



CHARTER TOWNSHIP OF HIGHLAND

205 N. John Street - Auditorium - Highland, Michigan 48357 248/887-3791

REGULAR BOARD OF TRUSTEES MEETING AGENDA

SEPTEMBER 8, 2025 - 6:30 P.M.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Consent Agenda
 - a) Approve:
 1. August 4, 2025 Board of Trustees Meeting Minutes
 2. List of Bills Dated August 7, 2025, August 21, 2025, September 4, 2025 and additions
 3. Resolution 25-20 To Recognize September as National Suicide Prevention Month
 4. Resolution 25-21 To Recognize September as National Recovery Month
 - b) Receive and File:
 1. Financial Reports - June 2025
 2. Financial Reports – July 2025
 3. ZBA Minutes – July 16, 2025 and August 6, 2025
 4. Ordinance Report – July 2025
 5. OCSO Stat Report – July 2025
 6. Treasurer’s Report – July 2025
 7. Building Report – July 2025
 8. Library Reports – July 2025
 9. Fire Department Report – July 2025
 10. Activity Center Report – July 2025
6. Announcements:
 - a) Farmers’ Market on Saturdays thru October 4th at Highland Township Complex
 - b) Highland DDA Commercial Space Open House is September 30th at 3:30pm – 7:30pm
 - c) Congratulations to Richard Cole on his retirement after 56 years of service.
7. Public Comment
8. Possible Closed Session to consider attorney/client privileged communication in accordance with MCL. 15.268(1)(h)
9. Pending Business:
 - a) Consider Resolution 25-17 To Proceed with the Knoblock Lake Special Assessment District
 - b) Consider Sheriff Reimbursement Agreement for School Resource Officer
10. New Business:
 - a) Consider Resolution 25-22 Intent to form Dunleavy and Leonard Lake Special Assessment District
 - b) Consider Purchase of Used Truck from Szott with Budget Amendment
 - c) Consider Hiring Clerk Office Coordinator

- d) Consider Budget Amendment for Employee Benefits
- e) Consider Budget Amendment for Park Expenditures
- f) Consider Hiring Office Manager for the Sheriff's Substation
- g) Consider Agreement for Participation with Search & Rescue Team with Sherrif's Department
- h) Consider Cooperative Mutual Aid Fire Control Agreement with DNR
- i) Consider Amended Credit Card Purchase Policy
- j) Consider Amended Credit Cardholder Agreement

11. Adjourn

No zoom connection will be available to the public for this meeting.

Meeting can be viewed once it's posted on the Highland Township YouTube channel:

<https://youtube.com/@chartertownshipofhighlandm2527>

Any member of the audience wishing to address the board will be asked to state his/her name and address. Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's office at (248) 887-3791 prior to the meeting. Our staff will be pleased to make the necessary arrangements.

1. Call Meeting to Order

Time: _____

Number of Visitors: _____

2. Pledge of Allegiance

Township Board Meeting Roll

Date: September 8, 2025

<u>Present</u>	<u>Absent</u>	<u>Board Member</u>
_____	_____	Rick A. Hamill
_____	_____	Tami Flowers
_____	_____	Jenny Frederick
_____	_____	Grant Charlick
_____	_____	Brian Howe
_____	_____	Beth Lewis
_____	_____	Joseph Salvia

Start Time: _____ End Time: _____

4. Approval of Agenda

5a. Consent Agenda Approval

CHARTER TOWNSHIP OF HIGHLAND
REGULAR BOARD OF TRUSTEES MEETING
August 4, 2025 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Tami Flowers, Clerk
Jennifer Frederick, Treasurer
Grant Charlick, Trustee
Brian Howe, Trustee (Absent)
Beth Lewis, Trustee
Joseph Salvia, Trustee

Also Present: Fire Chief Nick George
Lieutenant Matt Snyder
Lisa Hamameh, Township Attorney

Visitors: 12

Approval of Agenda:

Mrs. Lewis moved to approve the agenda as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis - yes, and Salvia – yes.

Consent Agenda Approval:

July 7, 2025 Board of Trustees Meeting Minutes
List of Bills dated July 10, 2025 and additions

Receive and File:

- a) Building Dept June Activity Report
- b) Fire Dept June Activity Report
- c) Activity Center Reports
- d) Library Reports
- e) Treasurer Report
- f) Planning Commission Minutes – June 19, 2025
- g) ZBA Minutes – June 18, 2025
- h) OCSO Stat Report – June 2025

Mr. Charlick moved to approve the consent agenda. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis – yes, and Salvia – yes.

Announcements:

- a) Congratulations to Lisa Burkhart on her retirement after 46 years of service. Join us for her retirement celebration Thursday, August 21, Noon -3pm at the Township Office
- b) Farmers' Market Saturdays through October 5th at Highland Township Complex
- c) Sounds Like Summer Concert Series Tuesdays through Aug 19th at 7:00 p.m. in Veterans Park
- d) Township Offices will be closed on Monday, September 1st, in Observance of Labor Day. The Board of Trustees meeting is on the 2nd Monday of the month, September 8th, 2025.

Public Comment:

A resident asked the Board to evaluate the process for approval of site plans

Public Hearing:

a) Knoblock Lake 2025 Special Assessment District

Mr. Hamill moved to open the public hearing on Knoblock Lake 2025 Special District. Ms. Frederick supported, and the motion carried with the following vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis – yes, and Salvia – yes

Public Hearing was opened at 6:43 p.m.

There were two comments in favor of the Special Assessment District and one opposing the proposed Knoblock Lake 2025 Special Assessment District

Mr. Hamill moved to close the Public Hearing. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis – yes, and Salvia - yes

Public Hearing was closed at 7:03 p.m.

Pending Business:

a) Consider Resolution 25-17 to Proceed with the Knoblock Lake Assessment District

Mr. Hamill moved to table the vote until September 8, 2025, Board of Trustees Meeting. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis – yes, and Salvia - yes

b) Consider Approval of Zoning Map Amendment Z-037, Request for Rezoning Parcel 11-16-100-011, 2601 Westwind, approximately 10.16 acre parcel from ARR, Agriculture and Rural Residential Zoning District to R-3, Single Family Residential, 3-acre Zoning District for applicant/owner Vince Pipitone

Ms. Frederick moved to approve Zoning Map Amendment Z-037 rezoning Parcel 11-16-100-011. Mr. Charlick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis - yes, and Salvia – yes

New Business:

a) Consider Resolution 25-18 to Establish Millage Rates for 2026

Ms. Frederick moved to approve Resolution 25-18 to Establish Millage Rates for 2026. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis - yes, and Salvia – yes

b) Consider Resolution 25-19 to Approve Credit Card Distribution

Mr. Charlick moved to approve the Credit Card Distribution as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis - yes, and Salvia – yes

c) Consider Approval of Updated Code of Conduct Policy

Mrs. Lewis moved to approve the updated Code of Conduct Policy as presented. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis - yes, and Salvia – yes

d) Consider Hiring of Part Time Zoning Administrator

Mr. Hamill moved to approve hiring a part-time Zoning Administrator. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis - yes, and Salvia – yes

e) Consider Budget Amendment for Part Time Zoning Administrator

Mr. Hamill moved to approve the budget amendment for a Part Time Zoning Administrator as presented. Ms. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis - yes, and Salvia – yes

f) Consider Posting Open Position for full time Assistant Building Inspector

Mr. Hamill moved to approve the posting of the open position for full-time Assistant Building Inspector as presented. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis - yes, and Salvia – yes

g) Consider Proposed Contract with Plante Moran

Mr. Hamill moved to accept the proposed contract with Plante Moran as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis - yes, and Salvia – yes

h) Consider Deputy Clerk Compensation Adjustment

Mr. Salvia moved to approve budget amendment Deputy Clerk Compensation Adjustment as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis - yes, and Salvia – yes

Adjourn:

The Supervisor adjourned the meeting at 7:32 p.m.

Tami Flowers, MiPMC
Highland Township Clerk

Rick A. Hamill
Highland Township Supervisor

UNAPPROVED

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
101-000-202.001 BUILDING BONDS PAYABLES					
7655	180 CONTRACTING LLC	101-ESCROW/BUILDING	B24-00131	07/25/2025	250.00
6541	A BETTER EXTERIOR LLC	101-ESCROW/BUILDING	B24-00205	07/25/2025	250.00
6541	A BETTER EXTERIOR LLC	101-ESCROW/BUILDING	B25-00317	07/25/2025	250.00
5098	ALANTIS CONSTRUCTION	101-ESCROW/BUILDING	B24-00492	07/25/2025	125.00
5097	BEST, KENNETH	101-ESCROW/BUILDING	B25-00278	07/25/2025	125.00
7266	EASTBROOK CONSTRUCTION INC.	101-ESCROW/BUILDING	B25-00313	07/25/2025	125.00
6848	HEALY HOMES LLC	101-ESCROW/BUILDING	B24-00314	07/25/2025	2,500.00
6848	HEALY HOMES LLC	101-REFUSE FEE	B24-00314	07/25/2025	83.00
5100	HECT HOME IMPROVEMENT	101-ESCROW/BUILDING	B24-00334	07/25/2025	500.00
1708	HIGHLAND TWP. SOLID WASTE FUND	101-REFUSE FEE	B24-00314	07/25/2025	83.00
5988	MAJIC WINDOW COMPANY	101-ESCROW/BUILDING	B25-00144	07/25/2025	125.00
4996	MESTER EXTERIORS, LLC	101-ESCROW/BUILDING	B24-00153	07/25/2025	250.00
7298	SCHLUM, DAVID R	101-ESCROW/BUILDING	B24-00405	07/25/2025	125.00
7298	SCHLUM, DAVID R	101-ESCROW/BUILDING	BDEMO24-00004	07/25/2025	500.00
7749	SMOLYANOV HOME IMPROVEMENT	101-ESCROW/BUILDING	B24-00365	07/25/2025	500.00
5099	SULLIVAN, MICHAEL	101-ESCROW/BUILDING	B24-00432	07/25/2025	125.00
7381	VICTORS ROOFING	101-ESCROW/BUILDING	B24-00442	07/25/2025	250.00
6083	WEATHERGARD WINDOW CO. INC.	101-ESCROW/BUILDING	B25-00039	07/25/2025	125.00
6083	WEATHERGARD WINDOW CO. INC.	101-ESCROW/BUILDING	B25-00180	07/25/2025	250.00
6083	WEATHERGARD WINDOW CO. INC.	101-ESCROW/BUILDING	B25-00275	07/25/2025	125.00
101-000-222.000 OAKLAND CO. ANIMAL CONTROL					
4000	CHARTER TOWNSHIP OF HIGHLAND	101-DOG LICENSE	07282025	07/28/2025	58.00
4007	OAKLAND CO. ANIMAL CONTROL/PET ADOPTION	101-DOG LICENSE	07282025	07/28/2025	614.50
101-000-491.003 ELECTRICAL PERMITS					
8504	DUBS ELECTRIC	101-REFUND OF PERMIT FEES	PE25-0332	07/30/2025	56.80
Total :					7,229.30
TREASURER					
101-253-820.000 TREAS: DUES/ED/TRAVEL					
2223	APT US&C	101-MEMBERSHIP TREAS-FREDERICK/GREEN	30905	08/01/2025	299.00
Total TREASURER:					299.00
GENERAL GOVERNMENT					
101-261-728.000 GEN GOV: OFFICE SUPPLIES					
8253	AMAZON CAPITAL SERVICES	101-HDMI ADAPTERS	14LH-JWY-63X3	08/01/2025	39.98
8253	AMAZON CAPITAL SERVICES	101-HDMI ADAPTER/LAPTOP BAG	14LH-JWY-63X3	08/01/2025	28.98

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
8253	AMAZON CAPITAL SERVICES	101-BROCHURE HOLDER/LAPTOP STAND	14LH-JWY-63X3	08/01/2025	49.98
8253	AMAZON CAPITAL SERVICES	101-BROCHURE HOLDER	14LH-JWY-63X3	08/01/2025	37.98
8253	AMAZON CAPITAL SERVICES	101-BOOKCASE	14LH-JWY-63X3	08/01/2025	34.91
8253	AMAZON CAPITAL SERVICES	101-MONITOR STAND	14LH-JWY-63X3	08/01/2025	29.98
8253	AMAZON CAPITAL SERVICES	101-MONITOR MOUNT	14LH-JWY-63X3	08/01/2025	33.24
8253	AMAZON CAPITAL SERVICES	101-CORD ORGANIZER/ETHERNET CABLE	14LH-JWY-63X3	08/01/2025	29.31
1002	QUILL CORPORATION	101-COPY PAPER/PENS	45059176	07/28/2025	167.16
101-261-735.000	GEN GOV: POSTAGE				
1840	PITNEY BOWES BANK INC PURCHASE POWER	101- PREPAY #35873793 POSTAGE METER	AUG 2025	07/22/2025	1,000.00
101-261-804.000	GEN GOV: LEGAL SERVICES				
1407	GROTH PLLC, LAW OFFICES OF PAUL V.	101-PROSECUTION MATTERS	53462	07/31/2025	4,226.25
101-261-850.001	GEN GOV: PHONE SERVICE				
9090	NET EXPRESS VOIP	101-PHONE SERVICE-TWP	429250723	07/23/2025	267.66
2652	T-MOBILE	101-CELL PHONE-TOWNSHIP	07152025 28344	07/16/2025	53.96
101-261-900.000	GEN GOV: TAX BILL PRINTING				
5009	MAPLEPRESS	101-TAX BILL/BROCHURE/MAILING	157984	07/18/2025	7,044.63
101-261-900.002	GEN GOV: PRINTING				
1045	ALLEGRA PRINT & IMAG HIGHLAND	101-LAND SIGNS	79838	07/24/2025	104.76
101-261-920.000	GEN GOV: UTILITIES				
2216	COMCAST	101-3550 DUCK LK RD 0310657	09032025 0310657	08/01/2025	149.95
1375	CONSUMERS ENERGY	101-205 N JOHN-TWP	201810062788	07/23/2025	36.89
1375	CONSUMERS ENERGY	101-250 W LIVINGSTON-WOTA	202077057467	07/23/2025	160.33
1375	CONSUMERS ENERGY	101-3550 DUCK LK RD BUILDING	202077057468	07/24/2025	133.32
1005	DTE ENERGY	101- STREETLIGHTS 9100-4056-3462	200365788952	08/01/2025	5,472.46
101-261-936.000	GEN GOV: TOWNSHIP MAINTENANCE				
1581	MR. MAT RENTAL SERVICE	101-MONTHLY CHG - TWP	202507529	07/21/2025	107.00
8500	ON TIME PORTABLES LLC	101-CHILL AT THE MILL-JULY-AUG	3541	07/26/2025	375.00
8500	ON TIME PORTABLES LLC	101-CONCERT SERIES-HANDICAP JULY/AUG	3541	07/26/2025	262.50
8500	ON TIME PORTABLES LLC	101-CONCERT SERIES-JULY/AUG	3541	07/26/2025	125.00
1642	PETER'S TRUE VALUE HARDWARE	101-TAPE MEASURERS/KEY STOCK	K78578	08/04/2025	38.98
101-261-936.003	GEN GOV: OFFICE CLEANING				
1157	TOP NOTCH CLEANING SERVICES	101-OFFICE CLEANING-TWP	2035	07/29/2025	2,385.00
101-261-937.000	GEN GOV: VEHICLE OP MAINT				
2692	WEX BANK	101-GAS FOR TWP VEHICLE	106403970	07/31/2025	720.08
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT				
1283	BS&A SOFTWARE	101-ANNUAL SERVICE/SUPPORT FEE CONTRACT 08/25-	162169	07/17/2025	4,090.00
1283	BS&A SOFTWARE	101-SERVICE FEE FOR ONLINE PERMIT APPLICATIONS	162169	07/17/2025	489.00
Total GENERAL GOVERNMENT:					27,694.29

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL GOVERNMENT PERSONNEL B					
101-279-712.000 GGP:HEALTH/DENTAL/LIFE/DIS INS					
1967	MUTUAL OF OMAHA	101-LIFE,DENTAL,DISAB. INS. BR3 LIBRARY	001931217780	07/30/2025	46.20
1967	MUTUAL OF OMAHA	101-LIFE,DENTAL,DISAB. INS. BR1 ACT CTR	001931217780	07/30/2025	234.48
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. BR1 IN-HOUSE	001931217780	07/30/2025	106.26
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. BR1 TWP	001931217780	07/30/2025	1,070.58
1967	MUTUAL OF OMAHA	101-LIFE, AD&D, DISAB. INS. ORDINANCE OFFICER BR1	001931217780	07/30/2025	43.10
Total GENERAL GOVERNMENT PERSONNEL B:					1,500.62
BUILDING					
101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG					
9261	DUNCAN LLC, JEFFREY	101-INSPECTIONS	07/16/2025-07/29/2	07/30/2025	727.55
5077	KESSLER, GERALD	101-INSPECTIONS	07/16/2025-07/29/2	07/30/2025	1,040.00
101-371-820.000 BLDG: DUES/ED/TRAVEL					
8253	AMAZON CAPITAL SERVICES	101-INTERNATIONAL PROPERTY CODE BOOK	14LH-JWY-63X3	08/01/2025	53.69
Total BUILDING:					1,821.24
CEMETERY					
101-567-935.000 CEMETERY: SEXTON					
1127	HURON CEMETERY MAINTENANCE	101-CEMETERY MAINTENANCE	AUG 2025	07/22/2025	4,251.00
101-567-935.001 CEMETERY: MAINTENANCE					
9254	PRECISION TREE AND SHRUB SVCS INC.	101-TREE/STUMP REMOVAL-CEMETERY	7975	08/01/2025	1,050.00
Total CEMETERY:					5,301.00
SOCIAL SERVICES					
101-670-880.000 SOC SERV: COMMUNITY PROMOTIONS					
4174	COMMUNITY SHARING	101-PUBLIC PURPOSE SERVICE CONTRACT	CS-335284-2025	07/16/2025	8,500.00
101-670-881.000 SOC SERV: YOUTH PROMOTION					
1235	HURON VALLEY YOUTH ASSISTANCE	101-YOUTH ASSISTANCE PROGRAM	62525	06/25/2025	8,500.00
101-670-967.005 SOC SERV: CDBG EXPENSES					
2314	WESTERN OAKLAND MEALS ON WHEELS PROGR	101-CDBG - MEALS ON WHEELS	07102025	07/10/2025	3,500.00
Total SOCIAL SERVICES:					20,500.00
ACTIVITY CENTER					
101-672-728.000 ACTIVITY CTR: OFFICE SUPPLIES					
8253	AMAZON CAPITAL SERVICES	101-WALL CALENDER/MOUSE/BATTERIES	14LH-JWY-63X3	08/01/2025	31.01
8253	AMAZON CAPITAL SERVICES	101-RUBBER BANDS-ACT CTR	14LH-JWY-63X3	08/01/2025	4.94

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-672-850.000 ACTIVITY CTR: PHONE SERVICE					
9090	NET EXPRESS VOIP	101-PHONE SERVICE-ACT CTR	429250723	07/23/2025	64.36
2652	T-MOBILE	101-CELL PHONE-ACTIVITY CENTER	07152025 28344	07/16/2025	19.96
101-672-850.002 STEEPLE HALL: INTERNET SERVICE					
2216	COMCAST	101-STEEPLE HALL 8529 10 157 0100876	09082025 010087	07/26/2025	252.65
101-672-900.000 ACTIVITY CTR: ADVERT./PRINTING					
8422	HIGHLAND DDA	101-BANNER SPONSORSHIP RENEWAL	25-010	08/04/2025	200.00
101-672-920.000 ACTIVITY CTR: UTILITIES					
1375	CONSUMERS ENERGY	101-209 N JOHN ST-ACT CTR	202077057470	07/23/2025	144.58
101-672-920.002 STEEPLE HALL: UTILITIES					
1375	CONSUMERS ENERGY	101-205 W. LIVINGSTON RD-STEEPLE HALL	202077057469	07/23/2025	18.00
101-672-936.000 ACTIVITY CTR: BUILDING MAINT					
1839	ABSOPURE WATER CO	101- H/C COOLER-ACTIVITY CTR.	31522257	07/31/2025	12.00
8253	AMAZON CAPITAL SERVICES	101-SHARK VACUUM/FILTERS	14LH-JWY-63X3	08/01/2025	163.87
101-672-936.002 STEEPLE HALL: BUILDING MAINT					
1157	TOP NOTCH CLEANING SERVICES	101-OFFICE CLEANING-STEEPLE HALL	2036	07/29/2025	900.00
Total ACTIVITY CENTER:					1,811.37
PARKS					
101-751-729.002 PARKS: HICKORY RIDGE					
8500	ON TIME PORTABLES LLC	101-HICKORY RIDGE PARK-JULY-AUG	3541	07/26/2025	375.00
101-751-729.003 PARKS: DUCK LAKE PINES					
8500	ON TIME PORTABLES LLC	101-DUCK LAKE PINES PARK-JULY-AUG	3541	07/26/2025	525.00
1910	WATER WHEEL SPRINKLER	101-START UP/REPAIRS-DUCK LAKE	68277	07/30/2025	1,259.10
101-751-935.000 PARKS: MAINTENANCE					
2596	FIVE STAR ACE	101-ELECTRICAL REPAIR-VETERANS PARK	33038	07/21/2025	47.98
Total PARKS:					2,207.08
Total GENERAL FUND:					68,363.90
ROAD FUND					
ROAD					
203-596-967.000 DUST CONTROL					
8367	SCHREIBER, PAUL	203-CHLORIDE REIMBURSEMENT-ALYSA CT	07232025	07/23/2025	200.00
Total ROAD:					200.00
Total ROAD FUND:					200.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
FIRE FUND					
FIRE					
206-336-712.001 FIRE:HEALTH/DENTAL/LIFE/DISINS					
1967	MUTUAL OF OMAHA	206-LIFE, AD&D INS. BR2 PD. ON CALL	001931217780	07/30/2025	112.20
1967	MUTUAL OF OMAHA	206-LIFE, AD&D INS. BR1 F-T FIRE	001931217780	07/30/2025	933.35
1967	MUTUAL OF OMAHA	206-LIFE, AD&D, DISAB. INS. CHIEF BR1	001931217780	07/30/2025	90.15
1967	MUTUAL OF OMAHA	206-LIFE, AD&D, DISAB. INS. FIRE MARSHAL BR1	001931217780	07/30/2025	43.11
206-336-727.000 FIRE: SUPPLIES					
8253	AMAZON CAPITAL SERVICES	206-HANGING FLE FOLDERS	14LH-JWY-63X3	08/01/2025	14.39
8253	AMAZON CAPITAL SERVICES	206-COFFEE PACKETS	14LH-JWY-63X3	08/01/2025	133.66
8253	AMAZON CAPITAL SERVICES	206-KEY CHAIN TAGS	14LH-JWY-63X3	08/01/2025	6.98
206-336-731.000 FIRE: MEDICAL SUPPLIES					
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	85846996	07/17/2025	219.84
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	85849713	07/21/2025	.05
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	85853343	07/23/2025	515.97
1132	LINDE GAS & EQUIPMENT INC	206-EMS SUPPLIES	51026258	07/22/2025	61.99
206-336-732.000 FIRE: UNIFORMS					
8253	AMAZON CAPITAL SERVICES	206-BOOTS-DAVID	14LH-JWY-63X3	08/01/2025	105.00
206-336-750.000 FIRE: VEHICLE GAS/OIL					
2692	WEX BANK	206-GAS FOR MARSHAL VEHICLE	106403970	07/31/2025	165.05
2692	WEX BANK	206-GAS FOR FIRE VEHICLES	106403970	07/31/2025	2,658.79
2692	WEX BANK	206-GAS FOR FIRE VEHICLES	106403970	07/31/2025	63.66-
206-336-820.000 FIRE: DUES & EDUCATION					
8253	AMAZON CAPITAL SERVICES	206-BADGE CLIPS	14LH-JWY-63X3	08/01/2025	14.98
206-336-851.000 FIRE: RADIO COMMUNICATIONS					
1029	OAKLAND COUNTY	206-DISPATCH SERVICES- JUNE	CI062114	06/30/2025	5,958.15
206-336-890.000 FIRE: PUBLIC EDUCATION					
8253	AMAZON CAPITAL SERVICES	206-GREEN FLAG	14LH-JWY-63X3	08/01/2025	32.28
8253	AMAZON CAPITAL SERVICES	206-RED FLAGS	14LH-JWY-63X3	08/01/2025	32.28
1132	LINDE GAS & EQUIPMENT INC	206-HELIUM TANK/OXYGEN	51218485	07/31/2025	146.64
206-336-920.000 FIRE: PUBLIC UTILITIES					
2216	COMCAST	206-2550 E WARDLOW FS#2 0170820	09022025 0170820	08/01/2025	204.85
1375	CONSUMERS ENERGY	206-510 CLYDE RD ST#3	201365142860	07/23/2025	25.07
1375	CONSUMERS ENERGY	206-2550 E WARDLOW-FS2	201632080267	07/24/2025	79.02
1375	CONSUMERS ENERGY	206-1600 W HIGHLAND FS1	202077057653	07/23/2025	86.97
1005	DTE ENERGY	206-1600 W HIGHLAND RD 920020305909	07232025 05909	07/24/2025	1,892.64
9090	NET EXPRESS VOIP	206-STATION PHONE	1605250723	07/23/2025	110.79
206-336-936.000 FIRE: BLDG MAINT/REPAIR					
4709	ADVANCED BACKFLOW TESTING	206-STN2 BACKFLOW TESTING	0000016927	07/28/2025	600.00
4709	ADVANCED BACKFLOW TESTING	206-STN1 BACKFLOW TESTING	0000016928	07/28/2025	600.00
1541	HOME DEPOT DEPT. 32-2502131828	206-INSECT KILLER	1622192	07/19/2025	39.88

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1642	PETER'S TRUE VALUE HARDWARE	206- BUILDING REPAIR STN1	K78402	07/23/2025	15.27
4907	SELECTIVE HVAC HEATING & COOLING INC	206-FS1 WEIGHT ROOM	45507	07/15/2025	195.00
206-336-937.000 FIRE: EQUIP MAINT					
8253	AMAZON CAPITAL SERVICES	206-AED BATTERIES	14LH-JWY-63X3	08/01/2025	170.08
2461	BREATHING AIR SYSTEMS	206-SCBA COMPRESSOR MAINTENANCE	INV-OH77-559	07/24/2025	752.20
1541	HOME DEPOT DEPT. 32-2502131828	206-WASHER-FS1	9904873	07/01/2025	698.00
9407	MACQUEEN EMERGENCY	206-HURST TOOL PM	P05928	07/28/2025	1,135.00
Total FIRE:					17,785.97
Total FIRE FUND:					17,785.97
POLICE FUND					
POLICE					
207-301-807.000 POLICE: OAKLAND CO SHER CONT					
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT-JUNE	CI062114	06/30/2025	296,673.75
207-301-807.004 POLICE: OVERTIME					
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT - O.T. JUNE	CI062114	06/30/2025	13,304.02
207-301-935.000 POLICE: SHERIFF'S MAINT					
1375	CONSUMERS ENERGY	207-165 N JOHN ST	202077057466	07/23/2025	23.31
1581	MR. MAT RENTAL SERVICE	207-MONTHLY CHG	202507530	07/21/2025	79.60
207-301-936.000 POLICE: OFFICE CLEANING					
1157	TOP NOTCH CLEANING SERVICES	207-MONTHLY CHG - JULY	2037	07/29/2025	765.00
Total POLICE:					310,845.68
Total POLICE FUND:					310,845.68
DOWNTOWN DEVELOPMENT FUND					
DOWNTOWN DEVELOPMENT AUTHORITY					
494-729-712.000 DDA: HEALTH/DENTL/LIFE/DIS INS					
1967	MUTUAL OF OMAHA	494-LIFE,DENTAL,DISAB. INS. DDA	001931217780	07/30/2025	63.82
494-729-880.001 DDA: PROMOTIONS					
5096	ALLENTOWN BAND	494-SUMMER CONCERT SERIES	2025-16	07/15/2025	2,500.00
2413	GUERRA, MARIO	494-SOUND FOR BLACKTHORN	2025-14	07/16/2025	550.00
494-729-880.002 DDA: ECONOMIC RESTRUCTURING					
5101	MEMBER MARKETPLACE INC	494-SHOP OAK CTY MAIN STREETS 2025-2026	3754	07/25/2025	1,800.00
494-729-880.003 DDA: DESIGN					
2262	BRIEN'S SERVICES INC.	494-MAINTENANCE OF BEDS	52268	07/25/2025	1,128.00
494-729-920.000 DDA: RENT/ UTILITIES					
9090	NET EXPRESS VOIP	494-PHONE SERVICE DDA	429250723	07/23/2025	6.78

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
494-729-967.000 DDA: FARMERS' MARKET					
4414	JONES, JAMISON	494-SOUND/SET UP-7/12/25 DEREK TURCSAYNI	2025-19	07/30/2025	225.00
5102	MOORE, SAVANNAH	494-ENTERTAINMENT 7/19/25	2025-20	07/30/2025	275.00
4511	RICHARDSON, PAUL	494-PERFORMANCE-7/26/25	2025-21	07/30/2025	225.00
7825	VALENTINE, GARY	494-ENTERTAINMENT-FARMERS MARKET 7/5/25	2025-18	07/30/2025	275.00
Total DOWNTOWN DEVELOPMENT AUTHORITY:					7,048.60
Total DOWNTOWN DEVELOPMENT FUND:					7,048.60
HIGHLAND ADVISORY COUNCIL					
GENERAL GOVERNMENT					
702-261-729.000 HAAC: DEDUCTIONS					
8253	AMAZON CAPITAL SERVICES	702-PARTY DECORATIONS AND SUPPLIES	14LH-JWY-63X3	08/01/2025	698.69
8253	AMAZON CAPITAL SERVICES	702-PLASTIC CUPS	14LH-JWY-63X3	08/01/2025	28.49
8253	AMAZON CAPITAL SERVICES	702-PARTY SUPPLIES	14LH-JWY-63X3	08/01/2025	51.52
1410	GORDON FOOD SERVICE INC.	702-FOOD SUPPLIES	833216522	07/23/2025	117.18
2692	WEX BANK	702-GAS FOR HAAC TRIPS	106403970	07/31/2025	75.85
Total GENERAL GOVERNMENT:					971.73
Total HIGHLAND ADVISORY COUNCIL:					971.73
POST-RETIREMENT BENEFITS					
GENERAL GOVERNMENT PERSONNEL B					
737-279-719.000 RETIREE OPEB EXPENSE					
1181	KILEY, JUDITH A.	737-RETIREE DENTAL REIMBURSEMENT	07152025	07/15/2025	45.50
1181	KILEY, JUDITH A.	737-RETIREE HEALTH REIMBURSEMENT	AUG 2025	07/28/2025	165.00
9095	PATTERSON, BRIDGET	737-RETIREE HEALTH REIMBURSEMENT	JUL 2025	08/04/2025	278.53
1206	REGAN, RITA	737-RETIREE HEALTH REIMBURSEMENT	AUG 2025	08/04/2025	422.83
1373	WAGNER, PATRICIA G.	737-RETIREE DENTAL REIMBURSEMENT	07282025	07/28/2025	194.40
1373	WAGNER, PATRICIA G.	737-RETIREE HEALTH REIMBURSEMENT	JUL 2025	08/04/2025	209.69
Total GENERAL GOVERNMENT PERSONNEL B:					1,315.95
Total POST-RETIREMENT BENEFITS:					1,315.95
CHARLICK LAKE ASSOC					
TRUST & AGENCY ADMIN					
768-255-956.000 CHARLICK LAKE: DEDUCTIONS					
1081	AQUA-WEED CONTROL INC	768-ALGAE TREATMENT-CHARLICK LAKE	23742	07/28/2025	2,220.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total TRUST & AGENCY ADMIN:					2,220.00
Total CHARLICK LAKE ASSOC:					2,220.00
WHITE LAKE IMPROVEMENT					
TRUST & AGENCY ADMIN					
770-255-956.000 WHITE LAKE: DEDUCTIONS					
1029	OAKLAND COUNTY	770-WHITE LAKE PATROL	CI062114	06/30/2025	2,581.28
Total TRUST & AGENCY ADMIN:					2,581.28
Total WHITE LAKE IMPROVEMENT:					2,581.28
Grand Totals:					411,333.11

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
ASSESSOR					
101-257-720.000	ASSESSING: CONTRACTUAL SVCS				
9278	WAYNE COUNTY APPRAISAL LLC	101-MONTHLY ASSESSING CONTRACT FEE	AUG 2025	07/22/2025	11,485.00
Total ASSESSOR:					11,485.00
GENERAL GOVERNMENT					
101-261-728.000	GEN GOV: OFFICE SUPPLIES				
2059	APPLIED INNOVATION	101-BOND ROLL PAPER	1038825-1	07/31/2025	122.82
101-261-802.000	GEN GOV: PAYROLL PROCESSING				
4868	ADP INC	101-PAYROLL SERVICES	69607101	08/01/2025	184.55
101-261-850.000	GEN GOV: FIBER-OTHER COMMUNICA				
7660	CROWN CASTLE FIBER LLC	101-205 JOHN ST. FIBER NETWORK	1903638	08/01/2025	823.00
101-261-900.001	GEN GOV: ADVERTISING				
6278	TECHNOLOGY GALLERY LLC	101-MONTHLY DIGITAL SIGN PROGRAMMING/MAINTENA	INV-199	08/01/2025	400.00
6278	TECHNOLOGY GALLERY LLC	101-DATA SERVICES	INV-199	08/01/2025	30.32
Total GENERAL GOVERNMENT:					1,560.69
BUILDING					
101-371-801.000	BLDG: INSP/ELEC/PLUMB/HTG				
1199	GREG CALME ELECTRIC LLC	101-INSPECTIONS	07/16/2025-07/29/2	07/30/2025	2,278.51
8149	WATKINS III, MITCHELL	101-INSPECTIONS	07/16/2025-07/29/2	07/30/2025	2,259.72
Total BUILDING:					4,538.23
Total GENERAL FUND:					17,583.92
FIRE FUND					
FIRE					
206-336-937.000	FIRE: EQUIP MAINT				
2059	APPLIED INNOVATION	206-PRINTER INK	2882182	07/18/2025	121.20
2059	APPLIED INNOVATION	206-FREIGHT	2882182	07/18/2025	4.85
Total FIRE:					126.05
Total FIRE FUND:					126.05
REFUSE FUND					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
REFUSE					
227-526-801.000 REFUSE: CONTRACTOR					
4887	PRIORITY WASTE LLC	227-MONTHLY CONTRACT-AUGUST	INV1217777	08/01/2025	94,640.00
Total REFUSE:					94,640.00
Total REFUSE FUND:					94,640.00
Grand Totals:					112,349.97

Payroll and Hand Check August 7, 2025 List of Bills

GENERAL FUND

Payroll Taxes (FICA & FWT) 8/1/2025	\$	30,061.47
General/Fire Payroll 8/1/2025	\$	81,522.15
Equitable - Deferred Comp.	\$	1,250.00
Mission SQ - Deferred Comp.	\$	2,265.75
Flexible Savings Account	\$	746.65
Friend of the Court	\$	35.17
Highland Firefighters Assn		
Highland Firefighters Union Dues-Full-Time	\$	600.00
Highland Firefighters Union Dues-Part-Time	\$	528.00

Total GENERAL FUND:	85,947.82
Total ROAD FUND:	200.00
Total FIRE FUND:	17,912.02
Total POLICE FUND:	310,845.68
Total REFUSE FUND:	94,640.00
Total DOWNTOWN DEVELOPMENT FUND:	7,048.60
Total HIGHLAND ADVISORY COUNCIL:	971.73
Total POST-RETIREMENT BENEFITS:	1,315.95
Total CHARLICK LAKE ASSOC:	2,220.00
Total WHITE LAKE IMPROVEMENT:	2,581.28
	<hr/>
Grand Totals:	523,683.08
	<hr/> <hr/>

Tami Flowers

From: Renee Bowen
Sent: Wednesday, August 6, 2025 9:12 AM
To: Brian Howe; Rick A. Hamill; Joe Salvia; Tami Flowers; Jennifer Frederick; Beth Lewis; Grant Charlick
Cc: Julie Kabalka; Nick George; Chantelle Green; Robin Orlando
Subject: List of Bills dated 8/7/2025 additions

Hello, the following needs to be added to the List of Bills dated 8/7/2025:

1. Standard Insurance Fund 101 for \$2879.96
2. Standard Insurance Fund 206 for \$1767.52
3. Standard Insurance Fund 494 for \$106.04

These particular invoices were not available prior to the completion of the LOB's and only just recently became available and needs to be added upon request or to avoid fees.

Checks will be processed and mailed this week.

Please contact me if you have any questions or concerns. Have a nice day.

Thank you,

Renee Bowen
Assistant Bookkeeper
248-887-3791 ext. 140
248-889-0988 Fax
Bowenr@highlandtwp.org



Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
101-000-072.000 COUNTY OF OAKLAND					
1159	TREASURER	101-HIGHLAND GREENS-OAK CTY	JUL 2025	08/07/2025	373.50
1159	TREASURER	101-RIDGEWOOD-OAK CTY	JULY 2025	08/07/2025	219.50
1159	TREASURER	101-HIGHLAND HILLS-OAK CTY	JULY2025	08/07/2025	142.50
101-000-075.000 HURON VALLEY SCHOOLS					
1159	TREASURER	101-HIGHLAND GREENS-HVS	JUL 2025	08/07/2025	1,494.00
1159	TREASURER	101-RIDGEWOOD-HVS	JULY 2025	08/07/2025	878.00
1159	TREASURER	101-HIGHLAND HILLS-HVS	JULY2025	08/07/2025	570.00
101-000-202.001 BUILDING BONDS PAYABLES					
8291	ALL AMERICAN REMOD LLC	101-ESCROW/BUILDING	B25-00179	08/05/2025	500.00
5090	APC TOWERS	101-ESCROW/BUILDING	B24-00144	08/06/2025	500.00
6179	BORLACE ASSOCIATES LLC	101-ESCROW/BUILDING	B24-00115	08/05/2025	1,425.00
4969	CORNERSTONE HOME IMPROVEMENTS	101-ESCROW/BUILDING	B25-00304	08/05/2025	250.00
5110	DROUILLARD, STACY	101-ESCROW/BUILDING	B24-00280	08/05/2025	500.00
5110	DROUILLARD, STACY	101-REINSPECTION FEE	B24-00280	08/05/2025	60.00-
5103	FILHART, JON	101-ESCROW/BUILDING	B25-00298	08/05/2025	125.00
4913	FOREST RIDGE CONSTRUCTION	101-ESCROW/BUILDING	B23-00085	08/05/2025	4,500.00
4913	FOREST RIDGE CONSTRUCTION	101-REFUSE FEE	B23-00085	08/05/2025	83.00-
6704	FOUNDATION SYSTEMS OF MICHIGAN	101-ESCROW/BUILDING	B25-00287	08/05/2025	250.00
6704	FOUNDATION SYSTEMS OF MICHIGAN	101-REINSPECTION FEE	B25-00287	08/05/2025	60.00-
6848	HEALY HOMES LLC	101-ESCROW/BUILDING	B23-00243	08/05/2025	2,800.00
6848	HEALY HOMES LLC	101-REINSPECTION FEE	B23-00243	08/05/2025	60.00-
6848	HEALY HOMES LLC	101-REFUSE FEE	B23-00243	08/05/2025	83.00-
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B23-00243	08/05/2025	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B24-00280	08/05/2025	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B24-00450	08/06/2025	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B25-00287	08/05/2025	60.00
1708	HIGHLAND TWP. SOLID WASTE FUND	101-REFUSE FEE	B23-00085	08/05/2025	83.00
1708	HIGHLAND TWP. SOLID WASTE FUND	101-REFUSE FEE	B23-00243	08/05/2025	83.00
5061	HOME DEPOT USA	101-ESCROW/BUILDING	B25-00315	08/05/2025	125.00
6069	HOME PRO ROOFING	101-ESCROW/BUILDING	B25-00224	08/05/2025	250.00
5827	HSI	101-ESCROW/BUILDING	B25-00050	08/06/2025	250.00
5827	HSI	101-ESCROW/BUILDING	B25-00066	08/06/2025	250.00
5827	HSI	101-ESCROW/BUILDING	B25-00073	08/06/2025	250.00
5827	HSI	101-ESCROW/BUILDING	B25-00076	08/06/2025	250.00
5827	HSI	101-ESCROW/BUILDING	B25-00078	08/06/2025	250.00
5827	HSI	101-ESCROW/BUILDING	B25-00082	08/06/2025	250.00
4933	INSTALL PARTNERS	101-ESCROW/BUILDING	B25-00194	08/05/2025	125.00
5011	JUSTICE FENCE	101-ESCROW/BUILDING	B25-00146	08/05/2025	125.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
5109	LAMAY, TROY	101-ESCROW/BUILDING	B22-00355	08/05/2025	500.00
5109	LAMAY, TROY	101-ESCROW/BUILDING	B25-00296	08/05/2025	125.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B24-00450	08/06/2025	250.00
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B24-00450	08/06/2025	60.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B25-00090	08/06/2025	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B25-00092	08/06/2025	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B25-00192	08/06/2025	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B25-00270	08/06/2025	250.00
4700	POBUR, HUGH	101-ESCROW/BUILDING	B25-00212	08/06/2025	125.00
5111	PREMIER ROOFING	101-ESCROW/BUILDING	B25-00251	08/05/2025	250.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B25-00077	08/05/2025	500.00
7381	VICTORS ROOFING	101-ESCROW/BUILDING	B25-00340	08/05/2025	500.00
101-000-202.005 PLANNING ESCROW PAYABLES					
5607	SOUTH BAY SHORES CONDO ASSOC.	101-REFUND PLANNING ESCROW	08132025	08/13/2025	264.00
101-000-412.000 DELINQUENT P. PROPERTY TAX					
6317	OAKLAND COUNTY TREASURER	101- DELINQUENT PROPERTY TAX	07312025	07/31/2025	556.66
6317	OAKLAND COUNTY TREASURER	101- DELINQUENT PROPERTY TAX	7312025	07/31/2025	765.95
101-000-491.000 BUILDING PERMITS					
5061	HOME DEPOT USA	101-REFUND OF PERMIT FEES	PB25-0327	08/05/2025	91.20
7381	VICTORS ROOFING	101-REFUND OF PERMIT FEES	PB25-0362	08/05/2025	205.60
101-000-677.031 MISCELLANEOUS					
1521	CHASE CARDMEMBER SERVICE	101-TO BE REIMB. ADIRONDACK CHAIRS-CHILL AT THE	7/09/25-8/08/25	08/08/2025	2,780.00
Total :					24,565.91
CLERK					
101-215-820.000 CLERK: DUES/ED/TRAVEL					
1521	CHASE CARDMEMBER SERVICE	101-ELECTION CENTER-FLOWERS	7/09/25-8/08/25	08/08/2025	459.00
1521	CHASE CARDMEMBER SERVICE	101-MAMC-FLOWERS	7/09/25-8/08/25	08/08/2025	50.00
1521	CHASE CARDMEMBER SERVICE	101-PRYOR LEARNING-ORLANDO	7/09/25-8/08/25	08/08/2025	210.94
Total CLERK:					719.94
TREASURER					
101-253-820.000 TREAS: DUES/ED/TRAVEL					
1430	MICHIGAN MUNICIPAL TREAS ASSOC	101-MMTA CONFERENCE - FREDERICK	12484	08/05/2025	399.00
Total TREASURER:					399.00
GENERAL GOVERNMENT					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-261-728.000	GEN GOV: OFFICE SUPPLIES				
2541	STAPLES	101-MOUSE PAD/DYMO/STAPLER/DESK MAT	6039336916	08/09/2025	143.31
101-261-735.000	GEN GOV: POSTAGE				
1035	PITNEY BOWES GLOBAL FINANCIAL SRVS LLC	101-MAILING SYS. QTRLY FEE ACCT#0011920249	3321137211	08/11/2025	402.09
101-261-850.001	GEN GOV: PHONE SERVICE				
9027	AT&T MOBILITY	101-ORDINANCE CELL PHONE	287287294406X081	08/06/2025	23.70
9027	AT&T MOBILITY	101-TWP CELL PHONE	287287294406X081	08/06/2025	47.08
101-261-850.002	GEN GOV: WEBSITE				
9049	WEB MATTERS	101-YEARLY SUBSCRIPTION SSL SECURITY	6684	08/04/2025	149.00
101-261-900.001	GEN GOV: ADVERTISING				
2375	GANNETT MICHIGAN LOCALIQ	101-SYNOPSIS-TWP BOARD	0007236789	07/31/2025	111.28
2375	GANNETT MICHIGAN LOCALIQ	101-ADVERTISEMENT-KNOBLOCK LAKE ASSESSMENT	0007236789	07/31/2025	585.82
101-261-920.000	GEN GOV: UTILITIES				
1005	DTE ENERGY	101-935 S. HICKORY RDG TRL 910008266330	08142025 66330	08/15/2025	17.67
1005	DTE ENERGY	101-469 E. HIGHLAND RD 910008266959	08142025 66959	08/15/2025	17.71
1005	DTE ENERGY	101-250 W LIVINGSTON RD-WOTA 910008267072	08142025 67072	08/15/2025	633.15
1005	DTE ENERGY	101-501 N. MILFORD RD CEMETERY 910008267460	08142025 67460	08/15/2025	18.41
1005	DTE ENERGY	101-205 N JOHN ST 910008280059	08142025 80059	08/15/2025	989.25
1005	DTE ENERGY	101-248 W. LIVINGSTON-DDA 910008280661	08142025 80661	08/15/2025	84.56
1005	DTE ENERGY	101-401 BEACH FARM LIBRARY 910008280786	08142025 80786	08/15/2025	76.35
1005	DTE ENERGY	101-100 N. MILFORD RD 910008280885	08142025 80885	08/15/2025	45.38
101-261-936.000	GEN GOV: TOWNSHIP MAINTENANCE				
2262	BRIEN'S SERVICES INC.	101-LANDSCAPE WORK M59 MEDIAN	52383	08/06/2025	232.00
2596	FIVE STAR ACE	101-NUTS/BOLTS FOR PRIVACY PANEL	33113	08/06/2025	6.80
2694	GOYETTE MECHANICAL	101-REPAIR AC-250 N.JOHN TWP OFFICES	910225610	08/08/2025	1,433.53
4630	MWG LAWN AND SNOW LLC	101-LAWN MOWING JULY	11244	08/07/2025	2,546.00
1642	PETER'S TRUE VALUE HARDWARE	101-ENGINE FUEL	K78603	08/05/2025	28.99
1642	PETER'S TRUE VALUE HARDWARE	101-FLAG/POLE FOR WELCOME SIGN	K78716	08/13/2025	77.98
1642	PETER'S TRUE VALUE HARDWARE	101-CREDIT FOR FLAG/POLE FOR WELCOME SIGN-PUR	K78719	08/13/2025	6.00-
101-261-937.000	GEN GOV: VEHICLE OP MAINT				
1521	CHASE CARDMEMBER SERVICE	101-SNOWPLOW TRUCK BATTERY	7/09/25-8/08/25	08/08/2025	188.28
9232	HIGHLAND WASH MANAGEMENT LLC	101-FORSTERS AUTO WASHES-TWP VEHICLES	2211	07/31/2025	32.00
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT				
8385	AMERI-ALARM	101-FIRE ALARM MONITORING	082327	08/01/2025	75.00
1521	CHASE CARDMEMBER SERVICE	101-ADOBE/ZOOM/MICROSOFT	7/09/25-8/08/25	08/08/2025	116.39
101-261-955.000	GEN GOV: MISCELLANEOUS				
1839	ABSOPURE WATER CO	101-5 GALLON SPRING-TWP	89832511	08/11/2025	48.60
101-261-959.000	GEN GOV: METRO AUTHORITY EXP				
2158	ROAD COMMISSION FOR O.C.	101-TRAFFIC SIGNAL MAINT.	9118	06/30/2025	79.09
101-261-971.000	GEN GOV: EQUIP CAP OUTLAY				
1521	CHASE CARDMEMBER SERVICE	101-KOHLER LAWN MOWER/BLOWER	7/09/25-8/08/25	08/08/2025	4,128.99

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-261-971.003 GEN GOV: COMPUTER SOFTWARE					
1521	CHASE CARDMEMBER SERVICE	101-MAILCHIMP/CANVA	7/09/25-8/08/25	08/08/2025	124.99
Total GENERAL GOVERNMENT:					12,457.40
GENERAL GOVERNMENT PERSONNEL B					
101-279-711.000 GGP: DEFINED CONTRIBUTION PLAN					
1731	LINCOLN FINANCIAL GROUP	101-DEFINED CONTRIB- BURKHART W41875030	3RD QTR 2025	08/12/2025	42.59
101-279-712.000 GGP:HEALTH/DENTAL/LIFE/DIS INS					
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 IN-HOUSE	252200016773	08/08/2025	1,510.33
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 TWP	252200016773	08/08/2025	9,234.53
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ORDINANCE	252200016773	08/08/2025	421.04
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ACT. CTR.	252200016773	08/08/2025	1,442.49
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 TWP	252200016773	08/08/2025	1,762.58
Total GENERAL GOVERNMENT PERSONNEL B:					14,413.56
BUILDING					
101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG					
9261	DUNCAN LLC, JEFFREY	101-INSPECTIONS	07/30/25-08/12/25	08/13/2025	813.19
5077	KESSLER, GERALD	101-INSPECTIONS	07/30/25-08/12/25	08/13/2025	400.00
101-371-820.000 BLDG: DUES/ED/TRAVEL					
1521	CHASE CARDMEMBER SERVICE	101-NOTARY-BOSH	7/09/25-8/08/25	08/08/2025	10.17
Total BUILDING:					1,223.36
ACTIVITY CENTER					
101-672-728.000 ACTIVITY CTR: OFFICE SUPPLIES					
2541	STAPLES	101-COPY PAPER-ACT CTR	6038866373	08/02/2025	310.76
101-672-850.001 ACTIVITY CTR: INTERNET SERVICE					
1521	CHASE CARDMEMBER SERVICE	101-COMCAST	7/09/25-8/08/25	08/08/2025	107.98
101-672-920.000 ACTIVITY CTR: UTILITIES					
1005	DTE ENERGY	101-209 N JOHN ACT CTR 910008266702	08082025 66702	08/11/2025	725.40
101-672-920.002 STEEPLE HALL: UTILITIES					
1005	DTE ENERGY	101-205 W. LIVINGSTON RD-STEEPLE HALL 91000828013	08142025 80133	08/15/2025	518.81
101-672-936.000 ACTIVITY CTR: BUILDING MAINT					
1839	ABSOPURE WATER CO	101- H/C COOLER-ACTIVITY CTR.	31523992	07/31/2025	12.00
1521	CHASE CARDMEMBER SERVICE	101-ACRYLIC	7/09/25-8/08/25	08/08/2025	46.28
2596	FIVE STAR ACE	101-CLEANER-ACT CTR	33125	08/12/2025	39.94
1457	STEVE'S LOCKSMITH	101-REPAIR NORTH SIDE DOOR-ACT CTR	251408-1	08/14/2025	180.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-672-936.002 STEEPLE HALL: BUILDING MAINT					
2262	BRIEN'S SERVICES INC.	101-LANDSCAPE MAINTENANCE-STEEPLE HALL	52386	08/06/2025	115.00
Total ACTIVITY CENTER:					2,056.17
ZONING BOARD OF APPEALS (ZBA)					
101-702-900.000 ZBA: ADVERTISING					
2375	GANNETT MICHIGAN LOCALIQ	101-LEGAL ADVERTISEMENT-ZBA	0007236789	07/31/2025	175.99
2375	GANNETT MICHIGAN LOCALIQ	101-LEGAL ADVERTISEMENT-ZBA	0007236789	07/31/2025	186.78
Total ZONING BOARD OF APPEALS (ZBA):					362.77
PLANNING COMMISSION					
101-703-900.000 PLNG COMM: ADVERTISING/PRTG					
9077	21ST CENTURY MEDIA-MICHIGAN	101-ADVERTISEMENT-PLN COMM	07022025	07/02/2025	527.50
Total PLANNING COMMISSION:					527.50
PARKS					
101-751-729.001 PARKS: VETERAN'S PARK					
2596	FIVE STAR ACE	101-STAGE LIGHTS-VETERANS PARK	33106	08/05/2025	55.87
101-751-729.003 PARKS: DUCK LAKE PINES					
1910	WATER WHEEL SPRINKLER	101-SPRINKLER REPAIRS-DUCK LAKE	68356	08/12/2025	399.00
101-751-729.006 PARKS: CHILL AT THE MILL					
1521	CHASE CARDMEMBER SERVICE	101-VEGETATION KILLER	7/09/25-8/08/25	08/08/2025	59.96
101-751-920.000 PARKS: UTILITIES					
1005	DTE ENERGY	101-1241 N. DUCK LAKE RD-PARKS 910008267940	08142025 67940	08/15/2025	201.89
101-751-935.000 PARKS: MAINTENANCE					
4630	MWG LAWN AND SNOW LLC	101-LAWN MOWING PARKS-JULY	11244	08/07/2025	1,254.00
Total PARKS:					1,970.72
Total GENERAL FUND:					58,696.33
ROAD FUND					
ROAD					
203-596-967.000 DUST CONTROL					
2468	BEL AIRE BLOCK ASSOC.	203-CHLORIDE BEL AIRE DR/OBIE LANE	08132025	08/13/2025	768.00
Total ROAD:					768.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total ROAD FUND:					768.00
FIRE FUND					
FIRE					
206-336-712.001	FIRE:HEALTH/DENTAL/LIFE/DISINS				
9135	BLUE CARE NETWORK OF MICHIGAN	206-BCN GROUP 00138219 CLASS 0001 FIRE	252200016773	08/08/2025	9,756.64
206-336-713.000	FIRE: FIREFIGHTERS MEDICAL				
8052	SPRINGFIELD URGENT CARE PLLC	206-PHYSICAL-KERR	259K31854	08/02/2025	352.50
206-336-727.000	FIRE: SUPPLIES				
1103	AUTO VALUE MILFORD	206-DIESEL EXH FLUID	02721087723	10/10/2024	240.79
1103	AUTO VALUE MILFORD	206-VEHICLE WAX	02721090589	11/16/2024	19.98
1103	AUTO VALUE MILFORD	206-DIF RETURN	02721091628	12/02/2024	240.79-
1103	AUTO VALUE MILFORD	206-VEHICLE SUPPLIES	02721093704	01/04/2025	131.88
1521	CHASE CARDMEMBER SERVICE	206-STATION SUPPLIES	7/09/25-8/08/25	08/08/2025	207.96
6212	DISCOUNT BATTERY	206-BATTERIES	72043	08/07/2025	30.00
9407	MACQUEEN EMERGENCY	206-FIRE EQUIPMENT	P52749	08/04/2025	267.05
206-336-731.000	FIRE: MEDICAL SUPPLIES				
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	85872710	08/07/2025	632.97
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	85875738	08/11/2025	402.70
7576	STATE OF MICHIGAN	206-QAAP TAX	491-460914	08/05/2025	723.11
206-336-732.000	FIRE: UNIFORMS				
1521	CHASE CARDMEMBER SERVICE	206-SHIRTS/SWEATSHIRTS	7/09/25-8/08/25	08/08/2025	1,984.00
9276	HURON VALLEY GUNS LLC	206-UNIFORM-KERR	240061	07/30/2025	471.95
9276	HURON VALLEY GUNS LLC	206-UNIFORM-MOORE	240393	08/04/2025	117.65
9276	HURON VALLEY GUNS LLC	206-UNIFORM-FOTOPOULOS	240394	08/04/2025	112.99
206-336-750.000	FIRE: VEHICLE GAS/OIL				
4883	BOSSMANS DIESEL REPAIR LLC	206-2024 DODGE WAGONEER (C1) OIL FILTER	294	08/06/2025	17.96
4883	BOSSMANS DIESEL REPAIR LLC	206-2024 DODGE WAGONEER (C1) OIL	294	08/06/2025	81.76
4883	BOSSMANS DIESEL REPAIR LLC	206-2024 DODGE 1500 (FM) OIL	294	08/06/2025	79.66
4883	BOSSMANS DIESEL REPAIR LLC	206-2024 DODGE 1500 (FM) OIL FILTER	294	08/06/2025	17.96
206-336-806.001	FIRE: COMPUTERS/SOFTWARE				
4831	ESO SOLUTIONS INC.	206-SCHEDULING PLUS - SETUP & ONLINE TRAINING	ESO-175459	08/08/2025	1,313.92
206-336-820.000	FIRE: DUES & EDUCATION				
1521	CHASE CARDMEMBER SERVICE	206-MFIS CONF-BELL	7/09/25-8/08/25	08/08/2025	461.75
206-336-890.000	FIRE: PUBLIC EDUCATION				
9187	POSITIVE PROMOTIONS INC	206-PUBLIC EDUC. SUPPLIES CUST#00794307-01	07606833	08/06/2025	1,064.43
206-336-920.000	FIRE: PUBLIC UTILITIES				
9027	AT&T MOBILITY	206-FIRE DEPT CELL PHONES	287287294406X081	08/06/2025	90.01
9027	AT&T MOBILITY	206-FIRE MARSHAL CELL PHONE	287287294406X081	08/06/2025	23.71
9027	AT&T MOBILITY	206-IPADS	287287294406X081	08/06/2025	422.89
2216	COMCAST	206-1600 W HIGHLAND FS #1 0160011	09152025 0160011	08/12/2025	199.90

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1005	DTE ENERGY	206-2550 E WARDLOW FS2 06488	08052025 06488	08/06/2025	681.10
1005	DTE ENERGY	206-ST#3 510 CLYDE RD 910008266207	08132025 66207	08/14/2025	48.11
206-336-930.000 FIRE: VEHICLE REPAIR					
4883	BOSSMANS DIESEL REPAIR LLC	206-2014 FORD (RESCUE 211) NOX LABOR	294	08/06/2025	900.00
1521	CHASE CARDMEMBER SERVICE	206-2014 FORD F450 (211)	7/09/25-8/08/25	08/08/2025	683.81
5114	RELIANT FIRE APPARATUS OF MI	206-2018 PIERCE (E11) REAR DOOR SENSOR	INV-MI-3067	07/30/2025	572.25
5114	RELIANT FIRE APPARATUS OF MI	206-2014 FORD (R211) HVAC	INV-MI-3072	07/30/2025	3,334.89
206-336-936.000 FIRE: BLDG MAINT/REPAIR					
8466	AIRVAC	206-AIRVAC FREIGHT	16390	08/29/2025	630.00
8466	AIRVAC	206-INTERNAL FILTERS	16390	08/29/2025	7,210.00
8466	AIRVAC	206-EXHAUST REMOVAL PRE FILTERS (4 CASES)	16390	08/29/2025	532.00
2285	CUMMINS SALES AND SERVICE	206-FS2 GENERATOR PM	S6-250845678	08/08/2025	470.66
4772	OVERHEAD DOOR	206-REPAIR DOOR-FS1 DOOR A	1503147	08/06/2025	230.00
1642	PETER'S TRUE VALUE HARDWARE	206-STN1 KITCHEN BACK DOOR	K78706	08/12/2025	14.65
206-336-937.000 FIRE: EQUIP MAINT					
9262	MES SERVICE COMPANY LLC	206-SCBA REPAIR	IN2299786	07/14/2025	767.46
9262	MES SERVICE COMPANY LLC	206-SCBA REPAIR	IN2299787	07/14/2025	8.00
206-336-967.000 FIRE: NEW PROJECTS					
1521	CHASE CARDMEMBER SERVICE	206-SIGNATURE COINS	7/09/25-8/08/25	08/08/2025	541.00
Total FIRE:					35,609.26
Total FIRE FUND:					35,609.26
POLICE FUND					
POLICE					
207-301-920.000 POLICE: UTILITIES					
1005	DTE ENERGY	207-165 N. JOHN ST-POLICE 910008266454	08142025 66454	08/15/2025	511.89
207-301-935.000 POLICE: SHERIFF'S MAINT					
1839	ABSOPURE WATER CO	207-COOLER	31523567	07/31/2025	4.00
1839	ABSOPURE WATER CO	207-5 GALLON WATER	89804353	07/14/2025	38.80
2285	CUMMINS SALES AND SERVICE	207-SUBSTATION GENERATOR MAINTENANCE	S6-250745294	07/30/2025	216.71
Total POLICE:					771.40
Total POLICE FUND:					771.40
DOWNTOWN DEVELOPMENT FUND					
DOWNTOWN DEVELOPMENT AUTHORITY					
494-729-728.000 DDA: OFFICE SUPPLIES					
1521	CHASE CARDMEMBER SERVICE	494-ADOBE/ZOOM	7/09/25-8/08/25	08/08/2025	66.44

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1521	CHASE CARDMEMBER SERVICE	494-DROPBOX	7/09/25-8/08/25	08/08/2025	119.88
2596	FIVE STAR ACE	494-LATE CHARGE	33095	08/02/2025	25.00
494-729-880.001	DDA: PROMOTIONS				
1521	CHASE CARDMEMBER SERVICE	494-FACEBOOK ADS	7/09/25-8/08/25	08/08/2025	10.00
494-729-880.002	DDA: ECONOMIC RESTRUCTURING				
1521	CHASE CARDMEMBER SERVICE	494-FACEBOOK ADS	7/09/25-8/08/25	08/08/2025	25.00
4865	WARDELL MANOR FAMILY FARM LLC	494-VACANT PROPERTY OPEN HOUSE	20250148	08/18/2025	135.00
494-729-900.000	DDA: ADVERTISING/PRINTING				
1521	CHASE CARDMEMBER SERVICE	494-CONSTANT CONTACT	7/09/25-8/08/25	08/08/2025	88.00
1521	CHASE CARDMEMBER SERVICE	494-MATERIAL PROMOTIONS	7/09/25-8/08/25	08/08/2025	435.00
494-729-920.000	DDA: RENT/ UTILITIES				
1521	CHASE CARDMEMBER SERVICE	494-RENT/STORAGE	7/09/25-8/08/25	08/08/2025	244.11
494-729-935.000	DDA: MAINTENANCE STREETScape				
2596	FIVE STAR ACE	494-FERTILIZER	32778	05/23/2025	12.99
2596	FIVE STAR ACE	494-FERTILIZER	32794	05/28/2025	9.99
2596	FIVE STAR ACE	494-FERTILIZER	33043	07/22/2025	32.97
494-729-967.000	DDA: FARMERS' MARKET				
1521	CHASE CARDMEMBER SERVICE	494-FACEBOOK ADS	7/09/25-8/08/25	08/08/2025	24.99
Total DOWNTOWN DEVELOPMENT AUTHORITY:					1,229.37
Total DOWNTOWN DEVELOPMENT FUND:					1,229.37
HIGHLAND ADVISORY COUNCIL					
GENERAL GOVERNMENT					
702-261-729.000	HAAC: DEDUCTIONS				
1521	CHASE CARDMEMBER SERVICE	702-BLUE LAKES CHARTER	7/09/25-8/08/25	08/08/2025	1,322.81
1521	CHASE CARDMEMBER SERVICE	702-TOLEDO ZOO	7/09/25-8/08/25	08/08/2025	89.10
1521	CHASE CARDMEMBER SERVICE	702-FOOD	7/09/25-8/08/25	08/08/2025	22.74
1521	CHASE CARDMEMBER SERVICE	702-TROLLEY TOUR	7/09/25-8/08/25	08/08/2025	46.68
1521	CHASE CARDMEMBER SERVICE	702-PORT HURON	7/09/25-8/08/25	08/08/2025	50.00
Total GENERAL GOVERNMENT:					1,531.33
Total HIGHLAND ADVISORY COUNCIL:					1,531.33
CURRENT TAX COLLECT					
703-000-274.000	TAX COLLECTIONS TO DISTRIBUTE				
5112	LEGACY TITLE AGENCY LLC	703-TAX REFUND	H-11-12-327-006	08/13/2025	865.09

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total :					865.09
Total CURRENT TAX COLLECT:					865.09
DUCK LAKE ASSOC					
TRUST & AGENCY ADMIN					
764-255-956.000 DUCK LAKE: DEDUCTIONS					
1005	DTE ENERGY	764-3378 KINGSWAY DR 9200093 91144	08142025 91144	08/15/2025	531.15
Total TRUST & AGENCY ADMIN:					531.15
Total DUCK LAKE ASSOC:					531.15
HIGHLAND LAKE ASSOC					
TRUST & AGENCY ADMIN					
765-255-956.000 HIGHLAND LAKE: DEDUCTIONS					
1005	DTE ENERGY	765-2950 PALLISTER 910008267338	08132025 67338	08/14/2025	628.91
Total TRUST & AGENCY ADMIN:					628.91
Total HIGHLAND LAKE ASSOC:					628.91
TAGGETT LAKE ASSOC					
TRUST & AGENCY ADMIN					
766-255-956.000 TAGGETT LAKE: DEDUCTIONS					
1005	DTE ENERGY	766-4061 TAGGETT LAKE 910008280281	08132025 80281	08/15/2025	1,431.61
Total TRUST & AGENCY ADMIN:					1,431.61
Total TAGGETT LAKE ASSOC:					1,431.61
KELLOGG LAKE ASSOC					
TRUST & AGENCY ADMIN					
767-255-956.000 KELLOGG LAKE: DEDUCTIONS					
1005	DTE ENERGY	767-KELLOGG/4061 TAGGETT LAKE 910008280281	08132025 80281	08/15/2025	840.79
9023	PLM LAKE & LAND MANAGEMENT CORP	767-ALGAE TREATMENT-KELLOGG LAKE	4008161	08/07/2025	1,175.00
Total TRUST & AGENCY ADMIN:					2,015.79

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total KELLOGG LAKE ASSOC:					2,015.79
CHARLICK LAKE ASSOC					
TRUST & AGENCY ADMIN					
768-255-956.000 CHARLICK LAKE: DEDUCTIONS					
1005	DTE ENERGY	768-3938 LOCH DR 910008280414	08132025 80414	08/14/2025	461.27
Total TRUST & AGENCY ADMIN:					461.27
Total CHARLICK LAKE ASSOC:					461.27
WOODRUFF LAKE ASSOC					
TRUST & AGENCY ADMIN					
769-255-956.000 WOODRUFF LAKE: DEDUCTIONS					
1081	AQUA-WEED CONTROL INC	769-WEED/ALGAE-WOODRUFF LAKE	23740	07/28/2025	2,470.00
1005	DTE ENERGY	769-877 WOODRUFF LK 910008267676	08132025 67676	08/14/2025	17.65
1005	DTE ENERGY	769-877 WOODRUFF LK 910008280547	08132025 80547	08/14/2025	637.78
Total TRUST & AGENCY ADMIN:					3,125.43
Total WOODRUFF LAKE ASSOC:					3,125.43
PENNINSULA LAKE					
TRUST & AGENCY ADMIN					
774-255-956.000 PENNINSULA LAKE: DEDUCTIONS					
9023	PLM LAKE & LAND MANAGEMENT CORP	774-ALGAE TREATMENT-PENNINSULA LAKE	4008109	07/31/2025	328.25
Total TRUST & AGENCY ADMIN:					328.25
Total PENNINSULA LAKE:					328.25
Grand Totals:					107,993.19

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
GENERAL GOVERNMENT					
101-261-802.000 GEN GOV: PAYROLL PROCESSING					
4868	ADP INC	101-TIME AND ATTENDANCE	696907693	08/01/2025	277.50
4868	ADP INC	101-PAYROLL SERVICES	698043052	08/15/2025	151.05
101-261-938.000 GEN GOV: EQ/SW MAINT CONTRACT					
2059	APPLIED INNOVATION	101-COPIER MAINT. CONTRACT-TWP NORTH SIDE	2898147	08/11/2025	66.12
2059	APPLIED INNOVATION	101-ADDITIONAL PAGES-TWP NORTH SIDE	2898147	08/11/2025	124.91
2059	APPLIED INNOVATION	101-FREIGHT-TWP NORTH SIDE	2898147	08/11/2025	7.64
2059	APPLIED INNOVATION	101-PRINTER MAINT. CONTRACT-TWP	2899744	08/13/2025	112.32
Total GENERAL GOVERNMENT:					<u>739.54</u>
BUILDING					
101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG					
1199	GREG CALME ELECTRIC LLC	101-INSPECTIONS	07/30/25-08/12/25	08/13/2025	2,610.99
8149	WATKINS III, MITCHELL	101-INSPECTIONS	07/30/25-08/12/25	08/13/2025	2,060.86
Total BUILDING:					<u>4,671.85</u>
ACTIVITY CENTER					
101-672-728.000 ACTIVITY CTR: OFFICE SUPPLIES					
2059	APPLIED INNOVATION	101-TONER-ACT CTR	2865520	06/30/2025	15.43
Total ACTIVITY CENTER:					<u>15.43</u>
Total GENERAL FUND:					<u>5,426.82</u>
Grand Totals:					<u><u>5,426.82</u></u>

Payroll and Hand Check August 21, 2025 List of Bills

GENERAL FUND

Payroll Taxes (FICA & FWT) 8/15/2025	\$	33,514.11
General/Fire Payroll 8/15/2025	\$	87,280.99
Equitable - Deferred Comp.	\$	1,250.00
Mission SQ - Deferred Comp.	\$	2,597.44
Flexible Savings Account	\$	821.65
Friend of the Court	\$	35.17
Highland Firefighters Assn	\$	735.00
Highland Firefighters Union Dues-Full-Time	\$	600.00
Highland Firefighters Union Dues-Part-Time		

Total GENERAL FUND:	64,123.15
Total ROAD FUND:	768.00
Total FIRE FUND:	35,609.26
Total POLICE FUND:	771.40
Total DOWNTOWN DEVELOPMENT FUND:	1,229.37
Total HIGHLAND ADVISORY COUNCIL:	1,531.33
Total CURRENT TAX COLLECT:	865.09
Total DUCK LAKE ASSOC:	531.15
Total HIGHLAND LAKE ASSOC:	628.91
Total TAGGETT LAKE ASSOC:	1,431.61
Total KELLOGG LAKE ASSOC:	2,015.79
Total CHARLICK LAKE ASSOC:	461.27
Total WOODRUFF LAKE ASSOC:	3,125.43
Total PENNINSULA LAKE:	328.25
	<hr/>
Grand Totals:	113,420.01
	<hr/> <hr/>

From: [Renee Bowen](#)
To: [Brian Howe](#); [Rick A. Hamill](#); [Joe Salvia](#); [Tami Flowers](#); [Jennifer Frederick](#); [Beth Lewis](#); [Grant Charlick](#)
Cc: [Julie Kabalka](#); [Nick George](#); [Chantelle Green](#); [Robin Orlando](#)
Subject: List of Bills dated 8/21/2025 additions
Date: Wednesday, August 20, 2025 9:16:50 AM

Hello, the following needs to be added to the List of Bills dated 8/21/2025:

1. DTE Fund 101 for \$ 29.22
2. DTE Fund 101 for \$ 17.65
3. DTE Fund 101 for \$229.97
4. DTE Fund 764 for \$136.48
5. DTE Fund 764 for \$1041.04
6. DTE Fund 764 for \$796.96
7. DTE Fund 764 for \$746.54
8. DTE Fund 764 for \$535.11
9. DTE Fund 764 for \$1024.11

These particular invoices were not available prior to the completion of the LOB's and only just recently became available and needs to be added upon request or to avoid fees.

Checks will be processed and mailed this week.

Please contact me if you have any questions or concerns. Have a nice day.

Thank you,

Renee Bowen

Assistant Bookkeeper

248-887-3791 ext. 140

248-889-0988 Fax

Bowenr@highlandtwp.org



Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
101-000-202.001 BUILDING BONDS PAYABLES					
6541	A BETTER EXTERIOR LLC	101-ESCROW/BUILDING	B25-00288	08/21/2025	125.00
5127	BARRIOS CONSTRUCTIONS LLC	101-ESCROW/BUILDING	B25-00326	08/26/2025	125.00
7608	CASWELL MODERNIZATION CO	101-ESCROW/BUILDING	B24-00064	08/21/2025	500.00
5029	CHILDS, GARY	101-ESCROW/BUILDING	B25-00355	08/21/2025	125.00
5740	FREMD JR., HAROLD W.	101-ESCROW/BUILDING	B25-00323	08/26/2025	250.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B24-00362	08/21/2025	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B25-00019	08/21/2025	60.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B25-00210	08/21/2025	60.00
1708	HIGHLAND TWP. SOLID WASTE FUND	101-REFUSE FEE	B24-00362	08/21/2025	75.00
1708	HIGHLAND TWP. SOLID WASTE FUND	101-REFUSE FEE	B25-00019	08/21/2025	75.00
5122	HILL BUILDING & PROPERTIES	101-ESCROW/BUILDING	B24-00362	08/21/2025	4,000.00
5122	HILL BUILDING & PROPERTIES	101-REFUSE FEE	B24-00362	08/21/2025	75.00-
5122	HILL BUILDING & PROPERTIES	101-REINSPECTION FEE	B24-00362	08/21/2025	60.00-
5122	HILL BUILDING & PROPERTIES	101-ESCROW/BUILDING	B25-00007	08/21/2025	750.00
5827	HSI	101-ESCROW/BUILDING	B25-00062	08/21/2025	250.00
5116	KEATING, AMY	101-ESCROW/BUILDING	B25-00312	08/21/2025	125.00
5118	KING, JANICE C	101-ESCROW/BUILDING	B25-00339	08/21/2025	125.00
4818	LECLAIR, DANIEL JOHN	101-ESCROW/BUILDING	B23-00260	08/26/2025	900.00
4664	MYKOLAITIS, STACY	101-ESCROW/BUILDING	B25-00196	08/21/2025	125.00
5119	NOEL FAMILY TRUST	101-ESCROW/BUILDING	B25-00356	08/21/2025	125.00
5123	OAKBRIDGE DEVELOPMENT LLC	101-ESCROW/BUILDING	B25-00019	08/21/2025	1,037.00
5123	OAKBRIDGE DEVELOPMENT LLC	101-REFUSE FEE	B25-00019	08/21/2025	75.00-
5123	OAKBRIDGE DEVELOPMENT LLC	101-REINSPECTION FEE	B25-00019	08/21/2025	60.00-
5117	ORIGINAL ROOFING COMPANY	101-ESCROW/BUILDING	B25-00176	08/21/2025	250.00
5117	ORIGINAL ROOFING COMPANY	101-ESCROW/BUILDING	B25-00249	08/21/2025	250.00
5126	PETRICE, BRETT	101-ESCROW/BUILDING	B25-00324	08/26/2025	125.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B25-00241	08/21/2025	250.00
6826	RENEWAL BY ANDERSON LLC	101-ESCROW/BUILDING	B25-00260	08/26/2025	250.00
6312	ROOF RITE INC	101-ESCROW/BUILDING	B25-00334	08/21/2025	250.00
4609	SUPERIOR FENCE	101-ESCROW/BUILDING	B25-00286	08/21/2025	125.00
4609	SUPERIOR FENCE	101-ESCROW/BUILDING	B25-00300	08/21/2025	125.00
5120	TEMPLE, SCOTT	101-ESCROW/BUILDING	B25-00309	08/21/2025	125.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B25-00210	08/21/2025	250.00
6102	WALLSIDE INC.	101-REINSPECTION FEE	B25-00210	08/21/2025	60.00-
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B25-00222	08/21/2025	125.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B25-00229	08/21/2025	125.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B25-00265	08/21/2025	125.00
8042	WHITE AND SONS ROOFING	101-ESCROW/BUILDING	B25-00342	08/21/2025	250.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-000-202.005 PLANNING ESCROW PAYABLES					
1114	ROSATI SCHULTZ JOPPICH ET AL	101-SOUTH BAY SHORES	1084035	08/13/2025	108.50
101-000-222.000 OAKLAND CO. ANIMAL CONTROL					
4000	CHARTER TOWNSHIP OF HIGHLAND	101-DOG LICENSE	08252025	08/25/2025	38.50
4007	OAK CO. ANIMAL CONTROL/PET ADOPTION	101-DOG LICENSE	08252025	08/25/2025	319.00
101-000-642.000 SALE OF CEMETERY LOTS					
2456	BRENDA KRZYWONOS	101-REPURCHASE CEMETERY PLOTS	666-5/661-5	08/18/2025	300.00
Total :					11,953.00
SUPERVISOR					
101-171-820.000 SUP DEPT: DUES/ED/TRAVEL					
9249	BLASCYK, CASSIE R.	101-REIMBURSE MILEAGE FOR CDBG TRAINING	08192025	08/19/2025	22.12
Total SUPERVISOR:					22.12
TREASURER					
101-253-820.000 TREAS: DUES/ED/TRAVEL					
9152	MAERTENS, WENDY	101-MILEAGE REIMBURSEMENT FOR TAX USER GROUP	08222025	08/22/2025	21.98
Total TREASURER:					21.98
GENERAL GOVERNMENT					
101-261-801.001 GEN GOV: PROF SERVICES					
4988	BAKER TILLY ADVISORY GROUP LP	101-ANNUAL CONTINUING DISCLOSURE FILING	BT3284213	08/19/2025	1,000.00
101-261-804.000 GEN GOV: LEGAL SERVICES					
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP MATTER	1084035	08/13/2025	666.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-HVS	1084035	08/13/2025	15.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-REVIEW AGENDA	1084035	08/13/2025	186.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-WOTA/SMART	1084035	08/13/2025	108.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-SCHOOL DISTRICT	1084035	08/13/2025	15.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-MEETING ATTENDANCE	1084035	08/13/2025	403.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-ORDINANCE	1084035	08/13/2025	46.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-ZONING	1084036	08/13/2025	2,912.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP MATTERS	1084037	08/13/2025	561.00
101-261-850.001 GEN GOV: PHONE SERVICE					
9090	NET EXPRESS VOIP	101-PHONE SERVICE-TWP	429250823	08/23/2025	267.66
2652	T-MOBILE	101-CELL PHONE-TOWNSHIP	08152025 28344	08/16/2025	56.20
101-261-920.000 GEN GOV: UTILITIES					
1375	CONSUMERS ENERGY	101-250 W LIVINGSTON-WOTA	202344064539	08/21/2025	158.31
1375	CONSUMERS ENERGY	101-3550 DUCK LK RD BUILDING	202344064540	08/22/2025	133.32

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
1375	CONSUMERS ENERGY	101-205 N JOHN-TWP	202966973857	08/21/2025	21.84
101-261-936.000	GEN GOV: TOWNSHIP MAINTENANCE				
2065	CUSTOM PLUS INC.	101-TSHIRTS FOR MAINTENANCE WORKERS	13646	08/21/2025	773.00
1077	DOORS OF PONTIAC	101-DOOR REPAIR-DUCK LAKE RD BLDG	123464848	08/21/2025	562.00
2596	FIVE STAR ACE	101-NUTS/BOLTS	33150	08/19/2025	1.90
2596	FIVE STAR ACE	101-WASP KILLER	33161	08/22/2025	14.97
1021	GILL-ROY'S HARDWARE	101-REPAIRS-165 N JOHN	2508-918295	08/26/2025	34.27
1021	GILL-ROY'S HARDWARE	101-BATTERIES	2508-919084	08/26/2025	37.97
9208	HIGHLAND SUPPLY INC.	101-MULTI FOLD/LINERS/TP	INV109610	08/25/2025	231.14
1581	MR. MAT RENTAL SERVICE	101-MONTHLY CHG - TWP	202508374	08/18/2025	107.00
1642	PETER'S TRUE VALUE HARDWARE	101-SMALL ENGINE FUEL	K78893	08/25/2025	35.98
5930	SUPREME WATER TREATMENT	101-WATER SOFTENER SALT	52234	08/25/2025	84.00
101-261-936.002	GEN GOV: MOWING				
6300	S&D SEASONAL SERVICES	101-TWP MOWING-M59 MEDIAN	36071	08/01/2025	242.00
101-261-971.000	GEN GOV: EQUIP CAP OUTLAY				
1642	PETER'S TRUE VALUE HARDWARE	101-WEED WACKER	K78817	08/20/2025	489.99
Total GENERAL GOVERNMENT:					9,166.05
BUILDING					
101-371-801.000	BLDG: INSP/ELEC/PLUMB/HTG				
9261	DUNCAN LLC, JEFFREY	101-INSPECTIONS	8/13/25-8/26/25	08/26/2025	1,083.50
Total BUILDING:					1,083.50
CEMETERY					
101-567-935.000	CEMETERY: SEXTON				
1127	HURON CEMETERY MAINTENANCE	101-CEMETERY MAINTENANCE	SEP 2025	08/21/2025	4,251.00
101-567-935.001	CEMETERY: MAINTENANCE				
2596	FIVE STAR ACE	101-CEMETARY REPAIRS	33145	08/18/2025	13.58
Total CEMETERY:					4,264.58
ACTIVITY CENTER					
101-672-729.000	ACTIVITY CTR: OPER. SUPPLIES				
9208	HIGHLAND SUPPLY INC.	101-PAPER TOWEL-ACT CTR	INV109311	08/21/2025	58.30
101-672-850.000	ACTIVITY CTR: PHONE SERVICE				
9090	NET EXPRESS VOIP	101-PHONE SERVICE-ACT CTR	429250823	08/23/2025	64.36
2652	T-MOBILE	101-CELL PHONE-ACTIVITY CENTER	08152025 28344	08/16/2025	19.96
101-672-900.000	ACTIVITY CTR: ADVERT./PRINTING				
9253	SUB-PRESSIONS LLC	101-ACT. CENTER YARD SIGNS	25798513688	08/28/2025	330.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
101-672-920.000 ACTIVITY CTR: UTILITIES					
1375	CONSUMERS ENERGY	101-209 N JOHN ST-ACT CTR	202344064542	08/21/2025	146.57
101-672-920.002 STEEPL HALL: UTILITIES					
1375	CONSUMERS ENERGY	101-205 W. LIVINGSTON RD-STEEPLE HALL	202344064541	08/21/2025	18.00
101-672-936.000 ACTIVITY CTR: BUILDING MAINT					
1581	MR. MAT RENTAL SERVICE	101-MONTHLY CHG - ACTIVITY CENTER	202508373	08/18/2025	28.60
1581	MR. MAT RENTAL SERVICE	101-MONTHLY CHG - ACTIVITY CENTER	202508376	08/18/2025	34.60
101-672-936.002 STEEPL HALL: BUILDING MAINT					
2262	BRIEN'S SERVICES INC.	101-LANDSCAPE MAINTENANCE-STEEPLE HALL	52481	08/25/2025	460.00
2419	ROCK BOTTOM STONE SUPPLY	101-LIMESTONE-STEEPLE HALL	0022710788-001	08/18/2025	134.00
Total ACTIVITY CENTER:					1,294.39
PLANNING & ORDINANCE					
101-701-935.000 OE: VIOLATION CORRECTIONS					
1366	TPC LAWN & LANDSCAPE	101-ORDINANCE MOW 445 LIVINGSTON RD	7255	07/17/2025	215.00
Total PLANNING & ORDINANCE:					215.00
Total GENERAL FUND:					28,020.62
ROAD FUND					
ROAD					
203-596-959.000 METRO AUTHORITY EXP					
2158	ROAD COMMISSION FOR O.C.	203-TRAFFIC SIGNAL MAINT.	9260	07/31/2025	9.32
Total ROAD:					9.32
Total ROAD FUND:					9.32
FIRE FUND					
FIRE					
206-336-727.000 FIRE: SUPPLIES					
1642	PETER'S TRUE VALUE HARDWARE	206- STATION SUPPLIES	K78795	08/19/2025	7.49
206-336-731.000 FIRE: MEDICAL SUPPLIES					
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	85889129	08/20/2025	234.72
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	85889130	08/20/2025	346.77
1132	LINDE GAS & EQUIPMENT INC	206-EMS SUPPLIES	51643436	08/22/2025	68.09
206-336-732.000 FIRE: UNIFORMS					
9276	HURON VALLEY GUNS LLC	206-UNIFORMS-CLEVELAND	242828	08/11/2025	79.99
9276	HURON VALLEY GUNS LLC	206-UNIFORM-DAVID	245896	08/13/2025	194.99

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
206-336-809.000	FIRE: SOFTWARE MAINTENANCE				
2021	GRACON SERVICES INC.	206-MICROSOFT-NCE OFFICE 365 F3-1Y	16567	08/18/2025	101.97
206-336-820.000	FIRE: DUES & EDUCATION				
1189	JONES & BARTLETT PUBLISHERS	206-EMT BOOK-READ	1160630	08/20/2025	250.37
5068	NIESA	206-EMT SCHOOL-READ	25-016	08/19/2025	1,900.00
206-336-851.000	FIRE: RADIO COMMUNICATIONS				
1029	OAKLAND COUNTY	206-DISPATCH SERVICES-JULY	CI063576	07/31/2025	5,958.15
206-336-920.000	FIRE: PUBLIC UTILITIES				
2216	COMCAST	206-510 CLYDE 0115262	10022025 0115262	08/20/2025	56.16
1375	CONSUMERS ENERGY	206-1600 W HIGHLAND FS1	201098276865	08/21/2025	90.17
1375	CONSUMERS ENERGY	206-2550 E WARDLOW-FS2	202077104398	08/22/2025	73.65
1375	CONSUMERS ENERGY	206-510 CLYDE RD ST#3	205636593966	08/22/2025	25.82
1005	DTE ENERGY	206-1600 W HIGHLAND RD 920020305909	08212025 05909	08/22/2025	1,648.75
206-336-930.000	FIRE: VEHICLE REPAIR				
1103	AUTO VALUE MILFORD	206-2014 FORD F-450 (R213) WINDSHIELD REPAIR	272-1112430	08/21/2025	15.09
4922	ULTRA BRIGHT LIGHTZ LLC	206-2024 JEEP WAGONEER (C1)	W209390	08/14/2025	74.36
206-336-936.000	FIRE: BLDG MAINT/REPAIR				
1642	PETER'S TRUE VALUE HARDWARE	206-STN 1 FLAGPOLE	K78777	08/18/2025	4.49
1642	PETER'S TRUE VALUE HARDWARE	206-STN 1 REPAIRS	K78848	08/21/2025	1.12
206-336-937.000	FIRE: EQUIP MAINT				
1642	PETER'S TRUE VALUE HARDWARE	206-CHAINSAW CHAIN SHARPENING	K78796	08/19/2025	20.00
Total FIRE:					11,152.15
Total FIRE FUND:					11,152.15
POLICE FUND					
207-000-677.000	MISCELLANEOUS				
1194	PETTY CASH	207-POLICE COPIES	08252025	08/25/2025	20.00
Total :					20.00
POLICE					
207-301-807.000	POLICE: OAKLAND CO SHER CONT				
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT-JULY	CI063576	07/31/2025	296,673.75
207-301-807.004	POLICE: OVERTIME				
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT - O.T. JULY	CI063576	07/31/2025	10,835.14
207-301-920.000	POLICE: UTILITIES				
2216	COMCAST	207-165 N. JOHN 0179656	09242025 0179656	08/21/2025	124.95

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
207-301-935.000 POLICE: SHERIFF'S MAINT					
1375	CONSUMERS ENERGY	207-165 N JOHN ST	202344064538	08/21/2025	28.44
1581	MR. MAT RENTAL SERVICE	207-MONTHLY CHG	202508375	08/18/2025	79.60
Total POLICE:					307,741.88
Total POLICE FUND:					307,761.88
DOWNTOWN DEVELOPMENT FUND					
DOWNTOWN DEVELOPMENT AUTHORITY					
494-729-801.000 DDA: PROF SERVICES					
1114	ROSATI SCHULTZ JOPPICH ET AL	494-MURAL AGREEMENT	1084035	08/13/2025	201.50
494-729-820.000 DDA: DUES/ED/TRAVEL					
1364	MICHIGAN DOWNTOWN ASSOCIATION	494-MEMBERSHIP DUES	3763	06/01/2025	350.00
494-729-880.001 DDA: PROMOTIONS					
8002	ASCAP	494-LICENSE FEE-1/1/26-6/30/26	08252025	08/25/2025	222.50
8002	ASCAP	494-LICENSE FEE-7/1/25-12/31/25	08252025	08/25/2025	222.50
8002	ASCAP	494-LICENSE FEE ADJ	08252025	08/25/2025	5.50
494-729-880.002 DDA: ECONOMIC RESTRUCTURING					
5131	CHI RHO TRIBE	494-WORKSHOP ON 8/26/25	143-P04	07/15/2025	800.00
5131	CHI RHO TRIBE	494-WORKSHOP IN SEPTEMBER	143-P06	07/15/2025	800.00
494-729-880.003 DDA: DESIGN					
5124	MICAHEALING	494-SIGNAGE GRANT	2025-23	08/19/2025	800.00
494-729-920.000 DDA: RENT/ UTILITIES					
9090	NET EXPRESS VOIP	494-PHONE SERVICE DDA	429250823	08/23/2025	6.78
494-729-967.000 DDA: FARMERS' MARKET					
5129	BROOKS, MARY	494-ENTERTAINMENT 8/23/25	009	08/24/2025	275.00
5125	GLITTER POP CREATIONS LLC	494-COTTON CANDY-FARMERS MARKET	1020	05/27/2025	600.00
4414	JONES, JAMISON	494-EQUIP/SOUND FOR FOX & HOUNDS 8/16/25	2025-26	08/21/2025	125.00
5130	MURPHY, MARIANNE	494-ENTERTAINMENT 8/16/25	2025-25	08/21/2025	150.00
4415	VAN GOOR, OLIVIA	494-PERFORMANCE FARMERS MARKET 8/16/25	2025-24	08/21/2025	275.00
Total DOWNTOWN DEVELOPMENT AUTHORITY:					4,833.78
Total DOWNTOWN DEVELOPMENT FUND:					4,833.78
HIGHLAND ADVISORY COUNCIL					
GENERAL GOVERNMENT					
702-261-729.000 HAAC: DEDUCTIONS					
1410	GORDON FOOD SERVICE INC.	702-FOOD SUPPLIES	758236663	08/22/2025	72.54
2314	WEST. OAKLAND MEALS ON WHEELS	702-ST PATTYS LUNCHEON	31425	03/14/2025	269.50

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total GENERAL GOVERNMENT:					342.04
Total HIGHLAND ADVISORY COUNCIL:					342.04
CURRENT TAX COLLECT					
703-000-274.000 TAX COLLECTIONS TO DISTRIBUTE					
5128	CLA COMPANY INC	101-TAX REFUND	H-11-28-178-005	08/22/2025	9.00
4353	LERETA LLC	703-TAX REFUND H-11-08-300-003	08222025	08/22/2025	2,989.85
4353	LERETA LLC	703-TAX REFUND H-11-09-327-007	08222025	08/22/2025	1,566.76
4353	LERETA LLC	703-TAX REFUND H-11-12-232-007	08222025	08/22/2025	2,206.47
4353	LERETA LLC	703-TAX REFUND H-11-34-327-010	08222025	08/22/2025	3,148.86
Total :					9,920.94
Total CURRENT TAX COLLECT:					9,920.94
POST-RETIREMENT BENEFITS					
GENERAL GOVERNMENT PERSONNEL B					
737-279-719.000 RETIREE OPEB EXPENSE					
1811	COOPER, JUDY	737-PART B DEDUCTIBLE	FEB-JUL 2025	08/21/2025	257.00
1811	COOPER, JUDY	737-RETIREE HEALTH REIMB-FEB-JUL	FEB-JUL 2025	08/21/2025	1,092.00
1181	KILEY, JUDITH A.	737-RETIREE DENTAL REIMBURSEMENT	08012025	08/01/2025	70.00
1181	KILEY, JUDITH A.	737-RETIREE HEALTH REIMBURSEMENT	SEP 2025	08/27/2025	165.00
9095	PATTERSON, BRIDGET	737-RETIREE HEALTH REIMBURSEMENT	AUG 2025	08/25/2025	278.53
1206	REGAN, RITA	737-RETIREE DENTAL REIMBURSEMENT	08132025	08/13/2025	79.00
1206	REGAN, RITA	737-RETIREE HEALTH REIMBURSEMENT	SEP 2025	08/21/2025	422.83
1373	WAGNER, PATRICIA G.	737-RETIREE HEALTH REIMBURSEMENT	AUG 2025	08/21/2025	209.69
Total GENERAL GOVERNMENT PERSONNEL B:					2,574.05
Total POST-RETIREMENT BENEFITS:					2,574.05
HIGHLAND LAKE ASSOC					
TRUST & AGENCY ADMIN					
765-255-956.000 HIGHLAND LAKE: DEDUCTIONS					
1081	AQUA-WEED CONTROL INC	765-LAKE TREATMENT-HIGHLAND LAKE	23779	08/12/2025	4,767.50
Total TRUST & AGENCY ADMIN:					4,767.50

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total HIGHLAND LAKE ASSOC:					4,767.50
KELLOGG LAKE ASSOC					
TRUST & AGENCY ADMIN					
767-255-956.000 KELLOGG LAKE: DEDUCTIONS					
4888	OAKLAND HARVESTERS	767-HARVEST-KELLOGG LAKE	KELLOGG LAKE H	08/17/2025	9,850.00
Total TRUST & AGENCY ADMIN:					9,850.00
Total KELLOGG LAKE ASSOC:					9,850.00
CHARLICK LAKE ASSOC					
TRUST & AGENCY ADMIN					
768-255-956.000 CHARLICK LAKE: DEDUCTIONS					
1817	GOOSE BUSTERS!	768-NEST DESTRUCTION/REMOVAL-CHARLICK LAKE	2020-MH-1355.258	05/14/2025	140.00
Total TRUST & AGENCY ADMIN:					140.00
Total CHARLICK LAKE ASSOC:					140.00
WHITE LAKE IMPROVEMENT					
TRUST & AGENCY ADMIN					
770-255-956.000 WHITE LAKE: DEDUCTIONS					
1029	OAKLAND COUNTY	770-WHITE LAKE PATROL	CI063576	07/31/2025	2,879.11
Total TRUST & AGENCY ADMIN:					2,879.11
Total WHITE LAKE IMPROVEMENT:					2,879.11
Grand Totals:					382,251.39

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
GENERAL FUND					
BUILDING					
101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG					
1199	GREG CALME ELECTRIC LLC	101-INSPECTIONS	8/13/2025-8/26/202	08/26/2025	2,894.88
8149	WATKINS III, MITCHELL	101-INSPECTIONS	8/13/25-8/26/25	08/26/2025	2,184.64
Total BUILDING:					5,079.52
ACTIVITY CENTER					
101-672-728.000 ACTIVITY CTR: OFFICE SUPPLIES					
2059	APPLIED INNOVATION	101-TONER-ACT CTR	2913297	08/27/2025	16.81
101-672-938.000 ACTIVITY CTR: OFF. EQUIP MAINT					
2059	APPLIED INNOVATION	101-ADDITIONAL PAGES- ACTIVITY CENTER	2910252	08/22/2025	1,481.46
2059	APPLIED INNOVATION	101-COPIER MAINT. CONTRACT-ACT. CTR	2910252	08/22/2025	432.98
Total ACTIVITY CENTER:					1,931.25
Total GENERAL FUND:					7,010.77
FIRE FUND					
FIRE					
206-336-937.000 FIRE: EQUIP MAINT					
2059	APPLIED INNOVATION	206-COPIER CONTRACT	2909259	08/21/2025	121.20
2059	APPLIED INNOVATION	206-FREIGHT	2909259	08/21/2025	7.35
2059	APPLIED INNOVATION	206-ADDITIONAL PAGES	2909259	08/21/2025	62.61
Total FIRE:					191.16
Total FIRE FUND:					191.16
REFUSE FUND					
REFUSE					
227-526-801.000 REFUSE: CONTRACTOR					
4887	PRIORITY WASTE LLC	227-MONTHLY CONTRACT-SEPT	INV1312991	09/01/2025	89,286.08
Total REFUSE:					89,286.08
Total REFUSE FUND:					89,286.08
Grand Totals:					96,488.01

Payroll and Hand Check September 4, 2025 List of Bills

GENERAL FUND

Payroll Taxes (FICA & FWT) 8/29/2025	\$	33,188.11
General/Fire Payroll 8/29/2025	\$	88,558.79

Equitable - Deferred Comp.	\$	1,250.00
Mission SQ - Deferred Comp.	\$	2,116.86
Flexible Savings Account	\$	559.65
Friend of the Court	\$	35.17

Highland Firefighters Assn

Highland Firefighters Union Dues-Full-Time
Highland Firefighters Union Dues-Part-Time

Total GENERAL FUND:	35,031.39
Total ROAD FUND:	9.32
Total FIRE FUND:	11,343.31
Total POLICE FUND:	307,761.88
Total REFUSE FUND:	89,286.08
Total DOWNTOWN DEVELOPMENT FUND:	4,833.78
Total HIGHLAND ADVISORY COUNCIL:	342.04
Total CURRENT TAX COLLECT:	9,920.94
Total POST-RETIREMENT BENEFITS:	2,574.05
Total HIGHLAND LAKE ASSOC:	4,767.50
Total KELLOGG LAKE ASSOC:	9,850.00
Total CHARLICK LAKE ASSOC:	140.00
Total WHITE LAKE IMPROVEMENT:	2,879.11
	<hr/>
Grand Totals:	478,739.40
	<hr/> <hr/>

Tami Flowers

From: Renee Bowen
Sent: Wednesday, September 3, 2025 10:24 AM
To: Brian Howe; Rick A. Hamill; Joe Salvia; Tami Flowers; Jennifer Frederick; Beth Lewis; Grant Charlick
Cc: Julie Kabalka; Nick George; Chantelle Green; Robin Orlando
Subject: List of Bills dated 9/04/2025 additions

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Hello, the following needs to be added to the List of Bills dated 9/04/2025:

1. Amazon Fund 101 for \$180.62
2. Civic Systems Fund 101 for \$7313.00
3. Comcast Fund 101 for \$252.65
4. Comcast Fund 101 for \$149.95
5. DTE Fund 101 for \$5414.72
6. Wex Fund 101 for \$500.89
7. Amazon Fund 206 for \$525.99
8. Comcast Fund 206 for \$204.85
9. Wex Fund 206 for \$2125.40
10. Amazon Fund 702 for \$495.80
11. Wex Fund 702 for \$139.64

These particular invoices were not available prior to the completion of the LOB's and only just recently became available and needs to be added upon request or to avoid fees.

Checks will be processed and mailed this week.

Please contact me if you have any questions or concerns. Have a nice day.

Thank you,

Renee Bowen

Assistant Bookkeeper
248-887-3791 ext. 140
248-889-0988 Fax

Bowenr@highlandtpw.org





RESOLUTION 25-20 to Recognize National Suicide Prevention Month

WHEREAS, September is known as National Suicide Prevention Month and is intended to help raise awareness surrounding suicide prevention resources available in the community; and

WHEREAS, World Suicide Prevention Day is observed each year on September 10; and

WHEREAS, suicidal thoughts can affect anyone regardless of age, gender, race, orientation, income level, religion, or background; and

WHEREAS, suicide is one of the leading causes of death in the United States; and

WHEREAS, according to the Centers for Disease Control and Prevention (CDC), more than 49,000 people died by suicide in 2023; and

WHEREAS, Michigan reported 1,503 deaths by suicide in 2023 with 162 of these individuals residing in Oakland County; and

WHEREAS, organizations like the National Alliance on Mental Illness (NAMI) and National Suicide Prevention Lifeline, 988 work to help individuals in crisis and provide resources to shed light on this highly stigmatized topic; and

WHEREAS, every member of our community should understand that throughout life's struggles we all need the occasional reminder that we are all silently fighting our own battles; and

NOW, THEREFORE, BE IT RESOLVED that, Highland Township hereby recognizes September 2025 as National Suicide Prevention Month. Highland Township calls upon our individuals, government agencies, public and private institutions, businesses, faith-based organizations, and schools to recommit our state to increasing awareness and understanding of suicide prevention, and the need for appropriate and accessible services to assist individuals in crisis.

Yeas:	Hamill, Flowers, Frederick, Charlick, Howe Lewis, and Salvia
Nays:	None
Abstain:	None

RESOLUTION DECLARED ADOPTED

Rick A. Hamill, Supervisor

Tami Flowers MiPMC, Clerk

I hereby certify that the above is a true and a complete copy of the resolution, the original of which is on file in my office, by the Charter Township of Highland Board of Trustees of the County of Oakland, State of Michigan on the 8th day of September, 2025

Tami Flowers MiPMC, Clerk



RESOLUTION #25-21 Recognize National Recovery Month

WHEREAS, according to the Substance Abuse and Mental Health Services Administration's (SAMHSA) 2023 National Survey on Drug Use and Health, 17.1% of Americans, about 48.5 million people had a substance use disorder yet fewer than 15.6% received treatment; and

WHEREAS, Federal data shows overdose deaths dropped from 110,037 in 2023 to 80,391 in 2024, the lowest since 2019; and

WHEREAS, Michigan reported a 34% reduction in overdose fatalities approximately 2,931 in 2023 to 1,927 in 2024, marking the third consecutive year of decline; and

WHEREAS, over 1.3 million naloxone kits have been distributed statewide, reversing nearly 34,000 overdoses; and

WHEREAS, substance use disorder recovery is a journey of healing and transformation, enabling people to live in a community of their choice while striving to achieve their full potential; and

WHEREAS, recovery benefits individuals with substance use disorders by focusing on their abilities to live, work, learn, and fully participate in and contribute to society enriching the community culture;

NOW, THEREFORE, BE IT RESOLVED that Highland Township hereby recognizes September as National Recovery Month. Highland Township calls upon individuals, government agencies, public and private institutions, businesses, faith-based organizations, and schools to re-commit to increasing awareness and understanding of substance use, and the need for appropriate and accessible services to promote recovery.

Yeas: Hamill, Flowers, Frederick, Charlick, Howe Lewis, and Salvia
Nays: None
Abstain: None

RESOLUTION DECLARED ADOPTED

Rick A. Hamill, Supervisor

Tami Flowers MiPMC, Clerk

I hereby certify that the above is a true and a complete copy of the resolution, the original of which is on file in my office, by the Charter Township of Highland Board of Trustees of the County of Oakland, State of Michigan on the 8th day of September, 2025

Tami Flowers MiPMC, Clerk

5b. Receive and File:

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
JUNE 30, 2025

GENERAL FUND

ASSETS

101-000-004.000	PETTY CASH	83.34
101-000-008.000	PERPETUAL FUND	1,087.10
101-000-010.000	CASH - COMBINED SAVINGS	4,215,749.44
101-000-078.000	DUE FROM STATE REVENUES	367,829.00
101-000-081.000	DUE COMMUNITY DEV.	24.00
101-000-084.477	DUE TO/FROM CABLE TV FEES	67,342.05

TOTAL ASSETS

4,652,114.93

LIABILITIES AND EQUITY

LIABILITIES

101-000-202.001	BUILDING BONDS PAYABLES	200,771.00
101-000-202.002	HEALTH REIMBURSEMENT PAYABLES	9,245.49
101-000-202.005	PLANNING ESCROW PAYABLES	188,900.52
101-000-222.000	OAKLAND CO. ANIMAL CONTROL	618.85
101-000-280.001	DEFERRED REVENUE-GRANT	24.00

TOTAL LIABILITIES

399,559.86

FUND EQUITY

101-000-380.003	FUND BALANCE-ASSIGN FUTURE EXP	1,350,000.00
101-000-390.000	FUND BALANCE	2,169,898.70
	REVENUE OVER EXPENDITURES - YTD	732,656.37

TOTAL FUND EQUITY

4,252,555.07

TOTAL LIABILITIES AND EQUITY

4,652,114.93

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
101-000-402.000	CURRENT PROPERTY TAX	629,738.00	629,738.00	672,805.95	25,982.80 (43,067.95)	106.84
101-000-404.000	SALES TAX	2,131,794.00	2,131,794.00	1,066,109.00	344,916.00 1,065,685.00	50.01
101-000-412.000	DELINQUENT P. PROPERTY TAX	.00	.00	4,226.03	2,368.55 (4,226.03)	.00
101-000-423.000	MOBILE HOME TAXES	8,000.00	8,000.00	4,393.00	735.00 3,607.00	54.91
101-000-477.000	CABLE TV FRANCHISE FEES	300,000.00	300,000.00	133,975.14	.00 166,024.86	44.66
101-000-478.000	DOG LICENSES	1,500.00	1,500.00	1,048.00	196.00 452.00	69.87
101-000-490.000	OTHER LIC. & PERMIT	5,000.00	5,000.00	4,717.25	807.50 282.75	94.35
101-000-490.001	SEWER PERMITS	.00	.00	45.00	45.00 (45.00)	.00
101-000-491.000	BUILDING PERMITS	200,000.00	200,000.00	96,710.80	14,748.00 103,289.20	48.36
101-000-491.001	HEATING PERMITS	50,000.00	50,000.00	30,704.00	4,820.00 19,296.00	61.41
101-000-491.002	PLUMBING PERMITS	42,000.00	42,000.00	11,594.60	2,234.00 30,405.40	27.61
101-000-491.003	ELECTRICAL PERMITS	88,000.00	88,000.00	35,552.00	4,885.00 52,448.00	40.40
101-000-522.003	SOC SERV: C D B G REVENUE	50,000.00	50,000.00	40,352.00	.00 9,648.00	80.70
101-000-540.000	GRANT REVENUE	.00	.00	9,732.20	9,732.20 (9,732.20)	.00
101-000-584.005	METRO AUTHORITY	34,000.00	.00	.00	.00 .00	.00
101-000-584.013	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	440.70	(5,645.17) (440.70)	.00
101-000-607.002	CONTRACTORS REGISTRATIONS	3,000.00	3,000.00	1,573.00	315.00 1,427.00	52.43
101-000-607.019	SUMMER TAX COLLECTION FEE	50,000.00	50,000.00	.00	.00 50,000.00	.00
101-000-607.022	ENHANCE ACCESS FEES	6,000.00	6,000.00	4,709.73	.00 1,290.27	78.50
101-000-607.034	ADMINISTRATION FEES	42,000.00	42,000.00	.00	.00 42,000.00	.00
101-000-608.025	DISTRICT COURT MONIES	50,000.00	50,000.00	32,711.05	6,653.11 17,288.95	65.42
101-000-628.014	REZONING FEES, PLANNING	.00	.00	750.00	.00 (750.00)	.00
101-000-628.015	ZONING BD. OF APPEALS	7,000.00	7,000.00	2,875.00	825.00 4,125.00	41.07
101-000-628.016	SITE PL. REVIEW, OTHERS	6,000.00	6,000.00	3,425.00	1,250.00 2,575.00	57.08
101-000-642.000	SALE OF CEMETERY LOTS	5,000.00	5,000.00	9,500.00	4,000.00 (4,500.00)	190.00
101-000-644.028	ASSET SALE PROCEEDS	.00	.00	11,306.00	.00 (11,306.00)	.00
101-000-651.006	ACTIVITY CENTER ADVERTISING	.00	8,000.00	2,750.00	.00 5,250.00	34.38
101-000-651.007	ACTIVITY CENTER REVENUES	3,000.00	3,000.00	4,750.00	1,225.00 (1,750.00)	158.33
101-000-657.000	VARIOUS FINES	.00	.00	15.00	.00 (15.00)	.00
101-000-658.000	ZONING FINES	.00	.00	75.00	75.00 (75.00)	.00
101-000-665.000	INTEREST EARNINGS	100,000.00	100,000.00	80,104.17	23,148.95 19,895.83	80.10
101-000-666.001	MMRMA DISTRIBUTION	.00	.00	36,256.00	.00 (36,256.00)	.00
101-000-667.001	PARK: RENTALS	.00	.00	250.00	100.00 (250.00)	.00
101-000-667.010	ACT CTR STEEPLE HALL UTILITIES	5,000.00	5,000.00	2,255.33	83.00 2,744.67	45.11
101-000-667.035	POLICE LEASE PAYMENTS	28,000.00	28,000.00	13,999.98	2,333.33 14,000.02	50.00
101-000-667.288	WOTA RENT	25,000.00	25,000.00	25,000.00	.00 .00	100.00
101-000-676.004	ELECTION EXPENSE REFUND	.00	.00	57.00	.00 (57.00)	.00
101-000-676.018	ELECTION REIMBURSEMENT	.00	.00	84.01	.00 (84.01)	.00
101-000-676.029	ORDINANCE VIOLATION REIMBURSE	.00	.00	450.00	.00 (450.00)	.00
101-000-676.030	SNOW REMOVAL REIMBURSEMENT	18,200.00	18,200.00	13,620.00	.00 4,580.00	74.84
101-000-677.031	MISCELLANEOUS	15,000.00	15,000.00	6,093.71	1,459.00 8,906.29	40.62
	REVENUE	3,903,232.00	3,877,232.00	2,365,015.65	447,292.27 1,512,216.35	61.00
	TOTAL FUND REVENUE	3,903,232.00	3,877,232.00	2,365,015.65	447,292.27 1,512,216.35	61.00

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
LEGISLATIVE							
101-102-702.000	LEGISLATIVE: SALARIES	28,519.00	28,519.00	13,162.56	2,193.76	15,356.44	46.15
101-102-820.000	LEGISLATIVE: DUES/ED/TRAVEL	6,000.00	6,000.00	.00	.00	6,000.00	.00
	TOTAL LEGISLATIVE	34,519.00	34,519.00	13,162.56	2,193.76	21,356.44	38.13
SUPERVISOR							
101-171-702.000	SUP DEPT: SALARIES	92,932.00	92,932.00	42,891.36	7,148.56	50,040.64	46.15
101-171-703.002	SUP DEPT: ASSISTANT WAGE F-T	56,163.00	56,163.00	26,251.20	4,320.00	29,911.80	46.74
101-171-703.003	SUP DEPT: MAINT SUPERVISOR F-T	.00	39,900.00	10,276.00	4,200.00	29,624.00	25.75
101-171-703.004	SUP DEPT: MAINT ASSISTANT F-T	.00	34,200.00	8,820.00	3,600.00	25,380.00	25.79
101-171-704.003	SUP DEPT: CLERICAL WAGE P-T	36,192.00	36,192.00	9,240.00	2,208.00	26,952.00	25.53
101-171-704.005	SUP DEPT: MAINT WAGE P-T	36,233.00	36,233.00	15,907.89	2,775.47	20,325.11	43.90
101-171-704.007	SUP: COMMUNICATIONS WAGE P-T	34,684.00	34,684.00	13,874.75	2,047.00	20,809.25	40.00
101-171-705.000	SUP: PART-TIME SEASONAL MAINT	27,842.00	.00	.00	.00	.00	.00
101-171-705.001	SUP: SEASONAL FLOATER WAGE P-	15,933.00	15,933.00	1,133.88	.00	14,799.12	7.12
101-171-820.000	SUP DEPT: DUES/ED/TRAVEL	2,500.00	2,500.00	224.00	.00	2,276.00	8.96
	TOTAL SUPERVISOR	302,479.00	348,737.00	128,619.08	26,299.03	220,117.92	36.88
ACCOUNTING							
101-191-703.000	ACCTG: BOOKKEEPER WAGE F-T	78,747.00	78,747.00	36,574.20	6,057.00	42,172.80	46.45
101-191-704.001	ACCTG: P-T ASSISTANT	29,032.00	29,032.00	13,800.00	2,250.00	15,232.00	47.53
101-191-704.002	ACCTG: P-T PAYROLL/HR ADMIN	.00	16,347.00	.00	.00	16,347.00	.00
101-191-820.000	ACCTG: DUES/ED/TRAVEL	3,000.00	3,000.00	.00	.00	3,000.00	.00
	TOTAL ACCOUNTING	110,779.00	127,126.00	50,374.20	8,307.00	76,751.80	39.63
CLERK							
101-215-702.002	CLERK: SALARIES	88,285.00	88,285.00	40,746.84	6,791.14	47,538.16	46.15
101-215-703.001	CLERK: DEPUTY WAGE F-T	69,330.00	69,330.00	31,995.06	5,332.51	37,334.94	46.15
101-215-703.005	CLERK: CLERICAL WAGE F-T	47,112.00	47,112.00	21,744.00	3,624.00	25,368.00	46.15
101-215-720.000	CLERK: RECORDING SECTY	1,800.00	1,800.00	.00	.00	1,800.00	.00
101-215-730.000	CLERK: ELECTION EXPENSES SUPP	.00	.00	3,422.47	.00	(3,422.47)	.00
101-215-820.000	CLERK: DUES/ED/TRAVEL	7,000.00	7,000.00	3,494.30	728.03	3,505.70	49.92
101-215-935.000	CLERK: VOTING EQUIP MAINT	7,050.00	7,050.00	6,042.00	282.00	1,008.00	85.70
101-215-957.000	CLERK: ELECT EXP TO BE REIMBUR	.00	.00	9,759.28	.00	(9,759.28)	.00
	TOTAL CLERK	220,577.00	220,577.00	117,203.95	16,757.68	103,373.05	53.14

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TREASURER							
101-253-702.001	TREAS: SALARIES	88,285.00	88,285.00	40,746.84	6,791.14	47,538.16	46.15
101-253-703.000	TREAS: DEPUTY WAGE F-T	62,047.00	62,047.00	28,525.60	4,728.00	33,521.40	45.97
101-253-703.003	TREAS: CLERICAL WAGE F-T	41,043.00	41,043.00	18,955.56	3,157.51	22,087.44	46.18
101-253-705.004	TREAS: PART-TIME SEASONAL	7,186.00	7,186.00	3,175.49	572.46	4,010.51	44.19
101-253-820.000	TREAS: DUES/ED/TRAVEL	6,500.00	6,500.00	1,011.95	491.19	5,488.05	15.57
	TOTAL TREASURER	205,061.00	205,061.00	92,415.44	15,740.30	112,645.56	45.07
ASSESSOR							
101-257-720.000	ASSESSING: CONTRACTUAL SVCS	138,000.00	138,000.00	85,904.94	22,970.00	52,095.06	62.25
101-257-720.001	ASSESSING: TAX BD OF REVIEW	2,500.00	2,500.00	1,892.68	.00	607.32	75.71
101-257-820.000	ASSESSING: DUES/ED/TRAVEL	600.00	600.00	.00	.00	600.00	.00
	TOTAL ASSESSOR	141,100.00	141,100.00	87,797.62	22,970.00	53,302.38	62.22
GENERAL GOVERNMENT							
101-261-728.000	GEN GOV: OFFICE SUPPLIES	15,000.00	15,000.00	3,568.21	667.91	11,431.79	23.79
101-261-735.000	GEN GOV: POSTAGE	10,000.00	10,000.00	3,552.23	958.86	6,447.77	35.52
101-261-801.001	GEN GOV: PROF SERVICES	25,000.00	25,000.00	(942.50)	.00	25,942.50	(3.77)
101-261-802.000	GEN GOV: PAYROLL PROCESSING	5,500.00	5,500.00	4,487.50	839.60	1,012.50	81.59
101-261-803.000	GEN GOV: SNOWPLOW SERV	60,500.00	60,500.00	20,120.00	.00	40,380.00	33.26
101-261-804.000	GEN GOV: LEGAL SERVICES	75,000.00	75,000.00	31,153.00	5,094.00	43,847.00	41.54
101-261-805.000	GEN GOV: AUDITING	100,000.00	100,000.00	79,097.25	5,514.50	20,902.75	79.10
101-261-813.000	GEN GOV: STORM WATER PERMIT	500.00	500.00	500.00	.00	.00	100.00
101-261-821.000	GEN GOV: MEMBER FEES	13,000.00	13,000.00	12,892.63	12.00	107.37	99.17
101-261-822.000	GEN GOV: BANK FEES	6,000.00	6,000.00	.00	.00	6,000.00	.00
101-261-830.000	GEN GOV: GEN INSURANCE	69,000.00	69,000.00	73,180.54	25,206.33	(4,180.54)	106.06
101-261-850.000	GEN GOV: FIBER-OTHER COMMUNIC	13,000.00	13,000.00	4,938.00	823.00	8,062.00	37.98
101-261-850.001	GEN GOV: PHONE SERVICE	6,500.00	6,500.00	2,616.06	659.97	3,883.94	40.25
101-261-850.002	GEN GOV: WEBSITE	3,500.00	3,500.00	1,024.40	419.40	2,475.60	29.27
101-261-900.000	GEN GOV: TAX BILL PRINTING	15,000.00	15,000.00	.00	.00	15,000.00	.00
101-261-900.001	GEN GOV: ADVERTISING	10,000.00	10,000.00	4,792.41	595.90	5,207.59	47.92
101-261-900.002	GEN GOV: PRINTING	20,000.00	20,000.00	8,960.81	225.02	11,039.19	44.80
101-261-920.000	GEN GOV: UTILITIES	80,000.00	80,000.00	38,721.87	7,500.53	41,278.13	48.40
101-261-936.000	GEN GOV: TOWNSHIP MAINTENANCE	10,000.00	10,000.00	8,591.78	1,579.96	1,408.22	85.92
101-261-936.002	GEN GOV: MOWING	15,000.00	15,000.00	4,818.50	4,818.50	10,181.50	32.12
101-261-936.003	GEN GOV: OFFICE CLEANING	30,000.00	30,000.00	11,265.00	2,385.00	18,735.00	37.55
101-261-936.004	GEN GOV: WOTA MAINTENANCE	.00	5,000.00	648.92	11.98	4,351.08	12.98
101-261-937.000	GEN GOV: VEHICLE OP MAINT	5,000.00	20,000.00	14,435.58	744.77	5,564.42	72.18
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT	80,000.00	80,000.00	43,232.23	6,185.64	36,767.77	54.04
101-261-955.000	GEN GOV: MISCELLANEOUS	20,000.00	20,000.00	1,183.31	(4,211.99)	18,816.69	5.92
101-261-959.000	GEN GOV: METRO AUTHORITY EXP	34,000.00	.00	.00	(27.96)	.00	.00
101-261-971.000	GEN GOV: EQUIP CAP OUTLAY	40,000.00	40,000.00	2,324.70	835.34	37,675.30	5.81
101-261-971.001	GEN GOV: COMP CAP OUTLAY	25,000.00	25,000.00	5,477.63	132.99	19,522.37	21.91
101-261-971.003	GEN GOV: COMPUTER SOFTWARE	10,000.00	10,000.00	749.94	124.99	9,250.06	7.50
	TOTAL GENERAL GOVERNMENT	796,500.00	782,500.00	381,390.00	61,096.24	401,110.00	48.74

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
GENERAL GOVERNMENT PERSONNE							
101-279-710.000	GGP: EMPLR PAYROLL TAX	117,000.00	117,000.00	57,519.16	10,334.65	59,480.84	49.16
101-279-711.000	GGP: DEFINED CONTRIBUTION PLAN	113,000.00	113,000.00	57,568.14	28,741.48	55,431.86	50.95
101-279-712.000	GGP:HEALTH/DENTAL/LIFE/DIS INS	137,000.00	137,000.00	97,543.79	14,243.98	39,456.21	71.20
101-279-715.000	GGP: CASH IN LIEU BENEF BUYOUT	90,000.00	90,000.00	51,359.21	9,654.30	38,640.79	57.07
101-279-716.002	GGP: TUITION REIMB	45,000.00	45,000.00	.00	.00	45,000.00	.00
101-279-717.002	GGP: BCN HEALTH REIMBURSEMEN	45,000.00	45,000.00	15,820.73	8,680.44	29,179.27	35.16
101-279-718.001	GGP: PTO CASH PAYOUT	23,000.00	23,000.00	.00	.00	23,000.00	.00
	TOTAL GENERAL GOVERNMENT PER	570,000.00	570,000.00	279,811.03	71,654.85	290,188.97	49.09
BUILDING							
101-371-703.000	BLDG: INSPECTOR WAGE F-T	74,956.00	74,956.00	34,596.00	5,766.00	40,360.00	46.16
101-371-703.001	BLDG: CLERICAL WAGE 1 F-T	47,111.00	47,111.00	21,744.00	3,624.00	25,367.00	46.15
101-371-703.002	BLDG: CLERICAL WAGE 2 F-T	42,284.00	42,284.00	19,512.00	3,252.00	22,772.00	46.15
101-371-705.000	BLDG: PART-TIME SEASONAL	9,000.00	9,000.00	.00	.00	9,000.00	.00
101-371-735.000	BLDG: POSTAGE	600.00	600.00	242.01	41.14	357.99	40.34
101-371-801.000	BLDG: INSP/ELEC/PLUMB/HTG	175,000.00	175,000.00	55,904.64	12,513.30	119,095.36	31.95
101-371-801.001	BLDG: SEWER TAP INSP	500.00	500.00	.00	.00	500.00	.00
101-371-820.000	BLDG: DUES/ED/TRAVEL	2,500.00	2,500.00	835.22	32.82	1,664.78	33.41
	TOTAL BUILDING	351,951.00	351,951.00	132,833.87	25,229.26	219,117.13	37.74
CEMETERY							
101-567-935.000	CEMETERY: SEXTON	51,012.00	51,012.00	25,506.00	4,251.00	25,506.00	50.00
101-567-935.001	CEMETERY: MAINTENANCE	15,000.00	15,000.00	1,907.59	1,807.02	13,092.41	12.72
	TOTAL CEMETERY	66,012.00	66,012.00	27,413.59	6,058.02	38,598.41	41.53
SOCIAL SERVICES							
101-670-705.000	SOC SERV: CROSSING GUARDS	15,915.00	15,915.00	8,094.81	1,488.87	7,820.19	50.86
101-670-880.000	SOC SERV: COMMUNITY PROMOTION	8,500.00	8,500.00	.00	.00	8,500.00	.00
101-670-881.000	SOC SERV: YOUTH PROMOTION	8,500.00	8,500.00	.00	.00	8,500.00	.00
101-670-882.000	SOC SERV: DECOR-XMAS LIGHTS	5,000.00	5,000.00	.00	.00	5,000.00	.00
101-670-967.005	SOC SERV: CDBG EXPENSES	50,000.00	50,000.00	12,587.00	6,293.50	37,413.00	25.17
	TOTAL SOCIAL SERVICES	87,915.00	87,915.00	20,681.81	7,782.37	67,233.19	23.52

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
ACTIVITY CENTER							
101-672-703.000	ACTIVITY CTR: DIR. WAGE F-T	55,883.00	55,883.00	25,794.00	4,299.00	30,089.00	46.16
101-672-703.001	ACT CTR: COORDINATOR WAGE F-T	39,963.00	39,963.00	18,441.05	3,073.52	21,521.95	46.15
101-672-703.002	ACT CTR: COMMUNICATION WAGE F-	42,133.00	42,133.00	19,440.00	3,240.00	22,693.00	46.14
101-672-703.003	ACT CTR: CLERICAL WAGE F-T	.00	33,676.00	12,717.00	2,826.00	20,959.00	37.76
101-672-704.001	ACT CTR: COORDINATOR WAGE P-T	28,406.00	3,906.00	3,165.12	.00	740.88	81.03
101-672-704.003	ACT CTR: CLERICAL WAGE P-T	19,219.00	19,219.00	.00	.00	19,219.00	.00
101-672-704.006	ACTIVITY CTR: SECURITY P-T	7,000.00	7,000.00	1,838.34	230.88	5,161.66	26.26
101-672-704.007	ACTIVITY CTR: MAINTEN WAGE P-T	14,689.00	14,689.00	5,252.94	1,104.18	9,436.06	35.76
101-672-704.008	ACT CTR: FLOATER WAGE P-T	9,610.00	1,581.00	1,053.36	.00	527.64	66.63
101-672-728.000	ACTIVITY CTR: OFFICE SUPPLIES	3,000.00	3,000.00	1,060.79	18.33	1,939.21	35.36
101-672-729.000	ACTIVITY CTR: OPER. SUPPLIES	6,000.00	6,000.00	4,786.51	1,041.39	1,213.49	79.78
101-672-735.000	ACTIVITY CTR: POSTAGE	2,500.00	2,500.00	9.94	.00	2,490.06	.40
101-672-820.000	ACTIVITY CTR: DUES/ED/TRAVEL	1,200.00	1,200.00	.00	.00	1,200.00	.00
101-672-850.000	ACTIVITY CTR: PHONE SERVICE	1,500.00	1,500.00	567.53	148.68	932.47	37.84
101-672-850.001	ACTIVITY CTR: INTERNET SERVICE	2,500.00	2,500.00	642.32	107.98	1,857.68	25.69
101-672-850.002	STEEPLE HALL: INTERNET SERVICE	3,500.00	3,500.00	1,663.42	.00	1,836.58	47.53
101-672-900.000	ACTIVITY CTR: ADVERT./PRINTING	8,000.00	8,000.00	2,445.90	.00	5,554.10	30.57
101-672-920.000	ACTIVITY CTR: UTILITIES	11,000.00	11,000.00	4,879.99	657.50	6,120.01	44.36
101-672-920.002	STEEPLE HALL: UTILITIES	9,000.00	9,000.00	3,623.75	398.06	5,376.25	40.26
101-672-936.000	ACTIVITY CTR: BUILDING MAINT	6,000.00	6,000.00	2,787.09	522.35	3,212.91	46.45
101-672-936.002	STEEPLE HALL: BUILDING MAINT	20,000.00	20,000.00	14,050.27	2,031.54	5,949.73	70.25
101-672-938.000	ACTIVITY CTR: OFF. EQUIP MAINT	8,000.00	8,000.00	4,985.62	.00	3,014.38	62.32
101-672-940.000	ACTIVITY CTR: RENT EXPENSE	2,500.00	2,500.00	.00	.00	2,500.00	.00
	TOTAL ACTIVITY CENTER	301,603.00	302,750.00	129,204.94	19,699.41	173,545.06	42.68
PLANNING & ORDINANCE							
101-701-703.001	PLNG: DIR.PLAN & DEV. WAGE F-T	89,636.00	89,636.00	41,373.05	6,895.51	48,262.95	46.16
101-701-703.003	PLNG: ZONING ADMIN WAGE F-T	51,303.00	51,303.00	23,679.06	3,946.52	27,623.94	46.16
101-701-703.004	OE: ZONING ADMIN. WAGE F-T	60,451.00	60,451.00	27,900.00	4,650.00	32,551.00	46.15
101-701-703.005	OE: ORDINANCE OFFICER WAGE F-T	38,766.00	38,766.00	19,084.56	3,180.76	19,681.44	49.23
101-701-704.005	OE: ORDIN OFFICER WAGE ASST P-T	27,580.00	27,580.00	9,521.11	1,908.06	18,058.89	34.52
101-701-707.004	PLNG: OVERTIME	10,000.00	10,000.00	608.02	65.77	9,391.98	6.08
101-701-820.000	PLNG: DUES/ED/TRAVEL	5,000.00	5,000.00	2,858.00	.00	2,142.00	57.16
101-701-935.000	OE: VIOLATION CORRECTIONS	3,000.00	3,000.00	675.00	675.00	2,325.00	22.50
	TOTAL PLANNING & ORDINANCE	285,736.00	285,736.00	125,698.80	21,321.62	160,037.20	43.99
ZONING BOARD OF APPEALS (ZBA)							
101-702-720.000	ZBA: MEETING PAY	15,480.00	15,480.00	6,810.00	1,485.00	8,670.00	43.99
101-702-720.001	ZBA: RECORDING SECRETARY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-702-801.000	ZBA: PROFESSIONAL SERVICES	500.00	500.00	.00	.00	500.00	.00
101-702-820.000	ZBA: DUES/ED/TRAVEL	1,000.00	1,000.00	164.00	.00	836.00	16.40
101-702-900.000	ZBA: ADVERTISING	5,000.00	5,000.00	1,196.15	373.55	3,803.85	23.92
	TOTAL ZONING BOARD OF APPEALS	24,380.00	24,380.00	8,170.15	1,858.55	16,209.85	33.51

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
PLANNING COMMISSION							
101-703-720.000	PLNG COMM: RECORDING SECTY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-703-720.001	PLNG COMM: COMMISSION	19,800.00	19,800.00	4,265.00	750.00	15,535.00	21.54
101-703-720.002	PLNG COMM: SUB-COMMITTEE	750.00	750.00	.00	.00	750.00	.00
101-703-801.000	PLNG COMM: MASTER PLAN PROF.	5,000.00	5,000.00	3,129.25	.00	1,870.75	62.59
101-703-801.001	PLNG COMM: ORDINANCE REVISION	5,000.00	5,000.00	.00	.00	5,000.00	.00
101-703-820.000	PLNG COMM: DUES/ED/TRAVEL	2,000.00	2,000.00	775.00	.00	1,225.00	38.75
101-703-900.000	PLNG COMM: ADVERTISING/PRTG	5,500.00	5,500.00	1,124.77	783.52	4,375.23	20.45
	TOTAL PLANNING COMMISSION	40,450.00	40,450.00	9,294.02	1,533.52	31,155.98	22.98
PARKS							
101-751-729.001	PARKS: VETERAN'S PARK	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-751-729.002	PARKS: HICKORY RIDGE	3,000.00	3,000.00	948.17	.00	2,051.83	31.61
101-751-729.003	PARKS: DUCK LAKE PINES	3,000.00	3,000.00	5,244.84	75.00	(2,244.84)	174.83
101-751-729.004	PARKS: DOWNEY LAKE	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-751-729.006	PARKS: CHILL AT THE MILL	3,500.00	3,500.00	894.96	269.96	2,605.04	25.57
101-751-729.007	PARKS: SOUTH HICKORY RIDGE	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-751-801.006	PARKS: FIREWORKS	15,000.00	15,000.00	15,000.00	.00	.00	100.00
101-751-920.000	PARKS: UTILITIES	5,000.00	5,000.00	1,307.93	479.83	3,692.07	26.16
101-751-935.000	PARKS: MAINTENANCE	20,000.00	20,000.00	4,892.32	2,926.50	15,107.68	24.46
	TOTAL PARKS	57,000.00	57,000.00	28,288.22	3,751.29	28,711.78	49.63
	TOTAL FUND EXPENDITURES	3,596,062.00	3,645,814.00	1,632,359.28	312,252.90	2,013,454.72	44.77
	NET REVENUE OVER EXPENDITURES	307,170.00	231,418.00	732,656.37	135,039.37	501,238.37	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JUNE 30, 2025

ROAD FUND

ASSETS

203-000-002.000	HAULING ROUTE SAVINGS ACCT.	729,437.36
203-000-010.000	CASH - COMBINED SAVINGS	113,802.85
203-000-019.000	HAUL ROUTE RECEIVABLE	8,400.00

TOTAL ASSETS

851,640.21

LIABILITIES AND EQUITY

LIABILITIES

203-000-202.001	HAULING ROUTE PAYABLE	41,405.86
-----------------	-----------------------	-----------

TOTAL LIABILITIES

41,405.86

FUND EQUITY

203-000-390.000	FUND BALANCE	257,308.42
203-000-392.000	RESTRICTED FUND BALANCE	491,344.23
	REVENUE OVER EXPENDITURES - YTD	61,581.70

TOTAL FUND EQUITY

810,234.35

TOTAL LIABILITIES AND EQUITY

851,640.21

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

ROAD FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
203-000-584.000						
METRO AUTHORITY	.00	34,000.00	26,705.58	.00	7,294.42	78.55
203-000-604.000						
HAUL ROUTE REVENUE	55,500.00	55,500.00	.00	.00	55,500.00	.00
203-000-665.000						
INTEREST EARNINGS	500.00	500.00	744.17	217.37	(244.17)	148.83
203-000-699.401						
TRANSFER IN FROM CAPITAL IMP.	74,000.00	74,000.00	74,000.00	.00	.00	100.00
REVENUE	130,000.00	164,000.00	101,449.75	217.37	62,550.25	61.86
TOTAL FUND REVENUE	130,000.00	164,000.00	101,449.75	217.37	62,550.25	61.86
ROAD						
203-596-959.000						
METRO AUTHORITY EXP	.00	34,000.00	73.75	73.75	33,926.25	.22
203-596-967.000						
DUST CONTROL	34,000.00	34,000.00	1,922.30	504.30	32,077.70	5.65
203-596-967.001						
TRI PARTY PROGRAM	40,000.00	40,000.00	37,872.00	.00	2,128.00	94.68
TOTAL ROAD	74,000.00	108,000.00	39,868.05	578.05	68,131.95	36.91
TOTAL FUND EXPENDITURES	74,000.00	108,000.00	39,868.05	578.05	68,131.95	36.91
NET REVENUE OVER EXPENDITURES	56,000.00	56,000.00	61,581.70	(360.68)	5,581.70	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JUNE 30, 2025

FIRE FUND

ASSETS

206-000-010.000	CASH - COMBINED SAVINGS	<u>2,670,829.17</u>	
	TOTAL ASSETS		<u><u>2,670,829.17</u></u>

LIABILITIES AND EQUITY

LIABILITIES

206-000-231.006	EMPLOYEE 401A LOAN - MSQ	<u>(68.62)</u>	
	TOTAL LIABILITIES		(68.62)

FUND EQUITY

206-000-390.000	FUND BALANCE	1,528,086.92	
	REVENUE OVER EXPENDITURES - YTD	<u>1,142,810.87</u>	
	TOTAL FUND EQUITY		<u>2,670,897.79</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>2,670,829.17</u></u>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

FIRE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
206-000-402.000	CURRENT PROPERTY TAX	1,980,394.00	1,980,394.00	1,952,442.14	.00	27,951.86	98.59
206-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	1,355.67	1,355.67	(1,355.67)	.00
206-000-627.000	RENTAL INSPECTIONS	.00	.00	3,810.00	2,010.00	(3,810.00)	.00
206-000-638.000	EMS TRANSPORT	400,000.00	450,000.00	240,247.34	64,884.88	209,752.66	53.39
206-000-665.000	INTEREST ON INVESTMENTS	30,000.00	60,000.00	59,609.53	15,119.28	390.47	99.35
	REVENUE	2,410,394.00	2,490,394.00	2,257,464.68	83,369.83	232,929.32	90.65
	TOTAL FUND REVENUE	2,410,394.00	2,490,394.00	2,257,464.68	83,369.83	232,929.32	90.65

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

FIRE FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
FIRE							
206-336-702.012	FIRE: CHIEF'S COMPENSATION	92,167.00	92,167.00	42,538.56	7,089.76	49,628.44	46.15
206-336-703.000	FIRE: F-T WAGE MEDIC M.D.	66,598.00	66,598.00	30,737.52	5,122.92	35,860.48	46.15
206-336-703.001	FIRE: F-T WAGE OFFICER D.K.	75,428.00	75,428.00	34,813.08	5,802.18	40,614.92	46.15
206-336-703.002	FIRE: F-T WAGE OFFICER G.B.	77,362.00	77,362.00	35,705.64	5,950.94	41,656.36	46.15
206-336-703.003	FIRE: F-T WAGE MEDIC C.S.	66,598.00	66,598.00	30,737.52	5,122.92	35,860.48	46.15
206-336-703.004	FIRE: F-T WAGE OFFICER M.B.	77,362.00	77,362.00	35,705.64	5,950.94	41,656.36	46.15
206-336-703.005	FIRE: F-T WAGE MEDIC A.G.	66,598.00	66,598.00	31,022.92	5,122.92	35,575.08	46.58
206-336-703.006	FIRE: F-T WAGE MEDIC H.K.	66,598.00	66,598.00	25,614.60	5,122.92	40,983.40	38.46
206-336-703.007	FIRE: F-T WAGE MEDIC K.M./B.F.	59,309.00	59,309.00	25,673.22	4,334.10	33,635.78	43.29
206-336-703.008	FIRE: F-T WAGE MEDIC T.M./A.L.	66,598.00	66,598.00	25,175.82	.00	41,422.18	37.80
206-336-703.009	FIRE: F-T WAGE MEDIC R.K.	66,598.00	66,598.00	21,192.57	5,122.92	45,405.43	31.82
206-336-703.012	FIRE: F-T WAGE MEDIC R.Y.	59,309.00	59,309.00	10,176.90	2,035.38	49,132.10	17.16
206-336-703.013	FIRE: MARSHAL COMPENSATION	41,352.00	41,352.00	19,084.47	3,180.74	22,267.53	46.15
206-336-703.014	FIRE: F-T WAGE MEDIC M.M.	66,598.00	66,598.00	27,373.32	4,562.22	39,224.68	41.10
206-336-704.006	FIRE: P-T WAGE CLERICAL	18,387.00	18,387.00	6,347.55	1,272.04	12,039.45	34.52
206-336-706.008	FIRE: FIREFIGHTERS PAYROLL	356,100.00	325,000.00	131,065.43	20,142.30	193,934.57	40.33
206-336-707.007	FIRE: F-T OVERTIME	60,000.00	90,000.00	53,183.12	11,922.48	36,816.88	59.09
206-336-709.002	FIRE: FOOD ALLOWANCE	9,750.00	9,750.00	(625.00)	.00	10,375.00	(6.41)
206-336-709.003	FIRE: HOLIDAY ALLOWANCE	40,748.00	40,748.00	.00	.00	40,748.00	.00
206-336-710.000	FIRE: EMPLOYER PAYROLL TAX	98,331.00	99,166.37	43,384.01	7,570.10	55,782.36	43.75
206-336-711.000	FIRE: DEFINED CONTRIBUTION POC	18,453.00	16,250.00	.00	.00	16,250.00	.00
206-336-711.001	FIRE: DEFINED CONTRIBUTION F-T	42,815.00	42,815.00	21,060.46	10,522.82	21,754.54	49.19
206-336-712.001	FIRE: HEALTH/DENTAL/LIFE/DISINS	144,000.00	150,292.83	74,958.87	11,433.85	75,333.96	49.88
206-336-713.000	FIRE: FIREFIGHTERS MEDICAL	25,000.00	25,000.00	9,742.50	.00	15,257.50	38.97
206-336-714.000	FIRE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00	5,000.00	.00
206-336-715.000	FIRE: CASH IN LIEU BENEF BUYOUT	25,000.00	28,884.21	12,945.15	2,218.42	15,939.06	44.82
206-336-717.000	FIRE: BCN HEALTH REIMBURSEMEN	30,000.00	30,000.00	7,654.66	4,103.61	22,345.34	25.52
206-336-719.000	FIRE: POST PLAN	24,000.00	24,000.00	.00	.00	24,000.00	.00
206-336-722.009	FIRE: PARAMEDIC TRAINING	9,998.00	9,998.00	.00	.00	9,998.00	.00
206-336-722.010	FIRE: INSTRUCTOR TRAINING	5,000.00	5,000.00	.00	.00	5,000.00	.00
206-336-727.000	FIRE: SUPPLIES	12,000.00	12,000.00	4,664.26	504.52	7,335.74	38.87
206-336-731.000	FIRE: MEDICAL SUPPLIES	30,000.00	30,000.00	19,817.42	4,707.64	10,182.58	66.06
206-336-732.000	FIRE: UNIFORMS	15,450.00	25,000.00	19,483.91	906.10	5,516.09	77.94
206-336-750.000	FIRE: VEHICLE GAS/OIL	45,000.00	45,000.00	12,953.73	2,401.26	32,046.27	28.79
206-336-804.000	FIRE: LEGAL SERVICES	5,000.00	5,000.00	1,281.25	31.00	3,718.75	25.63
206-336-806.001	FIRE: COMPUTERS/SOFTWARE	8,000.00	8,000.00	2,422.85	.00	5,577.15	30.29
206-336-809.000	FIRE: SOFTWARE MAINTENANCE	20,000.00	30,000.00	25,529.56	.00	4,470.44	85.10
206-336-820.000	FIRE: DUES & EDUCATION	30,000.00	30,000.00	7,896.34	3,113.00	22,103.66	26.32
206-336-830.000	FIRE: INSURANCE/BONDS	130,000.00	130,000.00	121,121.46	66,022.92	8,878.54	93.17
206-336-851.000	FIRE: RADIO COMMUNICATIONS	71,000.00	71,000.00	29,268.30	5,958.15	41,731.70	41.22
206-336-890.000	FIRE: PUBLIC EDUCATION	5,000.00	5,000.00	236.95	32.28	4,763.05	4.74
206-336-920.000	FIRE: PUBLIC UTILITIES	70,000.00	70,000.00	42,469.77	3,584.36	27,530.23	60.67
206-336-930.000	FIRE: VEHICLE REPAIR	55,000.00	60,000.00	57,351.89	25,004.13	2,648.11	95.59
206-336-936.000	FIRE: BLDG MAINT/REPAIR	30,000.00	35,000.00	4,525.54	1,135.48	30,474.46	12.93
206-336-937.000	FIRE: EQUIP MAINT	21,000.00	25,000.00	9,664.05	(2,454.78)	15,335.95	38.66
206-336-955.000	FIRE: MISC EXPENSE	2,500.00	2,500.00	160.00	.00	2,340.00	6.40
206-336-967.000	FIRE: NEW PROJECTS	2,500.00	2,500.00	538.00	.00	1,962.00	21.52
	TOTAL FIRE	2,413,507.00	2,454,766.41	1,114,653.81	244,652.54	1,340,112.60	45.41

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

FIRE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TOTAL FUND EXPENDITURES	2,413,507.00	2,454,766.41	1,114,653.81	244,652.54	1,340,112.60	45.41
NET REVENUE OVER EXPENDITURES	(3,113.00)	35,627.59	1,142,810.87	(161,282.71)	1,107,183.28	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JUNE 30, 2025

POLICE FUND

ASSETS

207-000-004.000	PETTY CASH	50.00
207-000-010.000	CASH - COMBINED SAVINGS	4,574,597.88

TOTAL ASSETS

4,574,647.88

LIABILITIES AND EQUITY

FUND EQUITY

207-000-390.000	FUND BALANCE	2,360,567.33
	REVENUE OVER EXPENDITURES - YTD	2,214,080.55

TOTAL FUND EQUITY

4,574,647.88

TOTAL LIABILITIES AND EQUITY

4,574,647.88

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

POLICE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
207-000-402.000	CURRENT PROPERTY TAX	3,472,481.00	3,472,481.00	3,507,047.57	.00 (34,566.57)	101.00
207-000-479.000	RETURNABLE LIQUOR LICENSE FEE	10,000.00	10,000.00	3,348.40	.00 6,651.60	33.48
207-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	2,435.76	2,435.76 (2,435.76)	.00
207-000-582.000	MINI CONTRACT	12,000.00	12,000.00	3,958.56	.00 8,041.44	32.99
207-000-582.001	SCHOOL PARTICIPATION	124,800.00	140,337.00	85,761.50	.00 54,575.50	61.11
207-000-582.002	AMERICAN AG. CONTRACT	162,000.00	162,000.00	81,000.00	13,500.00 81,000.00	50.00
207-000-665.000	INTEREST EARNINGS	75,000.00	75,000.00	117,409.25	9,281.33 (42,409.25)	156.55
207-000-677.000	MISCELLANEOUS	.00	.00	10.00	.00 (10.00)	.00
207-000-692.000	APPROPRIATION FUND BAL.	2,021.00	75,267.00	.00	.00 75,267.00	.00
	REVENUE	3,858,302.00	3,947,085.00	3,800,971.04	25,217.09	146,113.96
	TOTAL FUND REVENUE	3,858,302.00	3,947,085.00	3,800,971.04	25,217.09	146,113.96
POLICE						
207-301-704.001	POLICE: CLERICAL WAGE P-T	43,000.00	43,000.00	16,496.42	3,042.98 26,503.58	38.36
207-301-710.000	POLICE: EMPLOYER PAYROLL TAX	3,800.00	3,800.00	1,250.45	221.24 2,549.55	32.91
207-301-729.001	POLICE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00 5,000.00	.00
207-301-807.000	POLICE: OAKLAND CO SHER CONT	3,357,302.00	3,372,969.00	1,483,368.75	296,673.75 1,889,600.25	43.98
207-301-807.002	POLICE: SCHOOL RESOURCE OFFICE	124,000.00	187,116.00	.00	.00 187,116.00	.00
207-301-807.003	POLICE: MINI CONTRACT	12,000.00	12,000.00	.00	.00 12,000.00	.00
207-301-807.004	POLICE: OVERTIME	240,000.00	250,000.00	60,053.15	14,018.41 189,946.85	24.02
207-301-920.000	POLICE: UTILITIES	16,000.00	16,000.00	3,928.91	643.51 12,071.09	24.56
207-301-935.000	POLICE: SHERIFF'S MAINT	16,400.00	6,800.00	4,077.83	178.19 2,722.17	59.97
207-301-936.000	POLICE: OFFICE CLEANING	.00	9,600.00	3,570.00	765.00 6,030.00	37.19
207-301-940.000	POLICE: SUBSTATION LEASE/LC	28,000.00	28,000.00	13,999.98	2,333.33 14,000.02	50.00
207-301-955.000	POLICE: MISCELLANEOUS	3,300.00	3,300.00	145.00	.00 3,155.00	4.39
207-301-971.000	POLICE: RESERVE EQUIPMENT	1,000.00	1,000.00	.00	.00 1,000.00	.00
207-301-971.001	POLICE: EQUIP CAP OUTLAY	3,000.00	3,000.00	.00	.00 3,000.00	.00
207-301-971.002	POLICE: BUILDING RENOVATIONS	5,500.00	5,500.00	.00	.00 5,500.00	.00
	TOTAL POLICE	3,858,302.00	3,947,085.00	1,586,890.49	317,876.41	2,360,194.51
	TOTAL FUND EXPENDITURES	3,858,302.00	3,947,085.00	1,586,890.49	317,876.41	2,360,194.51
	NET REVENUE OVER EXPENDITURES	.00	.00	2,214,080.55	(292,659.32)	2,214,080.55

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JUNE 30, 2025

REFUSE FUND

ASSETS

227-000-010.000	CASH - COMBINED SAVINGS	861,151.38	
	TOTAL ASSETS		861,151.38

LIABILITIES AND EQUITY

FUND EQUITY

227-000-390.000	FUND BALANCE	194,519.47	
	REVENUE OVER EXPENDITURES - YTD	666,631.91	
	TOTAL FUND EQUITY		861,151.38
	TOTAL LIABILITIES AND EQUITY		861,151.38

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

REFUSE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
227-000-626.000	REFUSE COLLECTION	1,219,000.00	1,219,000.00	1,219,860.29	.00 (860.29)	100.07	
227-000-665.000	INTEREST EARNINGS	5,000.00	5,000.00	8,232.58	1,361.24 (3,232.58)	164.65	
227-000-677.000	MISCELLANEOUS	1,500.00	1,500.00	900.00	180.00	60.00	
	REVENUE	1,225,500.00	1,225,500.00	1,228,992.87	1,541.24 (3,492.87)	100.29	
	TOTAL FUND REVENUE	1,225,500.00	1,225,500.00	1,228,992.87	1,541.24 (3,492.87)	100.29	
REFUSE							
227-526-801.000	REFUSE: CONTRACTOR	1,099,987.00	1,099,987.00	550,872.40	91,854.88	549,114.60	50.08
227-526-812.000	REFUSE: FUND ADMIN COSTS	27,500.00	27,500.00	.00	.00	27,500.00	.00
227-526-813.001	REFUSE: THIRD PARTY EXPENSES	2,000.00	13,500.00	11,488.56	.00	2,011.44	85.10
	TOTAL REFUSE	1,129,487.00	1,140,987.00	562,360.96	91,854.88	578,626.04	49.29
	TOTAL FUND EXPENDITURES	1,129,487.00	1,140,987.00	562,360.96	91,854.88	578,626.04	49.29
	NET REVENUE OVER EXPENDITURES	96,013.00	84,513.00	666,631.91	(90,313.64)	582,118.91	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JUNE 30, 2025

OPIOID SETTLEMENT FUND

ASSETS

284-000-010.000	CASH - COMBINED SAVINGS	1,531.27
284-000-079.000	ACCOUNTS RECEIVABLE	78,070.91

TOTAL ASSETS	79,602.18
--------------	-----------

LIABILITIES AND EQUITY

FUND EQUITY

284-000-360.001	DEFERRED INFLOW	78,070.91
284-000-390.000	FUND BALANCE	1,053.90
	REVENUE OVER EXPENDITURES - YTD	477.37

TOTAL FUND EQUITY	79,602.18
-------------------	-----------

TOTAL LIABILITIES AND EQUITY	79,602.18
------------------------------	-----------

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

OPIOID SETTLEMENT FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
284-000-685.000	OPIOID SETTLEMENT REVENUES	10,000.00	10,000.00	477.37	.00	9,522.63	4.77
	REVENUE	10,000.00	10,000.00	477.37	.00	9,522.63	4.77
	TOTAL FUND REVENUE	10,000.00	10,000.00	477.37	.00	9,522.63	4.77
<u>DEPARTMENT 718</u>							
284-718-880.000	OPIOID SETTLEMENT EXPENSE	10,000.00	10,000.00	.00	.00	10,000.00	.00
	TOTAL DEPARTMENT 718	10,000.00	10,000.00	.00	.00	10,000.00	.00
	TOTAL FUND EXPENDITURES	10,000.00	10,000.00	.00	.00	10,000.00	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	477.37	.00	477.37	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JUNE 30, 2025

CAPITAL IMPROVEMENT FUND

ASSETS

401-000-010.000	CASH - COMBINED SAVINGS	2,787,372.37
401-000-189.001	LEASE RECEIVABLE NEXTEL 2009	1,229,297.00
401-000-189.002	LEASE RECEIVABLE CINGULAR NEW	146,016.00
401-000-189.004	LEASE RECEIVABLE NEXTEL 2021	4,492,098.00
401-000-189.010	LEASE RECEIVABLE VERIZON CELL	585,357.00

TOTAL ASSETS

9,240,140.37

LIABILITIES AND EQUITY

FUND EQUITY

401-000-360.001	DEFERRED INFLOW 2009 NEXTEL	1,150,253.00
401-000-360.002	DEFERRED INFLOW NEW CINGULAR	145,920.00
401-000-360.004	DEFERRED INFLOW 2021 NEXTEL	4,082,850.00
401-000-360.010	DEFERRED INFLOW VERIZON CELLCO	582,753.00
401-000-390.000	FUND BALANCE	3,474,601.04
	REVENUE OVER EXPENDITURES - YTD	(196,236.67)

TOTAL FUND EQUITY

9,240,140.37

TOTAL LIABILITIES AND EQUITY

9,240,140.37

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

CAPITAL IMPROVEMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
401-000-665.000	INTEREST EARNINGS	30,000.00	30,000.00	53,601.25	8,331.81 (23,601.25)	178.67	
401-000-667.002	CELL TOWER LEASE	175,000.00	175,000.00	81,091.62	13,515.27	46.34	
401-000-692.000	APPROPRIATION FUND BAL.	419,000.00	669,000.00	.00	.00	.00	
	REVENUE	624,000.00	874,000.00	134,692.87	21,847.08	739,307.13	15.41
	TOTAL FUND REVENUE	624,000.00	874,000.00	134,692.87	21,847.08	739,307.13	15.41
GENERAL GOVERNMENT							
401-261-971.001	TOWNSHIP IMPROVEMENTS	30,000.00	30,000.00	1,049.75	.00	28,950.25	3.50
401-261-971.005	TOWNSHIP LIGHTING & SIGNAGE	30,000.00	30,000.00	.00	.00	30,000.00	.00
401-261-971.013	SEWER ANTICIPATION EXPENSE	100,000.00	100,000.00	.00	.00	100,000.00	.00
401-261-971.020	250 W LIVINGSTON IMPROVEMENTS	15,000.00	15,000.00	4,000.00	.00	11,000.00	26.67
401-261-995.103	TRANSFER TO ROAD FUND	74,000.00	74,000.00	74,000.00	.00	.00	100.00
401-261-995.494	TRANSFER TO HIGHLAND DDA	.00	250,000.00	250,000.00	.00	.00	100.00
	TOTAL GENERAL GOVERNMENT	249,000.00	499,000.00	329,049.75	.00	169,950.25	65.94
ANNEX							
401-523-971.000	STEEPLE HALL IMPROVEMENTS	50,000.00	50,000.00	.00	.00	50,000.00	.00
	TOTAL ANNEX	50,000.00	50,000.00	.00	.00	50,000.00	.00
CEMETERY							
401-567-971.000	CEMETERY IMPROVEMENTS	25,000.00	25,000.00	.00	.00	25,000.00	.00
	TOTAL CEMETERY	25,000.00	25,000.00	.00	.00	25,000.00	.00
PARKS							
401-751-971.000	HICKORY RIDGE PARK IMPROVEMEN	25,000.00	25,000.00	.00	.00	25,000.00	.00
401-751-971.001	DUCK LAKE PARK IMPROVEMENT	150,000.00	150,000.00	1,879.79	410.00	148,120.21	1.25
401-751-971.002	S HICKORY RIDGE PARK IMPROVEMT	25,000.00	25,000.00	.00	.00	25,000.00	.00
401-751-971.003	VETERANS PARK IMPROVEMENT	100,000.00	100,000.00	.00	.00	100,000.00	.00
	TOTAL PARKS	300,000.00	300,000.00	1,879.79	410.00	298,120.21	.63
	TOTAL FUND EXPENDITURES	624,000.00	874,000.00	330,929.54	410.00	543,070.46	37.86
	NET REVENUE OVER EXPENDITURES	.00	.00	(196,236.67)	21,437.08	(196,236.67)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JUNE 30, 2025

FIRE CAPITAL FUND

ASSETS

402-000-010.000	CASH - COMBINED SAVINGS	854,604.33
402-000-123.000	PREPAID EXPENSES	34,292.90

TOTAL ASSETS	888,897.23
--------------	------------

LIABILITIES AND EQUITY

FUND EQUITY

402-000-390.000	FUND BALANCE	471,680.61
	REVENUE OVER EXPENDITURES - YTD	417,216.62

TOTAL FUND EQUITY	888,897.23
-------------------	------------

TOTAL LIABILITIES AND EQUITY	888,897.23
------------------------------	------------

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

FIRE CAPITAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
402-000-402.000	CURRENT PROPERTY TAX	1,011,674.00	1,011,674.00	1,017,989.90	.00 (6,315.90)	100.62	
402-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	707.99	707.99 (707.99)	.00	
402-000-665.000	INTEREST EARNINGS	15,000.00	20,000.00	18,234.02	2,859.36	1,765.98	91.17
402-000-674.000	PRIVATE DONATIONS	.00	46,155.60	46,155.60	.00	.00	100.00
402-000-692.000	APPROPRIATION FUND BAL.	.00	19,523.36	.00	.00	19,523.36	.00
	REVENUE	1,026,674.00	1,097,352.96	1,083,087.51	3,567.35	14,265.45	98.70
	TOTAL FUND REVENUE	1,026,674.00	1,097,352.96	1,083,087.51	3,567.35	14,265.45	98.70
FIRE							
402-336-971.000	VEHICLES	402,335.00	308,636.10	.00	.00	308,636.10	.00
402-336-971.002	CAPITAL EQUIPMENT	89,115.00	252,466.86	233,495.89	71,702.66	18,970.97	92.49
402-336-991.000	FIRE CAP: DEBT SVC PRINCIPAL	320,000.00	320,000.00	320,000.00	.00	.00	100.00
402-336-993.001	FIRE CAP: DEBT SVC INTEREST	215,750.00	215,750.00	111,875.00	.00	103,875.00	51.85
402-336-993.002	FIRE CAP: BONDING AGENT FEES	.00	500.00	500.00	500.00	.00	100.00
	TOTAL FIRE	1,027,200.00	1,097,352.96	665,870.89	72,202.66	431,482.07	60.68
	TOTAL FUND EXPENDITURES	1,027,200.00	1,097,352.96	665,870.89	72,202.66	431,482.07	60.68
	NET REVENUE OVER EXPENDITURES	(526.00)	.00	417,216.62	(68,635.31)	417,216.62	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JUNE 30, 2025

DOWNTOWN DEVELOPMENT FUND

<u>ASSETS</u>			
494-000-010.000	CASH - COMBINED SAVINGS	430,333.78	
494-000-019.000	TAXES RECEIVABLE	<u>158,796.00</u>	
	TOTAL ASSETS		<u><u>589,129.78</u></u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
494-000-280.000	DEFERRED REVENUE	<u>218,949.00</u>	
	TOTAL LIABILITIES		218,949.00
<u>FUND EQUITY</u>			
494-000-390.000	FUND BALANCE	567,447.47	
	REVENUE OVER EXPENDITURES - YTD	<u>(197,266.69)</u>	
	TOTAL FUND EQUITY		<u><u>370,180.78</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>589,129.78</u></u>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

DOWNTOWN DEVELOPMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
494-000-569.000	GRANT REVENUE	.00	.00	500.00	.00 (500.00)	.00
494-000-573.000	LOCAL COMMUNITY STABILIZATION	50,000.00	50,000.00	.00	.00	50,000.00
494-000-665.000	INTEREST EARNINGS	10,000.00	10,000.00	12,199.71	652.99 (2,199.71)	122.00
494-000-677.005	FUNDRAISING	5,000.00	5,000.00	13,935.00	400.00 (8,935.00)	278.70
494-000-677.008	FARMERS MARKET RESERVATIONS	1,000.00	1,000.00	400.00	.00	600.00
494-000-677.010	TIF	350,000.00	350,000.00	208,228.14	.00	141,771.86
494-000-692.000	APPROP FUND BALANCE	.00	249,078.00	.00	.00	249,078.00
494-000-699.401	TRANSFER IN FROM CAPITAL IMP.	.00	250,000.00	250,000.00	.00	.00
	REVENUE	416,000.00	915,078.00	485,262.85	1,052.99	429,815.15
	TOTAL FUND REVENUE	416,000.00	915,078.00	485,262.85	1,052.99	429,815.15
DOWNTOWN DEVELOPMENT AUTHO						
494-729-702.001	DDA: DIRECTOR	48,570.00	48,555.00	22,909.43	3,842.25	25,645.57
494-729-705.000	DDA: PART-TIME SEASONAL	10,000.00	10,000.00	6,273.75	1,102.50	3,726.25
494-729-710.000	DDA: EMPLOYER PAYROLL TAX	4,500.00	5,600.00	2,614.41	421.06	2,985.59
494-729-711.000	DDA: DEFINED CONTRIBUTION PLAN	.00	2,428.00	.00	.00	2,428.00
494-729-712.000	DDA: HEALTH/DENTL/LIFE/DIS INS	.00	1,265.00	963.06	185.64	301.94
494-729-715.000	DDA: CASH IN LIEU BENEF BUYOUT	6,000.00	8,546.00	4,876.28	831.30	3,669.72
494-729-718.000	DDA: PTO CASH PAYOUT	.00	934.00	.00	.00	934.00
494-729-720.002	DDA: RECORDING SECRETARY	1,200.00	1,200.00	800.00	100.00	400.00
494-729-728.000	DDA: OFFICE SUPPLIES	2,500.00	2,500.00	1,111.70	596.83	1,388.30
494-729-729.000	DDA:MEETING PUBLIC ED SUPPLIES	500.00	500.00	178.31	.00	321.69
494-729-801.000	DDA: PROF SERVICES	3,000.00	3,000.00	883.50	124.00	2,116.50
494-729-801.001	DDA: MASTER PLAN	10,000.00	10,000.00	.00	.00	10,000.00
494-729-808.000	DDA: MARKETING CONSULTANT	12,000.00	12,000.00	4,125.00	1,990.00	7,875.00
494-729-808.001	DDA: SPECIAL PROJ CONSULTANT	2,000.00	2,000.00	.00	.00	2,000.00
494-729-820.000	DDA: DUES/ED/TRAVEL	5,000.00	5,000.00	3,485.57	350.00	1,514.43
494-729-850.000	DDA: WEBSITE	700.00	700.00	.00	.00	700.00
494-729-880.001	DDA: PROMOTIONS	33,900.00	33,900.00	18,100.10	10,520.65	15,799.90
494-729-880.002	DDA: ECONOMIC RESTRUCTURING	27,300.00	27,300.00	2,486.58	133.67	24,813.42
494-729-880.003	DDA: DESIGN	73,100.00	73,100.00	4,665.58	1,754.19	68,434.42
494-729-880.004	DDA: ORGANIZATION	11,550.00	11,550.00	2,008.54	1,632.14	9,541.46
494-729-900.000	DDA: ADVERTISING/PRINTING	3,000.00	3,000.00	1,133.49	135.02	1,866.51
494-729-900.001	DDA: FUNDRAISER EXPENSE	3,000.00	3,000.00	.00	.00	3,000.00
494-729-920.000	DDA: RENT/ UTILITIES	3,500.00	3,500.00	1,678.40	340.67	1,821.60
494-729-935.000	DDA: MAINTENANCE STREETScape	4,000.00	4,000.00	260.00	.00	3,740.00
494-729-967.000	DDA: FARMERS' MARKET	12,500.00	12,500.00	3,475.84	3,331.84	9,024.16
494-729-967.002	DDA: DDA SPONSORSHIPS	1,500.00	1,500.00	500.00	.00	1,000.00
494-729-967.007	DDA:CART PROJECT	2,500.00	2,500.00	.00	.00	2,500.00
494-729-971.000	DDA: CAPITAL IMPROVEMENT PROJ	.00	625,000.00	600,000.00	149,000.00	25,000.00
	TOTAL DOWNTOWN DEVELOPMENT	281,820.00	915,078.00	682,529.54	176,391.76	232,548.46

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

DOWNTOWN DEVELOPMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TOTAL FUND EXPENDITURES	281,820.00	915,078.00	682,529.54	176,391.76	232,548.46	74.59
NET REVENUE OVER EXPENDITURES	134,180.00	.00	(197,266.69)	(175,338.77)	(197,266.69)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JUNE 30, 2025

WATER SYSTEM

ASSETS

591-000-001.000	CASH - CHECKING	(49,844.99)	
591-000-010.000	CASH - COMBINED SAVINGS		53,632.57	
591-000-033.000	UTILITY RECEIVABLE WATER SYSTE		77,371.85	
591-000-035.000	UNBILLED RECEIVABLE WATER SYST		102,732.79	
591-000-152.000	WATERMAINS		8,226,407.32	
591-000-153.000	A/D WATER MAINS	(1,163,908.73)	
591-000-158.000	CONSTRUCTION IN PROGRESS		9,315.82	
	TOTAL ASSETS			7,255,706.63

LIABILITIES AND EQUITY

LIABILITIES

591-000-202.000	ACCOUNTS PAYABLE		3,580.47	
591-000-202.001	ACCOUNTS PAYABLE VOUCHER		8,946.12	
591-000-209.000	INTEREST PAYABLE		1,122.50	
591-000-300.000	BONDS PAYABLE CURRENT WATER SY		68,000.00	
591-000-300.001	SPECIAL ASSESSMENT BOND		381,000.00	
	TOTAL LIABILITIES			462,649.09

FUND EQUITY

591-000-373.000	CONTRIBUTED CAPITAL NET POSITI		6,622,814.41	
591-000-392.000	MAJOR MAINT.RESERVE-RESTRICTED	(364,472.77)	
591-000-392.001	EMERG.MAINT.RESERVE-RESTRICTED		77,058.94	
591-000-392.002	CAP. IMPRV RESERVE-RESTRICTED		777,627.77	
591-000-399.000	UNRESTRICTED NET ASSETS	(127,810.92)	
	REVENUE OVER EXPENDITURES - YTD	(192,159.89)	
	TOTAL FUND EQUITY			6,793,057.54

	TOTAL LIABILITIES AND EQUITY			7,255,706.63
--	------------------------------	--	--	--------------

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

WATER SYSTEM

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
591-000-629.002	CHARGES FOR SERVICES RENDERE	.00	.00	186,650.77	23,649.52 (186,650.77)	.00
591-000-629.003	FIXED CHARGE DEBT SERVICES	.00	.00	37,746.15	18,880.52 (37,746.15)	.00
591-000-629.004	FIXED CHARGE MAJOR MAINT	.00	.00	74,275.50	74,275.50 (74,275.50)	.00
591-000-629.005	FIXED CHARGE CAPITAL IMPR	.00	.00	65,910.00	65,910.00 (65,910.00)	.00
591-000-665.000	INTEREST EARNINGS	.00	.00	2,028.21	812.58 (2,028.21)	.00
591-000-677.000	OTHER REVENUE	.00	.00	21.28	.86 (21.28)	.00
	REVENUE	.00	.00	366,631.91	183,528.98 (366,631.91)	.00
	TOTAL FUND REVENUE	.00	.00	366,631.91	183,528.98 (366,631.91)	.00
<u>WATER</u>						
591-536-812.000	FUND ADMINISTRATION COST	.00	.00	36,789.46	17,463.54 (36,789.46)	.00
591-536-921.000	SYSTEMS	.00	.00	34,876.78	21,101.14 (34,876.78)	.00
591-536-921.001	PLAN REVIEW & PERMITTING	.00	.00	774.80	760.25 (774.80)	.00
591-536-921.002	MAPPING UNIT	.00	.00	1,922.37	341.67 (1,922.37)	.00
591-536-921.003	BILLING SERVICES	.00	.00	7,889.73	3,866.25 (7,889.73)	.00
591-536-935.000	MAINTENANCE	.00	.00	84,699.62	69,742.91 (84,699.62)	.00
591-536-936.000	EMERGENCY REPAIRS	.00	.00	11,955.74	1,130.43 (11,955.74)	.00
591-536-938.001	WATER SYSTEMS	.00	.00	36,059.26	20,922.90 (36,059.26)	.00
591-536-938.002	WATER MAINTENANCE	.00	.00	157,737.10	118,582.63 (157,737.10)	.00
591-536-938.003	PUMP MAINTENANCE	.00	.00	179,597.82	103,480.61 (179,597.82)	.00
591-536-971.001	WATER CAPITAL EQUIPMT IMPROVM	.00	.00	3,069.87	215.70 (3,069.87)	.00
591-536-993.001	INTEREST EXPENSE	.00	.00	3,419.25	.00 (3,419.25)	.00
	TOTAL WATER	.00	.00	558,791.80	357,608.03 (558,791.80)	.00
	TOTAL FUND EXPENDITURES	.00	.00	558,791.80	357,608.03 (558,791.80)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	(192,159.89)	(174,079.05)	(192,159.89)

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JUNE 30, 2025

HIGHLAND ADVISORY COUNCIL

ASSETS

702-000-010.000 CASH - COMBINED SAVINGS 18,440.61

TOTAL ASSETS 18,440.61

LIABILITIES AND EQUITY

FUND EQUITY

702-000-390.000 FUND BALANCE 8,021.09
REVENUE OVER EXPENDITURES - YTD 10,419.52

TOTAL FUND EQUITY 18,440.61

TOTAL LIABILITIES AND EQUITY 18,440.61

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

HIGHLAND ADVISORY COUNCIL

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>					
702-000-674.000	.00	.00	30,976.34	7,511.18	(30,976.34)	.00
	.00	.00	30,976.34	7,511.18	(30,976.34)	.00
	.00	.00	30,976.34	7,511.18	(30,976.34)	.00
	<u>GENERAL GOVERNMENT</u>					
702-261-729.000	.00	.00	20,556.82	6,760.85	(20,556.82)	.00
	.00	.00	20,556.82	6,760.85	(20,556.82)	.00
	.00	.00	20,556.82	6,760.85	(20,556.82)	.00
	.00	.00	10,419.52	750.33	10,419.52	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JUNE 30, 2025

CURRENT TAX COLLECT

ASSETS

703-000-010.000	CASH - COMBINED SAVINGS	22,306.30
703-000-019.000	TAXES RECEIVABLE-OTHER GOVTS	2,299,391.55
703-000-214.000	DUE TO/FR GENERAL FUND	(26,726.95)

TOTAL ASSETS

2,294,970.90

LIABILITIES AND EQUITY

LIABILITIES

703-000-274.000	TAX COLLECTIONS TO DISTRIBUTE	(5,648.67)
703-000-280.000	DEFERRED REVENUE	2,299,391.55

TOTAL LIABILITIES

2,293,742.88

FUND EQUITY

REVENUE OVER EXPENDITURES - YTD

1,228.02

TOTAL FUND EQUITY

1,228.02

TOTAL LIABILITIES AND EQUITY

2,294,970.90

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

CURRENT TAX COLLECT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
703-000-665.000	.00	.00	2,563.02	17.59	(2,563.02)	.00
	.00	.00	2,563.02	17.59	(2,563.02)	.00
	.00	.00	2,563.02	17.59	(2,563.02)	.00
<u>TRUST & AGENCY ADMIN</u>						
703-255-822.000	.00	.00	1,335.00	225.00	(1,335.00)	.00
	.00	.00	1,335.00	225.00	(1,335.00)	.00
	.00	.00	1,335.00	225.00	(1,335.00)	.00
	.00	.00	1,228.02	(207.41)	1,228.02	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JUNE 30, 2025

POST-RETIREMENT BENEFITS

ASSETS

737-000-010.000	CASH - COMBINED SAVINGS	72,238.73
737-000-017.001	MUTUAL FUNDS	701,480.47
737-000-017.002	LPL INVESTMENTS	48,860.00

TOTAL ASSETS

822,579.20

LIABILITIES AND EQUITY

FUND EQUITY

737-000-390.000	FUND BALANCE	807,736.19
	REVENUE OVER EXPENDITURES - YTD	14,843.01

TOTAL FUND EQUITY

822,579.20

TOTAL LIABILITIES AND EQUITY

822,579.20

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

POST-RETIREMENT BENEFITS

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
737-000-665.000	15,000.00	15,000.00	13,215.82	2,458.49	1,784.18	88.11
737-000-669.001	.00	.00	24,005.83	15,490.11	(24,005.83)	.00
737-000-692.002	55,000.00	55,000.00	.00	.00	55,000.00	.00
REVENUE	70,000.00	70,000.00	37,221.65	17,948.60	32,778.35	53.17
TOTAL FUND REVENUE	70,000.00	70,000.00	37,221.65	17,948.60	32,778.35	53.17
GENERAL GOVERNMENT PERSONNE						
737-279-719.000	60,000.00	60,000.00	18,996.49	7,630.52	41,003.51	31.66
737-279-822.000	10,000.00	10,000.00	3,382.15	.00	6,617.85	33.82
TOTAL GENERAL GOVERNMENT PER	70,000.00	70,000.00	22,378.64	7,630.52	47,621.36	31.97
TOTAL FUND EXPENDITURES	70,000.00	70,000.00	22,378.64	7,630.52	47,621.36	31.97
NET REVENUE OVER EXPENDITURES	.00	.00	14,843.01	10,318.08	14,843.01	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JUNE 30, 2025

DUCK LAKE ASSOC

ASSETS

764-000-010.000 CASH - COMBINED SAVINGS 192,776.87

TOTAL ASSETS 192,776.87

LIABILITIES AND EQUITY

FUND EQUITY

764-000-390.000 FUND BALANCE 176,235.02
REVENUE OVER EXPENDITURES - YTD 16,541.85

TOTAL FUND EQUITY 192,776.87

TOTAL LIABILITIES AND EQUITY 192,776.87

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JUNE 30, 2025

HIGHLAND LAKE ASSOC

ASSETS

765-000-010.000 CASH - COMBINED SAVINGS 77,049.18

TOTAL ASSETS 77,049.18

LIABILITIES AND EQUITY

FUND EQUITY

765-000-390.000 FUND BALANCE 65,976.72
REVENUE OVER EXPENDITURES - YTD 11,072.46

TOTAL FUND EQUITY 77,049.18

TOTAL LIABILITIES AND EQUITY 77,049.18

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

HIGHLAND LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
765-000-581.000	CONTRIBUTIONS-HIGHLAND LAKE	.00	.00	24,778.16	.00	(24,778.16)	.00
765-000-665.000	INTEREST EARNINGS	.00	.00	558.00	96.44	(558.00)	.00
	REVENUE	.00	.00	25,336.16	96.44	(25,336.16)	.00
	TOTAL FUND REVENUE	.00	.00	25,336.16	96.44	(25,336.16)	.00
	<u>TRUST & AGENCY ADMIN</u>						
765-255-956.000	HIGHLAND LAKE: DEDUCTIONS	.00	.00	14,263.70	12,104.00	(14,263.70)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	14,263.70	12,104.00	(14,263.70)	.00
	TOTAL FUND EXPENDITURES	.00	.00	14,263.70	12,104.00	(14,263.70)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	11,072.46	(12,007.56)	11,072.46	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JUNE 30, 2025

TAGGETT LAKE ASSOC

ASSETS

766-000-010.000 CASH - COMBINED SAVINGS 24,742.01

TOTAL ASSETS 24,742.01

LIABILITIES AND EQUITY

FUND EQUITY

766-000-390.000 FUND BALANCE 27,100.33
REVENUE OVER EXPENDITURES - YTD (2,358.32)

TOTAL FUND EQUITY 24,742.01

TOTAL LIABILITIES AND EQUITY 24,742.01

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

TAGGETT LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
766-000-581.000	CONTRIBUTIONS-TAGGETT LAKE	.00	.00	15,000.00	.00	(15,000.00)	.00
766-000-665.000	INTEREST EARNINGS	.00	.00	230.91	30.97	(230.91)	.00
	REVENUE	.00	.00	15,230.91	30.97	(15,230.91)	.00
	TOTAL FUND REVENUE	.00	.00	15,230.91	30.97	(15,230.91)	.00
	<u>TRUST & AGENCY ADMIN</u>						
766-255-956.000	TAGGETT LAKE: DEDUCTIONS	.00	.00	17,589.23	7,707.38	(17,589.23)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	17,589.23	7,707.38	(17,589.23)	.00
	TOTAL FUND EXPENDITURES	.00	.00	17,589.23	7,707.38	(17,589.23)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	(2,358.32)	(7,676.41)	(2,358.32)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JUNE 30, 2025

KELLOGG LAKE ASSOC

ASSETS

767-000-010.000	CASH - COMBINED SAVINGS	49,714.91	
	TOTAL ASSETS		49,714.91

LIABILITIES AND EQUITY

FUND EQUITY

767-000-390.000	FUND BALANCE	40,303.39	
	REVENUE OVER EXPENDITURES - YTD	9,411.52	
	TOTAL FUND EQUITY		49,714.91
	TOTAL LIABILITIES AND EQUITY		49,714.91

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

KELLOGG LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
767-000-581.000	CONTRIBUTIONS-KELLOGG LAKE	.00	.00	14,695.83	.00	(14,695.83)	.00
767-000-665.000	INTEREST EARNINGS	.00	.00	344.27	62.22	(344.27)	.00
	REVENUE	.00	.00	15,040.10	62.22	(15,040.10)	.00
	TOTAL FUND REVENUE	.00	.00	15,040.10	62.22	(15,040.10)	.00
	<u>TRUST & AGENCY ADMIN</u>						
767-255-956.000	KELLOGG LAKE: DEDUCTIONS	.00	.00	5,628.58	5,147.98	(5,628.58)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	5,628.58	5,147.98	(5,628.58)	.00
	TOTAL FUND EXPENDITURES	.00	.00	5,628.58	5,147.98	(5,628.58)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	9,411.52	(5,085.76)	9,411.52	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JUNE 30, 2025

CHARLICK LAKE ASSOC

ASSETS

768-000-010.000 CASH - COMBINED SAVINGS 67,201.64

TOTAL ASSETS 67,201.64

LIABILITIES AND EQUITY

FUND EQUITY

768-000-390.000 FUND BALANCE 48,365.57
REVENUE OVER EXPENDITURES - YTD 18,836.07

TOTAL FUND EQUITY 67,201.64

TOTAL LIABILITIES AND EQUITY 67,201.64

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

CHARLICK LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
768-000-581.000	CONTRIBUTIONS-CHARLICK LAKE	.00	.00	27,143.73	.00	(27,143.73)	.00
768-000-665.000	INTEREST EARNINGS	.00	.00	474.15	84.11	(474.15)	.00
	REVENUE	.00	.00	27,617.88	84.11	(27,617.88)	.00
	TOTAL FUND REVENUE	.00	.00	27,617.88	84.11	(27,617.88)	.00
	<u>TRUST & AGENCY ADMIN</u>						
768-255-956.000	CHARLICK LAKE: DEDUCTIONS	.00	.00	8,781.81	7,197.84	(8,781.81)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	8,781.81	7,197.84	(8,781.81)	.00
	TOTAL FUND EXPENDITURES	.00	.00	8,781.81	7,197.84	(8,781.81)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	18,836.07	(7,113.73)	18,836.07	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JUNE 30, 2025

WOODRUFF LAKE ASSOC

ASSETS

769-000-010.000 CASH - COMBINED SAVINGS 53,075.77

TOTAL ASSETS 53,075.77

LIABILITIES AND EQUITY

FUND EQUITY

769-000-390.000 FUND BALANCE 43,061.10
REVENUE OVER EXPENDITURES - YTD 10,014.67

TOTAL FUND EQUITY 53,075.77

TOTAL LIABILITIES AND EQUITY 53,075.77

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

WOODRUFF LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
769-000-581.000	CONTRIBUTIONS-WOODRUFF LAKE	.00	.00	26,400.00	.00	(26,400.00)	.00
769-000-665.000	INTEREST EARNINGS	.00	.00	395.47	66.43	(395.47)	.00
	REVENUE	.00	.00	26,795.47	66.43	(26,795.47)	.00
	TOTAL FUND REVENUE	.00	.00	26,795.47	66.43	(26,795.47)	.00
	<u>TRUST & AGENCY ADMIN</u>						
769-255-956.000	WOODRUFF LAKE: DEDUCTIONS	.00	.00	16,780.80	19.45	(16,780.80)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	16,780.80	19.45	(16,780.80)	.00
	TOTAL FUND EXPENDITURES	.00	.00	16,780.80	19.45	(16,780.80)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	10,014.67	46.98	10,014.67	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JUNE 30, 2025

WHITE LAKE IMPROVEMENT

ASSETS

770-000-010.000 CASH - COMBINED SAVINGS 294,913.50

TOTAL ASSETS 294,913.50

LIABILITIES AND EQUITY

FUND EQUITY

770-000-390.000 FUND BALANCE 221,143.14
REVENUE OVER EXPENDITURES - YTD 73,770.36

TOTAL FUND EQUITY 294,913.50

TOTAL LIABILITIES AND EQUITY 294,913.50

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

WHITE LAKE IMPROVEMENT

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
770-000-581.000	CONTRIBUTIONS-WHITE LAKE	.00	.00	111,023.99	.00	(111,023.99)	.00
770-000-665.000	INTEREST EARNINGS	.00	.00	1,916.79	369.12	(1,916.79)	.00
	REVENUE	.00	.00	112,940.78	369.12	(112,940.78)	.00
	TOTAL FUND REVENUE	.00	.00	112,940.78	369.12	(112,940.78)	.00
	<u>TRUST & AGENCY ADMIN</u>						
770-255-956.000	WHITE LAKE: DEDUCTIONS	.00	.00	39,170.42	34,250.64	(39,170.42)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	39,170.42	34,250.64	(39,170.42)	.00
	TOTAL FUND EXPENDITURES	.00	.00	39,170.42	34,250.64	(39,170.42)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	73,770.36	(33,881.52)	73,770.36	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JUNE 30, 2025

TOMAHAWK LAKE IMPROVEMENT

ASSETS

771-000-010.000 CASH - COMBINED SAVINGS 3,236.74

TOTAL ASSETS 3,236.74

LIABILITIES AND EQUITY

FUND EQUITY

771-000-390.000 FUND BALANCE 729.32
REVENUE OVER EXPENDITURES - YTD 2,507.42

TOTAL FUND EQUITY 3,236.74

TOTAL LIABILITIES AND EQUITY 3,236.74

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

TOMAHAWK LAKE IMPROVEMENT

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
771-000-581.000	CONTRIBUTIONS-TOMAHAWK LAKE	.00	.00	4,878.28	.00	(4,878.28)	.00
771-000-665.000	INTEREST EARNINGS	.00	.00	29.14	4.05	(29.14)	.00
	REVENUE	.00	.00	4,907.42	4.05	(4,907.42)	.00
	TOTAL FUND REVENUE	.00	.00	4,907.42	4.05	(4,907.42)	.00
	<u>TRUST & AGENCY ADMIN</u>						
771-255-956.000	TOMAHAWK LAKE: DEDUCTIONS	.00	.00	2,400.00	.00	(2,400.00)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	2,400.00	.00	(2,400.00)	.00
	TOTAL FUND EXPENDITURES	.00	.00	2,400.00	.00	(2,400.00)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	2,507.42	4.05	2,507.42	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JUNE 30, 2025

GOURD LAKE IMPROVEMENT

ASSETS

773-000-010.000 CASH - COMBINED SAVINGS 8,015.17

TOTAL ASSETS 8,015.17

LIABILITIES AND EQUITY

FUND EQUITY

773-000-390.000 FUND BALANCE 3,942.79
REVENUE OVER EXPENDITURES - YTD 4,072.38

TOTAL FUND EQUITY 8,015.17

TOTAL LIABILITIES AND EQUITY 8,015.17

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

GOURD LAKE IMPROVEMENT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
773-000-581.000	.00	.00	5,711.30	.00	(5,711.30)	.00
773-000-665.000	.00	.00	57.78	10.03	(57.78)	.00
	<u>.00</u>	<u>.00</u>	<u>5,769.08</u>	<u>10.03</u>	<u>(5,769.08)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>5,769.08</u>	<u>10.03</u>	<u>(5,769.08)</u>	<u>.00</u>
<u>TRUST & AGENCY ADMIN</u>						
773-255-956.000	.00	.00	1,696.70	.00	(1,696.70)	.00
	<u>.00</u>	<u>.00</u>	<u>1,696.70</u>	<u>.00</u>	<u>(1,696.70)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>1,696.70</u>	<u>.00</u>	<u>(1,696.70)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>1,696.70</u>	<u>.00</u>	<u>(1,696.70)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>4,072.38</u>	<u>10.03</u>	<u>4,072.38</u>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JUNE 30, 2025

PENNINSULA LAKE

ASSETS

774-000-010.000	CASH - COMBINED SAVINGS	12,850.98	
	TOTAL ASSETS		12,850.98

LIABILITIES AND EQUITY

FUND EQUITY

774-000-390.000	FUND BALANCE	8,339.93	
	REVENUE OVER EXPENDITURES - YTD	4,511.05	
	TOTAL FUND EQUITY		12,850.98
	TOTAL LIABILITIES AND EQUITY		12,850.98

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JUNE 30, 2025

LOWER PETTIBONE LAKE

ASSETS

775-000-010.000 CASH - COMBINED SAVINGS 6,218.15

TOTAL ASSETS 6,218.15

LIABILITIES AND EQUITY

FUND EQUITY

775-000-390.000 FUND BALANCE 1,930.81
REVENUE OVER EXPENDITURES - YTD 4,287.34

TOTAL FUND EQUITY 6,218.15

TOTAL LIABILITIES AND EQUITY 6,218.15

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JUNE 30, 2025

DUNLEAVY/LEONARD LAKE

ASSETS

776-000-010.000	CASH - COMBINED SAVINGS	7,246.01	
	TOTAL ASSETS		7,246.01

LIABILITIES AND EQUITY

FUND EQUITY

776-000-390.000	FUND BALANCE	7,556.75	
	REVENUE OVER EXPENDITURES - YTD	(310.74)	
	TOTAL FUND EQUITY		7,246.01
	TOTAL LIABILITIES AND EQUITY		7,246.01

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2025

DUNLEAVY/LEONARD LAKE

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
776-000-581.000	CONTRIBUTIONS-DUNLEAVY/LEONA	.00	.00	11,045.00	.00	(11,045.00)	.00
776-000-665.000	INTEREST EARNINGS	.00	.00	103.26	9.07	(103.26)	.00
	REVENUE	.00	.00	11,148.26	9.07	(11,148.26)	.00
	TOTAL FUND REVENUE	.00	.00	11,148.26	9.07	(11,148.26)	.00
	<u>TRUST & AGENCY ADMIN</u>						
776-255-956.000	DUNLEAVY LEONARDLK: DEDUCTIO	.00	.00	11,459.00	11,459.00	(11,459.00)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	11,459.00	11,459.00	(11,459.00)	.00
	TOTAL FUND EXPENDITURES	.00	.00	11,459.00	11,459.00	(11,459.00)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	(310.74)	(11,449.93)	(310.74)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
 JULY 31, 2025

GENERAL FUND

ASSETS

101-000-004.000	PETTY CASH	83.34	
101-000-008.000	PERPETUAL FUND	1,087.10	
101-000-010.000	CASH - COMBINED SAVINGS	4,088,727.63	
101-000-078.000	DUE FROM STATE REVENUES	367,829.00	
101-000-081.000	DUE COMMUNITY DEV.	24.00	
101-000-084.477	DUE TO/FROM CABLE TV FEES	67,342.05	
	TOTAL ASSETS		4,525,093.12

LIABILITIES AND EQUITY

LIABILITIES

101-000-202.001	BUILDING BONDS PAYABLES	197,496.00	
101-000-202.002	HEALTH REIMBURSEMENT PAYABLES	7,542.86	
101-000-202.005	PLANNING ESCROW PAYABLES	188,885.02	
101-000-222.000	OAKLAND CO. ANIMAL CONTROL	265.35	
101-000-257.000	ACCRUED PAYROLL	4,193.78	
101-000-280.001	DEFERRED REVENUE-GRANT	24.00	
	TOTAL LIABILITIES		398,407.01

FUND EQUITY

101-000-380.003	FUND BALANCE-ASSIGN FUTURE EXP	1,350,000.00	
101-000-390.000	FUND BALANCE	2,169,898.70	
	REVENUE OVER EXPENDITURES - YTD	606,787.41	
	TOTAL FUND EQUITY		4,126,686.11
	TOTAL LIABILITIES AND EQUITY		4,525,093.12

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
101-000-402.000	CURRENT PROPERTY TAX	629,738.00	629,738.00	678,866.14	6,060.19 (49,128.14)	107.80
101-000-404.000	SALES TAX	2,131,794.00	2,131,794.00	1,066,109.00	.00 1,065,685.00	50.01
101-000-412.000	DELINQUENT P. PROPERTY TAX	.00	.00	2,980.28 (1,245.75)	(2,980.28)	.00
101-000-423.000	MOBILE HOME TAXES	8,000.00	8,000.00	5,127.50	734.50 2,872.50	64.09
101-000-477.000	CABLE TV FRANCHISE FEES	300,000.00	300,000.00	133,975.14	.00 166,024.86	44.66
101-000-478.000	DOG LICENSES	1,500.00	1,500.00	1,153.00	105.00 347.00	76.87
101-000-490.000	OTHER LIC. & PERMIT	5,000.00	5,000.00	6,035.25	1,318.00 (1,035.25)	120.71
101-000-490.001	SEWER PERMITS	.00	.00	45.00	.00 (45.00)	.00
101-000-491.000	BUILDING PERMITS	200,000.00	200,000.00	118,135.20	21,424.40 81,864.80	59.07
101-000-491.001	HEATING PERMITS	50,000.00	50,000.00	35,818.00	5,114.00 14,182.00	71.64
101-000-491.002	PLUMBING PERMITS	42,000.00	42,000.00	13,193.60	1,599.00 28,806.40	31.41
101-000-491.003	ELECTRICAL PERMITS	88,000.00	88,000.00	43,193.00	7,641.00 44,807.00	49.08
101-000-522.003	SOC SERV: C D B G REVENUE	50,000.00	50,000.00	52,939.00	12,587.00 (2,939.00)	105.88
101-000-540.000	GRANT REVENUE	.00	.00	9,732.20	.00 (9,732.20)	.00
101-000-584.005	METRO AUTHORITY	34,000.00	.00	.00	.00 .00	.00
101-000-584.013	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	440.70	.00 (440.70)	.00
101-000-607.002	CONTRACTORS REGISTRATIONS	3,000.00	3,000.00	1,798.00	225.00 1,202.00	59.93
101-000-607.019	SUMMER TAX COLLECTION FEE	50,000.00	50,000.00	47,331.65	47,331.65 2,668.35	94.66
101-000-607.022	ENHANCE ACCESS FEES	6,000.00	6,000.00	5,865.05	1,155.32 134.95	97.75
101-000-607.034	ADMINISTRATION FEES	42,000.00	42,000.00	32,963.24	32,963.24 9,036.76	78.48
101-000-608.025	DISTRICT COURT MONIES	50,000.00	50,000.00	40,034.42	7,323.37 9,965.58	80.07
101-000-628.014	REZONING FEES, PLANNING	.00	.00	750.00	.00 (750.00)	.00
101-000-628.015	ZONING BD. OF APPEALS	7,000.00	7,000.00	3,150.00	275.00 3,850.00	45.00
101-000-628.016	SITE PL. REVIEW, OTHERS	6,000.00	6,000.00	2,675.00 (750.00)	3,325.00	44.58
101-000-642.000	SALE OF CEMETERY LOTS	5,000.00	5,000.00	11,000.00	1,500.00 (6,000.00)	220.00
101-000-644.028	ASSET SALE PROCEEDS	.00	.00	11,306.00	.00 (11,306.00)	.00
101-000-651.006	ACTIVITY CENTER ADVERTISING	.00	8,000.00	2,750.00	.00 5,250.00	34.38
101-000-651.007	ACTIVITY CENTER REVENUES	3,000.00	3,000.00	5,675.00	925.00 (2,675.00)	189.17
101-000-657.000	VARIOUS FINES	.00	.00	15.00	.00 (15.00)	.00
101-000-658.000	ZONING FINES	.00	.00	150.00	75.00 (150.00)	.00
101-000-665.000	INTEREST EARNINGS	100,000.00	100,000.00	100,751.66	20,647.49 (751.66)	100.75
101-000-666.001	MMRMA DISTRIBUTION	.00	.00	36,256.00	.00 (36,256.00)	.00
101-000-667.001	PARK: RENTALS	.00	.00	300.00	50.00 (300.00)	.00
101-000-667.010	ACT CTR STEEPLE HALL UTILITIES	5,000.00	5,000.00	2,338.33	83.00 2,661.67	46.77
101-000-667.035	POLICE LEASE PAYMENTS	28,000.00	28,000.00	16,333.31	2,333.33 11,666.69	58.33
101-000-667.288	WOTA RENT	25,000.00	25,000.00	25,000.00	.00 .00	100.00
101-000-676.004	ELECTION EXPENSE REFUND	.00	.00	57.00	.00 (57.00)	.00
101-000-676.018	ELECTION REIMBURSEMENT	.00	.00	84.01	.00 (84.01)	.00
101-000-676.029	ORDINANCE VIOLATION REIMBURSE	.00	.00	855.00	405.00 (855.00)	.00
101-000-676.030	SNOW REMOVAL REIMBURSEMENT	18,200.00	18,200.00	13,620.00	.00 4,580.00	74.84
101-000-677.031	MISCELLANEOUS	15,000.00	15,000.00	7,401.52	1,307.81 7,598.48	49.34
	REVENUE	3,903,232.00	3,877,232.00	2,536,203.20	171,187.55 1,341,028.80	65.41
	TOTAL FUND REVENUE	3,903,232.00	3,877,232.00	2,536,203.20	171,187.55 1,341,028.80	65.41

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
LEGISLATIVE							
101-102-702.000	LEGISLATIVE: SALARIES	28,519.00	28,519.00	16,453.20	3,290.64	12,065.80	57.69
101-102-820.000	LEGISLATIVE: DUES/ED/TRAVEL	6,000.00	6,000.00	.00	.00	6,000.00	.00
	TOTAL LEGISLATIVE	34,519.00	34,519.00	16,453.20	3,290.64	18,065.80	47.66
SUPERVISOR							
101-171-702.000	SUP DEPT: SALARIES	92,932.00	92,932.00	53,614.20	10,722.84	39,317.80	57.69
101-171-703.002	SUP DEPT: ASSISTANT WAGE F-T	56,163.00	56,163.00	32,731.20	6,480.00	23,431.80	58.28
101-171-703.003	SUP DEPT: MAINT SUPERVISOR F-T	.00	39,900.00	16,576.00	6,300.00	23,324.00	41.54
101-171-703.004	SUP DEPT: MAINT ASSISTANT F-T	.00	34,200.00	14,220.00	5,400.00	19,980.00	41.58
101-171-704.003	SUP DEPT: CLERICAL WAGE P-T	36,192.00	36,192.00	12,954.00	3,714.00	23,238.00	35.79
101-171-704.005	SUP DEPT: MAINT WAGE P-T	36,233.00	36,233.00	20,065.08	4,157.19	16,167.92	55.38
101-171-704.007	SUP: COMMUNICATIONS WAGE P-T	34,684.00	34,684.00	17,140.75	3,266.00	17,543.25	49.42
101-171-705.000	SUP: PART-TIME SEASONAL MAINT	27,842.00	.00	.00	.00	.00	.00
101-171-705.001	SUP: SEASONAL FLOATER WAGE P-	15,933.00	15,933.00	1,425.01	291.13	14,507.99	8.94
101-171-820.000	SUP DEPT: DUES/ED/TRAVEL	2,500.00	2,500.00	224.00	.00	2,276.00	8.96
	TOTAL SUPERVISOR	302,479.00	348,737.00	168,950.24	40,331.16	179,786.76	48.45
ACCOUNTING							
101-191-703.000	ACCTG: BOOKKEEPER WAGE F-T	78,747.00	78,747.00	45,659.71	9,085.51	33,087.29	57.98
101-191-704.001	ACCTG: P-T ASSISTANT	29,032.00	29,032.00	17,286.00	3,486.00	11,746.00	59.54
101-191-704.002	ACCTG: P-T PAYROLL/HR ADMIN	.00	16,347.00	.00	.00	16,347.00	.00
101-191-820.000	ACCTG: DUES/ED/TRAVEL	3,000.00	3,000.00	.00	.00	3,000.00	.00
	TOTAL ACCOUNTING	110,779.00	127,126.00	62,945.71	12,571.51	64,180.29	49.51
CLERK							
101-215-702.002	CLERK: SALARIES	88,285.00	88,285.00	50,933.55	10,186.71	37,351.45	57.69
101-215-703.001	CLERK: DEPUTY WAGE F-T	69,330.00	69,330.00	32,286.57	291.51	37,043.43	46.57
101-215-703.005	CLERK: CLERICAL WAGE F-T	47,112.00	47,112.00	27,180.00	5,436.00	19,932.00	57.69
101-215-720.000	CLERK: RECORDING SECTY	1,800.00	1,800.00	.00	.00	1,800.00	.00
101-215-730.000	CLERK: ELECTION EXPENSES SUPP	.00	.00	3,422.47	.00	(3,422.47)	.00
101-215-820.000	CLERK: DUES/ED/TRAVEL	7,000.00	7,000.00	3,579.30	85.00	3,420.70	51.13
101-215-935.000	CLERK: VOTING EQUIP MAINT	7,050.00	7,050.00	6,042.00	.00	1,008.00	85.70
101-215-957.000	CLERK: ELECT EXP TO BE REIMBUR	.00	.00	9,759.28	.00	(9,759.28)	.00
	TOTAL CLERK	220,577.00	220,577.00	133,203.17	15,999.22	87,373.83	60.39

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TREASURER							
101-253-702.001	TREAS: SALARIES	88,285.00	88,285.00	50,933.55	10,186.71	37,351.45	57.69
101-253-703.000	TREAS: DEPUTY WAGE F-T	62,047.00	62,047.00	35,617.60	7,092.00	26,429.40	57.40
101-253-703.003	TREAS: CLERICAL WAGE F-T	41,043.00	41,043.00	23,691.83	4,736.27	17,351.17	57.72
101-253-705.004	TREAS: PART-TIME SEASONAL	7,186.00	7,186.00	4,833.65	1,658.16	2,352.35	67.26
101-253-820.000	TREAS: DUES/ED/TRAVEL	6,500.00	6,500.00	1,079.57	67.62	5,420.43	16.61
	TOTAL TREASURER	205,061.00	205,061.00	116,156.20	23,740.76	88,904.80	56.64
ASSESSOR							
101-257-720.000	ASSESSING: CONTRACTUAL SVCS	138,000.00	138,000.00	85,904.94	.00	52,095.06	62.25
101-257-720.001	ASSESSING: TAX BD OF REVIEW	2,500.00	2,500.00	1,892.68	.00	607.32	75.71
101-257-820.000	ASSESSING: DUES/ED/TRAVEL	600.00	600.00	.00	.00	600.00	.00
	TOTAL ASSESSOR	141,100.00	141,100.00	87,797.62	.00	53,302.38	62.22
GENERAL GOVERNMENT							
101-261-728.000	GEN GOV: OFFICE SUPPLIES	15,000.00	15,000.00	4,571.10	1,002.89	10,428.90	30.47
101-261-735.000	GEN GOV: POSTAGE	10,000.00	10,000.00	3,461.03	(91.20)	6,538.97	34.61
101-261-801.001	GEN GOV: PROF SERVICES	25,000.00	25,000.00	(660.00)	282.50	25,660.00	(2.64)
101-261-802.000	GEN GOV: PAYROLL PROCESSING	5,500.00	5,500.00	5,619.05	1,131.55	(119.05)	102.16
101-261-803.000	GEN GOV: SNOWPLOW SERV	60,500.00	60,500.00	20,120.00	.00	40,380.00	33.26
101-261-804.000	GEN GOV: LEGAL SERVICES	75,000.00	75,000.00	38,246.75	7,093.75	36,753.25	51.00
101-261-805.000	GEN GOV: AUDITING	100,000.00	100,000.00	79,097.25	.00	20,902.75	79.10
101-261-813.000	GEN GOV: STORM WATER PERMIT	500.00	500.00	500.00	.00	.00	100.00
101-261-821.000	GEN GOV: MEMBER FEES	13,000.00	13,000.00	12,918.63	26.00	81.37	99.37
101-261-822.000	GEN GOV: BANK FEES	6,000.00	6,000.00	.00	.00	6,000.00	.00
101-261-830.000	GEN GOV: GEN INSURANCE	69,000.00	69,000.00	73,180.54	.00	(4,180.54)	106.06
101-261-850.000	GEN GOV: FIBER-OTHER COMMUNIC	13,000.00	13,000.00	5,761.00	823.00	7,239.00	44.32
101-261-850.001	GEN GOV: PHONE SERVICE	6,500.00	6,500.00	2,686.84	70.78	3,813.16	41.34
101-261-850.002	GEN GOV: WEBSITE	3,500.00	3,500.00	1,095.65	71.25	2,404.35	31.30
101-261-900.000	GEN GOV: TAX BILL PRINTING	15,000.00	15,000.00	.00	.00	15,000.00	.00
101-261-900.001	GEN GOV: ADVERTISING	10,000.00	10,000.00	5,577.65	785.24	4,422.35	55.78
101-261-900.002	GEN GOV: PRINTING	20,000.00	20,000.00	8,960.81	.00	11,039.19	44.80
101-261-920.000	GEN GOV: UTILITIES	80,000.00	80,000.00	44,273.44	5,551.57	35,726.56	55.34
101-261-936.000	GEN GOV: TOWNSHIP MAINTENANCE	10,000.00	10,000.00	17,561.62	8,969.84	(7,561.62)	175.62
101-261-936.002	GEN GOV: MOWING	15,000.00	15,000.00	8,243.00	3,424.50	6,757.00	54.95
101-261-936.003	GEN GOV: OFFICE CLEANING	30,000.00	30,000.00	13,385.00	2,120.00	16,615.00	44.62
101-261-936.004	GEN GOV: WOTA MAINTENANCE	.00	5,000.00	977.90	328.98	4,022.10	19.56
101-261-937.000	GEN GOV: VEHICLE OP MAINT	5,000.00	20,000.00	15,261.28	825.70	4,738.72	76.31
101-261-938.000	GEN GOV: EQ/SW MAINT CONTRACT	80,000.00	80,000.00	62,768.66	19,536.43	17,231.34	78.46
101-261-955.000	GEN GOV: MISCELLANEOUS	20,000.00	20,000.00	1,542.60	359.29	18,457.40	7.71
101-261-959.000	GEN GOV: METRO AUTHORITY EXP	34,000.00	.00	.00	.00	.00	.00
101-261-971.000	GEN GOV: EQUIP CAP OUTLAY	40,000.00	40,000.00	2,996.09	671.39	37,003.91	7.49
101-261-971.001	GEN GOV: COMP CAP OUTLAY	25,000.00	25,000.00	6,764.55	1,286.92	18,235.45	27.06
101-261-971.003	GEN GOV: COMPUTER SOFTWARE	10,000.00	10,000.00	874.93	124.99	9,125.07	8.75
	TOTAL GENERAL GOVERNMENT	796,500.00	782,500.00	435,785.37	54,395.37	346,714.63	55.69

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
GENERAL GOVERNMENT PERSONNE							
101-279-710.000	GGP: EMPLR PAYROLL TAX	117,000.00	117,000.00	71,371.47	13,852.31	45,628.53	61.00
101-279-711.000	GGP: DEFINED CONTRIBUTION PLAN	113,000.00	113,000.00	57,568.14	.00	55,431.86	50.95
101-279-712.000	GGP:HEALTH/DENTAL/LIFE/DIS INS	137,000.00	137,000.00	113,362.81	15,819.02	23,637.19	82.75
101-279-715.000	GGP: CASH IN LIEU BENEF BUYOUT	90,000.00	90,000.00	60,581.59	9,222.38	29,418.41	67.31
101-279-716.002	GGP: TUITION REIMB	45,000.00	45,000.00	.00	.00	45,000.00	.00
101-279-717.002	GGP: BCN HEALTH REIMBURSEMEN	45,000.00	45,000.00	26,476.21	10,655.48	18,523.79	58.84
101-279-718.001	GGP: PTO CASH PAYOUT	23,000.00	23,000.00	.00	.00	23,000.00	.00
	TOTAL GENERAL GOVERNMENT PER	570,000.00	570,000.00	329,360.22	49,549.19	240,639.78	57.78
BUILDING							
101-371-703.000	BLDG: INSPECTOR WAGE F-T	74,956.00	74,956.00	43,245.00	8,649.00	31,711.00	57.69
101-371-703.001	BLDG: CLERICAL WAGE 1 F-T	47,111.00	47,111.00	27,180.00	5,436.00	19,931.00	57.69
101-371-703.002	BLDG: CLERICAL WAGE 2 F-T	42,284.00	42,284.00	24,390.00	4,878.00	17,894.00	57.68
101-371-705.000	BLDG: PART-TIME SEASONAL	9,000.00	9,000.00	.00	.00	9,000.00	.00
101-371-735.000	BLDG: POSTAGE	600.00	600.00	292.53	50.52	307.47	48.76
101-371-801.000	BLDG: INSP/ELEC/PLUMB/HTG	175,000.00	175,000.00	64,209.53	8,304.89	110,790.47	36.69
101-371-801.001	BLDG: SEWER TAP INSP	500.00	500.00	.00	.00	500.00	.00
101-371-820.000	BLDG: DUES/ED/TRAVEL	2,500.00	2,500.00	835.22	.00	1,664.78	33.41
	TOTAL BUILDING	351,951.00	351,951.00	160,152.28	27,318.41	191,798.72	45.50
CEMETERY							
101-567-935.000	CEMETERY: SEXTON	51,012.00	51,012.00	29,757.00	4,251.00	21,255.00	58.33
101-567-935.001	CEMETERY: MAINTENANCE	15,000.00	15,000.00	2,685.25	777.66	12,314.75	17.90
	TOTAL CEMETERY	66,012.00	66,012.00	32,442.25	5,028.66	33,569.75	49.15
SOCIAL SERVICES							
101-670-705.000	SOC SERV: CROSSING GUARDS	15,915.00	15,915.00	8,123.72	28.91	7,791.28	51.04
101-670-880.000	SOC SERV: COMMUNITY PROMOTION	8,500.00	8,500.00	.00	.00	8,500.00	.00
101-670-881.000	SOC SERV: YOUTH PROMOTION	8,500.00	8,500.00	.00	.00	8,500.00	.00
101-670-882.000	SOC SERV: DECOR-XMAS LIGHTS	5,000.00	5,000.00	.00	.00	5,000.00	.00
101-670-967.005	SOC SERV: CDBG EXPENSES	50,000.00	50,000.00	12,587.00	.00	37,413.00	25.17
	TOTAL SOCIAL SERVICES	87,915.00	87,915.00	20,710.72	28.91	67,204.28	23.56

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
ACTIVITY CENTER							
101-672-703.000	ACTIVITY CTR: DIR. WAGE F-T	55,883.00	55,883.00	32,242.50	6,448.50	23,640.50	57.70
101-672-703.001	ACT CTR: COORDINATOR WAGE F-T	39,963.00	39,963.00	23,051.31	4,610.26	16,911.69	57.68
101-672-703.002	ACT CTR: COMMUNICATION WAGE F-	42,133.00	42,133.00	24,300.00	4,860.00	17,833.00	57.67
101-672-703.003	ACT CTR: CLERICAL WAGE F-T	.00	33,676.00	16,956.00	4,239.00	16,720.00	50.35
101-672-704.001	ACT CTR: COORDINATOR WAGE P-T	28,406.00	3,906.00	3,165.12	.00	740.88	81.03
101-672-704.003	ACT CTR: CLERICAL WAGE P-T	19,219.00	19,219.00	.00	.00	19,219.00	.00
101-672-704.006	ACTIVITY CTR: SECURITY P-T	7,000.00	7,000.00	2,591.05	752.71	4,408.95	37.02
101-672-704.007	ACTIVITY CTR: MAINTEN WAGE P-T	14,689.00	14,689.00	6,911.52	1,658.58	7,777.48	47.05
101-672-704.008	ACT CTR: FLOATER WAGE P-T	9,610.00	1,581.00	1,053.36	.00	527.64	66.63
101-672-728.000	ACTIVITY CTR: OFFICE SUPPLIES	3,000.00	3,000.00	1,091.65	30.86	1,908.35	36.39
101-672-729.000	ACTIVITY CTR: OPER. SUPPLIES	6,000.00	6,000.00	4,786.51	.00	1,213.49	79.78
101-672-735.000	ACTIVITY CTR: POSTAGE	2,500.00	2,500.00	50.62	40.68	2,449.38	2.02
101-672-820.000	ACTIVITY CTR: DUES/ED/TRAVEL	1,200.00	1,200.00	.00	.00	1,200.00	.00
101-672-850.000	ACTIVITY CTR: PHONE SERVICE	1,500.00	1,500.00	567.53	.00	932.47	37.84
101-672-850.001	ACTIVITY CTR: INTERNET SERVICE	2,500.00	2,500.00	750.30	107.98	1,749.70	30.01
101-672-850.002	STEEPLE HALL: INTERNET SERVICE	3,500.00	3,500.00	1,916.07	252.65	1,583.93	54.74
101-672-900.000	ACTIVITY CTR: ADVERT./PRINTING	8,000.00	8,000.00	2,745.90	300.00	5,254.10	34.32
101-672-920.000	ACTIVITY CTR: UTILITIES	11,000.00	11,000.00	5,776.80	896.81	5,223.20	52.52
101-672-920.002	STEEPLE HALL: UTILITIES	9,000.00	9,000.00	4,228.58	604.83	4,771.42	46.98
101-672-936.000	ACTIVITY CTR: BUILDING MAINT	6,000.00	6,000.00	3,067.99	280.90	2,932.01	51.13
101-672-936.002	STEEPLE HALL: BUILDING MAINT	20,000.00	20,000.00	15,353.23	1,302.96	4,646.77	76.77
101-672-938.000	ACTIVITY CTR: OFF. EQUIP MAINT	8,000.00	8,000.00	4,985.62	.00	3,014.38	62.32
101-672-940.000	ACTIVITY CTR: RENT EXPENSE	2,500.00	2,500.00	.00	.00	2,500.00	.00
	TOTAL ACTIVITY CENTER	301,603.00	302,750.00	155,591.66	26,386.72	147,158.34	51.39
PLANNING & ORDINANCE							
101-701-703.001	PLNG: DIR.PLAN & DEV. WAGE F-T	89,636.00	89,636.00	51,716.32	10,343.27	37,919.68	57.70
101-701-703.003	PLNG: ZONING ADMIN WAGE F-T	51,303.00	51,303.00	29,533.06	5,854.00	21,769.94	57.57
101-701-703.004	OE: ZONING ADMIN. WAGE F-T	60,451.00	40,000.00	34,875.00	6,975.00	5,125.00	87.19
101-701-703.005	OE: ORDINANCE OFFICER WAGE F-T	38,766.00	38,766.00	23,855.70	4,771.14	14,910.30	61.54
101-701-704.004	OE: ZONING ADMIN ASST WAGE PT	.00	14,000.00	.00	.00	14,000.00	.00
101-701-704.005	OE: ORDIN OFFICER WAGE ASST P-T	27,580.00	27,580.00	12,531.88	3,010.77	15,048.12	45.44
101-701-707.004	PLNG: OVERTIME	10,000.00	10,000.00	746.14	138.12	9,253.86	7.46
101-701-820.000	PLNG: DUES/ED/TRAVEL	5,000.00	5,000.00	2,858.00	.00	2,142.00	57.16
101-701-935.000	OE: VIOLATION CORRECTIONS	3,000.00	3,000.00	1,685.00	1,010.00	1,315.00	56.17
	TOTAL PLANNING & ORDINANCE	285,736.00	279,285.00	157,801.10	32,102.30	121,483.90	56.50
ZONING BOARD OF APPEALS (ZBA)							
101-702-720.000	ZBA: MEETING PAY	15,480.00	15,480.00	8,865.00	2,055.00	6,615.00	57.27
101-702-720.001	ZBA: RECORDING SECRETARY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-702-801.000	ZBA: PROFESSIONAL SERVICES	500.00	500.00	.00	.00	500.00	.00
101-702-820.000	ZBA: DUES/ED/TRAVEL	1,000.00	1,000.00	164.00	.00	836.00	16.40
101-702-900.000	ZBA: ADVERTISING	5,000.00	5,000.00	1,523.13	326.98	3,476.87	30.46
	TOTAL ZONING BOARD OF APPEALS	24,380.00	24,380.00	10,552.13	2,381.98	13,827.87	43.28

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
PLANNING COMMISSION							
101-703-720.000	PLNG COMM: RECORDING SECTY	2,400.00	2,400.00	.00	.00	2,400.00	.00
101-703-720.001	PLNG COMM: COMMISSION	19,800.00	19,800.00	6,245.00	1,980.00	13,555.00	31.54
101-703-720.002	PLNG COMM: SUB-COMMITTEE	750.00	750.00	.00	.00	750.00	.00
101-703-801.000	PLNG COMM: MASTER PLAN PROF.	5,000.00	5,000.00	3,129.25	.00	1,870.75	62.59
101-703-801.001	PLNG COMM: ORDINANCE REVISION	5,000.00	5,000.00	.00	.00	5,000.00	.00
101-703-820.000	PLNG COMM: DUES/ED/TRAVEL	2,000.00	2,000.00	775.00	.00	1,225.00	38.75
101-703-900.000	PLNG COMM: ADVERTISING/PRTG	5,500.00	5,500.00	1,497.27	372.50	4,002.73	27.22
	TOTAL PLANNING COMMISSION	40,450.00	40,450.00	11,646.52	2,352.50	28,803.48	28.79
PARKS							
101-751-729.001	PARKS: VETERAN'S PARK	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-751-729.002	PARKS: HICKORY RIDGE	3,000.00	3,000.00	948.17	.00	2,051.83	31.61
101-751-729.003	PARKS: DUCK LAKE PINES	3,000.00	3,000.00	5,244.84	.00 (2,244.84)	174.83
101-751-729.004	PARKS: DOWNEY LAKE	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-751-729.006	PARKS: CHILL AT THE MILL	3,500.00	3,500.00	894.96	.00	2,605.04	25.57
101-751-729.007	PARKS: SOUTH HICKORY RIDGE	2,500.00	2,500.00	.00	.00	2,500.00	.00
101-751-801.006	PARKS: FIREWORKS	15,000.00	15,000.00	15,000.00	.00	.00	100.00
101-751-920.000	PARKS: UTILITIES	5,000.00	5,000.00	1,296.83 (11.10)	3,703.17	25.94
101-751-935.000	PARKS: MAINTENANCE	20,000.00	20,000.00	6,482.60	1,590.28	13,517.40	32.41
	TOTAL PARKS	57,000.00	57,000.00	29,867.40	1,579.18	27,132.60	52.40
	TOTAL FUND EXPENDITURES	3,596,062.00	3,639,363.00	1,929,415.79	297,056.51	1,709,947.21	53.02
	NET REVENUE OVER EXPENDITURES	307,170.00	237,869.00	606,787.41	(125,868.96)	368,918.41	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2025

ROAD FUND

ASSETS

203-000-002.000	HAULING ROUTE SAVINGS ACCT.	733,637.36	
203-000-010.000	CASH - COMBINED SAVINGS	83,797.22	
203-000-019.000	HAUL ROUTE RECEIVABLE	8,400.00	
		<hr/>	
	TOTAL ASSETS		<u>825,834.58</u>

LIABILITIES AND EQUITY

LIABILITIES

203-000-202.001	HAULING ROUTE PAYABLE	46,137.84	
		<hr/>	
	TOTAL LIABILITIES		46,137.84

FUND EQUITY

203-000-390.000	FUND BALANCE	257,308.42	
203-000-392.000	RESTRICTED FUND BALANCE	491,344.23	
	REVENUE OVER EXPENDITURES - YTD	31,044.09	
		<hr/>	
	TOTAL FUND EQUITY		<u>779,696.74</u>
	TOTAL LIABILITIES AND EQUITY		<u>825,834.58</u>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

ROAD FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
203-000-584.000						
METRO AUTHORITY	.00	34,000.00	26,705.58	.00	7,294.42	78.55
203-000-604.000						
HAUL ROUTE REVENUE	55,500.00	55,500.00	.00	.00	55,500.00	.00
203-000-665.000						
INTEREST EARNINGS	500.00	500.00	928.48	184.31	(428.48)	185.70
203-000-699.401						
TRANSFER IN FROM CAPITAL IMP.	74,000.00	74,000.00	74,000.00	.00	.00	100.00
REVENUE	130,000.00	164,000.00	101,634.06	184.31	62,365.94	61.97
TOTAL FUND REVENUE	130,000.00	164,000.00	101,634.06	184.31	62,365.94	61.97
ROAD						
203-596-959.000						
METRO AUTHORITY EXP	.00	34,000.00	83.07	9.32	33,916.93	.24
203-596-967.000						
DUST CONTROL	34,000.00	34,000.00	32,634.90	30,712.60	1,365.10	95.99
203-596-967.001						
TRI PARTY PROGRAM	40,000.00	40,000.00	37,872.00	.00	2,128.00	94.68
TOTAL ROAD	74,000.00	108,000.00	70,589.97	30,721.92	37,410.03	65.36
TOTAL FUND EXPENDITURES	74,000.00	108,000.00	70,589.97	30,721.92	37,410.03	65.36
NET REVENUE OVER EXPENDITURES	56,000.00	56,000.00	31,044.09	(30,537.61)	(24,955.91)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JULY 31, 2025

FIRE FUND

ASSETS

206-000-010.000 CASH - COMBINED SAVINGS 2,488,447.58

TOTAL ASSETS 2,488,447.58

LIABILITIES AND EQUITY

LIABILITIES

206-000-231.006 EMPLOYEE 401A LOAN - MSQ (68.62)
206-000-257.000 ACCRUED PAYROLL 103.79

TOTAL LIABILITIES 35.17

FUND EQUITY

206-000-390.000 FUND BALANCE 1,528,086.92
REVENUE OVER EXPENDITURES - YTD 960,325.49

TOTAL FUND EQUITY 2,488,412.41

TOTAL LIABILITIES AND EQUITY 2,488,447.58

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

FIRE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
206-000-402.000	CURRENT PROPERTY TAX	1,980,394.00	1,980,394.00	1,952,442.14	.00	27,951.86	98.59
206-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	1,355.67	.00 (1,355.67)	.00
206-000-627.000	RENTAL INSPECTIONS	.00	.00	5,010.00	1,200.00 (5,010.00)	.00
206-000-638.000	EMS TRANSPORT	400,000.00	450,000.00	268,801.64	28,554.30	181,198.36	59.73
206-000-665.000	INTEREST ON INVESTMENTS	30,000.00	60,000.00	65,454.44	5,844.91 (5,454.44)	109.09
	REVENUE	2,410,394.00	2,490,394.00	2,293,063.89	35,599.21	197,330.11	92.08
	TOTAL FUND REVENUE	2,410,394.00	2,490,394.00	2,293,063.89	35,599.21	197,330.11	92.08

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

FIRE FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
FIRE							
206-336-702.012	FIRE: CHIEF'S COMPENSATION	92,167.00	92,167.00	53,173.20	10,634.64	38,993.80	57.69
206-336-703.000	FIRE: F-T WAGE MEDIC M.D.	66,598.00	66,598.00	38,421.90	7,684.38	28,176.10	57.69
206-336-703.001	FIRE: F-T WAGE OFFICER D.K.	75,428.00	75,428.00	43,516.35	8,703.27	31,911.65	57.69
206-336-703.002	FIRE: F-T WAGE OFFICER G.B.	77,362.00	77,362.00	44,632.05	8,926.41	32,729.95	57.69
206-336-703.003	FIRE: F-T WAGE MEDIC C.S.	66,598.00	66,598.00	38,421.90	7,684.38	28,176.10	57.69
206-336-703.004	FIRE: F-T WAGE OFFICER M.B.	77,362.00	77,362.00	44,632.05	8,926.41	32,729.95	57.69
206-336-703.005	FIRE: F-T WAGE MEDIC A.G.	66,598.00	66,598.00	38,707.30	7,684.38	27,890.70	58.12
206-336-703.006	FIRE: F-T WAGE MEDIC H.K.	66,598.00	66,598.00	33,298.98	7,684.38	33,299.02	50.00
206-336-703.007	FIRE: F-T WAGE MEDIC K.M./B.F.	59,309.00	59,309.00	32,174.37	6,501.15	27,134.63	54.25
206-336-703.008	FIRE: F-T WAGE MEDIC T.M./A.L.	66,598.00	66,598.00	27,228.82	2,053.00	39,369.18	40.89
206-336-703.009	FIRE: F-T WAGE MEDIC R.K.	66,598.00	66,598.00	28,876.95	7,684.38	37,721.05	43.36
206-336-703.012	FIRE: F-T WAGE MEDIC R.Y.	59,309.00	59,309.00	13,229.97	3,053.07	46,079.03	22.31
206-336-703.013	FIRE: MARSHAL COMPENSATION	41,352.00	41,352.00	23,855.59	4,771.12	17,496.41	57.69
206-336-703.014	FIRE: F-T WAGE MEDIC M.M.	66,598.00	66,598.00	34,777.35	7,404.03	31,820.65	52.22
206-336-704.006	FIRE: P-T WAGE CLERICAL	18,387.00	18,387.00	8,354.73	2,007.18	10,032.27	45.44
206-336-706.008	FIRE: FIREFIGHTERS PAYROLL	356,100.00	325,000.00	162,891.12	31,825.69	162,108.88	50.12
206-336-707.007	FIRE: F-T OVERTIME	60,000.00	90,000.00	71,162.10	17,978.98	18,837.90	79.07
206-336-709.002	FIRE: FOOD ALLOWANCE	9,750.00	9,750.00	(625.00)	.00	10,375.00	(6.41)
206-336-709.003	FIRE: HOLIDAY ALLOWANCE	40,748.00	40,748.00	.00	.00	40,748.00	.00
206-336-710.000	FIRE: EMPLOYER PAYROLL TAX	98,331.00	99,166.37	54,615.94	11,231.93	44,550.43	55.08
206-336-711.000	FIRE: DEFINED CONTRIBUTION POC	18,453.00	16,250.00	.00	.00	16,250.00	.00
206-336-711.001	FIRE: DEFINED CONTRIBUTION F-T	42,815.00	42,815.00	21,060.46	.00	21,754.54	49.19
206-336-712.001	FIRE: HEALTH/DENTAL/LIFE/DISINS	144,000.00	150,292.83	84,834.39	9,875.52	65,458.44	56.45
206-336-713.000	FIRE: FIREFIGHTERS MEDICAL	25,000.00	25,000.00	11,217.50	1,475.00	13,782.50	44.87
206-336-714.000	FIRE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00	5,000.00	.00
206-336-715.000	FIRE: CASH IN LIEU BENEF BUYOUT	25,000.00	28,884.21	15,163.57	2,218.42	13,720.64	52.50
206-336-717.000	FIRE: BCN HEALTH REIMBURSEMEN	30,000.00	30,000.00	14,427.17	6,772.51	15,572.83	48.09
206-336-719.000	FIRE: POST PLAN	24,000.00	24,000.00	.00	.00	24,000.00	.00
206-336-722.009	FIRE: PARAMEDIC TRAINING	9,998.00	9,998.00	.00	.00	9,998.00	.00
206-336-722.010	FIRE: INSTRUCTOR TRAINING	5,000.00	5,000.00	.00	.00	5,000.00	.00
206-336-727.000	FIRE: SUPPLIES	12,000.00	12,000.00	5,367.05	702.79	6,632.95	44.73
206-336-731.000	FIRE: MEDICAL SUPPLIES	30,000.00	30,000.00	22,011.86	2,194.44	7,988.14	73.37
206-336-732.000	FIRE: UNIFORMS	15,450.00	25,000.00	21,466.26	1,982.35	3,533.74	85.87
206-336-750.000	FIRE: VEHICLE GAS/OIL	45,000.00	45,000.00	15,736.77	2,783.04	29,263.23	34.97
206-336-804.000	FIRE: LEGAL SERVICES	5,000.00	5,000.00	1,508.75	227.50	3,491.25	30.18
206-336-806.001	FIRE: COMPUTERS/SOFTWARE	8,000.00	8,000.00	4,622.73	2,199.88	3,377.27	57.78
206-336-809.000	FIRE: SOFTWARE MAINTENANCE	20,000.00	30,000.00	25,719.56	190.00	4,280.44	85.73
206-336-820.000	FIRE: DUES & EDUCATION	30,000.00	30,000.00	11,390.20	3,493.86	18,609.80	37.97
206-336-830.000	FIRE: INSURANCE/BONDS	130,000.00	130,000.00	121,121.46	.00	8,878.54	93.17
206-336-851.000	FIRE: RADIO COMMUNICATIONS	71,000.00	71,000.00	29,268.30	.00	41,731.70	41.22
206-336-890.000	FIRE: PUBLIC EDUCATION	5,000.00	5,000.00	4,981.19	4,744.24	18.81	99.62
206-336-920.000	FIRE: PUBLIC UTILITIES	70,000.00	70,000.00	44,674.75	2,204.98	25,325.25	63.82
206-336-930.000	FIRE: VEHICLE REPAIR	55,000.00	60,000.00	59,138.62	1,786.73	861.38	98.56
206-336-936.000	FIRE: BLDG MAINT/REPAIR	30,000.00	35,000.00	16,275.54	11,750.00	18,724.46	46.50
206-336-937.000	FIRE: EQUIP MAINT	21,000.00	25,000.00	10,369.10	705.05	14,630.90	41.48
206-336-955.000	FIRE: MISC EXPENSE	2,500.00	2,500.00	160.00	.00	2,340.00	6.40
206-336-967.000	FIRE: NEW PROJECTS	2,500.00	2,500.00	877.50	339.50	1,622.50	35.10
	TOTAL FIRE	2,413,507.00	2,454,766.41	1,332,738.40	218,084.59	1,122,028.01	54.29

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

FIRE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TOTAL FUND EXPENDITURES	2,413,507.00	2,454,766.41	1,332,738.40	218,084.59	1,122,028.01	54.29
NET REVENUE OVER EXPENDITURES	(3,113.00)	35,627.59	960,325.49	(182,485.38)	924,697.90	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2025

POLICE FUND

ASSETS

207-000-004.000	PETTY CASH	50.00
207-000-010.000	CASH - COMBINED SAVINGS	4,634,590.95

TOTAL ASSETS

4,634,640.95

LIABILITIES AND EQUITY

FUND EQUITY

207-000-390.000	FUND BALANCE	2,360,567.33
	REVENUE OVER EXPENDITURES - YTD	2,274,073.62

TOTAL FUND EQUITY

4,634,640.95

TOTAL LIABILITIES AND EQUITY

4,634,640.95

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

POLICE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET	
REVENUE							
207-000-402.000	CURRENT PROPERTY TAX	3,472,481.00	3,472,481.00	3,507,047.57	.00 (34,566.57)	101.00	
207-000-479.000	RETURNABLE LIQUOR LICENSE FEE	10,000.00	10,000.00	3,348.40	.00 6,651.60	33.48	
207-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	2,435.76	.00 (2,435.76)	.00	
207-000-582.000	MINI CONTRACT	12,000.00	12,000.00	3,958.56	.00 8,041.44	32.99	
207-000-582.001	SCHOOL PARTICIPATION	124,800.00	140,337.00	132,540.50	46,779.00 7,796.50	94.44	
207-000-582.002	AMERICAN AG. CONTRACT	162,000.00	162,000.00	94,500.00	13,500.00 67,500.00	58.33	
207-000-665.000	INTEREST EARNINGS	75,000.00	75,000.00	126,261.73	8,852.48 (51,261.73)	168.35	
207-000-677.000	MISCELLANEOUS	.00	.00	.00	(10.00) .00	.00	
207-000-692.000	APPROPRIATION FUND BAL.	2,021.00	75,267.00	.00	.00 75,267.00	.00	
	REVENUE	3,858,302.00	3,947,085.00	3,870,092.52	69,121.48	76,992.48	98.05
	TOTAL FUND REVENUE	3,858,302.00	3,947,085.00	3,870,092.52	69,121.48	76,992.48	98.05
POLICE							
207-301-704.001	POLICE: CLERICAL WAGE P-T	43,000.00	43,000.00	20,815.28	4,318.86 22,184.72	48.41	
207-301-710.000	POLICE: EMPLOYER PAYROLL TAX	3,800.00	3,800.00	1,580.85	330.40 2,219.15	41.60	
207-301-729.001	POLICE: DISASTER RECOVERY	5,000.00	5,000.00	.00	.00 5,000.00	.00	
207-301-807.000	POLICE: OAKLAND CO SHER CONT	3,357,302.00	3,372,969.00	1,483,368.75	.00 1,889,600.25	43.98	
207-301-807.002	POLICE:SCHOOL RESOURCE OFFICE	124,000.00	187,116.00	.00	.00 187,116.00	.00	
207-301-807.003	POLICE: MINI CONTRACT	12,000.00	12,000.00	.00	.00 12,000.00	.00	
207-301-807.004	POLICE: OVERTIME	240,000.00	250,000.00	60,053.15	.00 189,946.85	24.02	
207-301-920.000	POLICE: UTILITIES	16,000.00	16,000.00	4,589.55	660.64 11,410.45	28.68	
207-301-935.000	POLICE: SHERIFF'S MAINT	16,400.00	6,800.00	4,798.01	720.18 2,001.99	70.56	
207-301-936.000	POLICE: OFFICE CLEANING	.00	9,600.00	4,335.00	765.00 5,265.00	45.16	
207-301-940.000	POLICE: SUBSTATION LEASE/LC	28,000.00	28,000.00	16,333.31	2,333.33 11,666.69	58.33	
207-301-955.000	POLICE: MISCELLANEOUS	3,300.00	3,300.00	145.00	.00 3,155.00	4.39	
207-301-971.000	POLICE: RESERVE EQUIPMENT	1,000.00	1,000.00	.00	.00 1,000.00	.00	
207-301-971.001	POLICE: EQUIP CAP OUTLAY	3,000.00	3,000.00	.00	.00 3,000.00	.00	
207-301-971.002	POLICE: BUILDING RENOVATIONS	5,500.00	5,500.00	.00	.00 5,500.00	.00	
	TOTAL POLICE	3,858,302.00	3,947,085.00	1,596,018.90	9,128.41	2,351,066.10	40.44
	TOTAL FUND EXPENDITURES	3,858,302.00	3,947,085.00	1,596,018.90	9,128.41	2,351,066.10	40.44
	NET REVENUE OVER EXPENDITURES	.00	.00	2,274,073.62	59,993.07	2,274,073.62	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2025

REFUSE FUND

ASSETS

227-000-010.000	CASH - COMBINED SAVINGS	743,273.92	
	TOTAL ASSETS		743,273.92

LIABILITIES AND EQUITY

FUND EQUITY

227-000-390.000	FUND BALANCE	194,519.47	
	REVENUE OVER EXPENDITURES - YTD	548,754.45	
	TOTAL FUND EQUITY		743,273.92
	TOTAL LIABILITIES AND EQUITY		743,273.92

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

REFUSE FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
227-000-626.000	REFUSE COLLECTION	1,219,000.00	1,219,000.00	1,219,860.29	.00 (860.29)	100.07
227-000-665.000	INTEREST EARNINGS	5,000.00	5,000.00	9,487.56	1,254.98 (4,487.56)	189.75
227-000-677.000	MISCELLANEOUS	1,500.00	1,500.00	1,163.00	263.00	77.53
	REVENUE	1,225,500.00	1,225,500.00	1,230,510.85	1,517.98 (5,010.85)	100.41
	TOTAL FUND REVENUE	1,225,500.00	1,225,500.00	1,230,510.85	1,517.98 (5,010.85)	100.41
REFUSE						
227-526-801.000	REFUSE: CONTRACTOR	1,099,987.00	1,099,987.00	642,767.84	91,895.44	457,219.16
227-526-812.000	REFUSE: FUND ADMIN COSTS	27,500.00	27,500.00	27,500.00	27,500.00	.00
227-526-813.001	REFUSE: THIRD PARTY EXPENSES	2,000.00	13,500.00	11,488.56	.00	2,011.44
	TOTAL REFUSE	1,129,487.00	1,140,987.00	681,756.40	119,395.44	459,230.60
	TOTAL FUND EXPENDITURES	1,129,487.00	1,140,987.00	681,756.40	119,395.44	459,230.60
	NET REVENUE OVER EXPENDITURES	96,013.00	84,513.00	548,754.45	(117,877.46)	464,241.45

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JULY 31, 2025

OPIOID SETTLEMENT FUND

ASSETS

284-000-010.000	CASH - COMBINED SAVINGS	1,531.27
284-000-079.000	ACCOUNTS RECEIVABLE	78,070.91

TOTAL ASSETS

79,602.18

LIABILITIES AND EQUITY

FUND EQUITY

284-000-360.001	DEFERRED INFLOW	78,070.91
284-000-390.000	FUND BALANCE	1,053.90
	REVENUE OVER EXPENDITURES - YTD	477.37

TOTAL FUND EQUITY

79,602.18

TOTAL LIABILITIES AND EQUITY

79,602.18

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

OPIOID SETTLEMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
284-000-685.000	10,000.00	10,000.00	477.37	.00	9,522.63	4.77
	10,000.00	10,000.00	477.37	.00	9,522.63	4.77
	10,000.00	10,000.00	477.37	.00	9,522.63	4.77
<u>DEPARTMENT 718</u>						
284-718-880.000	10,000.00	10,000.00	.00	.00	10,000.00	.00
	10,000.00	10,000.00	.00	.00	10,000.00	.00
	10,000.00	10,000.00	.00	.00	10,000.00	.00
	.00	.00	477.37	.00	477.37	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JULY 31, 2025

CAPITAL IMPROVEMENT FUND

ASSETS

401-000-010.000	CASH - COMBINED SAVINGS	2,824,455.92
401-000-189.001	LEASE RECEIVABLE NEXTEL 2009	1,229,297.00
401-000-189.002	LEASE RECEIVABLE CINGULAR NEW	146,016.00
401-000-189.004	LEASE RECEIVABLE NEXTEL 2021	4,492,098.00
401-000-189.010	LEASE RECEIVABLE VERIZON CELL	585,357.00

TOTAL ASSETS

9,277,223.92

LIABILITIES AND EQUITY

FUND EQUITY

401-000-360.001	DEFERRED INFLOW 2009 NEXTEL	1,150,253.00
401-000-360.002	DEFERRED INFLOW NEW CINGULAR	145,920.00
401-000-360.004	DEFERRED INFLOW 2021 NEXTEL	4,082,850.00
401-000-360.010	DEFERRED INFLOW VERIZON CELLCO	582,753.00
401-000-390.000	FUND BALANCE	3,474,601.04
	REVENUE OVER EXPENDITURES - YTD	(159,153.12)

TOTAL FUND EQUITY

9,277,223.92

TOTAL LIABILITIES AND EQUITY

9,277,223.92

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

CAPITAL IMPROVEMENT FUND

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE							
401-000-665.000	INTEREST EARNINGS	30,000.00	30,000.00	81,344.59	27,743.34	(51,344.59)	271.15
401-000-667.002	CELL TOWER LEASE	175,000.00	175,000.00	94,635.56	13,543.94	80,364.44	54.08
401-000-692.000	APPROPRIATION FUND BAL.	419,000.00	669,000.00	.00	.00	669,000.00	.00
	REVENUE	624,000.00	874,000.00	175,980.15	41,287.28	698,019.85	20.14
	TOTAL FUND REVENUE	624,000.00	874,000.00	175,980.15	41,287.28	698,019.85	20.14
GENERAL GOVERNMENT							
401-261-971.001	TOWNSHIP IMPROVEMENTS	30,000.00	30,000.00	1,049.75	.00	28,950.25	3.50
401-261-971.005	TOWNSHIP LIGHTING & SIGNAGE	30,000.00	30,000.00	.00	.00	30,000.00	.00
401-261-971.013	SEWER ANTICIPATION EXPENSE	100,000.00	100,000.00	.00	.00	100,000.00	.00
401-261-971.020	250 W LIVINGSTON IMPROVEMENTS	15,000.00	15,000.00	4,000.00	.00	11,000.00	26.67
401-261-995.103	TRANSFER TO ROAD FUND	74,000.00	74,000.00	74,000.00	.00	.00	100.00
401-261-995.494	TRANSFER TO HIGHLAND DDA	.00	250,000.00	250,000.00	.00	.00	100.00
	TOTAL GENERAL GOVERNMENT	249,000.00	499,000.00	329,049.75	.00	169,950.25	65.94
ANNEX							
401-523-971.000	STEEPLE HALL IMPROVEMENTS	50,000.00	50,000.00	3,556.00	3,556.00	46,444.00	7.11
	TOTAL ANNEX	50,000.00	50,000.00	3,556.00	3,556.00	46,444.00	7.11
CEMETERY							
401-567-971.000	CEMETERY IMPROVEMENTS	25,000.00	25,000.00	.00	.00	25,000.00	.00
	TOTAL CEMETERY	25,000.00	25,000.00	.00	.00	25,000.00	.00
PARKS							
401-751-971.000	HICKORY RIDGE PARK IMPROVEMEN	25,000.00	25,000.00	.00	.00	25,000.00	.00
401-751-971.001	DUCK LAKE PARK IMPROVEMENT	150,000.00	150,000.00	2,527.52	647.73	147,472.48	1.69
401-751-971.002	S HICKORY RIDGE PARK IMPROVEMT	25,000.00	25,000.00	.00	.00	25,000.00	.00
401-751-971.003	VETERANS PARK IMPROVEMENT	100,000.00	100,000.00	.00	.00	100,000.00	.00
	TOTAL PARKS	300,000.00	300,000.00	2,527.52	647.73	297,472.48	.84
	TOTAL FUND EXPENDITURES	624,000.00	874,000.00	335,133.27	4,203.73	538,866.73	38.34
	NET REVENUE OVER EXPENDITURES	.00	.00	(159,153.12)	37,083.55	(159,153.12)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2025

FIRE CAPITAL FUND

ASSETS

402-000-010.000	CASH - COMBINED SAVINGS	857,455.56	
402-000-123.000	PREPAID EXPENSES	34,292.90	
		<hr/>	
	TOTAL ASSETS		<u>891,748.46</u>

LIABILITIES AND EQUITY

FUND EQUITY

402-000-390.000	FUND BALANCE	471,680.61	
	REVENUE OVER EXPENDITURES - YTD	420,067.85	
		<hr/>	
	TOTAL FUND EQUITY		<u>891,748.46</u>
	TOTAL LIABILITIES AND EQUITY		<u>891,748.46</u>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

FIRE CAPITAL FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
402-000-402.000	CURRENT PROPERTY TAX	1,011,674.00	1,011,674.00	1,017,989.90	.00 (6,315.90)	100.62
402-000-573.000	LOCAL COMMUNITY STABILIZ. AUTH	.00	.00	707.99	.00 (707.99)	.00
402-000-665.000	INTEREST EARNINGS	15,000.00	20,000.00	21,085.25	2,851.23 (1,085.25)	105.43
402-000-674.000	PRIVATE DONATIONS	.00	46,155.60	46,155.60	.00 .00	100.00
402-000-692.000	APPROPRIATION FUND BAL.	.00	19,523.36	.00	.00 19,523.36	.00
	REVENUE	1,026,674.00	1,097,352.96	1,085,938.74	2,851.23	11,414.22
	TOTAL FUND REVENUE	1,026,674.00	1,097,352.96	1,085,938.74	2,851.23	11,414.22
FIRE						
402-336-971.000	VEHICLES	402,335.00	308,636.10	.00	.00 308,636.10	.00
402-336-971.002	CAPITAL EQUIPMENT	89,115.00	252,466.86	233,495.89	.00 18,970.97	92.49
402-336-991.000	FIRE CAP: DEBT SVC PRINCIPAL	320,000.00	320,000.00	320,000.00	.00 .00	100.00
402-336-993.001	FIRE CAP: DEBT SVC INTEREST	215,750.00	215,750.00	111,875.00	.00 103,875.00	51.85
402-336-993.002	FIRE CAP: BONDING AGENT FEES	.00	500.00	500.00	.00 .00	100.00
	TOTAL FIRE	1,027,200.00	1,097,352.96	665,870.89	.00	431,482.07
	TOTAL FUND EXPENDITURES	1,027,200.00	1,097,352.96	665,870.89	.00	431,482.07
	NET REVENUE OVER EXPENDITURES	(526.00)	.00	420,067.85	2,851.23	420,067.85

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JULY 31, 2025

DOWNTOWN DEVELOPMENT FUND

<u>ASSETS</u>			
494-000-010.000	CASH - COMBINED SAVINGS	423,520.14	
494-000-019.000	TAXES RECEIVABLE	158,796.00	
		<hr/>	
	TOTAL ASSETS		<u>582,316.14</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
494-000-280.000	DEFERRED REVENUE	218,949.00	
		<hr/>	
	TOTAL LIABILITIES		218,949.00
<u>FUND EQUITY</u>			
494-000-390.000	FUND BALANCE	567,447.47	
	REVENUE OVER EXPENDITURES - YTD	(204,080.33)	
		<hr/>	
	TOTAL FUND EQUITY		<u>363,367.14</u>
	TOTAL LIABILITIES AND EQUITY		<u>582,316.14</u>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

DOWNTOWN DEVELOPMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
494-000-569.000	GRANT REVENUE	.00	.00	500.00	.00 (500.00)	.00
494-000-573.000	LOCAL COMMUNITY STABILIZATION	50,000.00	50,000.00	.00	.00	50,000.00
494-000-665.000	INTEREST EARNINGS	10,000.00	10,000.00	12,690.22	490.51 (2,690.22)	126.90
494-000-677.005	FUNDRAISING	5,000.00	5,000.00	13,935.00	.00 (8,935.00)	278.70
494-000-677.008	FARMERS MARKET RESERVATIONS	1,000.00	1,000.00	420.00	20.00	580.00
494-000-677.010	TIF	350,000.00	350,000.00	226,158.48	17,930.34	123,841.52
494-000-692.000	APPROP FUND BALANCE	.00	249,078.00	.00	.00	249,078.00
494-000-699.401	TRANSFER IN FROM CAPITAL IMP.	.00	250,000.00	250,000.00	.00	.00
	REVENUE	416,000.00	915,078.00	503,703.70	18,440.85	411,374.30
	TOTAL FUND REVENUE	416,000.00	915,078.00	503,703.70	18,440.85	411,374.30
DOWNTOWN DEVELOPMENT AUTHO						
494-729-702.001	DDA: DIRECTOR	48,570.00	48,555.00	27,951.68	5,042.25	20,603.32
494-729-705.000	DDA: PART-TIME SEASONAL	10,000.00	10,000.00	10,337.25	4,063.50 (337.25)	103.37
494-729-710.000	DDA: EMPLOYER PAYROLL TAX	4,500.00	5,600.00	3,373.30	758.89	2,226.70
494-729-711.000	DDA: DEFINED CONTRIBUTION PLAN	.00	2,428.00	.00	.00	2,428.00
494-729-712.000	DDA: HEALTH/DENTL/LIFE/DIS INS	.00	1,265.00	1,030.77	67.71	234.23
494-729-715.000	DDA: CASH IN LIEU BENEF BUYOUT	6,000.00	8,546.00	5,707.58	831.30	2,838.42
494-729-718.000	DDA: PTO CASH PAYOUT	.00	934.00	.00	.00	934.00
494-729-720.002	DDA: RECORDING SECRETARY	1,200.00	1,200.00	900.00	100.00	300.00
494-729-728.000	DDA: OFFICE SUPPLIES	2,500.00	2,500.00	1,762.12	650.42	737.88
494-729-729.000	DDA:MEETING PUBLIC ED SUPPLIES	500.00	500.00	178.31	.00	321.69
494-729-801.000	DDA: PROF SERVICES	3,000.00	3,000.00	1,007.50	124.00	1,992.50
494-729-801.001	DDA: MASTER PLAN	10,000.00	10,000.00	.00	.00	10,000.00
494-729-808.000	DDA: MARKETING CONSULTANT	12,000.00	12,000.00	4,645.00	520.00	7,355.00
494-729-808.001	DDA: SPECIAL PROJ CONSULTANT	2,000.00	2,000.00	.00	.00	2,000.00
494-729-820.000	DDA: DUES/ED/TRAVEL	5,000.00	5,000.00	3,860.57	375.00	1,139.43
494-729-850.000	DDA: WEBSITE	700.00	700.00	.00	.00	700.00
494-729-880.001	DDA: PROMOTIONS	33,900.00	33,900.00	24,735.16	6,635.06	9,164.84
494-729-880.002	DDA: ECONOMIC RESTRUCTURING	27,300.00	27,300.00	2,701.58	215.00	24,598.42
494-729-880.003	DDA: DESIGN	73,100.00	73,100.00	6,530.56	1,864.98	66,569.44
494-729-880.004	DDA: ORGANIZATION	11,550.00	11,550.00	2,393.48	384.94	9,156.52
494-729-900.000	DDA: ADVERTISING/PRINTING	3,000.00	3,000.00	1,871.49	738.00	1,128.51
494-729-900.001	DDA: FUNDRAISER EXPENSE	3,000.00	3,000.00	435.00	435.00	2,565.00
494-729-920.000	DDA: RENT/ UTILITIES	3,500.00	3,500.00	2,005.51	327.11	1,494.49
494-729-935.000	DDA: MAINTENANCE STREETScape	4,000.00	4,000.00	260.00	.00	3,740.00
494-729-967.000	DDA: FARMERS' MARKET	12,500.00	12,500.00	5,597.17	2,121.33	6,902.83
494-729-967.002	DDA: DDA SPONSORSHIPS	1,500.00	1,500.00	500.00	.00	1,000.00
494-729-967.007	DDA:CART PROJECT	2,500.00	2,500.00	.00	.00	2,500.00
494-729-971.000	DDA: CAPITAL IMPROVEMENT PROJ	.00	625,000.00	600,000.00	.00	25,000.00
	TOTAL DOWNTOWN DEVELOPMENT	281,820.00	915,078.00	707,784.03	25,254.49	207,293.97

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

DOWNTOWN DEVELOPMENT FUND

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
TOTAL FUND EXPENDITURES	281,820.00	915,078.00	707,784.03	25,254.49	207,293.97	77.35
NET REVENUE OVER EXPENDITURES	134,180.00	.00	(204,080.33)	(6,813.64)	(204,080.33)	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2025

WATER SYSTEM

ASSETS

591-000-001.000	CASH - CHECKING	(49,844.99)	
591-000-010.000	CASH - COMBINED SAVINGS		53,632.57	
591-000-033.000	UTILITY RECEIVABLE WATER SYSTE		77,371.85	
591-000-035.000	UNBILLED RECEIVABLE WATER SYST		102,732.79	
591-000-152.000	WATERMAINS		8,226,407.32	
591-000-153.000	A/D WATER MAINS	(1,163,908.73)	
591-000-158.000	CONSTRUCTION IN PROGRESS		9,315.82	
	TOTAL ASSETS			<u>7,255,706.63</u>

LIABILITIES AND EQUITY

LIABILITIES

591-000-202.000	ACCOUNTS PAYABLE		3,580.47	
591-000-202.001	ACCOUNTS PAYABLE VOUCHER		8,946.12	
591-000-209.000	INTEREST PAYABLE		1,122.50	
591-000-300.000	BONDS PAYABLE CURRENT WATER SY		68,000.00	
591-000-300.001	SPECIAL ASSESSMENT BOND		381,000.00	
	TOTAL LIABILITIES			462,649.09

FUND EQUITY

591-000-373.000	CONTRIBUTED CAPITAL NET POSITI		6,622,814.41	
591-000-392.000	MAJOR MAINT.RESERVE-RESTRICTED	(364,472.77)	
591-000-392.001	EMERG.MAINT.RESERVE-RESTRICTED		77,058.94	
591-000-392.002	CAP. IMPRV RESERVE-RESTRICTED		777,627.77	
591-000-399.000	UNRESTRICTED NET ASSETS	(127,810.92)	
	REVENUE OVER EXPENDITURES - YTD	(192,159.89)	
	TOTAL FUND EQUITY			<u>6,793,057.54</u>

	TOTAL LIABILITIES AND EQUITY			<u>7,255,706.63</u>
--	------------------------------	--	--	---------------------

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

WATER SYSTEM

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
591-000-629.002			186,650.77	.00	(186,650.77)	.00
591-000-629.003			37,746.15	.00	(37,746.15)	.00
591-000-629.004			74,275.50	.00	(74,275.50)	.00
591-000-629.005			65,910.00	.00	(65,910.00)	.00
591-000-665.000			2,028.21	.00	(2,028.21)	.00
591-000-677.000			21.28	.00	(21.28)	.00
REVENUE	.00	.00	366,631.91	.00	(366,631.91)	.00
TOTAL FUND REVENUE	.00	.00	366,631.91	.00	(366,631.91)	.00
WATER						
591-536-812.000			36,789.46	.00	(36,789.46)	.00
591-536-921.000			34,876.78	.00	(34,876.78)	.00
591-536-921.001			774.80	.00	(774.80)	.00
591-536-921.002			1,922.37	.00	(1,922.37)	.00
591-536-921.003			7,889.73	.00	(7,889.73)	.00
591-536-935.000			84,699.62	.00	(84,699.62)	.00
591-536-936.000			11,955.74	.00	(11,955.74)	.00
591-536-938.001			36,059.26	.00	(36,059.26)	.00
591-536-938.002			157,737.10	.00	(157,737.10)	.00
591-536-938.003			179,597.82	.00	(179,597.82)	.00
591-536-971.001			3,069.87	.00	(3,069.87)	.00
591-536-993.001			3,419.25	.00	(3,419.25)	.00
TOTAL WATER	.00	.00	558,791.80	.00	(558,791.80)	.00
TOTAL FUND EXPENDITURES	.00	.00	558,791.80	.00	(558,791.80)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	(192,159.89)	.00	(192,159.89)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JULY 31, 2025

HIGHLAND ADVISORY COUNCIL

ASSETS

702-000-010.000	CASH - COMBINED SAVINGS	20,092.14	
	TOTAL ASSETS		20,092.14

LIABILITIES AND EQUITY

FUND EQUITY

702-000-390.000	FUND BALANCE	8,021.09	
	REVENUE OVER EXPENDITURES - YTD	12,071.05	
	TOTAL FUND EQUITY		20,092.14
	TOTAL LIABILITIES AND EQUITY		20,092.14

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

HIGHLAND ADVISORY COUNCIL

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
702-000-674.000						
CONTRIBUTIONS	.00	.00	38,523.38	7,547.04	(38,523.38)	.00
REVENUE	.00	.00	38,523.38	7,547.04	(38,523.38)	.00
TOTAL FUND REVENUE	.00	.00	38,523.38	7,547.04	(38,523.38)	.00
<u>GENERAL GOVERNMENT</u>						
702-261-729.000						
HAAC: DEDUCTIONS	.00	.00	26,452.33	5,895.51	(26,452.33)	.00
TOTAL GENERAL GOVERNMENT	.00	.00	26,452.33	5,895.51	(26,452.33)	.00
TOTAL FUND EXPENDITURES	.00	.00	26,452.33	5,895.51	(26,452.33)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	12,071.05	1,651.53	12,071.05	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JULY 31, 2025

CURRENT TAX COLLECT

ASSETS

703-000-010.000	CASH - COMBINED SAVINGS	945,324.38	
703-000-019.000	TAXES RECEIVABLE-OTHER GOVTS	2,299,391.55	
703-000-214.000	DUE TO/FR GENERAL FUND	(26,726.95)	
		<hr/>	
	TOTAL ASSETS		<u>3,217,988.98</u>

LIABILITIES AND EQUITY

LIABILITIES

703-000-274.000	TAX COLLECTIONS TO DISTRIBUTE	917,296.89	
703-000-280.000	DEFERRED REVENUE	2,299,391.55	
		<hr/>	
	TOTAL LIABILITIES		3,216,688.44

FUND EQUITY

	REVENUE OVER EXPENDITURES - YTD	1,300.54	
		<hr/>	
	TOTAL FUND EQUITY		<u>1,300.54</u>
			<hr/>
	TOTAL LIABILITIES AND EQUITY		<u>3,217,988.98</u>

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

CURRENT TAX COLLECT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
703-000-665.000						
INTEREST EARNINGS	.00	.00	2,845.54	282.52	(2,845.54)	.00
REVENUE	.00	.00	2,845.54	282.52	(2,845.54)	.00
TOTAL FUND REVENUE	.00	.00	2,845.54	282.52	(2,845.54)	.00
<u>TRUST & AGENCY ADMIN</u>						
703-255-822.000						
TAX: BANK FEES	.00	.00	1,545.00	210.00	(1,545.00)	.00
TOTAL TRUST & AGENCY ADMIN	.00	.00	1,545.00	210.00	(1,545.00)	.00
TOTAL FUND EXPENDITURES	.00	.00	1,545.00	210.00	(1,545.00)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	1,300.54	72.52	1,300.54	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JULY 31, 2025

POST-RETIREMENT BENEFITS

ASSETS

737-000-010.000	CASH - COMBINED SAVINGS	71,010.36
737-000-017.001	MUTUAL FUNDS	702,887.38
737-000-017.002	LPL INVESTMENTS	48,860.00

TOTAL ASSETS

822,757.74

LIABILITIES AND EQUITY

FUND EQUITY

737-000-390.000	FUND BALANCE	807,736.19
	REVENUE OVER EXPENDITURES - YTD	15,021.55

TOTAL FUND EQUITY

822,757.74

TOTAL LIABILITIES AND EQUITY

822,757.74

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

POST-RETIREMENT BENEFITS

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
737-000-665.000	15,000.00	15,000.00	14,622.73	1,406.91	377.27	97.48
737-000-669.001	.00	.00	25,902.09	1,896.26	(25,902.09)	.00
737-000-692.002	55,000.00	55,000.00	.00	.00	55,000.00	.00
	<u>70,000.00</u>	<u>70,000.00</u>	<u>40,524.82</u>	<u>3,303.17</u>	<u>29,475.18</u>	<u>57.89</u>
	<u>70,000.00</u>	<u>70,000.00</u>	<u>40,524.82</u>	<u>3,303.17</u>	<u>29,475.18</u>	<u>57.89</u>
<u>GENERAL GOVERNMENT PERSONNE</u>						
737-279-719.000	60,000.00	60,000.00	20,374.07	1,377.58	39,625.93	33.96
737-279-822.000	10,000.00	10,000.00	5,129.20	1,747.05	4,870.80	51.29
	<u>70,000.00</u>	<u>70,000.00</u>	<u>25,503.27</u>	<u>3,124.63</u>	<u>44,496.73</u>	<u>36.43</u>
	<u>70,000.00</u>	<u>70,000.00</u>	<u>25,503.27</u>	<u>3,124.63</u>	<u>44,496.73</u>	<u>36.43</u>
	<u>.00</u>	<u>.00</u>	<u>15,021.55</u>	<u>178.54</u>	<u>15,021.55</u>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2025

DUCK LAKE ASSOC

ASSETS

764-000-010.000	CASH - COMBINED SAVINGS	185,973.01	
	TOTAL ASSETS		185,973.01

LIABILITIES AND EQUITY

FUND EQUITY

764-000-390.000	FUND BALANCE	176,235.02	
	REVENUE OVER EXPENDITURES - YTD	9,737.99	
	TOTAL FUND EQUITY		185,973.01
	TOTAL LIABILITIES AND EQUITY		185,973.01

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JULY 31, 2025

HIGHLAND LAKE ASSOC

ASSETS

765-000-010.000 CASH - COMBINED SAVINGS 73,039.37

TOTAL ASSETS 73,039.37

LIABILITIES AND EQUITY

FUND EQUITY

765-000-390.000 FUND BALANCE 65,976.72
REVENUE OVER EXPENDITURES - YTD 7,062.65

TOTAL FUND EQUITY 73,039.37

TOTAL LIABILITIES AND EQUITY 73,039.37

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

HIGHLAND LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
765-000-581.000	CONTRIBUTIONS-HIGHLAND LAKE	.00	.00	24,778.16	.00	(24,778.16)	.00
765-000-665.000	INTEREST EARNINGS	.00	.00	642.97	84.97	(642.97)	.00
	REVENUE	.00	.00	25,421.13	84.97	(25,421.13)	.00
	TOTAL FUND REVENUE	.00	.00	25,421.13	84.97	(25,421.13)	.00
	<u>TRUST & AGENCY ADMIN</u>						
765-255-812.000	HIGHLAND LAKE: ADMIN FEES	.00	.00	270.31	270.31	(270.31)	.00
765-255-956.000	HIGHLAND LAKE: DEDUCTIONS	.00	.00	18,088.17	3,824.47	(18,088.17)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	18,358.48	4,094.78	(18,358.48)	.00
	TOTAL FUND EXPENDITURES	.00	.00	18,358.48	4,094.78	(18,358.48)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	7,062.65	(4,009.81)	7,062.65	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JULY 31, 2025

TAGGETT LAKE ASSOC

ASSETS

766-000-010.000	CASH - COMBINED SAVINGS	17,255.77	
	TOTAL ASSETS		17,255.77

LIABILITIES AND EQUITY

FUND EQUITY

766-000-390.000	FUND BALANCE	27,100.33	
	REVENUE OVER EXPENDITURES - YTD	(9,844.56)	
	TOTAL FUND EQUITY		17,255.77
	TOTAL LIABILITIES AND EQUITY		17,255.77

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

TAGGETT LAKE ASSOC

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
766-000-581.000						
CONTRIBUTIONS-TAGGETT LAKE	.00	.00	15,000.00	.00	(15,000.00)	.00
766-000-665.000						
INTEREST EARNINGS	.00	.00	250.99	20.08	(250.99)	.00
REVENUE	.00	.00	15,250.99	20.08	(15,250.99)	.00
TOTAL FUND REVENUE	.00	.00	15,250.99	20.08	(15,250.99)	.00
<u>TRUST & AGENCY ADMIN</u>						
766-255-812.000						
TAGGETT LAKE: ADMIN FEES	.00	.00	242.20	242.20	(242.20)	.00
766-255-956.000						
TAGGETT LAKE: DEDUCTIONS	.00	.00	24,853.35	7,264.12	(24,853.35)	.00
TOTAL TRUST & AGENCY ADMIN	.00	.00	25,095.55	7,506.32	(25,095.55)	.00
TOTAL FUND EXPENDITURES	.00	.00	25,095.55	7,506.32	(25,095.55)	.00
NET REVENUE OVER EXPENDITURES	.00	.00	(9,844.56)	(7,486.24)	(9,844.56)	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JULY 31, 2025

KELLOGG LAKE ASSOC

ASSETS

767-000-010.000	CASH - COMBINED SAVINGS	44,934.41	
	TOTAL ASSETS		44,934.41

LIABILITIES AND EQUITY

FUND EQUITY

767-000-390.000	FUND BALANCE	40,303.39	
	REVENUE OVER EXPENDITURES - YTD	4,631.02	
	TOTAL FUND EQUITY		44,934.41
	TOTAL LIABILITIES AND EQUITY		44,934.41

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

KELLOGG LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
767-000-581.000	CONTRIBUTIONS-KELLOGG LAKE	.00	.00	14,695.83	.00	(14,695.83)	.00
767-000-665.000	INTEREST EARNINGS	.00	.00	396.55	52.28	(396.55)	.00
	REVENUE	.00	.00	15,092.38	52.28	(15,092.38)	.00
	TOTAL FUND REVENUE	.00	.00	15,092.38	52.28	(15,092.38)	.00
	<u>TRUST & AGENCY ADMIN</u>						
767-255-812.000	KELLOGG LAKE: ADMIN FEES	.00	.00	173.00	173.00	(173.00)	.00
767-255-956.000	KELLOGG LAKE: DEDUCTIONS	.00	.00	10,288.36	4,659.78	(10,288.36)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	10,461.36	4,832.78	(10,461.36)	.00
	TOTAL FUND EXPENDITURES	.00	.00	10,461.36	4,832.78	(10,461.36)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	4,631.02	(4,780.50)	4,631.02	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JULY 31, 2025

CHARLICK LAKE ASSOC

ASSETS

768-000-010.000 CASH - COMBINED SAVINGS 60,254.93

TOTAL ASSETS 60,254.93

LIABILITIES AND EQUITY

FUND EQUITY

768-000-390.000 FUND BALANCE 48,365.57
REVENUE OVER EXPENDITURES - YTD 11,889.36

TOTAL FUND EQUITY 60,254.93

TOTAL LIABILITIES AND EQUITY 60,254.93

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

CHARLICK LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>							
768-000-581.000	CONTRIBUTIONS-CHARLICK LAKE	.00	.00	27,143.73	.00	(27,143.73)	.00
768-000-665.000	INTEREST EARNINGS	.00	.00	544.25	70.10	(544.25)	.00
	REVENUE	.00	.00	27,687.98	70.10	(27,687.98)	.00
	TOTAL FUND REVENUE	.00	.00	27,687.98	70.10	(27,687.98)	.00
<u>TRUST & AGENCY ADMIN</u>							
768-255-812.000	CHARLICK LAKE: ADMIN FEES	.00	.00	319.70	319.70	(319.70)	.00
768-255-956.000	CHARLICK LAKE: DEDUCTIONS	.00	.00	15,478.92	6,697.11	(15,478.92)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	15,798.62	7,016.81	(15,798.62)	.00
	TOTAL FUND EXPENDITURES	.00	.00	15,798.62	7,016.81	(15,798.62)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	11,889.36	(6,946.71)	11,889.36	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JULY 31, 2025

WOODRUFF LAKE ASSOC

ASSETS

769-000-010.000	CASH - COMBINED SAVINGS	52,803.90	
	TOTAL ASSETS		52,803.90

LIABILITIES AND EQUITY

FUND EQUITY

769-000-390.000	FUND BALANCE	43,061.10	
	REVENUE OVER EXPENDITURES - YTD	9,742.80	
	TOTAL FUND EQUITY		52,803.90
	TOTAL LIABILITIES AND EQUITY		52,803.90

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

WOODRUFF LAKE ASSOC

		ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
	<u>REVENUE</u>						
769-000-581.000	CONTRIBUTIONS-WOODRUFF LAKE	.00	.00	26,400.00	.00	(26,400.00)	.00
769-000-665.000	INTEREST EARNINGS	.00	.00	456.90	61.43	(456.90)	.00
	REVENUE	.00	.00	26,856.90	61.43	(26,856.90)	.00
	TOTAL FUND REVENUE	.00	.00	26,856.90	61.43	(26,856.90)	.00
	<u>TRUST & AGENCY ADMIN</u>						
769-255-812.000	WOODRUFF LAKE: ADMIN FEES	.00	.00	297.60	297.60	(297.60)	.00
769-255-956.000	WOODRUFF LAKE: DEDUCTIONS	.00	.00	16,816.50	35.70	(16,816.50)	.00
	TOTAL TRUST & AGENCY ADMIN	.00	.00	17,114.10	333.30	(17,114.10)	.00
	TOTAL FUND EXPENDITURES	.00	.00	17,114.10	333.30	(17,114.10)	.00
	NET REVENUE OVER EXPENDITURES	.00	.00	9,742.80	(271.87)	9,742.80	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JULY 31, 2025

WHITE LAKE IMPROVEMENT

ASSETS

770-000-010.000	CASH - COMBINED SAVINGS	294,013.32	
	TOTAL ASSETS		294,013.32

LIABILITIES AND EQUITY

FUND EQUITY

770-000-390.000	FUND BALANCE	221,143.14	
	REVENUE OVER EXPENDITURES - YTD	72,870.18	
	TOTAL FUND EQUITY		294,013.32
	TOTAL LIABILITIES AND EQUITY		294,013.32

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JULY 31, 2025

TOMAHAWK LAKE IMPROVEMENT

ASSETS

771-000-010.000 CASH - COMBINED SAVINGS 3,189.45

TOTAL ASSETS 3,189.45

LIABILITIES AND EQUITY

FUND EQUITY

771-000-390.000 FUND BALANCE 729.32
REVENUE OVER EXPENDITURES - YTD 2,460.13

TOTAL FUND EQUITY 3,189.45

TOTAL LIABILITIES AND EQUITY 3,189.45

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JULY 31, 2025

GOURD LAKE IMPROVEMENT

ASSETS

773-000-010.000 CASH - COMBINED SAVINGS 7,978.48

TOTAL ASSETS 7,978.48

LIABILITIES AND EQUITY

FUND EQUITY

773-000-390.000 FUND BALANCE 3,942.79
REVENUE OVER EXPENDITURES - YTD 4,035.69

TOTAL FUND EQUITY 7,978.48

TOTAL LIABILITIES AND EQUITY 7,978.48

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GOURD LAKE IMPROVEMENT

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
<u>REVENUE</u>						
773-000-581.000	.00	.00	5,711.30	.00	(5,711.30)	.00
773-000-665.000	.00	.00	67.06	9.28	(67.06)	.00
	<u>.00</u>	<u>.00</u>	<u>5,778.36</u>	<u>9.28</u>	<u>(5,778.36)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>5,778.36</u>	<u>9.28</u>	<u>(5,778.36)</u>	<u>.00</u>
<u>TRUST & AGENCY ADMIN</u>						
773-255-812.000	.00	.00	45.97	45.97	(45.97)	.00
773-255-956.000	.00	.00	1,696.70	.00	(1,696.70)	.00
	<u>.00</u>	<u>.00</u>	<u>1,742.67</u>	<u>45.97</u>	<u>(1,742.67)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>1,742.67</u>	<u>45.97</u>	<u>(1,742.67)</u>	<u>.00</u>
	<u>.00</u>	<u>.00</u>	<u>4,035.69</u>	<u>(36.69)</u>	<u>4,035.69</u>	

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

JULY 31, 2025

PENNINSULA LAKE

ASSETS

774-000-010.000	CASH - COMBINED SAVINGS	10,016.13	
	TOTAL ASSETS		10,016.13

LIABILITIES AND EQUITY

FUND EQUITY

774-000-390.000	FUND BALANCE	8,339.93	
	REVENUE OVER EXPENDITURES - YTD	1,676.20	
	TOTAL FUND EQUITY		10,016.13
	TOTAL LIABILITIES AND EQUITY		10,016.13

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JULY 31, 2025

LOWER PETTIBONE LAKE

ASSETS

775-000-010.000 CASH - COMBINED SAVINGS 6,110.53

TOTAL ASSETS 6,110.53

LIABILITIES AND EQUITY

FUND EQUITY

775-000-390.000 FUND BALANCE 1,930.81
REVENUE OVER EXPENDITURES - YTD 4,179.72

TOTAL FUND EQUITY 6,110.53

TOTAL LIABILITIES AND EQUITY 6,110.53

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

LOWER PETTIBONE LAKE

	ORIGINAL BUDGET	AMENDED BUDGET	YTD ACTUAL	CUR MONTH	VARIANCE	% OF BUDGET
REVENUE						
775-000-581.000						
CONTRIBUTIONS-LOW PETTIBONE L	.00	.00	11,277.00	.00	(11,277.00)	.00
775-000-665.000						
INTEREST EARNINGS	.00	.00	76.45	7.11	(76.45)	.00
	REVENUE	REVENUE	REVENUE	REVENUE	REVENUE	REVENUE
	.00	.00	11,353.45	7.11	(11,353.45)	.00
	TOTAL FUND REVENUE					
	.00	.00	11,353.45	7.11	(11,353.45)	.00
TRUST & AGENCY ADMIN						
775-255-812.000						
LOW PETTIBONE LAKE: ADMIN FEES	.00	.00	114.73	114.73	(114.73)	.00
775-255-956.000						
LOW PETTIBONE LAKE: DEDUCTION	.00	.00	7,059.00	.00	(7,059.00)	.00
	TOTAL TRUST & AGENCY ADMIN					
	.00	.00	7,173.73	114.73	(7,173.73)	.00
	TOTAL FUND EXPENDITURES					
	.00	.00	7,173.73	114.73	(7,173.73)	.00
	NET REVENUE OVER EXPENDITURES					
	.00	.00	4,179.72	(107.62)	4,179.72	

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
JULY 31, 2025

DUNLEAVY/LEONARD LAKE

ASSETS

776-000-010.000 CASH - COMBINED SAVINGS 7,139.17

TOTAL ASSETS 7,139.17

LIABILITIES AND EQUITY

FUND EQUITY

776-000-390.000 FUND BALANCE 7,556.75
REVENUE OVER EXPENDITURES - YTD (417.58)

TOTAL FUND EQUITY 7,139.17

TOTAL LIABILITIES AND EQUITY 7,139.17

CHARTER TOWNSHIP OF HIGHLAND
ZONING BOARD OF APPEALS
APPROVED MINUTES
July 16, 2025

The meeting was held at Highland Township Auditorium, 205 N. John St, Highland, MI, 48357.

The meeting was called to order at 7:30 p.m.

ROLL CALL:

David Gerathy, Chair
Michael Borg, Vice Chair
Anthony Raimondo, Secretary
Michael Zeolla, P.C. Liaison
Peter Eichinger
Robert Hoffman
Gary Childs
Chuck Benke, Alternate
Jacob Probe, Alternate

Kariline P. Littlebear, Zoning Administrator

Visitors: 13

Chair Gerathy welcomed the public to the meeting and reviewed the procedures for addressing the Board, stating that four affirmative votes are required to approve a variance. If a variance is approved, the applicant has one year to act upon the variance.

NEW BUSINESS:

1. CASE NUMBER: 25-12
ENFORCEMENT:
ZONING: LV – Lake and Village Single-Family Residential District
PARCEL #: 11-34-128-002
PROPERTY ADDRESS: 1839 Lakeview Ln
APPLICANT: Couture Design Group – Kurt Couture
OWNER: Brooks & Olivia Bonar
VARIANCE REQUESTED: A 22-foot variance from the calculated 38-foot front yard setback to 16-feet provided; and
A 1-foot variance from the required 5-foot north side yard setback to 4-feet provided; and
A 4-foot variance from the required 15-foot total side yard setbacks to 11-feet provided; and
A 17-foot variance from the calculated 58-foot ordinary high-water mark setback to 41-feet provided.
(Sec. 9.02.B.a., Sec. 9.02.B.b., and 9.02.D.)
This request is for a reduction of the front yard setback, the north side yard setback, and the total side yard setbacks for the construction of a covered front porch and second story addition and for a reduction of the ordinary high-water mark setback for the construction of an uncovered deck.

Chair Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium.

Discussion from the Applicant:

Kurt Couture, applicant and representative for the property owner, discussed the case noting that the garage and second story addition was designed so that it would not encroach on the side yards any further than the existing structure. He also stated that the original request did not include the deck. Mr. Gerathy asked for some clarification. Mrs. Littlebear stated that during the course of the case preparation for the ZBA, she found that the uncovered deck on the lakeside was built between 2020 and 2023 without permits. Discussion with the applicant confirmed that it was built by the new owners without permits. The variance for the deck was added to this request at this time so that the full scope of exterior renovations could be considered by the Board at the same time.

Discussion from the Public:

Aaron Yanke, 1831 Lakeview Ln, spoke in opposition to this request. He expressed concerns regarding the length of the deck and the impact on the viewshed. He provided photos of the previous deck for the Board to review and to be included in the permanent case file. He further expressed concerns regarding the addition to the roadside. He feels that his home would be blocked from view and felt that this may be detrimental to his home value. He also had concerns regarding his home being blocked from view in the event that emergency services would be needed there.

Discussion from the Board:

Mr. Borg asked who owns the vacant parcel to the south of the applicant's parcel. Mrs. Littlebear stated that it is an outlot owned by Reid's Subdivision on behalf of the subdivision residents. Mr. Borg asked where the septic would go and how it would work considering the spongy ground there. Mrs. Littlebear stated that this parcel along with most of the parcels on Pettibone Lake no longer have individual septic fields but have grinder pumps that move sewage to a community septic system. She noted that this community septic system had been fully engineered to meet all of the Oakland County Health Division standards.

Mr. Borg asked if there were variances granted on this parcel previously. Mrs. Littlebear stated that in 2007 a variance was granted for an addition and for foundation under the existing home. The property owner was unable to complete the work and the variance expired. In 2009 the property owner requested the same variance, and it was approved.

Mr. Borg noted that there were a number of vehicles parked along the road and he is concerned that this new encroachment may add to a parking problem on this dead-end road. He stated that this project could be accomplished with a smaller footprint.

Mr. Hoffman stated that this lot is substandard and that this project will enhance the property and the neighborhood. He further stated that this subdivision was platted so long ago that they cannot meet current standards.

Mr. Zeolla stated that he felt that adding a second story is not a problem but the encroachment toward the road seems excessive.

Mr. Raimondo asked if there was a way to redesign the project to make the encroachment smaller. Mr. Couture stated that the front yard encroachment is for a one car garage that will address some of the issues with parking on the street but that if it was designed to be smaller it wouldn't fit a standard vehicle. Mr. Raimondo asked the applicant what the practical difficulty is for this request. Mr. Couture stated that the practical difficulty is the very small size of the lot.

Mr. Childs stated that this variance seems to be reasonable considering how small the lot is.

Motion:

Mr. Raimondo made a motion in Case #25-12, parcel # 11-34-128-002, commonly known as 1839 Lakeview Ln, to approve a 22-foot variance from the calculated 38-foot front yard setback to 16-feet provided and a 1-foot variance from the required 5-foot north side yard setback to 4-feet provided and a 4-foot variance from the required 15-foot total side yard setbacks to 11-feet provided for the construction of a covered front porch and second story addition and a 17-foot variance from the calculated 58-foot ordinary high-water mark setback to 41-feet provided for the construction of an uncovered deck. Mr. Hoffman supported the motion.

Facts and Findings:

This parcel is exceptionally narrow.
The proposed structure will encroach into the side yard setbacks no more than the current residence.
This request is the minimum necessary.
This request is consistent with the surrounding neighborhood.
This request will not be detrimental nor alter the essential character of the neighborhood.

Roll Call Vote: Mr. Eichinger-yes, Mr. Hoffman-yes, Mr. Raimondo-yes, Mr. Zeolla-no, Mr. Gerathy-yes, Mr. Borg-no, Mr. Childs-yes (5 yes votes, 2 no votes). The motion passed and the variance request was approved.

2. CASE NUMBER: 25-13
ENFORCEMENT:
ZONING: LV – Lake and Village Single-Family Residential District
PARCEL #: 11-13-201-002
PROPERTY ADDRESS: 2992 Venice
APPLICANT: A-Better Exterior – Marc Weiler
OWNER: John & Gaye Burton
VARIANCE REQUESTED: A 12-foot variance from the calculated 51-foot ordinary high-water mark setback to 39-feet provided.
(Sec. 9.02.D.)
This request is for a reduction of the ordinary high-water mark setback for the construction of a second story covered deck and gable.

Chair Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium.

Discussion from the Applicant:

Marc Weiler, applicant, resident of Highland, and representative for the property owner, reviewed the case noting that this request will not obstruct the viewshed for any of the neighbors, and it is a minimal request.

Discussion from the Public:

Mr. Gerathy read into record a letter of support from Robert Kast, 2974 Tes Dr.

Discussion from the Board:

Mr. Hoffman stated that this request will not impede the view of the water and will enhance the home and the neighborhood.
Mr. Raimondo asked if this home will be a summer cottage or a permanent home for the property owners.
Mr. Weiler stated that they plan to live there full-time once the renovations are complete. Mr. Raimondo stated that this is a unique parcel, the request is the minimum necessary and would not have any negative impact on the neighborhood.
Mr. Borg noted that this request would not pose a risk to the health, safety, or welfare to the community and would be an aesthetic improvement to the community.
Mr. Eichinger asked for clarification of the construction plan. Mr. Weiler stated that the permit request would include a new roof for the entire house. Mrs. Littlebear stated that approving this variance request would include new construction for the entire roof since the rest of the roof is farther from the ordinary high-water mark than this new section.

Motion:

Mr. Borg made a motion in Case #25-13, parcel # 11-13-201-002, commonly known as 2992 Venice, to approve a 12-foot variance from the calculated 51-foot ordinary high-water mark setback to 39-feet provided for the construction of a second story covered deck and gable. Mr. Childs supported the motion.

Facts and Findings:

This parcel is substandard in depth.

This request is the minimum necessary.

This request is consistent with the surrounding neighborhood.

This request will not be detrimental nor alter the essential character of the neighborhood.

The practical difficulties on this parcel are not self-created.

Roll Call Vote: Mr. Eichinger-yes, Mr. Hoffman-yes, Mr. Raimondo-yes, Mr. Zeolla-yes, Mr. Gerathy-yes, Mr. Borg-yes, Mr. Childs-yes (7 yes votes). The motion passed and the variance request was approved.

Additional Discussion from the Board:

Mr. Zeolla asked the applicant if they would like a Final Decision tonight to apply for permits in the next couple of days. Mr. Gerathy explained that with a unanimous approval, the ZBA members can sign the form to allow applicants to apply for permits right away instead of waiting for the minutes from this meeting to be approved at the next ZBA meeting. Mr. Weiler stated that they will not need to apply for the permit right away as they were waiting for an approval from the ZBA to finalize the construction drawings and a few other elements of the project.

3. CASE NUMBER: 25-14
ENFORCEMENT:
ZONING: IM – Industrial Manufacturing District
PARCEL #: 11-22-176-016
PROPERTY ADDRESS: 828 N Milford Rd
APPLICANT: Deanna Bueno
OWNER: Bueno Investment Group LLC
VARIANCE REQUESTED: A 10-foot variance from the required 20-foot north side yard setback to 10-feet provided.
(Sec. 4.15.)
This request is for a reduction of the north side yard setback for the construction of a commercial accessory structure.

Chair Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium.

Discussion from the Applicant:

Deanna Bueno, applicant and property owner, stated that she and her husband purchased the property in March 2024. She noted that the structures on this parcel were in place when she bought it and that this shed is aligned with the pole barn to the rear. She further stated that it would be difficult and expensive to move.

Discussion from the Public:

No public comment offered.

Discussion from the Board:

Mr. Gerathy asked if the applicant knew the structure was not approved when they purchased the property.

Mrs. Bueno stated that she did not.

Mr. Borg asked about the pole barn construction and approval. Mrs. Littlebear stated that the previous owners began construction of the pole barn during Covid without permits and when they were caught doing work without permits, they came in to apply and found that they had to request a variance. That variance was applied for and approved for the pole barn only. The previous owners then built the shed without permits and were not caught until the new owners applied for their site plan review with the Planning Commission. The applicant is now trying to bring the shed into compliance with township regulations.

Mr. Borg asked about the food truck on the site. Mrs. Littlebear stated that the Planning Commission

approved the site plan for this parcel that included the food truck location. Mr. Zeolla stated that the Planning Commission is in the process of revising the food truck ordinance but that he does not believe that it will affect this food truck. He stated that he would have to go back to review their notes.

Mr. Eichinger noted that he spoke to the Zoning Administrator and the Planning Commission Secretary during the last couple of weeks regarding the food truck ordinance and is comfortable with it on this site.

Mr. Raimondo stated that there is not a practical difficulty on this site and that the ZBA is not supposed to approve a variance request based on financial concerns.

Mr. Hoffman stated that this area of N. Milford has been rezoned Industrial Manufacturing and

Motion:

Mr. Hoffman made a motion in Case #25-14, parcel # 11-22-176-016, commonly known as 828 N Milford Rd, to approve a 10-foot variance from the required 20-foot north side yard setback to 10-feet provided for the construction of a 10.2-foot by 16.1-foot commercial accessory structure with the condition that the structure may not be enlarged in the future. Mr. Eichinger supported the motion.

Facts and Findings:

The proposed structure will not encroach into the side yard more than the existing structures.

This request is consistent with the industrial area.

This parcel backs to the railroad track right-of-way.

This request will not be detrimental to nor alter the essential character of the area.

The practical difficulties on this parcel are not self-created.

Roll Call Vote: Mr. Eichinger-yes, Mr. Hoffman-yes, Mr. Raimondo-no, Mr. Zeolla-no, Mr. Gerathy-yes, Mr. Borg-yes, Mr. Childs-yes (5 yes votes, 2 no votes). The motion passed and the variance request was approved.

MINUTES:

Mr. Eichinger made a motion to approve the minutes of June 18, 2025, as corrected. Mr. Borg supported the motion. Mr. Childs abstained due to his absence at that meeting and the minutes were approved with a unanimous voice vote of the six remaining board members.

DISCUSSION:

Mr. Raimondo stated that he will not be able to attend the next meeting on August 6, 2025.

Mr. Benke stated that he will not be able to attend either of the August 2025 meetings.

ADJOURN:

At 8:35 p.m., Mr. Raimondo made a motion to adjourn the meeting. Mr. Borg supported the motion, and it carried with a unanimous voice vote.

Respectfully submitted,

Anthony Raimondo
AR/kpl

CHARTER TOWNSHIP OF HIGHLAND
ZONING BOARD OF APPEALS
APPROVED MINUTES
August 6, 2025

The meeting was held at Highland Township Auditorium, 205 N. John St, Highland, MI, 48357.

The meeting was called to order at 7:30 p.m.

ROLL CALL:

David Gerathy, Chair
Michael Borg, Vice Chair
Anthony Raimondo, Secretary - **absent**
Michael Zeolla, P.C. Liaison
Peter Eichinger
Robert Hoffman
Gary Childs
Chuck Benke, Alternate - **absent**
Jacob Probe, Alternate - **absent**
Kariline P. Littlebear, Zoning Administrator

Visitors: 2

Chair Gerathy welcomed the public to the meeting and reviewed the procedures for addressing the Board, stating that four affirmative votes are required to approve a variance. If a variance is approved, the applicant has one year to act upon the variance.

NEW BUSINESS:

1. CASE NUMBER: 25-15
ENFORCEMENT:
ZONING: LV – Lake and Village Single-Family Residential District
PARCEL #: 11-12-176-003
PROPERTY ADDRESS: 4471 Hunters Dr
APPLICANT: Susan Hinton
OWNER: Susan Hinton
VARIANCE REQUESTED: A 27.3-foot variance from the calculated 30-foot front yard setback to 2.7-feet provided; and
A 1-foot variance from the required 5-foot south side yard setback to 4-feet provided; and
A 4.5-foot variance from the required 15-foot total side yard setbacks to 10.5-feet provided.
(Sec. 9.02.B.a. and Sec. 9.02.B.b.)
This request is for a reduction of the front yard setback, the south side yard setback, and the total side yard setbacks for the construction of a detached accessory structure.

Chair Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium.

Discussion from the Applicant:

Chair Gerathy stated that since there was not a full board present, the applicant could choose to table the case to the next meeting so that a full board could be present. Ms. Susan Hinton, applicant, stated that she was

comfortable moving forward with the case. She reviewed the case as presented noting that many of the other properties on this street have been granted variances due to the narrowness of the parcels. Mrs. Littlebear noted also that the historic aerial photos from Oakland County show a garage in this location since at least the 1960s.

Discussion from the Public:

Mr. Gerathy read into record letters of support from Bob and Loretta Serge at 4441 Hunters Dr, Dennis and Janet Servis at 4449 Hunters Dr, and Debra and Roger Althouse at 2559 Jackson Blvd.

Mr. Serge was in attendance and stated that the contractors that have looked at possibly repairing the structure have all stated that it is so dilapidated that repair would cost more than a new structure.

Discussion from the Board:

Mr. Zeolla stated that the garage is proposed in the same location and is the same size as the existing so there will not be additional encroachment.

Mr. Borg asked where the well is located. Ms. Hinton stated that it is very near the existing structure but that it is the only approved location per Oakland County Health Division (OCHD) because there is a “pollution plume” in the neighborhood. She said additionally that the well is a “better than standard” well due to that plume.

Mr. Eichinger stated that he felt that the existing structure is in very bad shape. He noted that all of the other garages in the neighborhood are in a similar location.

Motion:

Mr. Eichinger made a motion in Case #25-15, parcel # 11-12-176-003, commonly known as 4471 Hunters Dr, to approve a 27.3-foot variance from the calculated 30-foot front yard setback to 2.7-feet provided and a 1-foot variance from the required 5-foot south side yard setback to 4-feet provided and a 4.5-foot variance from the required 15-foot total side yard setbacks to 10.5-feet provided for the construction of a detached accessory structure. Mr. Borg supported the motion.

Facts and Findings:

This parcel is exceptionally narrow.

The proposed structure will not encroach into the front and side yard setbacks more than the original structure.

This request is the minimum necessary.

This request is consistent with the surrounding neighborhood.

This request will not be detrimental nor alter the essential character of the neighborhood.

Roll Call Vote: Mr. Eichinger-yes, Mr. Hoffman-yes, Mr. Zeolla-yes, Mr. Gerathy-yes, Mr. Childs-yes, Mr. Borg-yes (6 yes votes). The motion passed and the variance request was approved.

Motion:

Mr. Hoffman made a motion in Case #25-15, parcel # 11-12-176-003, commonly known as 4471 Hunters Dr, to issue a Final Decision. Mr. Borg supported the motion, and it was approved with a unanimous voice vote.

MINUTES:

Mr. Borg made a motion to approve the minutes of July 16, 2025, as corrected. Mr. Eichinger supported the motion and it was approved with a unanimous voice vote.

DISCUSSION:

Mr. Borg stated that he will be out of town for both the October 15, 2025 and the November 5, 2025 ZBA meetings.

Mr. Eichinger stated that he will be out of town for the August 20, 2025 ZBA meeting.

ADJOURN:

At 7:54 p.m., Mr. Borg made a motion to adjourn the meeting. Mr. Childs supported the motion, and it carried with a unanimous voice vote.

Respectfully submitted,

Michael Borg
MB/kpl



Highland Township Ordinance Department MONTH END REPORT

COMPLAINT TYPE

FIRE MARSHAL INSPECTION	3
GRASS/WEEDS	9
TOTAL	12

Respectfully Submitted: Shawn Bell
Fire Marshal / Ordinance Enforcement

Report Filtering Options:

Enforcement.DateFiled Between 7/1/2025 12:00:00 AM AND 7/28/2025 11:59:59 PM
AND
Enforcement.Category = ANIMAL CODES OR
Enforcement.Category = FIRE MARSHAL INSPECTION OR
Enforcement.Category = GRASS/WEEDS OR
Enforcement.Category = ANIMAL CODES

Revenue Totals with Details

08/27/2025

1/1

Record Type	Sub Type	Category	Description	Entries	Amount
Certificate	Rental	Rental Fee	Bad Check Fee	1	\$15.00
	Record No.	Address	Parcel No.	Bill To	Amount
	CR25-0155	4807 N MILFORD RD	H -11-10-102-021	ANDAVCO CONSTRUCTION LLC	\$15.00
Certificate	Rental	Rental Fee	One (1) to Four (4) Rental Units	6	\$1,200.00
	Record No.	Address	Parcel No.	Bill To	Amount
	CR25-0146	2500 FOXFIELD LN	H -11-13-177-014	CALDWELL, DEREK	\$150.00
	CR25-0171	2932 POPLAR DR	H -11-13-455-002	2932 POPLAR LLC	\$150.00
	CR25-0155	4807 N MILFORD RD	H -11-10-102-021	ANDAVCO CONSTRUCTION LLC	\$150.00
	CR25-0147	2367 N DUCK LAKE RD	H -11-13-180-003	CALDERON, DAVID A	\$150.00
	CR25-0114	765 SPRINGMILL RD	H -11-22-476-002	SILVER NIGHT PROPERTIES L	\$450.00
CR25-0129	3241 DUNHAM RD	H -11-18-476-004	FILIPOVIC, RODAVAN	\$150.00	
Enforcement		Miscellaneous	GRASS/WEED MOWING	1	\$265.00
	Record No.	Address	Parcel No.	Bill To	Amount
	EE25-0183	2510 LAKESIDE DR	H -11-13-179-005	D'ABATE, GIACOMO	\$265.00
Totals				8	\$1,480.00

Population: All Records

Transaction.DateToPostOn Between 7/1/2025
12:00:00 AM AND 7/31/2025 11:59:59 PM

Certificate Details By Type

08/27/2025

Rental

Cert #	Status	Address	Complex	Issued	Expires
CR25-0128	Certified	186 N JOHN STREET		07/16/2025	05/08/2028
CR25-0133	Certified	3202 GIDDINGS BLVD		07/16/2025	05/13/2028
CR25-0137	Certified	147 PENINSULA LAKE DR		07/23/2025	05/13/2028
CR25-0142	Certified	2359 N DUCK LAKE RD		07/02/2025	05/27/2028
CR25-0144	Certified	3151 N DUCK LAKE RD		07/02/2025	05/27/2028

Totals Rental Certifications 5

Inspection List

08/27/25

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result	Inspector
5085 N DUCK LAKE RD	H -11-01-376-00	ini	07/01/2025	05/05/2025	Violation(s)	ShawnBell/Ord-FireMarshal
1624 VALLEY DR	H -11-13-454-00	ini	07/01/2025	07/02/2025	Complied	ShawnBell/Ord-FireMarshal
2405 AMELIA DR	H -11-15-252-02	re-inspection	07/01/2025	07/02/2025	Complied	ShawnBell/Ord-FireMarshal
3201 JACKSON BLVD	H -11-12-205-00	re-inspection	07/01/2025	07/02/2025	Complied	ShawnBell/Ord-FireMarshal
2381 JACKSON BLVD	H -11-12-102-00	re-inspection	07/01/2025	07/03/2025	Complied	ShawnBell/Ord-FireMarshal
3342 W CLARICE AVE	H -11-12-454-01	re-inspection	07/01/2025			ShawnBell/Ord-FireMarshal
1184 W LIVINGSTON RD	H -11-21-376-01	Re-Inspection	07/02/2025	07/01/2025	Complied	Rental Inspector
3711 N DUCK LAKE RD	H -11-12-328-01	ini	07/02/2025	07/02/2025	No Violation	ShawnBell/Ord-FireMarshal
2861 FISHERMANS DR	H -11-12-179-01	ini	07/02/2025			ShawnBell/Ord-FireMarshal
607 DUNLEAVY DR	H -11-15-251-01	ini	07/02/2025	07/02/2025	No Violation	ShawnBell/Ord-FireMarshal
2510 LAKESIDE DR	H -11-13-179-00	ini	07/02/2025	07/02/2025	Violation(s)	ShawnBell/Ord-FireMarshal
641 DUNLEAVY DR	H -11-15-251-02	re-inspection	07/02/2025			ShawnBell/Ord-FireMarshal
3151 N DUCK LAKE RD	H -11-12-378-00	Initial	07/02/2025	06/25/2025	Complied	ShawnBell/Ord-FireMarshal
1246 S MILFORD RD	H -11-27-301-01	re-inspection	07/02/2025	07/02/2025	Complied	ShawnBell/Ord-FireMarshal
2359 N DUCK LAKE RD	H -11-13-180-00	Initial	07/02/2025	06/25/2025	Complied	ShawnBell/Ord-FireMarshal
445 W LIVINGSTON RD	H -11-27-101-00	ini	07/03/2025	07/14/2025	Violation(s)	ShawnBell/Ord-FireMarshal
2402 DEAN DR	H -11-12-303-00	re-inspection	07/07/2025	07/14/2025	Not Complied	ShawnBell/Ord-FireMarshal
3342 W CLARICE AVE	H -11-12-454-01	re-inspection	07/07/2025	07/07/2025	Complied	ShawnBell/Ord-FireMarshal
2510 LAKESIDE DR	H -11-13-179-00	re-inspection	07/07/2025	07/07/2025	Complied	ShawnBell/Ord-FireMarshal
3202 GIDDINGS BLVD	H -11-12-203-00	Initial	07/08/2025	07/08/2025	Violation(s)	ShawnBell/Ord-FireMarshal
3432 N MILFORD RD	H -11-10-376-01	ini	07/09/2025	07/30/2025	No Change	ShawnBell/Ord-FireMarshal
147 PENINSULA LAKE DR	H -11-10-151-01	Initial	07/09/2025	07/07/2025	Canceled	ShawnBell/Ord-FireMarshal
1023 TIERNEY AVE	H -11-22-231-01	ini	07/14/2025	07/14/2025	Violation(s)	ShawnBell/Ord-FireMarshal
2861 FISHERMANS DR	H -11-12-179-01	re-inspection	07/14/2025	07/14/2025	Complied	Rental Inspector
2402 DEAN DR	H -11-12-303-00	re-inspection	07/14/2025	07/14/2025	Complied	ShawnBell/Ord-FireMarshal
445 W LIVINGSTON RD	H -11-27-101-00	re-inspection	07/14/2025	07/14/2025	Complied	ShawnBell/Ord-FireMarshal
2381 JACKSON BLVD	H -11-12-102-00	ini	07/14/2025	07/15/2025	Violation(s)	ShawnBell/Ord-FireMarshal

Inspection List

08/27/25

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result	Inspector
2301 S MILFORD RD Ste A	H -11-34-176-00	Fire Marshal Insp	07/15/2025	07/16/2025	Disapproved	ShawnBell/Ord-FireMarshal
2907 N DUCK LAKE RD	H -11-13-127-00	ini	07/15/2025	07/15/2025	Violation(s)	ShawnBell/Ord-FireMarshal
5085 N DUCK LAKE RD	H -11-01-376-00	re-inspection	07/16/2025			ShawnBell/Ord-FireMarshal
2161 NORTH ST	H -11-32-477-00	ini	07/16/2025	07/16/2025	Violation(s)	ShawnBell/Ord-FireMarshal
4590 N DUCK LAKE RD	H -11-12-204-00	ini	07/16/2025			ShawnBell/Ord-FireMarshal
184 N JOHN ST	H -11-22-353-00	Initial	07/16/2025	07/16/2025	Violation(s)	ShawnBell/Ord-FireMarshal
186 N JOHN STREET	H -11-22-353-00	Initial	07/16/2025	07/16/2025	Complied	ShawnBell/Ord-FireMarshal
204 N JOHN ST	H -11-22-353-00	Initial	07/16/2025	07/16/2025	Violation(s)	ShawnBell/Ord-FireMarshal
206 N JOHN ST	H -11-22-353-00	Initial	07/16/2025	07/16/2025	Violation(s)	ShawnBell/Ord-FireMarshal
2191 N MILFORD RD	H -11-15-301-00	Initial	07/16/2025	07/16/2025	Violation(s)	ShawnBell/Ord-FireMarshal
2193 N MILFORD RD	H -11-15-301-00	Initial	07/16/2025	07/16/2025	Violation(s)	ShawnBell/Ord-FireMarshal
2195 N MILFORD RD	H -11-15-301-00	Initial	07/16/2025	07/16/2025	Violation(s)	ShawnBell/Ord-FireMarshal
2197 N MILFORD RD	H -11-15-301-00	Initial	07/16/2025	07/16/2025	Violation(s)	ShawnBell/Ord-FireMarshal
118 E LIVINGSTON RD #B	H -11-27-127-03	Fire Marshal Insp	07/16/2025	07/16/2025	Approved	ShawnBell/Ord-FireMarshal
765 SPRINGMILL RD	H -11-22-476-00	Re-Inspection	07/17/2025	07/17/2025	Violation(s)	ShawnBell/Ord-FireMarshal
3536 CHEVRON DR	H -11-11-351-01	re-inspection	07/18/2025	07/18/2025	No Change	ShawnBell/Ord-FireMarshal
4188 LOCH DR	H -11-09-252-00	ini	07/18/2025	07/29/2025	Violation(s)	ShawnBell/Ord-FireMarshal
657 DUNLEAVY DR	H -11-15-251-02	ini	07/18/2025	07/18/2025	Violation(s)	ShawnBell/Ord-FireMarshal
599 GAFFNEY DR	H -11-15-252-03	ini	07/21/2025			ShawnBell/Ord-FireMarshal
366 MERIBAH ST	H -11-10-134-00	ini	07/21/2025	07/21/2025	Violation(s)	ShawnBell/Ord-FireMarshal
2907 N DUCK LAKE RD	H -11-13-127-00	re-inspection	07/21/2025	08/11/2025	Partially Complied	ShawnBell/Ord-FireMarshal
3254 W WARDLOW RD	H -11-17-300-01	Fire Marhsal	07/21/2025	07/21/2025	No Violation	ShawnBell/Ord-FireMarshal
3202 GIDDINGS BLVD	H -11-12-203-00	Initial	07/21/2025	07/16/2025	Complied	Rental Inspector
1655 N MILFORD RD	H -11-15-351-01	Final Building	07/21/2025	07/21/2025	Approved	ShawnBell/Ord-FireMarshal
2075 OAKLAND DR	H -11-01-351-00	ini	07/21/2025	07/21/2025	Violation(s)	ShawnBell/Ord-FireMarshal
2827 PINE BLUFFS CT	H -11-20-326-02	Initial	07/22/2025	07/22/2025	Violation(s)	ShawnBell/Ord-FireMarshal
1505 S LAKEVIEW LN	H -11-27-377-01	Initial	07/22/2025	07/22/2025	Violation(s)	ShawnBell/Ord-FireMarshal

Inspection List

08/27/25

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result	Inspector
2161 NORTH ST	H -11-32-477-00	re-inspection	07/23/2025	07/23/2025	Not Complied	ShawnBell/Ord-FireMarshal
3480 S WOODLAND DR	H -11-12-476-00	ini	07/23/2025	07/23/2025	Violation(s)	ShawnBell/Ord-FireMarshal
147 PENINSULA LAKE DR	H -11-10-151-01	Initial	07/23/2025	07/23/2025	No Violation	ShawnBell/Ord-FireMarshal
2301 S MILFORD RD Ste A	H -11-34-176-00	Fire Marshal Insp	07/23/2025	07/23/2025	Approved	ShawnBell/Ord-FireMarshal
250 CENTERLANE DR	H -11-30-127-03	ini	07/23/2025	07/23/2025	No Violation	ShawnBell/Ord-FireMarshal
2161 NORTH ST	H -11-32-477-00	re-inspection	07/24/2025	08/12/2025	Complied	ShawnBell/Ord-FireMarshal
765 SPRINGMILL RD	H -11-22-476-00	Initial	07/24/2025	07/28/2025	Violation(s)	ShawnBell/Ord-FireMarshal
3480 S WOODLAND DR	H -11-12-476-00	re-inspection	07/24/2025	07/23/2025	Complied	ShawnBell/Ord-FireMarshal
1023 TIERNEY AVE	H -11-22-231-01	re-inspection	07/25/2025	07/24/2025	Partially Complied	ShawnBell/Ord-FireMarshal
353 KING ST	H -11-27-109-01	re-inspection	07/25/2025	07/24/2025	No Change	ShawnBell/Ord-FireMarshal
765 SPRINGMILL RD	H -11-22-476-00	ini	07/28/2025			ShawnBell/Ord-FireMarshal
1550 LA SALLE BLVD	H -11-13-456-01	re-inspection	07/28/2025	07/28/2025	Not Complied	ShawnBell/Ord-FireMarshal

Inspections: 66

Population: All Records
 Inspection.Date Time Scheduled Between 7/1/2025 12:00:00 AM AND 7/28/2025 11:59:59 PM
 AND
 Inspection.Inspector = Rental Inspector OR
 Inspection.Inspector = Rental Inspector OR
 Inspection.Inspector = ShawnBell/Ord-FireMarshal



2025 MONTHLY ACTIVITY REPORT HIGHLAND TOWNSHIP

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>YTD</u>
Calls for Service	2190	2089	2277	2085	2016	1770	1862						14289
Highland D.B.													
Warrants Submitted	4	7	7	12	10	8	11						59
Warrants Obtained	4	6	5	10	4	5	8						42
Court Appearances	8	9	9	11	10	8	10						65
New Cases	22	20	30	23	26	28	19						168
Closed Cases	26	25	27	18	26	22	23						167
Call Outs	0	0	2	2	1	2	2						9
School Liaison													
Incidents / Calls	9	6	8	11	12	8	N/A						54
Special Presentations	3	4	2	3	4	0	N/A						16
Traffic Enforcement													
Citations	150	156	140	157	134	162	111						1010
Warnings	153	133	173	130	181	163	170						1103
Substation Activity													
Citizen "walk ins"	25	15	25	24	31	31	23						174
Traffic Crashes													
	49	27	27	40	20	44	30						237
Arrests													
Adults	29	38	40	26	38	32	21						224
Juveniles	0	0	0	0	0	3	0						3

TREASURER'S REPORT
July 31, 2025

BANK	FUND	ACCOUNT TYPE	FUND	O/S CHECKS	BANK BALANCE	BANK STATEMENT
CHASE	GENERAL	CHECKING	101	23,734.93	768,608.45 *	874,511.73
CHASE	GENERAL	H.R.A.	101		93,155.31	*In Chase checking account
CHASE	GENERAL	F.S.A CHECKING	101		12,542.86	
CHASE	GENERAL	CHECKING (SAVINGS)	101		6,912.37 *	
CHASE	FIRE OPERATING	MONEY MARKET	206		32,861.94	
CHASE	ROAD	MONEY MARKET	203		9,682.33	
CHASE	HAUL ROUTE	MONEY MARKET	203		465,915.25	CHASE
CHASE	POLICE	MONEY MARKET	207		354,456.89	3,229,589.86
CHASE	REFUSE	MONEY MARKET	227		574,519.74	COMERICA
CHASE	OPIOID SETTLEMENT	CHECKING	284		1,531.27 *	679,980.31
CHASE	HAAC	CHECKING	702		20,092.14 *	FLAGSTAR
CHASE	DDA	MONEY MARKET	494		72,970.27	6,479,566.95
CHASE	WATERMAIN	CHECKING	591		53,632.57 *	HVSB
CHASE	DUCK LAKE IMP. BOARD	MONEY MARKET	764		185,973.01	1,128,811.03
CHASE	HIGHLAND LAKE IMP BRD	MONEY MARKET	765		73,039.37	LPL FINANCIAL
CHASE	TAGGETT LK IMP BRD	MONEY MARKET	766		17,255.77	822,757.74
CHASE	KELLOGG LK IMP BRD	MONEY MARKET	767		44,934.41	MI CLASS
CHASE	CHARLICK LK IMP BRD	MONEY MARKET	768		60,254.93	4,262,422.55
CHASE	WOODRUFF LK IMP BRD	MONEY MARKET	769		52,803.90	OAKLAND COUNTY
CHASE	WHITE LK IMP BRD	MONEY MARKET	770		294,013.32	387,803.67
CHASE	TOMAHAWK LK IMP BRD	MONEY MARKET	771		3,189.45	CIBC
CHASE	GOURD LK IMP BRD	MONEY MARKET	773		7,978.48	2,259,426.05
CHASE	PENINSULA LAKE	MONEY MARKET	774		10,016.13	HUNTINGTON
CHASE	LOWER PETTIBONE LAKE	MONEY MARKET	775		6,110.53	233,864.79
CHASE	DUNLEAVY LEONARD	MONEY MARKET	776		7,139.17	TOTAL
COMERICA	CAPITAL IMP.	PBMM	401		72,092.77	19,484,222.95
COMERICA	CAPITAL IMP.	JFUND	401		361,391.21	
COMERICA	GENERAL	JFUND	101		246,496.33	
FLAGSTAR	PERPETUAL FUND	CD	101		1,244.61	
FLAGSTAR	GENERAL	CD	101		230,481.55	
FLAGSTAR	GENERAL	CD	101		230,481.55	
FLAGSTAR	POLICE	CD	207		342,281.97	
FLAGSTAR	CAPITAL IMP.	SAVINGS	401		7,161.38	
FLAGSTAR	DDA	SAVINGS	494		150,549.87	
FLAGSTAR	FIRE	SAVINGS	206		1,951,035.40	
FLAGSTAR	FIRE CAPITAL	SAVINGS	402		372,041.47	
FLAGSTAR	GENERAL	SAVINGS	101		40,611.19	
FLAGSTAR	CURRENT TAX	CHECKING	703	0.00	945,324.38	Flagstar Bank Statement
FLAGSTAR	POLICE	SAVINGS	207		2,208,353.58	945,324.38
HVSB	FIRE	CD	206		292,374.69	
HVSB	GENERAL	CD	101		239,212.99	
HVSB	HAUL ROUTE	CD	203		304,069.67	
HVSB	POLICE	CD	207		293,153.68	
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		119,766.84	
LPL FINANCIAL	POST EMPLOYEE BENEFITS	INVESTMENT POOL	737		702,990.90	
MI CLASS	CAPITAL IMP.	INVESTMENT POOL	401		1,988,678.02	
MI CLASS	FIRE HALL CONSTRUCTION	INVESTMENT POOL	402		474,994.25	
MI CLASS	POLICE	INVESTMENT POOL	207		456,903.90	
MI CLASS	ROAD	INVESTMENT POOL	203		37,767.33	
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101		1,304,079.05	
OAKLAND CO	FIRE	INVESTMENT POOL	206		25,179.31	
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402		10,419.84	
OAKLAND CO	GENERAL	INVESTMENT POOL	101		24,702.89	
OAKLAND CO	POLICE	INVESTMENT POOL	207		158,747.45	
OAKLAND CO	REFUSE	INVESTMENT POOL	227		168,754.18	
CIBC	GENERAL	CD	101		297,052.24	
CIBC	FIRE	CD	206		186,892.45	
CIBC	POLICE	CD	207		302,112.97	
CIBC	POLICE	CD	207		518,580.51	
CIBC	CAPITAL IMP.	CD	401		395,132.54	
CIBC	ESCROW	CD	101		359,655.34	
CIBC	DDA	CD	494		100,000.00	
CIBC	DDA	CD	494		100,000.00	
HUNTINGTON	GENERAL	CD	101		233,864.79	
					19,484,222.95	

Fire payroll in transit \$ 103.79

Flagstar Outstanding Checks \$ 817.00

Respectfully submitted,
Jennifer Frederick, Treasurer

BANK/GL REC. SORTED BY			FUND		LEDGER		BANK		FUND	
July 31, 2025										
BANK	FUND	ACCOUNT TYPE	FUND	DIFFERENCE	BALANCE	BALANCE		FUND TOTAL	FUND NUMBER	
CHASE	GENERAL	CHECKING	101			768,608.45				
CHASE	GENERAL	H.R.A. CHECKING	101			93,155.31				
CHASE	GENERAL	F.S.A. CHECKING	101			12,542.86				
CHASE	GENERAL	CHECKING (SAVINGS)	101			6,912.37				
COMERICA	GENERAL	JFUND	101			246,496.33				
FLAGSTAR	GENERAL	MAX SAVINGS	101			40,611.19				
MI CLASS	STATE SHARED REV	INVESTMENT POOL	101			1,304,079.05				
OAKLAND CO	GENERAL	INVESTMENT POOL	101			24,702.89				
CIBC	GENERAL	CD	101			297,052.24				
CIBC	GENERAL - ESCROW	CD	101			359,655.34				
HUNTINGTON	GENERAL	CD	101			233,864.79				
FLAGSTAR	GENERAL	CD	101			230,481.55				
FLAGSTAR	GENERAL	CD	101			230,481.55				
FLAGSTAR	PERPETUAL FUND	CD	101			1,244.61				
HVSB	GENERAL	CD	101	-713.21	4,089,814.73	239,212.99		4,089,101.52	101	
CHASE	ROAD	SAVINGS	203			9,682.33				
MI CLASS	ROAD	INVESTMENT POOL	203			37,767.33				
CHASE	HAUL ROUTE	SAVINGS	203			465,915.25				
HVSB	HAUL ROUTE	CD	203	0.00	817,434.58	304,069.67		817,434.58	201	
FLAGSTAR	FIRE	MAX SAVINGS	206			1,951,035.40				
CHASE	FIRE	SAVINGS	206			32,861.94				
OAKLAND CO	FIRE	INVESTMENT POOL	206			25,179.31				
CIBC	FIRE	CD	206			186,892.45				
HVSB	FIRE	CD	206	-103.79	2,488,447.58	292,374.69		2,488,343.79	206	
CHASE	POLICE	SAVINGS	207			354,456.89				
FLAGSTAR	POLICE	MAX SAVINGS	207			2,208,353.58				
MI CLASS	POLICE	INVESTMENT POOL	207			456,903.90				
OAKLAND CO	POLICE	INVESTMENT POOL	207			158,747.45				
FLAGSTAR	POLICE	CD	207			342,281.97				
HVSB	POLICE	CD	207			293,153.68				
CIBC	POLICE	CD	207			518,580.51				
CIBC	POLICE	CD	207	0.00	4,634,590.95	302,112.97		4,634,590.95	207	
CHASE	OPIOID SETTLEMENT	CHECKING	284	0.00	1,531.27	1,531.27		1,531.27	284	
LPL FINANCIAL	POST EMPLOYEE BENEFITS	CASH ACCOUNT	737			119,766.84				
LPL FINANCIAL	POST EMPLOYEE BENEFITS	BOND	737	0.00	822,757.74	702,990.90		822,757.74	737	
CHASE	REFUSE	SAVINGS	227			574,519.74				
OAKLAND CO	REFUSE	INVESTMENT POOL	227	0.00	743,273.92	168,754.18		743,273.92	227	
CHASE	HAAC	CHECKING	702	0.00	20,092.14	20,092.14		20,092.14	702	
COMERICA	CAPITAL IMP.	PBMM	401			72,092.77				
COMERICA	CAPITAL IMP.	JFUND	401			361,391.21				
FLAGSTAR	CAPITAL IMP.	MAX SAVINGS	401			7,161.38				
MI CLASS	CAPITAL IMP.	INVESTMENT POOL	401			1,988,678.02				
CIBC	CAPITAL IMP.	CD	401	0.00	2,824,455.92	395,132.54		2,824,455.92	401	
FLAGSTAR	FIRE CAPITAL	MAX SAVINGS	402			372,041.47				
MI CLASS	FIRE CAPITAL	CONSTRUCTION	402			474,994.25				
OAKLAND CO	FIRE CAPITAL	INVESTMENT POOL	402	0.00	857,455.56	10,419.84		857,455.56	402	
CHASE	DDA	SAVINGS	494			72,970.27				
FLAGSTAR	DDA	MAX SAVINGS	494			150,549.87				
CIBC	DDA	CD	494			100,000.00				
CIBC	DDA	CD	494	0.00	423,520.14	100,000.00		423,520.14	494	
CHASE	WATERMAIN	CHECKING	591	0.00	53,632.57	53,632.57		53,632.57	591	
FLAGSTAR	TAX	CHECKING	703	0.00	945,324.38	945,324.38		945,324.38	703	
CHASE	DUCK LAKE IMP. BOARD	SAVINGS	764	0.00	185,973.01	185,973.01		185,973.01	764	
CHASE	HIGHLAND LAKE IMP BRD	SAVINGS	765	0.00	73,039.37	73,039.37		73,039.37	765	
CHASE	TAGGETT LK IMP BRD	SAVINGS	766	0.00	17,255.77	17,255.77		17,255.77	766	
CHASE	KELLOGG LK IMP BRD	SAVINGS	767	0.00	44,934.41	44,934.41		44,934.41	767	
CHASE	CHARLICK LAKE IMP BRD	SAVINGS	768	0.00	60,254.93	60,254.93		60,254.93	768	
CHASE	WOODRUFF LK IMP BRD	SAVINGS	769	0.00	52,803.90	52,803.90		52,803.90	769	
CHASE	WHITE LK IMP BRD	SAVINGS	770	0.00	294,013.32	294,013.32		294,013.32	770	
CHASE	TOMAHAWK LK IMP BRD	SAVINGS	771	0.00	3,189.45	3,189.45		3,189.45	771	
CHASE	GOURD LK IMP BRD	SAVINGS	773	0.00	7,978.48	7,978.48		7,978.48	773	
CHASE	PENINSULA LAKE	SAVINGS	774	0.00	10,016.13	10,016.13		10,016.13	774	
CHASE	LOWER PETTIBONE	SAVINGS	775	0.00	6,110.53	6,110.53		6,110.53	775	
CHASE	DUNLEAVY LEONARD	SAVINGS	776	0.00	7,139.17	7,139.17		7,139.17	776	
TOTAL				-817.00	19,485,039.95	19,484,222.95		19,484,222.95		
RLO - 8/28/25	Fire payroll in transit \$ 103.79									
CTRL, ALT, SHIFT, F9	Fund 101 Chase Credit Cards in Transit = \$ 817.00									

*HIGHLAND TOWNSHIP
BUILDING DEPARTMENT*



*PERMIT ACTIVITY REPORT
July 2025*

HIGHLAND TOWNSHIP BUILDING DEPARTMENT/ PERMIT ACTIVITY REPORT

July 2025

TOTAL (forward)..... \$47,414

Additional fees:

Building.....	\$645
Electric.....	\$220
Plumbing.....	\$27
Heating.....	\$120
Licenses & Misc Fees.....	\$0.00
sub total:	\$1,012

MONTH-END GRAND TOTAL REVENUE..... \$48,426

Total number of all Permits to date	This Year:	1293
	Last Year:	1054
Total number of all Electric, Plumbing, & Heating	This Year:	790
	Last Year:	639
Total number of Building permits to date:	This Year:	503
	Last Year:	415
Total number of New Single-Family Units:	This Year:	14
	Last Year:	11
Total number of Land Use Permits	This Year:	24
	Last Year:	19

Respectfully Submitted:

STEVE TINO
 Building Official
 Ordinance Dept Supervisor

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 7/1/2025 12:00:00 AM AND
7/31/2025 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
Commercial, New Building					
PB24-0137	1655 N MILFORD RD	BORLACE ASSOCIATES LLC	\$285000	\$1627	
Commercial, New Building			\$285000	\$1627	1
Commercial, Renovations					
PB25-0339	205 N JOHN ST	CHARLICK, GRANT WILLIA	\$50000	\$0	
PB25-0341	100 LONE TREE RD	100 LONE TREE LLC	\$6000	\$104	
Commercial, Renovations			\$56000	\$104	2
Deck					
PB25-0321	1000 JOSHUA DR	TEMPLE, SCOTT	\$4000	\$94	
PB25-0334	3725 Emerald Park Dr	TROMBLEY, CAROL LYNNE	\$7800	\$113	
PB25-0342	3730 Emerald Park Dr	Harold W. Fremd, Jr.	\$13450	\$104	
PB25-0352	3350 RAMADA DR	MOORE, THOMAS M	\$3100	\$89	
PB25-0401	4182 STONE BARN	SAPELAK, RANDALL L	\$10000	\$124	
Deck			\$38350	\$524	5
Demolition					
PB25-0359	3224 S DUCK LAKE RD	WALTER JR, DOUGLAS	\$0	\$162	
Demolition			\$0	\$162	1
Electrical					
PE25-0327	682 SNYDER RD	Hartland Electric LLC	\$0	\$93	
PE25-0328	4307 TAGGETT LAKE DR	Lakeside Service Co Inc	\$0	\$55	
PE25-0329	120 PENINSULA LAKE DR	Osburn Services Inc	\$0	\$74	
PE25-0330	4266 FLYNN DR	Unlimited Electric	\$0	\$174	
PE25-0331	1004 TROON	Bridgewood Electrical LLC	\$0	\$65	
PE25-0332	1385 CLYDE RD	Dubs Electric	\$0	\$71	
PE25-0333	2930 SHIRLEY ST	Randazzo Mechanical Htg & Cl	\$0	\$55	
PE25-0334	2772 KATIE LN	Pat Walters & Sons	\$0	\$64	
PE25-0335	3375 LAKEVIEW BLVD	LJ Rolls Refrigeration	\$0	\$90	
PE25-0336	2215 LONE TREE RD	Precision Comfort	\$0	\$54	
PE25-0337	455 PRESTWICK TRL	Family Heating Co Inc	\$0	\$55	
PE25-0338	3150 W WARDLOW RD	Diversified Heating and Cooling	\$0	\$64	
PE25-0339	2780 CHERRY RD	Family Heating Co Inc	\$0	\$64	
PE25-0340	614 DORNOCH CT	Kelley Brothers LC	\$0	\$99	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 7/1/2025 12:00:00 AM AND
7/31/2025 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PE25-0341	3330 N TIPSICO LAKE RD	Randazzo Mechanical Htg & Cl	\$0	\$64	
PE25-0342	2653 LYNCH DR	Propel Tech & Electric	\$0	\$236	
PE25-0343	774 S PARK ST	Osburn Services Inc	\$0	\$84	
PE25-0344	3701 KINGSWAY DR	Oak Electric Service Inc	\$0	\$121	
PE25-0345	2395 WILLOW LN	Ashcott Electrical Inc	\$0	\$55	
PE25-0346	2165 WHITE LAKE RD	Conditioned Air LLC	\$0	\$55	
PE25-0347	4501 W HIGHLAND RD	Allstar Alarm LLC	\$0	\$276	
PE25-0348	6060 Granite Ln	Lite Electric	\$0	\$87	
PE25-0349	3788 HIGHLAND CT	Mulligan Heating	\$0	\$55	
PE25-0350	3788 HIGHLAND CT	Mulligan Heating	\$0	\$55	
PE25-0351	1801 HORSESHOE DR	NORRIS, KRISTY L	\$0	\$64	
PE25-0352	4100 LONE TREE RD	Osburn Services Inc	\$0	\$84	
PE25-0353	1670 N DUCK LAKE RD	Mikhail Trynkin	\$0	\$134	
PE25-0354	3725 MANTUA FARMS	Boston Electric Company	\$0	\$506	
PE25-0355	775 S MILFORD RD	VAN GORDON LAND SOLUT	\$0	\$358	
PE25-0356	1548 ROWE RD	SERR ELECTRICAL INC	\$0	\$67	
PE25-0357	100 LONE TREE RD	Bayview Electric LLC	\$0	\$176	
PE25-0358	2123 JACKSON BLVD	Bridgewood Electrical LLC	\$0	\$55	
PE25-0359	2351 FOXFIELD LN	H A Sun Heating & Cooling, In	\$0	\$55	
PE25-0360	2377 N MILFORD RD	Chapple Electric Inc	\$0	\$74	
PE25-0361	3922 WOODLAND DR	Specialized Power Services	\$0	\$92	
PE25-0362	2159 ADDALEEN RD	C&S Power&Lighting LLC	\$0	\$732	
PE25-0363	2772 KATIE LN	Don's Electrical Service Inc	\$0	\$147	
PE25-0364	2118 JACKSON BLVD	Randazzo Mechanical Htg & Cl	\$0	\$138	
PE25-0365	964 WOODRUFF LAKE DR	Specialized Power Services	\$0	\$98	
PE25-0366	1427 S LAKEVIEW LN	Dean Mechanical	\$0	\$55	
PE25-0367	575 PRESTWICK TRL	Dubs Electric	\$0	\$489	
PE25-0368	2274 NORTH ST	Quality Electric Services	\$0	\$527	
PE25-0369	2682 Mead Blvd	Chapple Electric Inc	\$0	\$74	
PE25-0370	3165 BEAUMONT DR	Hutchinson's Electric Inc	\$0	\$399	
PE25-0371	321 MAPLEGROVE DR	Platinum Grade Electric	\$0	\$102	
PE25-0372	788 TROON	Caldwell Electric LLC.	\$0	\$245	
PE25-0373	3254 W WARDLOW RD	GILMAN, MEGHAN LEE	\$0	\$188	
PE25-0374	2752 Petoskey Way	Randazzo Mechanical Htg & Cl	\$0	\$55	
PE25-0375	845 E WARDLOW RD	Whitney Electric and Plumbing	\$0	\$123	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 7/1/2025 12:00:00 AM AND
7/31/2025 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PE25-0376	3325 KINGSWAY DR	Mills Electric, LLC	\$0	\$123	
PE25-0377	265 TIMBER RIDGE DR	Randazzo Mechanical Htg & Cl	\$0	\$64	
PE25-0378	2377 N MILFORD RD	Lee Contracting	\$0	\$234	
PE25-0379	2644 FRY RD	M & D Electric	\$0	\$116	
PE25-0380	2270 Mac Laren	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE25-0381	2767 Mac Duff	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE25-0382	2682 Mead Blvd	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE25-0383	2227 Douglas	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE25-0384	2251 Douglas	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE25-0385	2224 Mac Laren	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE25-0386	2247 Douglas Dr.	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE25-0387	2920 E HIGHLAND RD	Signarama-Flint	\$0	\$85	
PE25-0388	2260 Mac Laren	CAPITOL SUPPLY AND SERV	\$0	\$81	
PE25-0389	1500 PETTIBONE LAKE RD	Family Heating Co Inc	\$0	\$55	
PE25-0390	3131 BEL AIRE DR	Noonan Electrical Servcies	\$0	\$108	
PE25-0391	112 MERIBAH ST	Amber Electric Inc	\$0	\$145	
PE25-0392	2025 CLYDE RD	First Choice Htg. & Cooling	\$0	\$55	
PE25-0393	989 WHITE HOUSE DR	Kelko Heating & Cooling	\$0	\$64	
Electrical			\$0	\$8899	67
Fence					
PB25-0310	3165 COOLEY LAKE RD	Superior Fence	\$32027	\$88	
PB25-0311	3563 MANTUA FARMS	MANTUA, MICHAEL	\$4000	\$88	
PB25-0328	2960 FRY RD	Oasis Custom Pools and Spa Inc	\$1	\$88	
PB25-0335	448 N TIPSICO LAKE RD	KUZILLA, THOMAS	\$2950	\$88	
PB25-0347	3600 KINGSWAY DR	KAPILLA, FRANK	\$900	\$88	
PB25-0403	1900 N HICKORY RIDGE RD	NOEL FAMILY TRUST	\$107	\$88	
Fence			\$39985	\$528	6
Garage, detached					
PB25-0307	112 MERIBAH ST	Pro Built Custom Building Inc.	\$90000	\$525	
Garage, detached			\$90000	\$525	1
Land Use Permit					
PLU25-0032	510 CLYDE RD	Mastec Network Solutions	\$0	\$100	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 7/1/2025 12:00:00 AM AND
7/31/2025 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
Land Use Permit			\$0	\$100	1
Mechanical					
PM25-0242	2342 PINE BLUFFS CT	Four Seasons Cooling and Heati	\$0	\$92	
PM25-0243	4307 TAGGETT LAKE DR	Lakeside Service Co Inc	\$0	\$102	
PM25-0244	2274 NORTH ST	Mulligan Heating	\$0	\$263	
PM25-0245	2274 NORTH ST	KOHLER, RONALD	\$0	\$131	
PM25-0246	1004 TROON	Andy's Statewide Heating and A	\$0	\$159	
PM25-0247	2930 SHIRLEY ST	Randazzo Mechanical Htg & Cl	\$0	\$102	
PM25-0248	2772 KATIE LN	Pat Walters & Sons	\$0	\$159	
PM25-0249	3725 MANTUA FARMS	Williams Distributing Co	\$0	\$147	
PM25-0250	2514 PINERY CIR	Randazzo Mechanical Htg & Cl	\$0	\$169	
PM25-0251	2215 LONE TREE RD	Piecision Comfort	\$0	\$149	
PM25-0252	455 PRESTWICK TRL	Family Heating Co Inc	\$0	\$102	
PM25-0253	2780 CHERRY RD	Family Heating Co Inc	\$0	\$169	
PM25-0254	3150 W WARDLOW RD	Diversified Heating and Cooling	\$0	\$159	
PM25-0255	614 DORNOCH CT	Kelley Brothers LC	\$0	\$84	
PM25-0256	3330 N TIPSICO LAKE RD	Randazzo Mechanical Htg & Cl	\$0	\$169	
PM25-0257	774 S PARK ST	Osburn Services Inc	\$0	\$84	
PM25-0258	3701 KINGSWAY DR	Oak Electric Service Inc	\$0	\$168	
PM25-0259	2395 WILLOW LN	Lakeside Service Co Inc	\$0	\$102	
PM25-0260	2589 BAY VISTA DR	Thornton & Grooms, Inc	\$0	\$92	
PM25-0261	2165 WHITE LAKE RD	Conditioned Air LLC	\$0	\$102	
PM25-0262	3725 MANTUA FARMS	Electrical & Temperature Syste	\$0	\$290	
PM25-0263	3788 HIGHLAND CT	Mulligan Heating	\$0	\$102	
PM25-0264	2620 N MILFORD RD	Kern Mechanical LLC	\$0	\$390	
PM25-0265	2831 PINE BLUFFS CT	Fireclass LLC	\$0	\$231	
PM25-0266	2320 WILLOW LN	ICEBERG, ANDREW B	\$0	\$92	
PM25-0267	2123 JACKSON BLVD	Andy's Statewide Heating and A	\$0	\$102	
PM25-0268	5370 FISH LAKE RD	Corrigan Mechanical Contractor	\$0	\$213	
PM25-0269	2351 FOXFIELD LN	H A Sun Heating & Cooling, In	\$0	\$102	
PM25-0270	3490 GADD CT	Randazzo Mechanical Htg & Cl	\$0	\$92	
PM25-0271	3922 WOODLAND DR	South Lyon Plumbing Inc	\$0	\$129	
PM25-0272	2772 KATIE LN	Don's Electrical Service Inc	\$0	\$129	
PM25-0273	1685 E WARDLOW RD	Tradesman Joe LLC	\$0	\$102	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 7/1/2025 12:00:00 AM AND
7/31/2025 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PM25-0274	964 WOODRUFF LAKE DR	South Lyon Plumbing Inc	\$0	\$123	
PM25-0275	1427 S LAKEVIEW LN	Dean Mechanical	\$0	\$102	
PM25-0276	2670 VERO DR	P& H Plumbing and Heating	\$0	\$238	
PM25-0277	735 S PARK ST	Blessing Co.	\$0	\$102	
PM25-0278	3254 W WARDLOW RD	GILMAN, MEGHAN LEE	\$0	\$204	
PM25-0279	2752 Petoskey Way	Randazzo Mechanical Htg & Cl	\$0	\$102	
PM25-0280	3325 KINGSWAY DR	A & C Heating & Cooling	\$0	\$123	
PM25-0281	265 TIMBER RIDGE DR	Randazzo Mechanical Htg & Cl	\$0	\$216	
PM25-0282	1011 Marble Dr	Mobile & Modular Homes Inc	\$0	\$87	
PM25-0283	2270 Mac Laren	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM25-0284	2767 Mac Duff	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM25-0285	2682 Mead Blvd	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM25-0286	2227 Douglas	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM25-0287	2251 Douglas	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM25-0288	2224 Mac Laren	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM25-0289	2247 Douglas Dr.	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM25-0290	2260 Mac Laren	CAPITOL SUPPLY AND SERV	\$0	\$102	
PM25-0291	1500 PETTIBONE LAKE RD	Family Heating Co Inc	\$0	\$117	
PM25-0292	3131 BEL AIRE DR	CJB Mechanical	\$0	\$129	
PM25-0293	2025 CLYDE RD	First Choice Htg. & Cooling	\$0	\$159	
PM25-0294	989 WHITE HOUSE DR	Kelko Heating & Cooling	\$0	\$169	
Mechanical			\$0	\$7365	53
Miscellaneous					
PB25-0336	2908 Boulder Ridge	Ridgewood MHP	\$2880	\$88	
PB25-0337	2317 Gibraltar Dr	RIDGEWOOD LLC	\$2880	\$88	
PB25-0338	1011 Marble Dr	RIDGEWOOD LLC	\$2880	\$88	
PB25-0350	3080 S MILFORD RD	Foundation Systems of Michiga	\$3500	\$91	
PB25-0400	805 N HICKORY RIDGE RD	Foundation Systems of Michiga	\$8800	\$118	
Miscellaneous			\$20940	\$473	5
Permit Renewal					
PB25-0346	2956 WHITE OAK BEACH DR	WEILER, MARC	\$0	\$79	
PB25-0356	1630 N DUCK LAKE RD	KEYES, JEFFREY LEE	\$0	\$79	
Permit Renewal			\$0	\$158	2

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 7/1/2025 12:00:00 AM AND
7/31/2025 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
Plumbing					
PP25-0098	719 AARON DR	Brock-Hill Mechanical LLC	\$0	\$83	
PP25-0099	1160 ALISSA MARIE DR	Mrs. Michael	\$0	\$92	
PP25-0100	3725 MANTUA FARMS	Jeffers, Jordan	\$0	\$488	
PP25-0101	410 N TIPSICO LAKE RD	APPLE, JEFFREY SCOTT	\$0	\$472	
PP25-0102	1072 DUNLEAVY DR	Titan Plumbing Group	\$0	\$121	
PP25-0103	3254 W WARDLOW RD	GILMAN, MEGHAN LEE	\$0	\$184	
PP25-0104	1011 Marble Dr	Mobile & Modular Homes Inc	\$0	\$77	
Plumbing			\$0	\$1517	7
Pole Barn					
PB25-0320	3045 W WARDLOW RD	LAW, JOHN J	\$50000	\$325	
Pole Barn			\$50000	\$325	1
Res. Additions					
PB25-0312	1840 PHINNEY LN	Michigan Construction Compan	\$175000	\$967	
Res. Additions			\$175000	\$967	1
Res. Mobile Home					
PMH25-0058	1011 Marble Dr	Mobile & Modular Homes Inc	\$0	\$200	
Res. Mobile Home			\$0	\$200	1
Res. Renovations					
PB25-0314	2527 FOXGROVE CT	Cornerstone Home Improvement	\$18035	\$172	
PB25-0324	3585 Emerald Park	Keating, Amy	\$9000	\$121	
PB25-0326	1661 S TIPSICO LAKE RD	Pure Energy Window Company	\$28840	\$218	
PB25-0329	321 MAPLEGROVE DR	A Better Exterior LLC	\$17025	\$167	
PB25-0332	4209 N DUCK LAKE RD	Home Depot USA	\$3927	\$95	
PB25-0333	1014 Marble Dr	TROMBLEY, CAROL LYNNE	\$15525	\$151	
PB25-0343	3210 LAKEVIEW DR	Brett Petrice	\$4200	\$110	
PB25-0344	565 TIMBER RIDGE DR	Original Roofing Company	\$24598	\$203	
PB25-0345	2018 WILDFLOWER LN	Barrios Constructions LLC	\$21500	\$197	
PB25-0348	2959 TES DR	HUGHES, ERIC	\$6000	\$106	
PB25-0353	1630 VALLEY DR	Cornerstone Home Improvement	\$8800	\$121	
PB25-0355	1901 CRAGGS LN	The Roof Company	\$19750	\$177	
PB25-0358	3686 CHEVRON DR	A Better Exterior LLC	\$28700	\$223	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 7/1/2025 12:00:00 AM AND
7/31/2025 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PB25-0361	3068 WEST ST	KING, JANICE C	\$4050	\$94	
PB25-0362	1859 WHITE LAKE RD	Victors Roofing	\$40785	\$284	
PB25-0363	2023 SHEWCHENKO DR	Performance Residential Remod	\$21185	\$187	
PB25-0364	527 HELEN	White and Sons Roofing	\$12100	\$156	
PB25-0365	1678 NOTTINGHAM DR	Renewal By Anderson LLC	\$10601	\$131	
PB25-0367	3817 CHAPIN DR	Renewal By Anderson LLC	\$15905	\$157	
PB25-0370	2800 PALLISTER DR	Rashid Construction Company	\$27775	\$0	
PB25-0396	3449 MIDDLE RD	Hansons Window and Constructi	\$25272	\$200	
Res. Renovations			\$363573	\$3270	21
Res. Single Family					
PB25-0309	3903 BROADVIEW LN	Parallel 42 Building	\$574000	\$3004	
PB25-0323	575 PRESTWICK TRL	Northern Home Builders LLC	\$800000	\$4124	
PB25-0331	2106 JACKSON BLVD	Bella Custom Homes LLC	\$550000	\$2884	
PB25-0399	541 Nairn Cir	DI PONIO, NICHOLAS	\$600000	\$3120	
Res. Single Family			\$2524000	\$13132	4
Roof					
PB25-0322	825 E WARDLOW RD	Spencer Knish Construction	\$18500	\$172	
PB25-0325	3387 CRYSTAL RIDGE DR	Eastbrook Construction Inc	\$10400	\$324	
PB25-0340	3462 N HICKORY RIDGE RD	Mester Exteriors, LLC	\$12850	\$141	
PB25-0351	1736 WILDFLOWER LN	Home Pro Roofing	\$21808	\$182	
PB25-0354	2625 CHERRY RD	ROOF-RITE LLC	\$11700	\$136	
PB25-0368	398 DELMAR CT	Maple Roofing Construction	\$0	\$0	
PB25-0369	388 DELMAR CT	Maple Roofing Construction	\$20000	\$199	
PB25-0371	412 DELMAR CT	Maple Roofing Construction	\$24800	\$198	
PB25-0372	422 DELMAR CT	Maple Roofing Construction	\$0	\$0	
PB25-0373	322 ASBURY CT	Maple Roofing Construction	\$28300	\$216	
PB25-0374	332 ASBURY CT	Maple Roofing Construction	\$0	\$0	
PB25-0375	298 ASBURY CT	Maple Roofing Construction	\$25200	\$200	
PB25-0376	308 ASBURY CT	Maple Roofing Construction	\$0	\$0	
PB25-0377	411 DELMAR CT	Maple Roofing Construction	\$25200	\$200	
PB25-0378	421 DELMAR CT	Maple Roofing Construction	\$0	\$0	
PB25-0379	342 ASBURY CT	Maple Roofing Construction	\$28300	\$216	
PB25-0380	352 ASBURY CT	Maple Roofing Construction	\$0	\$0	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 7/1/2025 12:00:00 AM AND
7/31/2025 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PB25-0381	343 ASBURY CT	Maple Roofing Construction	\$24500	\$196	
PB25-0382	353 ASBURY CT	Maple Roofing Construction	\$0	\$0	
PB25-0383	483 DELMAR CT	Maple Roofing Construction	\$29000	\$219	
PB25-0384	492 DELMAR CT	Maple Roofing Construction	\$0	\$0	
PB25-0385	321 ASBURY CT	Maple Roofing Construction	\$24500	\$196	
PB25-0386	333 ASBURY CT	Maple Roofing Construction	\$0	\$0	
PB25-0387	460 DELMAR CT	Maple Roofing Construction	\$29000	\$219	
PB25-0388	470 DELMAR CT	Maple Roofing Construction	\$0	\$0	
PB25-0389	387 DELMAR CT	Maple Roofing Construction	\$25200	\$200	
PB25-0390	397 DELMAR CT	Maple Roofing Construction	\$0	\$0	
PB25-0391	436 DELMAR CT	Maple Roofing Construction	\$29000	\$219	
PB25-0392	446 DELMAR CT	Maple Roofing Construction	\$0	\$0	
PB25-0393	459 DELMAR CT	Maple Roofing Construction	\$29000	\$219	
PB25-0394	469 DELMAR CT	Maple Roofing Construction	\$0	\$0	
PB25-0395	724 BERWICK CT	Original Roofing Company	\$27000	\$213	
PB25-0397	2225 JACKSON BLVD	A-BETTER EXTERIOR LLC	\$21100	\$182	
PB25-0398	826 N HICKORY RIDGE RD	Schoenherr Homes	\$12936	\$141	
PB25-0404	818 N HICKORY RIDGE RD	Schoenherr Homes	\$15421	\$157	
Roof			\$493715	\$4345	35
Shed					
PB25-0315	1295 WIND VALLEY LN	CLARK, CHRISTOPHER	\$800	\$88	
PB25-0316	4551 WOODCOCK WAY	BELCHER, ANDREW M T	\$20000	\$174	
PB25-0319	2143 N DUCK LAKE RD	CARLSON, LINDA S	\$10000	\$124	
PB25-0330	223 MCPHERSON ST	FORSYTHE, CLIFFORD	\$5000	\$99	
PB25-0402	1590 WHITE LAKE RD	CHILDS, GARY	\$6000	\$104	
Shed			\$41800	\$589	5
Siding					
PB25-0349	1255 GREBE RD	TITTLE BROTHER CONSTRU	\$46083	\$310	
PB25-0360	2963 ROWE RD	Allied Construction and restorati	\$24959	\$203	
Siding			\$71042	\$513	2
Swimming Pools-Hot Tubs/Spas					
PB25-0306	799 SPIROFF DR	LAMAY, TROY	\$7000	\$109	
PB25-0308	989 WHITE HOUSE DR	FILHART, JON	\$650	\$131	

HIGHLAND TOWNSHIP BUILDING DEPARTMENT

Permit by Category with Details

Permit.DateIssued Between 7/1/2025 12:00:00 AM AND
7/31/2025 11:59:59 PM

Permit #	Address	Applicant	Estimated Value	Permit Fee	# of Permits
PB25-0313	788 TROON	Amazing Poolz LLC	\$50000	\$340	
PB25-0317	2320 WILLOW LN	AED Construction Inc	\$140000	\$791	
PB25-0318	845 E WARDLOW RD	WESTPHAL, DAVID	\$8000	\$114	
Swimming Pools-Hot Tubs/Spas			\$205650	\$1485	5
Wall Mounted Sign					
PSG25-0003	1449 S MILFORD RD Suite B	Michigan Music Lessons	\$0	\$127	
PSG25-0004	2920 E HIGHLAND RD	Signarama-Flint	\$0	\$127	
Wall Mounted Sign			\$0	\$254	2
Windows					
PB25-0327	4266 FLYNN DR	Home Depot USA	\$13341	\$141	
PB25-0357	2950 WEST ST	Wallside Inc	\$4231	\$100	
PB25-0366	3417 Crystal Ridge	Pure Energy Window Company	\$7845	\$116	
Windows			\$25417	\$357	3
Zoning Business Registration					
PLU25-0029	1449 S MILFORD RD Suite B	Michigan Music Lessons	\$0	\$0	
Zoning Business Registration			\$0	\$0	1
Zoning Land Use					
PLU25-0030	440 ROWE RD	DAVIS, DANIEL D	\$0	\$100	
PLU25-0031	2997 E HIGHLAND RD	Highland Foot and Ankle Clinic	\$0	\$0	
Zoning Land Use			\$0	\$100	2
Totals			\$4480473	\$47519	234

Circulation of Physical Items

	April 5,677	May 5,671	June 6,966
Books:	Adult 2,291 (2,117)	Teen 115 (78)	Youth 3,391 (2,377)
	DVD 633 (565)	Realia 64 (48)	Board Games 25 (21)
Interlibrary Loan:			
Other TLN Library material to Highland: 841			
Highland Materials to other TLN Libraries: 1,430			
MeLCat Interloan Service: 11			

Digital Usage

	May	June
Overdrive		
Overall	2,765	2,758
e-books	1,160	1,137
e-audiobooks	1,310	1,329
e-magazines	295	292
New Users	21	39
Unique User	621	639
Hoopla Borrowers	750	785
Kanopy Plays	33	42
Consumer Reports Page View	344	252
Mango Languages	35	20
Brainfuse	9	25
World Book	20	2
Ancestry	33	22
Educate Station	3	2

Library Happenings

- Library staff visited Spring Mills and Heritage Elementary schools to promote Summer Reading
- Library staff attended the Red, White and Blues festival
- Library staff attended the Highland Farmer's Market
- RFID pads have been installed and tagging of children's materials is complete
- We have a new board member, Karyn Rae
- We have a new database Comics Plus
- Our generator was helpful in June. When the electricity went out we noticed a flicker but patrons were able to continue activities

Programs & Reference

June	Programs	#
Adult	11	117
Teen	7	45
Youth	8	163
Total	26	325
Last Month	10	223
Passive	8	377
Reference		
Adult & Teen		819
Youth		850
Total		1,669
Last Month		1,009
People Count 5,644		
Last year		5,351
Last Month		4,613

Public Computer Usage

Computers	
Adult	320
Teen	3
Youth	30
AWE	602
ABC Mouse	3
Wireless:	406
Approx. each day	31

Website

MAP passes: 16 families

Airzoo
 Castle Museum
 Discovery City
 Parks

**Highland Township Public Library
Board Meeting Minutes
Tuesday, July 1, 2025**

Members Present: C. Dombrowski, J. Gaglio, C. Hamill, J. Matthews, L. Symons and Director B. Dunseth

Members Absent: K. Rea

Guests: None

The meeting was called to order at the Highland Township Public Library at 5:31 pm by J. Matthews.

Motion: C. Hamill moved and L. Symons seconded to approve the agenda. Unanimous vote; motion carried.

Motion: C. Hamill moved and J. Gaglio seconded to approve the amended Board Meeting minutes for June 3, 2025. Roll call - unanimous vote; motion carried.

Bills: Total bills for June, 2025 are \$49,345.17. Total bills for July, 2025 are \$60,766.17 with the addition of Applied Innovations, Consumers Energy, Digital Document Store, DTE Energy, Harmony Patterson, T-Mobile, TelNet Worldwide, when received.

Motion: C. Hamill moved and J. Matthews seconded to approve the June, 2025 and July, 2025 bills. Roll call - unanimous vote; motion carried.

FYI: Budget report available for review.

Director's Report: Available for review.

Communications: An article from the ALA expressed disappointment with the Trump administration's effort to dismantle the Institute of Museum and Library Services (IMLS). A letter from K Given expressed concern with the exterior of the Library. The Hartland Cromaine Library is backing away from a policy to sequester LGBTQ+ themed books. The Oakland County Times wrote an article about the Chimney Swift tower created by Eagle Scout candidate J. Zarate and painted by C. Hensbergen.

UNFINISHED BUSINESS

Library Network: The software for our RFID pads has been installed. Youth materials and most adult materials have been tagged. TLN and the Michigan Library Association believe State Aid to libraries will be approved.

Building Maintenance: Rashid alleviated leaks in the skylight. Goyette repaired the clogged drains that caused the new chiller to leak during the extreme heat. The generator ran for about 20

minutes during a power outage on June 24th. Flowers were added to the front of the library and back patio. The boards of the metal seating on the patio were replaced.

Audit: The state asked questions about adjustments in the audit, which has been recently filed with the state.

Motion: C. Hamill moved and J. Matthews seconded to engage Maner Costerisan accounting and consulting services at a cost not to exceed \$10,000 for the year 2025 to monitor tax adjustments during the forthcoming year. Roll call - unanimous vote; motion passed.

Strategic Plan: The Strategic Planning process will begin at the next Library in-service on November 11th, 2025.

Outreach: D. Schwanninger visited local elementary schools to promote summer reading. B. Dunseth attended the Volunteer Appreciation Night, hosted by the DDA. Library staff attended the Red, White, and Blue festival to promote the library and summer reading. A. Ireland attended the Farmer's Market to promote summer reading.

Board: K. Rea was sworn into the position of Library Trustee on June 23rd.

NEW BUSINESS

Equipment: A new copy machine for the staff has been received and installed. The Youth Department requested consideration for purchasing 2 Magic Desktops and software, at a cost of \$2,500, to replace the problematic AWE system.

Donations: Discussed a donation of hood ornaments. M.J. Alcorn donated a bench for the Story Walk area, in memory of her son, Vincent.

Databases: A new database called Comics Plus, is a good resource for teens.

Policies: Our lawyer sent a template of an employee handbook, which was discussed.

Personnel: S. Rice will be retiring in November, 2025, after working in the Library youth department for 12 years.

August Meeting: The August 5, 2025 Library Board Meeting will be held in the Community Room, at 5:30 pm.

Public Comment: None

Adjournment: C. Hamill moved and J. Gaglio seconded to adjourn. Meeting adjourned at 6:43 pm.

Respectfully Submitted,
Cindy Dombrowski

**CHARTER TOWNSHIP OF HIGHLAND FIRE DEPARTMENT
MONTHLY REPORT**



July-24

Last Year (2023)

This Year (2024)

Cost of Firefighter's by Station

Station One	\$12,315.28	\$9,572.38
Station Two	\$9,581.06	\$5,945.07
Station Three	\$2,196.38	\$578.51
Total	\$24,092.72	\$16,095.96

Cost of Firefighter's Last Month

\$99,216.18	→	\$98,581.54
--------------------	---	--------------------

Alarms through Current Month

1051	1093
-------------	-------------

Total Alarms last Year

1817	Runs Ahead of La	42
------	------------------	-----------

STATISTICS

	<u>Last Month</u>	<u>This Month</u>
Amount Endangered by	\$1,500,000.00	\$60,000.00
Amount Lost by Fire	\$5,050.00	\$60,000.00
Fire Loss	0%	100%
Medical Related Runs	131	137
Fire Related Runs	46	41
Mutual Aid - Given	3	0
Mutual Aid - Received	1	1
EMS TRANSPORTS	88	99
Total Runs	163	179
Fire Staff Hours	3864	3303
Administration Staff Hours	420	500



Submitted by... Chief Nick George

Jul-25	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
	TU	W	TH	F		M	TU	W	TH	F			M	TU	W	TH	F			M	TU	W	TH	F			M	TU	W	TH			
Ask the Lawyer																															9	9	
Money Man/RAM																															5	5	
Beading W/ Colleen							7																									7	
Bible Study	14																															14	
Bingo		53		C		49		57					45		62						52		63					48		49		478	
Blood Drive																	47															47	
Book Clubs/ 1&2																															8	8	
Bridge											12							12								8						32	
Bread/Doughnuts	6	28	7			25	7	25	12	8			25	8	18	10	15			30	12	15	6	11					25		293		
Cards & Games								5		5								6							5							21	
Classes/Misc														10																		10	
Coin Club				L				35																								35	
Cookie Exchange																																0	
Copies																															13	13	
Crafting W/Robin																																0	
Crafting / W Greens																																0	
Dance Project					35																											35	
Dogs/Puppies	12						12								12							12							12			60	
DLOPA				O												25																25	
Donations	2		1																												44	50	
Ema's Massage																																0	
Euher										26								20							19							65	
Fitness W/Matt		18				20		13		15			20		18		18				23		18		19			21		19		222	
Festivals/Events																																0	
Food Donations															1																	1	
Food Party				S											15	7																22	
Get Hooked w/ Randi			5						5								5							5						5		25	
Golden Light Church						22							22								22							22				88	
Ham Radio Club																								9								9	
Hair Cuts					5																											5	
Hearing Test					2																											2	
HDDA/B2																																0	
HOA				E																												0	
Hooping W/Bev AM/PM																																0	
HVCA																																0	
Justin/Tech																			2												25	27	
Knitters For Knockers/zoom																																0	
Majong	4			D			6								6							8							4		28		
Meals on Wheels	15	31	14			16	15	16	15	33			17	15	16	15	33			17	15	16		33				17	17	16	382		
Medical Shed	2	5	6				5	2	1	4					6	3	4						1	3				6		192	240		
Monday Evening Cards						10							7								10											27	
Movies																																0	
25-Jul	TU	W	TH	F		M	TU	W	TH	F			M	TU	W	TH	F			M	TU	W	TH	F			M	TU	W	TH			
Nick's Band				0		7																									7	14	
Paint W/Connie	5							3							5																	13	
Party & Birthday																																0	
Pet Therapy/Steve	12		20				21		18						15		14					14		17					15		15	161	
Phone Calls	43	63	43	C		63	43	63	43	63			63	43	63	43	63			63	43	63	43	63			63	43	63	43	1186		
Puzzles/Books	3					3				3							2				2			3					1		50	67	
Quilters																																0	
Rebuilding Together																																0	
Rentals/Evening-Weekend																		65								65						130	
Review Crew																																0	
SAC				L				9																								9	
Social Media/FB/You Tube																															13133	13133	
Soup & Salad	9	5	2			9	6	11	3	6			9	6	9	3	6				13	16	11		9				8	8	149		
Speakers/Presatations																						8										8	
Presatation Dinner																						50										50	
Taxes																																0	
Texts	10	14	10	O		14	10	14	10	14			14	10	14	10	14				14	10	14	10	14			14	10	14	10	268	
Trips																	20														32	52	
Trivia						11								18								15										55	
Veterans/Soldiers			1																													1	
Visiting Information	15	69	20			54	21	56	20	28			57	17	63	19	25				58	21	59	17	35			54	15	58	27	808	
Volunteers/Center/CSW	4	5	4			5	4	5	4	1			5	3	4	3	2				5	4	5	3	2			4	4	5	3	84	
Volunteers/ASP				S						6															6							12	
Volunteers/MOW	3	7	8			7	2	6	8	3			7	2	7	5	4				5	2	6	8	3			5	2	7	6	113	
Walk In's							4																								50	54	
Website HAC																															4933	4933	
Yoga	2					2				3			2					3			2				3			2				19	
																																0	
				D																												0	
																																0	
Total	161	298	141	0	42	29	288	175	308	139	230	0	22	289	168	312	197	232	65	22	309	215	271	121	233	65	22	222	129	265	18634	23604	

6. Announcements

- a) Farmers' Market on Saturdays thru October 4th at Highland Township Complex
- b) Highland DDA Commercial Space Open House is September 30th at 3:30pm – 7:30pm
- c) Congratulations to Richard Cole on his retirement after 56 years of service.

7. Public Comment

Closed Session

Beginning Time:

Ending Time:



**RESOLUTION #25-17: TO PROCEED WITH THE
KNOBLOCK LAKE SPECIAL ASSESSMENT
DISTRICT FOR THE CONTROL OF WEEDS AND DAM
MAINTENANCE IN KNOBLOCK LAKE AND RELATED
SERVICES PURSUANT TO 1954 P.A. 188, AS AMENDED**

At a regular meeting of the Township Board (the "Board") of the Charter Township of Highland, Oakland County, Michigan (the "Township"), held on the 8th day of September, 2025:

Present: Rick A. Hamill, Tami Flowers, Jennifer Frederick, Grant Charlick, Brian Howe, Beth Lewis, and Joseph M. Salvia

Absent: None

The following resolution was offered by _____ and supported by _____:

WHEREAS, on July 7, 2025 the Township Board ("the Board") of the Charter Township of Highland ("the Township"), Oakland County, Michigan, pursuant to a petition filed by the owners of more than fifty (50%) percent of the affected property, tentatively determined to provide for the control of weeds and dam maintenance in Knoblock Lake ("the Project"); and

WHEREAS the Board had designated a proposed special district against which all or part of the costs thereof are to be specially assessed; and

WHEREAS the Board set August 4, 2025 as the date and 6:30p.m. as the time for a hearing on whether to proceed with the Project and establish the District ("the hearing"); and

WHEREAS a Notice of Hearing on the Project and the District were published twice in the Milford Times, which first publication was at least ten days prior to the Hearing and such notices were also mailed to the persons with record ownership or interests as required by Act No. 188, Public Acts of Michigan 1954, as amended; and

WHEREAS the Board has held the Hearing and heard objections to the Project, to the Petition, and to the Special Assessment District, copies of which, if any, are on file with the Township Clerk; and

WHEREAS as a result of the foregoing hearing, the Township believes the Project to be in the best interests of the Township and that the costs thereof should be assessed to the Special Assessment District proposed to be established therefore;

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The petition(s) filed by the owners of more than fifty (50%) percent of the affected property for the chemical treatment of weeds, dam maintenance and related services for Knoblock Lake is hereby approved.

2. The plans for the Project and the estimate of cost for the completion thereof of \$28,140.00 (Twenty-eight thousand, one hundred and forty dollars) are approved and the Township hereby determines to proceed with the Project which shall also be known as the Knoblock Lake Weed Control and Dam Maintenance Project.

3. A Special Assessment District to be known as the Knoblock Lake 2025 Special Assessment District is approved against which the costs of the Project shall be assessed according to benefits, the area in the Township described on Exhibit A attached hereto. The District shall last three years or until all special assessments are paid.

4. The Supervisor or Assessing Officer is directed to prepare a special assessment roll in the amount of \$28,140.00 (Twenty-Eight thousand, one hundred, and forty dollars), upon which shall be entered and described all the parcels of land to be assessed with the names of respective owners thereof if known, and a total amount to be assessed against each parcel of land within the Knoblock Lake Special Assessment District, which amount shall be a relative portion of the whole sum to be levied against other parcels of land in the Special Assessment District as the benefit to the parcel of land bears to the total benefit to all parcels of land in the Special Assessment District. When same has been completed, the Supervisor's or Assessing Officer's Certificate shall be affixed thereto, stating that the roll was prepared pursuant to and conforms in all respects with this Resolution and the applicable state statutes.

5. The Special Assessment Roll for the Project was filed with the Township Clerk by August 4th, 2025 and was available for public examination during regular office hours until the public hearing upon the same and may be further examined at the public hearing.

6. The Board shall hold a public hearing at the Township Hall at 205 N. John Street, Highland Township, MI 48357, on October 6, 2025 at 6:30p.m. for the purpose of hearing any objections to the special assessment roll described herein.

7. Notice of such public hearing shall be given by publication of the Notice at least twice in a newspaper of general circulation in the proposed special assessment district, with the first publication being at least ten (10) days prior to the public hearing, and the Township Clerk shall also give notice of such public hearing to each owner of or party in interest in property to be assessed whose name appears upon the last ad valorem tax assessment records, by mailing such notice by first class mail at least ten (10) days prior to the public hearing. The notices shall state that the proposed Special Assessment Roll is on file with the Township Clerk for public examination, shall state the time and place designated in the resolution provided to hear any objections and shall state that any persons objecting to the improvements shall file their objections thereto in writing with the Township Board at or prior to the public hearing. The notice shall also contain such other language as to the right to appeal the assessment roll as required by law.

8. All previous resolutions, or parts of previous resolutions, of the Board which are inconsistent with this resolution are hereby rescinded.

This resolution passed this 8th day of September, 2025 at a regular meeting of the Charter Township of Highland Township Board. A roll call vote was taken on the foregoing resolution and was as follows:

Yeas: Hamill, Flowers, Frederick, Charlick, Howe, Lewis, and Salvia

Nays: None

Abstain: None

RESOLUTION DECLARED ADOPTED

Rick A. Hamill, Township Supervisor

Tami Flowers MiPMC, Township Clerk

I, Tami Flowers, Charter Township of Highland Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution, the original of which is on file in my office, approved by the Charter Township of Highland Board of Trustees at a Regular Meeting thereof held on September 8, 2025.

Tami Flowers MiPMC, Clerk

Knoblock Lake Special Assessment District
Resolution #25-XX
Exhibit A

1103100006
1103100007
1103100012
1103100013
1103100014
1103100015
1103100016

1103100017
1103376011
1103376012
1103376013
1103376014
1103376015
1103376016

1103376017
1103376018
1103376021
1103376022
1103376023
1103376024
1103376025

**1954 PA 188 PROCEEDINGS NOTICE OF PUBLIC HEARING
 NOTICE OF PUBLIC HEARING
 KNOBLOCK LAKE 2025 SPECIAL ASSESSMENT DISTRICT
 CHARTER TOWNSHIP OF HIGHLAND, OAKLAND COUNTY, MICHIGAN**

PLEASE TAKE NOTICE that as a result of Petitions of property owners within the Charter Township of Highland signed by the record owners of land whose area constitutes more than 50% of the total acreage of the proposed Knoblock Lake Special Assessment District, the Township Board for the Charter Township of Highland proposes that a special assessment district be established to provide for weed control and Dam Maintenance in Knoblock Lake and to create a special assessment for the recovery of the cost thereof by special assessment against the properties benefited therein, more particularly described as follows:

1103100006	1103100017	1103376018
1103100007	1103376011	1103376021
1103100012	1103376012	1103376022
1103100013	1103376013	1103376023
1103100014	1103376014	1103376024
1103100015	1103376015	1103376025
1103100016	1103376016	
	1103376017	

PLEASE TAKE FURTHER NOTICE that the Township Board has received an estimate of the costs of such weed control in Knoblock Lake for a total period of three (3) years in the amount of \$446.67 each year, has placed same on file with the Township Clerk and has passed a Resolution tentatively declaring its intention to make such improvement and to create the aforementioned Special Assessment District and has further found the Petitions for the creation of a Special Assessment District to be in compliance with statutory requirements.

PLEASE TAKE FURTHER NOTICE that said estimates, plans and specifications and Petitions are on file with the Township Clerk and may be examined at the office of the Township Clerk from the date of this notice until the date of the public hearing.

PLEASE TAKE FURTHER NOTICE that a **public hearing** upon such Petitions, Plans and Specifications, District and Estimate of Cost will be held at the Charter Township of Highland Township Hall located at 205 N John St., Highland, Michigan at 6:30 p.m. on Monday the **4 day of August, 2025**.

At such hearing, the Board will consider any written objections to any of the foregoing matters which might be filed with the Board at or prior to the time of said hearing, as well as any revisions, corrections, amendments, or changes to said plans, estimates and costs or to said District.

All interested persons are invited to be present at the aforesaid time and place and to submit comments concerning any of the foregoing.

TAMI FLOWERS, TOWNSHIP CLERK
CHARTER TOWNSHIP OF HIGHLAND
205 N. JOHN STREET
HIGHLAND, MICHIGAN 48357

Adrian Gaviglio
Doris Gaviglio
5400 Buckhorn Lake Road
Highland, Michigan 48357
asgdcpc@gmail.com
248-894-3878
July 30, 2025

Tami Flowers, Clerk
Charter Township of Highland
205 N. John Street
Highland, Michigan 48357

RE: Written Objection to Proposed Knoblock Lake Special Assessment District (SAD)

Dear Ms. Flowers,

Much of the following letter is opinion written by neighbors that has been shared and we agree with. That would pertain to opinions, findings, information and recommendations through item #5. Beyond #5 is our addition, information and opinion why the Knoblock Lake Special Assessment District needs to be amended.

We write to formally object to the proposed Knoblock Lake Special Assessment District (SAD) set for public hearing on August 4, 2025. While we support the goals of lake weed control and dam maintenance, we believe the current structure of the proposed SAD raises legal and equity concerns that must be addressed. Our desire is to ensure compliance with Michigan law and equitable distribution of benefit to cost for all residents within the geographical boundaries of the SAD.

1. Failure to Align with MCL 41.721 et seq. (Public Improvements Act, 1954 PA 188)

The Township is proceeding under the authority of 1954 PA 188, MCL 41.721 et seq., which permits townships to establish SADs for public improvements. However, MCL 41.725(1) specifically requires that the costs of such improvements be assessed "in proportion to the benefits derived". Uniform assessment by parcel, without accounting for parcel size, use, or benefit, is not aligned with this statutory requirement.

The proposed method—uniform assessment per Parcel Identification Number (PIN)—disregards proportionality and results in an inequitable cost distribution. Larger parcels, including those resulting from lot combinations, stand to benefit significantly while paying the same as smaller, single-lot parcels, violating the statutory requirement that assessments be reasonably proportional to the benefit received.

2. Inconsistency with Petition Basis and Township Practice

As noted in the Township's notice, the petition to form the SAD was validated based on signatures representing "more than 50% of the total acreage" within the district. It is therefore inconsistent and legally questionable to shift from an acreage-based standard to a flat-rate, per-PIN assessment. This incongruity undermines the internal logic of the assessment district and further suggests arbitrariness in cost allocation.

3. Legal Risk Under Michigan Caselaw: "Special assessments must be proportional to benefit"

Michigan courts have consistently held that special assessments must be proportionate to the benefit received:

In *Knott v. City of Flint*, 363 Mich. 483 (1961), the Michigan Supreme Court ruled that a special assessment system must be "just and equitable, and based upon a fair approximation of the benefit received."

In *Duggan v. City of Saginaw*, 324 Mich. 281 (1949), the Court emphasized that "[a] special assessment that operates unequally, arbitrarily, or oppressively violates constitutional protections."

In *Conlin v. City of Dearborn*, 370 Mich. 590 (1963), the Court invalidated a special assessment that did not reflect the relative benefits derived by the assessed properties.

The current SAD proposal fails this test. It treats unequal properties as if they were equal, resulting in a disproportionate burden on smaller parcel owners. The Township risks legal challenge by adopting an assessment model that contravenes established law.

4. Impact on Private Covenants and Property Rights

The Knobby Hill Farms Neighborhood Association (KHFNA), established in 1979 and incorporated in 1985, has successfully administered weed control and dam maintenance under its own covenants for over 30 years. These covenants are legally binding and run with the land. Imposition of a SAD that conflicts with the KHFNA's assessment model and parcel definitions may not only result in unnecessary duplication but could also create legal conflicts.

The Township's use of Oakland County's PIN system fails to reflect the parcel framework and voting structure defined in the KHFNA covenants. Combined parcels (e.g., parcels 1103100016 and 1103100017) would receive a lower assessment despite retaining doubled voting power under the association—further exacerbating the inequity. The proposed method rewards lot combinations and penalizes owners of smaller, individual parcels.

5. Recommendation: Use Acreage-Based Assessment

To ensure statutory compliance and fairness, I respectfully urge the Township to amend the proposed SAD to assess properties based on acreage, shoreline frontage, or another proportional metric directly tied to benefit. This would:

Align with MCL 41.725 requirements;

Reflect the logic of the petition formation;

Satisfy the constitutional and caselaw standards for equitable special assessments; and

Prevent unnecessary conflict with longstanding neighborhood governance documents.

6. Response to township assessment rationale.

I visited the township hall on 7/24/25. I asked why the assessment for the SAD was structured that each parcel, regardless of acreage, lake frontage or SEV was be assessed equally. I was informed that the Township determined that because all parcels have equal rights to use the lake, an equal assessment was justified. The township formula is certainly simple and easier for the township to calculate.

However we deem it inequitable for following reasons and examples as well as the previous points 1-5.

The information I've been aware of regarding SADs for road or utility projects utilizes an assessment process based upon additional individual parcel criteria **EVEN THOUGH ALL PROPERTY OWNERS HAVE EQUAL ACCESS TO THE UTILITY OR THE ROAD IN ITS ENTIRETY**. In these cases assessments may be based on factors including frontage, acreage and SEV.

Presently there is a project under way in the Midland area to restore lakes and dams after a catastrophic flood. In assessing parcel owners, The Four Lakes Task Force included factors beyond equal lake access. Those factors included derived benefit, lake frontage advantage, water view advantage, and a water depth consideration (deeper = greater factor). It should be noted that recently the Michigan Supreme court upheld the FLTF assessment process after legal challenge.

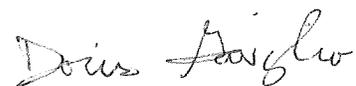
We recognize that there isn't a perfect assessment process. However we deem the present Township assessment formula significantly flawed and easily improved by simply assessing on an acreage basis or SEV. The information necessary to calculate a more equitable assessment would be readily available at the township offices.

We respectfully request that this letter be entered into the official record for the August 4, 2025 hearing. We urge the Township Board to revise the proposed SAD to ensure fairness, transparency, and compliance with Michigan law. Thank you for your service and for considering the interests of all affected property owners.

Sincerely,



Adrian Gaviglio



Doris Gaviglio

Parcel # H-11-03-376-014

5400 Buckhorn Lake Road
Highland, Michigan 48357
248-894-3878
asgdcpc@gmail.com

OPERATIONS & MAINTENANCE ASSESSMENT

Pays for annual administration, operations and maintenance of the four dams

Timing: December 2025 - December 2029

Amount: \$80-\$300

'25-'29 O&M ASSESSMENT MAP

'25-'29 O&M ASSESSMENT ROLL

CAPITAL IMPROVEMENTS ASSESSMENT

Pays for design and construction of repairs and restoration

Timing: December 2025 - December 2065

Amount: \$450-\$1,800

CAPITAL ASSESSMENT MAP

CAPITAL ASSESSMENT ROLL

OPERATIONS AND CAPITAL ASSESSMENT CALCULATION

$$\left(\frac{\text{Base x Derived x Frontage x Waterfront View x Water Depth} = \text{Parcel Factor}}{\text{Sum of All Parcel Benefit Factors [Approx. 5,550]}} \right) \times \left(\text{Computation of Cost}^* \right)$$

*For the O&M Assessment, must subtract the at-large assessment amount from the computation of cost

BASE x

DERIVED BENEFIT x

FRONTAGE x

WATERFRONT VIEW x

WATER DEPTH

Base Factor	Factor Amount
Cemeteries, schools,	0

2025 FOUR LAKE TASK FORCE ASSESSMENT FORMULA

Tami Flowers

From: jblood98 <jblood98@gmail.com>
Sent: Tuesday, August 12, 2025 10:14 AM
To: Rick A. Hamill; Tami Flowers; Grant Charlick; Jennifer Frederick; Joe Salvia; Brian Howe; Beth Lewis
Subject: Knoblock Lake Proposed SAD
Attachments: Youngblood SAD Response.pdf; SAD Proposal.pdf

Hello Highland Township Board of Trustees,

I want to thank you for accepting my written letter (hand delivered to Tami Flowers on 7/30/25) into consideration during the public hearing held on August 4, 2025 (electronic copy attached for reference). I regret that I was unable to attend the hearing in person but appreciate the ability to participate in the discussion. It is my understanding that the board voted (unanimously) to postpone the vote to establish the proposed SAD (electronic copy attached for reference).

I would encourage each member to read my letter and carefully consider these points moving forward. Can you please advise if there will be any further public discussion on the topic, and if so, when? I would like to attend any meetings where this topic is considered and/or voted on. I appreciate your valuable service to our community.

Regards,
James Youngblood

Tami Flowers

From: Adrian S Gaviglio DC <asgdcpc@gmail.com>
Sent: Tuesday, August 5, 2025 12:41 PM
To: Rick A. Hamill; Tami Flowers; frekerick@highlandtwp.org; Grant Charlick; Brian Howe; Beth Lewis; Joe Salvia
Subject: SAD for Knobloch Lake Follow Up



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender
asgdcpc@gmail.com

Dear Highland Board of Trustees

Last evening at the Highland Township Hall I had the opportunity to address the board regarding the inequities in the assessment process within the presented Knobloch Lake SAD. The goal of the SAD is a worthy one. Yet the criteria and process to arrive at goal should be a fair and balanced one.

Last night when I inquired whether board members had previously read submitted letters from Amy and Jim Youngblood as well as the letter from Doris and I, I was surprised that several board members hadn't read both or either.

I respectfully ask that each one of you to read both letters.

Within the Youngblood letter there is reference to court decisions citing the required balance of equity to property owners within a SAD.

Yesterday, I cited factors that the Four Lakes Task Force used in determining their SAD.

Incidentally, the FLTF assessment process was recently upheld by the Michigan Supreme Court against challenge.

We believe an assessment proportional to number of parcel acres to be a more equitable recipe. Perhaps SEV.

As I related last evening, I was able to calculate quotients/\$ per acre for individual years as well as an average over the 3yr. duration of the proposed SAD. It was not a complicated process. I will happily share that data.

I thank you for the opportunity to present our case to board last evening, for reading this letter, and reading previously submitted letters.

If discussion or more information is desired, please feel free to contact me.

Kindest regards,
Dr. Adrian Gaviglio
5400 Buckhorn Lake Road
Highland, Michigan 48357
248-894-3878
asgdcpc@gmail.com

Sent from my iPad

James H. Youngblood

5324 Knobby Hill Drive
Highland, MI 48357
jblood98@gmail.com
(248) 396-9426

July 29, 2025

Tami Flowers, Clerk

Charter Township of Highland
205 N. John Street
Highland, Michigan 48357

RE: Written Objection to Proposed Knoblock Lake Special Assessment District (SAD)

Dear Ms. Flowers,

I write to formally object to the proposed Knoblock Lake Special Assessment District (SAD) set for public hearing on August 4, 2025. While I fully support the goals of lake weed control and dam maintenance on Knoblock Lake, I believe the current structure of the proposed SAD raises legal and equity concerns that must be addressed to ensure compliance with Michigan law.

1. Failure to Align with MCL 41.721 et seq. (Public Improvements Act, 1954 PA 188)

The Township is proceeding under the authority of **1954 PA 188, MCL 41.721 et seq.**, which permits townships to establish SADs for public improvements. However, **MCL 41.725(1)** specifically requires that the costs of such improvements be assessed **“in proportion to the benefits derived”**. Uniform assessment by parcel, without accounting for parcel size, use, or benefit, is not aligned with this statutory requirement.

The proposed method—uniform assessment per Parcel Identification Number (PIN)—disregards proportionality and results in an inequitable cost distribution. Larger parcels, including those resulting from lot combinations, stand to benefit significantly while paying the same as smaller, single-lot parcels, violating the statutory requirement that assessments be reasonably proportional to the benefit received.

Furthermore, this disparity becomes even more problematic in the context of ongoing lot combinations and divisions. The lack of clarity in how future changes in parcel configuration will be handled only increases the risk of unfair assessments.

2. Inconsistency with Petition Basis and Township Practice

As noted in the Township's notice, the petition to form the SAD was validated based on signatures representing “**more than 50% of the total acreage**” within the district. It is therefore inconsistent and legally questionable to shift from an acreage-based standard to a flat-rate, per-PIN assessment. This incongruity undermines the internal logic of the assessment district and further suggests arbitrariness in cost allocation.

3. Legal Risk Under Michigan Caselaw: “Special assessments must be proportional to benefit”

Michigan courts have consistently held that special assessments must be proportionate to the benefit received:

- In **Knott v. City of Flint, 363 Mich. 483 (1961)**, the Michigan Supreme Court ruled that a special assessment system must be “just and equitable, and based upon a fair approximation of the benefit received.”
- In **Duggan v. City of Saginaw, 324 Mich. 281 (1949)**, the Court emphasized that “[a] special assessment that operates unequally, arbitrarily, or oppressively violates constitutional protections.”
- In **Conlin v. City of Dearborn, 370 Mich. 590 (1963)**, the Court invalidated a special assessment that did not reflect the relative benefits derived by the assessed properties.

The current SAD proposal fails this test. It treats unequal properties as if they were equal, resulting in a disproportionate burden on smaller parcel owners. The Township risks legal challenge by adopting an assessment model that contravenes established law.

4. Impact on Private Covenants and Property Rights

The **Knobby Hill Farms Neighborhood Association (KHFNA)**, established in 1979 and incorporated in 1985, has successfully administered weed control and dam maintenance under its own covenants for over 30 years. These covenants are legally binding and run with the land. Imposition of a SAD that conflicts with the KHFNA's assessment model and parcel definitions may not only result in unnecessary duplication but could also create legal conflicts.

The Township's use of Oakland County's PIN system fails to reflect the parcel framework and voting structure defined in the KHFNA covenants. Combined parcels (e.g., parcels 1103100016 and 1103100017) would receive a lower assessment despite retaining doubled voting power under the association—further exacerbating the inequity. The proposed method rewards lot combinations and penalizes owners of smaller, individual parcels.

5. Questionable Legal Basis for Declaring a "Necessity"

Under **MCL 41.722**, the Township may initiate a special assessment district only upon a finding that the proposed improvement is a “necessity.” However, in this case, the claimed necessity is highly questionable. The Knobby Hill Farms Neighborhood Association (KHFNA) has successfully

managed both weed control and dam maintenance on Knoblock Lake for over 30 years, funded and governed through binding covenants and community participation. There is no evidence of a failure, breakdown, or insufficiency in the current system that would justify governmental intervention. Courts have held that necessity under public improvement statutes must reflect **a legitimate public need, not merely administrative convenience or preference**. In the absence of any demonstrated deficiency in existing maintenance or imminent threat to public welfare, the proposed SAD appears unnecessary and may exceed the Township's statutory authority.

6. Recommendation: Use Acreage-Based Assessment

To ensure statutory compliance and fairness, I respectfully urge the Township to amend the proposed SAD to assess properties **based on acreage**, shoreline frontage, or another proportional metric directly tied to benefit. This would:

- Align with **MCL 41.725** requirements;
- Reflect the logic of the petition formation;
- Satisfy the constitutional and caselaw standards for equitable special assessments; and
- Prevent unnecessary conflict with longstanding neighborhood governance documents.

Conclusion

I respectfully request that this letter be entered into the official record for the August 4, 2025 hearing. I urge the Township Board to withdraw or revise the proposed SAD to ensure fairness, transparency, and compliance with Michigan law. Thank you for your service and for considering the interests of all affected property owners.

Sincerely,

James H. Youngblood

KHFA Parcel #19 (PID# 1103376021)



MEMORANDUM

To: Highland Township Board of Trustees

From: Rick Hamill

Date: September 8, 2025

Re: Recommendation to sign new School Resource Officer Reimbursement Agreement

The attached School Resource Officer Reimbursement Agreement between Highland Township and Huron Valley Schools outlines the terms for reimbursement to the Township for School Resource Officer services provided by the Oakland County Sheriff's Office.

Under this agreement, the Township will be invoiced by Oakland County and will, in turn, invoice Huron Valley Schools for their share of the costs. These include:

- 50% of the cost of the assigned SRO(s)
- 50% of additional SRO-related charges (training, overtime, etc.)
- 100% of any special event charges
- 100% of the Safer Communities Fund fee (if applicable)

The agreement is effective from **March 1, 2025 through December 31, 2027**.

Suggested Motion:

Motion to authorize the Township Supervisor to sign the School Resource Officer Reimbursement Agreement between the Charter Township of Highland and Huron Valley Schools as presented.

Enclosure: School Resource Officer Reimbursement Agreement between The Charter Township of Highland and The Huron Valley Schools.

**SCHOOL RESOURCE OFFICER REIMBURSEMENT
AGREEMENT BETWEEN
THE CHARTER TOWNSHIP OF HIGHLAND AND
THE HURON VALLEY SCHOOLS**

This School Resource Officer Reimbursement Agreement, ("Agreement") is between the Charter Township of Highland, a Michigan municipal corporation, having an address of 205 N. John Street, Highland, Michigan 48357, ("Township") and the Huron Valley Schools, a Michigan general powers school district, having an address of 2390 S Milford Road, Highland, Michigan 48357. ("HVS"). Township and HVS may be referred to collectively as ("Parties") or individually as a ("Party").

1. Agreement Purpose: This Agreement is entered into pursuant to the Intergovernmental Contracts between Municipal Corporations Act, 1951 PA 35, MCL 124.1 et seq., which authorizes a township and a school district to enter contracts with each other. The Township receives law enforcement services from the Oakland County Sheriff's Office, ("OCSO") under agreement with Oakland County ("LES Agreement"). For several years, HVS has contracted with Oakland County to receive a School Resource Officer ("SRO") from the OCSO. Oakland County, ("County") now requires the Township to enter into an agreement with the County and HVS, ("SRO Addendum") to enable the OCSO to provide an SRO(s) to HVS. The SRO Addendum is attached and incorporated as **Exhibit A**. The SRO Addendum requires the Township to pay the County for the SRO Addendum services provided to HVS, instead of having HVS pay the County directly for the services it receives from the OCSO. The Parties have determined that HVS will reimburse the Township for the charges it is invoiced from OCSO for costs associated with the SRO Addendum as provided herein. This Agreement defines the roles and responsibilities of the Parties for providing payment for costs charged by OSCO under the SRO Addendum.

2. Term and Termination:

- 2.1.** This Agreement shall begin on **March 1, 2025**, shall continue until **December 31, 2027**, unless terminated as provided below.
- 2.2.** If the LES Agreement or SRO Addendum is terminated, this Agreement shall terminate on the same date as the termination date of the terminated agreement(s).
- 2.3. Obligations Upon Termination:** Upon receiving notice of termination of the SRO Addendum or LSE Agreement, Township shall provide HVS with the final invoice for SRO Addendum services, which HVS shall pay to Township as provided herein.

3. Township Responsibilities: Township shall provide HVS with an invoice twice a year; once for the period of January through June and once for the period July through December, relating to charges under the SRO Addendum. Township shall provide payment to County for all SRO Addendum invoiced charges. Township shall be responsible for 50% of the monthly cost of the SRO and SRO Additional Charges charged to the Township on behalf of HVS. Township shall invoice HVS for its 50% share of the SRO and SRO Additional Charges and 100% of the Oakland County Safer Communities Fund and any Special Events charges for HVS from OSCO.

- 4. HVS Responsibilities:** HVS shall remit payment to Township within thirty (30) days of receipt of invoice. HVS shall pay Township for charges to Township under the SRO Addendum as follows:
 - 4.1. Fifty Percent of SRO:** HVS shall reimburse the Township for 50% of the monthly cost of one or more SRO's provided by the Sheriff to HVS at the rates set forth in the Law Enforcement Services Agreement between Township and County.
 - 4.2. Fifty Percent of Additional Charges:** HVS shall reimburse the Township for 50% of the monthly cost of training, any additional hours of work, overtime and holiday pay charged to Township by OCSO for providing SRO services to HVS.
 - 4.3. One hundred Percent of Oakland County Safer Communities Fund:** Although the Safer Communities Fund expense is described in the SRO Agreement, the parties understand that the County has indicated it will bill HVS directly for the Safer Communities Fund. In the event that the County invoices the Township for any portion of the Safer Communities Fund, HVS shall reimburse Township for 100% of the amount billed by the County to the Township for the Safer Communities Fund. This is a once per calendar year charge from County of \$1 (not to exceed an annual total of \$5,000) to be used for the Oakland County Safer Communities fund established and controlled by County.
 - 4.4. One hundred Percent of Special Events:** HVS shall reimburse Township for 100% of the amount billed by the County for all special events requested by HVS and received from OCSO.
- 5. Disputed Charges:** In the event HVS disputes an item on an invoice, it shall discuss the disputed amount and attempt to resolve the disputed charge with Oakland County within thirty (30) days. If County provides Township with a credit on a monthly invoice for a disputed SRO Addendum charge, Township will deduct the credit from the next monthly invoice to HVS, based on the percentages outlined in Section 4.
- 6. Liability:**
 - 6.1.** Each Party shall be responsible for any Claims made against that Party by a third party and for the acts or omissions of its employees arising under or related to this Agreement.
 - 6.2.** Any Claim that may arise from the performance of this Agreement, each Party shall seek its own legal representation and bear the costs associated with such representation, including judgment and attorney fees.
 - 6.3.** Except as otherwise provided in this Agreement, neither Party shall have any right under this Agreement or any legal principle to be indemnified or reimbursed by the other Party or any of its employees or agents in connection with any Claim.
 - 6.4.** This Agreement does not, and is not intended to, impair, divest, delegate or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty or immunity of the Parties. Nothing in this Agreement shall be construed as a waiver of governmental immunity for either Party.

- 7. Limitation of Liability:** In no event shall either Party be liable to the other Party or any other person, for any consequential, incidental, direct, indirect, special, and punitive or other damages arising out of this Agreement.
- 8. Discrimination:** Neither Party shall discriminate against an employee or an applicant for employment in hiring, any terms and conditions of employment or matters related to employment, in accordance with applicable federal and state laws. Both Parties shall comply with all Civil Rights requirements for the services provided under this Agreement.
- 9. Prior Written Consent for Assignment:** Except by operation of law, neither Party may assign, delegate, or subcontract any of its duties or rights under this Agreement without the prior written consent of the other Party.
- 10. Survival of Terms and Conditions:** The following terms and conditions shall survive and continue in full force beyond the termination or cancellation of this Agreement, or any part thereof, until the terms and conditions are fully satisfied or expire by their nature: Section 1. Agreement Purpose, Section 4 HVS Responsibilities, Section 6 Liability, Section 10 Insurance.
- 11. Notices:** All notices required under this Agreement shall be in writing. Notices shall be effective:

 - (a) the next Business Day, if personally delivered;
 - (b) the third Business Day, if sent by U.S. mail, postage prepaid, return receipt requested;
 - (c) the next Business Day, if sent by a nationally recognized overnight express courier with a reliable tracking system; or
 - (d) the next Business Day with a receipt of confirmation, if sent by e-mail or fax. M

Notice to Township: Notice to Township shall be addressed to Clerk, Highland Township at the address listed on the first page of the Agreement with email and phone number tami.flowers@highlandtownship.org 248-489-4100.

Notice to HVS: Notice to HVS shall be addressed to: Dr. Paul Salah at the address listed on the first page of the Agreement, insert email and phone
- 12. Severability:** If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement.
- 13. No Third-Party Beneficiaries:** Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right in favor of any other person or entity.
- 14. Governing Laws/Consent to Jurisdiction and Venue:** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Agreement shall be brought in the 6th Judicial

Circuit Court of the State of Michigan, the 52nd District- Division 1 of the State of Michigan as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule. The venue is proper in the courts set forth above.

- 15. Entire Agreement:** This Agreement represents the entire agreement and understanding between the Parties. This Agreement supersedes all other prior oral or written understandings, communications, agreements, or contracts between the Parties. Amendments to the Agreement must be in writing and signed by the signatories of this Agreement or their successors in office.

HURON VALLEY SCHOOLS

8-22-25
Date


By: Dr. Paul Salah
Its: Superintendent

FOR HIGHLAND TOWNSHIP

Date

By: Rick Hamill
Its: Supervisor

EXHIBIT A

SRO ADDENDUM
SCHOOL RESOURCE OFFICER (SRO) AGREEMENT BETWEEN
OAKLAND COUNTY,
OAKLAND COUNTY SHERIFF,
HURON VALLEY SCHOOLS, AND THE CHARTER TOWNSHIP OF HIGHLAND

I. PARTIES

This SRO Agreement ("SRO Agreement") is made and entered into by and between the **HURON VALLEY SCHOOLS** ("School"), whose address is 2390 S. Milford Road, Highland, MI 48357, **THE CHARTER TOWNSHIP OF HIGHLAND**, a constitutional and municipal corporation and political subdivision of the State of Michigan, located within Oakland County, whose address is **205 N. John Street Highland, MI 48357** ("Public Body"), and the **COUNTY OF OAKLAND** ("County"), a Michigan Constitutional and Municipal Corporation, whose address is 1200 North Telegraph Road, Pontiac, Michigan 48341. In this SRO Agreement, the County is also represented by the **OAKLAND COUNTY SHERIFF, MICHAEL J. BOUCHARD** ("Sheriff"), in his official capacity as a Michigan Constitutional Officer, whose address is 1200 North Telegraph Road, Bldg. 38 East, Pontiac, Michigan 48341. In this SRO Agreement, the County and the Sheriff are collectively referred to as the Oakland County Sheriff's Office ("OCSO"). The OCSO, Public Body, and School may be individually referred to as a "Party" or collectively referred to as the "Parties."

II. PURPOSE

The purpose of this SRO Agreement is to establish and define the rights, responsibilities, and obligations of the Parties regarding OCSO's placement of one or more School Resource Officer(s) ("SRO") in School. The objective of placing SRO in School is to foster a safe, supportive learning environment for all students and to promote strong partnership and communication between school administration and law enforcement.

This SRO Agreement is an exhibit to the Law Enforcement Services Agreement ("LES Agreement") between the OCSO and the Public Body, the terms of which are fully incorporated herein by reference. To the extent there is a conflict between the terms and conditions set forth in the LES Agreement and this SRO Agreement, the terms in the SRO Agreement take precedence and shall apply.

III. TERM AND TERMINATION

This SRO Agreement is effective when signed by the Parties, by and through their duly authorized representatives, and remains in effect from January 1, 2025 through December 31, 2027, unless terminated early as hereinafter set forth.

Any Party may terminate this SRO Agreement for any reason by providing at least forty-five (45) days advance written notice of termination to the non-terminating Parties.

IV. GENERAL ROLES AND RESPONSIBILITIES OF PARTIES

1. OCSO Responsibilities:

A. OCSO will place one or more School Resource Officer(s) (SRO) on School premises to provide Law Enforcement Services. SRO will be a sworn Oakland County Sheriff's Deputy. The specific number(s) and rank(s) of SRO assigned to the School is set forth in the LES Agreement, **Exhibit A**.

B. The Sheriff will select and provide appropriate oversight of the SRO, via Sheriff's chain of command. The selection of SRO is at the sole discretion of the Sheriff, and the specific person serving as SRO may change from time to time, as determined by the Sheriff.

C. OCSO will provide SRO with any required law enforcement equipment.

2. School Responsibilities:

A. The School will name "County of Oakland and its Agents" as additional insured and certificate holder on its Commercial General Liability insurance policy, but only for incidental premises exposures that are the responsibility of the School as imposed by law in the absence of any contract or agreement. The policy must carry a minimum per occurrence coverage of \$5 million. The School will provide OCSO with evidence of such insurance upon OCSO's request and before OCSO provides Services under this SRO Agreement.

Notwithstanding anything in this paragraph to the contrary, neither the School nor its self-insurance pool or insurance provider are required to defend, insure, or indemnify the OSCO or its employees/agents against claims arising from law enforcement activities, claims that fall within a Police Professional Liability Coverage policy, sexual abuse allegations, or claims alleging intentional misconduct.

B. The School will provide SRO with a secure workspace on School premises for SRO to perform Law Enforcement Services under this SRO Agreement.

C. The School will ensure that its staff fully communicate and cooperate with SRO. The School will hold regular meetings at mutually agreeable intervals with SRO and key School staff to discuss topics relevant for providing Law Enforcement Services under this SRO Agreement. The School will advise OCSO if it desires SRO to attend and/or participate in any other meetings (e.g., school-parent safety meetings).

D. The School will include SRO in **all threat-assessments** and, as applicable to inquire about a student's access to dangerous instrumentalities and firearms, behavioral assessments involving suicidal ideation, suicidal behavior, or belief of harm to self or others.

E. The School will grant SRO free and open access to all premises, areas, and spaces on School property.

F. The School will provide SRO with any required school equipment (e.g., school software programs, school radio, school key card, etc.). The School will submit a list of the specific equipment to OCSO and must receive written approval from OCSO before providing it to SRO. School-provided equipment will be returned to School at the end of this SRO Agreement or earlier upon the School's request. School-provided equipment is provided to SRO at the School's sole risk and expense, including any expenses for maintaining, general wear and tear, and replacing the equipment.

3. Public Body Responsibilities:

A. The Public Body will pay for the Services provided by OCSO under this SRO Agreement as set forth in the LES Agreement and in accordance with the terms set forth in this SRO Agreement and the LES Agreement. The Public Body will also pay for training in accordance with Section VII below, any additional hours of work, overtime and holiday pay costs incurred by OSCO in providing Services. Charges are not intended to result in any net financial gain or profit for County, but to offset all costs incurred by County in providing the Services.

B. Public Body, as part of the consideration for the value it receives for the Services provided under this Agreement, will pay \$1 per student (not to exceed a total of \$5,000), per calendar year, to be applied to Oakland County's Safer Communities Fund, which will be used in accordance with the public purpose of that fund.

C. If Public Body requires the School to pay for or reimburse the Public Body for paying for the Services and other costs described in this SRO Agreement, Public Body is solely responsible for contracting with and collecting payment from the School.

D. Public Body agrees to the following: (i) Public Body wants the OCSO to provide the Services described in this SRO Agreement to the School; (ii) Public Body is provided with valid and sufficient consideration for its duties and obligations under this SRO Agreement; (iii) Public Body discharges, releases, and waives any and all claims and defenses against the OCSO asserting that this SRO Agreement lacks sufficient consideration.

V. SRO's HOURS AND POLICY MATTERS

1. Per OCSO policy, SRO shall not be involved in enforcing school discipline.

SRO will only provide Law Enforcement Services at the School, as determined and directed by the Sheriff. For the purposes of this SRO Agreement, "Law Enforcement Services" or "Services" means the prevention and detection of crime and the enforcement of the criminal and traffic laws of this state. Examples of Law Enforcement Services for an SRO may include, but are not limited to:

- Crime prevention, investigation, and apprehension.
- Participating in threat assessments and behavioral assessments involving suicidal ideation, suicidal behavior, or belief of harm to self or others to provide a law enforcement perspective.
- Responding to an emergency or non-emergency involving public safety or a breach of peace.
- Handling requests for calls for service in and around School property.
- Responding to unauthorized persons on School property.
- Serving as liaisons between the School and other police agencies or investigative units.

Per OCSO policy, the administration of student discipline, including student code of conduct violations and student misbehavior, is the responsibility of school administrators unless the violation or misbehavior involves criminal conduct for which law enforcement intervention is required, as determined and directed by the Sheriff.

2. Subject to the LES Agreement, each SRO will provide 80 hours of Law Enforcement Services for the School during a biweekly period at the locations agreed to by the Sheriff. Subject to the LES Agreement, each SRO will work an 8-hour shift Monday through Friday, as determined by Sheriff after discussing with and receiving input from the School. SRO may work additional hours, if requested by the School, Public Body, and authorized by the Sheriff, or required by a situation and authorized by the Sheriff. Public Body will pay County for any additional hours that the SRO works at the rates set forth in the LES Agreement. School understands that the SRO is a "no-fill" position as set forth in the LES Agreement.

3. SRO is an employee of OCSO. SRO will report to, receive job instructions from, and be supervised by the Sheriff's chain-of-command. The School may provide feedback or information to SRO, but may not direct or otherwise attempt to control SRO under any circumstance. The School may communicate to OCSO regarding SRO's performance by contacting the OCSO Point of Contact listed in this Agreement.

4. SRO must follow all OCSO policies, including policies involving searches, arrests, and the use of body cameras. The School will allow SRO to use body cameras on school property in a manner that complies with OCSO policy.

5. School and Public Body understand and agree that there may be days or times when the Sheriff, in his sole discretion and judgment, may be unable to assign SRO to provide services under this SRO Agreement on account of the prioritization of law enforcement resources to best serve the citizens of Oakland County (e.g. emergencies where deputies are needed elsewhere, etc.), The School and the Public Body agree to discharge, release and waive any claim against OCSO that arise in connection with, or as a result of, any alleged failure to assign SRO to provide Law Enforcement Services under this SRO Agreement.

VI. RECORDS AND INFORMATION SHARING

1. The School will designate SRO as a "school official" as provided in the Federal Educational Rights and Privacy Act (FERPA), 20 U.S.C. 1232g. SRO may be provided access to student records information maintained by the School only as needed by the SRO to perform their duties as a SRO. SRO may also be granted access to student records information in the event of an emergency threatening the health or safety of a student or other individual. SRO may only re-disclose student records information consistent with FERPA.

2. Records created or maintained by SRO belong to OCSO and shall not be considered student records - even when such records may serve the dual purpose of enforcing school rules - and are not subject to the same prohibitions of access or disclosure by SRO as those regulated under FERPA. OCSO has sole management and control over such records. Upon the School's request, OCSO may grant the School access to OCSO records and will process such requests in accordance with the Michigan Freedom of Information Act.

VII. SRO TRAINING REQUIREMENTS AND FUNDING OBLIGATION

SRO shall receive such training as is necessary to permit the SRO to effectively advance the School's educational mission in the context of their duties as SRO. Training topics, goals, objectives, and attendance shall be determined jointly by the School and Sheriff. Public Body agrees to pay the OCSO for SRO to receive a minimum of 40 hours of SRO-specific training per calendar year along with any other necessary training determined by the OCSO.

VIII. POINTS OF CONTACT

The points of contact for the administration of this SRO Agreement are indicated below. All notices or other written communications shall be addressed as indicated below or as specified by a subsequent written notice delivered by the Party whose address or authorized representative has changed.

Notices or other written communications required by or related to this SRO Agreement shall be in writing and shall be delivered in one of the following manners:

1. In person;
2. By certified registered mail, return receipt requested, with all postage or charges prepaid; or
3. By electronic mail from an e-mail account for a point of contact indicated below to an e-mail account for a point of contact indicated below.

For the School:

Dr. Paul Salah
Superintendent
2390 S. Milford Rd.
Highland, MI 48357
248-684-8244

For the OCSO:

Gaia Piir
Sheriff Fiscal Officer
1200 N. Telegraph Rd. Bldg. 38E
Pontiac, MI 48341
piirg@oakgov.com
248-858-5512

For the Public Body:

Rick Hamill
Supervisor
205 N. John Street
Highland, MI 48357

IX. SPECIAL EVENTS

If the School desires additional Law Enforcement Services for a special event that is beyond those contracted for in this SRO Agreement, the School may submit to the Sheriff and Public Body a **Request for Supplemental Law Enforcement Service Form** (attached to the LES Agreement). The Sheriff, subject to the terms of this SRO Agreement, may assign deputies for the special event in the Sheriff's sole discretion. The Public Body agrees to pay the applicable Hourly Overtime Rate or Holiday Overtime Rate listed in the LES Agreement for each deputy assigned.

In addition to and without limiting any of the School's other insurance obligations, if the School purchases or otherwise obtains a special event insurance policy or other similar insurance policy for a special event, the School shall name the "County of Oakland and its Agents" as additional insureds and certificate holder on its Commercial General Liability insurance policy, but only for incidental premises exposures that are the responsibility of the school district as imposed by law in the absence of any contract or agreement.

X. NO ASSIGNMENT

No Party may assign, delegate, or subcontract any of its duties, obligations, or rights under this SRO Agreement without the prior written consent of the other Parties.

XI. LIABILITY

Except for the School's insurance obligations set forth in this SRO Agreement, liability for acts or omissions of a Party remain with that Party and will not be transferred, assigned, or assumed by the other Party. Each Party will be responsible for its own acts or omissions and the acts or omissions of its employees or agents. OCSO shall not be responsible under any circumstance for the acts or omissions of the School, School employees, or School agents. Neither the School nor Public Body will have any right against OCSO for indemnification, contribution, subrogation, or any other similar right to be reimbursed by OCSO for any claim that arises out of the Services performed under this SRO Agreement.

For any claims that may arise from the performance of this SRO Agreement, each Party shall seek its own legal representation and bear the costs associated with such representation, including any attorney fees.

The School and Public Body agree that this SRO Agreement does not transfer, delegate, or assign to the OSCO any civil or legal responsibility, obligation, duty of care, or liability associated with the ownership, maintenance, or operation of the School. The School is solely and exclusively responsible for any costs, obligations, and civil liabilities associated with owning and operating the School.

XII. NO WARRANTY AND NO SPECIAL RIGHT TO LAW ENFORCEMENT SERVICES

There is no warranty, promise, or guaranty, either express or implied, of any kind whatsoever, in favor of the School or Public Body, their agents, or any person attending the School or on School property, that the Services provided by OCSO under this SRO Agreement will result in any specific reduction or prevention of any criminal activity at the School or any other performance-based outcome.

There is no obligation, duty, promise, benefit, or special right of any kind whatsoever in favor of the School or Public Body, their agents, or any person attending the School or on School property to any Law Enforcement Services. OCSO and its agents, including any Sheriff's deputy, are not obligated under this SRO Agreement in any way to undertake any special activity or duty on behalf of the School or Public Body or to provide any particular or specific service or benefit for the School or Public Body, their agents, or any person attending the School or on School property.

The Services provided under this Agreement are strictly limited to those governmental law enforcement functions authorized by law and are exclusively governmental activities and functions of the type and nature that would be normally supported by tax dollars. This SRO Agreement simply acknowledges and intends to address the unusual circumstances and increased law enforcement needs created by the School and the

corresponding increased financial and resource burden on government law enforcement agencies created by the School.

XIII. NO THIRD PARTY BENEFICIARIES

Other than the School's Insurance Pool or insurance provider identified in Paragraph IV.2.A, nothing in this Agreement shall convey any benefit, promise, warranty, representation, or rights upon any person or entity which is not a party to this Agreement, nor does this Agreement create any legal duties owed to third parties.

XIV. ENTIRE AGREEMENT AND AMENDMENTS

This SRO Agreement and the LES Agreement, to the extent the LES Agreement is referenced or described in this SRO Agreement, are the complete and exclusive statement of the agreement between the Parties with respect to the subject matter thereof and supersedes all prior negotiations, representations, proposals, agreements, and other communications between the Parties either oral or written with respect to the subject matter thereof.

This SRO Agreement may only be amended by a written document signed by the Parties, by and through their duly authorized representatives.

XV. SIGNATURES

Each individual signing this SRO Agreement certifies by their signature that they are authorized to sign this SRO Agreement on behalf of the Party for whom they are signing and by doing so does hereby bind the Party to the terms of this SRO Agreement.

The Parties, by and through their duly authorized representatives, sign their names as evidence of their approval of this SRO Agreement and promise to be bound.

FOR THE COUNTY:

David Woodward
Chairperson, Oakland County Board of Commissioners

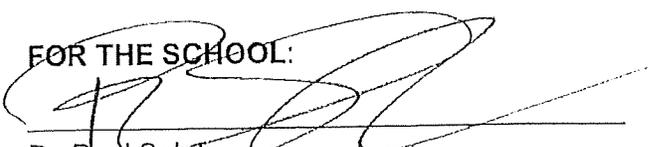
Date

FOR THE SHERIFF:

Michael Bouchard
Oakland County Sheriff

Date

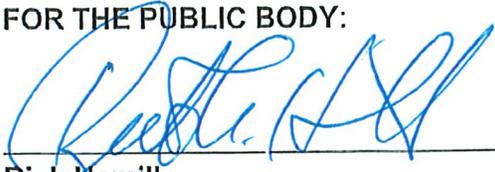
FOR THE SCHOOL:



Dr. Paul Safah
Superintendent

8-19-25
Date

FOR THE PUBLIC BODY:



Rick Hamill



Date

Supervisor of the Charter Township of Highland, hereby acknowledges that they have been authorized by a resolution of the Public Body's governing body to execute this Agreement on behalf of the Public Body and hereby accepts and binds the Public Body to the terms and conditions of this Agreement



**RESOLUTION #25-22: TENTATIVELY DETERMINING
INTENT TO FORM THE DUNLEAVY AND LEONARD LAKE
SPECIAL ASSESSMENT DISTRICT FOR
THE CONTROL OF WEEDS IN DUNLEAVY AND LEONARD LAKE AND RELATED
SERVICES PURSUANT TO 1954 P.A. 188, AS AMENDED**

At a regular meeting of the Charter Township of Highland Board of Trustees, County of Oakland, Michigan, held in said township on the 8th day of September, 2025 at 6:30 p.m., there were:

Present: Rick A. Hamill, Tami Flowers, Jennifer Frederick, Grant Charlick, Brian Howe, Beth Lewis, and Joseph M. Salvia

Absent: None

The following resolution was offered by _____ and seconded by _____:

WHEREAS the record owners of more than fifty (50%) percent of the property affected by a proposed special assessment district for the control of weeds in Dunleavy and Leonard Lake located within the Charter Township of Highland (“Township”) have filed a petition requesting such a district be formed for that purpose; and

WHEREAS the plans and specifications for the project have been received by the Township and have been presented by the Township Clerk to the Board;

NOW THEREFORE BE IT RESOLVED THAT:

The Township Supervisor has determined that the petition presented was sufficient to present to the Township Board.

The Township Board on behalf of the property owners within the special assessment district does hereby tentatively intend to go forward with the weed control project in Dunleavy and Leonard Lake and create a Special Assessment District known as the Dunleavy and Leonard Lake 2025 Special Assessment District for the recovery of the cost thereof by special assessment against the properties therein, more particularly described as follows:

1114100034	1115254004	1115277012	1115278010	1115278035
1114100035	1115254005	1115277013	1115278015	1115278037
1114100041	1115254006	1115277015	1115278018	1115278038
1114100043	1115254007	1115277016	1115278019	1115278039
1114100052	1115254012	1115277017	1115278020	1115278040
1114100053	1115277002	1115277018	1115278021	1115278041
1114301004	1115277007	1115278004	1115278031	1115278042
1115254001	1115277008	1115278005	1115278032	1115427001
1115254002	1115277009	1115278006	1115278033	1115427021
1115254003	1115277010	1115278007	1115278034	

BE IT FURTHER RESOLVED THAT a public hearing for the purpose of meeting and hearing objections to the petitions, plans and specifications, district and estimate of cost will be held at the Charter Township of Highland Township Hall located at 205 N. John Street, Highland, Michigan 48357, beginning at 6:30 p.m. on the 6th day of October, 2025.

BE IT FURTHER RESOLVED THAT Notice of the October 6th, 2025 hearing shall be given by publishing twice in the newspaper circulated in and used by the Township for public notices, and by first class mail to the record owner of, or party in interest in, each property in the special assessment district tentatively established in this Resolution, according to the names and addresses in the last tax assessment records of the Township, such mailing and the first newspaper publication to be at least ten (10) days before the hearing date. The last tax assessment records of the Township means the Township assessment roll for ad valorem tax purposes which has been reviewed by the Township Board of Review, as supplemented by any subsequent changes of names or addresses of the owners or parties listed on that roll.

This resolution passed this 8th day of September, 2025, at a regular meeting of the Charter Township of Highland Township Board. A roll call vote was taken on the foregoing resolution and was as follows:

Yeas: Hamill, Flowers, Frederick, Charlick, Howe, Lewis, and Salvia
Nays: None
Abstain: None

RESOLUTION DECLARED ADOPTED

Rick A. Hamill, Township Supervisor

Tami Flowers MiPMC, Township Clerk

I, Tami Flowers, the duly elected Clerk of the Charter Township of Highland, Oakland County, Michigan, do hereby certify that the above is a true copy of a resolution adopted by the Township Board at a regular meeting held on September 8, 2025, at which time a quorum was present.

Tami Flowers, MiPMC
Highland Township Clerk



MEMORANDUM

To: Highland Township Board of Trustees
From: Rick Hamill
Date: September 8th, 2025
Re: Snowplowing Services Transition & Vehicle Purchase Proposal

As we approach snowplowing contract renewal, I propose bringing snow removal in-house due to improved staffing in our maintenance department. Our current contract costs \$60,000 annually and continues to rise. By purchasing a plow-ready vehicle and using in-house staff, we estimate annual savings of about \$40,000 annually (excluding salt).

Proposed Vehicle Purchase

- **Vehicle:** 2021 Dodge Ram 2500 Pickup
- **Condition:** Excellent, 42,000 miles
- **Price:** \$33,500 (within KBB retail range per VIN check)
- **Funding:** Covered by unused contract budget

This truck, along with an existing plow vehicle and a backup unit at the fire station, will give us a reliable, cost-effective setup for the season.

Budget Recommendation: I recommend transferring the remaining \$40,380 from the snowplowing budget into account Gen Gov: Equip Cap Outlay 101-261-971.000 to fund the vehicle purchase and cover any additional costs for necessary plowing accessories or setup.

Motion: *Approve the purchase of a 2021 Dodge Ram 2500 Pickup Truck from Szott Automotive in the amount of \$33,500. Additionally to approve the budget amendment to transfer the remaining snowplow budget balance of \$40,380 into account 101-261-971.000 (General Government – Equipment Capital Outlay) to support this purchase and any related accessory costs.*

Enclosure: Budget Amendment, Kelly Blue Book Information and Szott Information Sheet

Robert "Rocky" Pendel

NEW AND PRE-OWNED VEHICLE SALES

DEALS IN THE B.COM
szottautogroup

MAIN (248) 887-3222
DIRECT (248) 769-7199
CELL (586) 484-2407
FAX (248) 769-7195
EMAIL rpendel@szottauto.com
WEB szottauto.com



PROUD SPONSOR OF



Ice Foundation [Click To Donate](#)

nt/MLJ675EFSKSK2/checkout/ACIWPTWPAWXE5DW3BSJ3VXD)

Used 2021 Ram

2500 Tradesman

→ Located at
Szott M-59 Dodge
Website <http://www.szottm59dodge.com>

Szott Price **\$33,500**

Szott Price
Detailed Pricing **\$33,500**

We're here to help (248) 887-3222

Exterior Color

Bright White

Interior Color

Black

Drivetrain

4x4

Engine

V-8 cyl

Odometer	VIN
42,511 miles	3C6MR5AJ7MG543673
Body/Seating	Stock Number
Truck Regular Cab/3 seats	MG543673
Transmission	
8-Speed Automatic	



Highlighted Features

- ⦿ Exterior parking camera rear
- ⦿ Fully automatic headlights
- ✓ Trailer hitch receiver
- ✓ Trailer sway control

Included Packages & Accessories

Bed Utility Group

Chrome Appearance Group

Quick Order Package 2GA Tradesman

Snow Chief Group

Tradesman Level 2 Equipment Group

4 Speakers

AM/FM radio

Integrated Center Stack Radio

Radio data system

Radio: Uconnect 3 w/5" Display

Radio: Uconnect 4 w/8.4" Display

SiriusXM Satellite Radio

⦿ Conditioning

Advertisement

[My Dashboard](#)

My Cars

[Saved Cars](#)

[Saved Listings](#)

[Saved Search](#)

My Cars

Kelley makes it easy to track your values.

You have 1 saved cars [+ Add Another Car](#)

2021 Ram 2500 Regular Cab
Tradesman Pickup 2D 8 ft



2021 Ram 2500 Regular Cab

Tradesman Pickup 2D 8 ft

VIN: **3C6MR5AJ7MG543673** ZIP Code: **48357** Mileage: **42,511**

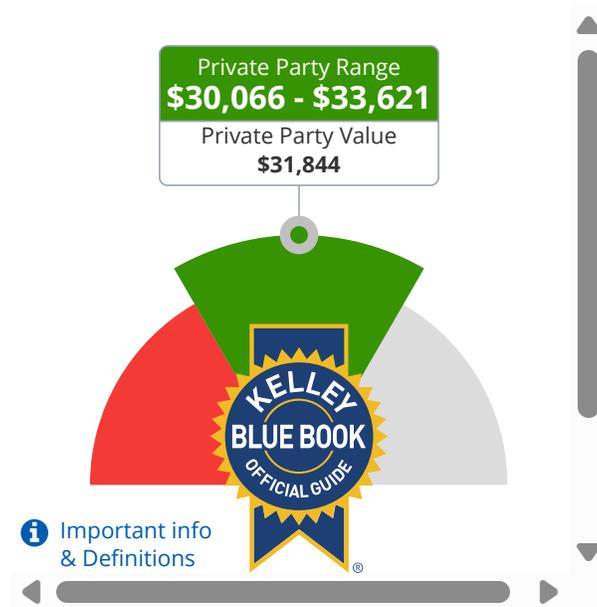
[Edit my options](#)

Color: **White** Condition:

Excellent

Value

Private Party



Moderate Demand Vehicle

If you sell now, you'll typically get right around the average price depending on availability in your area. [i](#)

Find a new home for your old car. [Sell My Car Now](#)



Whether you're trading it in or selling it yourself, Kelley gives you options to help you get top dollar. All backed by [over 95 years of pricing expertise.](#)

See Your Blue Book® Value Over Time

Track your car's value and see how it's changed over the years.

Sell My Car Privately

Get My Instant Cash Offer

[Get a Free Price Quote](#)

[Shop Cars for Sale](#) →

No longer own this car? [Remove Vehicle](#)

BUDGET AMENDMENT WORKSHEET
2025 PROPOSED BUDGET AMENDMENTS
 BOARD MEETING - September 8, 2025

FUND & ACCOUNT	ORIGINAL BUDGET 12/31/2025	AS AMENDED 12/31/2025	PROPOSED AMENDMENTS	PROPOSED NEW BUDGET
<u>GENERAL FUND</u>				
Expenditures:				
101-261-803.000 GEN GOV: SNOWPLOW SERV	\$60,500.00	\$60,500.00	+ \$40,380.00	\$20,120.00
101-261-971.000 GEN GOV: EQUIP CAP OUTLAY	\$40,000.00	\$40,000.00	+ \$40,380.00	\$80,380.00
			<u> \$0.00</u>	

Purpose of Amendment:

To transfer unspent balance from snowplowing budget to equipment capital outlay to purchase truck. Net effect = \$0.

Current Surplus	\$ 237,869.00
Add: Increase in Revenue	\$ -
Less: Net Increase in Expenditures	\$ -
<u>Remaining Surplus</u>	<u>\$ 237,869.00</u>



Memorandum

To: Highland Township Board of Trustees
From: Tami Flowers
Date: August 15, 2025
Re: Hiring for Full Time Clerk Office Coordinator

I am submitting my recommendation for the approval of Rachel Holcomb as the new Clerk Office Coordinator, under supervision of the Township Clerk to assist with elections, FOIA, and other Clerk areas of responsibility. The role demands a strong understanding of the assigned area to ensure efficient and organized operations.

This position involves learning a great deal about election law and dealing with the public. Rachel's experience at the Sheriff's office made her a strong candidate.

The position was advertised across multiple platforms, including the Township website, digital sign, and social media. After reviewing Ms. Holcomb's application and consulting with the hiring committee, we are confident that she is an excellent fit for the role.

Candidate Name: Rachel Holcomb
Starting Date: September 22, 2025
Starting Hourly Wage: \$21.05
Grade: 3
Classification: Full-time
Seasonal: No
Exempt: No
Position Title: Clerk Office Coordinator
Department Name/Head: Clerks Office
Interviewed by: Tami Flowers, Julie Kabalka, and Jenny Frederick
Budget Amendment Needed: No

I recommend that we hire Rachel Holcomb to fill the position of Clerk Office Coordinator. Starting pay will be \$21.05/ hour. Her start date will be September 22, 2025.

Warm inside. Great outdoors.



BUDGET AMENDMENT WORKSHEET
2025 PROPOSED BUDGET AMENDMENTS
 BOARD MEETING - September 8, 2025

FUND & ACCOUNT	ORIGINAL BUDGET 12/31/2025	AS AMENDED 12/31/2025	PROPOSED AMENDMENTS	PROPOSED NEW BUDGET
<u>GENERAL FUND</u>				
Expenditures:				
101-279-710.000	GGP: EMPLR PAYROLL TAX	\$117,000.00	\$117,000.00 +	\$130,000.00
101-279-711.000	GGP: DEFINED CONTRIBUTION PLAN	\$113,000.00	\$113,000.00 +	\$115,000.00
101-279-712.000	GGP:HEALTH/DENTAL/LIFE/DIS INS	\$137,000.00	\$137,000.00 +	\$173,000.00
101-279-715.000	GGP: CASH IN LIEU BENEF BUYOUT	\$90,000.00	\$90,000.00 +	\$105,000.00
101-279-716.002	GGP: TUITION REIMB	\$45,000.00	\$45,000.00 -	\$0.00
101-279-717.002	GGP: BCN HEALTH REIMBURSEMENT	\$45,000.00	\$45,000.00 +	\$48,000.00 =
101-261-802.000	GEN GOV: PAYROLL PROCESSING	\$5,500.00	\$5,500.00 +	\$9,500.00 =
			<u>\$28,000.00</u>	

Purpose of Amendment:

To adjust original budgeting for Township employee benefit accounts due to staffing level changes.

Current Surplus	\$ 237,869.00
Add: Increase in Revenue	\$ -
Less: Net Increase in Expenditures	\$ (28,000.00)
<u>Remaining Surplus</u>	<u>\$ 209,869.00</u>

BUDGET AMENDMENT WORKSHEET
2025 PROPOSED BUDGET AMENDMENTS
 BOARD MEETING - September 8, 2025

FUND & ACCOUNT	ORIGINAL BUDGET 12/31/2025	AS AMENDED 12/31/2025	PROPOSED AMENDMENTS	PROPOSED NEW BUDGET
<u>GENERAL FUND</u>				
Expenditures:				
101-751-729-002 PARKS: HICKORY RIDGE	\$3,000.00	\$3,000.00	+	\$2,000.00
101-751-729.003 PARKS: DUCK LAKE PINES	\$3,000.00	\$3,000.00	+	\$7,000.00
101-751-729.006 PARKS: CHILL AT THE MILL	\$3,500.00	\$3,500.00	+	\$1,500.00
				<u>\$10,500.00</u>

Purpose of Amendment:

To adjust original budgeting for park maintenance expenditures at Hickory Ridge, Duck Lake, and Chill at the Mill

Current Surplus	\$ 237,869.00
Add: Increase in Revenue	\$ -
Less: Net Increase in Expenditures	\$ (10,500.00)
<u>Remaining Surplus</u>	<u>\$ 227,369.00</u>



Memorandum

To: Highland Township Board of Trustees
From: Rick A. Hamill
Date: September 8th, 2025
Re: Hiring for the Highland Sheriff Office Substation Office Manager

I am submitting my recommendation for the approval of Joanna Papiez as the Highland Sheriff Office Substation's new Office Manager. This position will be under the direct supervision of the Lieutenant. The Highland Sheriff Office Substation's Office Manager will manage office activities that require payroll processing, professional communication, and a high level of confidentiality.

This position also involves handling highly sensitive issues and confidential information, which requires discretion and professionalism. The individual in this role will collaborate with the Lieutenant and staff to support the efficiency, mission and goals of the Sheriff's Office and Highland Township.

The position was advertised across multiple platforms, including the Township website, digital sign, and social media. After reviewing Joanna Papiez's application and conducting a formal interview, we are confident that she is an excellent fit for the role.

Candidate Name: Joanna Papiez
Starting Date: TBD
Starting Hourly Wage: \$24.99/ hour
Grade: 3
Classification: Part-time
Seasonal: No
Exempt: No
Maximum Hours: 1,508 max per year
Position Title: Office Manager
Regular Schedule: Yes
Department Name/Head: Sheriff Office, Lieutenant Snyder
Interviewed by: Lieutenant Snyder and Jennifer Fredrick
Budget Amendment Needed: No

I recommend that we hire Joanna Papiez to fill the position of Office Manager at the Highland Sheriff Substation. Starting pay will be \$24.99/ hour, not to exceed 29 hours per week. Effective start date to be determined.

Warm inside. Great outdoors.





Charter Township of Highland - Fire Department

1600 W. Highland Rd.

Highland, MI 48357

(248)887-9050

TO: Highland Township Board

FROM: Nick George, Fire Chief

SUBJECT: Agreement between Highland Township and Oakland County Sheriff's Search and Rescue Team.

DATE: September 8, 2025

We have received an agreement between Oakland County Sheriff Search Rescue team and the Charter Township of Highland Fire Department. This agreement is to establish a working agreement just like our MABAS Special teams, providing cooperation between the two entities. The agreement will allow members of Highland Township Fire Department to be able to join the team and work with them. The team consists of search and rescue, dive team, and water rescue. The cost of the equipment will fall under the team members' primary employer. This will also allow the team to place a boat in Highland Township providing faster water rescues to occur.

Please allow me to sign the agreement to add another more skills and assets to Highland fire.

Thank you!

**AGREEMENT FOR PARTICIPATION WITH THE OAKLAND COUNTY
SHERIFF'S OFFICE SHERIFF'S SEARCH AND RESCUE TEAM (SSRT)**

BETWEEN

COUNTY OF OAKLAND, THE OAKLAND COUNTY SHERIFF,

AND

TOWNSHIP OF HIGHLAND FIRE DEPARTMENT

This Agreement ("Agreement") is made between OAKLAND COUNTY, a Michigan constitutional and municipal corporation, whose address is 1200 North Telegraph, Pontiac, Michigan 48341 ("County"), the OAKLAND COUNTY SHERIFF, a Michigan constitutional officer, whose address is 1200 North Telegraph Rd., Pontiac, Michigan 48341, Bldg. #38 East ("Sheriff"), and the HIGHLAND TOWNSHIP FIRE DEPARTMENT, a municipal corporation whose address is 1600 W. Highland Rd. Highland, MI 48357 ("Municipality"). In this Agreement, the County, Sheriff, and the Municipality may also be referred to individually as "Party" or jointly as "Parties."

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Parties agree to the following:

1. **AUTHORITY**. Authority for the Parties to enter into this Agreement can be found at 1951 PA 35 (MCL 124.1 *et seq.*).
2. **PURPOSE**. The purpose of this Agreement is to delineate the responsibilities of the Parties associated with the Municipality's participation with the Sheriff's Search and Rescue Team (SSRT). This Agreement is not intended, and should not be construed, to create any right or benefit enforceable by law or otherwise by any third party against the Parties or the officers, employees, agents, or other associated personnel thereof.
3. **DEFINITIONS**. The following words and expressions, whether used in the singular or plural, within or without quotation marks, or possessive or non-possessive, are defined as follows:
 - 3.1. **Oakland County Sheriff's Office (OCSO)** means the County and the Sheriff jointly.
 - 3.2. **Sheriff's Search and Rescue Team (SSRT)** means OCSO's select team of specially trained Oakland County Sheriff's deputies who respond to emergency and critical incidents including, but not limited to, wide-area searches, technical rescues, hazardous materials, public safety diving, water searches, and other search and rescue operations.

4. **MUNICIPALITY'S RESPONSIBILITIES**.

Highland Township Fire Department - Agreement for Participation in the OCSO's SSRT

- 4.1. The Municipality may designate one or more of its full-time or part-time employees to try out for the SSRT. If OCSO selects a Municipality employee for the SSRT, the Municipality may authorize that employee to participate in the SSRT.
- 4.2. If the Municipality authorizes its employee to participate on the SSRT:
 - 4.2.1. The Municipality will allow its employee to attend all SSRT training sessions.
 - 4.2.2. The Municipality shall be responsible for all trainings costs related to the certification of the Municipality-employee SSRT member.
 - 4.2.3. The Municipality shall be responsible for all equipment costs for the Municipality-employee SSRT member. The OCSO will not provide any equipment for the Municipality-employee SSRT member.
 - 4.2.4. The Municipality will permit its employee to respond to SSRT callouts when requested by OCSO. The Municipality's permission may be granted on a case-by-case basis and will not be unreasonably withheld.
 - 4.2.5. The Municipality will promptly notify the OCSO of any personnel action involving a Municipality-employee SSRT member, including but not limited to, any reprimand, suspension, discharge, resignation, or demotion. The Municipality also agrees that it will promptly notify the OCSO of any complaint, charge, or allegation of misconduct, whether civil or criminal in nature, that the Municipality becomes aware of regarding any Municipality-employee SSRT member.
- 4.3. All employment-related costs of the Municipality-employee SSRT member, including, but not limited to, wages, salary, overtime, benefits, local, state and federal taxes associated with employment, and worker's compensation, shall be the sole responsibility of the Municipality at all times.

5. OCSO'S RESPONSIBILITIES.

- 5.1. The OCSO will provide:
 - 5.1.1. Monthly training for the Municipality-employee SSRT member.
 - 5.1.2. Deputation of the Municipality-employee SSRT member, as set forth in Section 6.
 - 5.1.3. Liability protection for the Municipality-employee SSRT member as set forth in Section 9.
- 5.2. The OCSO will dispatch its SSRT to provide aid to the Municipality on an as-needed and as-available basis, as solely determined by the Sheriff using generally accepted standards for search and rescue operations.

6. DEPUTATIONS.

- 6.1. Subject to a background inquiry, a Municipality-employee must be sworn as a special deputy of the Oakland County Sheriff before acting as a SSRT member. The deputation must remain in effect throughout the tenure of each Municipality-employee's assignment to the SSRT.
- 6.2. Administrative and personnel policies imposed by the Municipality will not be voided by deputation of its employee. However, deputized Municipality-employees must follow OCSO's orders, rules, regulations, policies, and procedures when acting as a member of the SSRT under this Agreement.
- 6.3. This Agreement does not, in any manner, limit the unilateral and complete discretion of the Sheriff to deputize, refuse to deputize, or revoke the deputation of any Municipality-employee at any time and for any reason.
- 6.4. If a Municipality-employee's deputation is revoked, the Municipality-employee shall be considered immediately terminated from the SSRT. The Municipality may designate another Municipality-employee to try out for the SSRT.

7. DURATION.

- 7.1. Prior to its effectiveness, this Agreement and any amendments hereto must be:
 - 7.1.1. Signed by all Parties.
 - 7.1.2. Approved by the Parties' respective governing bodies. Such approval shall be entered in the official minutes of the governing body of each Party.
 - 7.1.3. Filed with the Oakland County Clerk and the Secretary of State, in compliance with MCL 124.510(4).
- 7.2. This Agreement becomes effective when the requirements in Section 7.1 are met and will remain in effect until terminated as set forth in 7.3.
- 7.3. Any Party may terminate this Agreement for any reason upon 30 days' written notice. The effective date for termination or cancellation shall be clearly stated in the notice.

8. NOTICES.

- 8.1. Notices given under this Agreement must be in writing and sent via certified mail or first-class U.S. mail as follows:
 - 8.1.1. **To the Sheriff:** Oakland County Sheriff, 1200 N. Telegraph, Building 38 East, Pontiac, MI 48341.
 - 8.1.2. **To the County:** Chairperson of the Oakland County Board of Commissioners, 1200 North Telegraph, Building 12 East, Pontiac, Michigan 48341.
 - 8.1.3. **To the Municipality:** Highland Township Fire Department, 1600 W. Highland Rd. Highland, MI 48357

9. LIABILITY.

- 9.1. The Municipality shall immediately notify OCSO of any civil, administrative, or criminal claim, complaint, discovery request, or other request for information that the Municipality receives notice of concerning or arising from the conduct of any Municipality-employee SSRT member or otherwise relating to the SSRT.
 - 9.2. Except as provided in Section 9.3, each Party shall be responsible for its own acts and the acts of its employees, agents, and subcontractors, the costs associated with those acts, and the defense of those acts.
 - 9.3. Except for a claim involving the rendering of medical aid/care, whenever a claim is made or a civil action is commenced against a Municipality-employee arising from alleged negligent or wrongful conduct by the Municipality-employee while acting under the direction and control of OCSO and within the scope of his or her authority as a deputized member of the SSRT team pursuant to this Agreement, the Municipality may request that the County defend and indemnify the Municipality-employee. Under such circumstances, the Municipality-employee will be covered under the County Indemnification Policy (specifically, County Miscellaneous Resolutions 85339 and 86124 and any amendments thereto). Consistent with County Miscellaneous Resolutions 85339 and 86124, and as further described in such Resolutions, the County will select the attorney to represent the Municipality-employee and will have control and supervision over the claim or civil action including, but not limited to, settlement of the claim or lawsuit.
 - 9.4. Notwithstanding the indemnification under Section 9.3, OCSO will not be responsible for the Municipality-employee's conduct that is not under the direction and control of the OCSO, authorized by OCSO, or undertaken outside the scope of a Municipality-employee's SSRT duties and assignments under this Agreement.
- 10. DISCRIMINATION.** The Parties may not discriminate against their employees, agents, applicants for employment, or any other person or entity with respect to hire, tenure, terms, conditions, and privileges of employment, or any matter directly or indirectly related to employment in violation of any federal, state or local law.
- 11. COMPLIANCE WITH LAWS.** Each Party shall comply with all federal, state, and local statutes, ordinances, regulations, administrative rules, and requirements applicable to its activities performed under this Agreement.
- 12. PERMITS AND LICENSES.** Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations for its employees and/or agents necessary to perform all its obligations under this Agreement. Upon request, a Party shall furnish copies of any permit, license, certificate or governmental authorization to the requesting Party.
- 13. DELEGATION/SUBCONTRACT/ASSIGNMENT.** A Party shall not delegate, subcontract, and/or assign any obligations or rights under this Agreement without the

prior written consent of the other Parties. A delegation, subcontract and/or assignment made without the prior written consent of the other Parties is void.

14. **RESERVATION OF RIGHTS.** This Agreement does not and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, or other legal right, privilege, power, obligation, duty, or immunity of the Parties.
15. **NO IMPLIED WAIVER.** Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by any Party shall subsequently affect its right to require strict performance of this Agreement.
16. **SEVERABILITY.** If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.
17. **CAPTIONS.** The captions and sections contained in this Agreement are intended for the convenience of the reader, are not intended to have any substantive meaning, and shall not be interpreted to limit or modify any substantive provisions of this Agreement. This Agreement will be construed as a whole, according to its fair meaning, and not construed strictly for or against any Party. In this Agreement, for any noun or pronoun, use of the singular or plural form, use of the nominative possessive, or objective case, and any reference to gender (masculine, feminine, and neuter) shall mean the appropriate form, case, or gender as the context requires.
18. **GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE.** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Agreement shall be brought in the 6th Judicial Circuit Court of the State of Michigan, the 50th District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above.
19. **MODIFICATIONS.**
 - 19.1. This Agreement may be modified at any time by written consent of all Parties.
 - 19.2. Modifications to this Agreement shall have no force and effect unless such modifications are in writing and the requirements in Section 7.1 are met.
20. **ENTIRE AGREEMENT.** This Agreement represents the entire Agreement and understanding between the Parties. This Agreement supersedes all other oral or written Agreements between the Parties.



Charter Township of Highland - Fire Department

1600 W. Highland Rd.

Highland, MI 48357

(248)887-9050

TO: Highland Township Board

FROM: Nick George, Fire Chief

SUBJECT: Agreement between Highland Township and Michigan DNR

DATE: September 8, 2025

We have received an agreement between Michigan DNR and the Charter Township of Highland. This agreement is to continue partnership with the State if any wildfire emergencies happen. This creates a mutual aid agreement between our two entities ensuring cooperation both ways.

Please allow Supervisor Hamill and I to sign the agreement to continue our work together.

Thank you!



COOPERATIVE MUTUAL AID FIRE CONTROL AGREEMENT

This Agreement is authorized 1967 PA 7, and Part 515 of Act 451 of 1994, as amended

Name of Fire Organization

Federal ID #

Address

Governing Unit or Board

City, State and Zip Code

Telephone

County

Fire Department Number

E-mail Address

This Cooperative Agreement made this _____ day of _____ by and between

_____. (Governing Agency Unit or Board),

hereinafter referred to as the Cooperator; and the Michigan Department of Natural Resources (DNR), Forest Resources Division (FRD), hereinafter referred to as the DNR, is entered into for the purpose of:

- (1) Placing Federal Excess Personal Property (FEPP) for local fire department's use.
- (2) Placing Department of Defense (DoD) Firefighter Program Property for local fire department's use.
- (3) Providing the closest possible cooperation on mutual objectives.
- (4) Lending effective support when either organization is committed to or beyond its capacity.
- (5) Defining purposes and responsibilities of the respective organization.
- (6) Providing purchase authority to the Cooperator through the Federal Defense Logistics Agency (DLA) Fire Equipment catalog.

WITNESSETH:

WHEREAS: The control of timber, grass, and wildland fires is essential to an effective wildland fire control program.

WHEREAS: The Cooperator is actively engaged in the prevention and suppression of all fires.

WHEREAS: It has been determined to be advantageous to the DNR, in the proper discharge of its responsibilities, to make certain equipment available to the Cooperator for rural fire control.

PART I – FEDERAL EXCESS PERSONNEL PROPERTY

NOW THEREFORE, the parties to this Agreement do hereby agree as follows:

THE DNR AGREES:

- (1) To assist the Cooperator in providing reasonable basic protection from uncontrolled fires occurring in natural cover fuels and to conduct a prevention program to reduce the number of such fires.
- (2) To dispatch equipment and personnel to fires when available, and upon request from the Cooperator.
- (3) To immediately advise the Cooperator when the DNR becomes aware of any burning or threatened structure within the Cooperator's protection area.
- (4) The title to all accessories, tools, equipment, and sirens provided by the Cooperator which are added to FEPP equipment provided by the DNR will remain with the Cooperator and the Cooperator may remove same prior to returning the equipment to the DNR.
- (5) To extend benefits of the Federal-State "Cooperative Fire Control Agreement" to enable the Cooperator to purchase firefighting equipment and supplies through the DLA Fire Equipment Catalog.

THE COOPERATOR AGREES:

- (1) To dispatch a crew with equipment when available, and upon request of the DNR, to any fire within their protection area, defined as the area within which the Cooperator is responsible for providing fire protection services, not to include mutual aid response to other fire departments.
- (2) Pay all invoices for equipment purchased through DLA. The DNR may require the Cooperator to send a copy of purchase orders for audit purposes.

- (3) The Cooperator, having equipment under the Federal Excess Personnel Property Program, must provide **personal liability and property damage insurance covering vehicles on loan to the Cooperator (required under the agreement with the federal government)**. Insurance coverage by the Cooperator will begin on the date the vehicle is received by the Cooperator. A copy of the current insurance certificate must be kept in the vehicle for inspection purposes. The Cooperator must notify the DNR immediately, in writing, of all damages, vandalism or theft of the federal excess property vehicle on loan under this agreement. The Cooperator must also report stolen federal excess property upon discovery to the DNR in writing and to local Law Enforcement authorities. If the Cooperator does not provide insurance on the vehicle, the vehicle MUST be returned to the DNR within thirty (30) days.
- (4) To make the equipment available for inspection, when requested, by a representative of the DNR.
- (5) The Cooperator cannot remove parts without written permission from the DNR.
- (6) The equipment may not be sold, junked, traded, or otherwise disposed of, but must be returned BY THE COOPERATOR to one of the DNR, FRD Repair Shops (Marquette in the Upper Peninsula, Gaylord in the Northern Lower Peninsula, or Rose Lake in the Southern Lower Peninsula), when a vehicle becomes surplus to the fire department's needs. Written notice is to be given to the local forest fire officer before the vehicle is returned.
- (7) Any vehicle provided will not be loaded beyond the manufacturer's recommended load capacity, and comply with the Michigan vehicle code.
- (8) All vehicles provided will be equipped and operated in compliance with the Michigan Vehicle Code and Occupational Standards applicable to their use.
- (9) All vehicles provided will be housed and under the direct control of the fire department, and used for rural and wildland fire protection.
- (10) The Cooperator will notify the DNR immediately in writing in the event of an accident or death involving a vehicle on loan to the Cooperator.
- (11) A State of Michigan license plate will continue to be used on the equipment requiring a license.
- (12) The equipment will be painted DNR red to correspond with the Cooperator's fire equipment and marked with both the Cooperator's identifying decals, and a decal furnished by the DNR.
- (13) The equipment must be converted for use for fire control and placed in fire service within twelve (12) months from date of issue to the Cooperator.
- (14) To train their personnel in proper operation of any equipment provided.

IT IS MUTUALLY AGREED:

- (1) **Suppression.** When both agencies are represented at the same fire, the over-all supervisory responsibility shall lie with the agency concerned most directly with the object **actually on fire**. If both types of objects, i.e., structures and vegetation, are on fire simultaneously, each agency shall attend its normal responsibility, and/or play a supporting role to the other, based on a judgment decision as to the values involved or threatened. If immediate action is required, neither agency shall be limited because of the type of object which is burning.
- (2) **Training.** Each agency agrees to attend/participate/assist. in those portions of the other agency's training programs which have a bearing on the individual agency's efficiency to the extent personnel are available.
- (3) **Personal Protection.** DNR employees are not trained nor certified to wear self-contained breathing apparatus. DNR personnel must be advised by the Cooperator when atmospheric conditions are unsafe. DNR employees may work in support of the Cooperator under restricted conditions such as, but not limited to, up wind from the incident or in supply and transport.
- (4) DNR tractors are not intended to be used for purposes other than wildland fire suppressions.
- (5) **Other.** Each agency agrees to lend its support to programs of the other agency which will increase the public awareness of the hazard and destruction of fire and/or make the objectives of this Agreement possible.
- (6) **Employee Compensation.** Each entity is responsible for the compensation of its own employees.
- (7) This agreement constitutes the complete and exclusive agreement and understanding of the parties as it relates to this transaction. This agreement supersedes all other prior agreements, and all other communications between the parties relating to this transaction.
- (8) Each provision of this agreement is severable from all other provisions of this agreement and if one or more provisions of this agreement are declared invalid, the remaining provisions of this agreement remain in full force and effect.

Failure to comply with any part of the Agreement will result in the forfeiture of said equipment.

This Agreement is authorized under 1967 PA 7, Part 515 of Act 451 of 1994, as amended; the Federal Cooperative Forestry Assistance Act of 1978; and the Federal Property and Administrative Services Act of 1949.

PART II – DEPARTMENT of DEFENSE FIREFIGHTER PROGRAM PROPERTY

NOW THEREFORE, the parties to this agreement, in reference to DEPARTMENT of DEFENSE FIREFIGHTER PROGRAM PROPERTY TRANSFERRED UNDER 10 U.S.C §2576(b), ADMINISTERED BY THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) - FOREST SERVICE.

THE COOPERATOR AGREES TO:

- (1) Request for transfer only DoD firefighting property that can be effectively made usable and put into service for fire fighting or emergency services.
- (2) Convert the equipment into acceptable fire control or emergency response unit within twelve (12) months from the time of acquisition.
- (3) Use the aforementioned equipment only for the suppression of wildfire and/or for other emergencies which threaten the loss of life or property.
- (4) Provide adequate storage and maintenance for the equipment and responsible for all operational cost and repairs.
- (5) Provide access to and the right to examine all records, books papers, or documents relating to the DoD Firefighting Property to the Forest Service, DoD Office of Inspector General, the Comptroller General of the United States, or his authorized representative, and the USDA, including its Office of Inspector General, or authorized representatives.
- (6) Maintain the equipment in the Cooperator's inventory, as well as maintain property records on the equipment for a minimum of five (5) years after acquisition of said property (i.e. registration, insurance, final disposal). Written permission from the DNR is required to dispose of property retained for less than five (5) years.
- (7) Make available the said equipment for periodic inspection by a duly authorized representative of the DNR until title has been transferred to the Cooperator.
- (8) Maintain the equipment in full readiness at all times.
- (9) Obtain and maintain liability insurance coverage for any vehicles in this agreement.
- (10) The equipment will be painted DNR Red, or to correspond with the Cooperator's fire equipment, and will have all of the Cooperator's identifying decals.
- (11) All vehicles must comply with all State and Federal regulations, as well as vehicle manufacturers loading restrictions.
- (12) Owners of Firefighter Program property will cooperate with Federal and State parties to ensure compliance in State and Federal regulations and program and property management requirements.
- (13) Accept title of said property in the Agency name, not an individual member of the agency.
- (14) Properly register the vehicle to the Cooperator, and provide appropriate license plate, once title has been transferred to the Cooperator.

THE DNR AGREES TO:

The State of Michigan will provide the Cooperator with documentation to transfer title of the above equipment, upon completion of conversion, with proof that the equipment has been placed into emergency service, and is properly insured.

This Agreement will be effective from the date of execution by the DNR – FRD, and will continue in force unless terminated by either party by thirty days (30) written notice to the other, provided, however, all of the provisions herein are complied with.

IN WITNESS WHEREOF, the parties by and through their duly qualified and acting officials have hereunto set their hands.

Cooperator – Governing Unit Signature

Date

Cooperator – Governing Unit (Print Name)

Fire Chief Signature

Date

Fire Chief (Print Name)

Michigan Department of Natural Resources Forest Resources Division

Date

HIGHLAND TOWNSHIP
Credit Card Purchase Policy
SEPTEMBER 8, 2025

The purpose of this policy is to establish the provisions of a Township issued procurement/credit card or store credit process that improves upon the efficiency of the Township's purchasing process and that complies with the State of Michigan's credit card transactions laws for local government, 1995 PA 266, MCL 129.241 *et. seq.*

The Township Board determines by resolution, who shall be issued credit cards. The Township Treasurer is responsible for the issuance, accounting, monitoring, retrieval of approved credit card holders, and general oversight of compliance with this credit card policy. The Treasurer shall maintain a record of all credit cards, the name of the cardholder, the credit card limit, the date issued, and the date returned.

Each cardholder shall sign a Credit Cardholder Agreement, which shall include an acknowledgement of reading and agreeing to the terms of this policy.

Each cardholder will use credit cards for official township business only. If the township board determines any transactions were not for official township business, then the cardholder is personally liable for those charges.

All receipts are due to Accounts Payable within seven days of the purchase. Receipts need to be approved by the appropriate department head prior to submittal, the cost, date of purchase and an explanation of the Township official business. Penalties for failing to do so would include loss of credit card privileges and personal liability for unsubstantiated expenses.

Each cardholder is responsible for its protection and custody and shall immediately notify the Township Treasurer if the card is lost or stolen.

Each credit cardholder shall immediately surrender any Township credit card(s) and credit card receipts in their possession to the Township Treasurer if requested to do so or upon termination, resignation, or removal from office.

The Township Board of Trustees shall establish regulations and procedures and a system of internal controls to monitor and safeguard the use of all credit cards whose use may subject the Township to liability. Among its provisions, these procedures shall be required:

- Approval of credit card invoices by the Township Board before payment.
- Payment of the balance including interest due on an extension of credit under the credit card arrangement within 60 days of the initial statement date.
- A report to the Township Board of any credit card interest paid over \$100 and the reasons, therefore.

Cardholders violating this policy shall be subject to disciplinary measures up to and including discharge for unauthorized use of Township credit cards in addition to other penalties consistent with the law.

The total combined authorized credit limit of all credit cards issued by the Township shall not exceed amounts specified by law.

Gas credit cards are for the purchase of fuel for township owned or rented vehicles only. Receipts must be turned in to the bookkeeper and will include notations designating the employee and township vehicle fueled. Mileage reimbursement for personal vehicles used for township business shall be reimbursed at the standard mileage rate. In addition to the Highland Township Expenditure Report, backup documentation will include mapping for mileage to the destination from the township hall or home, whichever is shorter. If an employee is traveling to a work event after returning home for the day, the mileage will be calculated from their home.

The issuance of a credit card does not circumvent the township’s purchasing Policy. Credit cards are being used to simplify the process of paying for certain expenditures; Credit cards are not a substitute for obtaining the necessary approvals prior to making a purchase of goods or services.

Certification I, Jennifer L. Frederick, Treasurer of Highland Township, certifies that I developed and adopted the foregoing Credit Card Policy and have presented it to the Highland Township Board.

_____, Treasurer _____, Date

This policy was adopted by the Highland Township Board at a regular meeting of that Board on Monday, Sept 8, 2025, at which Trustee’s Rick Hamill, Tami Flowers, Jennifer Frederick, Grant Charlick, Brian Howe, Beth Lewis, and Joe Salvia were present. The motion was made by _____ and supported by _____ and carried with a _____ vote:

POLICY DECLARED ADOPTED

Rick A. Hamill, Supervisor

Tami Flowers MiPMC, Clerk

CHARTER TOWNSHIP OF HIGHLAND
CREDIT CARDHOLDER AGREEMENT
SEPTEMBER 8, 2025

Requirements for use of a Municipal Credit Card:

1. The credit card is to be used only to make purchases at the request of, and for the legitimate business benefit of, the Charter Township of Highland, Michigan.
2. The credit card must be used in accordance with the provisions of the Credit Card Policy established by the Charter Township of Highland, which I have read and agree to its terms attached to this Agreement.

Violations of these requirements may result in revocation of use privileges. Employees found to have inappropriately used the credit card will be required to reimburse the Charter Township of Highland for all costs associated with such improper use through direct payment or payroll deduction. Disciplinary action(s) may be taken per the Township's Personnel Policies, up to and including termination. The Charter Township of Highland will investigate and commence, in appropriate cases, criminal prosecution against any employee found to have misused the credit card or who violates the provisions of the cardholder agreement.

Credit Card Company: _____

Credit Card Number: _____

Received By: _____
Name (Please Print)

I acknowledge receipt of the attached Credit Card Policy and agree to abide by said Policy.

Signature: _____

Date: _____

Treasurer's Signature: _____ Date: _____

FOR TOWNSHIP'S CLERK/TREASURER'S OFFICE USE ONLY

Credit Card Returned

Authorized Signature: _____

Date: _____

11. Adjourn

Time: _____