| | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEPT | OCT | NOV | DEC | YTD |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | | |
| **Calls for Service** | 1557 | 1362 | 1621 | 1573 | 1473 | 1494 | 1443 | 1644 | 1427 | 1647 | | | **15241** |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| **Highland D.B.** | | | | | | | | | | | | | |
| Warrants Submitted | 5 | 7 | 6 | 6 | 7 | 7 | 6 | 4 | 10 | 7 | | | **65** |
| Warrants Obtained | 3 | 5 | 16 | 13 | 13 | 12 | 13 | 1 | 5 | 5 | | | **86** |
| Court Appearances | 3 | 4 | 7 | 4 | 2 | 2 | 4 | 6 | 1 | 10 | | | **43** |
| New Cases | 22 | 20 | 18 | 25 | 20 | 19 | 19 | 18 | 17 | 26 | | | **204** |
| Closed Cases | 17 | 12 | 20 | 14 | 15 | 12 | 13 | 15 | 20 | 16 | | | **154** |
| Call Outs | | | 1 | | 2 | 4 | 0 | 2 | 2 | 1 | | | **12** |
| | | | | | | | | | | | | | |
| **School Liaison** | | | | | | | | | | | | | |
| Incidents / Calls | 16 | 9 | 10 | 10 | 12 | N/A | N/A | N/A | 20 | 35 | | | **112** |
| Special Presentations | 7 | 10 | 10 | 10 | 9 | N/A | N/A | N/A | 10 | 9 | | | **65** |
| | | | | | | | | | | | | | |
| **Traffic Enforcement** | | | | | | | | | | | | | |
| Citations | 52 | 73 | 92 | 71 | 92 | 115 | 131 | 222 | 98 | 58 | | | **1004** |
| Warnings | 36 | 83 | 72 | 82 | 90 | 103 | 97 | 150 | 75 | 108 | | | **896** |
| | | | | | | | | | | | | | |
| **Substation Activity** | | | | | | | | | | | | | |
| Citizen "walk ins" | 44 | 49 | 52 | 58 | 45 | 54 | 58 | 67 | 48 | 56 | | | **531** |
| | | | | | | | | | | | | | |
| **Traffic Crashes** | 55 | 46 | 16 | 23 | 30 | 36 | 16 | 31 | 34 | 44 | | | **331** |
| | | | | | | | | | | | | | |
| **Arrests** | | | | | | | | | | | | | |
| Adults | 7 | 16 | 17 | 9 | 25 | 22 | 18 | 18 | 28 | 13 | | | **173** |
| Juveniles | 0 | 0 | 0 | 1 | 4 | 0 | 0 | 0 | 1 | 2 | | | **8** |
| | | | | | | | | | | | | | |

Highland Township Fire Department

Fire Chief's Monthly Report – September 2026

**Fire Chief's Update**

September was another active month for the Highland Township Fire Department, with 226 emergency responses and continued demands on available personnel and apparatus. Emergency medical services remain a significant portion of the Department's workload, while overlapping incidents and limited daily staffing continue to present operational challenges.

**Emergency Response Activity**

During September, the Department responded to 226 incidents, averaging 7.53 calls per day.

Monthly Response Statistics

| Statistic | Total |
|---|---|
| Monthly Incidents | 226 |
| Average Calls Per Day | 7.53 |
| Year-to-Date Incidents | 1,632 |
| Previous Year-to-Date Incidents | 1,403 |
| Year-to-Date Increase | 229 (16.3%) |
| Overlapping Incidents | 44 (19.5%) |
| Hospital Transports | 105 |
| Mutual Aid Given | 6 |
| Mutual Aid Received | 1 |

Highland Township Fire Department

**Incident Breakdown**

| Incident Category | Calls |
|---|---|
| Medical | 140 |
| Public Service | 29 |
| Hazardous Situations | 35 |
| Non-Emergency | 13 |
| Fire | 8 |
| Rescue | 0 |
| Law Enforcement | 1 |
| Total Incidents | 226 |

**Operational Challenges**

Overlapping Incidents: The Department experienced 44 overlapping incidents during September, representing approximately 20% of the month's emergency responses. These simultaneous incidents place additional demands on available personnel and apparatus.

Staffing: Limited daily staffing continues to create operational challenges. With two Advanced Life Support ambulances operating from our staffed stations, simultaneous medical emergencies can significantly reduce the personnel available to staff fire apparatus or respond to additional incidents.

**Training and Professional Development**

Department personnel continued scheduled training and professional development activities to maintain operational readiness and emergency response capabilities.

**Community Engagement and Fire Prevention**

Department personnel participated in the Dunham Lake Association parade, providing an opportunity to engage with residents and strengthen community relationships.

Nicholas George, Fire Chief
Shawn Bell, Fire Marshal
Captain David Korponic
Captain Gary Bonham
Captain Michael Becker

**Department Updates and Accomplishments**

FEMA Assistance to Firefighters Grant

The Department continued work on the regional Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant for replacement of Self-Contained Breathing Apparatus (SCBA). This project will improve firefighter safety and interoperability with neighboring departments.

**Looking Ahead**

The Department will continue focusing on operational readiness, firefighter training, staffing challenges, and preparations for October's Fire Prevention Month activities.

Respectfully Submitted,

Fire Chief Nicholas George
Highland Township Fire Department

Highland Township Fire Department

Fire Chief's Monthly Report – October 2026

**Fire Chief's Update**

October was an active month for the Highland Township Fire Department, with 201 emergency responses, continued staffing challenges, and numerous Fire Prevention Month activities. The Department also continued making progress on the regional Self-Contained Breathing Apparatus (SCBA) replacement project.

**Emergency Response Activity**

During October, the Department responded to 201 incidents, averaging 6.48 calls per day.

Monthly Response Statistics

| Statistic | Total |
|---|---|
| Monthly Incidents | 201 |
| Average Calls Per Day | 6.48 |
| Year-to-Date Incidents | 1,833 |
| Previous Year-to-Date Incidents | 1,552 |
| Year-to-Date Increase | 281 (18.1%) |
| Overlapping Incidents | 37 (18.4%) |
| Hospital Transports | 99 |
| Mutual Aid Given | 2 |
| Mutual Aid Received | 1 |

Nicholas George, Fire Chief
Shawn Bell, Fire Marshal
Captain David Korponic
Captain Gary Bonham
Captain Michael Becker

**Incident Breakdown**

| Incident Category | Calls |
|---|---|
| Medical | 131 |
| Public Service | 23 |
| Hazardous Situations | 21 |
| Non-Emergency | 20 |
| Fire | 6 |
| Rescue | 0 |
| Law Enforcement | 0 |
| Total Incidents | 201 |

**Operational Challenges**

Overlapping Incidents: The Department experienced 37 overlapping incidents during October, representing approximately 18% of the month's emergency responses. These simultaneous incidents continue to place demands on available emergency resources.

Staffing**:** Limited daily staffing remains a significant operational challenge, particularly when multiple medical emergencies require ambulance transports. With two staffed ambulances and limited personnel available each day, overlapping incidents can leave insufficient personnel immediately available to staff fire apparatus or respond to additional emergencies.

**Training and Professional Development**

Department personnel completed vehicle extrication and fire apparatus pump operations training to strengthen operational readiness and maintain essential emergency response skills.

**Community Engagement and Fire Prevention**

October was Fire Prevention Month, with several community outreach and educational activities.

- Hosted the annual Fire Department Open House and Pancake Breakfast.

- Conducted multiple school visits to educate students on fire prevention and safety.
- Received recognition from BELFOR Restoration in observance of National First Responders Day.

**Department Updates and Accomplishments**

FEMA Assistance to Firefighters Grant

The Department continued moving forward with the regional Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant for replacement of Self-Contained Breathing Apparatus (SCBA). This project will improve firefighter safety and interoperability with neighboring departments.

**Looking Ahead**

The Department will continue addressing staffing and emergency response challenges while advancing the regional SCBA replacement project, maintaining training requirements, and preparing for upcoming operational needs.

Respectfully Submitted,

Fire Chief, Nick George
Highland Township Fire Department

# HIGHLAND TOWNSHIP FIRE RESCUE

Serving & Protecting since 1941

**To:** Highland Township Board

**From:** Nick George, Fire Chief

c/o Shawn Bell, Fire Marshal and Rental Officer; Laura Carpenter, Admin Asst.;

**Date: Oct 14th, 2026**

---

**Notification to the Board: Monthly End Report**

**Month in Review: September 2026**

**Rental/Ordinance Revenue Totals-**

| | |
|---|---|
| **YTD Jan 1st – Sep 30th** | **$6510.00** |
| **Sep 1st- 30th** | **$600.00** |

**Rental Inspection(s) Completed by Fire Marshal/Rental Inspector- 0**

**Rental Certificate(s) Issued by Fire Marshal/Rental Inspector- 0**

**Land Use Permits (PLU) Inspection(s)- 1**

**Enforcements/Ordinances (Inspections) completed by Fire Marshal- 5**

**Total Inspections- 6**

# Inspection List

10/14/26

| Address | Parcel Number | Inspection Type | Scheduled | Completed | Result | Inspector |
|---|---|---|---|---|---|---|
| 2824 DAVISTA DR E | H -11-12-329-01 | re-inspection | 09/01/2026 | | | ShawnBell/Ord-FireMarshal |
| 1958 SHEWCHENKO DR E | H -11-15-428-00 | Court Hearing | 09/01/2026 | | | ShawnBell/Ord-FireMarshal |
| 1131 WHITE LAKE RD PLU | H -11-02-300-00 | Fire Marshal Insp | 09/02/2026 | | | ShawnBell/Ord-FireMarshal |
| 1246 S MILFORD RD E | H -11-27-301-01 | ini | 09/09/2026 | 09/09/2026 | Violation(s) | ShawnBell/Ord-FireMarshal |
| 1246 S MILFORD RD E | H -11-27-301-01 | re-inspection | 09/09/2026 | 09/30/2026 | Complied | ShawnBell/Ord-FireMarshal |
| 179 N MILFORD RD E | H -11-22-353-01 | ini | 09/09/2026 | 09/09/2026 | No Violation | ShawnBell/Ord-FireMarshal |

**Inspections: 6**

Population: All Records

Inspection.DateTimeScheduled Between 9/1/2026 12:00:00 AM AND 9/30/2026 11:59:59 PM
AND
Inspection.Inspector = ShawnBell/Ord-FireMarshal OR
Inspection.Inspector = Rental Inspector

# Revenue Totals with Details



| Record Type | Sub Type | Category | Description | Entries | Amount |
|---|---|---|---|---|---|
| Certificate | Rental | Rental Fee | One (1) to Four (4) Rental Units | 3 | $600.00 |

| Record No. | Address | Parcel No. | Bill To | Amount |
|---|---|---|---|---|
| CR26-0243 | 2557 N DUCK LAKE RD | H -11-13-179-003 | JUSTICE JR, HARVEY H MARI | $300.00 |
| CR26-0244 | 3268 LAKEVIEW DR | H -11-12-480-024 | VINCENZETTI, RICARDO | $150.00 |
| CR25-0138 | 3256 LAKEVIEW DR | H -11-12-480-022 | VINCENZETTI, RICARDO | $150.00 |
| | | **Totals** | | **3** **$600.00** |

Population: All Records

Transaction.DateToPostOn Between 9/1/2026 12:00:00 AM AND 9/30/2026 11:59:59 PM

# Revenue Totals with Details

10/14/2026
1/1

| Record Type | Sub Type | Category | Description | Entries | Amount |
|---|---|---|---|---|---|
| Certificate | Rental | Rental Fee | One (1) to Four (4) Rental Units | 27 | $4,350.00 |

| Record No. | Address | Parcel No. | Bill To | Amount |
|---|---|---|---|---|
| CR26-0243 | 2557 N DUCK LAKE RD | H -11-13-179-003 | JUSTICE JR, HARVEY H MARI | $300.00 |
| CR26-0244 | 3268 LAKEVIEW DR | H -11-12-480-024 | VINCENZETTI, RICARDO | $150.00 |
| CR25-0138 | 3256 LAKEVIEW DR | H -11-12-480-022 | VINCENZETTI, RICARDO | $150.00 |
| CR25-0191 | 1051 DUNLEAVY DR | H -11-15-227-010 | HILTON, BRIAN R | $150.00 |
| CR26-0194 | 1672 HIGHLAND PARK DR | H -11-13-354-014 | ROSEWARNE, BARBARA E | $150.00 |
| CR26-0204 | 4235 HUNTERS DR | H -11-12-176-018 | DAMM, JONATHON NELSON | $150.00 |
| CR25-0170 | 1449 S MILFORD RD | H -11-27-327-015 | A&A ENTERPRISE PROPERTIES | $150.00 |
| CR26-0192 | 134 MCPHERSON ST | H -11-27-104-005 | BURKE, JODI A | $150.00 |
| CR26-0205 | 3875 HILLCREST DR | H -11-12-427-032 | ALLAIN, SUZANNE M TRUST | $150.00 |
| CR26-0195 | 135 E LIVINGSTON RD 1 | H -11-22-379-012 | JUSTICE, DAVID | $150.00 |
| CR26-0195 | 135 E LIVINGSTON RD 1 | H -11-22-379-012 | JUSTICE, DAVID | $300.00 |
| CR26-0208 | 3130 CENTER RD | H -11-09-482-002 | POWERS INVESTMENTS LLC | $150.00 |
| CR26-0211 | 3005 S HICKORY RIDGE RD | H -11-32-300-002 | MICHAEL MARSH RENTAL 2, L | $150.00 |
| CR26-0210 | 2309 N DUCK LAKE RD | H -11-13-180-015 | WEST, JOHN | $150.00 |
| CR26-0212 | 1660 ISLAND DR | H -11-13-452-004 | OLIVIA JOY LLC | $150.00 |
| CR26-0203 | 3536 JACKSON | H -11-12-276-001 | ENZO'S EQUITIES LLC | $150.00 |
| CR26-0213 | 3536 JACKSON 3 | H -11-12-276-001 | ENZO'S EQUITIES LLC | $150.00 |
| CR26-0214 | 3536 JACKSON 2 | H -11-12-276-001 | ENZO'S EQUITIES LLC | $150.00 |
| CR26-0238 | 572 WOODRUFF LAKE RD | H -11-09-431-007 | WOODRUFF 572/574 | $150.00 |
| CR26-0237 | 971 N PARK ST | H -11-22-227-015 | SCHICKEL, KEVIN | $150.00 |
| CR26-0201 | 530 WOODRUFF LAKE RD | H -11-09-431-016 | SCHICKEL, KEVIN | $150.00 |
| CR26-0239 | 2506 LYNCH DR | H -11-17-278-009 | G L HEPNER | $150.00 |
| CR26-0241 | 2551 JACKSON BLVD | H -11-12-129-006 | HARUTUNIAN, AARON | $150.00 |
| CR26-0233 | 775 N MILFORD RD | H -11-22-151-004 | 717 Properties LLC | $150.00 |
| CR26-0234 | 775 N MILFORD RD 2 | H -11-22-151-004 | 717 Properties LLC | $150.00 |
| CR26-0235 | 775 N MILFORD RD 3 | H -11-22-151-004 | 717 Properties LLC | $150.00 |
| CR26-0236 | 775 N MILFORD RD 4 | H -11-22-151-004 | 717 Properties LLC | $150.00 |

| | | | | | |
|---|---|---|---|---|---|
| Enforcement | | Miscellaneous | GRASS/WEED MOWING | 8 | $2,160.00 |

| Record No. | Address | Parcel No. | Bill To | Amount |
|---|---|---|---|---|
| EE25-0197 | 2381 JACKSON BLVD | H -11-12-102-005 | CHIAPPELLI, JOSEPPE ANCHI | $255.00 |
| EE25-0181 | 445 W LIVINGSTON RD | H -11-27-101-001 | ASIM, MINHAL | $245.00 |
| EE25-0218 | 1252 FERRIS DR | H -11-27-301-012 | PROVENZOLA, PETER J | $225.00 |
| EE25-0165 | 4770 WOODSIDE DR | H -11-12-131-037 | SHERWOOD, KELLY | $215.00 |
| EE25-0155 | 1625 HIGHLAND PARK DR | H -11-13-351-003 | KISH, GREGORY | $395.00 |
| EE25-0154 | 1789 LA SALLE BLVD | H -11-13-402-017 | CARLOSS, JOSHUA | $215.00 |
| EE26-0184 | 2935 JACKSON BLVD | H -11-12-204-024 | Nokaj, Nikolin | $315.00 |
| EE26-0125 | 2935 JACKSON BLVD | H -11-12-204-024 | Nokaj, Nikolin | $295.00 |

| | | |
|---|---|---|
| **Totals** | **35** | **$6,510.00** |

Population: All Records

Transaction.DateToPostOn Between 1/1/2026 12:00:00 AM AND 9/30/2026 11:59:59 PM

## 6. Announcements

a) 11,286 residents (64% of Highland's registered voters) cast a ballot in the General election. 41% voted by absentee ballot, 21% voted early in person, and 38% voted at the precinct on election day. This was all made possible by over 120 people from the community who worked VERY hard to make your voting experience as smooth and efficient as it could be. We are indebted to their service.

b) Highland's Ladies Night Out will be on Tuesday, November 10th from 4:00 pm to 8:00 pm – Come shop, dine, and discover all that Downtown Highland has to offer.

c) Veteran's Ceremony will be on Wednesday, November 11th at 11:00 am at Veteran's Park located at the corner of N. John Street and Livingston.

d) Highland Township Offices will be closed on Wednesday, November 11th in observance of Veteran's Day.

e) Highland Township Offices will be closed on Thursday, November 26th and Friday, November 27th in observance of Thanksgiving Day.

f) Small Business Saturday, November 28th - Come discover the charm, creativity and personal touch Highland small businesses offer.

g) Festival of Trees will be open the Month of December at Veteran's Park, visit the Highland Holiday Tree Lot and vote on your favorite one.

h) Highland Photo Spots will be located around town from December 1st thru December 31st .

i) Mark your calendar for December 7th to kick off the Christmas season from 5 pm to 9 pm at Veteran's Park and Steeple Hall area, parking available at Highland Elementary. Kris Kringle Market will be open, visit Santa, enjoy some free popcorn and hot chocolate with the Tree Lighting Ceremony at 7 pm.

## 7. Public Comment

Nov. 2, 2026
13 Cedar
Highland, Mi
48357

Board of Trustees
Highland Twp.
205 N. John st
Highland, Mi 48357

Regarding posted notice at Twp. Hall about suggestions.

In brief — street lights in new construction. Also street light added at John st / M-59 new street improvement.

Also to those in charge sweeping - keeping clear for walking / bike riding on Bike Trail along M-59.

Sincerely,
Kathryn N. Green

**Public Hearing**

**a) Community Development Block Grant Application for 2027**

**Begin Time:**

**End Time:**

**Comments:**

**b) 2027 Budget**

**Begin Time:**

**End Time:**

**Comments:**

**CHARTER TOWNSHIP OF HIGHLAND**
**NOTICE OF PUBLIC HEARING**
**COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

NOTICE IS HEREBY GIVEN that the Highland Township Board of Trustees will conduct a Public Hearing on the use of Community Development Block Grant Funds. The Hearing will be held on Monday, November 9, 2026 at 6:30 p.m. at Highland Township Auditorium located at 205 N. John Street, Highland, MI. For the purpose of hearing public comments on the Community Development Block Grant Program year 2027 application in the approximate amount of $72,000.00 to fund eligible projects. All interested citizens are requested to attend the Hearing. Comments will also be received in writing, in person at the Highland Township Clerk's Offices or by email clerk@highlandtwp.org until Monday, November 9, 2026, by noon. Arrangements to reasonably accommodate special needs, including handicap accessibility or interpreter, will be made upon receiving 72-hour advance notice. Please contact the Township Office at 248-887-3791 X 6 for further information.

Rick Hamill
Supervisor
Charter Township of Highland

Published at www.highlandtwp.org Friday October 16th, 2026
Posted at Highland Township Hall 205 N. John Street, Friday October 16th , 2026

Highland Township

# PUBLIC HEARING NOTICE
# CHARTER TOWNSHIP OF HIGHLAND

NOTICE IS HEREBY GIVEN THAT A PUBLIC HEARING will be held on Monday, November 9, 2026, in the Highland Township Auditorium at 205 N. John Street, Highland, MI 48357 at 6:30 p.m. regarding the **2027 Budget.**

NOTICE IS FURTHER GIVEN that additional information will be provided, and written comments will be received during office hours Monday through Friday until the date of the Hearing.

**THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.**

Tami Flowers, MiPMC
Highland Township Clerk

**RESOLUTION #26-35 APPROVING 2027 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

At a regular meeting of the Charter Township of Highland Board of Trustees held on the 9th day of November 2026;

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Grant Charlick, Brian Howe, Beth Lewis, and Joseph Salvia

Absent:

The following resolution was offered by _____ and supported by _____:

**WHEREAS,** Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs, and

**WHEREAS,** Oakland County has requested CDBG eligible projects from participating communities for inclusion in the Action Plan, and

**WHEREAS,** the Charter Township of Highland has duly advertised and conducted a public hearing for the purpose of receiving public comments regarding the proposed uses of PY 2027 CDBG funds in the approximate amount of $72,000.00 as follows:

Supervisor Rick Hamill opened the Public Hearing at _____p.m. The Public Hearing was closed at _____p.m.

**WHEREAS**: the Charter Township of Highland found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need:

| PROJECT NAME | AMOUNT |
|---|---|
| Senior Services | $72,000.00 |

**THEREFORE, BE IT RESOLVED,** that the Charter Township of Highland CDBG Application hereby authorized to be submitted to Oakland County for inclusion in Oakland County's Annual Action Plan to the U.S. Department of Housing and Urban Development, and that the Supervisor is hereby authorized to execute all documents, agreements, of contracts which result from this application to Oakland County.

This resolution passed this 9th day of November 2026 at a regular meeting of the Charter Township of Highland Board. The following vote was taken on the foregoing resolution:

Yeas:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

_____
Rick A. Hamill, Supervisor

_____
Tami Flowers MiPMC, Clerk

I, Tami Flowers, the duly elected Clerk of the Charter Township of Highland, Oakland County, MI do hereby certify that the above is a true copy of a resolution approved by the Charter Township of Highland Board of Trustees Meeting held on November 9, 2026 at which time a quorum was present.

_____
Tami Flowers MiPMC, Clerk

**RESOLUTION 26-37 2027 GENERAL APPROPRIATIONS ACT**

At a Regular Township Board Meeting of the Charter Township of Highland held at the Highland Township Auditorium located at 205 N. John Street, Highland, Michigan on the 9th day of November, 2026 at 6:30 p.m.

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Grant Charlick, Brian Howe, Elizabeth Lewis, and Joe Salvia

Absent: None

The following resolution of the Highland Township Board was offered by _____ and supported by _____:

**WHEREAS** pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on October 29th, 2026, and a public hearing on the proposed budget was held on November 9, 2026, after which this Resolution was adopted.

**IT IS RESOLVED** the Highland Township Board shall levy and shall cause to be collected the general property tax on all real and personal property within the Township upon the current tax roll an allocated millage of .6 mill for Township operations, and voter authorized millages of:

0.6000 for the General Operating millage
1.8169 for the Fire Operating millage
0.9488 for the Fire Capital millage
3.2645 for the Police Operating millage
1.5352 for the Library Operating millage

**IT IS FURTHER RESOLVED** Highland Township Board adopts the 2027 budget for the various funds by line item. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed the total appropriation authorized for each department.

**IT IS FURTHER RESOLVED** pursuant to MCLA 41.75, all bills against the Township shall be approved by the Highland Township Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township Board to avoid late penalties, service charges and interest (primarily utilities, phone, internet, credit cards and bills for gasoline) and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The Township Board shall receive a list of bills prior to payment for approval at the next Board Meeting.

**IT IS FURTHER RESOLVED** that included in the various departments' budgets are amounts of the salary, hourly and per diem rates for the officials and employees of the Township as listed in Attachment A.

**IT IS FURTHER RESOLVED** that estimated total revenues and expenditures for the various funds of Highland Township are listed in Attachment B.

**IT IS FURTHER RESOLVED** the Township Clerk shall provide the Township Board after the end of each month reports of fiscal year to date revenues and expenditures compared to the budget amounts in various funds of the Township.

**IT IS FURTHER RESOLVED** that whenever it appears to the Township Supervisor or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the Township Supervisor shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenue or both.

This resolution passed this 9th day of November 2026 at a regular meeting of the Charter Township of Highland Board with the following roll call vote:

Yeas:
Nays:
Abstain:

**RESOLUTION DECLARED _____**

_____
Rick A. Hamill, Supervisor

_____
Tami Flowers MiPMC, Clerk

I, Tami Flowers, Charter Township of Highland Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution, the original of which is on file in my office, approved by the Charter Township of Highland Board of Trustees at a Regular Meeting held on November 9, 2026.

_____
Tami Flowers MiPMC, Clerk

| ACCOUNT # | ACCOUNT TITLE | 12/31/24 Actual | 12/31/25 Actual | 12/31/26 Amended | 12/31/27 PROPOSED | PROPOSED 2027 BUDGET 11-09-2026 |
|---|---|---|---|---|---|---|
| | **REVENUE** | | | | | **Color Code Key** |
| 101-000-402.000 | CURRENT PROPERTY TAX | 602,412 | 673,031 | 660,857 | 690,206 | Revenue Increase |
| 101-000-404.000 | SALES TAX | 2,136,022 | 2,188,381 | 2,127,052 | 2,008,575 | Revenue Decrease |
| 101-000-412.000 | DELINQUENT P. PROPERTY TAX | 221 | 200 | 100 | 500 | |
| 101-000-423.000 | MOBILE HOME TAXES | 8,445 | 8,812 | 8,000 | 8,500 | |
| 101-000-477.000 | CABLE TV FRANCHISE FEES | 272,735 | 256,394 | 300,000 | 250,000 | |
| 101-000-478.000 | DOG LICENSES | 1,584 | 1,331 | 1,500 | 1,500 | |
| 101-000-490.000 | OTHER LIC. & PERMIT | 9,637 | 11,240 | 8,000 | 10,000 | |
| 101-000-490.001 | SEWER PERMITS | 0 | 45 | 0 | 0 | |
| 101-000-491.000 | BUILDING PERMITS | 190,850 | 213,420 | 200,000 | 200,000 | |
| 101-000-491.001 | HEATING PERMITS | 56,938 | 61,246 | 50,000 | 55,000 | |
| 101-000-491.002 | PLUMBING PERMITS | 23,649 | 24,900 | 30,000 | 26,000 | |
| 101-000-491.003 | ELECTRICAL PERMITS | 65,124 | 71,317 | 78,000 | 70,000 | |
| 101-000-522.003 | SOC SERV: C D B G REVENUE | 4,311 | 56,439 | 50,000 | 50,000 | |
| 101-000-528.001 | ARPA FEDERAL GRANT REVENUE | 698,058 | 0 | 0 | 0 | |
| 101-000-540.000 | GRANT REVENUE | 8,345 | 9,760 | 1,000 | 5,000 | |
| 101-000-584.005 | METRO AUTHORITY | 16,004 | 0 | 0 | 0 | |
| 101-000-584.013 | LOCAL COMMUNITY STABILIZ. AUTH | 944 | 441 | 1,000 | 3,000 | |
| 101-000-607.002 | CONTRACTORS REGISTRATIONS | 2,619 | 3,235 | 3,000 | 3,000 | |
| 101-000-607.019 | SUMMER TAX COLLECTION FEE | 51,003 | 50,973 | 50,000 | 50,000 | |
| 101-000-607.022 | ENHANCE ACCESS FEES | 8,352 | 6,311 | 8,000 | 8,000 | |
| 101-000-607.034 | ADMINISTRATION FEES | 32,963 | 32,963 | 42,000 | 42,000 | |
| 101-000-608.025 | DISTRICT COURT MONIES | 47,701 | 67,943 | 50,000 | 60,000 | |
| 101-000-628.014 | REZONING FEES, PLANNING | 0 | 1,500 | 750 | 1,000 | |
| 101-000-628.015 | ZONING BD. OF APPEALS | 8,525 | 5,625 | 7,000 | 5,000 | |
| 101-000-628.016 | SITE PL. REVIEW, OTHERS | 10,100 | 6,655 | 6,000 | 6,000 | |
| 101-000-633.000 | BOND FORFEITURES | 1,300 | 5,740 | 1,000 | 1,000 | |
| 101-000-642.000 | SALE OF CEMETERY LOTS | 13,250 | 19,200 | 10,000 | 10,000 | |
| 101-000-644.028 | ASSET SALE PROCEEDS | 16,100 | 11,306 | 1,000 | 1,000 | |
| 101-000-651.006 | ACTIVITY CENTER ADVERTISING | 4,000 | 3,250 | 8,000 | 8,000 | |
| 101-000-651.007 | ACTIVITY CENTER REVENUES | 9,400 | 9,850 | 9,000 | 30,000 | |
| 101-000-657.000 | VARIOUS FINES | 1,890 | 15 | 500 | 500 | |
| 101-000-658.000 | ZONING FINES | 225 | 150 | 500 | 500 | |
| 101-000-665.000 | INTEREST EARNINGS | 175,575 | 139,376 | 160,000 | 160,000 | |
| 101-000-666.001 | MMRMA DISTRIBUTION | 51,363 | 53,503 | 20,000 | 20,000 | |
| 101-000-667.001 | PARK: RENTALS | 400 | 300 | 400 | 500 | |
| 101-000-667.010 | ACT CTR STEEPLE HALL UTILITIES | 3,232 | 4,002 | 5,000 | 5,000 | |
| 101-000-667.035 | POLICE LEASE PAYMENTS | 28,000 | 28,000 | 28,000 | 28,000 | |
| 101-000-667.288 | WOTA RENT | 25,000 | 25,000 | 25,000 | 25,000 | |
| 101-000-676.018 | ELECTION REIMBURSEMENT | 80,194 | 84 | 0 | 0 | |
| 101-000-676.029 | ORDINANCE VIOLATION REIMBURSE | 105 | 2,425 | 500 | 500 | |
| 101-000-676.004 | ELECTION EXPENSE REFUND | 0 | 57 | 0 | 0 | |
| 101-000-676.030 | SNOW REMOVAL REIMBURSEMENT | 7,815 | 13,620 | 0 | 0 | |
| 101-000-677.031 | MISCELLANEOUS | 52,844 | 11,042 | 15,000 | 20,000 | |
| 101-000-692.000 | APPROPRIATION FUND BAL. | 0 | 0 | 0 | 0 | |
| | **REVENUE TOTAL** | 4,727,233 | 4,078,680 | 3,966,159 | 3,863,281 | |

| ACCOUNT # | ACCOUNT TITLE | 12/31/24 Actual | 12/31/25 Actual | 12/31/26 Amended | 12/31/27 PROPOSED | PROPOSED 2027 BUDGET 11-09-2026 |
|---|---|---|---|---|---|---|
| | | | | | | |
| | **EXPENDITURE TOTAL** | | | 3,902,352 | 3,850,104 | |
| | | | | | | |
| | **DIFFERENTIAL** | | | 63,807 | 13,177 | |
| | | | | | | |
| | **LEGISLATIVE** | | | | | |
| 101-102-702.000 | LEGISLATIVE: SALARIES | 27,712 | 28,519 | 29,375 | 30,552 | |
| 101-102-820.000 | LEGISLATIVE: DUES/ED/TRAVEL | 0 | 0 | 6,000 | 2,000 | |
| | **LEGISLATIVE TOTAL** | 27,712 | 28,519 | 35,375 | 32,552 | **Color Code Key** |
| | | | | | | Expenditure Increase |
| 101-171-702.000 | SUP DEPT: SALARIES | 89,789 | 92,931 | 95,720 | 99,548 | Expenditure Decrease |
| 101-171-703.002 | SUP DEPT: ASSISTANT WAGE F-T | 53,598 | 56,491 | 63,615 | 82,700 | |
| 101-171-703.003 | SUP DEPT: MAINT SUPERVISOR F-T | 0 | 39,718 | 57,057 | 60,197 | |
| 101-171-703-004 | SUP DEPT: MAINT ASSISTANT F-T | 0 | 34,476 | 48,438 | 50,622 | |
| 101-171-704.003 | SUP DEPT: CLERICAL WAGE P-T | 28,348 | 17,604 | 37,459 | 39,073 | |
| 101-171-704.005 | SUP DEPT: MAINT WAGE P-T | 33,668 | 35,504 | 23,081 | 0 | |
| 101-171-704.007 | SUP:COMMUNICATIONS WAGE P-T | 28,828 | 28,802 | 36,245 | 38,243 | |
| 101-171-705.000 | SUP: PART-TIME SEASONAL MAINT | 19,876 | 0 | 0 | 0 | |
| 101-171-705.001 | SUP: SEASONAL FLOATER WAGE P-T | 1,968 | 5,879 | 16,653 | 17,566 | |
| 101-171-820.000 | SUP DEPT: DUES/ED/TRAVEL | 201 | 546 | 2,500 | 1,500 | |
| | **SUPERVISOR'S DEPT TOTAL** | 256,277 | 311,951 | 380,768 | 389,449 | |
| | | | | | | |
| 101-191-703.000 | ACCTG: BOOKKEEPER WAGE F-T | 88,209 | 78,973 | 82,285 | 86,814 | |
| 101-191-704.001 | ACCTG: P-T ASSISTANT | 27,678 | 29,982 | 31,000 | 32,710 | |
| 101-191-704.002 | ACCTG: P-T PAYROLL/HR ADMIN | 0 | 10,536 | 34,165 | 35,347 | |
| 101-191-820.000 | ACCTG: DUES/ED/TRAVEL | 2,049 | 170 | 3,000 | 1,500 | |
| | **ACCOUNTING DEPT TOTAL** | 117,937 | 119,662 | 150,450 | 156,371 | |
| | | | | | | |
| 101-215-702.002 | CLERK: SALARIES | 85,299 | 88,285 | 90,934 | 94,571 | |
| 101-215-703.001 | CLERK: DEPUTY WAGE F-T | 66,785 | 55,912 | 61,133 | 64,487 | |
| 101-215-703.005 | CLERK: CLERICAL WAGE F-T | 45,650 | 38,779 | 42,895 | 45,260 | |
| 101-215-720.000 | CLERK: RECORDING SECTY | 0 | 0 | 1,800 | 1,800 | |
| 101-215-721.007 | CLERK: ELECTION INSPECTORS | 42,765 | 0 | 45,000 | 0 | |
| 101-215-721.008 | CLERK: ELECTION WAGE | 19,328 | 0 | 22,000 | 0 | |
| 101-215-730.000 | CLERK: ELECTION EXPENSES SUPPL | 39,443 | 3,422 | 42,000 | 0 | |
| 101-215-820.000 | CLERK: DUES/ED/TRAVEL | 4,639 | 7,594 | 7,000 | 7,000 | |
| 101-215-935.000 | CLERK: VOTING EQUIP MAINT | 1,632 | 6,042 | 7,050 | 7,000 | |
| 101-215-957.000 | CLERK: ELECT EXP TO BE REIMBUR | 17,828 | 9,759 | 0 | 0 | |
| 101-215-957.001 | CLERK: ELECTION WAGE TO REIMBU | 52,926 | 0 | 0 | 0 | |
| | **CLERK'S DEPT TOTAL** | 376,295 | 209,794 | 319,812 | 220,118 | |
| | | | | | | |

| ACCOUNT # | ACCOUNT TITLE | 12/31/24 Actual | 12/31/25 Actual | 12/31/26 Amended | 12/31/27 PROPOSED | PROPOSED 2027 BUDGET 11-09-2026 |
|---|---|---|---|---|---|---|
| 101-253-702.001 | TREAS: SALARIES | 85,416 | 88,285 | 90,934 | 94,571 | |
| 101-253-703.000 | TREAS: DEPUTY WAGE F-T | 59,400 | 61,622 | 63,616 | 66,476 | |
| 101-253-703.003 | TREAS: CLERICAL WAGE F-T | 39,223 | 41,058 | 42,895 | 45,260 | |
| 101-253-705.004 | TREAS: PART-TIME SEASONAL | 1,722 | 7,548 | 7,000 | 6,790 | |
| 101-253-820.000 | TREAS: DUES/ED/TRAVEL | 6,547 | 3,018 | 6,500 | 2,500 | |
| | **TREASURER DEPT TOTAL** | 192,308 | 201,530 | 210,945 | 215,597 | |
| | | | | | | |
| 101-257-720.000 | ASSESSING: CONTRACTUAL SVCS | 136,469 | 137,996 | 145,000 | 153,000 | |
| 101-257-720.001 | ASSESSING: TAX BD OF REVIEW | 2,107 | 2,143 | 3,000 | 4,000 | |
| 101-257-820.000 | ASSESSING: DUES/ED/TRAVEL | 273 | 100 | 600 | 600 | |
| 101-257-900.000 | ASSESSING: PRINTING/POSTAGE | 0 | 0 | 6,000 | 6,000 | |
| | **ASSESSING DEPT TOTAL** | 138,849 | 140,239 | 154,600 | 163,600 | |
| | | | | | | |
| 101-261-728.000 | GEN GOV: OFFICE SUPPLIES | 11,697 | 9,154 | 15,000 | 15,000 | |
| 101-261-735.000 | GEN GOV: POSTAGE | 7,237 | 7,046 | 10,000 | 12,000 | |
| 101-261-801.001 | GEN GOV: PROF SERVICES | 4,711 | 340 | 25,000 | 25,000 | |
| 101-261-802.000 | GEN GOV:PAYROLL PROCESSING | 5,874 | 9,946 | 8,500 | 8,500 | |
| 101-261-803.000 | GEN GOV: SNOWPLOW SERV | 53,210 | 23,509 | 0 | 0 | |
| 101-261-804.000 | GEN GOV: LEGAL SERVICES | 63,708 | 70,169 | 75,000 | 75,000 | |
| 101-261-805.000 | GEN GOV: AUDITING | 89,755 | 79,097 | 85,000 | 80,000 | |
| 101-261-810.000 | GEN GOV: COURT WITNESS FEES | 59 | 0 | 50 | 50 | |
| 101-261-813.000 | GEN GOV: STORM WATER PERMIT | 500 | 500 | 500 | 500 | |
| 101-261-821.000 | GEN GOV: MEMBER FEES | 12,700 | 13,499 | 15,000 | 15,000 | |
| 101-261-822.000 | GEN GOV: BANK FEES | 0 | 0 | 2,500 | 0 | |
| 101-261-830.000 | GEN GOV: GEN INSURANCE | 65,313 | 73,406 | 72,500 | 78,000 | |
| 101-261-850.000 | GEN GOV: FIBER-OTHER COMMUNICA | 9,876 | 9,876 | 13,000 | 10,500 | |
| 101-261-850.001 | GEN GOV: PHONE SERVICE | 5,705 | 4,626 | 6,500 | 6,500 | |
| 101-261-850.002 | GEN GOV: WEBSITE | 2,679 | 1,670 | 3,500 | 3,500 | |
| 101-261-900.000 | GEN GOV: TAX BILL PRINTING | 14,266 | 13,465 | 16,000 | 16,000 | |
| 101-261-900.001 | GEN GOV: ADVERTISING | 9,268 | 8,978 | 10,000 | 10,000 | |
| 101-261-900.002 | GEN GOV: PRINTING | 17,633 | 24,439 | 20,000 | 22,000 | |
| 101-261-920.000 | GEN GOV: UTILITIES | 84,579 | 87,864 | 90,000 | 95,000 | |
| 101-261-936.000 | GEN GOV: 205 N. JOHN MAINT | 86,241 | 30,884 | 30,000 | 30,000 | |
| 101-261-936.002 | GEN GOV: MOWING | 0 | 17,607 | 30,000 | 34,000 | |
| 101-261-936.003 | GEN GOV: OFFICE CLEANING | 0 | 27,245 | 30,000 | 30,000 | |
| 101-261-936.004 | GEN GOV: 250 W LIVINGSTN MAINT | 0 | 1,437 | 10,000 | 10,000 | |
| 101-261-936.005 | GEN GOV: 3550 N DUCK LK MAINT | 0 | 426 | 10,000 | 10,000 | |
| 101-261-936.006 | GEN GOV: SNOW REMOVAL | 0 | 0 | 20,000 | 20,000 | |
| 101-261-937.000 | GEN GOV: VEHICLE OP MAINT | 6,246 | 22,737 | 20,000 | 20,000 | |
| 101-261-938.000 | GEN GOV: EQ/SW MAINT CONTRACT | 77,664 | 88,336 | 90,000 | 110,000 | |
| 101-261-955.000 | GEN GOV: MISCELLANEOUS | 1,885 | 10,045 | 10,000 | 10,000 | |
| 101-261-959.000 | GEN GOV: METRO AUTHORITY EXP | 489 | 0 | 0 | 0 | |
| 101-261-971.000 | GEN GOV: EQUIP CAP OUTLAY | 86,517 | 67,071 | 40,000 | 40,000 | |
| 101-261-971.001 | GEN GOV: COMP CAP OUTLAY | 1,778 | 11,182 | 25,000 | 25,000 | |
| 101-261-971.003 | GEN GOV: COMPUTER SOFTWARE | 6,476 | 1,545 | 10,000 | 10,000 | |
| 101-261-995.203 | GEN GOV: TRANS TO ROAD FUND | 0 | 21,074 | 0 | 0 | |

| ACCOUNT # | ACCOUNT TITLE | 12/31/24 Actual | 12/31/25 Actual | 12/31/26 Amended | 12/31/27 PROPOSED | PROPOSED 2027 BUDGET 11-09-2026 |
|---|---|---|---|---|---|---|
| 101-261-995.206 | GEN GOV:TRANS TO FIRE FUND | 0 | 0 | 0 | 0 | |
| 101-261-995.401 | GEN GOV: TRANS TO CAP IMPROV | 1,500,000 | 0 | 0 | 0 | |
| 101-261-995.402 | GEN GOV: TRANS TO FIRE CAPITAL | 50,000 | 0 | 0 | 0 | |
| | **GENERAL GOVT TOTAL** | 2,276,064 | 737,174 | 793,050 | 821,550 | |
| | | | | | | |
| 101-279-710.000 | GGP: EMPLR PAYROLL TAX | 118,493 | 125,501 | 135,500 | 136,000 | |
| 101-279-711.000 | GGP: DEFINED CONTRIBUTION PLAN | 106,286 | 111,089 | 120,000 | 121,000 | |
| 101-279-712.000 | GGP:HEALTH/DENTAL/LIFE/DIS INS | 147,320 | 161,262 | 195,000 | 190,000 | |
| 101-279-714.003 | GGP: UNEMPLOYMENT CLAIMS | 1,086 | 0 | 0 | 0 | |
| 101-279-715.000 | GGP: CASH IN LIEU BENEF BUYOUT | 87,376 | 99,544 | 96,132 | 92,600 | Changes in staffing |
| 101-279-717.002 | GGP: BCN HEALTH REIMBURSEMENT | 40,971 | 29,791 | 50,000 | 50,000 | |
| 101-279-718.001 | GGP: PTO CASH PAYOUT | 909 | 0 | 26,000 | 24,500 | |
| | **GENERAL GOVT PERSONNEL TOTAL** | 500,270 | 527,188 | 622,632 | 614,100 | |
| | | | | | | |
| 101-371-703.000 | BLDG: INSPECTOR WAGE F-T | 72,369 | 74,958 | 45,794 | 82,641 | |
| 101-371-703.001 | BLDG: CLERICAL WAGE 1 F-T | 45,299 | 47,112 | 48,761 | 50,973 | |
| 101-371-703.002 | BLDG: CLERICAL WAGE 2 F-T | 39,047 | 42,276 | 43,756 | 45,728 | |
| 101-371-703.003 | BLDG: ASST INSPECTOR WAGE F-T | 0 | 11,096 | 65,151 | 0 | |
| 101-371-705.000 | BLDG: PART-TIME SEASONAL | 0 | 0 | 0 | 22,038 | |
| 101-371-735.000 | BLDG: POSTAGE | 502 | 511 | 600 | 600 | |
| 101-371-801.000 | BLDG: INSP/ELEC/PLUMB/HTG | 111,811 | 118,871 | 158,000 | 110,000 | |
| 101-371-801.001 | BLDG: SEWER TAP INSP | 0 | 0 | 500 | 500 | |
| 101-371-820.000 | BLDG: DUES/ED/TRAVEL | 8,978 | 13,839 | 14,500 | 14,500 | |
| | **BUILDING DEPT TOTAL** | 278,005 | 308,663 | 377,062 | 326,980 | |
| | | | | | | |
| 101-567-935.000 | CEMETERY: SEXTON | 49,704 | 51,012 | 52,320 | 60,500 | |
| 101-567-935.001 | CEMETERY: MAINTENANCE | 3,380 | 7,767 | 15,000 | 10,000 | |
| | **CEMETERY TOTAL** | 53,084 | 58,779 | 67,320 | 70,500 | |
| | | | | | | |
| 101-670-705.000 | SOC SERV: CROSSING GUARDS | 14,653 | 14,600 | 16,002 | 16,562 | |
| 101-670-880.000 | SOC SERV: COMMUNITY PROMOTIONS | 8,500 | 8,500 | 8,500 | 8,500 | |
| 101-670-881.000 | SOC SERV: YOUTH PROMOTION | 8,500 | 8,500 | 8,500 | 8,500 | |
| 101-670-882.000 | SOC SERV: DECOR-XMAS LIGHTS | 4,535 | 4,152 | 5,500 | 5,500 | |
| 101-670-967.005 | SOC SERV: CDBG EXPENSES | 44,687 | 16,087 | 50,000 | 50,000 | |
| | **SOCIAL SVCS DEPT TOTAL** | 80,875 | 51,839 | 88,502 | 89,062 | |
| | | | | | | |

| ACCOUNT # | ACCOUNT TITLE | 12/31/24 Actual | 12/31/25 Actual | 12/31/26 Amended | 12/31/27 PROPOSED | PROPOSED 2027 BUDGET 11-09-2026 |
|---|---|---|---|---|---|---|
| 101-672-703.000 | ACTIVITY CTR: DIR. WAGE F-T | 53,216 | 55,887 | 58,402 | 61,620 | |
| 101-672-703.001 | ACT CTR: COORDINATOR WAGE F-T | 30,744 | 39,956 | 41,754 | 0 | Position removed |
| 101-672-703.002 | ACT CTR:COMMUNICATION WAGE F-T | 40,112 | 42,120 | 44,016 | 46,430 | |
| 101-672-703.003 | ACT CTR: CLERICAL WAGE F-T | 0 | 32,499 | 38,392 | 40,502 | |
| 101-672-704.001 | ACT CTR: COORDINATOR WAGE P-T | 22,919 | 3,165 | 0 | 60,200 | Hired two part time staff |
| 101-672-704.003 | ACT CTR: CLERICAL WAGE P-T | 6,398 | 0 | 0 | 0 | |
| 101-672-704.006 | ACTIVITY CTR: SECURITY P-T | 4,021 | 5,086 | 7,000 | 7,836 | |
| 101-672-704.007 | ACTIVITY CTR: MAINTEN WAGE P-T | 6,871 | 12,844 | 20,085 | 20,769 | |
| 101-672-704.008 | ACT CTR: FLOATER WAGE P-T | 8,809 | 1,053 | 0 | 0 | |
| 101-672-728.000 | ACTIVITY CTR: OFFICE SUPPLIES | 1,450 | 1,820 | 6,000 | 6,000 | |
| 101-672-729.000 | ACTIVITY CTR: OPER. SUPPLIES | 3,313 | 5,914 | 6,000 | 30,000 | |
| 101-672-735.000 | ACTIVITY CTR: POSTAGE | 39 | 51 | 2,500 | 500 | |
| 101-672-820.000 | ACTIVITY CTR: DUES/ED/TRAVEL | 75 | 111 | 1,200 | 500 | |
| 101-672-850.000 | ACTIVITY CTR: PHONE SERVICE | 925 | 1,089 | 1,500 | 2,500 | |
| 101-672-850.001 | ACTIVITY CTR: INTERNET SERVICE | 1,296 | 1,422 | 2,500 | 2,000 | |
| 101-672-850.002 | STEEPLE HALL: INTERNET SERVICE | 3,494 | 3,311 | 3,500 | 4,000 | |
| 101-672-900.000 | ACTIVITY CTR: ADVERT./PRINTING | 4,314 | 4,456 | 8,000 | 8,000 | |
| 101-672-920.000 | ACTIVITY CTR: UTILITIES | 9,172 | 9,925 | 11,000 | 11,000 | |
| 101-672-920.002 | STEEPLE HALL: UTILITIES | 5,766 | 6,346 | 9,000 | 9,000 | |
| 101-672-936.000 | ACTIVITY CTR: BUILDING MAINT | 13,918 | 6,270 | 7,000 | 7,000 | |
| 101-672-936.002 | STEEPLE HALL: BUILDING MAINT | 22,585 | 19,468 | 25,000 | 25,000 | |
| 101-672-938.000 | ACTIVITY CTR: OFF. EQUIP MAINT | 8,354 | 10,380 | 20,000 | 5,000 | |
| 101-672-940.000 | ACTIVITY CTR: RENT EXPENSE | 0 | 0 | 0 | 0 | |
| | **ACTIVITY CENTER TOTAL** | 247,790 | 263,172 | 312,849 | 347,857 | |
| | | | | | | |
| 101-701-703.001 | PLNG: DIR.PLAN & DEV. WAGE F-T | 86,289 | 89,527 | 92,331 | 96,018 | |
| 101-701-703.003 | PLNG: ZONING ADMIN WAGE F-T | 49,161 | 51,239 | 55,214 | 61,718 | |
| 101-701-703.004 | OE: ZONING ADMIN. WAGE F-T | 58,478 | 45,265 | 0 | 0 | |
| 101-701-703.005 | OE: ORDINANCE OFFICER WAGE F-T | 34,377 | 41,350 | 43,417 | 45,588 | |
| 101-701-704.004 | OE: ZONING ADMIN ASST WAGE PT | 0 | 12,882 | 39,381 | 41,546 | |
| 101-701-704.005 | OE:ORDIN OFFICER WAGE ASST P-T | 24,986 | 23,305 | 29,314 | 32,748 | |
| 101-701-707.004 | PLNG: OVERTIME | 0 | 1,111 | 5,000 | 2,500 | |
| 101-701-820.000 | PLNG: DUES/ED/TRAVEL | 3,753 | 5,133 | 6,000 | 5,000 | |
| 101-701-935.000 | OE: VIOLATION CORRECTIONS | 7,120 | 2,360 | 3,000 | 3,000 | |
| | **PLANNING & ORDINANCE TOTAL** | 264,165 | 272,171 | 273,657 | 288,118 | |
| | | | | | | |
| 101-702-720.000 | ZBA: MEETING PAY | 13,740 | 13,635 | 15,480 | 15,500 | |
| 101-702-720.001 | ZBA: RECORDING SECRETARY | 0 | 0 | 2,400 | 0 | |
| 101-702-801.000 | ZBA: PROFESSIONAL SERVICES | 0 | 0 | 500 | 500 | |
| 101-702-820.000 | ZBA: DUES/ED/TRAVEL | 90 | 164 | 1,000 | 1,000 | |
| 101-702-900.000 | ZBA: ADVERTISING | 2,370 | 2,597 | 5,000 | 5,000 | |
| 101-702-900.001 | ZBA:ZONING BOOKS | 0 | 0 | 0 | 0 | |
| | **ZONING DEPT TOTAL** | 16,200 | 16,396 | 24,380 | 22,000 | |
| | | | | | | |
| 101-703-720.000 | PLNG COMM: RECORDING SECTY | 0 | 0 | 2,400 | 0 | |
| 101-703-720.001 | PLNG COMM: COMMISSION | 10,140 | 9,875 | 19,800 | 20,000 | |

| ACCOUNT # | ACCOUNT TITLE | 12/31/24 Actual | 12/31/25 Actual | 12/31/26 Amended | 12/31/27 PROPOSED | PROPOSED 2027 BUDGET 11-09-2026 |
|---|---|---|---|---|---|---|
| 101-703-720.002 | PLNG COMM: SUB-COMMITTEE | 0 | 0 | 750 | 750 | |
| 101-703-801.000 | PLNG COMM: MASTER PLAN PROF. | 12,995 | 3,129 | 0 | 0 | |
| 101-703-801.001 | PLNG COMM: ORDINANCE REVISION | 0 | 0 | 5,000 | 5,000 | |
| 101-703-820.000 | PLNG COMM: DUES/ED/TRAVEL | 944 | 2,037 | 2,000 | 2,000 | |
| 101-703-900.000 | PLNG COMM: ADVERTISING/PRTG | 3,183 | 3,080 | 5,500 | 5,500 | |
| | **PLANNING COMMISSION TOTAL** | 27,262 | 18,121 | 35,450 | 33,250 | |
| | | | | | | |
| 101-751-729.001 | PARKS: VETERAN'S PARK | 1,587 | 56 | 4,500 | 5,000 | |
| 101-751-729.002 | PARKS: HICKORY RIDGE | 1,232 | 2,098 | 6,000 | 5,000 | |
| 101-751-729.003 | PARKS: DUCK LAKE PINES | 5,155 | 8,658 | 10,000 | 10,000 | |
| 101-751-729.004 | PARKS: DOWNEY LAKE | 0 | 0 | 2,500 | 2,500 | |
| 101-751-729.006 | PARKS: CHILL AT THE MILL | 0 | 1,863 | 5,000 | 10,000 | |
| 101-751-729.007 | PARKS: SOUTH HICKORY RIDGE | 0 | 0 | 2,500 | 2,500 | |
| 101-751-801.006 | PARKS: FIREWORKS | 11,000 | 15,000 | 20,000 | 20,000 | |
| 101-751-920.000 | PARKS: UTILITIES | 2,878 | 2,217 | 5,000 | 4,000 | |
| 101-751-935.000 | PARKS: MAINTENANCE | 14,560 | 10,889 | 0 | 0 | |
| | **TWP COMMUNITY PARKS TOTAL** | 36,413 | 40,780 | 55,500 | 59,000 | |
| | | | | | | |
| | **TOTAL FUND EXPENDITURES** | 4,889,505 | 3,305,978 | 3,902,352 | 3,850,104 | |
| | | | | | | |
| | NET REVENUE OVER/UNDER EXPENDITURE | 162,271 | 772,702 | 63,807 | 13,177 | |
| | BEGINNING FUND BALANCE | 3,682,170 | 3,519,899 | 4,292,601 | 4,356,408 | |
| | ENDING FUND BALANCE | 3,519,899 | 4,292,601 | 4,356,408 | 4,369,585 | |
| | | | | | | |
| | **ROAD FUND REVENUE** | | | | | |
| 203-000-584.000 | METRO AUTHORITY | 0 | 26,706 | 34,000 | 34,000 | |
| 203-000-604.000 | HAUL ROUTE REVENUE | 68,396 | 69,518 | 55,000 | 55,000 | |
| 203-000-665.000 | INTEREST EARNINGS | 1,307 | 1,512 | 1,400 | 20,000 | |
| 203-000-699.000 | OPERATING TRANSFER IN | 0 | 21,074 | | 0 | |
| 203-000-699.401 | TRANSFER IN FROM CAPITAL IMP. | 85,000 | 74,000 | 74,000 | 74,000 | |
| | **ROAD FUND REVENUE TOTAL** | 154,703 | 192,810 | 164,400 | 183,000 | |
| | | | | | | |
| | **ROAD FUND EXPENSES** | | | | | |
| 203-596-959.000 | METRO AUTHORITY EXP | 0 | 31,811 | 34,000 | 34,000 | |
| 203-596-967.000 | DUST CONTROL | 68,217 | 42,449 | 34,000 | 34,000 | |
| 203-596-967.001 | TRI PARTY PROGRAM | 37,370 | 37,872 | 40,000 | 40,000 | |
| | **ROAD FUND EXPENSE TOTAL** | 105,587 | 112,132 | 108,000 | 108,000 | |
| | | | | | | |
| | NET REVENUE OVER/UNDER EXPENDITURE | 49,116 | 80,678 | 56,400 | 75,000 | |
| | BEGINNING FUND BALANCE | 699,537 | 748,653 | 829,331 | 885,731 | |
| | ENDING FUND BALANCE | 748,653 | 829,331 | 885,731 | 960,731 | |

| ACCOUNT # | ACCOUNT TITLE | 12/31/24 Actual | 12/31/25 Actual | 12/31/26 Amended | 12/31/27 PROPOSED | PROPOSED 2027 BUDGET 11-09-2026 |
|---|---|---|---|---|---|---|
| | **FIRE FUND REVENUE** | | | | | |
| 206-000-402.000 | CURRENT PROPERTY TAX | 1,844,582 | 1,952,442 | 2,018,038 | 2,095,262 | |
| 206-000-412.000 | DELINQUENT P.PROPERTY TAX | 380 | 124 | 300 | 300 | |
| 206-000-573.000 | LOCAL COMMUNITY STABILIZ. AUTH | 2,910 | 1,356 | 1,000 | 1,000 | |
| 206-000-604.000 | COST RECOVERY | 512 | 0 | 0 | 0 | |
| 206-000-627.000 | RENTAL INSPECTIONS | 12,085 | 9,060 | 10,000 | 5,000 | |
| 206-000-638.000 | EMS TRANSPORT | 530,700 | 549,498 | 450,000 | 450,000 | |
| 206-000-665.000 | INTEREST ON INVESTMENTS | 88,368 | 87,407 | 80,000 | 80,000 | |
| 206-000-674.000 | PRIVATE DONATIONS | 0 | 200 | 0 | 0 | |
| 206-000-677.000 | MISCELLANEOUS | 13,224 | 3,116 | 0 | 0 | |
| 206-000-692.000 | APPROPRIATION FUND BAL. | 0 | 0 | 82,363 | | $317,966 from savings |
| 206-000-693.000 | ASSET SALE PROCEEDS | 39,195 | 0 | 0 | 0 | |
| | **FIRE FUND REVENUE TOTAL** | 2,531,955 | 2,602,954 | 2,641,701 | 2,631,562 | |
| | | | | | | |
| | **FIRE FUND EXPENSE** | | | | | |
| 206-336-702.012 | FIRE: CHIEF'S COMPENSATION | 86,950 | 92,167 | 100,462 | 103,978 | |
| 206-336-703.000 | FIRE: F-T WAGE MEDIC M.D. | 55,139 | 68,337 | 71,426 | 76,605 | |
| 206-336-703.001 | FIRE: F-T WAGE OFFICER D.K. | 71,468 | 75,428 | 79,954 | 84,751 | |
| 206-336-703.002 | FIRE: F-T WAGE OFFICER G.B. | 72,983 | 77,362 | 82,004 | 86,924 | |
| 206-336-703.003 | FIRE: F-T WAGE MEDIC C.S. | 60,699 | 66,598 | 71,426 | 76,605 | |
| 206-336-703.004 | FIRE: F-T WAGE OFFICER M.B. | 73,142 | 77,362 | 82,004 | 86,924 | |
| 206-336-703.005 | FIRE: F-T WAGE MEDIC A.G. | 62,096 | 67,108 | 71,426 | 76,605 | |
| 206-336-703.006 | FIRE: F-T WAGE MEDIC H.K. | 20,729 | 61,475 | 71,426 | 76,605 | |
| 206-336-703.007 | FIRE: F-T WAGE MEDIC B.F./G.W. | 59,382 | 59,326 | 71,426 | 76,605 | |
| 206-336-703.008 | FIRE: F-T WAGE MEDIC A.L. | 60,489 | 37,494 | 71,426 | 76,605 | |
| 206-336-703.009 | FIRE: F-T WAGE MEDIC R.K. | 55,918 | 50,468 | 71,426 | 76,605 | |
| 206-336-703.010 | FIRE: F-T WAGE CLERICAL | 0 | 0 | 23,000 | 47,362 | |
| 206-336-703.012 | FIRE: F-T WAGE MEDIC R.Y. | 32,937 | 26,951 | 71,426 | 76,605 | |
| 206-336-703.013 | FIRE: MARSHAL COMPENSATION | 34,536 | 41,350 | 43,833 | 45,590 | |
| 206-336-703.014 | FIRE: F-T WAGE MEDIC M.M. | 54,637 | 62,953 | 71,426 | 76,605 | |
| 206-336-703.015 | FIRE: F-T WAGE MEDIC D.V. | 0 | 12,318 | 71,426 | 76,605 | |
| 206-336-706.008 | FIRE: FIREFIGHTERS PAYROLL | 307,139 | 281,542 | 341,250 | 358,313 | |
| 206-336-707.007 | FIRE: F-T OVERTIME | 83,415 | 125,147 | 90,000 | 90,000 | |
| 206-336-709.002 | FIRE: FOOD ALLOWANCE | 9,750 | 9,125 | 9,750 | 10,500 | |
| 206-336-709.003 | FIRE: HOLIDAY ALLOWANCE | 34,853 | 37,135 | 44,340 | 51,232 | |
| 206-336-710.000 | FIRE: EMPLOYER PAYROLL TAX | 91,718 | 99,820 | 110,291 | 120,217 | |
| 206-336-711.000 | FIRE: DEFINED CONTRIBUTION POC | 14,748 | 13,855 | 17,062 | 17,916 | |
| 206-336-711.001 | FIRE:DEFINED CONTRIBUTION F-T | 39,382 | 43,327 | 46,532 | 61,104 | |
| 206-336-712.001 | FIRE:HEALTH/DENTAL/LIFE/DISINS | 115,610 | 124,016 | 168,000 | 165,000 | |
| 206-336-713.000 | FIRE: FIREFIGHTERS MEDICAL | 9,059 | 14,110 | 25,000 | 25,000 | |
| 206-336-714.000 | FIRE: DISASTER RECOVERY | 0 | 0 | 5,000 | 5,000 | |
| 206-336-715.000 | FIRE:CASH IN LIEU BENEF BUYOUT | 22,219 | 26,416 | 35,000 | 27,000 | |
| 206-336-717.000 | FIRE: BCN HEALTH REIMBURSEMENT | 10,212 | 18,484 | 30,000 | 22,500 | |
| 206-336-718.000 | FIRE: PTO CASH PAYOUT | 0 | 0 | 0 | 15,000 | |
| 206-336-719.000 | FIRE: POST PLAN | 23,500 | 23,333 | 26,000 | 27,000 | |
| 206-336-722.009 | FIRE: PARAMEDIC TRAINING | 18,476 | 4,600 | 9,998 | 9,998 | |

| ACCOUNT # | ACCOUNT TITLE | 12/31/24 Actual | 12/31/25 Actual | 12/31/26 Amended | 12/31/27 PROPOSED | PROPOSED 2027 BUDGET 11-09-2026 |
|---|---|---|---|---|---|---|
| 206-336-722.010 | FIRE: INSTRUCTOR TRAINING | 4,560 | 0 | 5,000 | 5,000 | |
| 206-336-727.000 | FIRE: SUPPLIES | 15,392 | 12,137 | 15,000 | 15,750 | |
| 206-336-731.000 | FIRE: MEDICAL SUPPLIES | 30,607 | 39,889 | 30,900 | 32,445 | |
| 206-336-732.000 | FIRE: UNIFORMS | 12,379 | 30,283 | 25,000 | 25,000 | |
| 206-336-750.000 | FIRE: VEHICLE GAS/OIL | 35,369 | 35,064 | 55,000 | 55,000 | |
| 206-336-801.001 | FIRE: EMS PROFESSIONAL SERVICES | 0 | 0 | 27,500 | 20,000 | |
| 206-336-804.000 | FIRE: LEGAL SERVICES | 640 | 2,005 | 5,000 | 5,000 | |
| 206-336-806.001 | FIRE: COMPUTERS/SOFTWARE | 11,011 | 5,937 | 8,000 | 8,000 | |
| 206-336-809.000 | FIRE: SOFTWARE MAINTENANCE | 14,442 | 30,550 | 30,000 | 35,000 | |
| 206-336-820.000 | FIRE: DUES & EDUCATION | 22,991 | 36,554 | 40,000 | 50,000 | |
| 206-336-830.000 | FIRE: INSURANCE/BONDS | 106,586 | 123,577 | 130,000 | 147,000 | |
| 206-336-851.000 | FIRE: RADIO COMMUNICATIONS | 65,154 | 70,975 | 73,104 | 75,296 | |
| 206-336-890.000 | FIRE: PUBLIC EDUCATION | 6,437 | 7,651 | 5,000 | 5,000 | |
| 206-336-920.000 | FIRE: PUBLIC UTILITIES | 68,237 | 65,275 | 72,100 | 105,000 | |
| 206-336-930.000 | FIRE: VEHICLE REPAIR | 55,538 | 112,821 | 61,800 | 64,890 | |
| 206-336-936.000 | FIRE: BLDG MAINT/REPAIR | 30,979 | 29,647 | 35,000 | 36,750 | |
| 206-336-937.000 | FIRE: EQUIP MAINT | 20,960 | 18,596 | 25,750 | 27,038 | |
| 206-336-955.000 | FIRE: MISC EXPENSE | 1,280 | 632 | 5,000 | 5,000 | |
| 206-336-967.000 | FIRE: NEW PROJECTS | 70,857 | 6,218 | 5,000 | 5,000 | |
| | **FIRE FUND EXPENSE TOTAL** | 2,155,440 | 2,340,957 | 2,763,627 | 2,949,528 | |
| | | | | | | |
| | NET REVENUE OVER/UNDER EXPENDITURE | 376,515 | 261,998 | 121,926 | 317,966 | |
| | BEGINNING FUND BALANCE | 1,151,572 | 1,528,087 | 1,790,085 | 1,668,159 | |
| | ENDING FUND BALANCE | 1,528,087 | 1,790,085 | 1,668,159 | 1,350,193 | 46% |
| | | | | | | Of Operating Expenses |

| ACCOUNT # | ACCOUNT TITLE | 12/31/24 Actual | 12/31/25 Actual | 12/31/26 Amended | 12/31/27 PROPOSED | PROPOSED 2027 BUDGET 11-09-2026 |
|---|---|---|---|---|---|---|
| | **POLICE FUND REVENUE** | | | | | |
| 207-000-402.000 | CURRENT PROPERTY TAX | 3,303,055 | 3,507,048 | 3,625,794 | 3,764,645 | |
| 207-000-412.000 | DELINQUENT P.PROPERTY TAX | 940 | 307 | 0 | 0 | |
| 207-000-479.000 | RETURNABLE LIQUOR LICENSE FEES | 11,817 | 11,587 | 10,000 | 10,000 | |
| 207-000-573.000 | LOCAL COMMUNITY STABILIZ. AUTH | 5,216 | 2,436 | 0 | 0 | |
| 207-000-582.000 | MINI CONTRACT | 3,136 | 3,959 | 12,000 | 4,000 | |
| 207-000-582.001 | SCHOOL PARTICIPATION | 164,337 | 132,541 | 102,072 | 111,361 | |
| 207-000-582.002 | AMERICAN AG. CONTRACT | 162,000 | 162,000 | 162,000 | 162,000 | |
| 207-000-659.001 | RESTITUTION | 1,913 | 0 | 0 | 0 | |
| 207-000-665.000 | INTEREST EARNINGS | 167,112 | 170,749 | 150,000 | 150,000 | |
| 207-000-677.000 | MISCELLANEOUS | 5,288 | 0 | 0 | 3,000 | |
| 207-000-692.000 | APPROPRIATION FUND BAL. | 0 | 0 | 237,993 | | $222,651 from savings |
| | **POLICE FUND REVENUE TOTAL** | 3,824,814 | 3,990,011 | 4,299,859 | 4,205,006 | |
| | | | | | | |
| | **POLICE FUND EXPENSE** | | | | | |
| 207-301-704.001 | POLICE: CLERICAL WAGE P-T | 34,263 | 33,474 | 43,000 | 44,290 | |
| 207-301-710.000 | POLICE: EMPLOYER PAYROLL TAX | 2,663 | 2,549 | 3,800 | 3,800 | |
| 207-301-729.001 | POLICE: DISASTER RECOVERY | 0 | 0 | 5,000 | 5,000 | |
| 207-301-807.000 | POLICE: OAKLAND CO SHER CONT | 2,995,573 | 3,560,463 | 3,884,059 | 4,032,067 | |
| 207-301-807.002 | POLICE:SCHOOL RESOURCE OFFICER | 113,444 | 0 | 0 | 0 | |
| 207-301-807.004 | POLICE: OVERTIME | 130,495 | 141,840 | 262,500 | 273,000 | |
| 207-301-920.000 | POLICE: UTILITIES | 7,532 | 7,441 | 16,000 | 10,000 | |
| 207-301-935.000 | POLICE: SHERIFF'S MAINT | 11,028 | 6,608 | 16,000 | 14,000 | |
| 207-301-936.000 | POLICE: OFFICE CLEANING | 0 | 8,670 | 9,500 | 9,500 | |
| 207-301-940.000 | POLICE: SUBSTATION LEASE/LC | 28,000 | 28,000 | 28,000 | 28,000 | |
| 207-301-955.000 | POLICE: MISCELLANEOUS | 345 | 145 | 3,000 | 3,000 | |
| 207-301-971.001 | POLICE: EQUIP CAP OUTLAY | 0 | 0 | 10,000 | 5,000 | |
| 207-301-971.002 | POLICE: BUILDING RENOVATIONS | 5,663 | 0 | 7,000 | 0 | |
| | **POLICE FUND EXPENSE TOTAL** | 3,329,005 | 3,789,190 | 4,287,859 | 4,427,657 | |
| | | | | | | |
| | NET REVENUE OVER/UNDER EXPENDITURE | 495,808 | 200,821 | 12,000 | 222,651 | |
| | BEGINNING FUND BALANCE | 1,864,759 | 2,360,567 | 2,561,389 | 2,573,389 | |
| | ENDING FUND BALANCE | 2,360,567 | 2,561,389 | 2,573,389 | 2,350,738 | 53% |
| | | | | | | Of Operating Expenses |

| ACCOUNT # | ACCOUNT TITLE | 12/31/24 Actual | 12/31/25 Actual | 12/31/26 Amended | 12/31/27 PROPOSED | PROPOSED 2027 BUDGET 11-09-2026 |
|---|---|---|---|---|---|---|
| | **REFUSE FUND REVENUE** | | | | | |
| 227-000-626.000 | REFUSE COLLECTION | 1,218,240 | 1,219,861 | 1,224,000 | 1,224,540 | |
| 227-000-647.002 | REFUSE CONTAINERS | 1,139 | 0 | 0 | 0 | |
| 227-000-665.000 | INTEREST EARNINGS | 12,762 | 13,970 | 10,000 | 15,000 | |
| 227-000-677.000 | MISCELLANEOUS | 3,129 | 2,837 | 1,500 | 1,500 | |
| 227-000-692.000 | APPROPRIATION FUND BAL. | 0 | 0 | 56,820 | 0 | |
| | **REFUSE FUND REVENUE TOTAL** | 1,235,269 | 1,236,667 | 1,292,320 | 1,241,040 | |
| | | | | | | |
| | **REFUSE FUND EXPENSE** | | | | | |
| 227-526-801.000 | REFUSE: CONTRACTOR | 1,099,500 | 1,102,624 | 1,124,720 | 1,125,925 | |
| 227-526-812.000 | REFUSE: FUND ADMIN COSTS | 27,625 | 27,500 | 30,600 | 28,144 | |
| 227-526-813.001 | REFUSE: THIRD PARTY EXPENSES | 0 | 11,489 | 2,000 | 2,000 | |
| 227-526-967.000 | REFUSE: COMM SERVICE PROJ | 114,243 | 0 | 135,000 | 0 | |
| | **REFUSE FUND EXPENSE TOTAL** | 1,241,368 | 1,141,612 | 1,292,320 | 1,156,069 | |
| | | | | | | |
| | NET REVENUE OVER/UNDER EXPENDITURE | 6,099 | 95,055 | 0 | 84,971 | |
| | BEGINNING FUND BALANCE | 200,619 | 194,520 | 289,575 | 289,575 | |
| | ENDING FUND BALANCE | 194,520 | 289,575 | 289,575 | 374,546 | |
| | | | | | | |
| | **OPIOID SETTLEMENT FUND REVENUE** | | | | | |
| 284-000-685.000 | OPIOID SETTLEMENT REVENUES | 17,183 | 6,481 | 7,100 | 5,000 | |
| | **OPIOID SETTLEMENT FUND REVENUE TTL** | 17,183 | 6,481 | 7,100 | 5,000 | |
| | | | | | | |
| | **OPIOID SETTLEMENT FUND EXPENSE** | | | | | |
| 284-718-880.000 | OPIOID SETTLEMENT EXPENSE | 18,835 | 7,535 | 7,100 | 5,000 | |
| | **OPIOID SETTLEMENT FUND EXPENSE TTL** | 18,835 | 7,535 | 7,100 | 5,000 | |
| | | | | | | |
| | NET REVENUE OVER/UNDER EXPENDITURE | 1,653 | 1,054 | 0 | 0 | |
| | BEGINNING FUND BALANCE | 2,707 | 1,054 | 0 | 0 | |
| | ENDING FUND BALANCE | 1,054 | 0 | 0 | 0 | |

| ACCOUNT # | ACCOUNT TITLE | 12/31/24 Actual | 12/31/25 Actual | 12/31/26 Amended | 12/31/27 PROPOSED | PROPOSED 2027 BUDGET 11-09-2026 |
|---|---|---|---|---|---|---|
| | **CAPITAL IMPROV FUND REVENUE** | | | | | |
| 401-000-665.000 | INTEREST EARNINGS | 282,454 | 284,536 | 100,000 | 80,000 | |
| 401-000-665.001 | INTEREST EARNINGS DDA LOAN | 281 | 0 | 0 | 0 | |
| 401-000-667.002 | CELL TOWER LEASE | 156,548 | 179,599 | 175,000 | 175,000 | |
| 401-000-677.000 | MISCELLANEOUS | 78 | 25,000 | 0 | 0 | |
| 401-000-692.000 | APPROPRIATION FUND BAL. | 0 | 0 | 499,000 | | $1,099,000 from savings |
| 401-000-699.000 | OPERATING TRANSFER IN | 1,500,000 | 0 | 0 | 0 | |
| | **CAPITAL IMP FUND REVENUE TOTAL** | 1,939,360 | 489,136 | 774,000 | 255,000 | |
| | | | | | | |
| | **CAPITAL IMPROV FUND EXPENSE** | | | | | |
| 401-261-971.001 | TOWNSHIP IMPROVEMENTS | 32,536 | 1,050 | 30,000 | 65,000 | |
| 401-261-971.005 | TOWNSHIP LIGHTING & SIGNAGE | 0 | 825 | 30,000 | 30,000 | |
| 401-261-971.013 | INFRASTRUCTURE PLANNING/DESIGN | 0 | 0 | 150,000 | 150,000 | |
| 401-261-971.016 | 3550 N DUCK LAKE IMPROVEMENTS | 0 | 0 | 25,000 | 25,000 | |
| 401-261-971.017 | TOWN CENTER BLVD. | 0 | 0 | 50,000 | 100,000 | |
| 401-261-971.020 | 250 W LIVINGSTON IMPROVEMENTS | 181,719 | 4,000 | 15,000 | 15,000 | |
| 401-261-971.021 | 209 N JOHN ST IMPROVEMENTS | 0 | 0 | 20,000 | 125,000 | *Kitchen Remodel Plus CDBG Funds ($47,419.00) and new appliances* |
| 401-261-971.022 | 165 N JOHN ST IMPRVM (SHERIFF) | 0 | 0 | 20,000 | 0 | |
| 401-261-971.023 | ELECTION EQUIPMENT | 0 | 0 | 0 | 100,000 | |
| 401-261-972.000 | PROPERTY PURCHASE | 0 | 0 | 0 | 375,000 | |
| 401-261-995.103 | TRANSFER TO ROAD FUND | 85,000 | 74,000 | 74,000 | 74,000 | |
| 401-261-995.402 | TRANSFER TO FIRE CAPITAL FUND | 151,000 | 0 | 0 | 0 | |
| 401-261-995.494 | TRANSFER TO HIGHLAND DDA | 0 | 250,000 | 0 | 0 | |
| 401-523-971.000 | STEEPLE HALL IMPROVEMENTS | 42,868 | 35,662 | 30,000 | 15,000 | *What about septic? Ask Rick* |
| 401-567-971.000 | CEMETERY IMPROVEMENTS | 3,980 | 0 | 25,000 | 50,000 | |
| 401-751-971.000 | HICKORY RIDGE PARK IMPROVEMENT | 11,785 | 0 | 30,000 | 15,000 | |
| 401-751-971.001 | DUCK LAKE PARK IMPROVEMENT | 17,534 | 2,528 | 150,000 | 90,000 | |
| 401-751-971.002 | S HICKORY RIDGE PARK IMPROVEMT | 474,320 | 0 | 25,000 | 25,000 | |
| 401-751-971.003 | VETERANS PARK IMPROVEMENT | 0 | 18,589 | 100,000 | 100,000 | |
| | **CAPITAL IMP FUND EXPENSE TOTAL** | 1,000,742 | 386,653 | 774,000 | 1,354,000 | |
| | | | | | | |
| | NET REVENUE OVER/UNDER EXPENDITURE | 938,618 | 102,483 | 0 | 1,099,000 | |
| | BEGINNING FUND BALANCE | 2,535,983 | 3,474,601 | 3,577,084 | 3,577,084 | |
| | ENDING FUND BALANCE | 3,474,601 | 3,577,084 | 3,577,084 | 2,478,084 | |
| | | | | | | |

| ACCOUNT # | ACCOUNT TITLE | 12/31/24 Actual | 12/31/25 Actual | 12/31/26 Amended | 12/31/27 PROPOSED | PROPOSED 2027 BUDGET 11-09-2026 |
|---|---|---|---|---|---|---|
| | **FIRE CAPITAL FUND REVENUE** | | | | | |
| 402-000-402.000 | CURRENT PROPERTY TAX | 961,231 | 1,017,990 | 1,053,847 | 1,094,163 | |
| 402-000-412.000 | DELINQUENT P.PROPERTY TAX | 195 | 87 | 0 | 0 | |
| 402-000-540.000 | GRANT REVENUE | 0 | 39,539 | 0 | 0 | |
| 402-000-573.000 | LOCAL COMMUNITY STABILIZ. AUTH | 1,520 | 708 | 0 | 0 | |
| 402-000-665.000 | INTEREST EARNINGS | 36,952 | 32,788 | 30,000 | 30,000 | |
| 402-000-674.000 | PRIVATE DONATIONS | 0 | 46,156 | 0 | 0 | |
| 402-000-692.000 | APPROPRIATION FUND BAL. | 0 | 0 | 0 | 0 | |
| 402-000-693.000 | ASSET SALE PROCEEDS | 0 | 13,500 | 0 | 0 | |
| 402-000-699.000 | OPERATING TRANSFER IN | 201,000 | 0 | 0 | 0 | |
| | **FIRE CAPITAL FUND REVENUE TOTAL** | 1,200,897 | 1,150,593 | 1,083,847 | 1,124,163 | |
| | | | | | | |
| | **FIRE CAPITAL FUND EXPENSE** | | | | | |
| 402-336-971.000 | VEHICLES | 274,313 | 0 | 385,988 | 400,000 | *Engine 11 Numbers, waiting from Reliant on numbers (should be October) Awaiting new* |
| 402-336-971.002 | CAPITAL EQUIPMENT | 385,968 | 476,949 | 0 | 180,000 | |
| 402-336-991.000 | FIRE CAP: DEBT SVC PRINCIPAL | 305,000 | 320,000 | 336,000 | 355,000 | |
| 402-336-993.001 | FIRE CAP: DEBT SVC INTEREST | 231,375 | 215,750 | 200,648 | 182,125 | |
| 402-336-993.002 | FIRE CAP: BONDING AGENT FEES | 500 | 500 | 500 | 500 | |
| | **FIRE CAPITAL FUND EXPENSE TOTAL** | 1,197,155 | 1,013,199 | 923,136 | 1,117,625 | |
| | | | | | | |
| | NET REVENUE OVER/UNDER EXPENDITURE | 3,742 | 137,394 | 160,711 | 6,538 | |
| | BEGINNING FUND BALANCE | 467,939 | 471,681 | 609,075 | 769,786 | |
| | ENDING FUND BALANCE | 471,681 | 609,075 | 769,786 | 776,324 | |
| | | | | | | |
| | | | | | | |
| | **POST-RETIREMENT BENEFITS REVENUE** | | | | | |
| 737-000-665.000 | INTEREST EARNINGS | 27,034 | 26,687 | 15,000 | 20,000 | |
| 737-000-669.001 | GAINS/LOSSES | 44,034 | 49,073 | 50,000 | 60,000 | |
| 737-000-692.002 | APPROPRIATION FUND BAL. | 0 | 0 | 5,000 | 0 | |
| | **POST-RETIREMENT REVENUE TOTAL** | 71,068 | 75,760 | 70,000 | 80,000 | |
| | | | | | | |
| | **POST-RETIREMENT EXPENSE** | | | | | |
| 737-279-719.000 | RETIREE OPEB EXPENSE | 42,677 | 46,236 | 60,000 | 60,000 | |
| 737-279-822.000 | OPEB: BANK FEES | 6,440 | 6,920 | 10,000 | 10,000 | |
| | **POST-RETIREMENT EXPENSE TOTAL** | 49,117 | 53,156 | 70,000 | 70,000 | |
| | | | | | | |
| | NET REVENUE OVER/UNDER EXPENDITURE | 21,952 | 22,604 | 0 | 10,000 | |
| | BEGINNING FUND BALANCE | 785,785 | 807,737 | 830,340 | 830,340 | |
| | ENDING FUND BALANCE | 807,737 | 830,340 | 830,340 | 840,340 | |
| | | | | | | |

| ACCOUNT # | ACCOUNT TITLE | 12/31/24 Actual | 12/31/25 Actual | 12/31/26 Amended | 12/31/27 PROPOSED | PROPOSED 2027 BUDGET 11-09-2026 |
|---|---|---|---|---|---|---|
| | **DDA FUND REVENUE** | | | | | |
| 494-000-569.000 | GRANT REVENUE | 1,920 | 11,500 | 10,000 | 10,000 | |
| 494-000-573.000 | LOCAL COMMUNITY STABILIZATION | 46,868 | 45,838 | 10,000 | 45,000 | |
| 494-000-665.000 | INTEREST EARNINGS | 28,499 | 19,614 | 20,000 | 20,000 | |
| 494-000-677.000 | MISCELLANEOUS | 186 | 0 | 0 | 0 | |
| 494-000-677.003 | FOOD VENDORS | 25 | 0 | 0 | 0 | |
| 494-000-677.005 | FUNDRAISING | 15,180 | 17,185 | 12,000 | 12,000 | |
| 494-000-677.008 | FARMERS MARKET RESERVATIONS | 1,525 | 1,090 | 1,000 | 1,000 | |
| 494-000-677.009 | DESIGN REVENUE | 0 | 0 | 0 | 0 | |
| 494-000-677.010 | TIF | 303,622 | 374,994 | 368,415 | 397,128 | |
| 494-000-692.000 | APPROP FUND BALANCE | 0 | 0 | 0 | 0 | |
| 494-000-699.401 | TRANSFER IN FROM CAPITAL IMP. | 0 | 250,000 | 0 | 0 | |
| | **DDA FUND REVENUE TOTAL** | 397,825 | 720,221 | 421,415 | 485,128 | |
| | | | | | | |

| ACCOUNT # | ACCOUNT TITLE | 12/31/24 Actual | 12/31/25 Actual | 12/31/26 Amended | 12/31/27 PROPOSED | PROPOSED 2027 BUDGET 11-09-2026 |
|---|---|---|---|---|---|---|
| | **DDA FUND EXPENSE** | | | | | |
| 494-729-702.001 | DDA: DIRECTOR | 47,164 | 39,611 | 50,740 | 53,527 | |
| 494-729-705.000 | DDA: PART-TIME SEASONAL | 17,978 | 21,126 | 6,522 | 6,816 | |
| 494-729-705.001 | DDA: PT SEASONAL ASSISTANT | 0 | 0 | 8,279 | 34,262 | |
| 494-729-705.002 | DDA: PT ASSISTANT | 0 | 0 | 3,261 | 6,816 | |
| 494-729-710.000 | DDA: EMPLOYER PAYROLL TAX | 5,195 | 5,414 | 5,263 | 7,760 | |
| 494-729-711.000 | DDA: DEFINED CONTRIBUTION PLAN | 0 | 2,428 | 2,537 | 3,000 | |
| 494-729-712.000 | DDA: HEALTH/DENTL/LIFE/DIS INS | 0 | 1,734 | 1,707 | 2,500 | |
| 494-729-715.000 | GGP: CASH IN LIEU BENEF BUYOUT | 6,000 | 9,864 | 11,416 | 12,000 | |
| 494-729-718.000 | DDA: PTO CASH PAYOUT | 0 | 0 | 976 | 1,800 | |
| 494-729-720.002 | DDA: RECORDING SECRETARY | 750 | 1,400 | 1,500 | 2,250 | |
| 494-729-728.000 | DDA: OFFICE SUPPLIES | 3,137 | 2,564 | 3,000 | 5,000 | |
| 494-729-729.000 | DDA:MEETING PUBLIC ED SUPPLIES | 229 | 178 | 500 | 500 | |
| 494-729-801.000 | DDA: PROF SERVICES | 2,124 | 1,271 | 25,000 | 60,000 | |
| 494-729-801.001 | DDA: MASTER PLAN | 10,000 | 11,792 | 40,000 | 5,000 | |
| 494-729-808.000 | DDA: MARKETING CONSULTANT | 9,095 | 8,475 | 12,000 | 12,000 | |
| 494-729-808.001 | DDA:  SPECIAL PROJ CONSULTANT | 0 | 0 | 2,000 | 2,000 | |
| 494-729-820.000 | DDA: DUES/ED/TRAVEL | 4,542 | 4,810 | 6,000 | 6,000 | |
| 494-729-850.000 | DDA: WEBSITE | 527 | 760 | 1,000 | 1,000 | |
| 494-729-880.001 | DDA: PROMOTIONS | 36,451 | 35,911 | 38,000 | 54,700 | |
| 494-729-880.002 | DDA: ECONOMIC RESTRUCTURING | 7,281 | 13,545 | 22,700 | 30,700 | |
| 494-729-880.003 | DDA: DESIGN | 60,488 | 36,227 | 65,800 | 72,300 | |
| 494-729-880.004 | DDA: ORGANIZATION | 3,080 | 2,688 | 11,150 | 34,050 | |
| 494-729-900.000 | DDA: ADVERTISING/PRINTING | 2,321 | 2,746 | 3,000 | 3,000 | |
| 494-729-900.001 | DDA: FUNDRAISER EXPENSE | 3,956 | 473 | 4,000 | 4,000 | |
| 494-729-920.000 | DDA: RENT/ UTILITIES | 3,648 | 3,187 | 3,700 | 3,700 | |
| 494-729-935.000 | DDA: MAINTENANCE STREETSCAPE | 1,250 | 316 | 4,000 | 10,000 | |
| 494-729-967.000 | DDA: FARMERS' MARKET | 8,472 | 9,974 | 10,000 | 10,000 | |
| 494-729-967.002 | DDA: DDA SPONSORSHIPS | 1,831 | 500 | 2,000 | 2,000 | |
| 494-729-967.007 | DDA:CART PROJECT | 1,241 | 0 | 2,500 | 2,500 | |
| 494-729-971.000 | DDA: CAPITAL IMPROVEMENT PROJ | 23,468 | 600,000 | 70,000 | 20,000 | |
| 494-729-993.000 | DDA: INTEREST EXPENSE | 281 | 0 | 0 | 0 | |
| | **DDA FUND EXPENSE TOTAL** | 260,509 | 816,994 | 418,551 | 469,181 | |
| | | | | | | |
| | NET REVENUE OVER/UNDER EXPENDITURE | 137,316 | 96,773 | 2,864 | 15,947 | |
| | BEGINNING FUND BALANCE | 427,756 | 565,072 | 468,300 | 471,164 | |
| | ENDING FUND BALANCE | 565,072 | 468,300 | 471,164 | 487,111 | 104% |

| Title | Salary |
|---|---|
| Supervisor | $ 99,548.00 |
| Clerk | $ 94,570.59 |
| Treasurer | $ 94,570.59 |
| Trustee | $ 7,637.32 |
| Fire Chief | $ 103,978.00 |

| Title | Hourly Rate | Grade | Stage | Notes |
|---|---|---|---|---|
| Supervisor Admin 1 | $ 42.41 | 5 | A | |
| Supervisor Admin 2 - PT | $ 25.91 | 2pt | A | |
| Communications Coordinator | $ 25.36 | 2pt | A | |
| Maintenance Supervisor | $ 30.87 | 4 | A | |
| Maintenance Asst | $ 25.96 | 2 | B | |
| Building Official | $ 42.38 | 5 | A | |
| Building Official - Seasonal | $ 42.38 | 5 | A | |
| Building Dept Admin 1 | $ 26.14 | 2 | B | |
| Building Dept Admin 2 | $ 23.45 | 1 | B | |
| Planning Director | $ 49.24 | 5 | C | |
| Zoning Administrator 1 | $ 31.65 | 3 | A | |
| Zoning Administrator 2 - PT | $ 27.55 | 3 | A | |
| Ordinance Officer | $ 26.24 | A | A | |
| Activity Center Director | $ 31.60 | 4 | A | |
| HAC - Activities Coordinators - PT | $ 19.97 | 1 | A | |
| HAC - Communications Coord - FT | $ 23.81 | 2 | A | |
| HAC Admin Assist - FT | $ 20.77 | 1 | A | |
| HAC - Floater - PT | $ 19.97 | 1 | A | |
| HAC - Building Security - PT | $ 20.09 | 1 | n/a | |
| Deputy Clerk | $ 33.07 | 4 | A | |
| Clerk Office Coordinator | $ 23.21 | 2 | A | |
| Accountant | $ 44.52 | 5 | A | |
| Bookkeeping Assistant - PT | $ 26.21 | 2pt | A | |
| Payroll/HR Admin Assist - PT | $ 23.44 | 2pt | A | |
| Deputy Treasurer | $ 34.09 | 4 | B | |
| Treasurer Office Coordinator | $ 23.21 | 2 | A | |
| Seasonal Admin Asst | $ 21.76 | 1 | A | |
| Floater Seasonal - PT | $ 22.52 | 1 | A | |
| Crossing Guards - PT | $ 30.67 | 0 | n/a | |
| Board of Review Chr | $ 26.00 | n/a | n/a | 2 hour minimum for meetings |
| Board of Review Mbr | $ 26.00 | n/a | n/a | 2 hour minimum for meetings |
| DDA Director | $ 27.45 | 4 | A | |
| DDA Seasonal Clerical | $ 22.72 | 1 | B | |
| DDA Market & Events Coord | $ 22.72 | 1 | B | |
| DDA Market Assistant | $ 22.72 | 1 | B | |
| Police Admin Asst - PT | $ 27.55 | 3 | A | |
| Fire Department Administrative Assistant | $ 22.77 | 2 | A | |

*Fire Dept Union wages have been approved by contract

| Meeting Pay | | | | Notes |
|---|---|---|---|---|
| PC, ZBA Chairs/Sec - Mtg Pay | $ 110.00 | n/a | n/a | |
| PC, ZBA Members - Mtg Pay | $ 95.00 | n/a | n/a | |
| Recording Sec - Mtg Pay | $ 130.00 | n/a | n/a | Plus $30/hour if meeting exceeds 2 hrs |

# Memorandum

To: Highland Township Board of Trustees
From: Rick Hamill
Date: November 9th, 2026
Re: New Hire Activity Center, Part-Time Coordinator: Patti Janette

I am submitting my recommendation for the approval of Patti Janette for the Part-Time Activity Center Coordinator position. This position will be under the direct supervision of the Activity Center Director and will assist with daily operations, program coordination, special events, and providing services to Activity Center participants.

The position was advertised across multiple platforms, including the Township website, social media, and digital sign. After reviewing the candidate's application and consulting with the hiring committee, we are confident that they are an excellent fit for the role.

Motion to approve the proposed new hire as indicated below:

**Candidate Name:** Patti Janette
**Starting Date:** January 12th, 2027
**Starting Hourly Wage:** $18.93 hour
**Grade:** Assistant #1 (Entry)
**Classification:** Part Time
**Seasonal?** No
**Exempt?** No
**Maximum Hours:** Up to 29 hours per week, max of 1,250 per year
**Position Title:** Part Time-Activity Center Coordinator
**Regular Schedule?** Yes
**Department Name/Head**: Supervisors Office/Activity Center/ Heidi Bey
**Interviewed by:** Jennifer Frederick and Heidi Bey
**Budget Amendment Needed?** No
**Account Line #:** 101-672-704.001 Act Ctr: Coordinator Wage P-T
**Background Check:** Completed and approved
**Advertising methods:** Website, social media and digital sign

I recommend that we hire Patricia Janette to fill the position of Part-Time Activity Center Coordinator. Starting pay will be $18.93/ hour, not to exceed 29 hours per week. Effective start date will be January 12th, 2027

# Memorandum

To: Highland Township Board of Trustees
From: Rick Hamill
Date: November 9, 2026
Re: New Hire Activity Center, Part-Time Coordinator: Kari O'Neil

I am submitting my recommendation for the approval of Kari O'Neil for the Part-Time Activity Center Coordinator position. This position will be under the direct supervision of the Activity Center Director and will assist with daily operations, program coordination, special events, and providing services to Activity Center participants.

The position was advertised across multiple platforms, including the Township website, social media, and digital sign. After reviewing the candidate's application and consulting with the hiring committee, we are confident that they are an excellent fit for the role.

Motion to approve the proposed new hire as indicated below:

**Candidate Name:** Kari O'Neil
**Starting Date:** November 10, 2026
**Starting Hourly Wage:** $18.93 hour
**Grade:** Assistant #1 (Entry)
**Classification:** Part Time
**Seasonal?** No
**Exempt?** No
**Maximum Hours:** Up to 29 hours per week, max of 1,250 per year
**Position Title:** Part Time-Activity Center Coordinator
**Regular Schedule?** Yes
**Department Name/Head**: Supervisors Office/Activity Center/ Heidi Bey
**Interviewed by:** Jennifer Frederick and Heidi Bey
**Budget Amendment Needed?** No
**Account Line #:** 101-672-704.001 Act Ctr: Coordinator Wage P-T
**Background Check:** Completed and approved
**Advertising methods:** Website, social media and digital sign

I recommend that we hire Kari O'Neil to fill the position of Part-Time Activity Center Coordinator. Starting pay will be $18.93/ hour, not to exceed 29 hours per week. Effective start date will be November 10th, 2026.

**RESOLUTION 26-36 RATIFYING THE SIGNATURE OF THE FIRE CHIEF ON THE MEMORANDUM OF UNDERSTANDING FOR FEMA AFG PROGRAM REGIONAL APPLICATION**

At a public meeting of the Highland Township Board of Trustees, held on Monday, November 9, 2026, at 6:30 p.m. in the Township Auditorium:

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Grant Charlick, Brian Howe, Beth Lewis, and Joseph Salvia

Absent:

The following motion was offered by _____ and seconded by _____:

**WHEREAS,** Highland Township ("Township") collaborated on a regional application for an Assistance to Firefighters Grant ("AFG") offered by the United States Department of Homeland Security, Federal Emergency Management Agency ("FEMA") with Springfield Township ("Springfield") and the Hartland Deerfield Fire Authority ("Authority"); and

**WHEREAS,** the Township has received notification that it has been awarded the AFG by FEMA; and

**WHEREAS,** the AFG required an agreement between collaborating parties for purposes of the grant application setting forth the responsibilities of the collaborating parties, Employer Identification Numbers, and the proposed distribution of grant-funded assets or contracted services, among other things; and

**WHEREAS,** on or about June 21, 2026, the Township, Springfield, and the Authority entered into a Memorandum of Understanding ("MOU") which included the requisite provisions required by the grant application; and

**WHEREAS,** the MOU was signed by the Township Fire Chief, Springfield's Fire Chief, and the Authority's Fire Chief; and

**WHEREAS,** the Fire Chief**,** the original signatory to the MOU on behalf of the Township, lacked the requisite authority to bind the Township at the time of execution; and

**WHEREAS,** the Township Board of Trustees now desires to ratify the MOU and confirm the rights and duties of the Township under its terms.

**NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:**

1. The Board of Trustees of the Charter Township of Highland herein ratifies, confirms, and accepts all terms, conditions, and obligations of the "Memorandum of Understanding for FEMA Assistance to Firefighters Grant (AFG) Program" signed by Fire Chief Nick George as if it were executed by a duly authorized signatory on the original effective date.

2. The Township Board hereby affirms the responsibility of the Township to act as a fiduciary for purposes of administering the AFG.

3. The Township Board hereby authorizes the Fire Chief to take all necessary actions to finalize acceptance of the grant.

This resolution passed with the following vote:

Yeas:
Nays:
Abstain:
Absent:

**RESOLUTION DECLARED APPROVED**

_____
Rick A. Hamill, Supervisor

_____
Tami Flowers MiPMC, Clerk

STATE OF MICHIGAN )
)
COUNTY OF OAKLAND )

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Highland, Oakland County, Michigan at a special meeting duly called and held on the 9th day of November, 2026, the original of which resolution is on file in my office, and that notice of said meeting was given, the meeting was held and the minutes filed in accordance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended

_____
Tami Flowers MiPMC, Clerk

# Highland Township Fire Department

To: Highland Township Board of Trustees
From: Fire Chief Nick George
Date: November 9, 2026

Subject: Request to Waive Purchasing Policy and Authorize MSA Self-Contained Breathing Apparatus Purchase

**Recommendation**

I respectfully request that the Township Board waive the Township's sealed bid and three-bid purchasing requirements and authorize the purchase of MSA Safety Self-Contained Breathing Apparatus (SCBA) and associated equipment through MacQueen Equipment.

MacQueen Equipment is a vetted Township vendor and the sole authorized distributor for MSA Safety SCBA in Michigan. The proposed purchase has also been reviewed and authorized by the Township Attorney.

The Township Board previously approved the budget amendment for these purchases at its October 2026 meeting. This request is for purchasing authorization only; no additional budget amendment is necessary.

**Background and Equipment Evaluation**

The Highland Township Fire Department, Springfield Township Fire Department, and Hartland Deerfield Fire Authority were awarded a regional Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant (AFG) totaling $860,000.00, including the required local matching funds, to replace aging SCBA equipment.

Highland Township serves as the fiduciary agency for the grant and is responsible for coordinating purchases for all three departments.

The Department obtained updated competitive quotes from both MSA Safety and SCOTT Safety, which are attached for Board review.

Both manufacturers submitted proposals utilizing the full $860,000.00 regional project amount. However, the SCOTT proposal provides fewer SCBA packs than the MSA proposal, making MSA the more cost-effective option while providing the complete 86-pack regional purchase.

**Regional Interoperability and Firefighter Safety**

A significant factor in recommending MSA Safety is regional interoperability.

All surrounding Oakland County fire departments utilize MSA Safety SCBA, with the exception of the North Oakland County Fire Authority (NOCFA). Additionally, all fire departments throughout Livingston County are transitioning to MSA Safety SCBA.

This regional standardization provides several important firefighter safety and operational benefits:

- Emergency Air Compatibility: Improved ability to assist firefighters during emergency air supply situations and Rapid Intervention Team operations.
- Firefighter Accountability: Greater compatibility with neighboring departments' accountability systems during emergency incidents.
- Mutual Aid Operations: Standardized equipment improves coordination and familiarity when multiple departments operate together.
- Training and Maintenance: Common equipment supports consistent training, equipment operation, and maintenance practices.

During a firefighter emergency, equipment compatibility can directly impact rescue operations and firefighter safety.

Additionally, both Springfield Township Fire Department and Hartland Deerfield Fire Authority have selected MSA Safety SCBA. All three departments participating in the regional grant agree that MSA provides the greatest operational benefit.

Purchasing Policy Waiver

MacQueen Equipment is a vetted Township vendor for fire apparatus and emergency equipment and is the sole authorized distributor for MSA Safety SCBA in Michigan.

The Department has obtained and evaluated competitive manufacturer quotes from both MSA Safety and SCOTT Safety. The MSA proposal provides more equipment for the same project amount while offering greater interoperability with surrounding departments.

The proposed purchase and procurement approach have been reviewed and authorized by the Township Attorney.

Based on the competitive pricing obtained, MacQueen Equipment's exclusive distribution of MSA equipment, the significant regional firefighter safety benefits, and the Township Attorney's authorization, I respectfully request a waiver of the Township's sealed bid and three-bid purchasing requirements.

**Previously Approved Budget Amendment**

# Highland Township Fire Department

At its October 2026 meeting, the Township Board approved the budget amendment covering the regional FEMA grant project and the additional equipment necessary to fully equip the Highland Township Fire Department.

The approved budget amendment included:

| Description | Amount |
|---|---|
| Regional FEMA Grant Project | $860,000.00 |
| Additional Highland Township Equipment | $82,840.00 |
| Total Approved Project Budget | $942,840.00 |

The additional Highland Township equipment includes three SCBA packs, Rapid Intervention Team equipment, firefighter accountability equipment, battery chargers, spare batteries, accountability tags, and other necessary accessories.

The Department also anticipates recovering at least $40,000.00 through the future sale of existing SCBA packs and air bottles, helping offset Highland Township's additional equipment investment.

The budget amendment for the full $942,840.00 was previously approved. No additional budget amendment or funding is being requested at this meeting.

**Requested Board Action**

I respectfully request that the Township Board:

1. Waive the Township's sealed bid and three-bid purchasing requirements for the purchase of MSA Safety Self-Contained Breathing Apparatus and associated equipment through MacQueen Equipment, consistent with the procurement approach reviewed and authorized by the Township Attorney.
2. Authorize the purchase of 86 MSA Safety SCBA packs and associated grant equipment through MacQueen Equipment, in an amount not to exceed $860,000.00, in accordance with the approved regional FEMA Assistance to Firefighters Grant.
3. Authorize the purchase of additional Highland Township equipment and accessories through MacQueen Equipment, including three additional SCBA packs, Rapid Intervention Team equipment, firefighter accountability equipment, battery chargers, spare batteries, accountability tags, and other necessary components, in an amount not to exceed $82,840.00.

Nicholas George, Fire Chief
Shawn Bell, Fire Marshal
Captain David Korponic
Captain Gary Bonham
Captain Michael Becker

4. Authorize the Fire Chief to execute the necessary purchasing documents for a combined amount not to exceed $942,840.00, consistent with the budget amendment approved in October 2026 and applicable FEMA grant requirements.

Conclusion

MSA Safety provides the greatest overall value through competitive pricing, regional interoperability, and firefighter safety.

With all three participating departments selecting MSA, and nearly all surrounding departments utilizing or transitioning to the same equipment, this purchase will strengthen regional emergency operations and improve firefighter safety.

The necessary budget amendment was approved by the Township Board in October 2026, and the proposed purchase has been reviewed and authorized by the Township Attorney.

I respectfully request authorization to waive the purchasing requirements and proceed with the purchase through MacQueen Equipment.

Respectfully Submitted,

Nick George
Fire Chief
Highland Township Fire Department

Attachments: MSA Safety SCBA Quote – MacQueen Equipment; SCOTT Safety SCBA Quote

# PARTS ESTIMATE

| | |
|---|---|
| **ESTIMATE #:** | EST12095 |
| **CUSTOMER PO:** | |
| **SALES REP:** | E095390 Ian Griffin |
| **DATE:** | 9/29/2026 |
| **EXPIRES:** | 10/29/2026 |
| **ESTIMATE TOTAL:** | **45,340.00** |

**LOCATION:**
Delafield
350 Austin Circle
Delafield WI 53018 US

**BILL TO:**

Highland MI, Township of Fire Department
205 John Street
Highland MI 48357
United States

**SHIP TO:**

CUST04011 Highland MI, Township of Fire Department
1600 W Highland Road
Highland MI 48357
United States

**OFFICE PHONE:** (248) 887-9050

**EMAIL:** ngeorge@htfd.com

**CONTACT INFO:**

**Name:**

**Email:**

**SHIPPING METHOD:**

| PART # | DESCRIPTION | UOM | QTY | PRICE | EXT. PRICE |
|---|---|---|---|---|---|
| MSA-Misc | A-G1FS-444MA2C2LCR<br><br>4 4500 psi<br>4 Quick connect<br>4 Serviceable tunnel w/chest strap<br>M Metal Band<br>A Adjustable swivel lumbar<br>2 Solid Cover regulator<br>C Continuous hose<br>2 Extendaire II<br>L Speaker Module left chest<br>C Pass telemetry right shoulder<br>R Rechargeable battery | Ea | 3 | 8,250.00 | 24,750.00 |
| MSA-10175708 | CYL VLV QC G1 RC 4500 PSIG 66CF LP PKGD | Ea | 3 | 1,350.00 | 4,050.00 |
| MSA-10175708 | CYL VLV QC G1 RC 4500 PSIG 66CF LP PKGD | Ea | 3 | 0.00 | 0.00 |
| MSA-10161810 | Fcpc,G1,FS,MD,MD NC, 4PT KEVLR,C-N,W/BOX | Ea | 13 | 400.00 | 5,200.00 |
| MSA-10206313 | RIT,G1,QC,QF,GAUGE,QA BYPASS,UEBSS,4500 | Ea | 2 | 5,000.00 | 10,000.00 |
| MSA-10175710 | CYL VLV QC G1 RC 4500 PSIG 88CF PKGD | Ea | 1 | 1,500.00 | 1,500.00 |
| MSA-10175710 | CYL VLV QC G1 RC 4500 PSIG 88CF PKGD | | 1 | 1,500.00 | 1,500.00 |
| MSA-10158385 | KIT, CHARGING STATION, G1 | Ea | 2 | 1,000.00 | 2,000.00 |
| MSA-10148741-SP | Battery Pack, G1, Rechargeable | | 12 | 550.00 | 6,600.00 |
| MSA-10083875 | TAG ASSY, ELECTRONIC ID, M7/G1 SCBA | Ea | 40 | 60.00 | 2,400.00 |
| MSA-10158407 | Kit, RFID Reader/Writer, G1 | | 1 | 850.00 | 850.00 |
| MSA-10197700 | MSA HUB Fireservice - US | Ea | 3 | 5,500.00 | 16,500.00 |
| MSA-10185115 | CASE, CARRYING, SCBA, G1 | Ea | 3 | 250.00 | 750.00 |
| RBH-503-253H-FILL | QUICK COUPLER | Ea | 2 | 750.00 | 1,500.00 |

MACQUEEN™

**LOCATION:**
Delafield
350 Austin Circle
Delafield WI 53018 US

## PARTS ESTIMATE

| | |
|---|---|
| **ESTIMATE #:** | EST12095 |
| **CUSTOMER PO:** | |
| **SALES REP:** | E095390 Ian Griffin |
| **DATE:** | 9/29/2026 |
| **EXPIRES:** | 10/29/2026 |
| **ESTIMATE TOTAL:** | **45,340.00** |

| PART # | DESCRIPTION | UOM | QTY | PRICE | EXT. PRICE |
|---|---|---|---|---|---|
| Trade In Value | Incentive/Trade in value. Credit for Current equipment trade in. Based on 2 Complete Rit Systems, and 48 cylinders with date codes newer than 6/2022. Value is given at time of trade in based on quantities recieved and not to be a reduction in PO amount. | | 50 | -750.00 | -37,500.00 |
| RCC-34616-2 | MACQUEEN FP BAG | | 13 | 0.00 | 0.00 |
| MSA-485331 | HOSE ASSY,QUICK-FILL,3',NO POUCH,FQD/FQD | | 6 | 750.00 | 4,500.00 |
| TNG-RBL303 | TRUE NORTH L-3 Lite-Speed RIT Bag | | 2 | 370.00 | 740.00 |

**CUSTOMER MEMO:**

Trade-in value can be used toward a purchase or toward future purchases. Trade-in value is credited to the account and provided at trade-in based on the actual quantities received. The amount quoted is the maximum allowed trade-in credit on this order.

| | |
|---|---|
| **TOTAL PARTS:** | $82,840.00 |
| **OTHER CHARGES:** | $-37,500.00 |
| **DISCOUNT AMOUNT:** | 0.00 |
| **SUBTOTAL:** | 45,340.00 |
| **TAX TOTAL:** | $0.00 |
| **SHIPPING TOTAL:** | 0.00 |
| **HANDLING TOTAL:** | 0.00 |
| **ESTIMATE TOTAL:** | $ 45,340.00 |

# PARTS ESTIMATE

| | |
|---|---|
| **ESTIMATE #:** | EST12084 |
| **CUSTOMER PO:** | |
| **SALES REP:** | E095390 Ian Griffin |
| **DATE:** | 9/29/2026 |
| **EXPIRES:** | 10/29/2026 |
| **ESTIMATE TOTAL:** | **320,000.00** |

**LOCATION:**
Delafield
350 Austin Circle
Delafield WI 53018 US

**BILL TO:**

Highland MI, Township of Fire Department
205 John Street
Highland MI 48357
United States

**SHIP TO:**

CUST04011 Highland MI, Township of Fire Department
1600 W Highland Road
Highland MI 48357
United States

**OFFICE PHONE:** (248) 887-9050

**EMAIL:** ngeorge@htfd.com

**CONTACT INFO:**

**Name:**CUST04011 Highland MI, Township of Fire Department : Nick George **Email:**ngeorge@htfd.com

**SHIPPING METHOD:**

| PART # | DESCRIPTION | UOM | QTY | PRICE | EXT. PRICE |
|---|---|---|---|---|---|
| MSA-Misc | A-G1FS-444MA2C2LCR<br><br>4 4500 psi<br>4 Quick connect<br>4 Serviceable tunnel w/chest strap<br>M Metal Band<br>A Adjustable swivel lumbar<br>2 Solid Cover regulator<br>C Continuous hose<br>2 Extendaire II<br>L Speaker Module left chest<br>C Pass telemetry right shoulder<br>R Rechargeable battery | Ea | 32 | 8,250.00 | 264,000.00 |
| MSA-10175708 | CYL VLV QC G1 RC 4500 PSIG 66CF LP PKGD | Ea | 32 | 1,350.00 | 43,200.00 |
| MSA-10175708 | CYL VLV QC G1 RC 4500 PSIG 66CF LP PKGD | Ea | 32 | 0.00 | 0.00 |
| MSA-10161810 | Fcpc,G1,FS,MD,MD NC, 4PT KEVLR,C-N,W/BOX | Ea | 32 | 400.00 | 12,800.00 |
| RCC-34616-2 | MACQUEEN FP BAG | | 32 | 0.00 | 0.00 |

**CUSTOMER MEMO:**

| | |
|---|---|
| **TOTAL PARTS:** | $320,000.00 |
| **OTHER CHARGES:** | $0.00 |
| **DISCOUNT AMOUNT:** | 0.00 |
| **SUBTOTAL:** | 320,000.00 |
| **TAX TOTAL:** | $0.00 |
| **SHIPPING TOTAL:** | 0.00 |
| **HANDLING TOTAL:** | 0.00 |
| **ESTIMATE TOTAL:** | $ 320,000.00 |

(877) 637-3473

# Quote

| | |
|---|---|
| **Quote #** | QT2122823 |
| **Date** | 10/12/2026 |
| **Expires** | 10/27/2026 |
| **Sales Rep** | Bittikofer, Rob |
| **PO #** | SCOTT SCBA |
| **Shipping Method** | FedEx Ground |
| **Customer** | Highland Twp Fire Dept (MI) |
| **Customer #** | C241703 |

**Bill To**
HIGHLAND TWP FIRE DEPT (MI)
1600 Highland Rd
HIGHLAND MI 48357
United States

**Ship To**
HIGHLAND TWP FIRE DEPT (MI)
1600 Highland Rd
HIGHLAND MI 48357
United States

| Item | Alt. Item # | Units | Description | QTY | Unit Price | Amount |
|---|---|---|---|---|---|---|
| X5914026305A04 | | | 3M™ Scott™ Air-Pak™ X3 Pro SCBA with Snap-Change X5914026305A04, 4.5, E-Z Flo C5, QD Hose, UEBSS, SEMS II, 2 ea | 84 | $7,290.00 | $612,360.00 |
| X5914026305A04 | | | 3M™ Scott™ Air-Pak™ X3 Pro SCBA with Snap-Change X5914026305A04, 4.5, E-Z Flo C5, QD Hose, UEBSS, SEMS II, 2 ea | 1 | $7,290.00 | $7,290.00 |
| 200129-01 | | | Snap-Change Cylinder, Carbon-Wrapped, Pressure 4500, 45 Minutes (at 40 lpm) | 170 | $745.00 | $126,650.00 |
| FP1S50000000000 | | | 3M™ Scott™ Vision C5 Facepiece FP1S50000000000, Gen 2, 5-Strap, Kev, Small | 10 | $385.00 | $3,850.00 |
| FP1M50000000000 | | | 3M™ Scott™ Vision C5 Facepiece FP1M50000000000, Gen 2, 5-Strap, Kev, Medium | 65 | $385.00 | $25,025.00 |
| FP1L50000000000 | | | 3M™ Scott™ Vision C5 Facepiece FP1L50000000000, Gen 2, 5-Strap, Kev, Large | 10 | $385.00 | $3,850.00 |
| MB1-100 | | | S.M. Smith Co. Black Fleece Square Mask Bag | 85 | $16.00 | $1,360.00 |
| SCBA Flow Test | FIRST YEAR ANNULA FLOW TEST AND MAINTENANCE AT NO COST | | FIRST YEAR ANNULA FLOW TEST AND MAINTENANCE AT NO COST<br>SCBA Flow Test | 85 | $0.00 | $0.00 |

FIRST YEAR ANNUAL FLOW TEST AND MAINTENANCE AT NO COST

**Contact:** C241703 Highland Twp Fire Dept (MI) : Dave Korponic (248) 444-8453

| | |
|---|---|
| **Subtotal** | $780,385.00 |
| **Shipping Cost** | $0.00 |
| **Tax Total** | $0.00 |
| **Total** | $780,385.00 |

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of invoice to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.

QT2122823

# MEMORANDUM

To: Highland Township Board of Trustees

From: Rick Hamill

Date: November 9th, 2026

Re: Cemetery Maintenance Contract

---

I am requesting approval of a three-year Cemetery Services Agreement with Huron Cemetery Maintenance, LLC, effective January 1, 2027, through December 31, 2029.

The agreement provides for continued maintenance and cemetery services at Highland Cemetery and West Highland Cemetery, with the following annual costs:

- **2027:** $60,416
- **2028:** $62,304
- **2029:** $64,192

**RECOMMENDED MOTION:**
Motion to approve the attached agreement with Huron Cemetery Maintenance, LLC, for January 1, 2027, through December 31, 2029, at the annual rates presented, and authorize the Township Supervisor to sign and execute the agreement on behalf of the Charter Township of Highland.

**Enclosures:** Cemetery Agreement

**AGREEMENT FOR CEMETERY MAINTENANCE**
**SEXTON AND BOOKKEEPING SERVICES**

This Cemetery Maintenance, Sexton and Bookkeeping Services Agreement, ("Agreement" is between **HURON CEMETERY MAINTENANCE, L.L.C.,** a Michigan corporation with an address of 764 N. Milford Road, Highland, Michigan 48357, (hereinafter referred to as "Contractor") and **THE CHARTER TOWNSHIP OF HIGHLAND** a Michigan municipal corporation located at 205 N. Johns Street, Highland, Michigan 48357 and **THE CHARTER TOWNSHIP OF MILFORD,** a Michigan municipal corporation located at 1100 Atlantic Street, Milford, Michigan 48381(hereinafter referred to collectively as the "Townships"). This Agreement is effective on the date it is signed by all parties.

**WHEREAS,** Contractor has agreed to engage in the business of maintenance of cemeteries, and

**WHEREAS,** the Townships are desirous of retaining Contractor's services regarding the same,

**NOW, THEREFORE, THE CONTRACTOR AND TOWNSHIPS AGREE AS FOLLOWS:**

1. **Term of Agreement:** This Agreement shall commence on January 1, 2027 and shall terminate on December 31, 2029.

2. **Fee for Services:** During the term of this Agreement, the Townships agree to pay to Contractor, in exchange for the services hereinafter described the fees for services attached and incorporated Exhibit 1. The monthly payments are due on the fifth day of each month following the month in which the services were rendered.

3. **Services to be Performed:** During the term of this Agreement, the Contractor agrees to perform the following services:

    A. Cemetery Maintenance:

        (1) Complete maintenance of lawn and grounds at the following cemeteries:

            Highland Cemetery on North Milford Road and West
            Highland Cemetery on South Hickory Ridge Road -
            **Charter Township of Highland; and**

            Milford Memorial Cemetery -
            **Charter Township of Milford.**

        (2) Cutting all grass and trimming around stones and markers. Grass cutting will be done without notification and as often as is necessary to keep cemeteries looking neat.

        (3) Grave sites will be maintained to a minimal standard as to provide aesthetic beauty. Grave sites may be attended to by private individuals to a higher

standard at the prerogative of the person(s) whose interest centers on any particular site.

(4) Leveling and seeding all new graves.

(5) Leveling and seeding of old graves which have settled.

(6) Emptying all rubbish containers.

(7) Removing dead flowers from new graves, removing winter grave blankets and other grave decorations in spring and fall.

(8) Mulching leaves from all sections of the cemetery during the fall and spring.

(9) Contractor will provide its own equipment, labor and supplies or materials necessary to fulfill the above duties and responsibilities.

B. Cemetery Sexton Services:

(1) Contractor will work directly with funeral directors and family of deceased persons in arranging all funerals at cemeteries covered by this Agreement.

(2) Contractor will stake grave sites.

(3) Contractor will make arrangements for and complete opening and closing of graves. Contractor will be paid a fee for opening and closing of graves in amounts which will not exceed the schedule of fees in attached Appendix "A" which is incorporated herein by reference and made a part of this Agreement. Payment of such fees is to be made directly to Contractor by the funeral director and/or family of the deceased person.

(4) Contractor will make arrangements for laying foundations and will set foundations. Foundations will be three inches to four inches larger than markers, shall be approximately four inches from top to bottom and will be installed so that the top of the foundation is flush with the ground. Charges for setting foundations will not exceed the amounts of attached Appendix "B" which is incorporated herein and made a part of this Agreement. Payment of such charges is to be made directly to Contractor by the funeral director and/or family of the deceased person.

(5) Contractor will arrange for placement of granite headstones where no foundation is required flush with the ground in cooperation with the monument company. Charges for placement of headstones will not exceed the amounts on attached Appendix "C" which is incorporated herein and made a part of this Agreement. Charges for placement of all bronze markers (except government markers) will be pursuant to the schedule of charges on

Appendix "B". Payment of such charges is to be made directly to the Contractor by the funeral director and/or family of the deceased person.

(6) Contractor shall be available to answer telephone inquiries and to meet with persons wishing to purchase burial lots at the cemeteries to arrange for the sale of such burial lots. Contractor will forward all sums collected on sales of burial lots at least once every five working days to the appropriate Township Clerk.

(7) Contractor will record all sales of burial lots with the Township Clerk where the cemetery is located.

(8) Contractor will maintain a duplicate record of all sales and lots and all burials. All cemetery records and financials are Township property.

(9) Contractor will record burials and file all death certificates at least once every five working days with the Township Clerk of the Township where the burial has been made.

(10) Contractor will not allow placement of double monuments over two graves unless both graves have been fully paid.

4. **Insurance:** Contractor shall purchase and keep in effect during the term of this Agreement the insurance provided in the attached and incorporated Exhibit 2.

5. **Termination:** A Township and/or the Townships may terminate participation as a party to this Agreement for any reason, upon providing 60 day written notice to Contractor and the other Parties. This Agreement will remain in effect as long as there is at least one Township remaining as a party to this Agreement. This Agreement may be terminated by Contractor party for any reason during the term of this Agreement upon 60 days' written notice. Upon termination by a Township or Townships, the Township or Townships shall be required to pay Contractor for all services rendered up to the date of termination.

6. **Extension of Agreement:** At least 90 days prior to the termination date of this Agreement, (December 31, 2029), Contractor shall give written notice to Townships of its intention to renew this Agreement for an additional one-year term and shall specify the provisions, including fee for services, which Contractor proposes to change. Upon agreement of the two Townships with the proposed changes, a new Agreement including such changes shall be signed by all parties. If Contractor and the Townships fail to agree to a new Agreement, Townships shall be free to negotiate a new Agreement with any other cemetery maintenance company or to advertise for bids for such services.

   If this Agreement is terminated early or terminated for any reason at the expiration of the term of this Agreement or of any renewal period, Contractor shall return to each Township which is a signatory to this Agreement all of its records regarding its cemeteries. These

records shall include all records turned over to Contractor by Townships or any other person prior to or during the term of this Agreement and all records maintained, created or supplemented by Contractor during the time Contractor has in effect an Agreement for cemetery maintenance, sexton and bookkeeping services for each Township.

7. **Services Excluded from Agreement:** Contractor shall not be responsible for providing services not specified in this Agreement, including but not limited to the following services:

   **A.** Tree removal.

   **B.** Water well repairs.

   **C.** Fence maintenance.

   **D.** Road maintenance.

   **E.** Any acts of vandalism in the subject cemeteries.

   **F.** All damage caused by weather conditions, fires or other causes beyond the control of the Contractor, except for cleanup of leaves and branches.

8. **Contractor Warranties:**

   **A. Equipment and Supplies:** Contractor is responsible for providing all equipment and supplies to perform this Agreement, which are not expressly required to be provided by the Townships.

   **B. Control and Supervision of Contractor Employees:** Contractor shall solely control, direct, and supervise all Contractor Employees with respect to all Contractor obligations under this Agreement. Contractor will be solely responsible for and fully liable for the conduct and supervision of any Contractor Employees.

   **C. Acknowledgment of Independent Contractor Status:** Nothing in this Agreement is intended to establish an employer-employee relationship between the Townships and Contractor or any Contractor employee. In no event shall Contractor employees be deemed employees, agents, volunteers, or subcontractors of the Townships. Contractor shall ensure that Contractor employees are apprised of their independent contractor status and the limitations associated with that status.

   **D. Contractor Taxes:** Contractor shall collect and pay its local, state, and federal taxes, including but not limited to, all employment taxes, sales taxes, personal property taxes, and real property taxes. The Townships shall not be liable to or required to reimburse Contractor for any local, state, or federal tax of any kind.

E. **Warranty for Services:** Contractor warrants that all deliverables and services shall be performed in compliance with all applicable laws, statutes, regulations, ordinances, and professional standards.

9. **Liability**

A. **Contractor Indemnification:** Contractor shall indemnify, defend, and hold the Townships harmless from all claims incurred by or asserted against the Townships by any person or entity, which are alleged to have been caused directly or indirectly from the acts or omissions of Contractor or Contractor's Employees. The Townships' right to indemnification is in excess and above any insurance rights/policies required by this Agreement.

B. **No Indemnification from the Townships:** Contractor shall have no rights against the Townships for indemnification, contribution, subrogation, or any other right to be reimbursed by the Townships, except as expressly provided herein.

10. **Townships' Right to Suspend Agreement Performance:** Upon written notice, the Townships may require Contractor to suspend performance of this Agreement if Contractor has failed to comply with federal, state, or local laws or any requirements contained in this Agreement. The right to suspend performance of this Agreement is in addition to the Townships' right to terminate and/or cancel this Contact. The Townships shall not incur a penalty, expense, or liability to Contractor if the Townships suspends performance of this Contact under this Section.

11. Notice: Notice under this Agreement shall be provided by first class mail, overnight mail or personal delivery to the following parties:

Ms. Tami Flowers, Clerk
Mr. Rick Hamill, Supervisor
Charter Township of Highland

Ms. Holly J. Brandt, Clerk
Mr. Donald Green, Supervisor
Mr. Matthew Best, Township Manager
Chater Township of Milford

Huron Cemetery Maintenance
Mr. Michael Willenberg

12. **Compliance with Laws:** Contractor shall comply with all federal, state, and local laws, statutes, ordinances, regulations, insurance policy requirements, and requirements applicable to its activities under this Agreement.

13. **Governing Laws/Consent to Jurisdiction and Venue:** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as

otherwise required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Agreement shall be brought in the 6thth Judicial Circuit Court of the State of Michigan or the 52-1 District of the State of Michigan, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above.

**WITNESSED:**

**HURON CEMETERY MAINTENANCE, L.L.C.**

By:_____
Michael Willenberg
Its: Managing Partner

**CHARTER TOWNSHIP OF HIGHLAND**

By:_____
Rick Hamill
Its: Supervisor

**CHARTER TOWNSHIP OF MILFORD**

By:_____
Donald D. Green
Its: Supervisor

## EXHIBIT 1 - FEES FOR SERVICES

Annual Fee Schedule by Township

### Highland Township

| **Service Year** | **2027** | **2028** | **2029** |
|---|---|---|---|
| 28 Hours per Cutting x 14 Cuts** | 392 | 392 | 392 |
| Spring/Fall Cleanup | 50 | 50 | 50 |
| Sexton/Bookkeeping | 30 | 30 | 30 |
| Total Hours | 472 | 472 | 472 |
| Hourly Charge | $128.00 | $132.00 | $136.00 |
| ***Total Yearly Charge*** | $60,416.00 | $62,304.00 | $64,192.00 |
| 12 Monthly Payments * | $5,034.66 | $5,192.00 | $5,349.33 |

### Milford Township

| **Service Year** | **2027** | **2028** | **2029** |
|---|---|---|---|
| 24 Hours per Cutting x 15 Cuts** | 360 | 360 | 360 |
| Spring/Fall Cleanup | 32 | 32 | 32 |
| Sexton/Bookkeeping | 30 | 30 | 30 |
| Total Hours | 422 | 422 | 422 |
| Hourly Charge | $128.00 | $132.00 | $136.00 |
| ***Total Yearly Charge*** | $54,016.00 | $55,704.00 | $57,392.00 |
| 12 Monthly Payments * | $4,501.33 | $4,642.00 | $4.782.66 |

** Monthly Payments are rounded to make equal payments.*
*** The number of annual grass cuttings are the anticipated service level used to calculate the price, rather than a limitation on HCM's maintenance responsibility.*

# Appendix "A"

## Grave Opening and Closing Fees

| Type | Fee |
|---|---|
| Adult | $1,200.00 |
| Youth (up to 4') | $500.00 |
| Baby | $250.00 |
| Cremation | $600.00 |
| 2 Cremations Same Time/Grave | $800.00 |

An Overtime Charge of $200.00 will be charged for all Funeral arrivals after 3:00 PM Monday through Friday and all day on Saturdays.

Above charges are doubled for Sunday burials and triple for burials on the holidays of New Year's Day, Easter, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Eve after 12:00 P.M., and Christmas Day.

# Appendix "B"

## Bronze on Concrete & Foundation Installation Price List

*All Foundation calculations require a 2 "border. *Add $100.00 for Built in Vase*

**Foundation Fees**

| | |
|---|---|
| Minimum Fee | $300.00 |
| Per Square Inch | $.800 |

# Appendix "C"

## Granite Marker Flush Setting Fees

**Add $100.00 for Built in Vase*

**Setting Fees**

| | |
|---|---|
| Minimum Fee | $200.00 |
| Per Square Inch | $.600 |

## Miscellaneous Fees

**Installation Fees**

| | |
|---|---|
| Corner Markers (set of four) | $300.00 |
| Military Markers (all types) | $300.00 |
| Vase Only | $350.00 |

**EXHIBIT 2**
**CONTRACTOR INSURANCE**

## INSURANCE

During this Agreement, the Contractor shall provide and maintain, at their own expense, all insurance as set forth and marked below, protecting the Townships against any claims, demands, settlements, judgments, costs including attorney fees, from third parties relating to the acts or omissions of Contractor. The insurance shall be written for not less than any minimum coverage herein specified. Limits of insurance required in no way limit the liability of the Contractor.

### Primary Coverages

**Commercial General Liability Insurance** on an "Occurrence Basis" with limits of liability not less than $1,000,000 per occurrence and aggregate for Personal Injury, Bodily Injury, and Property Damage. Coverage shall include: (a) Contractual Liability; (b) Products and Completed Operations (c) Independent Contractor Liability; and (d) Broad Form General Liability Extensions of equivalent.

**Workers' Compensation Insurance and Employers Liability Insurance** with limits statutorily required by any applicable Federal or State laws.

**Commercial Automobile Liability Insurance** including covering bodily injury or property damage arising out of the use of any owned, hired, or non-owned automobile with a combined single limit of $1,000,000 per occurrence combined single limit Bodily Injury and Property Damage.

**Commercial Umbrella/Excess Liability Insurance** A policy of his Umbrella/Excess may be relied on to satisfy the minimum limits of any required liability coverage that are not provided by the specified liability policy.

### General Insurance Conditions

The aforementioned insurance shall be endorsed, as applicable, and shall contain the following terms, conditions, and/or endorsements. All certificates of insurance shall provide evidence of compliance with all required terms, conditions and/or endorsements.

1. All policies of insurance shall be on a primary, non-contributory basis with any other insurance or self-insurance carried by the Township.

2. The insurance company(s) issuing the policy(s) shall have no recourse against the Townships for subrogation (policy endorsed written waiver), premiums, deductibles, or assessments under any form. All policies shall be endorsed to provide a written waiver of subrogation in favor of the Townships.

3. Any and all deductibles or self-insured retentions shall be assumed by and be at the sole risk of the Contractor.

4. Additional Insured: The Commercial General Liability and Automobile Liability Insurance shall be endorsed to name the Charter Townships of Highland, Commerce and Milford and their officers, employees, appointees, volunteers and agents as primary, noncontributory additional insured where permitted by law and policy form.

5. Notice to Townships: All required insurance policies shall include an endorsement providing written notice to the Townships to their respective Township Clerks, of a termination, cancellation, non-renewal or material change in coverage, which such endorsements to be confirmed to the Township.

6. If the Contractor's insurance policies have higher limits than the minimum coverage, requirements stated in this document the higher limits shall apply and in no way shall limit the overall liability assumed by the Contractor under this Agreement.

7. The Contractor shall require its Contractors or sub-Contractors, not protected under the Contractor's insurance policies, to procure and maintain insurance with coverages, limits, provisions, and/or clauses equal to those required in this Agreement.

8. Certificates of insurance must bear evidence of all required terms, conditions and endorsements; and provide 30 days' notice of cancellation/material change endorsement.

9. All insurance carriers must be licensed and approved to do business in the State of Michigan along with the Contractor's state of domicile and shall have and maintain a minimum A.M. Best's rating of A- or better unless otherwise approved by the Townships Supervisors.

# Memorandum

To: Highland Township Board of Trustees
From: Rick A. Hamill
Date: November 9th, 2026
Re: Staff Position Reclassification – Administration and Operations Director

I am requesting Board approval to reclassify Cassie Blascyk's position from Assistant to the Supervisor to Administration and Operations Director, effective January 1, 2027, to coincide with the new budget year.

Cassie's position has evolved into a key role in Township administration, including coordinating departmental operations, managing capital improvement and facility projects, assisting with personnel and budget administration, securing grant funding, and overseeing special initiatives. Her work also extends to community development, planning, intergovernmental coordination, and public communications, reflecting responsibilities well beyond her current job title.

The proposed title and enclosed job description better reflect her current responsibilities, professional qualifications, and role within Township operations. Cassie will continue to report directly to the Township Supervisor.

**Recommended Motion:**
Motion to approve the reclassification of Cassie Blascyk's position from Assistant to the Supervisor to Administration and Operations Director, effective January 1, 2027, and adopt the accompanying job description.

**Enclosure:** Administration and Operations Director Job Description

# Position: Administration & Operations Director

**Salary:** $42.41per hour

**Department:** Supervisors Office

**Schedule:** Full-Time, 37.5 Hours per week

**Potential working hours:** 8:30am-5:00pm Monday ï  Thursday, Friday 8:00am-4:00pm Friday, periodic evenings and weekends as required.

**Benefits:** Full-Time Benefits

## Position Overview:

The Township Administration & Operations Director is a senior-level municipal administration position responsible for coordinating Township-wide operations, projects, facilities, personnel administration, community development initiatives and administrative services under the direction of the Township Supervisor.

The position serves as a key administrative resource to the Township Supervisor and works collaboratively with elected officials, department heads, Township employees, boards and commissions, consultants, contractors, governmental agencies, businesses, community organizations and residents.

The position is responsible for coordinating complex projects and initiatives that cross departmental boundaries; developing and improving administrative systems and procedures; monitoring Township projects, facilities and services; conducting research and analysis; coordinating grants and external funding opportunities; supporting budget and purchasing activities; and assisting with planning, community development, historic preservation and economic development initiatives.

The position requires a high degree of independent judgment, initiative, organization, discretion and professionalism. The successful candidate must be capable of managing multiple priorities, coordinating diverse stakeholders, identifying operational needs and developing practical recommendations for Township officials.

This position shall perform assigned duties under the direction of the Township Supervisor and within the authority established by Township policies, resolutions, ordinances and applicable law.

The Township Administration & Operations Director reports directly to the Township Supervisor.

## Essential Job Functions:

*The following tasks are representative and are not to be considered all-inclusive.*

***Township Administration, Operations & Personnel***

- Coordinate Township-wide projects and initiatives, working across departments to establish priorities, timelines, responsibilities and resources while improving operational efficiency.
- Serve as a central administrative resource for Township staff, coordinating information, resolving issues that cross departmental responsibilities, and developing and improving administrative procedures, workflows and internal systems.
- Identify staffing, facility, equipment, service and operational needs and develop recommendations for the Township Supervisor, department heads and Township officials.
- Support personnel administration in coordination with the Township Supervisor, department heads and applicable Township officials, including recruitment, onboarding, training, job descriptions, departmental organization and employee communications.
- Conduct research and analysis regarding municipal programs, regulations, best practices, funding opportunities and operational issues; coordinate with contractors, consultants, vendors, governmental agencies, community partners and the Assessing Department as necessary.
- Monitor major Township projects, programs and initiatives and provide updates, reports and recommendations to the Township Supervisor, Township Board and applicable committees; assist with special projects, strategic initiatives and emerging operational needs while maintaining confidentiality and professional standards.

***Budget, Purchasing & Financial Coordination***

- Assist the Township Supervisor and Township officials with annual budget development, departmental budget coordination and long-range financial planning.
- Coordinate the administrative and financial aspects of Township projects, including monitoring project expenditures, anticipated costs, funding needs and consistency with approved budgets and project scopes.
- Coordinate purchasing, vendor communications, purchase documentation, invoices and contracts in accordance with Township policies and procedures.
- Research costs, funding sources, financing opportunities and alternatives and assist with budget amendments, project funding documentation and financial reporting.
- Coordinate with the Treasurer, Clerk, department heads and other appropriate officials on financial, purchasing and administrative matters.

***Facilities, Property & Capital Projects***

- Coordinate Township facility operations, maintenance needs, improvements and capital projects, including identifying facility, equipment, property and infrastructure needs and developing recommendations for Township officials.
- Coordinate with contractors, architects, engineers, consultants, vendors and Township departments on facility, property and capital improvement projects.
- Monitor project schedules, budgets, deliverables, milestones and administrative requirements to ensure projects remain on track and within approved parameters.
- Assist with requests for proposals, bids, contracts, project documentation and closeout, while maintaining organized records for assigned facilities and capital projects.
- Coordinate communication among Township departments during construction, renovation, maintenance and facility improvement projects and assist with long-term planning for Township facilities, property and capital improvements.

***Planning, Community & Economic Development and Historic Preservation***

- Apply professional knowledge of historic preservation and public planning to Township planning, community development, preservation and adaptive-reuse initiatives.
- Support initiatives involving land use, downtown development, streetscape improvements, pedestrian and recreational improvements, neighborhood enhancement and preservation of historic resources.
- Coordinate with the Downtown Development Authority, businesses, property owners, community organizations, economic-development partners, and county, regional, state and federal agencies on planning, development, preservation, infrastructure, economic development, and community improvement initiatives.
- Research planning and development programs, funding opportunities, regulatory requirements and municipal best practices.
- Assist with preservation and adaptive-reuse initiatives involving historically significant Township properties and structures.
- Support projects and initiatives that enhance the Township's community character, appearance, functionality, economic vitality and quality of life.

***Grants & External Funding***

- Research federal, state, regional and private grant opportunities applicable to Township programs, facilities, infrastructure, planning, preservation and community development.
- Coordinate grant applications, supporting documentation, project narratives, budgets and required materials.
- Assist with administration of awarded grants, including project coordination, reporting, reimbursement requests and compliance requirements.

- Coordinate with consultants, governmental agencies and community partners on grant-funded projects.
- Monitor grant deadlines and reporting requirements and communicate applicable obligations to Township officials and staff.

***Boards, Commissions & Intergovernmental Coordination***

- Provide administrative and project support to Township boards, commissions, committees, and advisory groups as assigned.
- Assist with preparation of meeting materials, reports, presentations, correspondence, and project updates.
- Maintain effective working relationships with county, state, regional, and other governmental agencies.
- Represent the Township at meetings, workshops, training sessions, conferences, and community events when authorized.
- Assist with follow-up on board and committee actions and Township initiatives.

***Township Communications & Public Information***

- Develop and coordinate website content, social media, newsletters, public notices, informational materials and community announcements with support of Communications staff.
- Prepare clear, accurate and accessible communications regarding Township projects, programs, services and initiatives.
- Assist with public meetings, presentations, community events and special communications initiatives.
- Respond to resident inquiries and coordinate responses with the appropriate Township department or official.
- Exercise appropriate discretion when handling confidential, sensitive or developing information.

## Qualifications:

*Knowledge of:*

- Municipal and Michigan township government administration, including the roles of elected officials, departments, boards and commissions.
- Public administration, planning, land use, community and economic development, and historic preservation.
- Municipal budgeting, purchasing, contracts, grants, facilities, capital projects and public infrastructure.
- Governmental procedures, public records, professional standards and effective public communication.
- Modern office practices, computer systems, document management and administrative technology.

*Ability to:*

- Coordinate complex projects involving multiple departments, stakeholders and governmental agencies.
- Analyze issues, conduct research and develop practical recommendations.
- Manage multiple priorities, projects and deadlines with minimal supervision.
- Prepare clear and professional reports, presentations, policies and correspondence.
- Communicate effectively and establish positive working relationships with elected officials, employees, residents, businesses and community partners.
- Exercise sound judgment, maintain confidentiality and translate policy direction into organized projects and actionable steps.

## Education & Experience:

Bachelor's degree from an accredited college or university in public administration, public planning, urban planning, community development, business administration, political science, historic preservation, or a related field.

Minimum of five years of progressively responsible experience in municipal government, public administration, planning, community development, historic preservation, project management, nonprofit administration, or a related field.

Equivalent combination of education, training and progressively responsible experience may be considered.

## Additional Requirements:

An acceptable general background check to include a local and state criminal history check and a valid driver’s license with an acceptable driving record.

## Physical Demands:

The physical demands described below are representative of those that must be met to successfully perform the essential functions of this position.

The position primarily involves office and administrative work, including prolonged periods of sitting, standing, walking, computer use, telephone communication, reading and document preparation.

The employee may occasionally be required to:

- Walk through Township facilities and project sites.
- Climb stairs and navigate construction or outdoor project areas.

- Lift or carry materials weighing up to approximately 25 pounds.
- Attend meetings and events at various Township facilities and locations.
- Work in varying indoor and outdoor environments associated with Township projects.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position.

## Work Environment:

Work is primarily performed in a professional office environment but may also occur at Township facilities, public meetings, project sites, construction areas, community events and other locations throughout the Township.

The position regularly interacts with elected officials, employees, residents, businesses, contractors, consultants, governmental agencies and members of the public.

The work environment may involve competing priorities, changing deadlines, sensitive information and matters requiring discretion, diplomacy and sound judgment.

The position is expected to maintain a professional, collaborative and service-oriented approach while representing the Township and supporting effective municipal operations.

Interested and qualified candidates must submit a resume, complete the application found here https://shorturl.at/KCxbZ and return to Highland Township Supervisor's Department at 205 N John St, Highland MI or by email to info@highlandtwp.org. Job posting will remain open until filled.

If you have any questions please call the Supervisor's Office at 248-887-3791 EXT. 6.

Closing Date: Until Filled

EQUAL OPPORTUNITY EMPLOYER: This position has been determined to be non-union, non-exempt by the Fair Labor Standards Act.

# Memorandum

To: Highland Township Board of Trustees
From: Rick A. Hamill
Date: November 9th, 2026
Re: Highland Township Public Library – Proposed Outdoor Pavilion

The Highland Township Public Library is planning to construct an outdoor pavilion on Township-owned property, north of the Library, utilizing $42,000 in funding from the Southeast Michigan Rural Library Grant.

The proposed pavilion will measure approximately 16' x 28' and feature cedar columns, a metal roof, and a concrete slab. It will provide a shaded gathering space for Library programming, community activities, school groups, and visitors enjoying the surrounding recreational amenities.

The project will complement the existing Chill at the Mill playground, Library StoryWalk, skate park, and nearby nature trails, further enhancing this area as a community destination.

While the Library oversees its own grant funding and expenditures, Township Board authorization is required to construct the pavilion on Township-owned property.

**Proposed Motion:**
Motion to authorize the Highland Township Public Library to construct an outdoor pavilion on Township-owned property north of the Library, subject to applicable permits, approvals, and Township requirements.

**Enclosures:** Site Plan, Pavilion Specifications, Grant Form

## NOTIFICATION OF GRANT/PROGRAM APPLICATION

### Board Approval for Grant Applications and Renewals:

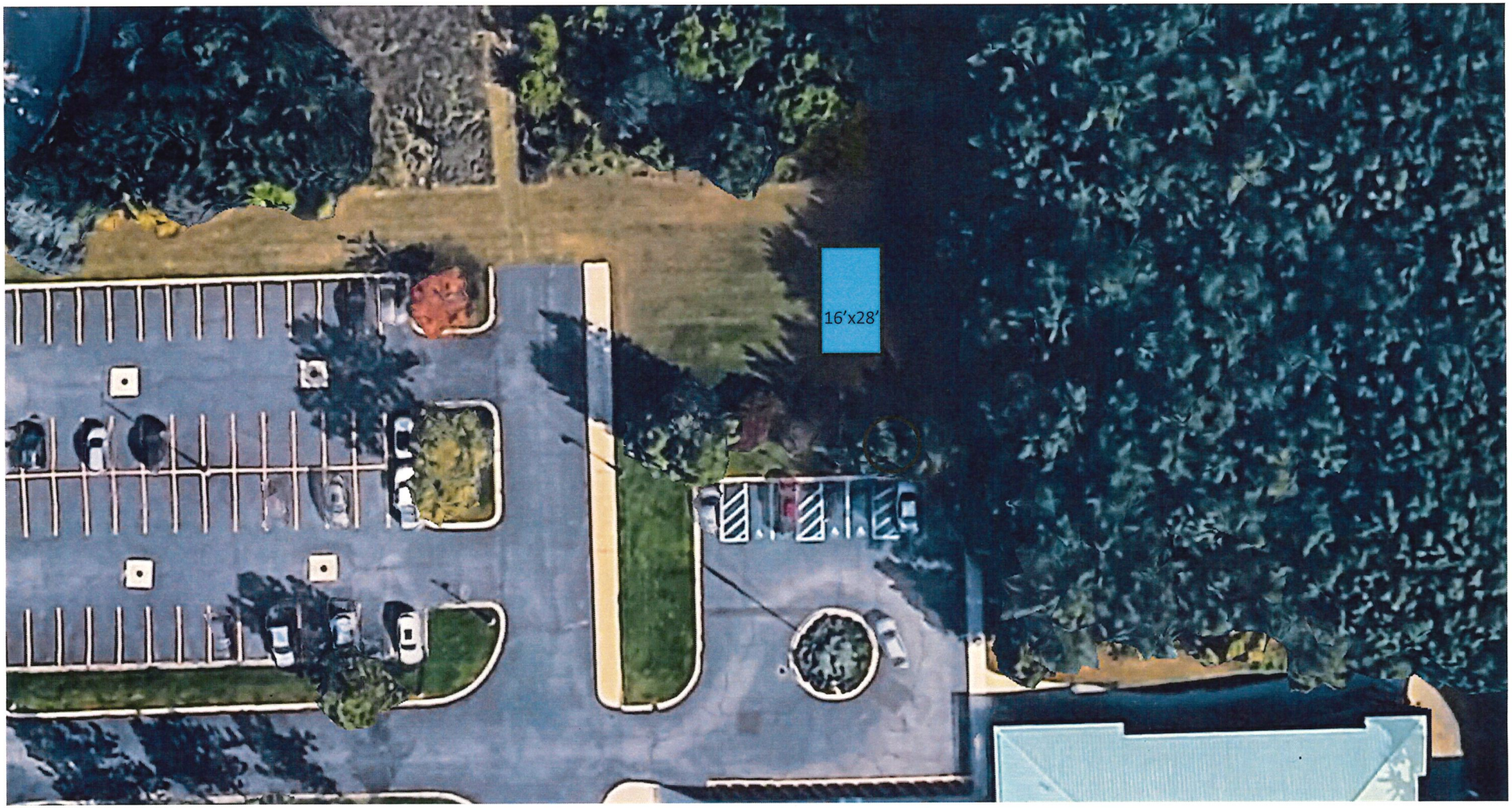
**All applications for Grants or Programs must be approved, prior to application, by the Highland Township Board.**

**In order to submit your grant application for Board approval, please complete the following information and attach any additional paperwork and forward to the Highland Township Supervisors office.**

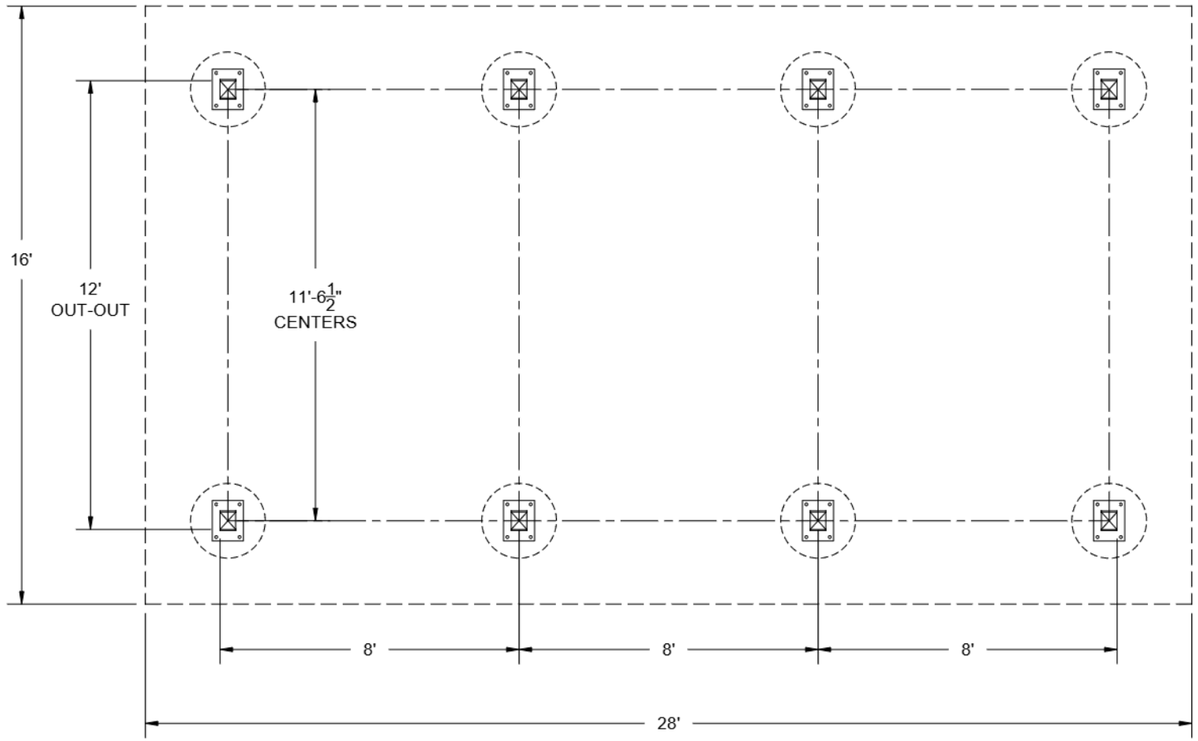
**The Township Board if approved will provide, depending on the requirements of the Grant; a simple Board Motion or Resolution.**

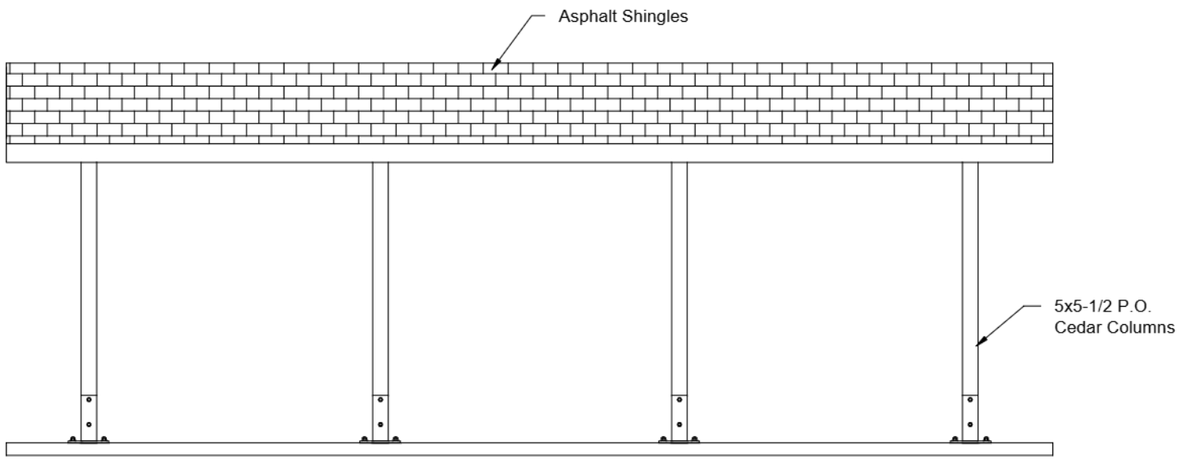
| | |
|---|---|
| **Complete Name of Grant:** | **Southeast Michigan Rural Library Grant** |
| **Submitted by:** | **Brenda dunseth** |
| **New Grant or Renewal?** | **New** |
| **Award Notification Received?** | **January 4, 2027** |
| **Amount:** | **43,000** |
| **Fiscal Year:** | **2027** |
| **Duration (if more than one fiscal year)** | **2 years** |
| **Name of Funding Source: ( i.e. DNR)** | Ralph C. Wilson Jr. Foundation |
| **Federal, State or Local?** | |
| **District Match Required? If yes please describe** | **No** |
| **Board Resolution Required?** | Yes |
| **Brief Description of Grant:** | Grant money will be used to install a pavilion on township property outside the Highland Library. |

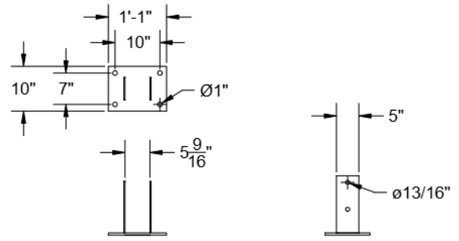
**SUPERVISOR**_____ **DATE RECEIVED**_____

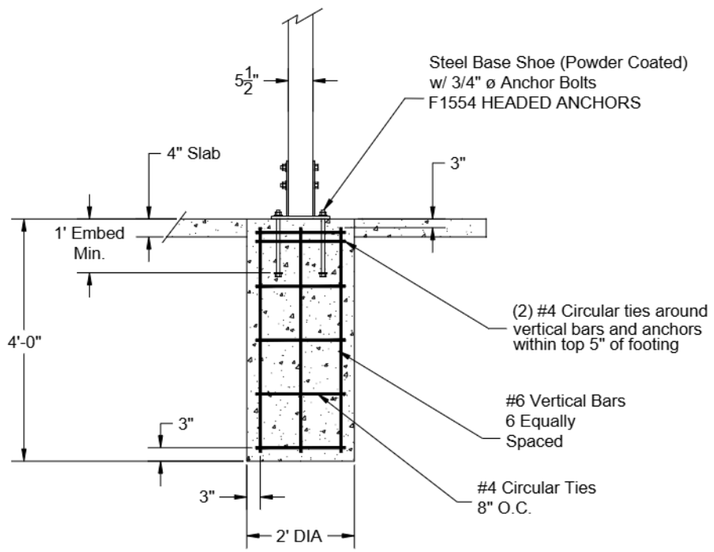



Pavilion measurements taken approximately 25 feet away from the base of the circled tree.

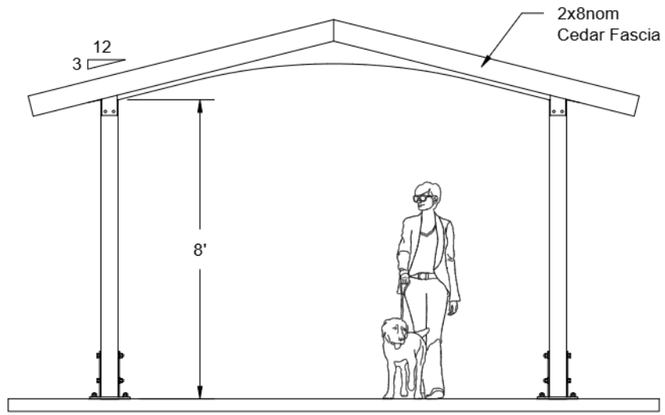



Column/Footing Detail
Concrete Pier By Others
Final Size TBD




Scenic SHELTERS
PH: 855-544-8439 www.ScenicShelters.com
ADDRESS: 7125 Headley Street SE #795, Ada, MI 49301

COPYRIGHT 2021
The information shown within this drawing is the intellectual property of Scenic Shelter, not be copied or disclosed to any unauthorized parties in part or its entirety without our written permission, and they shall not be used for construction.

CONCEPT DRAWING - NOT FOR CONSTRUCTION

| | | |
|---|---|---|
| MOD#: WCL1628 | MODEL: 16x28 Lam Beam Gable | |
| BY: JASON | DRAWING SCALE: NTS | PAGE: 1 OF 1 |
| ORG. DATE: 6-4-2021 | REV. DATE: - | REV: - |

# MEMORANDUM

To: Highland Township Board of Trustees

From: Rick Hamill

Date: November 9th, 2026

Re: Building Department – Vehicle Purchase Request

---

At the October 7, 2024, Board of Trustees meeting, the Township approved the purchase of a used truck 2016 GMC Canyon from the Fire Department for $19,801.00. The Building Department has used the vehicle for the past two years; however, over the last six weeks, it has experienced repeated mechanical/computer failures, leaving the Building Inspector stranded at various locations throughout the Township. Despite four visits to LaFontaine's Service Department for repairs, the issues continue, requiring Maintenance Department staff to retrieve the inspector on multiple occasions and tow the truck back to the Township Offices.

Currently, the Building Department is using the Township's maintenance plow truck to conduct daily inspections. With winter approaching, this arrangement is not sustainable, as the Maintenance Department will need the plow truck available for snow removal and other winter operations.

Given the ongoing reliability concerns and the operational needs of both departments, we are requesting authorization to purchase a new 2026 Ram 1500 Tradesman Quad Cab 4x4 with Standard Box for the Building Department.

We obtained quotes from local dealerships for comparable Chevrolet and Ram trucks and reviewed pricing through the State of Michigan's MiDEAL purchasing program. Based on our review, the local dealership pricing was more competitive than the available State purchasing options.

| | | |
|---|---|---|
| Szott Dodge | 2026 Ram 1500 Tradesman Quadcab 4x4 | $43,016.80 |
| LaFontaine/MiDeal | 2026 Chevrolet 1500 Crew Cab Short Box 4D WT | $43,840.00 |
| Feldman Highland | 2026 Chevrolet 1500 Reg Cab WT 4WD | $41,550.00 |

**Funding:** We propose funding this purchase through the Building Department Fund's available surplus. As noted annually by the Township's auditors, the Building Fund maintains a surplus that can support departmental capital needs.

**Motion:** *To authorize the necessary budget amendment to allocate funds from the Building Department's available surplus to budget line* ***101-371-971.000 – BLDG: CAPITAL EQUIPMENT****, and authorize the purchase of a new 2026 Ram 1500 Tradesman Quad Cab 4x4 with Standard Box from Szott Dodge, in an amount not to exceed $43,016.80, with payment to be made from the amended budget line. Further, to authorize the Township Supervisor to sign and execute all necessary documents related to the purchase.*

*The Township will also explore the sale of the existing 2019 truck through a sealed bid process, subject to any required Board approval.*

**Enclosure:** Estimates and Budget Amendment

BUDGET AMENDMENT WORKSHEET

2026 PROPOSED BUDGET AMENDMENTS

BOARD MEETING -November 9, 2026

| FUND & ACCOUNT | | ORIGINAL BUDGET 12/31/2026 | AS AMENDED 12/31/2026 | | PROPOSED AMENDMENTS | | PROPOSED NEW BUDGET |
|---|---|---|---|---|---|---|---|
| **GENERAL FUND** | | | | | | | |
| **Expenditures:** | | | | | | | |
| 101-371-971.000 | BLDG: CAPITAL EQUIPMENT | $0.00 | $0.00 | + | $43,017.00 | = | $43,017.00 |
| | | | | | $43,017.00 | | |

**Purpose of Amendment:**

Amendment to purchase a 2026 Ram 1500 for use by the Building Inspector.

Plante Moran's audited statement at 12/31/25 (Note 2) reported a cumulative surplus of $227,876 for the building department.

| | |
|---|---|
| Current Surplus (Deficit) | $75,842.00 |
| Add: Increase in Revenue | $0.00 |
| Less: Net Increase in Expenses | ($43,017.00) |
| Remaining Surplus (Deficit) | $32,825.00 |

# MEMORANDUM

To: Highland Township Board of Trustees

From: Rick Hamill

Date: November 9th, 2026

Re: Oakland County Access to Transit Grant Application – Veterans Park Improvements

---

The Supervisors Office is seeking authorization to apply for Oakland County's Access to Transit Grant to support planned pedestrian and bicycle improvements at Veterans Park.

The project includes approximately 150 linear feet of ADA-accessible concrete sidewalk, a bicycle rack, and a concrete bike pad. The sidewalk will connect existing pathways near the Sheriff's Office, extend along N. John Street past the Veterans Memorial, and provide access to the new Ticket Station/Stage. Improvements will also accommodate the planned relocation of the park's flagpoles.

Located within the Township's Civic Complex and adjacent to the WOTA transportation facilities, these improvements will enhance pedestrian safety, accessibility, and connectivity.

**Funding:** The estimated total project cost is $30,000, with the Township responsible for a 20% local match of approximately $6,000 and the remaining $24,000 requested through the grant. Funding for this project has already been allocated in the Township's Capital Improvement Plan and included in the 2027 budget under 401-751-971.003 Capital Improvement: Veterans Park. Grant funding would help offset these planned expenditures.

**Motion:** *To approve the resolution authorizing the Charter Township of Highland to apply for the Oakland County Access to Transit Grant for the Veterans Park Pedestrian & Bicycle Connectivity Improvements Project and authorize the Township Supervisor to execute all necessary application documents.*

**Enclosure:** Grant Request Form, Site Plan and Resolution

**RESOLUTION 26-38 Oakland Transit Grant**

At a public meeting of the Highland Township Board of Trustees, held on Monday, November 9, 2026, at 6:30 p.m. in the Township Auditorium:

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Grant Charlick, Brian Howe, Beth Lewis, and Joseph Salvia

Absent:

The following motion was offered by _____ and seconded by _____:

**WHEREAS** voters passed the Oakland County Public Transportation Millage in November 2022; and

**WHEREAS** the Oakland County Board of Commissioners appropriated $2 million of Oakland County Public Transportation Millage to create the Oakland County 2026 Access to Transit Program (the "Program"); and

**WHEREAS** the Program seeks to assist eligible applicants in Oakland County to further the enhancement and expansion of public transit services by providing limited matching funds to support their efforts in making transit stops easier and safer to get to and more comfortable to wait at; and

**WHEREAS** the Charter Township of Highland (the "Applicant") desires to submit a Program application for Veterans Park Pedestrian & Bicycle Access Improvements to improve pedestrian and bicycle accessibility at Veterans Park, located at 200 W. Livingston Street within the Township's Civic Complex, adjacent to the Western Oakland Transportation Authority (WOTA) offices and garage.

The project includes approximately 150 linear feet of new ADA-accessible concrete sidewalk, a bicycle rack, and a concrete bike pad. The sidewalk will connect existing pathways near the Oakland County Sheriff's Office, extend south along N. John Street past the Veterans Memorial to Livingston Road, and provide access to the park's new Ticket Station/Stage. A semicircular sidewalk design will also accommodate the planned relocation of the park's flagpoles.

These improvements will close gaps in pedestrian infrastructure, enhance accessibility and safety, and support first- and last-mile transit connections between WOTA, the Township's Civic Complex, and surrounding community destinations; and

**WHEREAS** the proposed application is supported by the 2026-2031 Capital Improvement Plan and the Highland DDA Master Plan; and

**WHEREAS** the Charter Township of Highland has prepared a Program application in the amount of $6,000, based on a total project cost of $30,000, to fund Bidding/Construction for the desired and proposed improvements; and

**NOW THEREFORE BE IT RESOLVED** the Charter Township of Highland Board of Trustees hereby approves the submission of an application to 2027 Access to Transit Program in the amount of $6,000.00 based on a total project cost of $30,000.00.

**BE IT FURTHER RESOLVED** that if the project is approved, the Charter Township of Highland will enter into an Interlocal Agreement with Oakland County, which will require the Charter Township of Highland to make available a local match and other grant funding through financial commitment of $6,000.00 during the 2027-2028 fiscal years.

**BE IT FURTHER RESOLVED** if Program funding is awarded, the Charter Township of Highland agrees to comply Program requirements, including commitment to long-term maintenance of the project site and installed scope items and acknowledges all Project related cost overruns be the responsibility of the Charter Township of Highland, as applicable.

**BE IT FURTHER RESOLVED** that Rick A. Hamill, Supervisor of the Charter Township of Highland will be authorized to sign all Program-related documents on behalf of the Charter Township of Highland and take any other action necessary or appropriate on the organization's behalf to participate in the Program.

This resolution passed with the following vote:

Yeas:
Nays:
Abstain:
Absent:

**RESOLUTION DECLARED APPROVED**

_____
Rick A. Hamill, Supervisor

_____
Tami Flowers MiPMC, Clerk

STATE OF MICHIGAN )
)
COUNTY OF OAKLAND )

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Highland, Oakland County, Michigan at a special meeting duly called and held on the 9th day of November, 2026, the original of which resolution is on file in my office, and that notice of said meeting was given, the meeting was held and the minutes filed in accordance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended

_____
Tami Flowers MiPMC, Clerk

**NOTIFICATION OF GRANT/PROGRAM APPLICATION**

**Board Approval for Grant Applications and Renewals:**

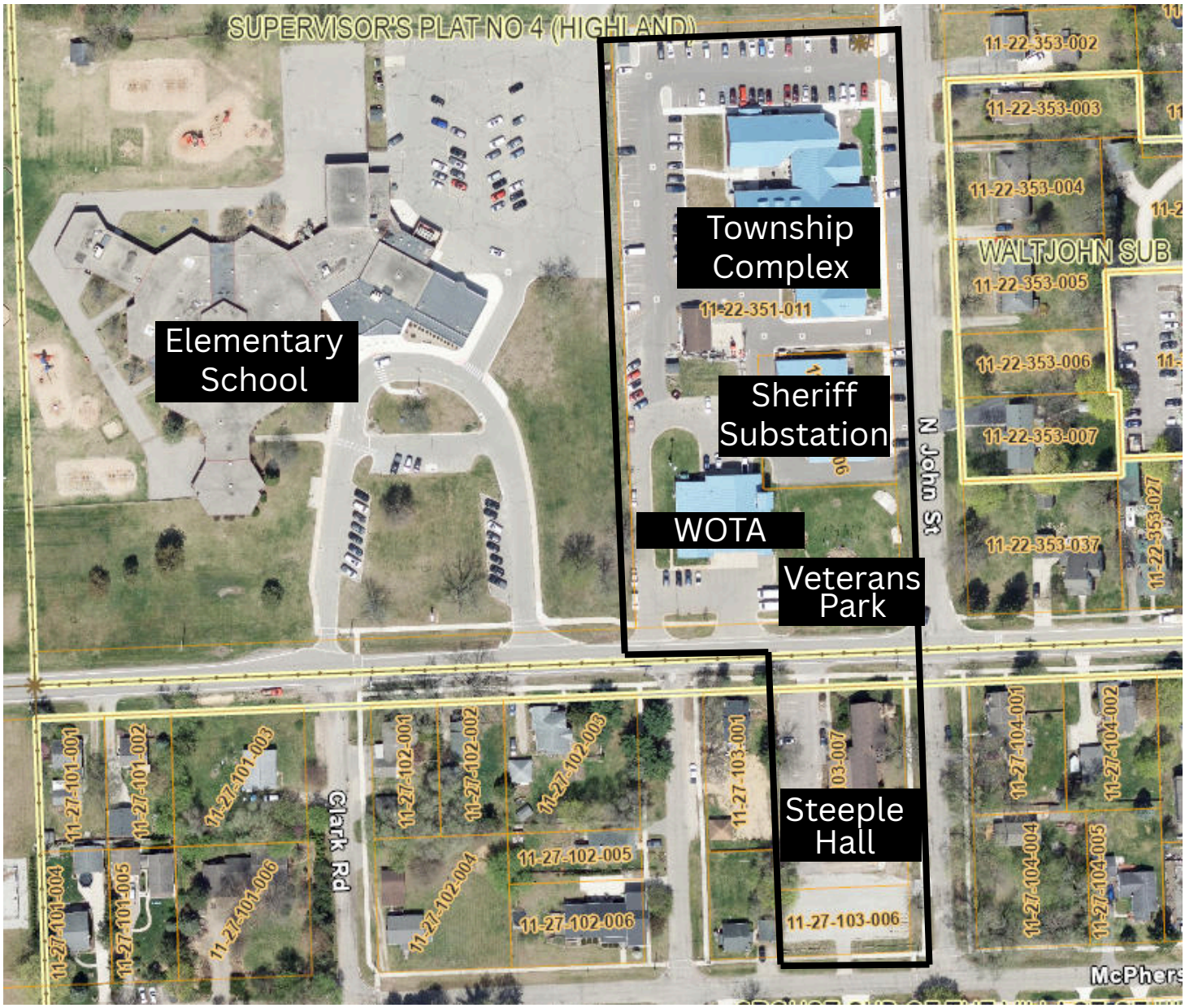
**All applications for Grants or Programs must be approved, prior to application, by the Highland Township Board.**

**In order to submit your grant application for Board approval, please complete the following information and attach any additional paperwork and forward to the Highland Township Supervisors office.**

**The Township Board if approved will provide, depending on the requirements of the Grant; a simple Board Motion or Resolution.**

| | |
|---|---|
| **Complete Name of Grant:** | **Access to Transit** |
| **Submitted by:** | **Cassie Blascyk** |
| **New Grant or Renewal?** | **New** |
| **Award Notification Received?** | **No** |
| **Amount:** | **$30,000** |
| **Fiscal Year:** | **2027** |
| **Duration (if more than one fiscal year)** | **2027** |
| **Name of Funding Source: ( i.e. DNR)** | **Oakland Transit Millage** |
| **Federal, State or Local?** | **Local** |
| **District Match Required? If yes please describe** | **20% Highland Township** |
| **Board Resolution Required?** | **Yes** |
| **Brief Description of Grant:** | **County Grant to assist with improving public transportation, supporting transit-oriented development and pedestrian-friendly neighborhoods.** |

**SUPERVISOR**_____ **DATE RECEIVED**_____




# Veterans Park Pedestrian & Bicycle Connectivity Improvements Project

## Community Context & Connectivity Site Map



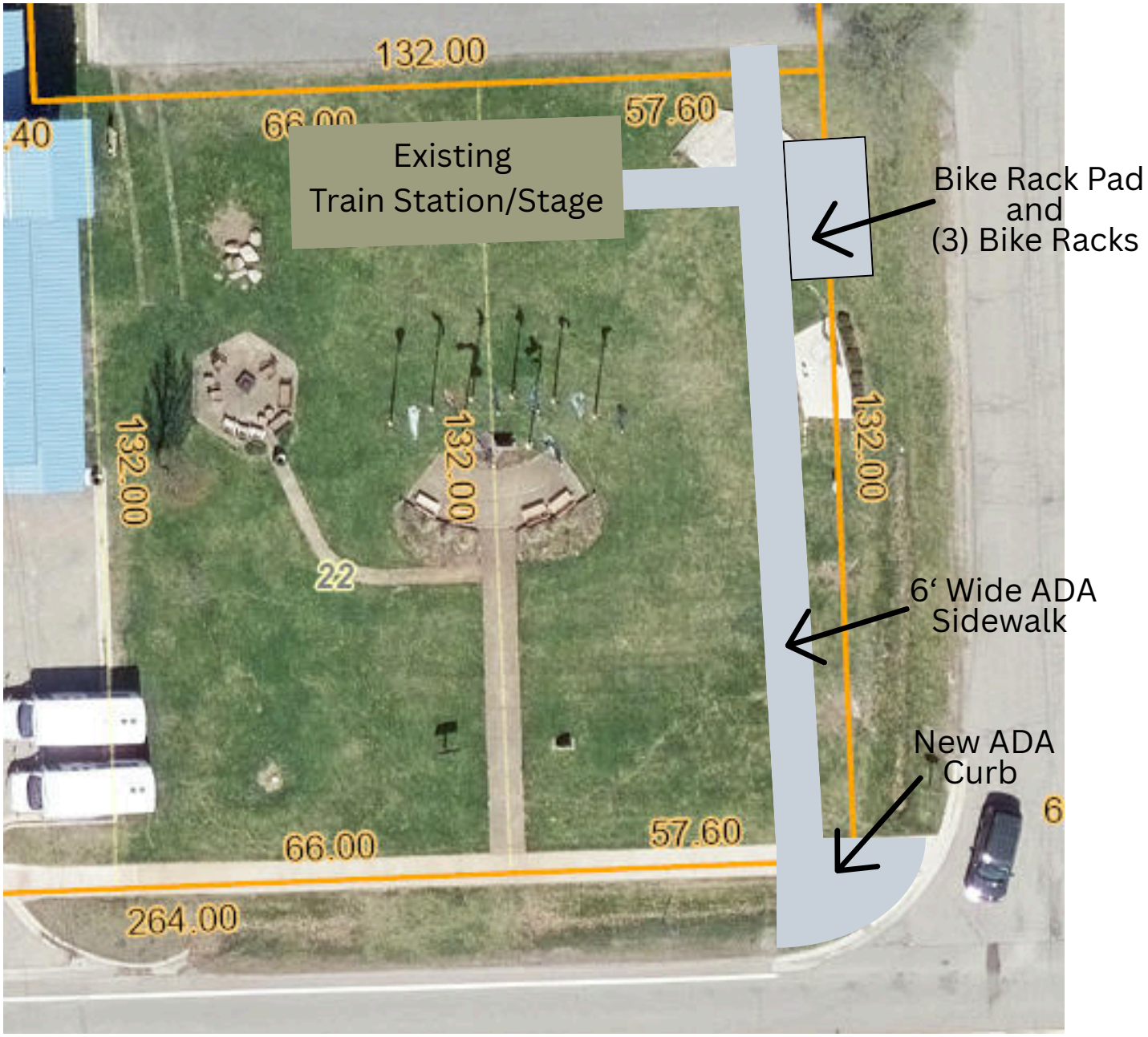

# Veterans Park Pedestrian & Bicycle Connectivity Improvements Project

## Existing Conditions



# Veterans Park Pedestrian & Bicycle Connectivity Improvements Project

## Existing Conditions Continued



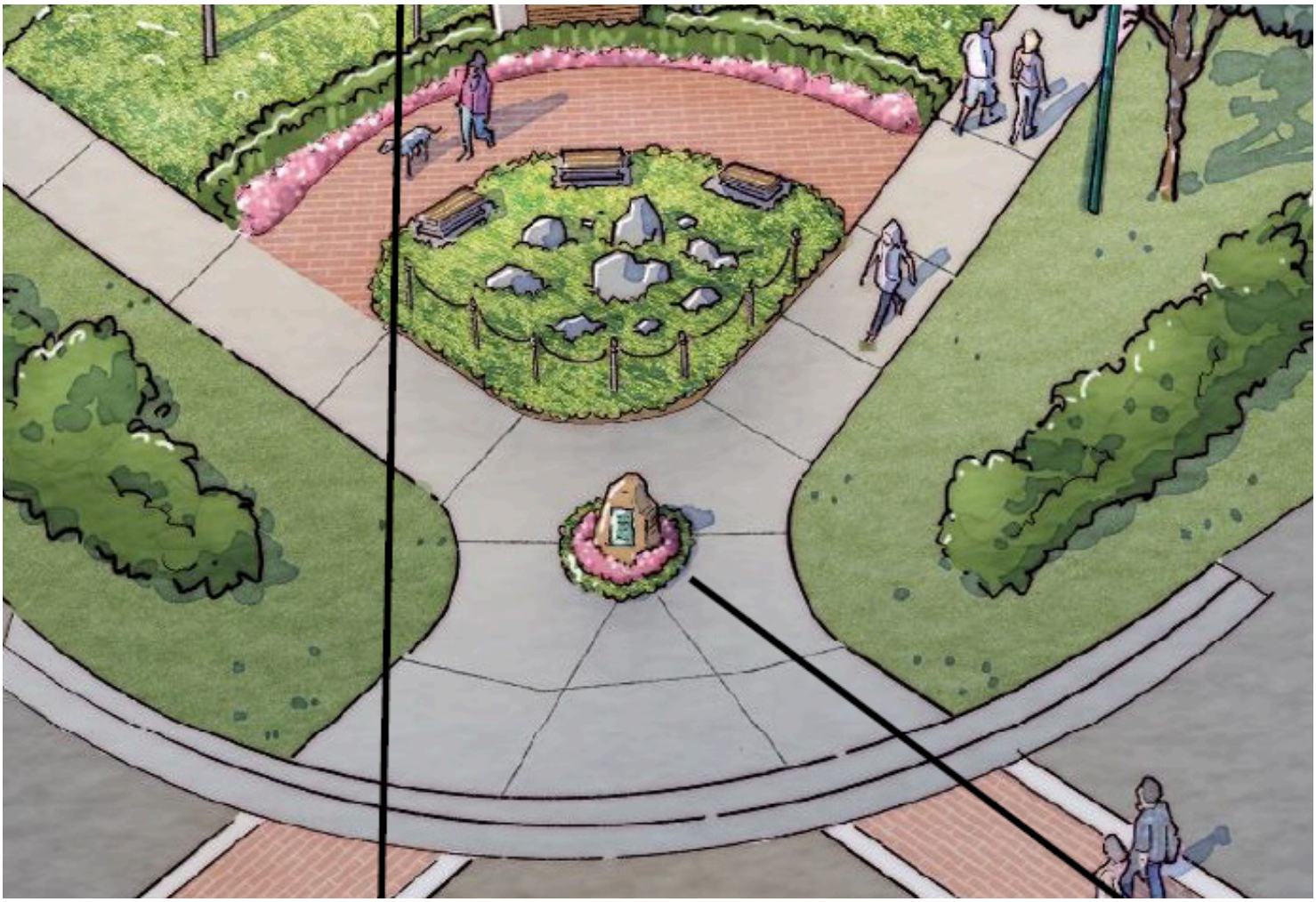

# Veterans Park Pedestrian & Bicycle Connectivity Improvements Project

## Proposed Site Improvements



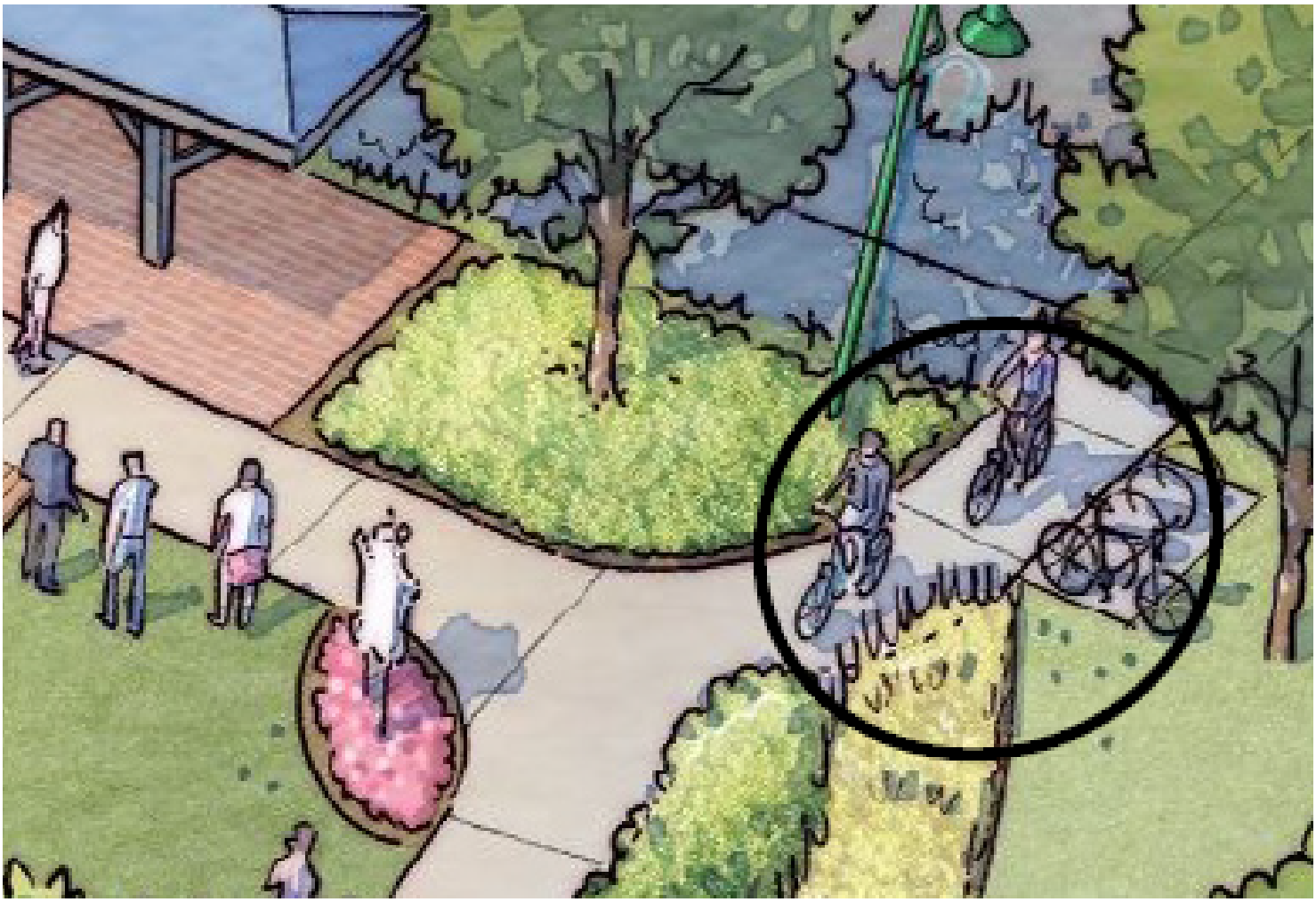
# Veterans Park Pedestrian & Bicycle Connectivity Improvements Project

## Proposed Site Improvements Continued



# Veterans Park Pedestrian & Bicycle Connectivity Improvements Project

## Proposed Site Improvements Continued



# Veterans Park Pedestrian & Bicycle Connectivity Improvements Project

## Proposed Site Improvements Continued

**10. Adjourn**

**Time: _____**