



CHARTER TOWNSHIP OF HIGHLAND

205 N. John Street - Auditorium - Highland, Michigan 48357 248/887-3791

REGULAR BOARD OF TRUSTEES MEETING SYNOPSIS

AUGUST 4, 2025 - 6:30 P.M.

Call Meeting to Order

Pledge of Allegiance

Roll

Approval of Agenda - Approved

Consent Agenda Approval:

July 7, 2025 Board of Trustees Meeting Minutes

List of Bills dated July 10, 2025 and additions

Receive and File:

1. Building Dept June Activity Report
2. Fire Dept June Activity Report
3. Activity Center Reports
4. Library Reports
5. Treasurer Report
6. Planning Commission Minutes – June 19, 2025
7. ZBA Minutes – June 18, 2025
8. OCSO Stat Report – June 2025

Announcements:

- Congratulations to Lisa Burkhart on her retirement after 46 years of service. Join us for her retirement celebration Thursday, August 21, Noon -3pm at the Township Office
- Farmers' Market Saturdays through October 5th at Highland Township Complex
- Sounds Like Summer Concert Series Tuesdays through Aug 19th at 7:00 p.m. in Veterans Park
- Township Offices will be closed on Monday, September 1st, in Observance of Labor Day. The Board of Trustees meeting is on the 2nd Monday of the month, September 8th, 2025.

Public Comment:

A resident asked the Board to evaluate the process for approval of site plans for food trucks

Public Hearing: Knoblock Lake 2025 Special Assessment District

Pending Business:

1. Consider Resolution 25-17 to Proceed with the Knoblock Lake Assessment District - **Tabled**
2. Consider Approval of Zoning Map Amendment Z-037, Request for Rezoning Parcel 11-16-100-011, 2601 Westwind, approximately 10.16 acre parcel from ARR, Agriculture and Rural

Residential Zoning District to R-3, Single Family Residential, 3-acre Zoning District for applicant/owner Vince Pipitone - **Approved**

New Business:

1. Consider Resolution 25-18 to Establish Millage Rates for 2026 - **Approved**
2. Consider Resolution 25-19 to Approve Credit Card Distribution - **Approved**
3. Consider Approval of Updated Code of Conduct Policy - **Approved**
4. Consider Hiring of Part Time Zoning Administrator - **Approved**
5. Consider Budget Amendment for Part Time Zoning Administrator - **Approved**
6. Consider Posting Open Position for full time Assistant Building Inspector - **Approved**
7. Consider Proposed Contract with Plante Moran - **Approved**
8. Consider Deputy Clerk Compensation Adjustment - **Approved**

Adjourn: 7:32 p.m.