



## **CHARTER TOWNSHIP OF HIGHLAND**

205 N. John Street - Auditorium - Highland, Michigan 48357 248/887-3791

### **REGULAR BOARD OF TRUSTEES MEETING AGENDA**

**January 5, 2026 - 6:30 P.M.**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Consent Agenda Approval
  - a) Approve:
    - 1) December 8, 2025 Board of Trustees Meeting Minutes
    - 2) List of Bills dated December 11 and December 26, 2025, January 5, 2026 plus additions
    - 3) Re-Appoint Zoning Board of Appeals Members – Anthony Raimondo and Pete Eichinger
    - 4) Fire Department Paid on Call Employee List and Upcoming New Hires
    - 5) Renewal of Standard Dental Insurance
  - b) Receive and File:
    - 1) Library Reports - November 2025
    - 2) Highland Activity Center Reports and Minutes - November 2025
    - 3) Building Department Report - November 2025
    - 4) Financial Reports – September 2025, October 2025 and November 2025
    - 5) Planning Commission Minutes – November 20, 2025
    - 6) Zoning Board of Appeals Minutes – November 19, 2025 and December 3, 2025
    - 7) Ordinance Report - November 2025
    - 8) HDDA Minutes – November 2025
    - 9) Fire Department Report – November 2025
    - 10) OCSO Stat Report – November 2025
    - 11) Treasurer’s Report – November 2025
    - 12) Community Sharing thanked the Fire Department for donating an experience of riding in a fire truck for the Empty Bowl Project Silent Auction
6. Announcements and Information Inquiry:
  - a) Highland Township Offices will be closed Monday, January 19, 2026, in observance of Martin Luther King, Jr. Day
  - b) Tuesday, January 27th at 6:00pm in the Township Auditorium there will be the first Talk of the Town Meeting featuring Fire Chief Nick George and Treasurer Jennifer Frederick discussing long term goals for Emergency Service and Funding in Highland Township
  - c) Joint meeting with the Board of Trustees, Planning Commission, Zoning Board of Appeals, and DDA Board are scheduled for February 11th at 7:30pm in the Township Auditorium.
7. Public Comment

8. New Business:
  - a) Consider Resolution 26-01 Poverty Exemption Guidelines for 2026
  - b) Consider Personnel Policy Updates to Employee Handbook
  - c) Consider SPR 25-04 for Eligibility for Bonus Densities Awarded by the Planning Commission
  - d) Consider the Updated Cash Handling Policy
  - e) Consider Resolution 26-02 Amended Fee Schedule
9. Adjourn

No zoom connection will be available to the public for this meeting.  
Meeting can be viewed once it's posted on the Highland Township YouTube channel:  
<https://youtube.com/@chartertownshipofhighlandm2527>

Any member of the audience wishing to address the board will be asked to state his/her name and address. Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's office at (248) 887-3791 prior to the meeting. Our staff will be pleased to make the necessary arrangements.

**1. Call Meeting to Order**

**Time:** \_\_\_\_\_

**Number of Visitors:** \_\_\_\_\_

## **2. Pledge of Allegiance**

# Township Board Meeting Roll

Date: January 5, 2026

| <u>Present</u> | <u>Absent</u> | <u>Board Member</u> |
|----------------|---------------|---------------------|
| _____          | _____         | Rick A. Hamill      |
| _____          | _____         | Tami Flowers        |
| _____          | _____         | Jenny Frederick     |
| _____          | _____         | Grant Charlick      |
| _____          | _____         | Brian Howe          |
| _____          | _____         | Beth Lewis          |
| _____          | _____         | Joseph Salvia       |

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

| <u>Present</u> | <u>Absent</u> | <u>Also Present</u>    |
|----------------|---------------|------------------------|
| _____          | _____         | Fire Chief Nick George |
| _____          | _____         | Lieutenant Matt Snyder |
| _____          | _____         | Lisa Hamameh, Atty     |

#### **4. Approval of Agenda**

## **5a. Consent Agenda Approval**

CHARTER TOWNSHIP OF HIGHLAND  
REGULAR BOARD OF TRUSTEES MEETING  
December 8, 2025 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor  
Tami Flowers, Clerk  
Jennifer Frederick, Treasurer  
Grant Charlick, Trustee  
Brian Howe, Trustee  
Beth Lewis, Trustee  
Joseph Salvia, Trustee (late)

Also Present: Fire Chief Nick George  
Lieutenant Matt Snyder  
Lisa Hamameh, Township Attorney

Visitors: 2

**Approval of Agenda:**

Ms. Frederick moved to approve the agenda as amended with the addition of 10 f. Consider Health Care and Vision Insurance renewal as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes

**Consent Agenda:**

November 3, 2025 Board of Trustees Meeting Minutes  
List of Bills dated November 6, 2025, November 26, 2025 and Additions  
Budget Amendment for Refuse Fund  
Budget Amendment for Road Fund

**Receive and File:**

- a) HDDA Minutes – October 2025
- b) Treasurer Report – October 2025
- c) Library Reports – October 2025
- d) Highland Activity Center Reports and Minutes – October 2025
- e) Planning Commission Minutes – October 16, 2025 and November 6, 2025
- f) ZBA Minutes – September 3, 2025 and November 5, 2025
- g) Building Reports – October 2025
- h) Ordinance Report – October 2025
- i) Fire Report – October 2025
- j) OCSO Stat Report – October 2025
- k) Fire Department to Continue to Use Bio-Care for 2026 Physicals

Mrs. Lewis moved to approve the consent agenda as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes

**Announcements:**

- a) Festival of Trees now through December 31, 2025
- b) Highland Township Offices will be closed on December 24 & 25, 2025 in observance of the Christmas Holiday
- c) Highland Township Offices will be closed on December 31, 2025 and January 1, 2026 in observance of the New Year's Holiday
- d) Springfield Township sent a letter of appreciation for the support and assistance Highland Fire Department provided during their recent time of need

**Presentation:**

DDA 2025 PA57 Information Meeting – Informed the public of the goals and direction of the Downtown Development Authority.

**Public Comment:**

Mr. Howe thanked Mr. Salvia for his assistance with the Veteran's Day events at Lakeland High School for many years.

**Pending Business:**

- a) Consider Continuing the Extension of Unpaid Medical Leave Per Employee's Request

Mr. Hamill moved to approve the extension of unpaid medical leave per employee's request. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

**New Business:**

- a) Consider Resolution 25-36 to approve Bank Depositories for 2026

Ms. Frederick moved to approve Resolution 25-36 Bank Depositories for 2026 as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

- b) Consider Resolution 25-37 to Opt Out of the Provisions of PA 152 of 2011

Ms. Frederick moved to approve Resolution 25-37 to Opt Out of the Provisions of PA 152 of 2011 as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

- c) Consider the recommendation to appoint Trustees Brian Howe and Beth Lewis to the 2026 Election Commission

Mr. Hamill moved to approve Trustees Brian Howe and Beth Lewis to be appointed to the 2026 Election Commission. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

d) Consider renewal of the Huron Valley Community Coalition Public Service Contract

Mr. Hamill moved to approve the renewal of the Huron Valley Community Coalition Public Service Contract as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

e) Consider Resolution 25-38 Industrial Facilities Tax Exemption Certificate

Mr. Hamill moved to approve Resolution 25-38 Industrial Facilities Tax Exemption Certificate as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

f) Consider Healthcare and Vision Renewal for 2026

Ms. Frederick moved to approve renewal of the 2026 Blue Care Network medical and vision insurance plan with Burnham & Flower Insurance Group for Highland Township for the 2026 plan year as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

**Comments:**

Mr. Salvia thanked the Highland Fire Department for their assistance with flags

**Adjourn:**

The Supervisor adjourned the meeting at 7:21 p.m.

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Tami Flowers, MiPMC  
Highland Township Clerk

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Rick A. Hamill  
Highland Township Supervisor

| Vendor                                            | Name                                | Description                                   | Invoice Number | Invoice Date | Invoice Amount |
|---------------------------------------------------|-------------------------------------|-----------------------------------------------|----------------|--------------|----------------|
| <b>GENERAL FUND</b>                               |                                     |                                               |                |              |                |
| <b>101-000-202.001 BUILDING BONDS PAYABLES</b>    |                                     |                                               |                |              |                |
| 6541                                              | A BETTER EXTERIOR LLC               | 101-ESCROW/BUILDING                           | B25-00517      | 11/25/2025   | 125.00         |
| 6541                                              | A BETTER EXTERIOR LLC               | 101-ESCROW/BUILDING                           | B25-00518      | 11/25/2025   | 125.00         |
| 6541                                              | A BETTER EXTERIOR LLC               | 101-ESCROW/BUILDING                           | B25-00519      | 11/25/2025   | 125.00         |
| 6541                                              | A BETTER EXTERIOR LLC               | 101-ESCROW/BUILDING                           | B25-00520      | 11/25/2025   | 125.00         |
| 6541                                              | A BETTER EXTERIOR LLC               | 101-ESCROW/BUILDING                           | B25-00521      | 11/25/2025   | 125.00         |
| 5189                                              | HARRIS, STEVEN RAY                  | 101-ESCROW/BUILDING                           | B25-00564      | 11/25/2025   | 125.00         |
| 1498                                              | HIGHLAND TOWNSHIP                   | 101-REINSPECTION FEE                          | B23-00370      | 11/24/2025   | 60.00          |
| 1498                                              | HIGHLAND TOWNSHIP                   | 101-REINSPECTION FEE                          | B23-00370      | 11/24/2025   | 60.00          |
| 1498                                              | HIGHLAND TOWNSHIP                   | 101-REINSPECTION FEE                          | B25-00165      | 11/25/2025   | 60.00          |
| 5869                                              | HIGLE, PAUL                         | 101-ESCROW/BUILDING                           | B25-00441      | 11/25/2025   | 125.00         |
| 5061                                              | HOME DEPOT USA                      | 101-ESCROW/BUILDING                           | B25-00478      | 11/25/2025   | 125.00         |
| 5827                                              | HSI                                 | 101-ESCROW/BUILDING                           | B25-00064      | 11/25/2025   | 250.00         |
| 5859                                              | JANSEN, DEBORAH                     | 101-ESCROW/BUILDING                           | B25-00464      | 11/25/2025   | 125.00         |
| 5199                                              | RAY, FRANK                          | 101-ESCROW/BUILDING                           | B25-00220      | 11/25/2025   | 500.00         |
| 6826                                              | RENEWAL BY ANDERSON LLC             | 101-ESCROW/BUILDING                           | B25-00165      | 11/25/2025   | 125.00         |
| 6826                                              | RENEWAL BY ANDERSON LLC             | 101-REINSPECTION FEE                          | B25-00165      | 11/25/2025   | 60.00-         |
| 5200                                              | STATE ELECTRIC COMPANY              | 101-ESCROW/BUILDING                           | B25-00559      | 11/25/2025   | 500.00         |
| 5203                                              | THOMSON, DAVID                      | 101-ESCROW/BUILDING                           | B23-00370      | 11/24/2025   | 500.00         |
| 5203                                              | THOMSON, DAVID                      | 101-REINSPECTION FEE                          | B23-00370      | 11/24/2025   | 60.00-         |
| 5203                                              | THOMSON, DAVID                      | 101-REINSPECTION FEE                          | B23-00370      | 11/24/2025   | 60.00-         |
| 6102                                              | WALLSIDE INC.                       | 101-ESCROW/BUILDING                           | B25-00417      | 11/25/2025   | 125.00         |
| 6102                                              | WALLSIDE INC.                       | 101-ESCROW/BUILDING                           | B25-00460      | 11/25/2025   | 125.00         |
| 6102                                              | WALLSIDE INC.                       | 101-ESCROW/BUILDING                           | B25-00467      | 11/25/2025   | 125.00         |
| <b>101-000-202.005 PLANNING ESCROW PAYABLES</b>   |                                     |                                               |                |              |                |
| 2284                                              | HUBBELL ROTH & CLARK INC.           | 101-HIGHLAND BUSINESS CTR PHASE 4 OBSERVATION | 0230499        | 09/12/2025   | 666.71         |
| 2284                                              | HUBBELL ROTH & CLARK INC.           | 101-SHEETZ STUDY PLAN                         | 0232872        | 11/25/2025   | 331.18         |
| 2284                                              | HUBBELL ROTH & CLARK INC.           | 101-JIMMY JOHNS/DUNKIN                        | 0232873        | 11/25/2025   | 496.77         |
| <b>101-000-222.000 OAKLAND CO. ANIMAL CONTROL</b> |                                     |                                               |                |              |                |
| 4000                                              | CHARTER TOWNSHIP OF HIGHLAND        | 101-DOG LICENSE                               | 12012025       | 12/01/2025   | 7.50           |
| 4007                                              | OAK CO. ANIMAL CONTROL/PET ADOPTION | 101-DOG LICENSE                               | 12012025       | 12/01/2025   | 24.00          |
| <b>101-000-491.000 BUILDING PERMITS</b>           |                                     |                                               |                |              |                |
| 5203                                              | THOMSON, DAVID                      | 101-REFUND PERMIT FEES                        | PB24-0561      | 11/24/2025   | 41.60          |
| <b>101-000-491.003 ELECTRICAL PERMITS</b>         |                                     |                                               |                |              |                |
| 5203                                              | THOMSON, DAVID                      | 101-REFUND PERMIT FEES                        | PE22-0749      | 11/24/2025   | 67.20          |
| Total :                                           |                                     |                                               |                |              | 5,009.96       |

| Vendor                    | Name                               | Description                                     | Invoice Number   | Invoice Date | Invoice Amount |
|---------------------------|------------------------------------|-------------------------------------------------|------------------|--------------|----------------|
| <b>CLERK</b>              |                                    |                                                 |                  |              |                |
| <b>101-215-820.000</b>    | <b>CLERK: DUES/ED/TRAVEL</b>       |                                                 |                  |              |                |
| 3688                      | FLOWERS, TAMARA S.                 | 101-MILEAGE TO CLERK'S MASTERS-FLOWERS          | 12052025         | 12/05/2025   | 162.40         |
| Total CLERK:              |                                    |                                                 |                  |              | 162.40         |
| <b>GENERAL GOVERNMENT</b> |                                    |                                                 |                  |              |                |
| <b>101-261-728.000</b>    | <b>GEN GOV: OFFICE SUPPLIES</b>    |                                                 |                  |              |                |
| 5176                      | AMERICAN EXPRESS                   | 101-RETURN REPLACEMENT INK PAD                  | 11252025 81004   | 11/25/2025   | 5.84-          |
| 5176                      | AMERICAN EXPRESS                   | 101-EXTENTION CORDS                             | 11252025 81004   | 11/25/2025   | 39.98          |
| 5176                      | AMERICAN EXPRESS                   | 101-SURGE PROTECTORS                            | 11252025 81004   | 11/25/2025   | 18.99          |
| 5176                      | AMERICAN EXPRESS                   | 101-REPLACEMENT INK PAD                         | 11252025 81004   | 11/25/2025   | 13.95          |
| 5176                      | AMERICAN EXPRESS                   | 101-EPSON INK REPLACEMENT                       | 11252025 81004   | 11/25/2025   | 33.76          |
| 5176                      | AMERICAN EXPRESS                   | 101-SURGE PROTECTORS                            | 11252025 81004   | 11/25/2025   | 18.99          |
| 5176                      | AMERICAN EXPRESS                   | 101-BANKERS/STORAGE BOXES                       | 11252025 81004   | 11/25/2025   | 73.99          |
| 5176                      | AMERICAN EXPRESS                   | 101-CORRECTION TAPE/BINDER CLIPS/NOTE PADS/SCIS | 11252025 81004   | 11/25/2025   | 56.45          |
| <b>101-261-735.000</b>    | <b>GEN GOV: POSTAGE</b>            |                                                 |                  |              |                |
| 1840                      | PIT BOWES BANK INC PURCH. PWR      | 101- PREPAY #35873793 POSTAGE METER             | DEC 2025         | 12/01/2025   | 1,000.00       |
| <b>101-261-803.000</b>    | <b>GEN GOV: SNOWPLOW SERV</b>      |                                                 |                  |              |                |
| 5176                      | AMERICAN EXPRESS                   | 101-SNOWPLOW STAKES                             | 11252025 81004   | 11/25/2025   | 139.95         |
| 2596                      | FIVE STAR ACE                      | 101-ICE MELT                                    | 33572            | 11/29/2025   | 64.95          |
| 2596                      | FIVE STAR ACE                      | 101-ICE MELT/SNOWBRUSH                          | 33577            | 12/01/2025   | 182.87         |
| 2596                      | FIVE STAR ACE                      | 101-ICE MELT                                    | 33602            | 12/04/2025   | 259.80         |
| 1021                      | GILL-ROY'S HARDWARE                | 101-SNOW SHOVELS                                | 2512-649275      | 12/01/2025   | 63.98          |
| 1541                      | HOME DEPOT DEPT. 32-2502131828     | 101-BUCKETS FOR SALT                            | 10482            | 11/17/2025   | 65.46          |
| 2419                      | ROCK BOTTOM STONE SUPPLY           | 101-ROAD SALT                                   | 0024275572-001   | 12/01/2025   | 120.00         |
| 2419                      | ROCK BOTTOM STONE SUPPLY           | 101-ROAD SALT                                   | 0024293519-001   | 12/02/2025   | 120.00         |
| 2419                      | ROCK BOTTOM STONE SUPPLY           | 101-ROAD SALT                                   | 0024300930-001   | 12/02/2025   | 120.00         |
| 2419                      | ROCK BOTTOM STONE SUPPLY           | 101-ROCK SALT                                   | 0024334027-001   | 12/04/2025   | 120.00         |
| <b>101-261-804.000</b>    | <b>GEN GOV: LEGAL SERVICES</b>     |                                                 |                  |              |                |
| 1407                      | GROTH PLLC, LAW OFFICES OF PAUL V. | 101-PROSECUTION MATTERS                         | 53482            | 12/02/2025   | 2,817.50       |
| <b>101-261-850.001</b>    | <b>GEN GOV: PHONE SERVICE</b>      |                                                 |                  |              |                |
| 9090                      | NET EXPRESS VOIP                   | 101-PHONE SERVICE-TWP                           | 429251123        | 11/23/2025   | 268.17         |
| 2652                      | T-MOBILE                           | 101-CELL PHONE-TOWNSHIP                         | 11152025 28344   | 11/18/2025   | 34.01          |
| <b>101-261-900.001</b>    | <b>GEN GOV: ADVERTISING</b>        |                                                 |                  |              |                |
| 2375                      | GANNETT MICHIGAN LOCALIQ           | 101-SYNOPSIS-TWP BOARD                          | 0007441665       | 11/30/2025   | 111.28         |
| <b>101-261-920.000</b>    | <b>GEN GOV: UTILITIES</b>          |                                                 |                  |              |                |
| 2216                      | COMCAST                            | 101-3550 DUCK LK RD 0310657                     | 01032026 0310657 | 12/01/2025   | 152.95         |
| 1375                      | CONSUMERS ENERGY                   | 101-250 W LIVINGSTON-WOTA                       | 205992659024     | 11/22/2025   | 364.31         |
| 1375                      | CONSUMERS ENERGY                   | 101-3550 DUCK LK RD BUILDING                    | 205992659025     | 11/22/2025   | 133.62         |
| 1375                      | CONSUMERS ENERGY                   | 101-205 N JOHN-TWP                              | 206081647368     | 11/22/2025   | 297.18         |

| Vendor                                               | Name                           | Description                           | Invoice Number   | Invoice Date | Invoice Amount |
|------------------------------------------------------|--------------------------------|---------------------------------------|------------------|--------------|----------------|
| 1005                                                 | DTE ENERGY                     | 101-STREETLIGHTS 9100-4056-3462       | 200465840661     | 12/01/2025   | 5,638.98       |
| <b>101-261-936.000 GEN GOV: 205 N. JOHN MAINT</b>    |                                |                                       |                  |              |                |
| 2596                                                 | FIVE STAR ACE                  | 101-ELECTRICAL-DUCK LK BLDG           | 33598            | 12/03/2025   | 14.77          |
| 1021                                                 | GILL-ROY'S HARDWARE            | 101-ELECTRICAL REPAIR-DUCK LK BLDG    | 2512-665043      | 12/04/2025   | 44.99          |
| 2694                                                 | GOYETTE MECHANICAL             | 101-ANNUAL MAINTENANCE-TWP            | 910233018        | 11/18/2025   | 2,932.00       |
| 1541                                                 | HOME DEPOT DEPT. 32-2502131828 | 101-CLEANING SUPPLIES                 | 2616233          | 11/25/2025   | 46.56          |
| 1541                                                 | HOME DEPOT DEPT. 32-2502131828 | 101-STAPLES-CHILL AT MILL             | 3614564          | 11/14/2025   | 43.28          |
| <b>101-261-936.005 GEN GOV: 3550 N DUCK LK MAINT</b> |                                |                                       |                  |              |                |
| 8253                                                 | AMAZON CAPITAL SERVICES        | 206-48 INCH BASEBOARD HEATER          | 16WC-HKYG-YM7D   | 12/01/2025   | 54.99          |
| 8253                                                 | AMAZON CAPITAL SERVICES        | 101-GARAGE HEATER                     | 16WC-HKYG-YM7D   | 12/01/2025   | 209.90         |
| 8253                                                 | AMAZON CAPITAL SERVICES        | 101-THERMOSTAT                        | 16WC-HKYG-YM7D   | 12/01/2025   | 23.00          |
| 8253                                                 | AMAZON CAPITAL SERVICES        | 101-POWER CORD/OUTLET/ALUM SHEETS     | 16WC-HKYG-YM7D   | 12/01/2025   | 82.83          |
| <b>101-261-937.000 GEN GOV: VEHICLE OP MAINT</b>     |                                |                                       |                  |              |                |
| 9232                                                 | HIGHLAND WASH MANAGEMENT LLC   | 101-FORSTERS AUTO WASHES-TWP VEHICLES | 2245             | 11/30/2025   | 57.00          |
| 2692                                                 | WEX BANK                       | 101-GAS FOR TWP VEHICLE               | 109033232        | 11/30/2025   | 470.90         |
| <b>101-261-938.000 GEN GOV: EQ/SW MAINT CONTRACT</b> |                                |                                       |                  |              |                |
| 2021                                                 | GRACON SERVICES INC.           | 101-CISCO DUO ESSENTIALS EDITION      | 16747            | 12/04/2025   | 62.05          |
| 2021                                                 | GRACON SERVICES INC.           | 101-CISCO DUO ESSENTIALS EDITION      | 16747            | 12/04/2025   | 62.05          |
| 2021                                                 | GRACON SERVICES INC.           | 101-CISCO DUO ESSENTIALS EDITION      | 16747            | 12/04/2025   | 62.05          |
| <b>101-261-955.000 GEN GOV: MISCELLANEOUS</b>        |                                |                                       |                  |              |                |
| 1839                                                 | ABSOPURE WATER CO              | 101-5 GALLON SPRING-TWP               | 89943946         | 12/01/2025   | 26.55          |
| 1541                                                 | HOME DEPOT DEPT. 32-2502131828 | 101-BEVERAGE TO BE REIMBURSED         | 10482            | 11/17/2025   | 3.78           |
| <b>101-261-971.001 GEN GOV: COMP CAP OUTLAY</b>      |                                |                                       |                  |              |                |
| 5176                                                 | AMERICAN EXPRESS               | 101-APPLE IPAD PEN/KEYBOARD           | 11252025 81004   | 11/25/2025   | 92.73          |
| Total GENERAL GOVERNMENT:                            |                                |                                       |                  |              | 16,614.71      |
| <b>BUILDING</b>                                      |                                |                                       |                  |              |                |
| <b>101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG</b>     |                                |                                       |                  |              |                |
| 9261                                                 | DUNCAN LLC, JEFFREY            | 101-INSPECTIONS                       | 11/19/25-12/2/25 | 12/03/2025   | 531.72         |
| Total BUILDING:                                      |                                |                                       |                  |              | 531.72         |
| <b>CEMETERY</b>                                      |                                |                                       |                  |              |                |
| <b>101-567-935.000 CEMETERY: SEXTON</b>              |                                |                                       |                  |              |                |
| 1127                                                 | HURON CEMETERY MAINTENANCE     | 101-CEMETERY MAINTENANCE              | DEC 2025         | 12/01/2025   | 4,251.00       |
| Total CEMETERY:                                      |                                |                                       |                  |              | 4,251.00       |
| <b>ACTIVITY CENTER</b>                               |                                |                                       |                  |              |                |

| Vendor                                                | Name                     | Description                                   | Invoice Number   | Invoice Date | Invoice Amount |
|-------------------------------------------------------|--------------------------|-----------------------------------------------|------------------|--------------|----------------|
| <b>101-672-850.000 ACTIVITY CTR: PHONE SERVICE</b>    |                          |                                               |                  |              |                |
| 9090                                                  | NET EXPRESS VOIP         | 101-PHONE SERVICE-ACT CTR                     | 429251123        | 11/23/2025   | 64.50          |
| 2652                                                  | T-MOBILE                 | 101-CELL PHONE-ACTIVITY CENTER                | 11152025 28344   | 11/18/2025   | 39.92          |
| <b>101-672-850.002 STEEPLE HALL: INTERNET SERVICE</b> |                          |                                               |                  |              |                |
| 2216                                                  | COMCAST                  | 101-STEEPLE HALL 8529 10 157 0100876          | 01082026 0100876 | 11/26/2025   | 296.65         |
| <b>101-672-920.000 ACTIVITY CTR: UTILITIES</b>        |                          |                                               |                  |              |                |
| 1375                                                  | CONSUMERS ENERGY         | 101-209 N JOHN ST-ACT CTR                     | 205992659027     | 11/22/2025   | 329.21         |
| <b>101-672-920.002 STEEPLE HALL: UTILITIES</b>        |                          |                                               |                  |              |                |
| 1375                                                  | CONSUMERS ENERGY         | 101-205 W. LIVINGSTON RD-STEEPLE HALL         | 205992659026     | 11/22/2025   | 305.86         |
| <b>101-672-936.000 ACTIVITY CTR: BUILDING MAINT</b>   |                          |                                               |                  |              |                |
| 1839                                                  | ABSOPURE WATER CO        | 101- H/C COOLER-ACTIVITY CTR.                 | 31703406         | 11/30/2025   | 12.00          |
| 1839                                                  | ABSOPURE WATER CO        | 101- H/C COOLER-ACTIVITY CTR.                 | 31705102         | 11/30/2025   | 12.00          |
| 1839                                                  | ABSOPURE WATER CO        | 101-5 GALLON SPRING-ACTIVITY CTR.             | 89917297         | 11/03/2025   | 123.10         |
| 1839                                                  | ABSOPURE WATER CO        | 101-5 GALLON SPRING-ACTIVITY CTR.             | 89943948         | 12/01/2025   | 109.20         |
| 2596                                                  | FIVE STAR ACE            | 101-CLEANER-ACT CTR                           | 33553            | 11/25/2025   | 16.58          |
| 1021                                                  | GILL-ROY'S HARDWARE      | 101-CLEANER/LIGHT BULBS-ACT CTR               | 2511-619945      | 11/25/2025   | 27.95          |
| Total ACTIVITY CENTER:                                |                          |                                               |                  |              | 1,336.97       |
| <b>ZONING BOARD OF APPEALS (ZBA)</b>                  |                          |                                               |                  |              |                |
| <b>101-702-900.000 ZBA: ADVERTISING</b>               |                          |                                               |                  |              |                |
| 2375                                                  | GANNETT MICHIGAN LOCALIQ | 101-LEGAL ADVERTISEMENT-ZBA                   | 0007441665       | 11/30/2025   | 251.49         |
| Total ZONING BOARD OF APPEALS (ZBA):                  |                          |                                               |                  |              | 251.49         |
| <b>PLANNING COMMISSION</b>                            |                          |                                               |                  |              |                |
| <b>101-703-820.000 PLNG COMM: DUES/ED/TRAVEL</b>      |                          |                                               |                  |              |                |
| 4747                                                  | TIERNEY, RUSS            | 101-REIMBURSEMENT FOR PLANNING CONFERENCE     | 12032025         | 12/03/2025   | 242.75         |
| Total PLANNING COMMISSION:                            |                          |                                               |                  |              | 242.75         |
| Total GENERAL FUND:                                   |                          |                                               |                  |              | 28,401.00      |
| <b>FIRE FUND</b>                                      |                          |                                               |                  |              |                |
| <b>FIRE</b>                                           |                          |                                               |                  |              |                |
| <b>206-336-727.000 FIRE: SUPPLIES</b>                 |                          |                                               |                  |              |                |
| 5176                                                  | AMERICAN EXPRESS         | 206-BATTERIES/CORRECTION TAPE/GLASSES CLEANER | 11252025 81004   | 11/25/2025   | 71.48          |
| 5176                                                  | AMERICAN EXPRESS         | 206-LABEL TAGS                                | 11252025 81004   | 11/25/2025   | 18.61          |
| <b>206-336-731.000 FIRE: MEDICAL SUPPLIES</b>         |                          |                                               |                  |              |                |
| 2039                                                  | BOUND TREE MEDICAL LLC   | 206-EMS SUPPLIES                              | 86003653         | 11/24/2025   | 275.59         |
| 2039                                                  | BOUND TREE MEDICAL LLC   | 206-EMS SUPPLIES                              | 86009312         | 12/01/2025   | 36.36          |

| Vendor                                              | Name                        | Description                                      | Invoice Number   | Invoice Date | Invoice Amount |
|-----------------------------------------------------|-----------------------------|--------------------------------------------------|------------------|--------------|----------------|
| 1132                                                | LINDE GAS & EQUIPMENT INC   | 206-EMS OXYGEN                                   | 53398616         | 11/22/2025   | 79.46          |
| 5067                                                | USA RESTORATION             | 206-MEDICAL WASTE                                | 03013017         | 11/19/2025   | 149.00         |
| <b>206-336-732.000 FIRE: UNIFORMS</b>               |                             |                                                  |                  |              |                |
| 9276                                                | HURON VALLEY GUNS LLC       | 206-UNIFORM-KORPONIC                             | 253714           | 11/11/2025   | 48.99          |
| <b>206-336-750.000 FIRE: VEHICLE GAS/OIL</b>        |                             |                                                  |                  |              |                |
| 2692                                                | WEX BANK                    | 206-GAS FOR MARSHAL VEHICLE                      | 109033232        | 11/30/2025   | 97.48          |
| 2692                                                | WEX BANK                    | 206-GAS FOR FIRE VEHICLES                        | 109033232        | 11/30/2025   | 2,399.72       |
| 2692                                                | WEX BANK                    | 206-GAS FOR FIRE VEHICLES                        | 109033232        | 11/30/2025   | 75.76-         |
| <b>206-336-809.000 FIRE: SOFTWARE MAINTENANCE</b>   |                             |                                                  |                  |              |                |
| 2021                                                | GRACON SERVICES INC.        | 206-MICROSOFT-NCE OFFICE 365 F3-1Y               | 16733            | 11/24/2025   | 384.92         |
| <b>206-336-890.000 FIRE: PUBLIC EDUCATION</b>       |                             |                                                  |                  |              |                |
| 5176                                                | AMERICAN EXPRESS            | 206-PUBLIC ED SUPPLIES                           | 11252025 81004   | 11/25/2025   | 34.13          |
| 5176                                                | AMERICAN EXPRESS            | 206-PUBLIC ED SUPPLIES                           | 11252025 81004   | 11/25/2025   | 44.95          |
| 5176                                                | AMERICAN EXPRESS            | 206-PUBLIC EDUCATION SUPPLIES                    | 11252025 81004   | 11/25/2025   | 48.51          |
| <b>206-336-920.000 FIRE: PUBLIC UTILITIES</b>       |                             |                                                  |                  |              |                |
| 8385                                                | AMERI-ALARM                 | 206-ALARM MONITORING FS2                         | 3527             | 12/01/2025   | 75.00          |
| 2216                                                | COMCAST                     | 206-2550 E WARDLOW FS#2 0170820                  | 01022026 0170820 | 12/01/2025   | 212.85         |
| 1375                                                | CONSUMERS ENERGY            | 206-2550 E WARDLOW-FS2                           | 201454293394     | 11/21/2025   | 681.83         |
| 1375                                                | CONSUMERS ENERGY            | 206-1600 W HIGHLAND FS1                          | 205636730086     | 11/22/2025   | 784.87         |
| 1375                                                | CONSUMERS ENERGY            | 206-510 CLYDE RD ST#3                            | 206170587032     | 11/21/2025   | 136.99         |
| 1005                                                | DTE ENERGY                  | 206-2550 E WARDLOW FS2 06488                     | 12042025 06488   | 12/05/2025   | 1,156.94       |
| 9090                                                | NET EXPRESS VOIP            | 206-STATION PHONE                                | 1605251123       | 11/23/2025   | 110.88         |
| <b>206-336-930.000 FIRE: VEHICLE REPAIR</b>         |                             |                                                  |                  |              |                |
| 5176                                                | AMERICAN EXPRESS            | 206-HEADLAMP-FORD                                | 11252025 81004   | 11/25/2025   | 78.83          |
| 5176                                                | AMERICAN EXPRESS            | 206-HEADLAMP-FORD                                | 11252025 81004   | 11/25/2025   | 90.69          |
| 4883                                                | BOSSMANS DIESEL REPAIR LLC  | 206-2007 PIERCE (E1)-LADDER BRACKET              | 765              | 11/19/2025   | 525.00         |
| <b>206-336-937.000 FIRE: EQUIP MAINT</b>            |                             |                                                  |                  |              |                |
| 1642                                                | PETER'S TRUE VALUE HARDWARE | 206-TRACTOR SUPPLIES                             | K81167           | 11/25/2025   | 197.77         |
| 1642                                                | PETER'S TRUE VALUE HARDWARE | 206-TRACTOR SUPPLIES                             | K81169           | 11/25/2025   | 9.49           |
| Total FIRE:                                         |                             |                                                  |                  |              | 7,674.58       |
| Total FIRE FUND:                                    |                             |                                                  |                  |              | 7,674.58       |
| <b>POLICE FUND</b>                                  |                             |                                                  |                  |              |                |
| <b>POLICE</b>                                       |                             |                                                  |                  |              |                |
| <b>207-301-807.000 POLICE: OAKLAND CO SHER CONT</b> |                             |                                                  |                  |              |                |
| 1029                                                | OAKLAND COUNTY              | 207-REIMBURSEMENT OF SALARIES 10/24-10/25 COMP T | CI068261         | 11/30/2025   | 377.71         |
| <b>207-301-920.000 POLICE: UTILITIES</b>            |                             |                                                  |                  |              |                |
| 2216                                                | COMCAST                     | 207-165 N. JOHN 0179656                          | 12242025 0179656 | 11/21/2025   | 162.95         |

| Vendor                                             | Name                           | Description                             | Invoice Number | Invoice Date | Invoice Amount |
|----------------------------------------------------|--------------------------------|-----------------------------------------|----------------|--------------|----------------|
| <b>207-301-935.000 POLICE: SHERIFF'S MAINT</b>     |                                |                                         |                |              |                |
| 1375                                               | CONSUMERS ENERGY               | 207-165 N JOHN ST                       | 205992659023   | 11/22/2025   | 179.28         |
| Total POLICE:                                      |                                |                                         |                |              | 719.94         |
| Total POLICE FUND:                                 |                                |                                         |                |              | 719.94         |
| <b>CAPITAL IMPROVEMENT FUND</b>                    |                                |                                         |                |              |                |
| <b>PARKS</b>                                       |                                |                                         |                |              |                |
| <b>401-751-971.003 VETERANS PARK IMPROVEMENT</b>   |                                |                                         |                |              |                |
| 1541                                               | HOME DEPOT DEPT. 32-2502131828 | 401-ELECTRICAL-STATION MOVE             | 7013283        | 10/31/2025   | 1,042.08       |
| Total PARKS:                                       |                                |                                         |                |              | 1,042.08       |
| Total CAPITAL IMPROVEMENT FUND:                    |                                |                                         |                |              | 1,042.08       |
| <b>FIRE CAPITAL FUND</b>                           |                                |                                         |                |              |                |
| <b>FIRE</b>                                        |                                |                                         |                |              |                |
| <b>402-336-971.002 CAPITAL EQUIPMENT</b>           |                                |                                         |                |              |                |
| 9180                                               | STRYKER SALES LLC              | 402-POWER CORD                          | 9210761163     | 11/07/2025   | 55.50          |
| 9180                                               | STRYKER SALES LLC              | 402-FREIGHT AND HANDLING                | 9210761163     | 11/07/2025   | 2.22           |
| Total FIRE:                                        |                                |                                         |                |              | 57.72          |
| Total FIRE CAPITAL FUND:                           |                                |                                         |                |              | 57.72          |
| <b>DOWNTOWN DEVELOPMENT FUND</b>                   |                                |                                         |                |              |                |
| <b>DOWNTOWN DEVELOPMENT AUTHORITY</b>              |                                |                                         |                |              |                |
| <b>494-729-850.000 DDA: WEBSITE</b>                |                                |                                         |                |              |                |
| 2369                                               | ACCUNET WEB SERVICES           | 494-WEBSITE                             | 23757          | 11/04/2025   | 37.50          |
| 2369                                               | ACCUNET WEB SERVICES           | 494-WEBSITE                             | 23949          | 11/19/2025   | 70.00          |
| 2369                                               | ACCUNET WEB SERVICES           | 494-DOMAIN NAME ANNUAL SERVICE          | 23978          | 12/01/2025   | 520.00         |
| <b>494-729-880.001 DDA: PROMOTIONS</b>             |                                |                                         |                |              |                |
| 5176                                               | AMERICAN EXPRESS               | 494-ORNAMENTS FOR FESTIVAL OF TREES     | 11252025 81004 | 11/25/2025   | 23.22          |
| 5176                                               | AMERICAN EXPRESS               | 494-EXTENTION CORDS-FESTIVAL OF TREES   | 11252025 81004 | 11/25/2025   | 80.72          |
| 5176                                               | AMERICAN EXPRESS               | 494-EXTENTION CORDS-FESTIVAL OF TREES   | 11252025 81004 | 11/25/2025   | 48.43          |
| 1506                                               | GREAT LAKES ACE                | 494-TIMERS-FESTIVAL OF TREES            | 2356/71        | 12/03/2025   | 51.84          |
| 7493                                               | HAWLEY, GLENORA                | 494-FACE PAINTING FOR FESTIVAL OF TREES | 2025-39        | 12/03/2025   | 100.00         |
| <b>494-729-880.002 DDA: ECONOMIC RESTRUCTURING</b> |                                |                                         |                |              |                |
| 8212                                               | S W DENTAL MANAGEMENT COMPANY  | 494-RENTAL SUBSIDY-MICA HEALING         | JAN 2026       | 09/23/2025   | 400.00         |

| Vendor                                               | Name                    | Description                        | Invoice Number  | Invoice Date | Invoice Amount |
|------------------------------------------------------|-------------------------|------------------------------------|-----------------|--------------|----------------|
| <b>494-729-920.000 DDA: RENT/ UTILITIES</b>          |                         |                                    |                 |              |                |
| 9090                                                 | NET EXPRESS VOIP        | 494-PHONE SERVICE DDA              | 429251123       | 11/23/2025   | 6.79           |
| Total DOWNTOWN DEVELOPMENT AUTHORITY:                |                         |                                    |                 |              | 1,338.50       |
| Total DOWNTOWN DEVELOPMENT FUND:                     |                         |                                    |                 |              | 1,338.50       |
| <b>HIGHLAND ADVISORY COUNCIL</b>                     |                         |                                    |                 |              |                |
| <b>GENERAL GOVERNMENT</b>                            |                         |                                    |                 |              |                |
| <b>702-261-729.000 HAAC: DEDUCTIONS</b>              |                         |                                    |                 |              |                |
| 5176                                                 | AMERICAN EXPRESS        | 702-COFFEE STIRRERS                | 11252025 81004  | 11/25/2025   | 7.86           |
| 5176                                                 | AMERICAN EXPRESS        | 702-PARTY DECORATIONS/SUPPLIES     | 11252025 81004  | 11/25/2025   | 136.02         |
| 5176                                                 | AMERICAN EXPRESS        | 702-PARTY DECORATIONS/FOOD WARMERS | 11252025 81004  | 11/25/2025   | 159.97         |
| 5176                                                 | AMERICAN EXPRESS        | 702-RETURN FOOD WARMER             | 11252025 81004  | 11/25/2025   | 69.99          |
| 5176                                                 | AMERICAN EXPRESS        | 702-SILVERWARE                     | 11252025 81004  | 11/25/2025   | 63.70          |
| 5176                                                 | AMERICAN EXPRESS        | 702-FOOD WARMER                    | 11252025 81004  | 11/25/2025   | 56.99          |
| 5204                                                 | ELWOOD, CONNIE          | 702-PAINTING CLASSES JAN-AUG       | 2025            | 12/04/2025   | 380.00         |
| 2596                                                 | FIVE STAR ACE           | 702-OUTDOOR TIMER FOR LIGHTS       | 33560           | 11/26/2025   | 16.99          |
| 2541                                                 | STAPLES                 | 702-COPY PAPER-ACT CTR             | 6048526437      | 11/22/2025   | 225.78         |
| 8313                                                 | TRAVELING TRAINERS, THE | 702-EXERCISE CLASS                 | 1144            | 11/18/2025   | 1,380.00       |
| Total GENERAL GOVERNMENT:                            |                         |                                    |                 |              | 2,357.32       |
| Total HIGHLAND ADVISORY COUNCIL:                     |                         |                                    |                 |              | 2,357.32       |
| <b>CURRENT TAX COLLECT</b>                           |                         |                                    |                 |              |                |
| <b>703-000-274.000 TAX COLLECTIONS TO DISTRIBUTE</b> |                         |                                    |                 |              |                |
| 4353                                                 | LERETA LLC              | 703-TAX REFUND H-11-14-126-009     | H-11-14-126-009 | 12/03/2025   | 5,646.19       |
| 5201                                                 | YOUD, HILLARY           | 703-TAX REFUND                     | H-11-18-200-007 | 12/03/2025   | 1,171.12       |
| Total :                                              |                         |                                    |                 |              | 6,817.31       |
| Total CURRENT TAX COLLECT:                           |                         |                                    |                 |              | 6,817.31       |
| <b>POST-RETIREMENT BENEFITS</b>                      |                         |                                    |                 |              |                |
| <b>GENERAL GOVERNMENT PERSONNEL B</b>                |                         |                                    |                 |              |                |
| <b>737-279-719.000 RETIREE OPEB EXPENSE</b>          |                         |                                    |                 |              |                |
| 1178                                                 | BURKHART, LISA          | 737-RETIREE DENTAL REIMBURSEMENT   | 12012025        | 12/01/2025   | 333.32         |
| 1178                                                 | BURKHART, LISA          | 737-RETIREE HEALTH REIMBURSEMENT   | NOV 2025        | 12/01/2025   | 163.77         |
| 1181                                                 | KILEY, JUDITH A.        | 737-RETIREE HEALTH REIMBURSEMENT   | DEC 2025        | 12/01/2025   | 165.00         |

| Vendor                                           | Name                             | Description                             | Invoice Number | Invoice Date | Invoice Amount |
|--------------------------------------------------|----------------------------------|-----------------------------------------|----------------|--------------|----------------|
| 1536                                             | MCDONELL, MARY L.                | 737-RETIREE HEALTH BUYOUT               | 12012025       | 12/01/2025   | 2,000.00       |
| 1048                                             | OLSON, GAYLE                     | 737-RETIREE HEALTH BUYOUT               | 12012025       | 12/01/2025   | 2,000.00       |
| 9095                                             | PATTERSON, BRIDGET               | 737-RETIREE DENTAL REIMBURSEMENT        | 11252025       | 11/25/2025   | 222.00         |
| 9095                                             | PATTERSON, BRIDGET               | 737-RETIREE HEALTH REIMBURSEMENT        | NOV 2025       | 12/01/2025   | 337.33         |
| 1311                                             | PILCHOWSKI, PATRICIA             | 737-RETIREE HEALTH BUYOUT               | 12012025       | 12/01/2025   | 2,000.00       |
| 1206                                             | REGAN, RITA                      | 737-RETIREE HEALTH REIMBURSEMENT        | DEC 2025       | 12/01/2025   | 422.83         |
| 1232                                             | SIMPSON, NANCY                   | 737-RETIREE HEALTH BUYOUT               | 12012025       | 12/01/2025   | 2,000.00       |
| 1373                                             | WAGNER, PATRICIA G.              | 737-RETIREE DENTAL REIMBURSEMENT        | 12022025       | 12/02/2025   | 194.40         |
| 1373                                             | WAGNER, PATRICIA G.              | 737-RETIREE HEALTH REIMBURSEMENT        | NOV 2025       | 12/01/2025   | 209.69         |
| Total GENERAL GOVERNMENT PERSONNEL B:            |                                  |                                         |                |              | 10,048.34      |
| Total POST-RETIREMENT BENEFITS:                  |                                  |                                         |                |              | 10,048.34      |
| <b>DUCK LAKE ASSOC</b>                           |                                  |                                         |                |              |                |
| <b>TRUST &amp; AGENCY ADMIN</b>                  |                                  |                                         |                |              |                |
| <b>764-255-956.000 DUCK LAKE: DEDUCTIONS</b>     |                                  |                                         |                |              |                |
| 4300                                             | DUCK LAKE PROPERTY OWNERS ASSOC. | 764-REIMBURSE FOR HWLBA MEMBERSHIP FEES | 12062025       | 12/06/2025   | 75.00          |
| 1366                                             | TPC LAWN & LANDSCAPE             | 764-LAWN MOWING BOAT LAUNCH             | 7631           | 11/17/2025   | 396.00         |
| Total TRUST & AGENCY ADMIN:                      |                                  |                                         |                |              | 471.00         |
| Total DUCK LAKE ASSOC:                           |                                  |                                         |                |              | 471.00         |
| <b>WOODRUFF LAKE ASSOC</b>                       |                                  |                                         |                |              |                |
| <b>TRUST &amp; AGENCY ADMIN</b>                  |                                  |                                         |                |              |                |
| <b>769-255-956.000 WOODRUFF LAKE: DEDUCTIONS</b> |                                  |                                         |                |              |                |
| 1064                                             | IMLAY CITY FISH FARM INC.        | 769-FISH STOCKING-WOODRUFF LAKE         | 4323           | 11/17/2025   | 2,500.00       |
| Total TRUST & AGENCY ADMIN:                      |                                  |                                         |                |              | 2,500.00       |
| Total WOODRUFF LAKE ASSOC:                       |                                  |                                         |                |              | 2,500.00       |
| Grand Totals:                                    |                                  |                                         |                |              | 61,427.79      |

| Vendor                                                | Name                       | Description                           | Invoice Number   | Invoice Date | Invoice Amount |
|-------------------------------------------------------|----------------------------|---------------------------------------|------------------|--------------|----------------|
| <b>GENERAL FUND</b>                                   |                            |                                       |                  |              |                |
| <b>ASSESSOR</b>                                       |                            |                                       |                  |              |                |
| <b>101-257-720.000 ASSESSING: CONTRACTUAL SVCS</b>    |                            |                                       |                  |              |                |
| 9278                                                  | WAYNE COUNTY APPRAISAL LLC | 101-MONTHLY ASSESSING CONTRACT FEE    | DEC 2025         | 11/19/2025   | 11,485.00      |
| Total ASSESSOR:                                       |                            |                                       |                  |              | 11,485.00      |
| <b>GENERAL GOVERNMENT</b>                             |                            |                                       |                  |              |                |
| <b>101-261-802.000 GEN GOV: PAYROLL PROCESSING</b>    |                            |                                       |                  |              |                |
| 4868                                                  | ADP INC                    | 101-PAYROLL SERVICES                  | 705782644        | 11/21/2025   | 149.70         |
| 4868                                                  | ADP INC                    | 101-PAYROLL SERVICES                  | 706989104        | 12/05/2025   | 169.95         |
| <b>101-261-850.000 GEN GOV: FIBER-OTHER COMMUNICA</b> |                            |                                       |                  |              |                |
| 7660                                                  | CROWN CASTLE FIBER LLC     | 101-205 JOHN ST. FIBER NETWORK        | 2004360          | 12/01/2025   | 823.00         |
| <b>101-261-900.001 GEN GOV: ADVERTISING</b>           |                            |                                       |                  |              |                |
| 6278                                                  | TECHNOLOGY GALLERY LLC     | 101-DATA SERVICES                     | INV-205          | 12/02/2025   | 30.72          |
| 6278                                                  | TECHNOLOGY GALLERY LLC     | 101-DIGITAL SIGN MAINTENANCE          | INV-205          | 12/02/2025   | 300.00         |
| Total GENERAL GOVERNMENT:                             |                            |                                       |                  |              | 1,473.37       |
| <b>BUILDING</b>                                       |                            |                                       |                  |              |                |
| <b>101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG</b>      |                            |                                       |                  |              |                |
| 1199                                                  | GREG CALME ELECTRIC LLC    | 101-INSPECTIONS                       | 11/19/25-12/2/25 | 12/03/2025   | 1,421.38       |
| 8149                                                  | WATKINS III, MITCHELL      | 101-INSPECTIONS                       | 11/19/25-12/2/25 | 12/03/2025   | 786.76         |
| Total BUILDING:                                       |                            |                                       |                  |              | 2,208.14       |
| <b>ACTIVITY CENTER</b>                                |                            |                                       |                  |              |                |
| <b>101-672-938.000 ACTIVITY CTR: OFF. EQUIP MAINT</b> |                            |                                       |                  |              |                |
| 2059                                                  | APPLIED INNOVATION         | 101-COPIER MAINT. CONTRACT-ACT. CTR   | 2995250          | 11/21/2025   | 432.98         |
| 2059                                                  | APPLIED INNOVATION         | 101-ADDITIONAL PAGES- ACTIVITY CENTER | 2995250          | 11/21/2025   | 3,046.85       |
| Total ACTIVITY CENTER:                                |                            |                                       |                  |              | 3,479.83       |
| Total GENERAL FUND:                                   |                            |                                       |                  |              | 18,646.34      |
| <b>FIRE FUND</b>                                      |                            |                                       |                  |              |                |
| <b>FIRE</b>                                           |                            |                                       |                  |              |                |
| <b>206-336-937.000 FIRE: EQUIP MAINT</b>              |                            |                                       |                  |              |                |
| 2059                                                  | APPLIED INNOVATION         | 206-COPIER CONTRACT                   | 2995251          | 11/21/2025   | 121.20         |
| 2059                                                  | APPLIED INNOVATION         | 206-FREIGHT                           | 2995251          | 11/21/2025   | 4.85           |

| Vendor                                    | Name               | Description              | Invoice Number | Invoice Date | Invoice Amount |
|-------------------------------------------|--------------------|--------------------------|----------------|--------------|----------------|
| Total FIRE:                               |                    |                          |                |              | 126.05         |
| Total FIRE FUND:                          |                    |                          |                |              | 126.05         |
| <b>REFUSE FUND</b>                        |                    |                          |                |              |                |
| <b>REFUSE</b>                             |                    |                          |                |              |                |
| <b>227-526-801.000 REFUSE: CONTRACTOR</b> |                    |                          |                |              |                |
| 4887                                      | PRIORITY WASTE LLC | 227-MONTHLY CONTRACT-DEC | INV1522342     | 12/01/2025   | 91,922.48      |
| Total REFUSE:                             |                    |                          |                |              | 91,922.48      |
| Total REFUSE FUND:                        |                    |                          |                |              | 91,922.48      |
| Grand Totals:                             |                    |                          |                |              | 110,694.87     |

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|                                  |                   |
|----------------------------------|-------------------|
| Total GENERAL FUND:              | 47,047.34         |
| Total FIRE FUND:                 | 7,800.63          |
| Total POLICE FUND:               | 719.94            |
| Total REFUSE FUND:               | 91,922.48         |
| Total CAPITAL IMPROVEMENT FUND:  | 1,042.08          |
| Total FIRE CAPITAL FUND:         | 57.72             |
| Total DOWNTOWN DEVELOPMENT FUND: | 1,338.50          |
| Total HIGHLAND ADVISORY COUNCIL: | 2,357.32          |
| Total CURRENT TAX COLLECT:       | 6,817.31          |
| Total POST-RETIREMENT BENEFITS:  | 10,048.34         |
| Total DUCK LAKE ASSOC:           | 471.00            |
| Total WOODRUFF LAKE ASSOC:       | 2,500.00          |
| <br>                             | <br>              |
| Grand Totals:                    | <u>172,122.66</u> |

**Payroll and Hand Check December 11, 2025 List of Bills**

**GENERAL FUND**

|                                            |    |           |
|--------------------------------------------|----|-----------|
| Payroll Taxes (FICA & FWT) 12/12/2025      | \$ | 31,301.93 |
| General/Fire Payroll 12/12/2025            | \$ | 86,959.18 |
| Equitable - Deferred Comp.                 | \$ | 1,250.00  |
| Mission SQ - Deferred Comp.                | \$ | 2,146.60  |
| Flexible Savings Account                   | \$ | 717.65    |
| Friend of the Court                        | \$ | 106.21    |
| Highland Firefighters Assn                 |    |           |
| Highland Firefighters Union Dues-Full-Time | \$ | 650.00    |
| Highland Firefighters Union Dues-Part-Time | \$ | 528.00    |

| Vendor                                         | Name                             | Description          | Invoice Number | Invoice Date | Invoice Amount |
|------------------------------------------------|----------------------------------|----------------------|----------------|--------------|----------------|
| <b>GENERAL FUND</b>                            |                                  |                      |                |              |                |
| <b>101-000-202.001 BUILDING BONDS PAYABLES</b> |                                  |                      |                |              |                |
| 6091                                           | C & L WARD BROS. CO.             | 101-ESCROW/BUILDING  | B25-00266      | 12/15/2025   | 125.00         |
| 5571                                           | CRAW, JEFFREY                    | 101-ESCROW/BUILDING  | B25-00136      | 12/15/2025   | 1,500.00       |
| 5444                                           | HALBROOK, DENNIS                 | 101-ESCROW/BUILDING  | B25-00205      | 12/15/2025   | 125.00         |
| 5917                                           | HANSON'S WINDOW & CONST.         | 101-ESCROW/BUILDING  | B25-00349      | 12/15/2025   | 250.00         |
| 1498                                           | HIGHLAND TOWNSHIP                | 101-REINSPECTION FEE | B24-00196      | 12/15/2025   | 60.00          |
| 1498                                           | HIGHLAND TOWNSHIP                | 101-REINSPECTION FEE | B24-00196      | 12/15/2025   | 60.00          |
| 1498                                           | HIGHLAND TOWNSHIP                | 101-REINSPECTION FEE | B24-00196      | 12/15/2025   | 60.00          |
| 1498                                           | HIGHLAND TOWNSHIP                | 101-REINSPECTION FEE | B24-00196      | 12/15/2025   | 60.00          |
| 1498                                           | HIGHLAND TOWNSHIP                | 101-REINSPECTION FEE | B25-00211      | 12/15/2025   | 60.00          |
| 1498                                           | HIGHLAND TOWNSHIP                | 101-REINSPECTION FEE | B25-00457      | 12/15/2025   | 60.00          |
| 1708                                           | HIGHLAND TWP. SOLID WASTE FUND   | 101-REFUSE FEE       | B24-00196      | 12/15/2025   | 195.00         |
| 1708                                           | HIGHLAND TWP. SOLID WASTE FUND   | 101-REFUSE FEE       | B24-00313      | 12/15/2025   | 195.00         |
| 5827                                           | HSI                              | 101-ESCROW/BUILDING  | B25-00055      | 12/17/2025   | 250.00         |
| 5208                                           | LICATA, SHAWN                    | 101-ESCROW/BUILDING  | B24-00196      | 12/15/2025   | 4,000.00       |
| 5208                                           | LICATA, SHAWN                    | 101-REFUSE FEE       | B24-00196      | 12/15/2025   | 195.00-        |
| 5208                                           | LICATA, SHAWN                    | 101-REINSPECTION FEE | B24-00196      | 12/15/2025   | 60.00-         |
| 5208                                           | LICATA, SHAWN                    | 101-REINSPECTION FEE | B24-00196      | 12/15/2025   | 60.00-         |
| 5208                                           | LICATA, SHAWN                    | 101-REINSPECTION FEE | B24-00196      | 12/15/2025   | 60.00-         |
| 5208                                           | LICATA, SHAWN                    | 101-REINSPECTION FEE | B24-00196      | 12/15/2025   | 60.00-         |
| 3117                                           | MOBILE & MODULAR HOMES INC.      | 101-ESCROW/BUILDING  | B25-00244      | 12/15/2025   | 250.00         |
| 3117                                           | MOBILE & MODULAR HOMES INC.      | 101-ESCROW/BUILDING  | B25-00247      | 12/15/2025   | 250.00         |
| 3117                                           | MOBILE & MODULAR HOMES INC.      | 101-ESCROW/BUILDING  | B25-00352      | 12/15/2025   | 250.00         |
| 3117                                           | MOBILE & MODULAR HOMES INC.      | 101-ESCROW/BUILDING  | B25-00386      | 12/15/2025   | 250.00         |
| 4850                                           | OAKLAND ALL WEATHER CONSTRUCTION | 101-ESCROW/BUILDING  | B25-00436      | 12/15/2025   | 500.00         |
| 5117                                           | ORIGINAL ROOFING COMPANY         | 101-ESCROW/BUILDING  | B25-00211      | 12/15/2025   | 250.00         |
| 5117                                           | ORIGINAL ROOFING COMPANY         | 101-REINSPECTION FEE | B25-00211      | 12/15/2025   | 60.00-         |
| 5207                                           | PARTYKA, JOHN                    | 101-ESCROW/BUILDING  | B24-00313      | 12/15/2025   | 2,000.00       |
| 5207                                           | PARTYKA, JOHN                    | 101-REFUSE FEE       | B24-00313      | 12/15/2025   | 195.00-        |
| 4781                                           | R 2 RENOVATIONS LLC              | 101-ESCROW/BUILDING  | B25-00439      | 12/17/2025   | 250.00         |
| 5820                                           | RASHID CONSTRUCTION COMPANY      | 101-ESCROW/BUILDING  | B25-00457      | 12/15/2025   | 500.00         |
| 5820                                           | RASHID CONSTRUCTION COMPANY      | 101-REINSPECTION FEE | B25-00457      | 12/15/2025   | 60.00-         |
| 7277                                           | RICHARDSON, DEBORAH              | 101-ESCROW/BUILDING  | B24-00254      | 12/15/2025   | 125.00         |
| 6077                                           | TROMBLEY, CAROL LYNNE            | 101-ESCROW/BUILDING  | B25-00493      | 12/15/2025   | 500.00         |
| 6077                                           | TROMBLEY, CAROL LYNNE            | 101-ESCROW/BUILDING  | B25-00569      | 12/15/2025   | 125.00         |
| 5211                                           | VASILOFF, BRYAN                  | 101-ESCROW/BUILDING  | B25-00550      | 12/16/2025   | 125.00         |
| 5206                                           | WESTHEAD, MARIANNE               | 101-ESCROW/BUILDING  | B25-00489      | 12/15/2025   | 125.00         |

| Vendor                                          | Name                         | Description                                 | Invoice Number    | Invoice Date | Invoice Amount |
|-------------------------------------------------|------------------------------|---------------------------------------------|-------------------|--------------|----------------|
| Total :                                         |                              |                                             |                   |              | 11,750.00      |
| <b>ACCOUNTING</b>                               |                              |                                             |                   |              |                |
| <b>101-191-820.000 ACCTG: DUES/ED/TRAVEL</b>    |                              |                                             |                   |              |                |
| 1521                                            | CHASE CARDMEMBER SERVICE     | 101-WEBINAR-EDWARDS                         | 11/09/25-12/08/25 | 12/08/2025   | 25.00          |
| Total ACCOUNTING:                               |                              |                                             |                   |              | 25.00          |
| <b>CLERK</b>                                    |                              |                                             |                   |              |                |
| <b>101-215-820.000 CLERK: DUES/ED/TRAVEL</b>    |                              |                                             |                   |              |                |
| 1521                                            | CHASE CARDMEMBER SERVICE     | 101-CLERK CONFERENCE/FOOD MT PLEASANT-FLOWE | 11/09/25-12/08/25 | 12/08/2025   | 348.55         |
| Total CLERK:                                    |                              |                                             |                   |              | 348.55         |
| <b>TREASURER</b>                                |                              |                                             |                   |              |                |
| <b>101-253-820.000 TREAS: DUES/ED/TRAVEL</b>    |                              |                                             |                   |              |                |
| 9152                                            | MAERTENS, WENDY              | 101-REIMBURSE FOR MILEAGE TO OCTA LUNCHEON  | 12172025          | 12/17/2025   | 23.80          |
| Total TREASURER:                                |                              |                                             |                   |              | 23.80          |
| <b>GENERAL GOVERNMENT</b>                       |                              |                                             |                   |              |                |
| <b>101-261-728.000 GEN GOV: OFFICE SUPPLIES</b> |                              |                                             |                   |              |                |
| 2541                                            | STAPLES                      | 101-ENVELOPES/BATTERIES/FILE FOLDERS        | 6049959965        | 12/06/2025   | 36.92          |
| <b>101-261-803.000 GEN GOV: SNOWPLOW SERV</b>   |                              |                                             |                   |              |                |
| 2596                                            | FIVE STAR ACE                | 101-SALT AND EQUIPMENT REPAIR               | 33646             | 12/12/2025   | 219.43         |
| 2596                                            | FIVE STAR ACE                | 101-REPAIR EQUIPMENT                        | 33648             | 12/12/2025   | 9.99           |
| 2596                                            | FIVE STAR ACE                | 101-ICE MELT                                | 33658             | 12/15/2025   | 169.90         |
| 2419                                            | ROCK BOTTOM STONE SUPPLY     | 101-ROAD SALT                               | 0024369237-001    | 12/08/2025   | 240.00         |
| 2419                                            | ROCK BOTTOM STONE SUPPLY     | 101-ROAD SALT                               | 0024387656-001    | 12/09/2025   | 120.00         |
| 2419                                            | ROCK BOTTOM STONE SUPPLY     | 101-ROAD SALT                               | 0024401674-001    | 12/10/2025   | 120.00         |
| 2419                                            | ROCK BOTTOM STONE SUPPLY     | 101-ROAD SALT                               | 0024420486-001    | 12/11/2025   | 360.00         |
| 2419                                            | ROCK BOTTOM STONE SUPPLY     | 101-ROAD SALT                               | 0024458036-001    | 12/15/2025   | 120.00         |
| 2419                                            | ROCK BOTTOM STONE SUPPLY     | 101-ROAD SALT                               | 0024461478-001    | 12/15/2025   | 120.00         |
| <b>101-261-804.000 GEN GOV: LEGAL SERVICES</b>  |                              |                                             |                   |              |                |
| 1114                                            | ROSATI SCHULTZ JOPPICH ET AL | 101-HARVEY LAKE RD PROPERTY                 | 1084802           | 12/09/2025   | 170.50         |
| 1114                                            | ROSATI SCHULTZ JOPPICH ET AL | 101-TOWNSHIP MATTER                         | 1084802           | 12/09/2025   | 139.50         |
| 1114                                            | ROSATI SCHULTZ JOPPICH ET AL | 101-WOTA                                    | 1084802           | 12/09/2025   | 77.50          |
| 1114                                            | ROSATI SCHULTZ JOPPICH ET AL | 101-FACILITIES TAX EXEMPT                   | 1084802           | 12/09/2025   | 232.50         |
| 1114                                            | ROSATI SCHULTZ JOPPICH ET AL | 101-MEETING ATTENDANCE                      | 1084802           | 12/09/2025   | 356.50         |
| 1114                                            | ROSATI SCHULTZ JOPPICH ET AL | 101-TOWNSHIP MATTER                         | 1084803           | 12/09/2025   | 128.00         |

| Vendor                    | Name                                 | Description                                   | Invoice Number    | Invoice Date | Invoice Amount |
|---------------------------|--------------------------------------|-----------------------------------------------|-------------------|--------------|----------------|
| <b>101-261-821.000</b>    | <b>GEN GOV: MEMBER FEES</b>          |                                               |                   |              |                |
| 8184                      | STATE OF MICHIGAN                    | 101-2026 MIDEAL RENEWAL ID#1680               | 2026 MIDEAL       | 12/17/2025   | 230.00         |
| <b>101-261-850.001</b>    | <b>GEN GOV: PHONE SERVICE</b>        |                                               |                   |              |                |
| 9027                      | AT&T MOBILITY                        | 101-ORDINANCE CELL PHONE                      | 287287294406X121  | 12/06/2025   | 23.72          |
| 9027                      | AT&T MOBILITY                        | 101-TWP CELL PHONE                            | 287287294406X121  | 12/06/2025   | 47.09          |
| <b>101-261-900.002</b>    | <b>GEN GOV: PRINTING</b>             |                                               |                   |              |                |
| 1172                      | PRINTING SYSTEMS INC.                | 101-CHECKS-AP                                 | 239888            | 12/16/2025   | 266.75         |
| <b>101-261-920.000</b>    | <b>GEN GOV: UTILITIES</b>            |                                               |                   |              |                |
| 1005                      | DTE ENERGY                           | 101-977 S HICKORY RIDGE CEMETERY 910008266330 | 12152025 66330    | 12/16/2025   | 18.03          |
| 1005                      | DTE ENERGY                           | 101-469 E. HIGHLAND RD 910008266959           | 12152025 66959    | 12/16/2025   | 18.10          |
| 1005                      | DTE ENERGY                           | 101-250 W LIVINGSTON RD-WOTA 910008267072     | 12152025 67072    | 12/16/2025   | 609.18         |
| 1005                      | DTE ENERGY                           | 101-501 N. MILFORD RD CEMETERY 910008267460   | 12152025 67460    | 12/16/2025   | 18.03          |
| 1005                      | DTE ENERGY                           | 101-205 N JOHN ST 910008280059                | 12152025 80059    | 12/16/2025   | 1,235.68       |
| 1005                      | DTE ENERGY                           | 101-248 W. LIVINGSTON-DDA 910008280661        | 12152025 80661    | 12/16/2025   | 67.76          |
| 1005                      | DTE ENERGY                           | 101-401 BEACH FARM LIBRARY 910008280786       | 12152025 80786    | 12/16/2025   | 120.17         |
| 1005                      | DTE ENERGY                           | 101-100 N. MILFORD RD 910008280885            | 12152025 80885    | 12/16/2025   | 140.04         |
| 1005                      | DTE ENERGY                           | 101-3570 N DUCK LK RD BUILDING 910008267205   | 12162025 67205    | 12/17/2025   | 481.90         |
| <b>101-261-936.000</b>    | <b>GEN GOV: 205 N. JOHN MAINT</b>    |                                               |                   |              |                |
| 1309                      | BRENDEL'S SEPTIC TANK SER LLC        | 101-TREE LIGHTING                             | 262315            | 12/11/2025   | 100.00         |
| 4742                      | DOUGLAS ELECTRIC COMPANY             | 101-REPAIR ELECTRICAL                         | 52373             | 11/30/2025   | 340.00         |
| 1581                      | MR. MAT RENTAL SERVICE               | 101-MONTHLY CHG - TWP                         | 202511529         | 12/08/2025   | 107.00         |
| 4685                      | WOLVERINE POWER SYSTEMS              | 101-GENERATOR BATTERY                         | 0304575-IN        | 12/16/2025   | 372.64         |
| <b>101-261-936.003</b>    | <b>GEN GOV: OFFICE CLEANING</b>      |                                               |                   |              |                |
| 1157                      | TOP NOTCH CLEANING SERVICES          | 101-OFFICE CLEANING-TWP                       | 2061              | 12/12/2025   | 1,855.00       |
| <b>101-261-937.000</b>    | <b>GEN GOV: VEHICLE OP MAINT</b>     |                                               |                   |              |                |
| 1521                      | CHASE CARDMEMBER SERVICE             | 101-TRUCK WASHES                              | 11/09/25-12/08/25 | 12/08/2025   | 15.75          |
| 1521                      | CHASE CARDMEMBER SERVICE             | 101-SNOWPLOW TRUCK LIGHTS/SALT SPREADER PART  | 11/09/25-12/08/25 | 12/08/2025   | 601.96         |
| <b>101-261-938.000</b>    | <b>GEN GOV: EQ/SW MAINT CONTRACT</b> |                                               |                   |              |                |
| 1521                      | CHASE CARDMEMBER SERVICE             | 101-ADOBE/ZOOM/MICROSOFT                      | 11/09/25-12/08/25 | 12/08/2025   | 200.13         |
| <b>101-261-955.000</b>    | <b>GEN GOV: MISCELLANEOUS</b>        |                                               |                   |              |                |
| 1029                      | OAKLAND COUNTY                       | 101-MAINTENANCE FOR FINNEY DRAIN 2025-2027    | CI057625          | 04/29/2025   | 6,170.16       |
| <b>101-261-971.000</b>    | <b>GEN GOV: EQUIP CAP OUTLAY</b>     |                                               |                   |              |                |
| 1521                      | CHASE CARDMEMBER SERVICE             | 101-GO DADDY                                  | 11/09/25-12/08/25 | 12/08/2025   | 239.98         |
| <b>101-261-971.001</b>    | <b>GEN GOV: COMP CAP OUTLAY</b>      |                                               |                   |              |                |
| 1521                      | CHASE CARDMEMBER SERVICE             | 101-5 MINI COMPUTER PCS                       | 11/09/25-12/08/25 | 12/08/2025   | 2,645.00       |
| <b>101-261-971.003</b>    | <b>GEN GOV: COMPUTER SOFTWARE</b>    |                                               |                   |              |                |
| 1521                      | CHASE CARDMEMBER SERVICE             | 101-MAILCHIMP/CANVA                           | 11/09/25-12/08/25 | 12/08/2025   | 169.96         |
| Total GENERAL GOVERNMENT: |                                      |                                               |                   |              | 18,714.77      |

| Vendor                                                | Name                        | Description                                       | Invoice Number     | Invoice Date | Invoice Amount |
|-------------------------------------------------------|-----------------------------|---------------------------------------------------|--------------------|--------------|----------------|
| <b>GENERAL GOVERNMENT PERSONNEL B</b>                 |                             |                                                   |                    |              |                |
| <b>101-279-711.000 GGP: DEFINED CONTRIBUTION PLAN</b> |                             |                                                   |                    |              |                |
| 1350                                                  | EQUITABLE RETIREMENT        | 101-DEF CONTR 4TH QTR-ACT CTR PLAN ID 652977      | 6140612            | 12/12/2025   | 2,095.76       |
| 1350                                                  | EQUITABLE RETIREMENT        | 101-DEF CONTR 4TH QTR-IN-HOUSE PLAN ID 652977     | 6140612            | 12/12/2025   | 7,899.20       |
| 1350                                                  | EQUITABLE RETIREMENT        | 101-DEF CONTR 4TH QTR-TWP PLAN ID 652977          | 6140612            | 12/12/2025   | 3,361.56       |
| Total GENERAL GOVERNMENT PERSONNEL B:                 |                             |                                                   |                    |              | 13,356.52      |
| <b>BUILDING</b>                                       |                             |                                                   |                    |              |                |
| <b>101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG</b>      |                             |                                                   |                    |              |                |
| 9261                                                  | DUNCAN LLC, JEFFREY         | 101-INSPECTIONS                                   | 12/03/2025-12/16/2 | 12/16/2025   | 1,069.83       |
| Total BUILDING:                                       |                             |                                                   |                    |              | 1,069.83       |
| <b>ACTIVITY CENTER</b>                                |                             |                                                   |                    |              |                |
| <b>101-672-729.000 ACTIVITY CTR: OPER. SUPPLIES</b>   |                             |                                                   |                    |              |                |
| 9208                                                  | HIGHLAND SUPPLY INC.        | 101-PAPER TOWEL/C FOLD/LINERS/PLATES/CUPS-ACT C   | INV119969          | 12/09/2025   | 426.84         |
| <b>101-672-850.001 ACTIVITY CTR: INTERNET SERVICE</b> |                             |                                                   |                    |              |                |
| 1521                                                  | CHASE CARDMEMBER SERVICE    | 101-COMCAST                                       | 11/09/25-12/08/25  | 12/08/2025   | 173.99         |
| <b>101-672-920.000 ACTIVITY CTR: UTILITIES</b>        |                             |                                                   |                    |              |                |
| 1005                                                  | DTE ENERGY                  | 101-209 N JOHN ACT CTR 910008266702               | 12092025 66702     | 12/10/2025   | 597.64         |
| <b>101-672-920.002 STEEPL HALL: UTILITIES</b>         |                             |                                                   |                    |              |                |
| 1005                                                  | DTE ENERGY                  | 101-205 W. LIVINGSTON RD-STEEPLE HALL 91000828013 | 12152025 80133     | 12/16/2025   | 299.39         |
| <b>101-672-936.000 ACTIVITY CTR: BUILDING MAINT</b>   |                             |                                                   |                    |              |                |
| 1581                                                  | MR. MAT RENTAL SERVICE      | 101-MONTHLY CHG - ACTIVITY CENTER                 | 202511528          | 12/08/2025   | 28.60          |
| 1581                                                  | MR. MAT RENTAL SERVICE      | 101-MONTHLY CHG - SR CENTER                       | 202511531          | 12/08/2025   | 34.60          |
| <b>101-672-936.002 STEEPL HALL: BUILDING MAINT</b>    |                             |                                                   |                    |              |                |
| 2596                                                  | FIVE STAR ACE               | 101-REPAIR-STEEPLE HALL                           | 33670              | 12/17/2025   | 21.99          |
| 1157                                                  | TOP NOTCH CLEANING SERVICES | 101-ANNEX OFFICE CLEANING                         | 2062               | 12/12/2025   | 800.00         |
| Total ACTIVITY CENTER:                                |                             |                                                   |                    |              | 2,383.05       |
| <b>PLANNING COMMISSION</b>                            |                             |                                                   |                    |              |                |
| <b>101-703-900.000 PLNG COMM: ADVERTISING/PRTG</b>    |                             |                                                   |                    |              |                |
| 9077                                                  | 21ST CENTURY MEDIA-MICHIGAN | 101-ADVERTISEMENT-HIGHLAND HILLS                  | 8045               | 12/04/2025   | 527.50         |
| Total PLANNING COMMISSION:                            |                             |                                                   |                    |              | 527.50         |
| <b>PARKS</b>                                          |                             |                                                   |                    |              |                |
| <b>101-751-729.002 PARKS: HICKORY RIDGE</b>           |                             |                                                   |                    |              |                |
| 8500                                                  | ON TIME PORTABLES LLC       | 101-HICKORY RIDGE PARK                            | 3963               | 12/15/2025   | 125.00         |

| Vendor                 | Name                              | Description                                 | Invoice Number    | Invoice Date | Invoice Amount |
|------------------------|-----------------------------------|---------------------------------------------|-------------------|--------------|----------------|
| <b>101-751-729.003</b> | <b>PARKS: DUCK LAKE PINES</b>     |                                             |                   |              |                |
| 8500                   | ON TIME PORTABLES LLC             | 101-DUCK LAKE PINES PARK HANDICAP           | 3963              | 12/15/2025   | 175.00         |
| <b>101-751-729.006</b> | <b>PARKS: CHILL AT THE MILL</b>   |                                             |                   |              |                |
| 8500                   | ON TIME PORTABLES LLC             | 101-CHILL AT THE MILL                       | 3963              | 12/15/2025   | 125.00         |
| <b>101-751-920.000</b> | <b>PARKS: UTILITIES</b>           |                                             |                   |              |                |
| 1005                   | DTE ENERGY                        | 101-1241 N. DUCK LAKE RD-PARKS 910008267940 | 12152025 67940    | 12/16/2025   | 63.01          |
| 1005                   | DTE ENERGY                        | 101-3800 N. HICKORY RDG-PARK-910008266587   | 12162025 66587    | 12/17/2025   | 20.13          |
| 1005                   | DTE ENERGY                        | 101-4200 N. HICK RDG-PARK-910008266835      | 12162025 66835    | 12/17/2025   | 18.03          |
| Total PARKS:           |                                   |                                             |                   |              | 526.17         |
| Total GENERAL FUND:    |                                   |                                             |                   |              | 48,725.19      |
| <b>FIRE FUND</b>       |                                   |                                             |                   |              |                |
| <b>FIRE</b>            |                                   |                                             |                   |              |                |
| <b>206-336-727.000</b> | <b>FIRE: SUPPLIES</b>             |                                             |                   |              |                |
| 1521                   | CHASE CARDMEMBER SERVICE          | 206-STATION SUPPLIES/HELMET FLASHLIGHT      | 11/09/25-12/08/25 | 12/08/2025   | 499.90         |
| 9208                   | HIGHLAND SUPPLY INC.              | 206-STATION SUPPLIES                        | INV120223         | 12/11/2025   | 86.00          |
| 1642                   | PETER'S TRUE VALUE HARDWARE       | 206-STATION SUPPLIES                        | K80271            | 12/03/2025   | 9.58           |
| <b>206-336-731.000</b> | <b>FIRE: MEDICAL SUPPLIES</b>     |                                             |                   |              |                |
| 2039                   | BOUND TREE MEDICAL LLC            | 206-EMS SUPPLIES                            | 86013708          | 12/03/2025   | 215.88         |
| 2039                   | BOUND TREE MEDICAL LLC            | 206-EMS SUPPLIES                            | 86013709          | 12/03/2025   | 48.08          |
| 2039                   | BOUND TREE MEDICAL LLC            | 206-EMS SUPPLIES                            | 86017282          | 12/05/2025   | 769.99         |
| 2039                   | BOUND TREE MEDICAL LLC            | 206-EMS SUPPLIES                            | 86018662          | 12/08/2025   | 148.63         |
| 2039                   | BOUND TREE MEDICAL LLC            | 206-EMS SUPPLIES                            | 86018663          | 12/08/2025   | 323.99         |
| 2039                   | BOUND TREE MEDICAL LLC            | 206-EMS SUPPLIES                            | 86020554          | 12/09/2025   | 2.50           |
| <b>206-336-732.000</b> | <b>FIRE: UNIFORMS</b>             |                                             |                   |              |                |
| 9276                   | HURON VALLEY GUNS LLC             | 206-UNIFORM-YOUNG                           | 256955            | 12/04/2025   | 308.97         |
| 9276                   | HURON VALLEY GUNS LLC             | 206-UNIFORM-KORPONIC                        | 257395            | 12/09/2025   | 916.91         |
| 9276                   | HURON VALLEY GUNS LLC             | 206-UNIFORM-MOORE                           | 257407            | 12/09/2025   | 135.99         |
| <b>206-336-750.000</b> | <b>FIRE: VEHICLE GAS/OIL</b>      |                                             |                   |              |                |
| 4883                   | BOSSMANS DIESEL REPAIR LLC        | 206-2019 FORD E450 (R212) OIL CHARGE        | 762               | 12/04/2025   | 543.14         |
| <b>206-336-804.000</b> | <b>FIRE: LEGAL SERVICES</b>       |                                             |                   |              |                |
| 1114                   | ROSATI SCHULTZ JOPPICH ET AL      | 206-MILLAGE                                 | 1084802           | 12/09/2025   | 325.50         |
| <b>206-336-820.000</b> | <b>FIRE: DUES &amp; EDUCATION</b> |                                             |                   |              |                |
| 9284                   | AG ENGINEERING LLC                | 206-TRAINING EDUCATION SUPPLY               | 1022              | 10/22/2025   | 4,510.35       |
| 5209                   | CARPENTER, LAURA                  | 206-REIMBURSE FOR FOOD/TRAINING             | 12152025          | 12/15/2025   | 42.85          |
| 1521                   | CHASE CARDMEMBER SERVICE          | 206-MI FIRE INSTRUTOR ASSOC CONF/FOOD       | 11/09/25-12/08/25 | 12/08/2025   | 163.03         |
| 1521                   | CHASE CARDMEMBER SERVICE          | 206-TRAINING FOOD/WATER                     | 11/09/25-12/08/25 | 12/08/2025   | 148.97         |
| 1521                   | CHASE CARDMEMBER SERVICE          | 206-SELF RETRACTING ANCHOR FOR TRAINING     | 11/09/25-12/08/25 | 12/08/2025   | 2,163.04       |

| Vendor                 | Name                                | Description                                    | Invoice Number    | Invoice Date | Invoice Amount |
|------------------------|-------------------------------------|------------------------------------------------|-------------------|--------------|----------------|
| <b>206-336-851.000</b> | <b>FIRE: RADIO COMMUNICATIONS</b>   |                                                |                   |              |                |
| 1029                   | OAKLAND COUNTY                      | 206-DISPATCH SERVICES-NOV                      | CI069521          | 11/30/2025   | 5,958.15       |
| <b>206-336-890.000</b> | <b>FIRE: PUBLIC EDUCATION</b>       |                                                |                   |              |                |
| 9244                   | BELL, SHAWN                         | 206-REIMBURSE FOR XMAS DECOR FS1               | 11262025          | 11/26/2025   | 18.00          |
| 5209                   | CARPENTER, LAURA                    | 206-REIMBURSE FOR XMAS DECOR FS1               | 12152025          | 12/15/2025   | 117.66         |
| 5209                   | CARPENTER, LAURA                    | 206-REIMBURSE MILEAGE FOR XMAS DECOR FS1       | 12152025          | 12/15/2025   | 11.06          |
| 1521                   | CHASE CARDMEMBER SERVICE            | 206-PUBLIC ED BOOKS                            | 11/09/25-12/08/25 | 12/08/2025   | 123.21         |
| <b>206-336-920.000</b> | <b>FIRE: PUBLIC UTILITIES</b>       |                                                |                   |              |                |
| 9027                   | AT&T MOBILITY                       | 206-FIRE DEPT CELL PHONES                      | 287287294406X121  | 12/06/2025   | 90.07          |
| 9027                   | AT&T MOBILITY                       | 206-FIRE MARSHAL CELL PHONE                    | 287287294406X121  | 12/06/2025   | 23.72          |
| 9027                   | AT&T MOBILITY                       | 206-IPADS                                      | 287287294406X121  | 12/06/2025   | 422.89         |
| 2216                   | COMCAST                             | 206-1600 W HIGHLAND FS #1 0160011              | 01152026 0160011  | 12/12/2025   | 204.90         |
| 1005                   | DTE ENERGY                          | 206-ST#3 510 CLYDE RD 910008266207             | 12122025 66207    | 12/15/2025   | 118.37         |
| <b>206-336-930.000</b> | <b>FIRE: VEHICLE REPAIR</b>         |                                                |                   |              |                |
| 1103                   | AUTO VALUE MILFORD                  | 206-2022 RAUSENBAUER (E2) WIPER BLADES         | 02721120832       | 12/04/2025   | 25.98          |
| 1521                   | CHASE CARDMEMBER SERVICE            | 206-2018 PIERCE E11 REPAIR                     | 11/09/25-12/08/25 | 12/08/2025   | 1,800.00       |
| 4499                   | EMERGENCY VEHICLES PLUS             | 206-2014 FORD F450 (R211) LIQUID SPRING REPAIR | 001461            | 11/23/2025   | 5,147.36       |
| 4499                   | EMERGENCY VEHICLES PLUS             | 206-2014 FORD F450 (R211) POWER LOAD           | 001464            | 12/08/2025   | 1,685.07       |
| 1642                   | PETER'S TRUE VALUE HARDWARE         | 206-BRUSH TRUCK WINTERIZING                    | K80346            | 12/08/2025   | 49.90          |
| 1642                   | PETER'S TRUE VALUE HARDWARE         | 206-VEHICLE RECOVERY STRAP                     | K80362            | 12/09/2025   | 59.98          |
| <b>206-336-936.000</b> | <b>FIRE: BLDG MAINT/REPAIR</b>      |                                                |                   |              |                |
| 1521                   | CHASE CARDMEMBER SERVICE            | 206-PAINT                                      | 11/09/25-12/08/25 | 12/08/2025   | 119.79         |
| 1642                   | PETER'S TRUE VALUE HARDWARE         | 206-MOUNTING HARDWARE                          | K80310            | 12/05/2025   | 36.26          |
| <b>206-336-937.000</b> | <b>FIRE: EQUIP MAINT</b>            |                                                |                   |              |                |
| 6212                   | DISCOUNT BATTERY                    | 206-BATTERIES                                  | 89424             | 12/09/2025   | 14.00          |
| 9180                   | STRYKER SALES LLC                   | 206-LP15 MAINTENANCE                           | 9205575394        | 02/09/2024   | 268.60         |
| 9180                   | STRYKER SALES LLC                   | 206-LP15 MAINTENANCE                           | 9205575395        | 02/09/2024   | 268.60         |
| <b>206-336-967.000</b> | <b>FIRE: NEW PROJECTS</b>           |                                                |                   |              |                |
| 1642                   | PETER'S TRUE VALUE HARDWARE         | 206-WOOD                                       | K80423            | 12/13/2025   | 11.97          |
| 5837                   | SAIFEE SIGNS & GRAPHICS             | 206-ST#1 CORE VALUES                           | 29395             | 12/12/2025   | 1,377.65       |
| Total FIRE:            |                                     |                                                |                   |              | 29,316.49      |
| Total FIRE FUND:       |                                     |                                                |                   |              | 29,316.49      |
| <b>POLICE FUND</b>     |                                     |                                                |                   |              |                |
| <b>POLICE</b>          |                                     |                                                |                   |              |                |
| <b>207-301-807.000</b> | <b>POLICE: OAKLAND CO SHER CONT</b> |                                                |                   |              |                |
| 1029                   | OAKLAND COUNTY                      | 207-MONTHLY CONTRACT-NOV                       | CI069521          | 11/30/2025   | 296,673.75     |
| <b>207-301-807.004</b> | <b>POLICE: OVERTIME</b>             |                                                |                   |              |                |
| 1029                   | OAKLAND COUNTY                      | 207-MONTHLY CONTRACT - O.T. NOV                | CI069521          | 11/30/2025   | 9,763.88       |

| Vendor                                           | Name                        | Description                            | Invoice Number    | Invoice Date | Invoice Amount |
|--------------------------------------------------|-----------------------------|----------------------------------------|-------------------|--------------|----------------|
| <b>207-301-920.000 POLICE: UTILITIES</b>         |                             |                                        |                   |              |                |
| 1005                                             | DTE ENERGY                  | 207-165 N. JOHN ST-POLICE 910008266454 | 12152025 66454    | 12/16/2025   | 471.73         |
| <b>207-301-935.000 POLICE: SHERIFF'S MAINT</b>   |                             |                                        |                   |              |                |
| 1839                                             | ABSOPURE WATER CO           | 207-COOLER                             | 31704690          | 11/30/2025   | 4.00           |
| 1839                                             | ABSOPURE WATER CO           | 207-5 GALLON WATER                     | 89917296          | 11/03/2025   | 31.25          |
| 2285                                             | CUMMINS SALES AND SERVICE   | 207-REPLACED BATTERY                   | S6-251150477      | 11/22/2025   | 213.24         |
| 1581                                             | MR. MAT RENTAL SERVICE      | 207-MONTHLY CHG                        | 202511530         | 12/08/2025   | 79.60          |
| <b>207-301-936.000 POLICE: OFFICE CLEANING</b>   |                             |                                        |                   |              |                |
| 1157                                             | TOP NOTCH CLEANING SERVICES | 207-MONTHLY CHG - NOV.                 | 2063              | 12/12/2025   | 680.00         |
| Total POLICE:                                    |                             |                                        |                   |              | 307,917.45     |
| Total POLICE FUND:                               |                             |                                        |                   |              | 307,917.45     |
| <b>OPIOID SETTLEMENT FUND</b>                    |                             |                                        |                   |              |                |
| <b>284-718-880.000 OPIOID SETTLEMENT EXPENSE</b> |                             |                                        |                   |              |                |
| 1049                                             | HURON VALLEY SCHOOLS        | 284-2025 OPIOID SETTLEMENT             | 2501              | 12/11/2025   | 7,534.50       |
| Total :                                          |                             |                                        |                   |              | 7,534.50       |
| Total OPIOID SETTLEMENT FUND:                    |                             |                                        |                   |              | 7,534.50       |
| <b>FIRE CAPITAL FUND</b>                         |                             |                                        |                   |              |                |
| <b>FIRE</b>                                      |                             |                                        |                   |              |                |
| <b>402-336-971.002 CAPITAL EQUIPMENT</b>         |                             |                                        |                   |              |                |
| 9180                                             | STRYKER SALES LLC           | 402-LIFEPACK 35 CHARGER                | 9210940431        | 11/29/2025   | 1,650.00       |
| Total FIRE:                                      |                             |                                        |                   |              | 1,650.00       |
| Total FIRE CAPITAL FUND:                         |                             |                                        |                   |              | 1,650.00       |
| <b>DOWNTOWN DEVELOPMENT FUND</b>                 |                             |                                        |                   |              |                |
| <b>DOWNTOWN DEVELOPMENT AUTHORITY</b>            |                             |                                        |                   |              |                |
| <b>494-729-728.000 DDA: OFFICE SUPPLIES</b>      |                             |                                        |                   |              |                |
| 1521                                             | CHASE CARDMEMBER SERVICE    | 494-ADOBE/ZOOM                         | 11/09/25-12/08/25 | 12/08/2025   | 66.44          |
| <b>494-729-801.001 DDA: MASTER PLAN</b>          |                             |                                        |                   |              |                |
| 5002                                             | GIFFELS WEBSTER             | 494-MASTER PLAN                        | 136344            | 11/19/2025   | 3,930.50       |
| <b>494-729-808.000 DDA: MARKETING CONSULTANT</b> |                             |                                        |                   |              |                |
| 4690                                             | PATTERSON, HARMONY          | 494-CONSULTANT DUTIES                  | 2037              | 11/19/2025   | 750.00         |

| Vendor                                             | Name                     | Description                          | Invoice Number    | Invoice Date | Invoice Amount |
|----------------------------------------------------|--------------------------|--------------------------------------|-------------------|--------------|----------------|
| <b>494-729-880.001 DDA: PROMOTIONS</b>             |                          |                                      |                   |              |                |
| 1013                                               | ABC PRINTING INC         | 494-POSTERS/BANNERS/LABELS/SIGNS     | 10983             | 11/26/2025   | 419.00         |
| 1521                                               | CHASE CARDMEMBER SERVICE | 494-PEACHJAR HOLIDAY FESTIVITIES     | 11/09/25-12/08/25 | 12/08/2025   | 150.00         |
| 1521                                               | CHASE CARDMEMBER SERVICE | 494-CHRISTMAS TREES                  | 11/09/25-12/08/25 | 12/08/2025   | 1,152.67       |
| 1521                                               | CHASE CARDMEMBER SERVICE | 494-FESTIVAL OF TREES/ORNAMENTS      | 11/09/25-12/08/25 | 12/08/2025   | 248.41         |
| <b>494-729-880.002 DDA: ECONOMIC RESTRUCTURING</b> |                          |                                      |                   |              |                |
| 1521                                               | CHASE CARDMEMBER SERVICE | 494-LNO GIFTS/FACEBOOK ADS           | 11/09/25-12/08/25 | 12/08/2025   | 545.12         |
| <b>494-729-880.003 DDA: DESIGN</b>                 |                          |                                      |                   |              |                |
| 6541                                               | A BETTER EXTERIOR LLC    | 494-FACADE IMPROVEMENT GRANT         | 2025-40           | 12/12/2025   | 5,000.00       |
| 1521                                               | CHASE CARDMEMBER SERVICE | 494-IKEA OFFICE FURNITURE/CHAIRS     | 11/09/25-12/08/25 | 12/08/2025   | 5,072.65       |
| <b>494-729-900.000 DDA: ADVERTISING/PRINTING</b>   |                          |                                      |                   |              |                |
| 1521                                               | CHASE CARDMEMBER SERVICE | 494-CONSTANT CONTACT                 | 11/09/25-12/08/25 | 12/08/2025   | 88.00          |
| <b>494-729-967.000 DDA: FARMERS' MARKET</b>        |                          |                                      |                   |              |                |
| 1521                                               | CHASE CARDMEMBER SERVICE | 494-FARMERS MARKET WEBSITE           | 11/09/25-12/08/25 | 12/08/2025   | 29.95          |
| Total DOWNTOWN DEVELOPMENT AUTHORITY:              |                          |                                      |                   |              | 17,452.74      |
| Total DOWNTOWN DEVELOPMENT FUND:                   |                          |                                      |                   |              | 17,452.74      |
| <b>HIGHLAND ADVISORY COUNCIL</b>                   |                          |                                      |                   |              |                |
| <b>702-000-674.000 CONTRIBUTIONS</b>               |                          |                                      |                   |              |                |
| 5226                                               | BIERI, RONALD            | 702-REFUND FOR CANCELLED TOLEDO TRIP | 12182025          | 12/18/2025   | 200.00         |
| 5213                                               | BODENMILLER, WENDY       | 702-REFUND FOR CANCELLED TOLEDO TRIP | 12182025          | 12/18/2025   | 200.00         |
| 5218                                               | CARLSON, KEITH           | 702-REFUND FOR CANCELLED TOLEDO TRIP | 12182025          | 12/18/2025   | 200.00         |
| 5219                                               | CARLSON, SUE             | 702-REFUND FOR CANCELLED TOLEDO TRIP | 12182025          | 12/18/2025   | 200.00         |
| 5222                                               | HILLER, TERRI            | 702-REFUND FOR CANCELLED TOLEDO TRIP | 12182025          | 12/18/2025   | 200.00         |
| 5225                                               | JOLLEY, JOANNE           | 702-REFUND FOR CANCELLED TOLEDO TRIP | 12182025          | 12/18/2025   | 200.00         |
| 5216                                               | KLEBAN, DIANNE           | 702-REFUND FOR CANCELLED TOLEDO TRIP | 12182025          | 12/18/2025   | 200.00         |
| 5601                                               | LABATSKY, PATRICIA       | 702-REFUND FOR CANCELLED TOLEDO TRIP | 12182025          | 12/18/2025   | 200.00         |
| 5214                                               | MICHAELS, MARY           | 702-REFUND FOR CANCELLED TOLEDO TRIP | 12182025          | 12/18/2025   | 200.00         |
| 2100                                               | POLIDORI, KATHY          | 702-REFUND FOR CANCELLED TOLEDO TRIP | 12182025          | 12/18/2025   | 200.00         |
| 5223                                               | POLZIN, GARY             | 702-REFUND FOR CANCELLED TOLEDO TRIP | 12182025          | 12/18/2025   | 200.00         |
| 5220                                               | POWELL, DONNA            | 702-REFUND FOR CANCELLED TOLEDO TRIP | 12182025          | 12/18/2025   | 200.00         |
| 5217                                               | STONE, SUE               | 702-REFUND FOR CANCELLED TOLEDO TRIP | 12182025          | 12/18/2025   | 200.00         |
| Total :                                            |                          |                                      |                   |              | 2,600.00       |
| <b>GENERAL GOVERNMENT</b>                          |                          |                                      |                   |              |                |
| <b>702-261-729.000 HAAC: DEDUCTIONS</b>            |                          |                                      |                   |              |                |
| 1521                                               | CHASE CARDMEMBER SERVICE | 702-CHRISTMAS DÉCOR                  | 11/09/25-12/08/25 | 12/08/2025   | 113.91         |

| Vendor                                           | Name                     | Description                                    | Invoice Number    | Invoice Date | Invoice Amount |
|--------------------------------------------------|--------------------------|------------------------------------------------|-------------------|--------------|----------------|
| 1521                                             | CHASE CARDMEMBER SERVICE | 702-PARTY FOOD                                 | 11/09/25-12/08/25 | 12/08/2025   | 70.76          |
| 1521                                             | CHASE CARDMEMBER SERVICE | 702-VAN RENTALS                                | 11/09/25-12/08/25 | 12/08/2025   | 337.06         |
| 1521                                             | CHASE CARDMEMBER SERVICE | 702-PINE KNOB LIGHTS                           | 11/09/25-12/08/25 | 12/08/2025   | 60.29          |
| 1521                                             | CHASE CARDMEMBER SERVICE | 702-DETROIT HISTORY TOUR                       | 11/09/25-12/08/25 | 12/08/2025   | 450.00         |
| 1521                                             | CHASE CARDMEMBER SERVICE | 702-VAN RENTALS                                | 11/09/25-12/08/25 | 12/08/2025   | 431.46         |
| 1521                                             | CHASE CARDMEMBER SERVICE | 702-TOLEDO ZOO                                 | 11/09/25-12/08/25 | 12/08/2025   | 542.00         |
| 1521                                             | CHASE CARDMEMBER SERVICE | 702-TOLEDO MUSEUM ART                          | 11/09/25-12/08/25 | 12/08/2025   | 250.00         |
| 1521                                             | CHASE CARDMEMBER SERVICE | 702-DEP DETROIT TIGERS                         | 11/09/25-12/08/25 | 12/08/2025   | 122.00         |
| 1410                                             | GORDON FOOD SERVICE INC. | 702-FOOD SUPPLIES                              | 758240197         | 12/12/2025   | 249.08         |
| Total GENERAL GOVERNMENT:                        |                          |                                                |                   |              | 2,626.56       |
| Total HIGHLAND ADVISORY COUNCIL:                 |                          |                                                |                   |              | 5,226.56       |
| <b>DUCK LAKE ASSOC</b>                           |                          |                                                |                   |              |                |
| <b>TRUST &amp; AGENCY ADMIN</b>                  |                          |                                                |                   |              |                |
| <b>764-255-956.000 DUCK LAKE: DEDUCTIONS</b>     |                          |                                                |                   |              |                |
| 1005                                             | DTE ENERGY               | 764-3378 KINGSWAY DR 9200093 91144             | 12152025 91144    | 12/16/2025   | 277.49         |
| 1005                                             | DTE ENERGY               | 764-2014 JACKSON BLVD IRRIGATION 920009307439  | 12162025 07439    | 12/17/2025   | 262.56         |
| 1005                                             | DTE ENERGY               | 764-3261 RAMADA DR IRRIGATION 920009313643     | 12162025 13643    | 12/17/2025   | 531.09         |
| 1005                                             | DTE ENERGY               | 764-2165 DAVISTA DR IRRIGATION 920009313650    | 12162025 13650    | 12/17/2025   | 554.69         |
| 1005                                             | DTE ENERGY               | 764-2000 LAKE CT IRRIGATION 920009313668       | 12162025 13668    | 12/17/2025   | 717.15         |
| 1005                                             | DTE ENERGY               | 764-1425 BAY RDG IRRIGATION 920009143164       | 12162025 43164    | 12/17/2025   | 690.59         |
| 1005                                             | DTE ENERGY               | 764-1590 WHITE LK RD IRRIGATION 9200 111 75436 | 12162025 75436    | 12/17/2025   | 88.00          |
| Total TRUST & AGENCY ADMIN:                      |                          |                                                |                   |              | 3,121.57       |
| Total DUCK LAKE ASSOC:                           |                          |                                                |                   |              | 3,121.57       |
| <b>HIGHLAND LAKE ASSOC</b>                       |                          |                                                |                   |              |                |
| <b>TRUST &amp; AGENCY ADMIN</b>                  |                          |                                                |                   |              |                |
| <b>765-255-956.000 HIGHLAND LAKE: DEDUCTIONS</b> |                          |                                                |                   |              |                |
| 1005                                             | DTE ENERGY               | 765-2950 PALLISTER 910008267338                | 12122025 67338    | 12/15/2025   | 27.90          |
| Total TRUST & AGENCY ADMIN:                      |                          |                                                |                   |              | 27.90          |
| Total HIGHLAND LAKE ASSOC:                       |                          |                                                |                   |              | 27.90          |
| <b>TAGGETT LAKE ASSOC</b>                        |                          |                                                |                   |              |                |
| <b>TRUST &amp; AGENCY ADMIN</b>                  |                          |                                                |                   |              |                |

| Vendor                                              | Name                  | Description                                | Invoice Number | Invoice Date | Invoice Amount |
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| <b>766-255-956.000 TAGGETT LAKE: DEDUCTIONS</b>     |                       |                                            |                |              |                |
| 1005                                                | DTE ENERGY            | 766-4061 TAGGETT LAKE 910008280281         | 12122025 80281 | 12/15/2025   | 13.27          |
| Total TRUST & AGENCY ADMIN:                         |                       |                                            |                |              | 13.27          |
| Total TAGGETT LAKE ASSOC:                           |                       |                                            |                |              | 13.27          |
| <b>KELLOGG LAKE ASSOC TRUST &amp; AGENCY ADMIN</b>  |                       |                                            |                |              |                |
| <b>767-255-956.000 KELLOGG LAKE: DEDUCTIONS</b>     |                       |                                            |                |              |                |
| 1005                                                | DTE ENERGY            | 767-KELLOGG/4061 TAGGETT LAKE 910008280281 | 12122025 80281 | 12/15/2025   | 10.42          |
| Total TRUST & AGENCY ADMIN:                         |                       |                                            |                |              | 10.42          |
| Total KELLOGG LAKE ASSOC:                           |                       |                                            |                |              | 10.42          |
| <b>CHARLICK LAKE ASSOC TRUST &amp; AGENCY ADMIN</b> |                       |                                            |                |              |                |
| <b>768-255-956.000 CHARLICK LAKE: DEDUCTIONS</b>    |                       |                                            |                |              |                |
| 1005                                                | DTE ENERGY            | 768-3938 LOCH DR 910008280414              | 12122025 80414 | 12/15/2025   | 18.03          |
| Total TRUST & AGENCY ADMIN:                         |                       |                                            |                |              | 18.03          |
| Total CHARLICK LAKE ASSOC:                          |                       |                                            |                |              | 18.03          |
| <b>WOODRUFF LAKE ASSOC TRUST &amp; AGENCY ADMIN</b> |                       |                                            |                |              |                |
| <b>769-255-956.000 WOODRUFF LAKE: DEDUCTIONS</b>    |                       |                                            |                |              |                |
| 1081                                                | AQUA-WEED CONTROL INC | 769-EGLE PERMIT FEE-WOODRUFF LAKE          | 11172025       | 11/17/2025   | 892.50         |
| 1005                                                | DTE ENERGY            | 769-877 WOODRUFF LK 910008267676           | 12122025 67676 | 12/15/2025   | 18.03          |
| 1005                                                | DTE ENERGY            | 769-877 WOODRUFF LK 910008280547           | 12122025 80547 | 12/15/2025   | 18.03          |
| Total TRUST & AGENCY ADMIN:                         |                       |                                            |                |              | 928.56         |
| Total WOODRUFF LAKE ASSOC:                          |                       |                                            |                |              | 928.56         |
| Grand Totals:                                       |                       |                                            |                |              | 421,942.68     |

| Vendor                                                | Name                             | Description                                 | Invoice Number     | Invoice Date | Invoice Amount |
|-------------------------------------------------------|----------------------------------|---------------------------------------------|--------------------|--------------|----------------|
| <b>GENERAL FUND</b>                                   |                                  |                                             |                    |              |                |
| <b>101-000-072.000 COUNTY OF OAKLAND</b>              |                                  |                                             |                    |              |                |
| 1159                                                  | TREASURER                        | 101-RIDGEWOOD-OAK CTY                       | NOV 2025           | 12/15/2025   | 221.50         |
| 1159                                                  | TREASURER                        | 101-HIGHLAND GREENS-OAK CTY                 | NOV 25             | 12/15/2025   | 373.50         |
| 1159                                                  | TREASURER                        | 101-HIGHLAND HILLS-OAK CTY                  | NOVEMBER 2025      | 12/15/2025   | 144.50         |
| <b>101-000-075.000 HURON VALLEY SCHOOLS</b>           |                                  |                                             |                    |              |                |
| 1159                                                  | TREASURER                        | 101-RIDGEWOOD-HVS                           | NOV 2025           | 12/15/2025   | 886.00         |
| 1159                                                  | TREASURER                        | 101-HIGHLAND GREENS-HVS                     | NOV 25             | 12/15/2025   | 1,494.00       |
| 1159                                                  | TREASURER                        | 101-HIGHLAND HILLS-HVS                      | NOVEMBER 2025      | 12/15/2025   | 578.00         |
| Total :                                               |                                  |                                             |                    |              | 3,697.50       |
| <b>GENERAL GOVERNMENT</b>                             |                                  |                                             |                    |              |                |
| <b>101-261-802.000 GEN GOV: PAYROLL PROCESSING</b>    |                                  |                                             |                    |              |                |
| 4868                                                  | ADP INC                          | 101-TIME AND ATTENDANCE                     | 706991024          | 12/05/2025   | 284.90         |
| <b>101-261-938.000 GEN GOV: EQ/SW MAINT CONTRACT</b>  |                                  |                                             |                    |              |                |
| 2059                                                  | APPLIED INNOVATION               | 101-ADDITIONAL PAGES-TWP NORTH SIDE         | 3012247            | 12/11/2025   | 132.19         |
| 2059                                                  | APPLIED INNOVATION               | 101-COPIER MAINT. CONTRACT-TWP NORTH SIDE   | 3012247            | 12/11/2025   | 66.12          |
| 2059                                                  | APPLIED INNOVATION               | 101-FREIGHT-TWP NORTH SIDE                  | 3012247            | 12/11/2025   | 7.93           |
| 2059                                                  | APPLIED INNOVATION               | 101-PRINTER MAINT. CONTRACT-TWP             | 3012248            | 12/11/2025   | 112.32         |
| 2059                                                  | APPLIED INNOVATION               | 101-COPIER MAINT. CONTRACT-TWP              | 3018167            | 12/17/2025   | 235.80         |
| 2059                                                  | APPLIED INNOVATION               | 101-ADDITIONAL PAGES-TWP                    | 3018167            | 12/17/2025   | 487.23         |
| 2059                                                  | APPLIED INNOVATION               | 101-FREIGHT-TWP                             | 3018167            | 12/17/2025   | 28.92          |
| Total GENERAL GOVERNMENT:                             |                                  |                                             |                    |              | 1,355.41       |
| <b>GENERAL GOVERNMENT PERSONNEL B</b>                 |                                  |                                             |                    |              |                |
| <b>101-279-711.000 GGP: DEFINED CONTRIBUTION PLAN</b> |                                  |                                             |                    |              |                |
| 1502                                                  | MISSIONSQUARE RET CLIENTS-109785 | 101-DEF CONTR 4TH QTR-ACT CTR PLAN # 109785 | 6137003            | 12/15/2025   | 1,485.17       |
| 1502                                                  | MISSIONSQUARE RET CLIENTS-109785 | 101-DEF CONTR 4TH QTR-TWP PLAN # 109785     | 6137003            | 12/15/2025   | 12,580.13      |
| Total GENERAL GOVERNMENT PERSONNEL B:                 |                                  |                                             |                    |              | 14,065.30      |
| <b>BUILDING</b>                                       |                                  |                                             |                    |              |                |
| <b>101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG</b>      |                                  |                                             |                    |              |                |
| 1199                                                  | GREG CALME ELECTRIC LLC          | 101-INSPECTIONS                             | 12/3/2025-12/16/20 | 12/16/2025   | 2,568.62       |
| 8149                                                  | WATKINS III, MITCHELL            | 101-INSPECTIONS                             | 12/3/2025-12/16/20 | 12/16/2025   | 2,050.64       |
| Total BUILDING:                                       |                                  |                                             |                    |              | 4,619.26       |

| Vendor                                                | Name                             | Description                          | Invoice Number | Invoice Date | Invoice Amount          |
|-------------------------------------------------------|----------------------------------|--------------------------------------|----------------|--------------|-------------------------|
| Total GENERAL FUND:                                   |                                  |                                      |                |              | <u>23,737.47</u>        |
| <b>FIRE FUND</b>                                      |                                  |                                      |                |              |                         |
| <b>FIRE</b>                                           |                                  |                                      |                |              |                         |
| <b>206-336-711.001 FIRE:DEFINED CONTRIBUTION F-T</b>  |                                  |                                      |                |              |                         |
| 1502                                                  | MISSIONSQUARE RET CLIENTS-109785 | 206-DEF CONTR 4TH QTR- PLAN # 109785 | 6137003        | 12/15/2025   | <u>11,273.61</u>        |
| Total FIRE:                                           |                                  |                                      |                |              | <u>11,273.61</u>        |
| Total FIRE FUND:                                      |                                  |                                      |                |              | <u>11,273.61</u>        |
| <b>DOWNTOWN DEVELOPMENT FUND</b>                      |                                  |                                      |                |              |                         |
| <b>DOWNTOWN DEVELOPMENT AUTHORITY</b>                 |                                  |                                      |                |              |                         |
| <b>494-729-711.000 DDA: DEFINED CONTRIBUTION PLAN</b> |                                  |                                      |                |              |                         |
| 1502                                                  | MISSIONSQUARE RET CLIENTS-109785 | 494-DEF CONTR 4TH QTR- PLAN # 109785 | 6137003        | 12/15/2025   | <u>606.94</u>           |
| Total DOWNTOWN DEVELOPMENT AUTHORITY:                 |                                  |                                      |                |              | <u>606.94</u>           |
| Total DOWNTOWN DEVELOPMENT FUND:                      |                                  |                                      |                |              | <u>606.94</u>           |
| Grand Totals:                                         |                                  |                                      |                |              | <u><u>35,618.02</u></u> |

**Payroll and Hand Check December 26, 2025 List of Bills**

**GENERAL FUND**

|                                            |    |           |
|--------------------------------------------|----|-----------|
| Payroll Taxes (FICA & FWT) 12/19/2025      | \$ | 34,421.57 |
| General/Fire Payroll 12/19/2025            | \$ | 93,137.29 |
| Equitable - Deferred Comp.                 | \$ | 1,250.00  |
| Mission SQ - Deferred Comp.                | \$ | 2,263.44  |
| Flexible Savings Account                   | \$ | 717.65    |
| Friend of the Court                        | \$ | 106.21    |
| Highland Firefighters Assn                 | \$ | 855.00    |
| Highland Firefighters Union Dues-Full-Time | \$ | 650.00    |
| Highland Firefighters Union Dues-Part-Time |    |           |

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|                                  |             |
|----------------------------------|-------------|
| Total GENERAL FUND:              | 72,462.66   |
| Total FIRE FUND:                 | 40,590.10   |
| Total POLICE FUND:               | 307,917.45  |
| Total OPIOID SETTLEMENT FUND:    | 7,534.50    |
| Total FIRE CAPITAL FUND:         | 1,650.00    |
| Total DOWNTOWN DEVELOPMENT FUND: | 18,059.68   |
| Total HIGHLAND ADVISORY COUNCIL: | 5,226.56    |
| Total DUCK LAKE ASSOC:           | 3,121.57    |
| Total HIGHLAND LAKE ASSOC:       | 27.90       |
| Total TAGGETT LAKE ASSOC:        | 13.27       |
| Total KELLOGG LAKE ASSOC:        | 10.42       |
| Total CHARLICK LAKE ASSOC:       | 18.03       |
| Total WOODRUFF LAKE ASSOC:       | 928.56      |
|                                  | <hr/>       |
| Grand Totals:                    | 457,560.70  |
|                                  | <hr/> <hr/> |



# Memorandum

To: Highland Board of Trustees  
From: Rick A. Hamil, Supervisor  
Date: January 5, 2026  
Re: Zoning Board of Appeals Appointment

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I recommend that we re-appoint Anthony Raimondo as a regular member of the Zoning Board of Appeals to another 3-year term ending January 1, 2029.

I recommend that we re-appoint Pete Eichinger as a regular member of the Zoning Board of Appeals to another 3-year term ending January 1, 2029.



# Charter Township of Highland - Fire Department

1600 W. Highland Rd.

Highland, MI 48357

(248)887-9050

**To:** Highland Township Board

**From:** Fire Chief Nick George

**Date:** January 5, 2026

**Subject:** Paid on Call Employee List and Upcoming New Hires

Please find below the current list of Paid on Call employees along with their hire dates. Additionally, four new hires will begin on **January 2, 2026**.

## Current Paid on Call Employees

- Aaron Brill – 01/04/2021
- Kevin Garrity – 03/24/2017
- Preston Green – 05/10/2022
- Daniel Ignagni – 11/02/2021
- Gregory Pearce – 01/05/2004
- Hunter Sword – 01/01/2023
- Mark Wyskiel – 12/01/1987

## Current Probationary Paid on Call Employees

- Breanna Cleveland – 07/01/2025
- Arianna Cristini – 09/08/2025
- Corey Kerr – 08/01/2025
- Jonathan Motes – 01/01/2025
- Aaron Read – 01/01/2025
- Caitlyn Simpson – 07/01/2025
- Ryan Ternes – 07/01/2025
- Gavin Wehby – 07/01/2024
- Dylan Wills – 07/01/2025

## New Hires Starting January 2, 2026

- Declan Faron – 01/02/2026
- Kyle Kramer – 01/02/2026
- Sean O'Rourke – 01/02/2026
- Noah Serafin – 01/02/2026



# Memorandum

To: Highland Township Board of Trustees  
From: Rick A. Hamill  
Date: January 5, 2026  
Re: Standard Dental Insurance Renewals

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I recommend the renewal of Standard Dental insurance.

The Standard Dental policy shows a 5% increase, which remains within the parameters for rebidding as per our purchasing policy.

**Motion:** To approve the renewal of the Standard Dental insurance.





# CHARTER TOWNSHIP OF HIGHLAND

2026 Renewal Summary  
Policy 160-755130

Thank you for allowing Standard Insurance Company to provide quality products to support your employees' insurance needs. We are pleased to renew your policy with continued coverage and services.

We have carefully reviewed the current composition of your organization and evaluated the experience of your dental policy. Based upon this review and application of rate factors appropriate for your industry classification, effective April 1, 2026, we are adjusting your premium rates as indicated in the chart below. These rates are guaranteed until April 1, 2027.

## Division 1/Class 1 Dental Coverage

| Product & Services                | Through 3/31/2026   | Effective 4/1/2026  |
|-----------------------------------|---------------------|---------------------|
| Employee                          | \$52.96 per member  | \$55.60 per member  |
| Employee & One Dependent          | \$106.04 per member | \$111.36 per member |
| Employee & Two or more Dependents | \$192.32 per member | \$201.96 per member |

If you have any questions about your rates or our review process our Employee Benefits Sales and Service office at 248-641-9850 is available to serve your needs. We value your business and welcome the opportunity to provide continued assistance to you.

Sincerely yours,

Group Insurance Underwriter  
Employee Benefit Services  
Standard Insurance Company

**5b. Receive and File:**

### Programs & Reference

|                     |                 |            |  |
|---------------------|-----------------|------------|--|
| <b>Nov</b>          | <b>Programs</b> | <b>#</b>   |  |
| Adult               | 10              | 218        |  |
| Teen                | 3               | 30         |  |
| Youth               | 16              | 152        |  |
| <b>Total</b>        | <b>29</b>       | <b>400</b> |  |
| Last Month          | 39              | 505        |  |
|                     |                 |            |  |
| Passive Yth         | 2               | 237        |  |
|                     |                 |            |  |
| <b>Reference</b>    |                 |            |  |
| Adult & Teen        |                 | 622        |  |
| Youth               |                 | 337        |  |
| <b>Total</b>        |                 | <b>959</b> |  |
| Last Month          |                 | 1,198      |  |
|                     |                 |            |  |
| <b>People Count</b> | <b>4,533</b>    |            |  |
| Last year           | 4,706           |            |  |
| Last Month          | 5,883           |            |  |
| Covid               | 17              |            |  |

### Public Computer Usage

|                  |     |
|------------------|-----|
| <b>Computers</b> |     |
| Adult            | 294 |
| Teen             | 2   |
| Youth            | 15  |
| AWE&Magic        | 433 |
| ABC Mouse        | 1   |
|                  |     |
| Wireless:        | 390 |
| Approx. each day | 27  |

### Website

**MAP passes: 8 families**  
 Holocaust Museum  
 Indian Springs Metropk  
 Kensington Metropark

### Circulation of Physical Items

|                                                                        |               |                |
|------------------------------------------------------------------------|---------------|----------------|
| Sept 5,929                                                             | October 6,048 | November 4,423 |
| Books: Adult 1,840(2,056) Teen 65 (72) Youth 2,421 (2,810)             |               |                |
| DVD 557 (576)      Realia 45 (50) Board Games 24 (27)                  |               |                |
| <b>Interlibrary Loan:</b>                                              |               |                |
| Other TLN Library material to Highland: 932                            |               |                |
| Highland Materials to other TLN Libraries: 1,167                       |               |                |
| MeLCat Interloan Service: 22                      Total patrons: 6,708 |               |                |

### Digital Usage

|                            |         |          |
|----------------------------|---------|----------|
|                            | October | November |
| <b>Overdrive</b>           |         |          |
| Overall                    | 2,902   | 2,611    |
| e-books                    | 1,086   | 975      |
| e-audiobooks               | 1,436   | 1,303    |
| e-magazines                | 380     | 333      |
| New Users                  | 23      | 17       |
| Hoopla Borrows             | 836     | 743      |
| Kanopy Plays               | 67      | 53       |
| Consumer Reports Page View | 320     | 435      |
| Mango Languages            | 9       | 13       |
| Brainfuse                  | 12      | 3        |
| World Book                 | 5       | 2        |
| Ancestry                   | 176     | 79       |
| Educate Station            | 5       | 4        |
| Comics Plus                | 3       | 0        |

### Library Happenings

- Pavement in the area of our handicapped parking lot has been repaired.
- Damage to the walls in the circulation department due to a leak in the skylight has been repaired.
- Staff began working on a new Strategic plan to be completed in 2026
- Librarian S. Rice, who led storytime and bookclubs in the youth department, retired
- Health insurance premiums for staff increased 15% this year.

**Highland Township Public Library  
Board Meeting Minutes  
Tuesday, November 4, 2025**

**Members Present:** C. Dombrowski, J. Gaglio, C. Hamill, J. Matthews, K. Rea,  
L. Symons and Director B. Dunseth

**Members Absent:** None

**Guests:** None

The meeting was called to order at the Highland Township Public Library at  
5:31 pm by J. Matthews.

**Motion:** C. Hamill moved and K. Rea seconded to approve the agenda. Unanimous vote;  
motion carried.

**Motion:** L. Symons moved and J. Gaglio seconded to approve the amended Board Meeting  
minutes for October 7, 2025 . Roll call - unanimous vote; motion carried.

**Bills:** Total bills for October, 2025 are \$50,750.75. Total bills for November, 2025 are  
\$39,895.55 with the addition of Consumers Energy, DTE Energy, Guardian, Kraft Business  
Systems, T-Mobile, when received.

**Motion:** L. Symons moved and K. Rea seconded to approve the October, 2025 and November,  
2025 bills. Roll call - unanimous vote; motion carried.

**FYI:** Budget report available for review.

**Director's Report:** Available for review.

**Communications:** Positive feedback on Facebook from several patrons. A patron was very  
enthusiastic about a Library source, Hoopla, for audio and digital materials.

**UNFINISHED BUSINESS**

**Library Network:** Baker & Taylor officially declared they would be closing. The Library will  
temporarily be using Amazon and Ingram to replace Baker & Taylor.

**Building Maintenance:** A quote of \$3,000 from Guardian was received, to repair the pavement in the handicap parking area. Johnson Controls corrected an issue with the fire alarm date/time display panel.

**Homeless:** The gentleman who ripped books and threw them off the balcony, continues to be problematic. The police dispatch is now being called whenever he enters the Library.

**Strategic Plan:** The strategic plan, and developing a space of belonging, will be the themes for the staff in-service.

## **NEW BUSINESS**

**Budget :** Manor Costerisan made some corrections to our records in preparation for the end-of-the-year audit. The building insurance through MMRMA will increase 5.4% this year.

**Equipment:** A Holds Locker, to be placed outside the library, under the walkway leading into the Library, is being considered.

**Personnel:** A new full-time youth librarian, C. McCullough, will replace S. Rice, who is retiring. M. Geisler received her Library of Michigan Level 1 Certification.

**December Meeting:** The December 2, 2025 Library Board Meeting will be held in the Community Room, at 5:30 pm.

**Public Comment:** None

**Adjournment:** C. Hamill moved and J. Gaglio seconded to adjourn. The meeting adjourned at 6:10 pm.

Respectfully Submitted,

*Cindy Dombrowski*



**Highland Activity Center  
Directors Activity Report  
Meeting: Tuesday, December 9th, 2025, at 9am  
(Township Auditorium)**

• **November stats: 17775**

- **FYI**
- Holiday trees are set up In Veterans Park this year (verses Milford Rd)
  - Staff and Volunteer Christmas party 12/15/2025 at 5:30. American House hosting. Need RSVP.
  - Reminder: the center will be closed after the Christmas party. 12/20/2025-1/4/2026

**Upcoming events**

|             |                         |                  |       |                    |
|-------------|-------------------------|------------------|-------|--------------------|
| 11/20       | Drug Disposal Day       | 10am             | Free  | 19.2 lbs collected |
| 11/20       | Your Center, Your Voice | 12pm             | Free  | 14                 |
| 11/25       | Paint w/connie          | 10am             | \$20  | 4                  |
| 11/27       | Closed                  |                  |       |                    |
| 12/1        | Crafting w/ Greens PM   | 5pm              | \$5   | 35                 |
| 12/2        | Crafting w/ Greens AM   | 10am             | \$5   | 12                 |
| 12/2        | Pine Knob Lights        | 5pm              | \$25  | 24                 |
| 12/4        | Beading w/ Colleen      | 10am             | \$5   | 6                  |
| 12/5        | BP Checks w/Affinity    | 10am             | free  | 8                  |
| 12/5        | Huckleberry RR          | 3:30pm           | \$50  | 36                 |
| 12/9        | Paint w/Connie          | 10am             | \$20  |                    |
| 12/10-12/11 | Toledo Over Night       | TBD              | \$175 | 24                 |
| 12/15       | Staff Christmas Party   | TBD              |       | ?                  |
| 12/16       | Cookie Swap             | 10am             | Free  |                    |
| 12/16       | Craft w/ Robin          | 10am             | \$5   |                    |
| 12/17       | Detroit Train Station   | 8:30am           | \$75  |                    |
| 12/19       | Christmas Party         | 12pm             | \$20  |                    |
| 12/22-1/2   | CLOSED                  | (12/20-1/4/2026) |       |                    |

**Highland Activity Center  
Advisory Board - Fund 702  
Financial Report  
November 30, 2025**

| <i>Date</i>                              | <i>Source</i>                                | <i>Amount</i>   | <i>Bank Balance</i>            |
|------------------------------------------|----------------------------------------------|-----------------|--------------------------------|
| <b>Starting Balance November 1, 2025</b> |                                              |                 | <b>27,731.37</b>               |
| <b>Revenues</b>                          | <b>Donations: Milford Foods</b>              | 0.00            |                                |
|                                          | <b>J. Perna</b>                              | 45.00           |                                |
|                                          | <b>Oakland Audio</b>                         | 600.00          |                                |
|                                          | <b>National Energy</b>                       | 250.00          |                                |
|                                          | <b>Trips</b>                                 | 4,910.00        |                                |
|                                          | <b>Party</b>                                 | 660.00          |                                |
|                                          | <b>Classes</b>                               | 835.00          |                                |
|                                          | <b>Marketing</b>                             | 0.00            |                                |
| <b>Total Revenues</b>                    |                                              | <b>7,300.00</b> | <b><u>35,031.37</u></b>        |
| <b>Expenditures</b>                      |                                              |                 |                                |
|                                          | <b>Traveling Trainers</b>                    | 0.00            |                                |
|                                          | <b>Gas/Wex</b>                               | 123.73          |                                |
|                                          | <b>Chase Credit Card</b>                     | 1,869.78        |                                |
|                                          | <b>Gordon Foods</b>                          | 326.26          |                                |
|                                          | <b>Meals on Wheels</b>                       | 0.00            |                                |
|                                          | <b>Amazon</b>                                | 477.08          |                                |
|                                          | <b>Highland Supply</b>                       | 44.64           |                                |
|                                          | <b>Mark Harrington</b>                       | 200.00          |                                |
|                                          | <b>Michele Beresford</b>                     | 250.00          |                                |
|                                          | <b>Donald Stroup</b>                         | 50.00           |                                |
| <b>Total Expenditures</b>                |                                              | <b>3,341.49</b> | <b><u>31,689.88</u></b>        |
|                                          | <b>Ending bank balance November 30, 2025</b> |                 | <b><u><u>31,689.88</u></u></b> |

**Submitted by  
Jennifer Frederick, Treasurer  
Highland Township**

December 16, 2025

**Highland Activity Center Advisory Council Meeting Minutes**  
**Tuesday, November 18<sup>th</sup>, 2025**

**CALL TO ORDER:**

The Highland Activity Center Advisory Council meeting was called to order by Carolyn Kress at 11:11 am on Tuesday, November 18<sup>th</sup>, 2025.

**PRESENT:**

Carolyn Kress, Patti Janette, Lisa Rehbine, Jennifer Frederick, Dick Russell, Heidi Bey, Steve Jagusch, Lisa Jagusch, Peter Werthmann,

**ABSENT:** Sue Anderson, & Terry Olexsy

**SECRETARY'S MINUTES:**

A motion to approve the Secretary's Minutes from October 14<sup>th</sup>, 2025, was made by Jennifer Frederick, seconded by Steve Jagusch, and unanimously approved by all.

**TREASURER'S REPORT:**

A motion to approve the Treasurer's Report from October 14<sup>th</sup>, 2025, was made by Patti Janette, seconded by Lisa Rehbine, and unanimously approved by all. We discussed expenditures.

**DIRECTOR'S ACTIVITY REPORT:**

So much going on!! Staff Christmas party, when & where? We are buying a Christmas tree to decorate and place at the Festival of Trees event area in Highland. Fundraiser 2026 to purchase a vehicle, vehicle rentals, and hopefully a fire pit for the picnic area.

**UPCOMING EVENTS:**

All can be found in the monthly newsletter. Annual Christmas party/luncheon on December 19<sup>th</sup>.

**OLD BUSINESS:** Reminder to donate to Wreaths Across America. Community "Talk of the Town" surveys will be sent electronically on or about January 25<sup>th</sup>. Check out "American Revolution," the founding of our country, on PBS. Steve Jagusch will provide a bullet-point explanation on how to donate to a 501c(3).

**NEW BUSINESS:**

**MOTION TO ADJOURN:**

A motion to adjourn the meeting was made at 12:02 pm by Patti Janeette, seconded by Lisa Rehbine, and unanimously approved by all.

Respectfully submitted,

*Patti*

Patti Janette, Secretary  
Highland Advisory Council





| NOV.2025                   | 1 | 2  | 3   | 4   | 5   | 6   | 7   | 8 | 9  | 10  | 11 | 12  | 13  | 14  | 15 | 16 | 17  | 18  | 19  | 20  | 21  | 22 | 23 | 24  | 25  | 26  | 27 | 28 | 29   | 30    |       |  |
|----------------------------|---|----|-----|-----|-----|-----|-----|---|----|-----|----|-----|-----|-----|----|----|-----|-----|-----|-----|-----|----|----|-----|-----|-----|----|----|------|-------|-------|--|
|                            |   |    | M   | TU  | W   | TH  | F   |   |    | M   | TU | W   | TH  | F   |    |    | M   | TU  | W   | TH  | F   |    |    | M   | TU  | W   | TH | F  |      |       |       |  |
| Justin/Tech                |   |    |     |     |     |     |     |   |    |     |    |     |     |     |    |    |     |     |     |     |     |    |    |     |     |     |    |    |      | 25    | 25    |  |
| Knitters For Knockers/zoom |   |    |     |     |     |     |     |   |    |     |    |     |     |     |    |    |     |     |     |     |     |    |    |     |     |     |    |    |      |       | 0     |  |
| Majong                     |   |    |     | 12  |     |     |     |   |    |     |    |     |     |     |    |    | 12  |     |     |     |     |    |    |     | 7   |     |    |    |      |       | 31    |  |
| Meals on Wheels            |   |    | 16  | 14  | 16  | 29  | 29  |   |    | 16  |    | 16  | 14  | 30  |    |    | 17  | 15  | 17  | 15  | 31  |    |    | 34  | 15  | 31  |    |    |      |       | 355   |  |
| Medical Shed               |   |    | 4   |     | 2   |     |     |   |    |     |    |     | 1   |     |    |    | 1   | 1   |     |     |     |    |    | 7   | 5   |     |    |    | 192  | 213   |       |  |
| Monday Evening Cards       |   |    | 11  |     |     |     |     |   |    | 7   |    |     |     |     |    |    | 10  |     |     |     |     |    |    | 10  |     |     |    |    |      |       | 38    |  |
| Movies                     |   |    |     |     |     |     | 2   |   |    |     |    |     | 2   |     |    |    |     |     |     | 2   |     |    |    |     |     |     |    |    |      |       | 6     |  |
| Nick's Band                |   |    |     |     |     |     |     |   |    |     |    |     |     |     |    |    |     | 7   |     |     |     |    | 7  |     |     |     |    |    |      |       | 14    |  |
| Paint W/Connie             |   |    |     | 4   |     |     |     |   |    |     |    |     |     |     |    |    |     |     |     |     |     |    |    |     | 4   |     |    |    |      |       | 8     |  |
| Party & Birthday           |   |    |     |     |     |     |     |   |    |     |    |     | 70  |     |    |    |     |     |     |     |     |    |    | 45  |     |     |    |    |      |       | 115   |  |
| Pet Therapy/Steve          |   |    |     |     |     |     |     |   |    |     | C  |     |     |     |    |    |     |     |     |     |     |    |    | 25  |     | C   |    |    |      | 25    |       |  |
| Phone Calls                |   |    | 65  | 43  | 65  | 43  | 65  |   |    | 65  |    | 65  | 43  | 65  |    |    | 65  | 43  | 65  | 43  | 65  |    |    | 65  | 43  | 65  |    |    |      |       | 973   |  |
| Puzzles/Books              |   |    | 3   | 1   | 2   |     | 2   |   |    |     |    |     |     |     |    |    |     |     | 1   |     | 1   |    |    |     |     | 2   |    |    | 47   | 59    |       |  |
| Quilters                   |   |    |     |     | 7   |     |     |   |    |     |    |     |     |     |    |    |     |     |     |     |     |    |    |     |     |     |    |    |      |       | 7     |  |
| Rebuilding Together        |   |    |     |     |     |     |     |   |    |     | L  |     |     |     |    |    |     |     |     |     |     |    |    |     |     |     | L  |    |      |       | 0     |  |
| Rentals/Evening-Weekend    |   |    |     |     |     |     |     |   |    |     |    |     |     |     | 25 |    |     |     |     |     |     |    |    | 30  |     |     |    | 50 |      |       | 105   |  |
| Review Crew                |   |    |     |     |     |     |     |   |    |     |    |     |     |     |    |    |     |     |     |     |     |    |    |     |     |     |    |    |      |       | 0     |  |
| SAC                        |   |    |     |     |     |     |     |   |    |     |    |     |     |     |    |    |     | 8   |     |     |     |    |    |     |     |     |    |    |      |       | 8     |  |
| Social Media/FB/You Tube   |   |    |     |     |     |     |     |   |    |     | O  |     |     |     |    |    |     |     |     |     |     |    |    |     |     |     | O  |    | 4475 | 4475  |       |  |
| Soup & Salad               |   |    | 10  | 3   | 9   | 16  | 7   |   |    | 16  |    | 19  | 10  | 9   |    |    | 12  | 6   | 13  | 9   | 7   |    |    | 14  | 7   | 11  |    |    |      |       | 178   |  |
| Speakers/Presatations      |   |    |     |     |     | 8   |     |   |    |     |    |     |     |     |    |    |     |     |     |     | 9   |    |    |     |     |     |    |    |      |       | 17    |  |
| Presatation Dinner         |   |    |     |     |     |     |     |   |    |     |    |     |     |     |    |    |     |     |     |     |     |    |    |     |     |     |    |    |      |       | 0     |  |
| Taxes                      |   |    |     |     |     |     |     |   |    |     | S  |     |     |     |    |    |     |     |     |     |     |    |    |     |     |     |    | S  |      |       | 0     |  |
| Texts                      |   |    | 14  | 10  | 14  | 10  | 14  |   |    | 14  | 10 | 14  | 10  | 14  |    |    | 14  | 10  | 14  | 10  | 14  |    |    | 14  | 10  | 14  |    |    |      |       | 224   |  |
| Trips                      |   |    |     |     |     |     |     |   |    |     |    |     |     |     |    |    |     |     |     |     |     |    |    |     |     |     |    |    |      |       | 0     |  |
| Trivia                     |   |    | 12  |     |     |     |     |   |    | 10  |    |     |     |     |    |    | 15  |     |     |     |     |    |    | 14  |     |     |    |    |      |       | 51    |  |
| Veterans/Soldiers          |   |    |     |     |     | 12  |     |   |    |     | E  |     |     |     |    |    |     |     |     |     |     |    |    |     |     |     | E  |    |      |       | 12    |  |
| Visiting Information       |   |    | 75  | 28  | 55  | 39  | 51  |   |    | 67  |    | 69  | 23  | 12  |    |    | 62  | 35  | 61  | 58  | 49  |    |    | 72  | 51  | 53  |    |    |      |       | 860   |  |
| Volunteers/Center/CSW      |   |    | 5   | 1   | 2   | 1   | 2   |   |    | 3   |    | 4   | 2   | 2   |    |    | 3   | 1   | 4   | 1   |     |    |    | 3   | 1   | 4   |    |    |      |       | 39    |  |
| Volunteers/ASP             |   |    |     |     |     |     |     |   |    |     |    |     |     | 6   |    |    |     |     |     |     |     |    |    |     |     |     |    |    |      |       | 6     |  |
| Volunteers/MOW             |   |    | 6   | 2   | 5   | 3   | 4   |   |    | 5   | D  | 6   | 5   | 2   |    |    | 7   | 2   | 5   | 6   | 4   |    |    | 6   | 2   | 7   |    |    |      |       | 77    |  |
| Walk In's                  |   |    |     |     |     |     |     |   |    |     |    |     |     |     |    |    | 2   |     |     |     |     |    |    |     |     |     |    | D  | 65   | 67    |       |  |
| Website HAC                |   |    |     |     |     |     |     |   |    |     |    |     |     |     |    |    |     |     |     |     |     |    |    |     |     |     |    |    | 8541 | 8541  |       |  |
| Yoga                       |   |    | 3   |     |     |     | 9   |   |    | 3   |    |     |     | 7   |    |    | 3   |     |     |     | 7   |    |    | 3   |     |     |    |    |      |       | 35    |  |
| Total                      | 0 | 23 | 312 | 169 | 246 | 168 | 247 | 0 | 23 | 295 | 17 | 336 | 118 | 232 | 25 | 23 | 301 | 159 | 272 | 213 | 207 | 0  | 30 | 412 | 194 | 263 | 0  | 0  | 50   | 13440 | 17775 |  |

*HIGHLAND TOWNSHIP  
BUILDING DEPARTMENT*



*PERMIT ACTIVITY REPORT  
November 2025*



**HIGHLAND TOWNSHIP BUILDING DEPARTMENT****Permit by Category with Details**Permit.DateIssued Between 11/1/2025 12:00:00 AM AND  
11/30/2025 11:59:59 PM

| Permit #                       | Address                    | Applicant                    | Estimated Value | Permit Fee | # of Permits |
|--------------------------------|----------------------------|------------------------------|-----------------|------------|--------------|
| <b>Commercial, Renovations</b> |                            |                              |                 |            |              |
| PB25-0611                      | 720 W HIGHLAND RD          | Bryan Vasiloff               | \$8000          | \$237      |              |
| PB25-0626                      | 2825 E HIGHLAND RD Ste 115 | Nam Duc Nguyen               | \$230000        | \$1351     |              |
| <b>Commercial, Renovations</b> |                            |                              | \$238000        | \$1588     | 2            |
| <b>Deck</b>                    |                            |                              |                 |            |              |
| PB25-0621                      | 229 NAIRN CIR              | Michigan Decking LLC         | \$25000         | \$199      |              |
| <b>Deck</b>                    |                            |                              | \$25000         | \$199      | 1            |
| <b>Electrical</b>              |                            |                              |                 |            |              |
| PE25-0516                      | 212 W HIGHLAND RD STE 100  | C&S Power&Lighting LLC       | \$0             | \$154      |              |
| PE25-0517                      | 3474 HERITAGE FARMS DR     | Family Heating Co Inc        | \$0             | \$52       |              |
| PE25-0518                      | 1925 N DUCK LAKE RD        | Platinum Grade Electric      | \$0             | \$91       |              |
| PE25-0519                      | 2885 MOTORISTS DR          | Family Heating Co Inc        | \$0             | \$54       |              |
| PE25-0520                      | 2377 N MILFORD RD          | Lee Contracting              | \$0             | \$266      |              |
| PE25-0521                      | 1651 S LAKEVIEW LN         | Tri Star Electrical LLC      | \$0             | \$134      |              |
| PE25-0522                      | 3361 HIGHLAND BLVD         | Purcell Electric LLC         | \$0             | \$474      |              |
| PE25-0523                      | 994 SAINT ANDREWS          | DC Illuminations Inc         | \$0             | \$104      |              |
| PE25-0524                      | 328 ELIO                   | State Electic Company        | \$0             | \$165      |              |
| PE25-0525                      | 2377 N MILFORD RD          | Lee Industrial Contracting   | \$0             | \$531      |              |
| PE25-0526                      | 1353 GLENEAGLES            | Hartland Electric LLC        | \$0             | \$52       |              |
| PE25-0527                      | 263 W Mac Tavish Ct        | Sharon's Heating and Cooling | \$0             | \$54       |              |
| PE25-0528                      | 3241 OAKGROVE              | State Electic Company        | \$0             | \$97       |              |
| PE25-0529                      | 270 W Mac Gregor Ct        | Chapple Electric Inc         | \$0             | \$87       |              |
| PE25-0530                      | 328 ELIO                   | State Electic Company        | \$0             | \$129      |              |
| PE25-0531                      | 2778 DAVISTA DR            | Nichols Heating & Cooling    | \$0             | \$54       |              |
| PE25-0532                      | 2801 N DUCK LAKE RD        | Mrs. Michael                 | \$0             | \$138      |              |
| PE25-0533                      | 720 W HIGHLAND RD          | Raymer Electric              | \$0             | \$57       |              |
| PE25-0534                      | 3577 GRANDVIEW             | Family Heating Co Inc        | \$0             | \$74       |              |
| PE25-0535                      | 2792 KATIE LN              | JW Shaw Electric             | \$0             | \$163      |              |
| PE25-0536                      | 6060 Granite Ln            | WLS Electric LLC             | \$0             | \$71       |              |
| PE25-0537                      | 212 N SAINT JOHN RD        | Family Heating Co Inc        | \$0             | \$54       |              |
| PE25-0538                      | 3922 WOODLAND DR           | Family Heating Co Inc        | \$0             | \$73       |              |
| PE25-0539                      | 3601 TAGGETT LAKE CT       | Oak Electric Service Inc     | \$0             | \$131      |              |
| PE25-0540                      | 239 E Heather              | Chapple Electric Inc         | \$0             | \$74       |              |

# HIGHLAND TOWNSHIP BUILDING DEPARTMENT

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| Permit #                                 | Address                   | Applicant                      | Estimated Value | Permit Fee | # of Permits |
|------------------------------------------|---------------------------|--------------------------------|-----------------|------------|--------------|
| PE25-0541                                | 4471 HUNTERS DR           | HINTON, SUSAN                  | \$0             | \$66       |              |
| PE25-0542                                | 236 Norman                | CAPITOL SUPPLY AND SERV        | \$0             | \$81       |              |
| PE25-0543                                | 276 Norman                | CAPITOL SUPPLY AND SERV        | \$0             | \$81       |              |
| PE25-0544                                | 1795 OLTESVIG LN          | BRUDER, STEVEN C               | \$0             | \$350      |              |
| <b>Electrical</b>                        |                           |                                | \$0             | \$3911     | 29           |
| <b>Fire/Water Damage Repair -- Resid</b> |                           |                                |                 |            |              |
| PB25-0605                                | 3150 OAK RIDGE DR         | Anytime Restoration services   | \$18000         | \$179      |              |
| <b>Fire/Water Damage Repair -- Resid</b> |                           |                                | \$18000         | \$179      | 1            |
| <b>Garage, attached</b>                  |                           |                                |                 |            |              |
| PB25-0636                                | 3420 LAKEVIEW DR          | laingcraft LLC                 | \$14000         | \$159      |              |
| <b>Garage, attached</b>                  |                           |                                | \$14000         | \$159      | 1            |
| <b>Garage, detached</b>                  |                           |                                |                 |            |              |
| PB25-0617                                | 1672 PETTIBONE LAKE RD    | Heyn Building Co.              | \$105000        | \$600      |              |
| <b>Garage, detached</b>                  |                           |                                | \$105000        | \$600      | 1            |
| <b>Hot Tub</b>                           |                           |                                |                 |            |              |
| PB25-0610                                | 1543 WIND VALLEY LN       | FRITZ, BARBARA                 | \$4000          | \$94       |              |
| <b>Hot Tub</b>                           |                           |                                | \$4000          | \$94       | 1            |
| <b>Mechanical</b>                        |                           |                                |                 |            |              |
| PM25-0381                                | 568 TOMAHAWK TRL          | Robin Aire Htg & Clg           | \$0             | \$92       |              |
| PM25-0382                                | 3903 BROADVIEW LN         | Williams Distributing Co       | \$0             | \$147      |              |
| PM25-0383                                | 3903 BROADVIEW LN         | Deeply Rooted Mechanical       | \$0             | \$491      |              |
| PM25-0384                                | 1353 GLENEAGLES           | Michigan Consolidated Gas Co   | \$0             | \$92       |              |
| PM25-0385                                | 2831 PINE BLUFFS CT       | Andy's Statewide Heating and A | \$0             | \$300      |              |
| PM25-0386                                | 2885 MOTORISTS DR         | Family Heating Co Inc          | \$0             | \$102      |              |
| PM25-0387                                | 1795 OLTESVIG LN          | BRUDER, STEVEN C               | \$0             | \$186      |              |
| PM25-0388                                | 2377 N MILFORD RD         | Lee Contracting                | \$0             | \$516      |              |
| PM25-0389                                | 2242 MacLaren Dr          | Mobile & Modular Homes Inc     | \$0             | \$87       |              |
| PM25-0390                                | 270 W Mac Gregor Ct       | Mobile & Modular Homes Inc     | \$0             | \$87       |              |
| PM25-0391                                | 239 E Heather             | Mobile & Modular Homes Inc     | \$0             | \$87       |              |
| PM25-0392                                | 212 W HIGHLAND RD STE 100 | Professional Htg & Clg (elec)  | \$0             | \$84       |              |
| PM25-0393                                | 263 W Mac Tavish Ct       | Sharon's Heating and Cooling   | \$0             | \$102      |              |

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|----------------------|------------------------|-------------------------------|-----------------|------------|--------------|
| PM25-0394            | 3951 WOODLAND DR       | C.Easton Master Plumbing      | \$0             | \$144      |              |
| PM25-0395            | 2778 DAVISTA DR        | Nichols Heating & Cooling     | \$0             | \$102      |              |
| PM25-0396            | 3577 GRANDVIEW         | Family Heating Co Inc         | \$0             | \$102      |              |
| PM25-0397            | 212 N SAINT JOHN RD    | Family Heating Co Inc         | \$0             | \$102      |              |
| PM25-0398            | 3922 WOODLAND DR       | Family Heating Co Inc         | \$0             | \$92       |              |
| PM25-0399            | 2792 KATIE LN          | C and J Gas Service           | \$0             | \$123      |              |
| PM25-0400            | 3891 MANTUA FARMS      | Hunter Mechanical LLC         | \$0             | \$360      |              |
| PM25-0401            | 3361 HIGHLAND BLVD     | BJ's Heating & Cooling Inc    | \$0             | \$147      |              |
| PM25-0402            | 3601 TAGGETT LAKE CT   | Oak Electric Service Inc      | \$0             | \$168      |              |
| PM25-0403            | 1800 LONE TREE RD      | Michigan Energy Services      | \$0             | \$102      |              |
| PM25-0404            | 236 Norman             | CAPITOL SUPPLY AND SERV       | \$0             | \$102      |              |
| PM25-0405            | 276 Norman             | CAPITOL SUPPLY AND SERV       | \$0             | \$102      |              |
| <b>Mechanical</b>    |                        |                               | \$0             | \$4019     | 25           |
| <b>Miscellaneous</b> |                        |                               |                 |            |              |
| PB25-0629            | 1217 WATERBURY RD      | Foundation Systems of Michiga | \$7293          | \$110      |              |
| PB25-0630            | 2219 Mac Laren         | Ultimate Care & Maintenance   | \$2800          | \$88       |              |
| <b>Miscellaneous</b> |                        |                               | \$10093         | \$198      | 2            |
| <b>Plumbing</b>      |                        |                               |                 |            |              |
| PP25-0147            | 3891 MANTUA FARMS      | Cuprum Plumbing               | \$0             | \$347      |              |
| PP25-0148            | 3951 WOODLAND DR       | Elite Plumbing solutions      | \$0             | \$371      |              |
| PP25-0149            | 2377 N MILFORD RD      | Lee Contracting Inc           | \$0             | \$166      |              |
| PP25-0150            | 2242 MacLaren Dr       | Mobile & Modular Homes Inc    | \$0             | \$77       |              |
| PP25-0151            | 270 W Mac Gregor Ct    | Mobile & Modular Homes Inc    | \$0             | \$77       |              |
| PP25-0152            | 239 E Heather          | Mobile & Modular Homes Inc    | \$0             | \$77       |              |
| PP25-0153            | 1370 PETTIBONE LAKE RD | R & B Plumbing Inc            | \$0             | \$163      |              |
| PP25-0154            | 1497 GLENEAGLES        | Robert Shoner                 | \$0             | \$170      |              |
| PP25-0155            | 1217 WATERBURY RD      | Foundation Systems of Michiga | \$0             | \$57       |              |
| <b>Plumbing</b>      |                        |                               | \$0             | \$1505     | 9            |
| <b>Pole Barn</b>     |                        |                               |                 |            |              |
| PB25-0600            | 1795 OLTESVIG LN       | BRUDER, STEVEN C              | \$120000        | \$675      |              |
| PB25-0602            | 2472 JACKSON BLVD      | Heath Christopher Williams    | \$51840         | \$349      |              |
| <b>Pole Barn</b>     |                        |                               | \$171840        | \$1024     | 2            |

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|---------------------------|------------------------|------------------------------|-----------------|------------|--------------|
| <b>Res. Additions</b>     |                        |                              |                 |            |              |
| PB25-0604                 | 2485 JACKSON BLVD      | SIZEMORE, KEITH              | \$5000          | \$171      |              |
| PB25-0609                 | 2935 JACKSON BLVD      | Nokaj, Nikolin               | \$32000         | \$234      |              |
| <b>Res. Additions</b>     |                        |                              | \$37000         | \$405      | 2            |
| <b>Res. Mobile Home</b>   |                        |                              |                 |            |              |
| PMH25-0063                | 2242 MacLaren Dr       | Mobile & Modular Homes Inc   | \$0             | \$200      |              |
| PMH25-0064                | 270 W Mac Gregor Ct    | Mobile & Modular Homes Inc   | \$0             | \$200      |              |
| PMH25-0065                | 239 E Heather          | Mobile & Modular Homes Inc   | \$0             | \$200      |              |
| <b>Res. Mobile Home</b>   |                        |                              | \$0             | \$600      | 3            |
| <b>Res. Renovations</b>   |                        |                              |                 |            |              |
| PB25-0607                 | 3361 HIGHLAND BLVD     | Home Professional Services   | \$124970        | \$715      |              |
| PB25-0613                 | 862 DONALD DR          | Cornerstone Home Improvement | \$16350         | \$162      |              |
| PB25-0614                 | 1451 BLUE HERON DR     | LAD Services                 | \$14125         | \$144      |              |
| PB25-0615                 | 3033 MIDDLE RD         | Renewal By Anderson LLC      | \$7741          | \$112      |              |
| PB25-0618                 | 1370 PETTIBONE LAKE RD | Heyn Building Co.            | \$85000         | \$500      |              |
| PB25-0620                 | 3122 CENTRAL BLVD      | Steven Ray Harris            | \$9000          | \$121      |              |
| PB25-0622                 | 2280 HARVEY LAKE RD    | LEWTON, DYLAN L              | \$7000          | \$111      |              |
| PB25-0627                 | 3220 RAMADA DR         | Especially Window            | \$74000         | \$453      |              |
| PB25-0631                 | 1045 TALL PINES TRL    | BLS Roofing Inc              | \$18000         | \$167      |              |
| PB25-0632                 | 4161 WOODCOCK WAY      | Early Bird Roofing           | \$14500         | \$146      |              |
| <b>Res. Renovations</b>   |                        |                              | \$370686        | \$2631     | 10           |
| <b>Res. Single Family</b> |                        |                              |                 |            |              |
| PB25-0633                 | 579 Iverness           | Innovant Group LLC           | \$550000        | \$2909     |              |
| <b>Res. Single Family</b> |                        |                              | \$550000        | \$2909     | 1            |
| <b>Roof</b>               |                        |                              |                 |            |              |
| PB25-0606                 | 2100 ADDALEEN RD       | ALMASHY, MATTHEW             | \$25577         | \$202      |              |
| PB25-0608                 | 1799 ELKRIDGE CIR      | Rashid Construction Company  | \$22890         | \$192      |              |
| PB25-0624                 | 4468 CHEVRON DR        | Kearn brothers Inc.          | \$49483         | \$322      |              |
| PB25-0625                 | 4090 Emerald Park Dr   | TROMBLEY, CAROL LYNNE        | \$16000         | \$154      |              |
| PB25-0628                 | 825 HELEN              | A Better Exterior LLC        | \$16000         | \$154      |              |
| <b>Roof</b>               |                        |                              | \$129950        | \$1024     | 5            |

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|-------------------------------------|----------------------------|----------------------------------|------------------|----------------|--------------|
| <b>Solar Panels-Ground</b>          |                            |                                  |                  |                |              |
| PB25-0616                           | 328 ELIO                   | State Electic Company            | \$57000          | \$360          |              |
|                                     |                            |                                  | \$57000          | \$360          | 1            |
| <b>Solar Panels-Ground</b>          |                            |                                  |                  |                |              |
| <b>Swimming Pools-Hot Tubs/Spas</b> |                            |                                  |                  |                |              |
| PB25-0603                           | 256 INVERNESS              | YOUNG TRUSTEE, TERESA            | \$80000          | \$475          |              |
|                                     |                            |                                  | \$80000          | \$475          | 1            |
| <b>Swimming Pools-Hot Tubs/Spas</b> |                            |                                  |                  |                |              |
| <b>Temporary Sign</b>               |                            |                                  |                  |                |              |
| PTS25-0009                          | 3254 W WARDLOW RD          | Huff Tree Farm                   | \$0              | \$40           |              |
| PTS25-0010                          | 1555 N MILFORD RD          | Huff Tree Farm                   | \$0              | \$40           |              |
|                                     |                            |                                  | \$0              | \$80           | 2            |
| <b>Temporary Sign</b>               |                            |                                  |                  |                |              |
| <b>Windows</b>                      |                            |                                  |                  |                |              |
| PB25-0466                           | 5339 EAGLE RD              | Wallside Inc                     | \$14500          | \$146          |              |
| PB25-0601                           | 408 KING ST                | Wallside Inc                     | \$8500           | \$121          |              |
| PB25-0612                           | 293 PENINSULA LAKE DR      | Wallside Inc                     | \$2885           | \$88           |              |
| PB25-0619                           | 921 GLENEAGLES             | Wallside Inc                     | \$4300           | \$95           |              |
| PB25-0623                           | 1821 LOCKWOOD DR           | Wallside Inc                     | \$990            | \$80           |              |
| PB25-0635                           | 3407 CRYSTAL RIDGE DR      | albert swidan/ nest construction | \$2908           | \$88           |              |
|                                     |                            |                                  | \$34083          | \$618          | 6            |
| <b>Windows</b>                      |                            |                                  |                  |                |              |
| <b>Zoning Land Use</b>              |                            |                                  |                  |                |              |
| PLU25-0045                          | 2825 E HIGHLAND RD Ste 115 | 9 Salon LLC                      | \$0              | \$0            |              |
| PLU25-0046                          | 720 W HIGHLAND RD          | Granny's Attic LLC               | \$0              | \$0            |              |
|                                     |                            |                                  | \$0              | \$0            | 2            |
| <b>Zoning Land Use</b>              |                            |                                  |                  |                |              |
| <b>Totals</b>                       |                            |                                  | <b>\$1844652</b> | <b>\$22578</b> | <b>107</b>   |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
SEPTEMBER 30, 2025

GENERAL FUND

ASSETS

|                 |                           |               |                     |
|-----------------|---------------------------|---------------|---------------------|
| 101-000-004.000 | PETTY CASH                | 83.34         |                     |
| 101-000-008.000 | PERPETUAL FUND            | 1,087.10      |                     |
| 101-000-010.000 | CASH - COMBINED SAVINGS   | 4,297,081.13  |                     |
| 101-000-078.000 | DUE FROM STATE REVENUES   | 367,829.00    |                     |
| 101-000-081.000 | DUE COMMUNITY DEV.        | 24.00         |                     |
| 101-000-084.203 | DUE TO/FROM ROAD FUND     | ( 4,200.00)   |                     |
| 101-000-084.207 | DUE TO/FROM POLICE FUND   | ( 13,500.00)  |                     |
| 101-000-084.477 | DUE TO/FROM CABLE TV FEES | 67,342.05     |                     |
| 101-000-084.703 | DUE TO/FROM TAX FUND      | ( 129,580.88) |                     |
|                 |                           |               |                     |
|                 | TOTAL ASSETS              |               | <u>4,586,165.74</u> |

LIABILITIES AND EQUITY

LIABILITIES

|                 |                               |            |            |
|-----------------|-------------------------------|------------|------------|
| 101-000-202.001 | BUILDING BONDS PAYABLES       | 204,284.00 |            |
| 101-000-202.002 | HEALTH REIMBURSEMENT PAYABLES | 5,889.80   |            |
| 101-000-202.005 | PLANNING ESCROW PAYABLES      | 192,371.02 |            |
| 101-000-222.000 | OAKLAND CO. ANIMAL CONTROL    | ( 44.15)   |            |
| 101-000-280.001 | DEFERRED REVENUE-GRANT        | 24.00      |            |
|                 |                               |            |            |
|                 | TOTAL LIABILITIES             |            | 402,524.67 |

FUND EQUITY

|                 |                                 |              |                     |
|-----------------|---------------------------------|--------------|---------------------|
| 101-000-380.003 | FUND BALANCE-ASSIGN FUTURE EXP  | 1,350,000.00 |                     |
| 101-000-390.000 | FUND BALANCE                    | 2,169,898.70 |                     |
|                 | REVENUE OVER EXPENDITURES - YTD | 663,742.37   |                     |
|                 |                                 |              |                     |
|                 | TOTAL FUND EQUITY               |              | <u>4,183,641.07</u> |
|                 |                                 |              |                     |
|                 | TOTAL LIABILITIES AND EQUITY    |              | <u>4,586,165.74</u> |

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**GENERAL FUND**

|                           | ORIGINAL<br>BUDGET             | AMENDED<br>BUDGET   | YTD ACTUAL          | CUR MONTH        | VARIANCE              | % OF<br>BUDGET |
|---------------------------|--------------------------------|---------------------|---------------------|------------------|-----------------------|----------------|
| <b>REVENUE</b>            |                                |                     |                     |                  |                       |                |
| 101-000-402.000           | CURRENT PROPERTY TAX           | 629,738.00          | 629,738.00          | 672,805.95       | .00 ( 43,067.95)      | 106.84         |
| 101-000-404.000           | SALES TAX                      | 2,131,794.00        | 2,131,794.00        | 1,441,342.65     | 6,249.09 690,451.35   | 67.61          |
| 101-000-412.000           | DELINQUENT P. PROPERTY TAX     | .00                 | .00                 | 1,724.24         | 66.57 ( 1,724.24)     | .00            |
| 101-000-423.000           | MOBILE HOME TAXES              | 8,000.00            | 8,000.00            | 6,597.50         | 734.50 1,402.50       | 82.47          |
| 101-000-477.000           | CABLE TV FRANCHISE FEES        | 300,000.00          | 300,000.00          | 199,432.15       | .00 100,567.85        | 66.48          |
| 101-000-478.000           | DOG LICENSES                   | 1,500.00            | 1,500.00            | 1,249.50         | 38.50 250.50          | 83.30          |
| 101-000-490.000           | OTHER LIC. & PERMIT            | 5,000.00            | 5,000.00            | 8,924.77         | 2,202.52 ( 3,924.77)  | 178.50         |
| 101-000-490.001           | SEWER PERMITS                  | .00                 | .00                 | 45.00            | .00 ( 45.00)          | .00            |
| 101-000-491.000           | BUILDING PERMITS               | 200,000.00          | 200,000.00          | 163,995.40       | 19,633.00 36,004.60   | 82.00          |
| 101-000-491.001           | HEATING PERMITS                | 50,000.00           | 50,000.00           | 47,112.00        | 5,862.00 2,888.00     | 94.22          |
| 101-000-491.002           | PLUMBING PERMITS               | 42,000.00           | 42,000.00           | 18,977.60        | 3,350.00 23,022.40    | 45.18          |
| 101-000-491.003           | ELECTRICAL PERMITS             | 88,000.00           | 88,000.00           | 53,942.20        | 5,282.00 34,057.80    | 61.30          |
| 101-000-522.003           | SOC SERV: C D B G REVENUE      | 50,000.00           | 50,000.00           | 56,439.00        | 3,500.00 ( 6,439.00)  | 112.88         |
| 101-000-540.000           | GRANT REVENUE                  | .00                 | .00                 | 9,759.64         | .00 ( 9,759.64)       | .00            |
| 101-000-584.005           | METRO AUTHORITY                | 34,000.00           | .00                 | .00              | .00 .00               | .00            |
| 101-000-584.013           | LOCAL COMMUNITY STABILIZ. AUTH | .00                 | .00                 | 440.70           | .00 ( 440.70)         | .00            |
| 101-000-607.002           | CONTRACTORS REGISTRATIONS      | 3,000.00            | 3,000.00            | 2,410.00         | 345.00 590.00         | 80.33          |
| 101-000-607.019           | SUMMER TAX COLLECTION FEE      | 50,000.00           | 50,000.00           | 50,972.55        | .00 ( 972.55)         | 101.95         |
| 101-000-607.022           | ENHANCE ACCESS FEES            | 6,000.00            | 6,000.00            | 5,865.05         | .00 134.95            | 97.75          |
| 101-000-607.034           | ADMINISTRATION FEES            | 42,000.00           | 42,000.00           | 32,963.24        | .00 9,036.76          | 78.48          |
| 101-000-608.025           | DISTRICT COURT MONIES          | 50,000.00           | 50,000.00           | 52,643.17        | 5,745.06 ( 2,643.17)  | 105.29         |
| 101-000-628.014           | REZONING FEES, PLANNING        | .00                 | .00                 | 750.00           | .00 ( 750.00)         | .00            |
| 101-000-628.015           | ZONING BD. OF APPEALS          | 7,000.00            | 7,000.00            | 3,975.00         | 825.00 3,025.00       | 56.79          |
| 101-000-628.016           | SITE PL. REVIEW, OTHERS        | 6,000.00            | 6,000.00            | 5,365.00         | 2,440.00 635.00       | 89.42          |
| 101-000-642.000           | SALE OF CEMETERY LOTS          | 5,000.00            | 5,000.00            | 17,200.00        | 1,200.00 ( 12,200.00) | 344.00         |
| 101-000-644.028           | ASSET SALE PROCEEDS            | .00                 | .00                 | 11,306.00        | .00 ( 11,306.00)      | .00            |
| 101-000-651.006           | ACTIVITY CENTER ADVERTISING    | .00                 | 8,000.00            | 2,750.00         | .00 5,250.00          | 34.38          |
| 101-000-651.007           | ACTIVITY CENTER REVENUES       | 3,000.00            | 3,000.00            | 7,525.00         | 1,475.00 ( 4,525.00)  | 250.83         |
| 101-000-657.000           | VARIOUS FINES                  | .00                 | .00                 | 15.00            | .00 ( 15.00)          | .00            |
| 101-000-658.000           | ZONING FINES                   | .00                 | .00                 | 150.00           | .00 ( 150.00)         | .00            |
| 101-000-665.000           | INTEREST EARNINGS              | 100,000.00          | 100,000.00          | 112,936.16       | 6,326.29 ( 12,936.16) | 112.94         |
| 101-000-666.001           | MMRMA DISTRIBUTION             | .00                 | 36,000.00           | 36,256.00        | .00 ( 256.00)         | 100.71         |
| 101-000-667.001           | PARK: RENTALS                  | .00                 | .00                 | 300.00           | .00 ( 300.00)         | .00            |
| 101-000-667.010           | ACT CTR STEEPLE HALL UTILITIES | 5,000.00            | 5,000.00            | 3,086.77         | 83.00 1,913.23        | 61.74          |
| 101-000-667.035           | POLICE LEASE PAYMENTS          | 28,000.00           | 28,000.00           | 20,999.97        | 2,333.33 7,000.03     | 75.00          |
| 101-000-667.288           | WOTA RENT                      | 25,000.00           | 25,000.00           | 25,000.00        | .00 .00               | 100.00         |
| 101-000-676.004           | ELECTION EXPENSE REFUND        | .00                 | .00                 | 57.00            | .00 ( 57.00)          | .00            |
| 101-000-676.018           | ELECTION REIMBURSEMENT         | .00                 | .00                 | 84.01            | .00 ( 84.01)          | .00            |
| 101-000-676.029           | ORDINANCE VIOLATION REIMBURSE  | .00                 | .00                 | 1,415.00         | 75.00 ( 1,415.00)     | .00            |
| 101-000-676.030           | SNOW REMOVAL REIMBURSEMENT     | 18,200.00           | 18,200.00           | 13,620.00        | .00 4,580.00          | 74.84          |
| 101-000-677.031           | MISCELLANEOUS                  | 15,000.00           | 15,000.00           | 8,881.52         | ( 3,377.80) 6,118.48  | 59.21          |
| <b>REVENUE</b>            | <b>3,903,232.00</b>            | <b>3,913,232.00</b> | <b>3,099,314.74</b> | <b>64,388.06</b> | <b>813,917.26</b>     | <b>79.20</b>   |
| <b>TOTAL FUND REVENUE</b> | <b>3,903,232.00</b>            | <b>3,913,232.00</b> | <b>3,099,314.74</b> | <b>64,388.06</b> | <b>813,917.26</b>     | <b>79.20</b>   |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**GENERAL FUND**

|                    |                                | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH        | VARIANCE          | % OF<br>BUDGET |
|--------------------|--------------------------------|--------------------|-------------------|-------------------|------------------|-------------------|----------------|
| <b>LEGISLATIVE</b> |                                |                    |                   |                   |                  |                   |                |
| 101-102-702.000    | LEGISLATIVE: SALARIES          | 28,519.00          | 28,519.00         | 20,840.72         | 2,193.76         | 7,678.28          | 73.08          |
| 101-102-820.000    | LEGISLATIVE: DUES/ED/TRAVEL    | 6,000.00           | 6,000.00          | .00               | .00              | 6,000.00          | .00            |
|                    | <b>TOTAL LEGISLATIVE</b>       | <b>34,519.00</b>   | <b>34,519.00</b>  | <b>20,840.72</b>  | <b>2,193.76</b>  | <b>13,678.28</b>  | <b>60.37</b>   |
| <b>SUPERVISOR</b>  |                                |                    |                   |                   |                  |                   |                |
| 101-171-702.000    | SUP DEPT: SALARIES             | 92,932.00          | 92,932.00         | 67,911.32         | 7,148.56         | 25,020.68         | 73.08          |
| 101-171-703.002    | SUP DEPT: ASSISTANT WAGE F-T   | 56,163.00          | 56,163.00         | 41,371.20         | 4,320.00         | 14,791.80         | 73.66          |
| 101-171-703.003    | SUP DEPT: MAINT SUPERVISOR F-T | .00                | 39,900.00         | 24,976.00         | 4,200.00         | 14,924.00         | 62.60          |
| 101-171-703.004    | SUP DEPT: MAINT ASSISTANT F-T  | .00                | 34,200.00         | 21,420.00         | 3,600.00         | 12,780.00         | 62.63          |
| 101-171-704.003    | SUP DEPT: CLERICAL WAGE P-T    | 36,192.00          | 36,192.00         | 17,604.00         | 2,160.00         | 18,588.00         | 48.64          |
| 101-171-704.005    | SUP DEPT: MAINT WAGE P-T       | 36,233.00          | 36,233.00         | 25,640.04         | 2,787.48         | 10,592.96         | 70.76          |
| 101-171-704.007    | SUP: COMMUNICATIONS WAGE P-T   | 34,684.00          | 34,684.00         | 21,671.75         | 2,351.75         | 13,012.25         | 62.48          |
| 101-171-705.000    | SUP: PART-TIME SEASONAL MAINT  | 27,842.00          | .00               | .00               | .00              | .00               | .00            |
| 101-171-705.001    | SUP: SEASONAL FLOATER WAGE P-  | 15,933.00          | 15,933.00         | 2,528.24          | 429.04           | 13,404.76         | 15.87          |
| 101-171-820.000    | SUP DEPT: DUES/ED/TRAVEL       | 2,500.00           | 2,500.00          | 371.12            | 147.12           | 2,128.88          | 14.84          |
|                    | <b>TOTAL SUPERVISOR</b>        | <b>302,479.00</b>  | <b>348,737.00</b> | <b>223,493.67</b> | <b>27,143.95</b> | <b>125,243.33</b> | <b>64.09</b>   |
| <b>ACCOUNTING</b>  |                                |                    |                   |                   |                  |                   |                |
| 101-191-703.000    | ACCTG: BOOKKEEPER WAGE F-T     | 78,747.00          | 78,747.00         | 57,773.71         | 6,057.00         | 20,973.29         | 73.37          |
| 101-191-704.001    | ACCTG: P-T ASSISTANT           | 29,032.00          | 29,032.00         | 21,900.00         | 2,310.00         | 7,132.00          | 75.43          |
| 101-191-704.002    | ACCTG: P-T PAYROLL/HR ADMIN    | .00                | 16,347.00         | 3,604.30          | 1,869.90         | 12,742.70         | 22.05          |
| 101-191-820.000    | ACCTG: DUES/ED/TRAVEL          | 3,000.00           | 3,000.00          | .00               | .00              | 3,000.00          | .00            |
|                    | <b>TOTAL ACCOUNTING</b>        | <b>110,779.00</b>  | <b>127,126.00</b> | <b>83,278.01</b>  | <b>10,236.90</b> | <b>43,847.99</b>  | <b>65.51</b>   |
| <b>CLERK</b>       |                                |                    |                   |                   |                  |                   |                |
| 101-215-702.002    | CLERK: SALARIES                | 88,285.00          | 88,285.00         | 64,515.83         | 6,791.14         | 23,769.17         | 73.08          |
| 101-215-703.001    | CLERK: DEPUTY WAGE F-T         | 69,330.00          | 69,330.00         | 40,161.57         | 4,500.00         | 29,168.43         | 57.93          |
| 101-215-703.005    | CLERK: CLERICAL WAGE F-T       | 47,112.00          | 47,112.00         | 28,086.00         | .00              | 19,026.00         | 59.62          |
| 101-215-720.000    | CLERK: RECORDING SECTY         | 1,800.00           | 1,800.00          | .00               | .00              | 1,800.00          | .00            |
| 101-215-730.000    | CLERK: ELECTION EXPENSES SUPP  | .00                | .00               | 3,422.47          | .00              | ( 3,422.47)       | .00            |
| 101-215-820.000    | CLERK: DUES/ED/TRAVEL          | 7,000.00           | 7,000.00          | 4,723.58          | 424.34           | 2,276.42          | 67.48          |
| 101-215-935.000    | CLERK: VOTING EQUIP MAINT      | 7,050.00           | 7,050.00          | 6,042.00          | .00              | 1,008.00          | 85.70          |
| 101-215-957.000    | CLERK: ELECT EXP TO BE REIMBUR | .00                | .00               | 9,759.28          | .00              | ( 9,759.28)       | .00            |
|                    | <b>TOTAL CLERK</b>             | <b>220,577.00</b>  | <b>220,577.00</b> | <b>156,710.73</b> | <b>11,715.48</b> | <b>63,866.27</b>  | <b>71.05</b>   |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**GENERAL FUND**

|                           |                                 | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH        | VARIANCE          | % OF<br>BUDGET |
|---------------------------|---------------------------------|--------------------|-------------------|-------------------|------------------|-------------------|----------------|
| <b>TREASURER</b>          |                                 |                    |                   |                   |                  |                   |                |
| 101-253-702.001           | TREAS: SALARIES                 | 88,285.00          | 88,285.00         | 64,515.83         | 6,791.14         | 23,769.17         | 73.08          |
| 101-253-703.000           | TREAS: DEPUTY WAGE F-T          | 62,047.00          | 62,047.00         | 45,073.60         | 4,728.00         | 16,973.40         | 72.64          |
| 101-253-703.003           | TREAS: CLERICAL WAGE F-T        | 41,043.00          | 41,043.00         | 30,006.85         | 3,157.51         | 11,036.15         | 73.11          |
| 101-253-705.004           | TREAS: PART-TIME SEASONAL       | 7,186.00           | 7,186.00          | 6,314.15          | 789.60           | 871.85            | 87.87          |
| 101-253-820.000           | TREAS: DUES/ED/TRAVEL           | 6,500.00           | 6,500.00          | 1,924.55          | 146.98           | 4,575.45          | 29.61          |
|                           | <b>TOTAL TREASURER</b>          | <b>205,061.00</b>  | <b>205,061.00</b> | <b>147,834.98</b> | <b>15,613.23</b> | <b>57,226.02</b>  | <b>72.09</b>   |
| <b>ASSESSOR</b>           |                                 |                    |                   |                   |                  |                   |                |
| 101-257-720.000           | ASSESSING: CONTRACTUAL SVCS     | 138,000.00         | 138,000.00        | 108,874.94        | 11,485.00        | 29,125.06         | 78.89          |
| 101-257-720.001           | ASSESSING: TAX BD OF REVIEW     | 2,500.00           | 2,500.00          | 1,992.68          | .00              | 507.32            | 79.71          |
| 101-257-820.000           | ASSESSING: DUES/ED/TRAVEL       | 600.00             | 600.00            | .00               | .00              | 600.00            | .00            |
|                           | <b>TOTAL ASSESSOR</b>           | <b>141,100.00</b>  | <b>141,100.00</b> | <b>110,867.62</b> | <b>11,485.00</b> | <b>30,232.38</b>  | <b>78.57</b>   |
| <b>GENERAL GOVERNMENT</b> |                                 |                    |                   |                   |                  |                   |                |
| 101-261-728.000           | GEN GOV: OFFICE SUPPLIES        | 15,000.00          | 15,000.00         | 5,733.68          | 444.93           | 9,266.32          | 38.22          |
| 101-261-735.000           | GEN GOV: POSTAGE                | 10,000.00          | 10,000.00         | 4,763.73          | ( 45.43)         | 5,236.27          | 47.64          |
| 101-261-801.001           | GEN GOV: PROF SERVICES          | 25,000.00          | 25,000.00         | 340.00            | 1,000.00         | 24,660.00         | 1.36           |
| 101-261-802.000           | GEN GOV: PAYROLL PROCESSING     | 5,500.00           | 9,500.00          | 6,670.15          | 438.00           | 2,829.85          | 70.21          |
| 101-261-803.000           | GEN GOV: SNOWPLOW SERV          | 60,500.00          | 20,120.00         | 20,120.00         | .00              | .00               | 100.00         |
| 101-261-804.000           | GEN GOV: LEGAL SERVICES         | 75,000.00          | 75,000.00         | 51,090.50         | 8,617.50         | 23,909.50         | 68.12          |
| 101-261-805.000           | GEN GOV: AUDITING               | 100,000.00         | 100,000.00        | 79,097.25         | .00              | 20,902.75         | 79.10          |
| 101-261-813.000           | GEN GOV: STORM WATER PERMIT     | 500.00             | 500.00            | 500.00            | .00              | .00               | 100.00         |
| 101-261-821.000           | GEN GOV: MEMBER FEES            | 13,000.00          | 13,000.00         | 12,918.63         | .00              | 81.37             | 99.37          |
| 101-261-822.000           | GEN GOV: BANK FEES              | 6,000.00           | 6,000.00          | .00               | .00              | 6,000.00          | .00            |
| 101-261-830.000           | GEN GOV: GEN INSURANCE          | 69,000.00          | 69,000.00         | 73,180.54         | .00              | ( 4,180.54)       | 106.06         |
| 101-261-850.000           | GEN GOV: FIBER-OTHER COMMUNIC   | 13,000.00          | 13,000.00         | 7,407.00          | 823.00           | 5,593.00          | 56.98          |
| 101-261-850.001           | GEN GOV: PHONE SERVICE          | 6,500.00           | 6,500.00          | 3,473.88          | 394.64           | 3,026.12          | 53.44          |
| 101-261-850.002           | GEN GOV: WEBSITE                | 3,500.00           | 3,500.00          | 1,244.65          | .00              | 2,255.35          | 35.56          |
| 101-261-900.000           | GEN GOV: TAX BILL PRINTING      | 15,000.00          | 15,000.00         | 7,044.63          | .00              | 7,955.37          | 46.96          |
| 101-261-900.001           | GEN GOV: ADVERTISING            | 10,000.00          | 10,000.00         | 7,137.00          | 431.93           | 2,863.00          | 71.37          |
| 101-261-900.002           | GEN GOV: PRINTING               | 20,000.00          | 20,000.00         | 8,967.32          | .00              | 11,032.68         | 44.84          |
| 101-261-920.000           | GEN GOV: UTILITIES              | 80,000.00          | 80,000.00         | 59,915.28         | 7,566.52         | 20,084.72         | 74.89          |
| 101-261-936.000           | GEN GOV: 205 N. JOHN MAINT      | 10,000.00          | 30,000.00         | 23,085.16         | 3,216.76         | 6,914.84          | 76.95          |
| 101-261-936.002           | GEN GOV: MOWING                 | 15,000.00          | 15,000.00         | 13,577.00         | 2,788.00         | 1,423.00          | 90.51          |
| 101-261-936.003           | GEN GOV: OFFICE CLEANING        | 30,000.00          | 30,000.00         | 18,500.00         | 2,730.00         | 11,500.00         | 61.67          |
| 101-261-936.004           | GEN GOV: 250 W LIVINGSTN MAINT  | .00                | 5,000.00          | 977.90            | .00              | 4,022.10          | 19.56          |
| 101-261-937.000           | GEN GOV: VEHICLE OP MAINT       | 5,000.00           | 20,000.00         | 16,762.51         | 560.87           | 3,237.49          | 83.81          |
| 101-261-938.000           | GEN GOV: EQ/SW MAINT CONTRACT   | 80,000.00          | 80,000.00         | 69,465.87         | 11,393.83        | 10,534.13         | 86.83          |
| 101-261-955.000           | GEN GOV: MISCELLANEOUS          | 20,000.00          | 20,000.00         | 1,627.90          | 36.70            | 18,372.10         | 8.14           |
| 101-261-959.000           | GEN GOV: METRO AUTHORITY EXP    | 34,000.00          | .00               | .00               | .00              | .00               | .00            |
| 101-261-971.000           | GEN GOV: EQUIP CAP OUTLAY       | 40,000.00          | 80,380.00         | 41,749.44         | 34,624.36        | 38,630.56         | 51.94          |
| 101-261-971.001           | GEN GOV: COMP CAP OUTLAY        | 25,000.00          | 25,000.00         | 6,764.55          | .00              | 18,235.45         | 27.06          |
| 101-261-971.003           | GEN GOV: COMPUTER SOFTWARE      | 10,000.00          | 1,500.00          | 1,124.91          | 124.99           | 375.09            | 74.99          |
|                           | <b>TOTAL GENERAL GOVERNMENT</b> | <b>796,500.00</b>  | <b>798,000.00</b> | <b>543,239.48</b> | <b>75,146.60</b> | <b>254,760.52</b> | <b>68.08</b>   |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**GENERAL FUND**

|                                    |                                     | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH        | VARIANCE          | % OF<br>BUDGET |
|------------------------------------|-------------------------------------|--------------------|-------------------|-------------------|------------------|-------------------|----------------|
| <b>GENERAL GOVERNMENT PERSONNE</b> |                                     |                    |                   |                   |                  |                   |                |
| 101-279-710.000                    | GGP: EMPLR PAYROLL TAX              | 117,000.00         | 130,000.00        | 91,052.83         | 9,500.19         | 38,947.17         | 70.04          |
| 101-279-711.000                    | GGP: DEFINED CONTRIBUTION PLAN      | 113,000.00         | 115,000.00        | 56,396.85         | .00              | 58,603.15         | 49.04          |
| 101-279-712.000                    | GGP:HEALTH/DENTAL/LIFE/DIS INS      | 137,000.00         | 173,000.00        | 139,730.00        | 11,039.38        | 33,270.00         | 80.77          |
| 101-279-715.000                    | GGP: CASH IN LIEU BENEF BUYOUT      | 90,000.00          | 105,000.00        | 77,003.55         | 7,513.58         | 27,996.45         | 73.34          |
| 101-279-716.002                    | GGP: TUITION REIMB                  | 45,000.00          | .00               | .00               | .00              | .00               | .00            |
| 101-279-717.002                    | GGP: BCN HEALTH REIMBURSEMEN        | 45,000.00          | 48,000.00         | 27,393.23         | 659.36           | 20,606.77         | 57.07          |
| 101-279-718.001                    | GGP: PTO CASH PAYOUT                | 23,000.00          | 23,000.00         | .00               | .00              | 23,000.00         | .00            |
|                                    | <b>TOTAL GENERAL GOVERNMENT PER</b> | <b>570,000.00</b>  | <b>594,000.00</b> | <b>391,576.46</b> | <b>28,712.51</b> | <b>202,423.54</b> | <b>65.92</b>   |
| <b>BUILDING</b>                    |                                     |                    |                   |                   |                  |                   |                |
| 101-371-703.000                    | BLDG: INSPECTOR WAGE F-T            | 74,956.00          | 74,956.00         | 54,777.00         | 5,766.00         | 20,179.00         | 73.08          |
| 101-371-703.001                    | BLDG: CLERICAL WAGE 1 F-T           | 47,111.00          | 47,111.00         | 34,428.00         | 3,624.00         | 12,683.00         | 73.08          |
| 101-371-703.002                    | BLDG: CLERICAL WAGE 2 F-T           | 42,284.00          | 42,284.00         | 30,894.00         | 3,252.00         | 11,390.00         | 73.06          |
| 101-371-703.003                    | BLDG: ASST INSPECTOR WAGE F-T       | .00                | 11,621.00         | .00               | .00              | 11,621.00         | .00            |
| 101-371-705.000                    | BLDG: PART-TIME SEASONAL            | 9,000.00           | 9,000.00          | .00               | .00              | 9,000.00          | .00            |
| 101-371-735.000                    | BLDG: POSTAGE                       | 600.00             | 600.00            | 391.92            | 45.43            | 208.08            | 65.32          |
| 101-371-801.000                    | BLDG: INSP/ELEC/PLUMB/HTG           | 175,000.00         | 175,000.00        | 86,205.71         | 9,805.36         | 88,794.29         | 49.26          |
| 101-371-801.001                    | BLDG: SEWER TAP INSP                | 500.00             | 500.00            | .00               | .00              | 500.00            | .00            |
| 101-371-820.000                    | BLDG: DUES/ED/TRAVEL/SOFTWARE       | 2,500.00           | 12,500.00         | 10,693.03         | 15.95            | 1,806.97          | 85.54          |
|                                    | <b>TOTAL BUILDING</b>               | <b>351,951.00</b>  | <b>373,572.00</b> | <b>217,389.66</b> | <b>22,508.74</b> | <b>156,182.34</b> | <b>58.19</b>   |
| <b>CEMETERY</b>                    |                                     |                    |                   |                   |                  |                   |                |
| 101-567-935.000                    | CEMETERY: SEXTON                    | 51,012.00          | 51,012.00         | 38,259.00         | 4,251.00         | 12,753.00         | 75.00          |
| 101-567-935.001                    | CEMETERY: MAINTENANCE               | 15,000.00          | 15,000.00         | 3,806.38          | 71.13            | 11,193.62         | 25.38          |
|                                    | <b>TOTAL CEMETERY</b>               | <b>66,012.00</b>   | <b>66,012.00</b>  | <b>42,065.38</b>  | <b>4,322.13</b>  | <b>23,946.62</b>  | <b>63.72</b>   |
| <b>SOCIAL SERVICES</b>             |                                     |                    |                   |                   |                  |                   |                |
| 101-670-705.000                    | SOC SERV: CROSSING GUARDS           | 15,915.00          | 15,915.00         | 9,352.40          | 1,214.22         | 6,562.60          | 58.76          |
| 101-670-880.000                    | SOC SERV: COMMUNITY PROMOTION       | 8,500.00           | 8,500.00          | 8,500.00          | .00              | .00               | 100.00         |
| 101-670-881.000                    | SOC SERV: YOUTH PROMOTION           | 8,500.00           | 8,500.00          | 8,500.00          | .00              | .00               | 100.00         |
| 101-670-882.000                    | SOC SERV: DECOR-XMAS LIGHTS         | 5,000.00           | 5,000.00          | .00               | .00              | 5,000.00          | .00            |
| 101-670-967.005                    | SOC SERV: CDBG EXPENSES             | 50,000.00          | 50,000.00         | 16,087.00         | .00              | 33,913.00         | 32.17          |
|                                    | <b>TOTAL SOCIAL SERVICES</b>        | <b>87,915.00</b>   | <b>87,915.00</b>  | <b>42,439.40</b>  | <b>1,214.22</b>  | <b>45,475.60</b>  | <b>48.27</b>   |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**GENERAL FUND**

|                                       |                                 | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH        | VARIANCE          | % OF<br>BUDGET |
|---------------------------------------|---------------------------------|--------------------|-------------------|-------------------|------------------|-------------------|----------------|
| <b>ACTIVITY CENTER</b>                |                                 |                    |                   |                   |                  |                   |                |
| 101-672-703.000                       | ACTIVITY CTR: DIR. WAGE F-T     | 55,883.00          | 55,883.00         | 40,840.50         | 4,299.00         | 15,042.50         | 73.08          |
| 101-672-703.001                       | ACT CTR: COORDINATOR WAGE F-T   | 39,963.00          | 39,963.00         | 29,198.34         | 3,073.52         | 10,764.66         | 73.06          |
| 101-672-703.002                       | ACT CTR: COMMUNICATION WAGE F-  | 42,133.00          | 42,133.00         | 30,780.00         | 3,240.00         | 11,353.00         | 73.05          |
| 101-672-703.003                       | ACT CTR: CLERICAL WAGE F-T      | .00                | 33,676.00         | 22,608.00         | 2,826.00         | 11,068.00         | 67.13          |
| 101-672-704.001                       | ACT CTR: COORDINATOR WAGE P-T   | 28,406.00          | 3,906.00          | 3,165.12          | .00              | 740.88            | 81.03          |
| 101-672-704.003                       | ACT CTR: CLERICAL WAGE P-T      | 19,219.00          | 19,219.00         | .00               | .00              | 19,219.00         | .00            |
| 101-672-704.006                       | ACTIVITY CTR: SECURITY P-T      | 7,000.00           | 7,000.00          | 3,569.03          | 506.68           | 3,430.97          | 50.99          |
| 101-672-704.007                       | ACTIVITY CTR: MAINTEN WAGE P-T  | 14,689.00          | 14,689.00         | 9,129.12          | 1,108.80         | 5,559.88          | 62.15          |
| 101-672-704.008                       | ACT CTR: FLOATER WAGE P-T       | 9,610.00           | 1,581.00          | 1,053.36          | .00              | 527.64            | 66.63          |
| 101-672-728.000                       | ACTIVITY CTR: OFFICE SUPPLIES   | 3,000.00           | 3,000.00          | 1,546.27          | 92.48            | 1,453.73          | 51.54          |
| 101-672-729.000                       | ACTIVITY CTR: OPER. SUPPLIES    | 6,000.00           | 6,000.00          | 5,006.65          | 220.14           | 993.35            | 83.44          |
| 101-672-735.000                       | ACTIVITY CTR: POSTAGE           | 2,500.00           | 2,500.00          | 50.62             | .00              | 2,449.38          | 2.02           |
| 101-672-820.000                       | ACTIVITY CTR: DUES/ED/TRAVEL    | 1,200.00           | 1,200.00          | .00               | .00              | 1,200.00          | .00            |
| 101-672-850.000                       | ACTIVITY CTR: PHONE SERVICE     | 1,500.00           | 1,500.00          | 736.17            | 84.32            | 763.83            | 49.08          |
| 101-672-850.001                       | ACTIVITY CTR: INTERNET SERVICE  | 2,500.00           | 2,500.00          | 966.26            | 107.98           | 1,533.74          | 38.65          |
| 101-672-850.002                       | STEEPLE HALL: INTERNET SERVICE  | 3,500.00           | 3,500.00          | 2,421.37          | 252.65           | 1,078.63          | 69.18          |
| 101-672-900.000                       | ACTIVITY CTR: ADVERT./PRINTING  | 8,000.00           | 8,000.00          | 3,275.90          | 330.00           | 4,724.10          | 40.95          |
| 101-672-920.000                       | ACTIVITY CTR: UTILITIES         | 11,000.00          | 11,000.00         | 7,486.30          | 839.52           | 3,513.70          | 68.06          |
| 101-672-920.002                       | STEEPLE HALL: UTILITIES         | 9,000.00           | 9,000.00          | 5,077.17          | 311.78           | 3,922.83          | 56.41          |
| 101-672-936.000                       | ACTIVITY CTR: BUILDING MAINT    | 6,000.00           | 6,000.00          | 4,208.86          | 686.78           | 1,791.14          | 70.15          |
| 101-672-936.002                       | STEEPLE HALL: BUILDING MAINT    | 20,000.00          | 20,000.00         | 12,866.15         | ( 3,502.08)      | 7,133.85          | 64.33          |
| 101-672-938.000                       | ACTIVITY CTR: OFF. EQUIP MAINT  | 8,000.00           | 8,000.00          | 6,900.06          | 1,914.44         | 1,099.94          | 86.25          |
| 101-672-940.000                       | ACTIVITY CTR: RENT EXPENSE      | 2,500.00           | 2,500.00          | .00               | .00              | 2,500.00          | .00            |
| <b>TOTAL ACTIVITY CENTER</b>          |                                 | <b>301,603.00</b>  | <b>302,750.00</b> | <b>190,885.25</b> | <b>16,392.01</b> | <b>111,864.75</b> | <b>63.05</b>   |
| <b>PLANNING &amp; ORDINANCE</b>       |                                 |                    |                   |                   |                  |                   |                |
| 101-701-703.001                       | PLNG: DIR.PLAN & DEV. WAGE F-T  | 89,636.00          | 89,636.00         | 65,507.34         | 6,895.52         | 24,128.66         | 73.08          |
| 101-701-703.003                       | PLNG: ZONING ADMIN WAGE F-T     | 51,303.00          | 51,303.00         | 37,426.08         | 3,946.51         | 13,876.92         | 72.95          |
| 101-701-703.004                       | OE: ZONING ADMIN. WAGE F-T      | 60,451.00          | 40,000.00         | 45,264.65         | .00              | ( 5,264.65)       | 113.16         |
| 101-701-703.005                       | OE: ORDINANCE OFFICER WAGE F-T  | 38,766.00          | 38,766.00         | 30,217.21         | 3,180.76         | 8,548.79          | 77.95          |
| 101-701-704.004                       | OE: ZONING ADMIN ASST WAGE PT   | .00                | 14,000.00         | 2,898.84          | 2,898.84         | 11,101.16         | 20.71          |
| 101-701-704.005                       | OE: ORDIN OFFICER WAGE ASST P-T | 27,580.00          | 27,580.00         | 16,440.93         | 1,926.65         | 11,139.07         | 59.61          |
| 101-701-707.004                       | PLNG: OVERTIME                  | 10,000.00          | 10,000.00         | 851.38            | .00              | 9,148.62          | 8.51           |
| 101-701-820.000                       | PLNG: DUES/ED/TRAVEL            | 5,000.00           | 5,000.00          | 3,108.00          | 250.00           | 1,892.00          | 62.16          |
| 101-701-935.000                       | OE: VIOLATION CORRECTIONS       | 3,000.00           | 3,000.00          | 2,085.00          | 400.00           | 915.00            | 69.50          |
| <b>TOTAL PLANNING &amp; ORDINANCE</b> |                                 | <b>285,736.00</b>  | <b>279,285.00</b> | <b>203,799.43</b> | <b>19,498.28</b> | <b>75,485.57</b>  | <b>72.97</b>   |
| <b>ZONING BOARD OF APPEALS (ZBA)</b>  |                                 |                    |                   |                   |                  |                   |                |
| 101-702-720.000                       | ZBA: MEETING PAY                | 15,480.00          | 15,480.00         | 10,560.00         | 570.00           | 4,920.00          | 68.22          |
| 101-702-720.001                       | ZBA: RECORDING SECRETARY        | 2,400.00           | 2,400.00          | .00               | .00              | 2,400.00          | .00            |
| 101-702-801.000                       | ZBA: PROFESSIONAL SERVICES      | 500.00             | 500.00            | .00               | .00              | 500.00            | .00            |
| 101-702-820.000                       | ZBA: DUES/ED/TRAVEL             | 1,000.00           | 1,000.00          | 164.00            | .00              | 836.00            | 16.40          |
| 101-702-900.000                       | ZBA: ADVERTISING                | 5,000.00           | 5,000.00          | 1,885.90          | .00              | 3,114.10          | 37.72          |
| <b>TOTAL ZONING BOARD OF APPEALS</b>  |                                 | <b>24,380.00</b>   | <b>24,380.00</b>  | <b>12,609.90</b>  | <b>570.00</b>    | <b>11,770.10</b>  | <b>51.72</b>   |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**GENERAL FUND**

|                            |                                      | ORIGINAL<br>BUDGET  | AMENDED<br>BUDGET   | YTD ACTUAL          | CUR MONTH            | VARIANCE            | % OF<br>BUDGET |
|----------------------------|--------------------------------------|---------------------|---------------------|---------------------|----------------------|---------------------|----------------|
| <b>PLANNING COMMISSION</b> |                                      |                     |                     |                     |                      |                     |                |
| 101-703-720.000            | PLNG COMM: RECORDING SECTY           | 2,400.00            | 2,400.00            | .00                 | .00                  | 2,400.00            | .00            |
| 101-703-720.001            | PLNG COMM: COMMISSION                | 19,800.00           | 19,800.00           | 6,245.00            | .00                  | 13,555.00           | 31.54          |
| 101-703-720.002            | PLNG COMM: SUB-COMMITTEE             | 750.00              | 750.00              | .00                 | .00                  | 750.00              | .00            |
| 101-703-801.000            | PLNG COMM: MASTER PLAN PROF.         | 5,000.00            | 5,000.00            | 3,129.25            | .00                  | 1,870.75            | 62.59          |
| 101-703-801.001            | PLNG COMM: ORDINANCE REVISION        | 5,000.00            | 5,000.00            | .00                 | .00                  | 5,000.00            | .00            |
| 101-703-820.000            | PLNG COMM: DUES/ED/TRAVEL            | 2,000.00            | 2,000.00            | 775.00              | .00                  | 1,225.00            | 38.75          |
| 101-703-900.000            | PLNG COMM: ADVERTISING/PRTG          | 5,500.00            | 5,500.00            | 2,024.77            | .00                  | 3,475.23            | 36.81          |
|                            | <b>TOTAL PLANNING COMMISSION</b>     | <b>40,450.00</b>    | <b>40,450.00</b>    | <b>12,174.02</b>    | <b>.00</b>           | <b>28,275.98</b>    | <b>30.10</b>   |
| <b>PARKS</b>               |                                      |                     |                     |                     |                      |                     |                |
| 101-751-729.001            | PARKS: VETERAN'S PARK                | 2,500.00            | 2,500.00            | 55.87               | .00                  | 2,444.13            | 2.23           |
| 101-751-729.002            | PARKS: HICKORY RIDGE                 | 3,000.00            | 5,000.00            | 1,448.17            | 125.00               | 3,551.83            | 28.96          |
| 101-751-729.003            | PARKS: DUCK LAKE PINES               | 3,000.00            | 10,000.00           | 7,610.93            | 182.99               | 2,389.07            | 76.11          |
| 101-751-729.004            | PARKS: DOWNEY LAKE                   | 2,500.00            | 2,500.00            | .00                 | .00                  | 2,500.00            | .00            |
| 101-751-729.006            | PARKS: CHILL AT THE MILL             | 3,500.00            | 5,000.00            | 1,454.92            | 125.00               | 3,545.08            | 29.10          |
| 101-751-729.007            | PARKS: SOUTH HICKORY RIDGE           | 2,500.00            | 2,500.00            | .00                 | .00                  | 2,500.00            | .00            |
| 101-751-801.006            | PARKS: FIREWORKS                     | 15,000.00           | 15,000.00           | 15,000.00           | .00                  | .00                 | 100.00         |
| 101-751-920.000            | PARKS: UTILITIES                     | 5,000.00            | 5,000.00            | 1,759.19            | 223.52               | 3,240.81            | 35.18          |
| 101-751-935.000            | PARKS: MAINTENANCE                   | 20,000.00           | 20,000.00           | 9,038.58            | 1,254.00             | 10,961.42           | 45.19          |
|                            | <b>TOTAL PARKS</b>                   | <b>57,000.00</b>    | <b>67,500.00</b>    | <b>36,367.66</b>    | <b>1,910.51</b>      | <b>31,132.34</b>    | <b>53.88</b>   |
|                            | <b>TOTAL FUND EXPENDITURES</b>       | <b>3,596,062.00</b> | <b>3,710,984.00</b> | <b>2,435,572.37</b> | <b>248,663.32</b>    | <b>1,275,411.63</b> | <b>65.63</b>   |
|                            | <b>NET REVENUE OVER EXPENDITURES</b> | <b>307,170.00</b>   | <b>202,248.00</b>   | <b>663,742.37</b>   | <b>( 184,275.26)</b> | <b>461,494.37</b>   |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2025

ROAD FUND

ASSETS

|                 |                             |            |
|-----------------|-----------------------------|------------|
| 203-000-002.000 | HAULING ROUTE SAVINGS ACCT. | 742,037.36 |
| 203-000-010.000 | CASH - COMBINED SAVINGS     | 79,269.87  |
| 203-000-019.000 | HAUL ROUTE RECEIVABLE       | 8,400.00   |
| 203-000-084.101 | DUE TO/FROM GENERAL FUND    | 4,200.00   |

TOTAL ASSETS

833,907.23

LIABILITIES AND EQUITY

LIABILITIES

|                 |                       |           |
|-----------------|-----------------------|-----------|
| 203-000-202.001 | HAULING ROUTE PAYABLE | 55,575.06 |
|-----------------|-----------------------|-----------|

TOTAL LIABILITIES

55,575.06

FUND EQUITY

|                 |                                 |            |
|-----------------|---------------------------------|------------|
| 203-000-390.000 | FUND BALANCE                    | 257,308.42 |
| 203-000-392.000 | RESTRICTED FUND BALANCE         | 491,344.23 |
|                 | REVENUE OVER EXPENDITURES - YTD | 29,679.52  |

TOTAL FUND EQUITY

778,332.17

TOTAL LIABILITIES AND EQUITY

833,907.23

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**ROAD FUND**

|                               | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE     | % OF<br>BUDGET |
|-------------------------------|--------------------|-------------------|------------|-----------|--------------|----------------|
| <b>REVENUE</b>                |                    |                   |            |           |              |                |
| 203-000-584.000               |                    |                   |            |           |              |                |
| METRO AUTHORITY               | .00                | 34,000.00         | 26,705.58  | .00       | 7,294.42     | 78.55          |
| 203-000-604.000               |                    |                   |            |           |              |                |
| HAUL ROUTE REVENUE            | 55,500.00          | 65,500.00         | .00        | .00       | 65,500.00    | .00            |
| 203-000-665.000               |                    |                   |            |           |              |                |
| INTEREST EARNINGS             | 500.00             | 500.00            | 1,220.32   | 142.20    | ( 720.32)    | 244.06         |
| 203-000-699.401               |                    |                   |            |           |              |                |
| TRANSFER IN FROM CAPITAL IMP. | 74,000.00          | 74,000.00         | 74,000.00  | .00       | .00          | 100.00         |
|                               |                    |                   |            |           |              |                |
| REVENUE                       | 130,000.00         | 174,000.00        | 101,925.90 | 142.20    | 72,074.10    | 58.58          |
|                               |                    |                   |            |           |              |                |
| TOTAL FUND REVENUE            | 130,000.00         | 174,000.00        | 101,925.90 | 142.20    | 72,074.10    | 58.58          |
| <b>ROAD</b>                   |                    |                   |            |           |              |                |
| 203-596-959.000               |                    |                   |            |           |              |                |
| METRO AUTHORITY EXP           | .00                | 32,000.00         | 171.48     | 9.32      | 31,828.52    | .54            |
| 203-596-967.000               |                    |                   |            |           |              |                |
| DUST CONTROL                  | 34,000.00          | 43,000.00         | 34,202.90  | 600.00    | 8,797.10     | 79.54          |
| 203-596-967.001               |                    |                   |            |           |              |                |
| TRI PARTY PROGRAM             | 40,000.00          | 38,000.00         | 37,872.00  | .00       | 128.00       | 99.66          |
|                               |                    |                   |            |           |              |                |
| TOTAL ROAD                    | 74,000.00          | 113,000.00        | 72,246.38  | 609.32    | 40,753.62    | 63.93          |
|                               |                    |                   |            |           |              |                |
| TOTAL FUND EXPENDITURES       | 74,000.00          | 113,000.00        | 72,246.38  | 609.32    | 40,753.62    | 63.93          |
|                               |                    |                   |            |           |              |                |
| NET REVENUE OVER EXPENDITURES | 56,000.00          | 61,000.00         | 29,679.52  | ( 467.12) | ( 31,320.48) |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2025

FIRE FUND

ASSETS

|                 |                         |                     |                     |
|-----------------|-------------------------|---------------------|---------------------|
| 206-000-010.000 | CASH - COMBINED SAVINGS | <u>2,287,026.89</u> |                     |
|                 | TOTAL ASSETS            |                     | <u>2,287,026.89</u> |

LIABILITIES AND EQUITY

LIABILITIES

|                 |                          |                 |                 |
|-----------------|--------------------------|-----------------|-----------------|
| 206-000-231.006 | EMPLOYEE 401A LOAN - MSQ | <u>( 68.62)</u> |                 |
|                 | TOTAL LIABILITIES        |                 | <u>( 68.62)</u> |

FUND EQUITY

|                 |                                 |                   |                     |
|-----------------|---------------------------------|-------------------|---------------------|
| 206-000-390.000 | FUND BALANCE                    | 1,528,086.92      |                     |
|                 | REVENUE OVER EXPENDITURES - YTD | <u>759,008.59</u> |                     |
|                 | TOTAL FUND EQUITY               |                   | <u>2,287,095.51</u> |
|                 | TOTAL LIABILITIES AND EQUITY    |                   | <u>2,287,026.89</u> |

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**FIRE FUND**

|                 | ORIGINAL<br>BUDGET             | AMENDED<br>BUDGET   | YTD ACTUAL          | CUR MONTH           | VARIANCE             | % OF<br>BUDGET   |              |
|-----------------|--------------------------------|---------------------|---------------------|---------------------|----------------------|------------------|--------------|
| <u>REVENUE</u>  |                                |                     |                     |                     |                      |                  |              |
| 206-000-402.000 | CURRENT PROPERTY TAX           | 1,980,394.00        | 1,952,442.00        | 1,952,442.14        | .00 ( .14)           | 100.00           |              |
| 206-000-573.000 | LOCAL COMMUNITY STABILIZ. AUTH | .00                 | 1,356.00            | 1,355.67            | .00 .33              | 99.98            |              |
| 206-000-627.000 | RENTAL INSPECTIONS             | .00                 | 8,010.00            | 8,010.00            | 600.00 .00           | 100.00           |              |
| 206-000-638.000 | EMS TRANSPORT                  | 400,000.00          | 450,000.00          | 377,178.71          | 66,179.63 72,821.29  | 83.82            |              |
| 206-000-665.000 | INTEREST ON INVESTMENTS        | 30,000.00           | 70,972.00           | 75,865.76           | 4,893.82 ( 4,893.76) | 106.90           |              |
| 206-000-677.000 | MISCELLANEOUS                  | .00                 | 1,150.00            | 1,150.00            | 600.00 .00           | 100.00           |              |
|                 | <b>REVENUE</b>                 | <b>2,410,394.00</b> | <b>2,483,930.00</b> | <b>2,416,002.28</b> | <b>72,273.45</b>     | <b>67,927.72</b> | <b>97.27</b> |
|                 | <b>TOTAL FUND REVENUE</b>      | <b>2,410,394.00</b> | <b>2,483,930.00</b> | <b>2,416,002.28</b> | <b>72,273.45</b>     | <b>67,927.72</b> | <b>97.27</b> |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**FIRE FUND**

|                 |                                 | ORIGINAL<br>BUDGET  | AMENDED<br>BUDGET   | YTD ACTUAL          | CUR MONTH         | VARIANCE          | % OF<br>BUDGET |
|-----------------|---------------------------------|---------------------|---------------------|---------------------|-------------------|-------------------|----------------|
| <b>FIRE</b>     |                                 |                     |                     |                     |                   |                   |                |
| 206-336-702.012 | FIRE: CHIEF'S COMPENSATION      | 92,167.00           | 92,167.00           | 67,352.72           | 7,089.76          | 24,814.28         | 73.08          |
| 206-336-703.000 | FIRE: F-T WAGE MEDIC M.D.       | 66,598.00           | 66,598.00           | 50,407.26           | 6,862.44          | 16,190.74         | 75.69          |
| 206-336-703.001 | FIRE: F-T WAGE OFFICER D.K.     | 75,428.00           | 75,428.00           | 55,120.71           | 5,802.18          | 20,307.29         | 73.08          |
| 206-336-703.002 | FIRE: F-T WAGE OFFICER G.B.     | 77,362.00           | 77,362.00           | 56,533.93           | 5,950.94          | 20,828.07         | 73.08          |
| 206-336-703.003 | FIRE: F-T WAGE MEDIC C.S.       | 66,598.00           | 66,598.00           | 48,667.74           | 5,122.92          | 17,930.26         | 73.08          |
| 206-336-703.004 | FIRE: F-T WAGE OFFICER M.B.     | 77,362.00           | 77,362.00           | 56,533.93           | 5,950.94          | 20,828.07         | 73.08          |
| 206-336-703.005 | FIRE: F-T WAGE MEDIC A.G.       | 66,598.00           | 66,598.00           | 48,953.14           | 5,122.92          | 17,644.86         | 73.51          |
| 206-336-703.006 | FIRE: F-T WAGE MEDIC H.K.       | 66,598.00           | 66,598.00           | 43,544.82           | 5,122.92          | 23,053.18         | 65.38          |
| 206-336-703.007 | FIRE: F-T WAGE MEDIC K.M./B.F.  | 59,309.00           | 59,309.00           | 41,907.93           | 4,866.78          | 17,401.07         | 70.66          |
| 206-336-703.008 | FIRE: F-T WAGE MEDIC T.M./A.L.  | 66,598.00           | 40,000.00           | 35,440.82           | 4,106.00          | 4,559.18          | 88.60          |
| 206-336-703.009 | FIRE: F-T WAGE MEDIC R.K.       | 66,598.00           | 66,598.00           | 32,537.57           | 1,921.10          | 34,060.43         | 48.86          |
| 206-336-703.012 | FIRE: F-T WAGE MEDIC R.Y.       | 59,309.00           | 25,000.00           | 17,300.73           | 2,035.38          | 7,699.27          | 69.20          |
| 206-336-703.013 | FIRE: MARSHAL COMPENSATION      | 41,352.00           | 41,352.00           | 30,217.09           | 3,180.74          | 11,134.91         | 73.07          |
| 206-336-703.014 | FIRE: F-T WAGE MEDIC M.M.       | 66,598.00           | 66,598.00           | 45,023.19           | 5,122.92          | 21,574.81         | 67.60          |
| 206-336-703.015 | FIRE: F-T WAGE MEDIC D.V.       | .00                 | 12,318.00           | .00                 | .00               | 12,318.00         | .00            |
| 206-336-704.006 | FIRE: P-T WAGE CLERICAL         | 18,387.00           | 18,387.00           | 10,960.76           | 1,284.43          | 7,426.24          | 59.61          |
| 206-336-706.008 | FIRE: FIREFIGHTERS PAYROLL      | 356,100.00          | 280,000.00          | 204,551.61          | 20,977.93         | 75,448.39         | 73.05          |
| 206-336-707.007 | FIRE: F-T OVERTIME              | 60,000.00           | 126,827.00          | 97,558.85           | 16,960.07         | 29,268.15         | 76.92          |
| 206-336-709.002 | FIRE: FOOD ALLOWANCE            | 9,750.00            | 9,750.00            | ( 625.00)           | .00               | 10,375.00         | ( 6.41)        |
| 206-336-709.003 | FIRE: HOLIDAY ALLOWANCE         | 40,748.00           | 36,247.00           | .00                 | .00               | 36,247.00         | .00            |
| 206-336-710.000 | FIRE: EMPLOYER PAYROLL TAX      | 98,331.00           | 94,824.00           | 70,014.63           | 8,201.50          | 24,809.37         | 73.84          |
| 206-336-711.000 | FIRE: DEFINED CONTRIBUTION POC  | 18,453.00           | 14,000.00           | .00                 | .00               | 14,000.00         | .00            |
| 206-336-711.001 | FIRE: DEFINED CONTRIBUTION F-T  | 42,815.00           | 39,770.00           | 21,060.46           | .00               | 18,709.54         | 52.96          |
| 206-336-712.001 | FIRE: HEALTH/DENTAL/LIFE/DISINS | 144,000.00          | 150,292.83          | 107,115.31          | 10,751.62         | 43,177.52         | 71.27          |
| 206-336-713.000 | FIRE: FIREFIGHTERS MEDICAL      | 25,000.00           | 25,000.00           | 11,570.00           | .00               | 13,430.00         | 46.28          |
| 206-336-714.000 | FIRE: DISASTER RECOVERY         | 5,000.00            | 5,000.00            | .00                 | .00               | 5,000.00          | .00            |
| 206-336-715.000 | FIRE: CASH IN LIEU BENEF BUYOUT | 25,000.00           | 28,884.21           | 19,600.41           | 2,218.42          | 9,283.80          | 67.86          |
| 206-336-717.000 | FIRE: BCN HEALTH REIMBURSEMEN   | 30,000.00           | 30,000.00           | 16,286.90           | 483.07            | 13,713.10         | 54.29          |
| 206-336-719.000 | FIRE: POST PLAN                 | 24,000.00           | 24,000.00           | .00                 | .00               | 24,000.00         | .00            |
| 206-336-722.009 | FIRE: PARAMEDIC TRAINING        | 9,998.00            | 9,998.00            | 4,600.00            | 4,600.00          | 5,398.00          | 46.01          |
| 206-336-722.010 | FIRE: INSTRUCTOR TRAINING       | 5,000.00            | .00                 | .00                 | .00               | .00               | .00            |
| 206-336-727.000 | FIRE: SUPPLIES                  | 12,000.00           | 12,000.00           | 7,138.12            | 959.17            | 4,861.88          | 59.48          |
| 206-336-731.000 | FIRE: MEDICAL SUPPLIES          | 30,000.00           | 30,000.00           | 25,285.94           | 717.45            | 4,714.06          | 84.29          |
| 206-336-732.000 | FIRE: UNIFORMS                  | 15,450.00           | 30,000.00           | 26,767.05           | 2,625.20          | 3,232.95          | 89.22          |
| 206-336-750.000 | FIRE: VEHICLE GAS/OIL           | 45,000.00           | 45,000.00           | 21,698.75           | 3,004.46          | 23,301.25         | 48.22          |
| 206-336-804.000 | FIRE: LEGAL SERVICES            | 5,000.00            | 5,000.00            | 1,508.75            | .00               | 3,491.25          | 30.18          |
| 206-336-806.001 | FIRE: COMPUTERS/SOFTWARE        | 8,000.00            | 8,000.00            | 5,936.65            | .00               | 2,063.35          | 74.21          |
| 206-336-809.000 | FIRE: SOFTWARE MAINTENANCE      | 20,000.00           | 30,000.00           | 29,248.32           | 3,528.76          | 751.68            | 97.49          |
| 206-336-820.000 | FIRE: DUES & EDUCATION          | 30,000.00           | 35,000.00           | 11,501.16           | ( 165.77)         | 23,498.84         | 32.86          |
| 206-336-830.000 | FIRE: INSURANCE/BONDS           | 130,000.00          | 130,000.00          | 121,121.46          | .00               | 8,878.54          | 93.17          |
| 206-336-851.000 | FIRE: RADIO COMMUNICATIONS      | 71,000.00           | 71,000.00           | 47,142.75           | 11,916.30         | 23,857.25         | 66.40          |
| 206-336-890.000 | FIRE: PUBLIC EDUCATION          | 5,000.00            | 6,277.00            | 6,277.19            | 20.37             | ( .19)            | 100.00         |
| 206-336-920.000 | FIRE: PUBLIC UTILITIES          | 70,000.00           | 70,000.00           | 52,360.65           | 3,820.84          | 17,639.35         | 74.80          |
| 206-336-930.000 | FIRE: VEHICLE REPAIR            | 55,000.00           | 80,000.00           | 64,745.00           | 115.43            | 15,255.00         | 80.93          |
| 206-336-936.000 | FIRE: BLDG MAINT/REPAIR         | 30,000.00           | 35,000.00           | 28,126.88           | 1,313.88          | 6,873.12          | 80.36          |
| 206-336-937.000 | FIRE: EQUIP MAINT               | 21,000.00           | 25,000.00           | 14,237.05           | 211.16            | 10,762.95         | 56.95          |
| 206-336-955.000 | FIRE: MISC EXPENSE              | 2,500.00            | 2,500.00            | 243.96              | 83.96             | 2,256.04          | 9.76           |
| 206-336-967.000 | FIRE: NEW PROJECTS              | 2,500.00            | 2,500.00            | 1,418.50            | .00               | 1,081.50          | 56.74          |
|                 | <b>TOTAL FIRE</b>               | <b>2,413,507.00</b> | <b>2,410,143.04</b> | <b>1,656,993.69</b> | <b>161,886.19</b> | <b>753,149.35</b> | <b>68.75</b>   |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**FIRE FUND**

|                               | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL   | CUR MONTH    | VARIANCE   | % OF<br>BUDGET |
|-------------------------------|--------------------|-------------------|--------------|--------------|------------|----------------|
| TOTAL FUND EXPENDITURES       | 2,413,507.00       | 2,410,143.04      | 1,656,993.69 | 161,886.19   | 753,149.35 | 68.75          |
| NET REVENUE OVER EXPENDITURES | ( 3,113.00)        | 73,786.96         | 759,008.59   | ( 89,612.74) | 685,221.63 |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2025

POLICE FUND

ASSETS

|                 |                          |              |
|-----------------|--------------------------|--------------|
| 207-000-004.000 | PETTY CASH               | 50.00        |
| 207-000-010.000 | CASH - COMBINED SAVINGS  | 3,780,230.84 |
| 207-000-084.101 | DUE TO/FROM GENERAL FUND | 13,500.00    |

TOTAL ASSETS

3,793,780.84

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |              |
|-----------------|---------------------------------|--------------|
| 207-000-390.000 | FUND BALANCE                    | 2,360,567.33 |
|                 | REVENUE OVER EXPENDITURES - YTD | 1,433,213.51 |

TOTAL FUND EQUITY

3,793,780.84

TOTAL LIABILITIES AND EQUITY

3,793,780.84

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**POLICE FUND**

|                 | ORIGINAL<br>BUDGET                   | AMENDED<br>BUDGET   | YTD ACTUAL          | CUR MONTH           | VARIANCE                          | % OF<br>BUDGET |
|-----------------|--------------------------------------|---------------------|---------------------|---------------------|-----------------------------------|----------------|
| <b>REVENUE</b>  |                                      |                     |                     |                     |                                   |                |
| 207-000-402.000 | CURRENT PROPERTY TAX                 | 3,472,481.00        | 3,472,481.00        | 3,507,047.57        | .00 ( 34,566.57)                  | 101.00         |
| 207-000-479.000 | RETURNABLE LIQUOR LICENSE FEE        | 10,000.00           | 10,000.00           | 11,531.85           | .00 ( 1,531.85)                   | 115.32         |
| 207-000-573.000 | LOCAL COMMUNITY STABILIZ. AUTH       | .00                 | .00                 | 2,435.76            | .00 ( 2,435.76)                   | .00            |
| 207-000-582.000 | MINI CONTRACT                        | 12,000.00           | 12,000.00           | 3,958.56            | .00 8,041.44                      | 32.99          |
| 207-000-582.001 | SCHOOL PARTICIPATION                 | 124,800.00          | 140,337.00          | 179,319.50          | 46,779.00 ( 38,982.50)            | 127.78         |
| 207-000-582.002 | AMERICAN AG. CONTRACT                | 162,000.00          | 162,000.00          | 121,500.00          | 13,500.00 40,500.00               | 75.00          |
| 207-000-665.000 | INTEREST EARNINGS                    | 75,000.00           | 75,000.00           | 142,044.91          | 7,174.38 ( 67,044.91)             | 189.39         |
| 207-000-677.000 | MISCELLANEOUS                        | .00                 | .00                 | 20.00               | .00 ( 20.00)                      | .00            |
| 207-000-692.000 | APPROPRIATION FUND BAL.              | 2,021.00            | 75,267.00           | .00                 | .00 75,267.00                     | .00            |
|                 | <b>REVENUE</b>                       | <b>3,858,302.00</b> | <b>3,947,085.00</b> | <b>3,967,858.15</b> | <b>67,453.38 ( 20,773.15)</b>     | <b>100.53</b>  |
|                 | <b>TOTAL FUND REVENUE</b>            | <b>3,858,302.00</b> | <b>3,947,085.00</b> | <b>3,967,858.15</b> | <b>67,453.38 ( 20,773.15)</b>     | <b>100.53</b>  |
| <b>POLICE</b>   |                                      |                     |                     |                     |                                   |                |
| 207-301-704.001 | POLICE: CLERICAL WAGE P-T            | 43,000.00           | 43,000.00           | 26,408.14           | 2,739.10 16,591.86                | 61.41          |
| 207-301-710.000 | POLICE: EMPLOYER PAYROLL TAX         | 3,800.00            | 3,800.00            | 2,008.71            | 209.54 1,791.29                   | 52.86          |
| 207-301-729.001 | POLICE: DISASTER RECOVERY            | 5,000.00            | 5,000.00            | .00                 | .00 5,000.00                      | .00            |
| 207-301-807.000 | POLICE: OAKLAND CO SHER CONT         | 3,357,302.00        | 3,372,969.00        | 2,373,390.00        | 593,347.50 999,579.00             | 70.37          |
| 207-301-807.002 | POLICE: SCHOOL RESOURCE OFFICE       | 124,000.00          | 187,116.00          | .00                 | .00 187,116.00                    | .00            |
| 207-301-807.003 | POLICE: MINI CONTRACT                | 12,000.00           | 12,000.00           | .00                 | .00 12,000.00                     | .00            |
| 207-301-807.004 | POLICE: OVERTIME                     | 240,000.00          | 250,000.00          | 94,516.86           | 21,159.69 155,483.14              | 37.81          |
| 207-301-920.000 | POLICE: UTILITIES                    | 16,000.00           | 16,000.00           | 5,667.39            | 565.95 10,332.61                  | 35.42          |
| 207-301-935.000 | POLICE: SHERIFF'S MAINT              | 16,400.00           | 6,800.00            | 5,728.57            | 568.14 1,071.43                   | 84.24          |
| 207-301-936.000 | POLICE: OFFICE CLEANING              | .00                 | 9,600.00            | 5,780.00            | 680.00 3,820.00                   | 60.21          |
| 207-301-940.000 | POLICE: SUBSTATION LEASE/LC          | 28,000.00           | 28,000.00           | 20,999.97           | 2,333.33 7,000.03                 | 75.00          |
| 207-301-955.000 | POLICE: MISCELLANEOUS                | 3,300.00            | 3,300.00            | 145.00              | .00 3,155.00                      | 4.39           |
| 207-301-971.000 | POLICE: RESERVE EQUIPMENT            | 1,000.00            | 1,000.00            | .00                 | .00 1,000.00                      | .00            |
| 207-301-971.001 | POLICE: EQUIP CAP OUTLAY             | 3,000.00            | 3,000.00            | .00                 | .00 3,000.00                      | .00            |
| 207-301-971.002 | POLICE: BUILDING RENOVATIONS         | 5,500.00            | 5,500.00            | .00                 | .00 5,500.00                      | .00            |
|                 | <b>TOTAL POLICE</b>                  | <b>3,858,302.00</b> | <b>3,947,085.00</b> | <b>2,534,644.64</b> | <b>621,603.25 1,412,440.36</b>    | <b>64.22</b>   |
|                 | <b>TOTAL FUND EXPENDITURES</b>       | <b>3,858,302.00</b> | <b>3,947,085.00</b> | <b>2,534,644.64</b> | <b>621,603.25 1,412,440.36</b>    | <b>64.22</b>   |
|                 | <b>NET REVENUE OVER EXPENDITURES</b> | <b>.00</b>          | <b>.00</b>          | <b>1,433,213.51</b> | <b>( 554,149.87) 1,433,213.51</b> |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2025

REFUSE FUND

ASSETS

227-000-010.000 CASH - COMBINED SAVINGS 561,856.82

TOTAL ASSETS 561,856.82

LIABILITIES AND EQUITY

FUND EQUITY

227-000-390.000 FUND BALANCE 194,519.47  
REVENUE OVER EXPENDITURES - YTD 367,337.35

TOTAL FUND EQUITY 561,856.82

TOTAL LIABILITIES AND EQUITY 561,856.82

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**REFUSE FUND**

|                 | ORIGINAL<br>BUDGET                   | AMENDED<br>BUDGET   | YTD ACTUAL          | CUR MONTH           | VARIANCE                       | % OF<br>BUDGET |
|-----------------|--------------------------------------|---------------------|---------------------|---------------------|--------------------------------|----------------|
| <b>REVENUE</b>  |                                      |                     |                     |                     |                                |                |
| 227-000-626.000 | REFUSE COLLECTION                    | 1,219,000.00        | 1,219,000.00        | 1,219,860.29        | .00 ( 860.29)                  | 100.07         |
| 227-000-665.000 | INTEREST EARNINGS                    | 5,000.00            | 13,500.00           | 11,597.54           | 988.40 1,902.46                | 85.91          |
| 227-000-677.000 | MISCELLANEOUS                        | 1,500.00            | 1,500.00            | 1,562.00            | 150.00 ( 62.00)                | 104.13         |
|                 | <b>REVENUE</b>                       | <b>1,225,500.00</b> | <b>1,234,000.00</b> | <b>1,233,019.83</b> | <b>1,138.40 980.17</b>         | <b>99.92</b>   |
|                 | <b>TOTAL FUND REVENUE</b>            | <b>1,225,500.00</b> | <b>1,234,000.00</b> | <b>1,233,019.83</b> | <b>1,138.40 980.17</b>         | <b>99.92</b>   |
| <b>REFUSE</b>   |                                      |                     |                     |                     |                                |                |
| 227-526-801.000 | REFUSE: CONTRACTOR                   | 1,099,987.00        | 1,102,624.00        | 826,693.92          | 89,286.08 275,930.08           | 74.98          |
| 227-526-812.000 | REFUSE: FUND ADMIN COSTS             | 27,500.00           | 27,500.00           | 27,500.00           | .00 .00                        | 100.00         |
| 227-526-813.001 | REFUSE: THIRD PARTY EXPENSES         | 2,000.00            | 13,500.00           | 11,488.56           | .00 2,011.44                   | 85.10          |
|                 | <b>TOTAL REFUSE</b>                  | <b>1,129,487.00</b> | <b>1,143,624.00</b> | <b>865,682.48</b>   | <b>89,286.08 277,941.52</b>    | <b>75.70</b>   |
|                 | <b>TOTAL FUND EXPENDITURES</b>       | <b>1,129,487.00</b> | <b>1,143,624.00</b> | <b>865,682.48</b>   | <b>89,286.08 277,941.52</b>    | <b>75.70</b>   |
|                 | <b>NET REVENUE OVER EXPENDITURES</b> | <b>96,013.00</b>    | <b>90,376.00</b>    | <b>367,337.35</b>   | <b>( 88,147.68) 276,961.35</b> |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2025

OPIOID SETTLEMENT FUND

ASSETS

|                 |                         |           |
|-----------------|-------------------------|-----------|
| 284-000-010.000 | CASH - COMBINED SAVINGS | 7,534.50  |
| 284-000-079.000 | ACCOUNTS RECEIVABLE     | 72,067.68 |

TOTAL ASSETS

79,602.18

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |           |
|-----------------|---------------------------------|-----------|
| 284-000-360.001 | DEFERRED INFLOW                 | 72,067.68 |
| 284-000-390.000 | FUND BALANCE                    | 1,053.90  |
|                 | REVENUE OVER EXPENDITURES - YTD | 6,480.60  |

TOTAL FUND EQUITY

79,602.18

TOTAL LIABILITIES AND EQUITY

79,602.18

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**OPIOID SETTLEMENT FUND**

|                       | ORIGINAL<br>BUDGET            | AMENDED<br>BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF<br>BUDGET |       |
|-----------------------|-------------------------------|-------------------|------------|-----------|----------|----------------|-------|
| <u>REVENUE</u>        |                               |                   |            |           |          |                |       |
| 284-000-685.000       | OPIOID SETTLEMENT REVENUES    | 10,000.00         | 10,000.00  | 6,480.60  | .00      | 3,519.40       | 64.81 |
|                       | REVENUE                       | 10,000.00         | 10,000.00  | 6,480.60  | .00      | 3,519.40       | 64.81 |
|                       | TOTAL FUND REVENUE            | 10,000.00         | 10,000.00  | 6,480.60  | .00      | 3,519.40       | 64.81 |
| <u>DEPARTMENT 718</u> |                               |                   |            |           |          |                |       |
| 284-718-880.000       | OPIOID SETTLEMENT EXPENSE     | 10,000.00         | 10,000.00  | .00       | .00      | 10,000.00      | .00   |
|                       | TOTAL DEPARTMENT 718          | 10,000.00         | 10,000.00  | .00       | .00      | 10,000.00      | .00   |
|                       | TOTAL FUND EXPENDITURES       | 10,000.00         | 10,000.00  | .00       | .00      | 10,000.00      | .00   |
|                       | NET REVENUE OVER EXPENDITURES | .00               | .00        | 6,480.60  | .00      | 6,480.60       |       |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2025

CAPITAL IMPROVEMENT FUND

ASSETS

|                 |                               |              |
|-----------------|-------------------------------|--------------|
| 401-000-010.000 | CASH - COMBINED SAVINGS       | 2,850,054.26 |
| 401-000-189.001 | LEASE RECEIVABLE NEXTEL 2009  | 1,229,297.00 |
| 401-000-189.002 | LEASE RECEIVABLE CINGULAR NEW | 146,016.00   |
| 401-000-189.004 | LEASE RECEIVABLE NEXTEL 2021  | 4,492,098.00 |
| 401-000-189.010 | LEASE RECEIVABLE VERIZON CELL | 585,357.00   |

TOTAL ASSETS

9,302,822.26

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |               |
|-----------------|---------------------------------|---------------|
| 401-000-360.001 | DEFERRED INFLOW 2009 NEXTEL     | 1,150,253.00  |
| 401-000-360.002 | DEFERRED INFLOW NEW CINGULAR    | 145,920.00    |
| 401-000-360.004 | DEFERRED INFLOW 2021 NEXTEL     | 4,082,850.00  |
| 401-000-360.010 | DEFERRED INFLOW VERIZON CELLCO  | 582,753.00    |
| 401-000-390.000 | FUND BALANCE                    | 3,474,601.04  |
|                 | REVENUE OVER EXPENDITURES - YTD | ( 133,554.78) |

TOTAL FUND EQUITY

9,302,822.26

TOTAL LIABILITIES AND EQUITY

9,302,822.26

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**CAPITAL IMPROVEMENT FUND**

|                           | ORIGINAL<br>BUDGET                   | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH            | VARIANCE              | % OF<br>BUDGET       |
|---------------------------|--------------------------------------|-------------------|-------------------|----------------------|-----------------------|----------------------|
| <u>REVENUE</u>            |                                      |                   |                   |                      |                       |                      |
| 401-000-665.000           | INTEREST EARNINGS                    | 30,000.00         | 30,000.00         | 98,426.79            | 8,354.62 ( 68,426.79) | 328.09               |
| 401-000-667.002           | CELL TOWER LEASE                     | 175,000.00        | 175,000.00        | 121,891.78           | 13,642.18             | 69.65                |
| 401-000-692.000           | APPROPRIATION FUND BAL.              | 419,000.00        | 669,000.00        | .00                  | .00                   | .00                  |
|                           | <b>REVENUE</b>                       | <b>624,000.00</b> | <b>874,000.00</b> | <b>220,318.57</b>    | <b>21,996.80</b>      | <b>653,681.43</b>    |
|                           | <b>TOTAL FUND REVENUE</b>            | <b>624,000.00</b> | <b>874,000.00</b> | <b>220,318.57</b>    | <b>21,996.80</b>      | <b>653,681.43</b>    |
| <u>GENERAL GOVERNMENT</u> |                                      |                   |                   |                      |                       |                      |
| 401-261-971.001           | TOWNSHIP IMPROVEMENTS                | 30,000.00         | 30,000.00         | 1,049.75             | .00                   | 28,950.25            |
| 401-261-971.005           | TOWNSHIP LIGHTING & SIGNAGE          | 30,000.00         | 30,000.00         | .00                  | .00                   | 30,000.00            |
| 401-261-971.013           | SEWER ANTICIPATION EXPENSE           | 100,000.00        | 100,000.00        | .00                  | .00                   | 100,000.00           |
| 401-261-971.020           | 250 W LIVINGSTON IMPROVEMENTS        | 15,000.00         | 15,000.00         | 4,000.00             | .00                   | 11,000.00            |
| 401-261-995.103           | TRANSFER TO ROAD FUND                | 74,000.00         | 74,000.00         | 74,000.00            | .00                   | .00                  |
| 401-261-995.494           | TRANSFER TO HIGHLAND DDA             | .00               | 250,000.00        | 250,000.00           | .00                   | .00                  |
|                           | <b>TOTAL GENERAL GOVERNMENT</b>      | <b>249,000.00</b> | <b>499,000.00</b> | <b>329,049.75</b>    | <b>.00</b>            | <b>169,950.25</b>    |
| <u>ANNEX</u>              |                                      |                   |                   |                      |                       |                      |
| 401-523-971.000           | STEEPLE HALL IMPROVEMENTS            | 50,000.00         | 50,000.00         | 22,296.08            | 18,740.08             | 27,703.92            |
|                           | <b>TOTAL ANNEX</b>                   | <b>50,000.00</b>  | <b>50,000.00</b>  | <b>22,296.08</b>     | <b>18,740.08</b>      | <b>27,703.92</b>     |
| <u>CEMETERY</u>           |                                      |                   |                   |                      |                       |                      |
| 401-567-971.000           | CEMETERY IMPROVEMENTS                | 25,000.00         | 25,000.00         | .00                  | .00                   | 25,000.00            |
|                           | <b>TOTAL CEMETERY</b>                | <b>25,000.00</b>  | <b>25,000.00</b>  | <b>.00</b>           | <b>.00</b>            | <b>25,000.00</b>     |
| <u>PARKS</u>              |                                      |                   |                   |                      |                       |                      |
| 401-751-971.000           | HICKORY RIDGE PARK IMPROVEMEN        | 25,000.00         | 25,000.00         | .00                  | .00                   | 25,000.00            |
| 401-751-971.001           | DUCK LAKE PARK IMPROVEMENT           | 150,000.00        | 150,000.00        | 2,527.52             | .00                   | 147,472.48           |
| 401-751-971.002           | S HICKORY RIDGE PARK IMPROVEMT       | 25,000.00         | 25,000.00         | .00                  | .00                   | 25,000.00            |
| 401-751-971.003           | VETERANS PARK IMPROVEMENT            | 100,000.00        | 100,000.00        | .00                  | .00                   | 100,000.00           |
|                           | <b>TOTAL PARKS</b>                   | <b>300,000.00</b> | <b>300,000.00</b> | <b>2,527.52</b>      | <b>.00</b>            | <b>297,472.48</b>    |
|                           | <b>TOTAL FUND EXPENDITURES</b>       | <b>624,000.00</b> | <b>874,000.00</b> | <b>353,873.35</b>    | <b>18,740.08</b>      | <b>520,126.65</b>    |
|                           | <b>NET REVENUE OVER EXPENDITURES</b> | <b>.00</b>        | <b>.00</b>        | <b>( 133,554.78)</b> | <b>3,256.72</b>       | <b>( 133,554.78)</b> |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2025

FIRE CAPITAL FUND

ASSETS

|                 |                         |            |
|-----------------|-------------------------|------------|
| 402-000-010.000 | CASH - COMBINED SAVINGS | 798,614.14 |
| 402-000-123.000 | PREPAID EXPENSES        | 34,292.90  |

|              |            |
|--------------|------------|
| TOTAL ASSETS | 832,907.04 |
|--------------|------------|

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |            |
|-----------------|---------------------------------|------------|
| 402-000-390.000 | FUND BALANCE                    | 471,680.61 |
|                 | REVENUE OVER EXPENDITURES - YTD | 361,226.43 |

|                   |            |
|-------------------|------------|
| TOTAL FUND EQUITY | 832,907.04 |
|-------------------|------------|

|                              |            |
|------------------------------|------------|
| TOTAL LIABILITIES AND EQUITY | 832,907.04 |
|------------------------------|------------|

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**FIRE CAPITAL FUND**

|                 | ORIGINAL<br>BUDGET                   | AMENDED<br>BUDGET   | YTD ACTUAL          | CUR MONTH           | VARIANCE             | % OF<br>BUDGET      |               |
|-----------------|--------------------------------------|---------------------|---------------------|---------------------|----------------------|---------------------|---------------|
| <b>REVENUE</b>  |                                      |                     |                     |                     |                      |                     |               |
| 402-000-402.000 | CURRENT PROPERTY TAX                 | 1,011,674.00        | 1,017,990.00        | 1,017,989.90        | .00                  | .10                 | 100.00        |
| 402-000-540.000 | GRANT REVENUE                        | .00                 | .00                 | 39,539.10           | .00                  | ( 39,539.10)        | .00           |
| 402-000-573.000 | LOCAL COMMUNITY STABILIZ. AUTH       | .00                 | .00                 | 707.99              | .00                  | ( 707.99)           | .00           |
| 402-000-665.000 | INTEREST EARNINGS                    | 15,000.00           | 20,000.00           | 26,579.73           | 2,643.35             | ( 6,579.73)         | 132.90        |
| 402-000-674.000 | PRIVATE DONATIONS                    | .00                 | 46,155.60           | 46,155.60           | .00                  | .00                 | 100.00        |
|                 | <b>REVENUE</b>                       | <b>1,026,674.00</b> | <b>1,084,145.60</b> | <b>1,130,972.32</b> | <b>2,643.35</b>      | <b>( 46,826.72)</b> | <b>104.32</b> |
|                 | <b>TOTAL FUND REVENUE</b>            | <b>1,026,674.00</b> | <b>1,084,145.60</b> | <b>1,130,972.32</b> | <b>2,643.35</b>      | <b>( 46,826.72)</b> | <b>104.32</b> |
| <b>FIRE</b>     |                                      |                     |                     |                     |                      |                     |               |
| 402-336-971.000 | VEHICLES                             | 402,335.00          | .00                 | .00                 | .00                  | .00                 | .00           |
| 402-336-971.002 | CAPITAL EQUIPMENT                    | 89,115.00           | 547,380.08          | 233,495.89          | .00                  | 313,884.19          | 42.66         |
| 402-336-991.000 | FIRE CAP: DEBT SVC PRINCIPAL         | 320,000.00          | 320,000.00          | 320,000.00          | .00                  | .00                 | 100.00        |
| 402-336-993.001 | FIRE CAP: DEBT SVC INTEREST          | 215,750.00          | 215,750.00          | 215,750.00          | 103,875.00           | .00                 | 100.00        |
| 402-336-993.002 | FIRE CAP: BONDING AGENT FEES         | .00                 | 500.00              | 500.00              | .00                  | .00                 | 100.00        |
|                 | <b>TOTAL FIRE</b>                    | <b>1,027,200.00</b> | <b>1,083,630.08</b> | <b>769,745.89</b>   | <b>103,875.00</b>    | <b>313,884.19</b>   | <b>71.03</b>  |
|                 | <b>TOTAL FUND EXPENDITURES</b>       | <b>1,027,200.00</b> | <b>1,083,630.08</b> | <b>769,745.89</b>   | <b>103,875.00</b>    | <b>313,884.19</b>   | <b>71.03</b>  |
|                 | <b>NET REVENUE OVER EXPENDITURES</b> | <b>( 526.00)</b>    | <b>515.52</b>       | <b>361,226.43</b>   | <b>( 101,231.65)</b> | <b>360,710.91</b>   |               |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2025

DOWNTOWN DEVELOPMENT FUND

| <u>ASSETS</u>                 |                                 |                      |                          |
|-------------------------------|---------------------------------|----------------------|--------------------------|
| 494-000-010.000               | CASH - COMBINED SAVINGS         | 523,469.70           |                          |
| 494-000-019.000               | TAXES RECEIVABLE                | <u>158,796.00</u>    |                          |
|                               | TOTAL ASSETS                    |                      | <u><u>682,265.70</u></u> |
| <br>                          |                                 |                      |                          |
| <u>LIABILITIES AND EQUITY</u> |                                 |                      |                          |
| <br>                          |                                 |                      |                          |
| <u>LIABILITIES</u>            |                                 |                      |                          |
| 494-000-280.000               | DEFERRED REVENUE                | <u>218,949.00</u>    |                          |
|                               | TOTAL LIABILITIES               |                      | 218,949.00               |
| <br>                          |                                 |                      |                          |
| <u>FUND EQUITY</u>            |                                 |                      |                          |
| 494-000-390.000               | FUND BALANCE                    | 567,447.47           |                          |
|                               | REVENUE OVER EXPENDITURES - YTD | <u>( 104,130.77)</u> |                          |
|                               | TOTAL FUND EQUITY               |                      | <u><u>463,316.70</u></u> |
|                               | TOTAL LIABILITIES AND EQUITY    |                      | <u><u>682,265.70</u></u> |

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**DOWNTOWN DEVELOPMENT FUND**

|                                   | ORIGINAL<br>BUDGET                | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH         | VARIANCE            | % OF<br>BUDGET    |
|-----------------------------------|-----------------------------------|-------------------|-------------------|-------------------|---------------------|-------------------|
| <b>REVENUE</b>                    |                                   |                   |                   |                   |                     |                   |
| 494-000-569.000                   | GRANT REVENUE                     | .00               | .00               | 11,500.00         | 200.00 ( 11,500.00) | .00               |
| 494-000-573.000                   | LOCAL COMMUNITY STABILIZATION     | 50,000.00         | 50,000.00         | .00               | .00                 | 50,000.00         |
| 494-000-665.000                   | INTEREST EARNINGS                 | 10,000.00         | 10,000.00         | 15,288.38         | 658.11 ( 5,288.38)  | 152.88            |
| 494-000-677.005                   | FUNDRAISING                       | 5,000.00          | 5,000.00          | 14,815.00         | 45.00 ( 9,815.00)   | 296.30            |
| 494-000-677.008                   | FARMERS MARKET RESERVATIONS       | 1,000.00          | 1,000.00          | 710.00            | .00                 | 290.00            |
| 494-000-677.010                   | TIF                               | 350,000.00        | 350,000.00        | 338,779.48        | 93,915.39           | 11,220.52         |
| 494-000-692.000                   | APPROP FUND BALANCE               | .00               | 249,078.00        | .00               | .00                 | 249,078.00        |
| 494-000-699.401                   | TRANSFER IN FROM CAPITAL IMP.     | .00               | 250,000.00        | 250,000.00        | .00                 | .00               |
|                                   | <b>REVENUE</b>                    | <b>416,000.00</b> | <b>915,078.00</b> | <b>631,092.86</b> | <b>94,818.50</b>    | <b>283,985.14</b> |
|                                   | <b>TOTAL FUND REVENUE</b>         | <b>416,000.00</b> | <b>915,078.00</b> | <b>631,092.86</b> | <b>94,818.50</b>    | <b>283,985.14</b> |
| <b>DOWNTOWN DEVELOPMENT AUTHO</b> |                                   |                   |                   |                   |                     |                   |
| 494-729-702.001                   | DDA: DIRECTOR                     | 48,570.00         | 41,255.00         | 27,951.68         | .00                 | 13,303.32         |
| 494-729-705.000                   | DDA: PART-TIME SEASONAL           | 10,000.00         | 25,000.00         | 16,794.75         | 3,339.00            | 8,205.25          |
| 494-729-710.000                   | DDA: EMPLOYER PAYROLL TAX         | 4,500.00          | 5,600.00          | 3,997.85          | 317.73              | 1,602.15          |
| 494-729-711.000                   | DDA: DEFINED CONTRIBUTION PLAN    | .00               | 2,428.00          | 1,213.88          | .00                 | 1,214.12          |
| 494-729-712.000                   | DDA: HEALTH/DENTL/LIFE/DIS INS    | .00               | 1,265.00          | 1,268.34          | 174.59 ( 3.34)      | 100.26            |
| 494-729-715.000                   | DDA: CASH IN LIEU BENEF BUYOUT    | 6,000.00          | 8,546.00          | 7,370.18          | 831.30              | 1,175.82          |
| 494-729-718.000                   | DDA: PTO CASH PAYOUT              | .00               | 934.00            | .00               | .00                 | 934.00            |
| 494-729-720.002                   | DDA: RECORDING SECRETARY          | 1,200.00          | 1,500.00          | 1,100.00          | 100.00              | 400.00            |
| 494-729-728.000                   | DDA: OFFICE SUPPLIES              | 2,500.00          | 2,500.00          | 2,181.42          | 207.98              | 318.58            |
| 494-729-729.000                   | DDA:MEETING PUBLIC ED SUPPLIES    | 500.00            | 500.00            | 178.31            | .00                 | 321.69            |
| 494-729-801.000                   | DDA: PROF SERVICES                | 3,000.00          | 3,000.00          | 1,209.00          | 201.50              | 1,791.00          |
| 494-729-801.001                   | DDA: MASTER PLAN                  | 10,000.00         | 10,000.00         | .00               | .00                 | 10,000.00         |
| 494-729-808.000                   | DDA: MARKETING CONSULTANT         | 12,000.00         | 12,000.00         | 4,645.00          | .00                 | 7,355.00          |
| 494-729-808.001                   | DDA: SPECIAL PROJ CONSULTANT      | 2,000.00          | 2,000.00          | .00               | .00                 | 2,000.00          |
| 494-729-820.000                   | DDA: DUES/ED/TRAVEL               | 5,000.00          | 5,000.00          | 4,234.57          | 374.00              | 765.43            |
| 494-729-850.000                   | DDA: WEBSITE                      | 700.00            | 700.00            | 132.00            | 132.00              | 568.00            |
| 494-729-880.001                   | DDA: PROMOTIONS                   | 33,900.00         | 33,900.00         | 28,340.66         | 545.50              | 5,559.34          |
| 494-729-880.002                   | DDA: ECONOMIC RESTRUCTURING       | 27,300.00         | 27,300.00         | 7,661.58          | 3,000.00            | 19,638.42         |
| 494-729-880.003                   | DDA: DESIGN                       | 73,100.00         | 65,100.00         | 9,676.56          | 2,018.00            | 55,423.44         |
| 494-729-880.004                   | DDA: ORGANIZATION                 | 11,550.00         | 11,550.00         | 2,393.48          | .00                 | 9,156.52          |
| 494-729-900.000                   | DDA: ADVERTISING/PRINTING         | 3,000.00          | 3,000.00          | 2,482.49          | 88.00               | 517.51            |
| 494-729-900.001                   | DDA: FUNDRAISER EXPENSE           | 3,000.00          | 3,000.00          | 435.00            | .00                 | 2,565.00          |
| 494-729-920.000                   | DDA: RENT/ UTILITIES              | 3,500.00          | 3,500.00          | 2,673.29          | 333.89              | 826.71            |
| 494-729-935.000                   | DDA: MAINTENANCE STREETScape      | 4,000.00          | 4,000.00          | 315.95            | .00                 | 3,684.05          |
| 494-729-967.000                   | DDA: FARMERS' MARKET              | 12,500.00         | 12,500.00         | 8,467.64          | 1,845.48            | 4,032.36          |
| 494-729-967.002                   | DDA: DDA SPONSORSHIPS             | 1,500.00          | 1,500.00          | 500.00            | .00                 | 1,000.00          |
| 494-729-967.007                   | DDA: CART PROJECT                 | 2,500.00          | 2,500.00          | .00               | .00                 | 2,500.00          |
| 494-729-971.000                   | DDA: CAPITAL IMPROVEMENT PROJ     | .00               | 625,000.00        | 600,000.00        | .00                 | 25,000.00         |
|                                   | <b>TOTAL DOWNTOWN DEVELOPMENT</b> | <b>281,820.00</b> | <b>915,078.00</b> | <b>735,223.63</b> | <b>13,508.97</b>    | <b>179,854.37</b> |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**DOWNTOWN DEVELOPMENT FUND**

|                               | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL    | CUR MONTH | VARIANCE      | % OF<br>BUDGET |
|-------------------------------|--------------------|-------------------|---------------|-----------|---------------|----------------|
| TOTAL FUND EXPENDITURES       | 281,820.00         | 915,078.00        | 735,223.63    | 13,508.97 | 179,854.37    | 80.35          |
| NET REVENUE OVER EXPENDITURES | 134,180.00         | .00               | ( 104,130.77) | 81,309.53 | ( 104,130.77) |                |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
 SEPTEMBER 30, 2025

WATER SYSTEM

ASSETS

|                 |                                |                 |                     |
|-----------------|--------------------------------|-----------------|---------------------|
| 591-000-001.000 | CASH - CHECKING                | 40,690.52       |                     |
| 591-000-010.000 | CASH - COMBINED SAVINGS        | 72,417.95       |                     |
| 591-000-033.000 | UTILITY RECEIVABLE WATER SYSTE | 78,417.60       |                     |
| 591-000-034.000 | DELQ UTILITY RECEIVABLE WATER  | 22,935.88       |                     |
| 591-000-035.000 | UNBILLED RECEIVABLE WATER SYST | 102,732.79      |                     |
| 591-000-152.000 | WATERMAINS                     | 8,226,407.32    |                     |
| 591-000-153.000 | A/D WATER MAINS                | ( 1,163,908.73) |                     |
| 591-000-158.000 | CONSTRUCTION IN PROGRESS       | 9,315.82        |                     |
|                 |                                |                 |                     |
|                 | TOTAL ASSETS                   |                 | <u>7,389,009.15</u> |

LIABILITIES AND EQUITY

LIABILITIES

|                 |                                |            |            |
|-----------------|--------------------------------|------------|------------|
| 591-000-202.000 | ACCOUNTS PAYABLE               | 4,730.00   |            |
| 591-000-202.001 | ACCOUNTS PAYABLE VOUCHER       | 16,262.73  |            |
| 591-000-209.000 | INTEREST PAYABLE               | 1,122.50   |            |
| 591-000-300.000 | BONDS PAYABLE CURRENT WATER SY | 68,000.00  |            |
| 591-000-300.001 | SPECIAL ASSESSMENT BOND        | 381,000.00 |            |
|                 |                                |            |            |
|                 | TOTAL LIABILITIES              |            | 471,115.23 |

FUND EQUITY

|                 |                                 |               |                     |
|-----------------|---------------------------------|---------------|---------------------|
| 591-000-373.000 | CONTRIBUTED CAPITAL NET POSITI  | 6,622,814.41  |                     |
| 591-000-392.000 | MAJOR MAINT.RESERVE-RESTRICTED  | ( 364,472.77) |                     |
| 591-000-392.001 | EMERG.MAINT.RESERVE-RESTRICTED  | 77,058.94     |                     |
| 591-000-392.002 | CAP. IMPRV RESERVE-RESTRICTED   | 777,627.77    |                     |
| 591-000-399.000 | UNRESTRICTED NET ASSETS         | ( 127,810.92) |                     |
|                 | REVENUE OVER EXPENDITURES - YTD | ( 67,323.51)  |                     |
|                 |                                 |               |                     |
|                 | TOTAL FUND EQUITY               |               | <u>6,917,893.92</u> |

|  |                              |  |                     |
|--|------------------------------|--|---------------------|
|  | TOTAL LIABILITIES AND EQUITY |  | <u>7,389,009.15</u> |
|--|------------------------------|--|---------------------|

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**WATER SYSTEM**

|                 | ORIGINAL<br>BUDGET                   | AMENDED<br>BUDGET | YTD ACTUAL | CUR MONTH           | VARIANCE          | % OF<br>BUDGET       |            |
|-----------------|--------------------------------------|-------------------|------------|---------------------|-------------------|----------------------|------------|
| <u>REVENUE</u>  |                                      |                   |            |                     |                   |                      |            |
| 591-000-629.002 | CHARGES FOR SERVICES RENDERE         | .00               | .00        | 506,926.60          | 320,275.83        | ( 506,926.60)        | .00        |
| 591-000-629.003 | FIXED CHARGE DEBT SERVICES           | .00               | .00        | 56,531.53           | .00               | ( 56,531.53)         | .00        |
| 591-000-629.004 | FIXED CHARGE MAJOR MAINT             | .00               | .00        | 112,075.04          | 37,799.54         | ( 112,075.04)        | .00        |
| 591-000-629.005 | FIXED CHARGE CAPITAL IMPR            | .00               | .00        | 99,451.69           | 33,541.69         | ( 99,451.69)         | .00        |
| 591-000-665.000 | INTEREST EARNINGS                    | .00               | .00        | 1,388.41            | ( 639.80)         | ( 1,388.41)          | .00        |
| 591-000-677.000 | OTHER REVENUE                        | .00               | .00        | 21.28               | .00               | ( 21.28)             | .00        |
|                 | <b>REVENUE</b>                       | <b>.00</b>        | <b>.00</b> | <b>776,394.55</b>   | <b>390,977.26</b> | <b>( 776,394.55)</b> | <b>.00</b> |
|                 | <b>TOTAL FUND REVENUE</b>            | <b>.00</b>        | <b>.00</b> | <b>776,394.55</b>   | <b>390,977.26</b> | <b>( 776,394.55)</b> | <b>.00</b> |
| <u>WATER</u>    |                                      |                   |            |                     |                   |                      |            |
| 591-536-812.000 | FUND ADMINISTRATION COST             | .00               | .00        | 64,276.39           | 27,486.93         | ( 64,276.39)         | .00        |
| 591-536-921.000 | SYSTEMS                              | .00               | .00        | 62,639.44           | 27,762.66         | ( 62,639.44)         | .00        |
| 591-536-921.001 | PLAN REVIEW & PERMITTING             | .00               | .00        | 3,014.31            | 2,239.51          | ( 3,014.31)          | .00        |
| 591-536-921.002 | MAPPING UNIT                         | .00               | .00        | 4,839.28            | 2,916.91          | ( 4,839.28)          | .00        |
| 591-536-921.003 | BILLING SERVICES                     | .00               | .00        | 11,734.21           | 3,844.48          | ( 11,734.21)         | .00        |
| 591-536-935.000 | MAINTENANCE                          | .00               | .00        | 107,511.34          | 22,811.72         | ( 107,511.34)        | .00        |
| 591-536-936.000 | EMERGENCY REPAIRS                    | .00               | .00        | 11,955.74           | .00               | ( 11,955.74)         | .00        |
| 591-536-938.001 | WATER SYSTEMS                        | .00               | .00        | 49,190.28           | 13,131.02         | ( 49,190.28)         | .00        |
| 591-536-938.002 | WATER MAINTENANCE                    | .00               | .00        | 220,773.67          | 63,036.57         | ( 220,773.67)        | .00        |
| 591-536-938.003 | PUMP MAINTENANCE                     | .00               | .00        | 301,263.70          | 121,665.88        | ( 301,263.70)        | .00        |
| 591-536-971.001 | WATER CAPITAL EQUIPMT IMPROVM        | .00               | .00        | 3,100.45            | 30.58             | ( 3,100.45)          | .00        |
| 591-536-993.001 | INTEREST EXPENSE                     | .00               | .00        | 3,419.25            | .00               | ( 3,419.25)          | .00        |
|                 | <b>TOTAL WATER</b>                   | <b>.00</b>        | <b>.00</b> | <b>843,718.06</b>   | <b>284,926.26</b> | <b>( 843,718.06)</b> | <b>.00</b> |
|                 | <b>TOTAL FUND EXPENDITURES</b>       | <b>.00</b>        | <b>.00</b> | <b>843,718.06</b>   | <b>284,926.26</b> | <b>( 843,718.06)</b> | <b>.00</b> |
|                 | <b>NET REVENUE OVER EXPENDITURES</b> | <b>.00</b>        | <b>.00</b> | <b>( 67,323.51)</b> | <b>106,051.00</b> | <b>( 67,323.51)</b>  |            |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2025

HIGHLAND ADVISORY COUNCIL

ASSETS

|                 |                         |           |           |
|-----------------|-------------------------|-----------|-----------|
| 702-000-010.000 | CASH - COMBINED SAVINGS | 24,955.29 |           |
|                 | TOTAL ASSETS            |           | 24,955.29 |

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |           |           |
|-----------------|---------------------------------|-----------|-----------|
| 702-000-390.000 | FUND BALANCE                    | 8,021.09  |           |
|                 | REVENUE OVER EXPENDITURES - YTD | 16,934.20 |           |
|                 | TOTAL FUND EQUITY               |           | 24,955.29 |
|                 | TOTAL LIABILITIES AND EQUITY    |           | 24,955.29 |

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**HIGHLAND ADVISORY COUNCIL**

|                               | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE     | % OF<br>BUDGET |
|-------------------------------|--------------------|-------------------|------------|-----------|--------------|----------------|
| <u>REVENUE</u>                |                    |                   |            |           |              |                |
| 702-000-674.000               |                    |                   |            |           |              |                |
| CONTRIBUTIONS                 | .00                | .00               | 53,423.61  | 8,320.23  | ( 53,423.61) | .00            |
| REVENUE                       | .00                | .00               | 53,423.61  | 8,320.23  | ( 53,423.61) | .00            |
| TOTAL FUND REVENUE            | .00                | .00               | 53,423.61  | 8,320.23  | ( 53,423.61) | .00            |
| <u>GENERAL GOVERNMENT</u>     |                    |                   |            |           |              |                |
| 702-261-729.000               |                    |                   |            |           |              |                |
| HAAC: DEDUCTIONS              | .00                | .00               | 36,489.41  | 7,534.02  | ( 36,489.41) | .00            |
| TOTAL GENERAL GOVERNMENT      | .00                | .00               | 36,489.41  | 7,534.02  | ( 36,489.41) | .00            |
| TOTAL FUND EXPENDITURES       | .00                | .00               | 36,489.41  | 7,534.02  | ( 36,489.41) | .00            |
| NET REVENUE OVER EXPENDITURES | .00                | .00               | 16,934.20  | 786.21    | 16,934.20    |                |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
SEPTEMBER 30, 2025

CURRENT TAX COLLECT

ASSETS

|                 |                              |              |
|-----------------|------------------------------|--------------|
| 703-000-010.000 | CASH - COMBINED SAVINGS      | 469,259.31   |
| 703-000-019.000 | TAXES RECEIVABLE-OTHER GOVTS | 2,299,391.55 |
| 703-000-214.000 | DUE TO/FR GENERAL FUND       | 102,853.93   |

TOTAL ASSETS

2,871,504.79

LIABILITIES AND EQUITY

LIABILITIES

|                 |                               |              |
|-----------------|-------------------------------|--------------|
| 703-000-274.000 | TAX COLLECTIONS TO DISTRIBUTE | 567,796.32   |
| 703-000-280.000 | DEFERRED REVENUE              | 2,299,391.55 |

TOTAL LIABILITIES

2,867,187.87

FUND EQUITY

REVENUE OVER EXPENDITURES - YTD

4,316.92

TOTAL FUND EQUITY

4,316.92

TOTAL LIABILITIES AND EQUITY

2,871,504.79

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**CURRENT TAX COLLECT**

|                                 | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE    | % OF<br>BUDGET |
|---------------------------------|--------------------|-------------------|------------|-----------|-------------|----------------|
| <u>REVENUE</u>                  |                    |                   |            |           |             |                |
| 703-000-665.000                 |                    |                   |            |           |             |                |
| INTEREST EARNINGS               | .00                | .00               | 6,281.92   | 2,833.74  | ( 6,281.92) | .00            |
| REVENUE                         | .00                | .00               | 6,281.92   | 2,833.74  | ( 6,281.92) | .00            |
| TOTAL FUND REVENUE              | .00                | .00               | 6,281.92   | 2,833.74  | ( 6,281.92) | .00            |
| <u>TRUST &amp; AGENCY ADMIN</u> |                    |                   |            |           |             |                |
| 703-255-822.000                 |                    |                   |            |           |             |                |
| TAX: BANK FEES                  | .00                | .00               | 1,965.00   | 205.00    | ( 1,965.00) | .00            |
| TOTAL TRUST & AGENCY ADMIN      | .00                | .00               | 1,965.00   | 205.00    | ( 1,965.00) | .00            |
| TOTAL FUND EXPENDITURES         | .00                | .00               | 1,965.00   | 205.00    | ( 1,965.00) | .00            |
| NET REVENUE OVER EXPENDITURES   | .00                | .00               | 4,316.92   | 2,628.74  | 4,316.92    |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2025

POST-RETIREMENT BENEFITS

ASSETS

|                 |                         |            |
|-----------------|-------------------------|------------|
| 737-000-010.000 | CASH - COMBINED SAVINGS | 83,037.86  |
| 737-000-017.001 | MUTUAL FUNDS            | 706,760.78 |
| 737-000-017.002 | LPL INVESTMENTS         | 48,860.00  |

TOTAL ASSETS

838,658.64

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |            |
|-----------------|---------------------------------|------------|
| 737-000-390.000 | FUND BALANCE                    | 807,736.19 |
|                 | REVENUE OVER EXPENDITURES - YTD | 30,922.45  |

TOTAL FUND EQUITY

838,658.64

TOTAL LIABILITIES AND EQUITY

838,658.64

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**POST-RETIREMENT BENEFITS**

|                                      | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL       | CUR MONTH       | VARIANCE         | % OF<br>BUDGET |
|--------------------------------------|--------------------|-------------------|------------------|-----------------|------------------|----------------|
| <b>REVENUE</b>                       |                    |                   |                  |                 |                  |                |
| 737-000-665.000                      | 15,000.00          | 15,000.00         | 18,496.13        | 2,613.39        | ( 3,496.13)      | 123.31         |
| 737-000-669.001                      | .00                | .00               | 41,819.59        | 6,636.30        | ( 41,819.59)     | .00            |
| 737-000-692.002                      | 55,000.00          | 55,000.00         | .00              | .00             | 55,000.00        | .00            |
| <b>REVENUE</b>                       | <b>70,000.00</b>   | <b>70,000.00</b>  | <b>60,315.72</b> | <b>9,249.69</b> | <b>9,684.28</b>  | <b>86.17</b>   |
| <b>TOTAL FUND REVENUE</b>            | <b>70,000.00</b>   | <b>70,000.00</b>  | <b>60,315.72</b> | <b>9,249.69</b> | <b>9,684.28</b>  | <b>86.17</b>   |
| <b>GENERAL GOVERNMENT PERSONNE</b>   |                    |                   |                  |                 |                  |                |
| 737-279-719.000                      | 60,000.00          | 60,000.00         | 24,264.07        | 2,574.05        | 35,735.93        | 40.44          |
| 737-279-822.000                      | 10,000.00          | 10,000.00         | 5,129.20         | .00             | 4,870.80         | 51.29          |
| <b>TOTAL GENERAL GOVERNMENT PER</b>  | <b>70,000.00</b>   | <b>70,000.00</b>  | <b>29,393.27</b> | <b>2,574.05</b> | <b>40,606.73</b> | <b>41.99</b>   |
| <b>TOTAL FUND EXPENDITURES</b>       | <b>70,000.00</b>   | <b>70,000.00</b>  | <b>29,393.27</b> | <b>2,574.05</b> | <b>40,606.73</b> | <b>41.99</b>   |
| <b>NET REVENUE OVER EXPENDITURES</b> | <b>.00</b>         | <b>.00</b>        | <b>30,922.45</b> | <b>6,675.64</b> | <b>30,922.45</b> |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2025

DUCK LAKE ASSOC

ASSETS

764-000-010.000 CASH - COMBINED SAVINGS 181,009.23

TOTAL ASSETS 181,009.23

LIABILITIES AND EQUITY

FUND EQUITY

764-000-390.000 FUND BALANCE 176,235.02  
REVENUE OVER EXPENDITURES - YTD 4,774.21

TOTAL FUND EQUITY 181,009.23

TOTAL LIABILITIES AND EQUITY 181,009.23

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**DUCK LAKE ASSOC**

|                                       |                         | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH        | VARIANCE             | % OF<br>BUDGET |
|---------------------------------------|-------------------------|--------------------|-------------------|-------------------|------------------|----------------------|----------------|
| <u>REVENUE</u>                        |                         |                    |                   |                   |                  |                      |                |
| 764-000-581.000                       | CONTRIBUTIONS-DUCK LAKE | .00                | .00               | 224,684.40        | .00              | ( 224,684.40)        | .00            |
| 764-000-665.000                       | INTEREST EARNINGS       | .00                | .00               | 2,160.54          | 203.00           | ( 2,160.54)          | .00            |
| <b>REVENUE</b>                        |                         | <b>.00</b>         | <b>.00</b>        | <b>226,844.94</b> | <b>203.00</b>    | <b>( 226,844.94)</b> | <b>.00</b>     |
| <b>TOTAL FUND REVENUE</b>             |                         | <b>.00</b>         | <b>.00</b>        | <b>226,844.94</b> | <b>203.00</b>    | <b>( 226,844.94)</b> | <b>.00</b>     |
| <u>TRUST &amp; AGENCY ADMIN</u>       |                         |                    |                   |                   |                  |                      |                |
| 764-255-812.000                       | DUCK LAKE: ADMIN FEES   | .00                | .00               | 2,522.34          | .00              | ( 2,522.34)          | .00            |
| 764-255-956.000                       | DUCK LAKE: DEDUCTIONS   | .00                | .00               | 219,548.39        | 565.47           | ( 219,548.39)        | .00            |
| <b>TOTAL TRUST &amp; AGENCY ADMIN</b> |                         | <b>.00</b>         | <b>.00</b>        | <b>222,070.73</b> | <b>565.47</b>    | <b>( 222,070.73)</b> | <b>.00</b>     |
| <b>TOTAL FUND EXPENDITURES</b>        |                         | <b>.00</b>         | <b>.00</b>        | <b>222,070.73</b> | <b>565.47</b>    | <b>( 222,070.73)</b> | <b>.00</b>     |
| <b>NET REVENUE OVER EXPENDITURES</b>  |                         | <b>.00</b>         | <b>.00</b>        | <b>4,774.21</b>   | <b>( 362.47)</b> | <b>4,774.21</b>      |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2025

HIGHLAND LAKE ASSOC

ASSETS

765-000-010.000 CASH - COMBINED SAVINGS 67,534.09

TOTAL ASSETS 67,534.09

LIABILITIES AND EQUITY

FUND EQUITY

765-000-390.000 FUND BALANCE 65,976.72  
REVENUE OVER EXPENDITURES - YTD 1,557.37

TOTAL FUND EQUITY 67,534.09

TOTAL LIABILITIES AND EQUITY 67,534.09

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**HIGHLAND LAKE ASSOC**

|                 |                                       | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL       | CUR MONTH          | VARIANCE            | % OF<br>BUDGET |
|-----------------|---------------------------------------|--------------------|-------------------|------------------|--------------------|---------------------|----------------|
|                 | <u>REVENUE</u>                        |                    |                   |                  |                    |                     |                |
| 765-000-581.000 | CONTRIBUTIONS-HIGHLAND LAKE           | .00                | .00               | 24,778.16        | .00                | ( 24,778.16)        | .00            |
| 765-000-665.000 | INTEREST EARNINGS                     | .00                | .00               | 802.68           | 75.74              | ( 802.68)           | .00            |
|                 | <b>REVENUE</b>                        | <b>.00</b>         | <b>.00</b>        | <b>25,580.84</b> | <b>75.74</b>       | <b>( 25,580.84)</b> | <b>.00</b>     |
|                 | <b>TOTAL FUND REVENUE</b>             | <b>.00</b>         | <b>.00</b>        | <b>25,580.84</b> | <b>75.74</b>       | <b>( 25,580.84)</b> | <b>.00</b>     |
|                 | <u>TRUST &amp; AGENCY ADMIN</u>       |                    |                   |                  |                    |                     |                |
| 765-255-812.000 | HIGHLAND LAKE: ADMIN FEES             | .00                | .00               | 270.31           | .00                | ( 270.31)           | .00            |
| 765-255-956.000 | HIGHLAND LAKE: DEDUCTIONS             | .00                | .00               | 23,753.16        | 5,036.08           | ( 23,753.16)        | .00            |
|                 | <b>TOTAL TRUST &amp; AGENCY ADMIN</b> | <b>.00</b>         | <b>.00</b>        | <b>24,023.47</b> | <b>5,036.08</b>    | <b>( 24,023.47)</b> | <b>.00</b>     |
|                 | <b>TOTAL FUND EXPENDITURES</b>        | <b>.00</b>         | <b>.00</b>        | <b>24,023.47</b> | <b>5,036.08</b>    | <b>( 24,023.47)</b> | <b>.00</b>     |
|                 | <b>NET REVENUE OVER EXPENDITURES</b>  | <b>.00</b>         | <b>.00</b>        | <b>1,557.37</b>  | <b>( 4,960.34)</b> | <b>1,557.37</b>     |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2025

TAGGETT LAKE ASSOC

ASSETS

766-000-010.000 CASH - COMBINED SAVINGS 13,135.14

TOTAL ASSETS 13,135.14

LIABILITIES AND EQUITY

FUND EQUITY

766-000-390.000 FUND BALANCE 27,100.33  
REVENUE OVER EXPENDITURES - YTD ( 13,965.19)

TOTAL FUND EQUITY 13,135.14

TOTAL LIABILITIES AND EQUITY 13,135.14

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**TAGGETT LAKE ASSOC**

|                                 |                                       | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL          | CUR MONTH          | VARIANCE            | % OF<br>BUDGET |
|---------------------------------|---------------------------------------|--------------------|-------------------|---------------------|--------------------|---------------------|----------------|
| <u>REVENUE</u>                  |                                       |                    |                   |                     |                    |                     |                |
| 766-000-581.000                 | CONTRIBUTIONS-TAGGETT LAKE            | .00                | .00               | 15,000.00           | .00                | ( 15,000.00)        | .00            |
| 766-000-665.000                 | INTEREST EARNINGS                     | .00                | .00               | 284.07              | 14.73              | ( 284.07)           | .00            |
|                                 | <b>REVENUE</b>                        | <u>.00</u>         | <u>.00</u>        | <u>15,284.07</u>    | <u>14.73</u>       | <u>( 15,284.07)</u> | <u>.00</u>     |
|                                 | <b>TOTAL FUND REVENUE</b>             | <u>.00</u>         | <u>.00</u>        | <u>15,284.07</u>    | <u>14.73</u>       | <u>( 15,284.07)</u> | <u>.00</u>     |
| <u>TRUST &amp; AGENCY ADMIN</u> |                                       |                    |                   |                     |                    |                     |                |
| 766-255-812.000                 | TAGGETT LAKE: ADMIN FEES              | .00                | .00               | 242.20              | .00                | ( 242.20)           | .00            |
| 766-255-956.000                 | TAGGETT LAKE: DEDUCTIONS              | .00                | .00               | 29,007.06           | 2,722.10           | ( 29,007.06)        | .00            |
|                                 | <b>TOTAL TRUST &amp; AGENCY ADMIN</b> | <u>.00</u>         | <u>.00</u>        | <u>29,249.26</u>    | <u>2,722.10</u>    | <u>( 29,249.26)</u> | <u>.00</u>     |
|                                 | <b>TOTAL FUND EXPENDITURES</b>        | <u>.00</u>         | <u>.00</u>        | <u>29,249.26</u>    | <u>2,722.10</u>    | <u>( 29,249.26)</u> | <u>.00</u>     |
|                                 | <b>NET REVENUE OVER EXPENDITURES</b>  | <u>.00</u>         | <u>.00</u>        | <u>( 13,965.19)</u> | <u>( 2,707.37)</u> | <u>( 13,965.19)</u> |                |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
SEPTEMBER 30, 2025

KELLOGG LAKE ASSOC

ASSETS

|                 |                         |           |           |
|-----------------|-------------------------|-----------|-----------|
| 767-000-010.000 | CASH - COMBINED SAVINGS | 31,420.80 |           |
|                 | TOTAL ASSETS            |           | 31,420.80 |

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |             |           |
|-----------------|---------------------------------|-------------|-----------|
| 767-000-390.000 | FUND BALANCE                    | 40,303.39   |           |
|                 | REVENUE OVER EXPENDITURES - YTD | ( 8,882.59) |           |
|                 | TOTAL FUND EQUITY               |             | 31,420.80 |
|                 | TOTAL LIABILITIES AND EQUITY    |             | 31,420.80 |

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**KELLOGG LAKE ASSOC**

|                 |                                       | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL         | CUR MONTH           | VARIANCE            | % OF<br>BUDGET |
|-----------------|---------------------------------------|--------------------|-------------------|--------------------|---------------------|---------------------|----------------|
|                 | <u>REVENUE</u>                        |                    |                   |                    |                     |                     |                |
| 767-000-581.000 | CONTRIBUTIONS-KELLOGG LAKE            | .00                | .00               | 14,695.83          | .00                 | ( 14,695.83)        | .00            |
| 767-000-665.000 | INTEREST EARNINGS                     | .00                | .00               | 481.56             | 35.24               | ( 481.56)           | .00            |
|                 | <b>REVENUE</b>                        | <b>.00</b>         | <b>.00</b>        | <b>15,177.39</b>   | <b>35.24</b>        | <b>( 15,177.39)</b> | <b>.00</b>     |
|                 | <b>TOTAL FUND REVENUE</b>             | <b>.00</b>         | <b>.00</b>        | <b>15,177.39</b>   | <b>35.24</b>        | <b>( 15,177.39)</b> | <b>.00</b>     |
|                 | <u>TRUST &amp; AGENCY ADMIN</u>       |                    |                   |                    |                     |                     |                |
| 767-255-812.000 | KELLOGG LAKE: ADMIN FEES              | .00                | .00               | 173.00             | .00                 | ( 173.00)           | .00            |
| 767-255-956.000 | KELLOGG LAKE: DEDUCTIONS              | .00                | .00               | 23,886.98          | 11,582.83           | ( 23,886.98)        | .00            |
|                 | <b>TOTAL TRUST &amp; AGENCY ADMIN</b> | <b>.00</b>         | <b>.00</b>        | <b>24,059.98</b>   | <b>11,582.83</b>    | <b>( 24,059.98)</b> | <b>.00</b>     |
|                 | <b>TOTAL FUND EXPENDITURES</b>        | <b>.00</b>         | <b>.00</b>        | <b>24,059.98</b>   | <b>11,582.83</b>    | <b>( 24,059.98)</b> | <b>.00</b>     |
|                 | <b>NET REVENUE OVER EXPENDITURES</b>  | <b>.00</b>         | <b>.00</b>        | <b>( 8,882.59)</b> | <b>( 11,547.59)</b> | <b>( 8,882.59)</b>  |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2025

CHARLICK LAKE ASSOC

ASSETS

768-000-010.000 CASH - COMBINED SAVINGS 57,058.45

TOTAL ASSETS 57,058.45

LIABILITIES AND EQUITY

FUND EQUITY

768-000-390.000 FUND BALANCE 48,365.57  
REVENUE OVER EXPENDITURES - YTD 8,692.88

TOTAL FUND EQUITY 57,058.45

TOTAL LIABILITIES AND EQUITY 57,058.45

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**CHARLICK LAKE ASSOC**

|                 |                                       | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL       | CUR MONTH        | VARIANCE            | % OF<br>BUDGET |
|-----------------|---------------------------------------|--------------------|-------------------|------------------|------------------|---------------------|----------------|
|                 | <u>REVENUE</u>                        |                    |                   |                  |                  |                     |                |
| 768-000-581.000 | CONTRIBUTIONS-CHARLICK LAKE           | .00                | .00               | 27,143.73        | .00              | ( 27,143.73)        | .00            |
| 768-000-665.000 | INTEREST EARNINGS                     | .00                | .00               | 675.01           | 63.99            | ( 675.01)           | .00            |
|                 | <b>REVENUE</b>                        | <b>.00</b>         | <b>.00</b>        | <b>27,818.74</b> | <b>63.99</b>     | <b>( 27,818.74)</b> | <b>.00</b>     |
|                 | <b>TOTAL FUND REVENUE</b>             | <b>.00</b>         | <b>.00</b>        | <b>27,818.74</b> | <b>63.99</b>     | <b>( 27,818.74)</b> | <b>.00</b>     |
|                 | <u>TRUST &amp; AGENCY ADMIN</u>       |                    |                   |                  |                  |                     |                |
| 768-255-812.000 | CHARLICK LAKE: ADMIN FEES             | .00                | .00               | 319.70           | .00              | ( 319.70)           | .00            |
| 768-255-956.000 | CHARLICK LAKE: DEDUCTIONS             | .00                | .00               | 18,806.16        | 645.97           | ( 18,806.16)        | .00            |
|                 | <b>TOTAL TRUST &amp; AGENCY ADMIN</b> | <b>.00</b>         | <b>.00</b>        | <b>19,125.86</b> | <b>645.97</b>    | <b>( 19,125.86)</b> | <b>.00</b>     |
|                 | <b>TOTAL FUND EXPENDITURES</b>        | <b>.00</b>         | <b>.00</b>        | <b>19,125.86</b> | <b>645.97</b>    | <b>( 19,125.86)</b> | <b>.00</b>     |
|                 | <b>NET REVENUE OVER EXPENDITURES</b>  | <b>.00</b>         | <b>.00</b>        | <b>8,692.88</b>  | <b>( 581.98)</b> | <b>8,692.88</b>     |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2025

WOODRUFF LAKE ASSOC

ASSETS

769-000-010.000 CASH - COMBINED SAVINGS 45,951.55

TOTAL ASSETS 45,951.55

LIABILITIES AND EQUITY

FUND EQUITY

769-000-390.000 FUND BALANCE 43,061.10  
REVENUE OVER EXPENDITURES - YTD 2,890.45

TOTAL FUND EQUITY 45,951.55

TOTAL LIABILITIES AND EQUITY 45,951.55

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**WOODRUFF LAKE ASSOC**

|                 |                                 | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL | CUR MONTH   | VARIANCE     | % OF<br>BUDGET |
|-----------------|---------------------------------|--------------------|-------------------|------------|-------------|--------------|----------------|
|                 | <u>REVENUE</u>                  |                    |                   |            |             |              |                |
| 769-000-581.000 | CONTRIBUTIONS-WOODRUFF LAKE     | .00                | .00               | 26,400.00  | .00         | ( 26,400.00) | .00            |
| 769-000-665.000 | INTEREST EARNINGS               | .00                | .00               | 566.04     | 51.53       | ( 566.04)    | .00            |
|                 | REVENUE                         | .00                | .00               | 26,966.04  | 51.53       | ( 26,966.04) | .00            |
|                 | TOTAL FUND REVENUE              | .00                | .00               | 26,966.04  | 51.53       | ( 26,966.04) | .00            |
|                 | <u>TRUST &amp; AGENCY ADMIN</u> |                    |                   |            |             |              |                |
| 769-255-812.000 | WOODRUFF LAKE: ADMIN FEES       | .00                | .00               | 297.60     | .00         | ( 297.60)    | .00            |
| 769-255-956.000 | WOODRUFF LAKE: DEDUCTIONS       | .00                | .00               | 23,777.99  | 3,836.06    | ( 23,777.99) | .00            |
|                 | TOTAL TRUST & AGENCY ADMIN      | .00                | .00               | 24,075.59  | 3,836.06    | ( 24,075.59) | .00            |
|                 | TOTAL FUND EXPENDITURES         | .00                | .00               | 24,075.59  | 3,836.06    | ( 24,075.59) | .00            |
|                 | NET REVENUE OVER EXPENDITURES   | .00                | .00               | 2,890.45   | ( 3,784.53) | 2,890.45     |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2025

WHITE LAKE IMPROVEMENT

ASSETS

770-000-010.000 CASH - COMBINED SAVINGS 234,125.20

TOTAL ASSETS 234,125.20

LIABILITIES AND EQUITY

FUND EQUITY

770-000-390.000 FUND BALANCE 221,143.14  
REVENUE OVER EXPENDITURES - YTD 12,982.06

TOTAL FUND EQUITY 234,125.20

TOTAL LIABILITIES AND EQUITY 234,125.20

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**WHITE LAKE IMPROVEMENT**

|                                 | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL | CUR MONTH    | VARIANCE      | % OF<br>BUDGET |
|---------------------------------|--------------------|-------------------|------------|--------------|---------------|----------------|
| <u>REVENUE</u>                  |                    |                   |            |              |               |                |
| 770-000-581.000                 | .00                | .00               | 111,023.99 | .00          | ( 111,023.99) | .00            |
| 770-000-665.000                 | .00                | .00               | 2,859.38   | 262.57       | ( 2,859.38)   | .00            |
|                                 | .00                | .00               | 113,883.37 | 262.57       | ( 113,883.37) | .00            |
|                                 | .00                | .00               | 113,883.37 | 262.57       | ( 113,883.37) | .00            |
| <u>TRUST &amp; AGENCY ADMIN</u> |                    |                   |            |              |               |                |
| 770-255-812.000                 | .00                | .00               | 1,242.24   | .00          | ( 1,242.24)   | .00            |
| 770-255-956.000                 | .00                | .00               | 99,659.07  | 57,907.37    | ( 99,659.07)  | .00            |
|                                 | .00                | .00               | 100,901.31 | 57,907.37    | ( 100,901.31) | .00            |
|                                 | .00                | .00               | 100,901.31 | 57,907.37    | ( 100,901.31) | .00            |
|                                 | .00                | .00               | 12,982.06  | ( 57,644.80) | 12,982.06     |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2025

TOMAHAWK LAKE IMPROVEMENT

ASSETS

771-000-010.000 CASH - COMBINED SAVINGS 3,196.73

TOTAL ASSETS 3,196.73

LIABILITIES AND EQUITY

FUND EQUITY

771-000-390.000 FUND BALANCE 729.32  
REVENUE OVER EXPENDITURES - YTD 2,467.41

TOTAL FUND EQUITY 3,196.73

TOTAL LIABILITIES AND EQUITY 3,196.73

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**TOMAHAWK LAKE IMPROVEMENT**

|                                 | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE    | % OF<br>BUDGET |
|---------------------------------|--------------------|-------------------|------------|-----------|-------------|----------------|
| <u>REVENUE</u>                  |                    |                   |            |           |             |                |
| 771-000-581.000                 |                    |                   |            |           |             |                |
| CONTRIBUTIONS-TOMAHAWK LAKE     | .00                | .00               | 4,878.28   | .00       | ( 4,878.28) | .00            |
| 771-000-665.000                 |                    |                   |            |           |             |                |
| INTEREST EARNINGS               | .00                | .00               | 40.13      | 3.58      | ( 40.13)    | .00            |
|                                 |                    |                   |            |           |             |                |
| REVENUE                         | .00                | .00               | 4,918.41   | 3.58      | ( 4,918.41) | .00            |
|                                 |                    |                   |            |           |             |                |
| TOTAL FUND REVENUE              | .00                | .00               | 4,918.41   | 3.58      | ( 4,918.41) | .00            |
| <u>TRUST &amp; AGENCY ADMIN</u> |                    |                   |            |           |             |                |
| 771-255-812.000                 |                    |                   |            |           |             |                |
| TOMAHAWK LAKE: ADMIN FEES       | .00                | .00               | 51.00      | .00       | ( 51.00)    | .00            |
| 771-255-956.000                 |                    |                   |            |           |             |                |
| TOMAHAWK LAKE: DEDUCTIONS       | .00                | .00               | 2,400.00   | .00       | ( 2,400.00) | .00            |
|                                 |                    |                   |            |           |             |                |
| TOTAL TRUST & AGENCY ADMIN      | .00                | .00               | 2,451.00   | .00       | ( 2,451.00) | .00            |
|                                 |                    |                   |            |           |             |                |
| TOTAL FUND EXPENDITURES         | .00                | .00               | 2,451.00   | .00       | ( 2,451.00) | .00            |
|                                 |                    |                   |            |           |             |                |
| NET REVENUE OVER EXPENDITURES   | .00                | .00               | 2,467.41   | 3.58      | 2,467.41    |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2025

GOURD LAKE IMPROVEMENT

ASSETS

773-000-010.000 CASH - COMBINED SAVINGS 7,996.70

TOTAL ASSETS 7,996.70

LIABILITIES AND EQUITY

FUND EQUITY

773-000-390.000 FUND BALANCE 3,942.79  
REVENUE OVER EXPENDITURES - YTD 4,053.91

TOTAL FUND EQUITY 7,996.70

TOTAL LIABILITIES AND EQUITY 7,996.70



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2025

PENNINSULA LAKE

ASSETS

|                 |                         |          |          |
|-----------------|-------------------------|----------|----------|
| 774-000-010.000 | CASH - COMBINED SAVINGS | 9,710.00 |          |
|                 | TOTAL ASSETS            |          | 9,710.00 |

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |          |          |
|-----------------|---------------------------------|----------|----------|
| 774-000-390.000 | FUND BALANCE                    | 8,339.93 |          |
|                 | REVENUE OVER EXPENDITURES - YTD | 1,370.07 |          |
|                 | TOTAL FUND EQUITY               |          | 9,710.00 |
|                 | TOTAL LIABILITIES AND EQUITY    |          | 9,710.00 |

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**PENINSULA LAKE**

|                                       |                              | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL      | CUR MONTH    | VARIANCE           | % OF<br>BUDGET |
|---------------------------------------|------------------------------|--------------------|-------------------|-----------------|--------------|--------------------|----------------|
| <u>REVENUE</u>                        |                              |                    |                   |                 |              |                    |                |
| 774-000-581.000                       | CONTRIBUTIONS-PENINSULA LAKE | .00                | .00               | 7,180.00        | .00          | ( 7,180.00)        | .00            |
| 774-000-665.000                       | INTEREST EARNINGS            | .00                | .00               | 128.57          | 10.89        | ( 128.57)          | .00            |
| <b>REVENUE</b>                        |                              | <b>.00</b>         | <b>.00</b>        | <b>7,308.57</b> | <b>10.89</b> | <b>( 7,308.57)</b> | <b>.00</b>     |
| <b>TOTAL FUND REVENUE</b>             |                              | <b>.00</b>         | <b>.00</b>        | <b>7,308.57</b> | <b>10.89</b> | <b>( 7,308.57)</b> | <b>.00</b>     |
| <u>TRUST &amp; AGENCY ADMIN</u>       |                              |                    |                   |                 |              |                    |                |
| 774-255-812.000                       | PENINSULA LAKE: ADMIN FEES   | .00                | .00               | 69.00           | .00          | ( 69.00)           | .00            |
| 774-255-956.000                       | PENINSULA LAKE: DEDUCTIONS   | .00                | .00               | 5,869.50        | .00          | ( 5,869.50)        | .00            |
| <b>TOTAL TRUST &amp; AGENCY ADMIN</b> |                              | <b>.00</b>         | <b>.00</b>        | <b>5,938.50</b> | <b>.00</b>   | <b>( 5,938.50)</b> | <b>.00</b>     |
| <b>TOTAL FUND EXPENDITURES</b>        |                              | <b>.00</b>         | <b>.00</b>        | <b>5,938.50</b> | <b>.00</b>   | <b>( 5,938.50)</b> | <b>.00</b>     |
| <b>NET REVENUE OVER EXPENDITURES</b>  |                              | <b>.00</b>         | <b>.00</b>        | <b>1,370.07</b> | <b>10.89</b> | <b>1,370.07</b>    |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2025

LOWER PETTIBONE LAKE

ASSETS

|                 |                         |          |          |
|-----------------|-------------------------|----------|----------|
| 775-000-010.000 | CASH - COMBINED SAVINGS | 6,124.49 |          |
|                 | TOTAL ASSETS            |          | 6,124.49 |

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |          |          |
|-----------------|---------------------------------|----------|----------|
| 775-000-390.000 | FUND BALANCE                    | 1,930.81 |          |
|                 | REVENUE OVER EXPENDITURES - YTD | 4,193.68 |          |
|                 | TOTAL FUND EQUITY               |          | 6,124.49 |
|                 | TOTAL LIABILITIES AND EQUITY    |          | 6,124.49 |

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**LOWER PETTIBONE LAKE**

|                 |                                       | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL       | CUR MONTH   | VARIANCE            | % OF<br>BUDGET |
|-----------------|---------------------------------------|--------------------|-------------------|------------------|-------------|---------------------|----------------|
|                 | <b>REVENUE</b>                        |                    |                   |                  |             |                     |                |
| 775-000-581.000 | CONTRIBUTIONS-LOW PETTIBONE L         | .00                | .00               | 11,277.00        | .00         | ( 11,277.00)        | .00            |
| 775-000-665.000 | INTEREST EARNINGS                     | .00                | .00               | 90.41            | 6.87        | ( 90.41)            | .00            |
|                 | <b>REVENUE</b>                        | <b>.00</b>         | <b>.00</b>        | <b>11,367.41</b> | <b>6.87</b> | <b>( 11,367.41)</b> | <b>.00</b>     |
|                 | <b>TOTAL FUND REVENUE</b>             | <b>.00</b>         | <b>.00</b>        | <b>11,367.41</b> | <b>6.87</b> | <b>( 11,367.41)</b> | <b>.00</b>     |
|                 | <b>TRUST &amp; AGENCY ADMIN</b>       |                    |                   |                  |             |                     |                |
| 775-255-812.000 | LOW PETTIBONE LAKE: ADMIN FEES        | .00                | .00               | 114.73           | .00         | ( 114.73)           | .00            |
| 775-255-956.000 | LOW PETTIBONE LAKE: DEDUCTION         | .00                | .00               | 7,059.00         | .00         | ( 7,059.00)         | .00            |
|                 | <b>TOTAL TRUST &amp; AGENCY ADMIN</b> | <b>.00</b>         | <b>.00</b>        | <b>7,173.73</b>  | <b>.00</b>  | <b>( 7,173.73)</b>  | <b>.00</b>     |
|                 | <b>TOTAL FUND EXPENDITURES</b>        | <b>.00</b>         | <b>.00</b>        | <b>7,173.73</b>  | <b>.00</b>  | <b>( 7,173.73)</b>  | <b>.00</b>     |
|                 | <b>NET REVENUE OVER EXPENDITURES</b>  | <b>.00</b>         | <b>.00</b>        | <b>4,193.68</b>  | <b>6.87</b> | <b>4,193.68</b>     |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
SEPTEMBER 30, 2025

DUNLEAVY/LEONARD LAKE

ASSETS

776-000-010.000 CASH - COMBINED SAVINGS 7,155.47

TOTAL ASSETS 7,155.47

LIABILITIES AND EQUITY

FUND EQUITY

776-000-390.000 FUND BALANCE 7,556.75  
REVENUE OVER EXPENDITURES - YTD ( 401.28)

TOTAL FUND EQUITY 7,155.47

TOTAL LIABILITIES AND EQUITY 7,155.47

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025**

**DUNLEAVY/LEONARD LAKE**

|                                       | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL       | CUR MONTH   | VARIANCE            | % OF<br>BUDGET |
|---------------------------------------|--------------------|-------------------|------------------|-------------|---------------------|----------------|
| <u>REVENUE</u>                        |                    |                   |                  |             |                     |                |
| 776-000-581.000                       |                    |                   |                  |             |                     |                |
| CONTRIBUTIONS-DUNLEAVY/LEONA          | .00                | .00               | 11,045.00        | .00         | ( 11,045.00)        | .00            |
| 776-000-665.000                       |                    |                   |                  |             |                     |                |
| INTEREST EARNINGS                     | .00                | .00               | 127.87           | 8.02        | ( 127.87)           | .00            |
|                                       | .00                | .00               | 11,172.87        | 8.02        | ( 11,172.87)        | .00            |
| <b>REVENUE</b>                        | <b>.00</b>         | <b>.00</b>        | <b>11,172.87</b> | <b>8.02</b> | <b>( 11,172.87)</b> | <b>.00</b>     |
| <b>TOTAL FUND REVENUE</b>             | <b>.00</b>         | <b>.00</b>        | <b>11,172.87</b> | <b>8.02</b> | <b>( 11,172.87)</b> | <b>.00</b>     |
| <u>TRUST &amp; AGENCY ADMIN</u>       |                    |                   |                  |             |                     |                |
| 776-255-812.000                       |                    |                   |                  |             |                     |                |
| DUNLEAVY LEONARDLK: ADMIN FEE         | .00                | .00               | 115.15           | .00         | ( 115.15)           | .00            |
| 776-255-956.000                       |                    |                   |                  |             |                     |                |
| DUNLEAVY LEONARDLK: DEDUCTIO          | .00                | .00               | 11,459.00        | .00         | ( 11,459.00)        | .00            |
| <b>TOTAL TRUST &amp; AGENCY ADMIN</b> | <b>.00</b>         | <b>.00</b>        | <b>11,574.15</b> | <b>.00</b>  | <b>( 11,574.15)</b> | <b>.00</b>     |
| <b>TOTAL FUND EXPENDITURES</b>        | <b>.00</b>         | <b>.00</b>        | <b>11,574.15</b> | <b>.00</b>  | <b>( 11,574.15)</b> | <b>.00</b>     |
| <b>NET REVENUE OVER EXPENDITURES</b>  | <b>.00</b>         | <b>.00</b>        | <b>( 401.28)</b> | <b>8.02</b> | <b>( 401.28)</b>    |                |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
OCTOBER 31, 2025

GENERAL FUND

ASSETS

|                 |                           |              |
|-----------------|---------------------------|--------------|
| 101-000-004.000 | PETTY CASH                | 73.34        |
| 101-000-008.000 | PERPETUAL FUND            | 1,087.10     |
| 101-000-010.000 | CASH - COMBINED SAVINGS   | 4,371,293.04 |
| 101-000-078.000 | DUE FROM STATE REVENUES   | 367,829.00   |
| 101-000-081.000 | DUE COMMUNITY DEV.        | 24.00        |
| 101-000-084.477 | DUE TO/FROM CABLE TV FEES | 67,342.05    |
| 101-000-084.494 | DUE TO/FROM DDA           | ( 45,838.07) |

TOTAL ASSETS

4,761,810.46

LIABILITIES AND EQUITY

LIABILITIES

|                 |                               |            |
|-----------------|-------------------------------|------------|
| 101-000-202.001 | BUILDING BONDS PAYABLES       | 212,534.00 |
| 101-000-202.002 | HEALTH REIMBURSEMENT PAYABLES | 6,809.71   |
| 101-000-202.005 | PLANNING ESCROW PAYABLES      | 191,159.34 |
| 101-000-222.000 | OAKLAND CO. ANIMAL CONTROL    | ( 184.15)  |
| 101-000-280.001 | DEFERRED REVENUE-GRANT        | 24.00      |

TOTAL LIABILITIES

410,342.90

FUND EQUITY

|                 |                                 |              |
|-----------------|---------------------------------|--------------|
| 101-000-380.003 | FUND BALANCE-ASSIGN FUTURE EXP  | 1,350,000.00 |
| 101-000-390.000 | FUND BALANCE                    | 2,169,898.70 |
|                 | REVENUE OVER EXPENDITURES - YTD | 831,568.86   |

TOTAL FUND EQUITY

4,351,467.56

TOTAL LIABILITIES AND EQUITY

4,761,810.46

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**GENERAL FUND**

|                           | ORIGINAL<br>BUDGET             | AMENDED<br>BUDGET   | YTD ACTUAL          | CUR MONTH         | VARIANCE              | % OF<br>BUDGET |
|---------------------------|--------------------------------|---------------------|---------------------|-------------------|-----------------------|----------------|
| <b>REVENUE</b>            |                                |                     |                     |                   |                       |                |
| 101-000-402.000           | CURRENT PROPERTY TAX           | 629,738.00          | 629,738.00          | 672,805.95        | .00 ( 43,067.95)      | 106.84         |
| 101-000-404.000           | SALES TAX                      | 2,131,794.00        | 2,131,794.00        | 1,832,015.65      | 390,673.00 299,778.35 | 85.94          |
| 101-000-412.000           | DELINQUENT P. PROPERTY TAX     | .00                 | .00                 | 1,303.47          | ( 420.77) ( 1,303.47) | .00            |
| 101-000-423.000           | MOBILE HOME TAXES              | 8,000.00            | 8,000.00            | 7,334.00          | 736.50 666.00         | 91.68          |
| 101-000-477.000           | CABLE TV FRANCHISE FEES        | 300,000.00          | 300,000.00          | 199,432.15        | .00 100,567.85        | 66.48          |
| 101-000-478.000           | DOG LICENSES                   | 1,500.00            | 1,500.00            | 1,293.00          | 43.50 207.00          | 86.20          |
| 101-000-490.000           | OTHER LIC. & PERMIT            | 5,000.00            | 5,000.00            | 9,557.77          | 633.00 ( 4,557.77)    | 191.16         |
| 101-000-490.001           | SEWER PERMITS                  | .00                 | .00                 | 45.00             | .00 ( 45.00)          | .00            |
| 101-000-491.000           | BUILDING PERMITS               | 200,000.00          | 200,000.00          | 183,003.60        | 19,008.20 16,996.40   | 91.50          |
| 101-000-491.001           | HEATING PERMITS                | 50,000.00           | 50,000.00           | 52,047.00         | 4,935.00 ( 2,047.00)  | 104.09         |
| 101-000-491.002           | PLUMBING PERMITS               | 42,000.00           | 42,000.00           | 21,468.05         | 2,490.45 20,531.95    | 51.11          |
| 101-000-491.003           | ELECTRICAL PERMITS             | 88,000.00           | 88,000.00           | 60,409.20         | 6,467.00 27,590.80    | 68.65          |
| 101-000-522.003           | SOC SERV: C D B G REVENUE      | 50,000.00           | 50,000.00           | 56,439.00         | .00 ( 6,439.00)       | 112.88         |
| 101-000-540.000           | GRANT REVENUE                  | .00                 | .00                 | 9,759.64          | .00 ( 9,759.64)       | .00            |
| 101-000-584.005           | METRO AUTHORITY                | 34,000.00           | .00                 | .00               | .00 .00               | .00            |
| 101-000-584.013           | LOCAL COMMUNITY STABILIZ. AUTH | .00                 | .00                 | 440.70            | .00 ( 440.70)         | .00            |
| 101-000-607.002           | CONTRACTORS REGISTRATIONS      | 3,000.00            | 3,000.00            | 2,725.00          | 315.00 275.00         | 90.83          |
| 101-000-607.019           | SUMMER TAX COLLECTION FEE      | 50,000.00           | 50,000.00           | 50,972.55         | .00 ( 972.55)         | 101.95         |
| 101-000-607.022           | ENHANCE ACCESS FEES            | 6,000.00            | 6,000.00            | 6,311.43          | 446.38 ( 311.43)      | 105.19         |
| 101-000-607.034           | ADMINISTRATION FEES            | 42,000.00           | 42,000.00           | 32,963.24         | .00 9,036.76          | 78.48          |
| 101-000-608.025           | DISTRICT COURT MONIES          | 50,000.00           | 50,000.00           | 57,789.94         | 5,146.77 ( 7,789.94)  | 115.58         |
| 101-000-628.014           | REZONING FEES, PLANNING        | .00                 | .00                 | 1,500.00          | 750.00 ( 1,500.00)    | .00            |
| 101-000-628.015           | ZONING BD. OF APPEALS          | 7,000.00            | 7,000.00            | 5,625.00          | 1,650.00 1,375.00     | 80.36          |
| 101-000-628.016           | SITE PL. REVIEW, OTHERS        | 6,000.00            | 6,000.00            | 5,405.00          | 40.00 595.00          | 90.08          |
| 101-000-642.000           | SALE OF CEMETERY LOTS          | 5,000.00            | 5,000.00            | 17,700.00         | 500.00 ( 12,700.00)   | 354.00         |
| 101-000-644.028           | ASSET SALE PROCEEDS            | .00                 | .00                 | 11,306.00         | .00 ( 11,306.00)      | .00            |
| 101-000-651.006           | ACTIVITY CENTER ADVERTISING    | .00                 | 8,000.00            | 3,250.00          | 500.00 4,750.00       | 40.63          |
| 101-000-651.007           | ACTIVITY CENTER REVENUES       | 3,000.00            | 3,000.00            | 8,675.00          | 1,150.00 ( 5,675.00)  | 289.17         |
| 101-000-657.000           | VARIOUS FINES                  | .00                 | .00                 | 15.00             | .00 ( 15.00)          | .00            |
| 101-000-658.000           | ZONING FINES                   | .00                 | .00                 | 150.00            | .00 ( 150.00)         | .00            |
| 101-000-665.000           | INTEREST EARNINGS              | 100,000.00          | 100,000.00          | 118,758.76        | 5,822.60 ( 18,758.76) | 118.76         |
| 101-000-666.001           | MMRMA DISTRIBUTION             | .00                 | 36,000.00           | 36,256.00         | .00 ( 256.00)         | 100.71         |
| 101-000-667.001           | PARK: RENTALS                  | .00                 | .00                 | 300.00            | .00 ( 300.00)         | .00            |
| 101-000-667.010           | ACT CTR STEEPLE HALL UTILITIES | 5,000.00            | 5,000.00            | 3,836.26          | 749.49 1,163.74       | 76.73          |
| 101-000-667.035           | POLICE LEASE PAYMENTS          | 28,000.00           | 28,000.00           | 23,333.30         | 2,333.33 4,666.70     | 83.33          |
| 101-000-667.288           | WOTA RENT                      | 25,000.00           | 25,000.00           | 25,000.00         | .00 .00               | 100.00         |
| 101-000-676.004           | ELECTION EXPENSE REFUND        | .00                 | .00                 | 57.00             | .00 ( 57.00)          | .00            |
| 101-000-676.018           | ELECTION REIMBURSEMENT         | .00                 | .00                 | 84.01             | .00 ( 84.01)          | .00            |
| 101-000-676.029           | ORDINANCE VIOLATION REIMBURSE  | .00                 | .00                 | 1,730.00          | 315.00 ( 1,730.00)    | .00            |
| 101-000-676.030           | SNOW REMOVAL REIMBURSEMENT     | 18,200.00           | 18,200.00           | 13,620.00         | .00 4,580.00          | 74.84          |
| 101-000-677.031           | MISCELLANEOUS                  | 15,000.00           | 15,000.00           | 9,439.74          | 558.22 5,560.26       | 62.93          |
| <b>REVENUE</b>            | <b>3,903,232.00</b>            | <b>3,913,232.00</b> | <b>3,544,157.41</b> | <b>444,842.67</b> | <b>369,074.59</b>     | <b>90.57</b>   |
| <b>TOTAL FUND REVENUE</b> | <b>3,903,232.00</b>            | <b>3,913,232.00</b> | <b>3,544,157.41</b> | <b>444,842.67</b> | <b>369,074.59</b>     | <b>90.57</b>   |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**GENERAL FUND**

|                    |                                | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH        | VARIANCE          | % OF<br>BUDGET |
|--------------------|--------------------------------|--------------------|-------------------|-------------------|------------------|-------------------|----------------|
| <b>LEGISLATIVE</b> |                                |                    |                   |                   |                  |                   |                |
| 101-102-702.000    | LEGISLATIVE: SALARIES          | 28,519.00          | 28,519.00         | 23,034.48         | 2,193.76         | 5,484.52          | 80.77          |
| 101-102-820.000    | LEGISLATIVE: DUES/ED/TRAVEL    | 6,000.00           | 6,000.00          | .00               | .00              | 6,000.00          | .00            |
|                    | <b>TOTAL LEGISLATIVE</b>       | <b>34,519.00</b>   | <b>34,519.00</b>  | <b>23,034.48</b>  | <b>2,193.76</b>  | <b>11,484.52</b>  | <b>66.73</b>   |
| <b>SUPERVISOR</b>  |                                |                    |                   |                   |                  |                   |                |
| 101-171-702.000    | SUP DEPT: SALARIES             | 92,932.00          | 92,932.00         | 75,059.88         | 7,148.56         | 17,872.12         | 80.77          |
| 101-171-703.002    | SUP DEPT: ASSISTANT WAGE F-T   | 56,163.00          | 56,163.00         | 45,691.20         | 4,320.00         | 10,471.80         | 81.35          |
| 101-171-703.003    | SUP DEPT: MAINT SUPERVISOR F-T | .00                | 39,900.00         | 29,176.00         | 4,200.00         | 10,724.00         | 73.12          |
| 101-171-703.004    | SUP DEPT: MAINT ASSISTANT F-T  | .00                | 34,200.00         | 25,020.00         | 3,600.00         | 9,180.00          | 73.16          |
| 101-171-704.003    | SUP DEPT: CLERICAL WAGE P-T    | 36,192.00          | 36,192.00         | 17,604.00         | .00              | 18,588.00         | 48.64          |
| 101-171-704.005    | SUP DEPT: MAINT WAGE P-T       | 36,233.00          | 36,233.00         | 28,427.52         | 2,787.48         | 7,805.48          | 78.46          |
| 101-171-704.007    | SUP: COMMUNICATIONS WAGE P-T   | 34,684.00          | 34,684.00         | 23,805.00         | 2,133.25         | 10,879.00         | 68.63          |
| 101-171-705.000    | SUP: PART-TIME SEASONAL MAINT  | 27,842.00          | .00               | .00               | .00              | .00               | .00            |
| 101-171-705.001    | SUP: SEASONAL FLOATER WAGE P-  | 15,933.00          | 15,933.00         | 3,416.95          | 888.71           | 12,516.05         | 21.45          |
| 101-171-820.000    | SUP DEPT: DUES/ED/TRAVEL       | 2,500.00           | 2,500.00          | 506.74            | 135.62           | 1,993.26          | 20.27          |
|                    | <b>TOTAL SUPERVISOR</b>        | <b>302,479.00</b>  | <b>348,737.00</b> | <b>248,707.29</b> | <b>25,213.62</b> | <b>100,029.71</b> | <b>71.32</b>   |
| <b>ACCOUNTING</b>  |                                |                    |                   |                   |                  |                   |                |
| 101-191-703.000    | ACCTG: BOOKKEEPER WAGE F-T     | 78,747.00          | 78,747.00         | 63,830.71         | 6,057.00         | 14,916.29         | 81.06          |
| 101-191-704.001    | ACCTG: P-T ASSISTANT           | 29,032.00          | 29,032.00         | 24,204.00         | 2,304.00         | 4,828.00          | 83.37          |
| 101-191-704.002    | ACCTG: P-T PAYROLL/HR ADMIN    | .00                | 16,347.00         | 5,728.94          | 2,124.64         | 10,618.06         | 35.05          |
| 101-191-820.000    | ACCTG: DUES/ED/TRAVEL          | 3,000.00           | 3,000.00          | .00               | .00              | 3,000.00          | .00            |
|                    | <b>TOTAL ACCOUNTING</b>        | <b>110,779.00</b>  | <b>127,126.00</b> | <b>93,763.65</b>  | <b>10,485.64</b> | <b>33,362.35</b>  | <b>73.76</b>   |
| <b>CLERK</b>       |                                |                    |                   |                   |                  |                   |                |
| 101-215-702.002    | CLERK: SALARIES                | 88,285.00          | 88,285.00         | 71,306.97         | 6,791.14         | 16,978.03         | 80.77          |
| 101-215-703.001    | CLERK: DEPUTY WAGE F-T         | 69,330.00          | 69,330.00         | 44,661.57         | 4,500.00         | 24,668.43         | 64.42          |
| 101-215-703.005    | CLERK: CLERICAL WAGE F-T       | 47,112.00          | 47,112.00         | 31,243.50         | 3,157.50         | 15,868.50         | 66.32          |
| 101-215-720.000    | CLERK: RECORDING SECTY         | 1,800.00           | 1,800.00          | .00               | .00              | 1,800.00          | .00            |
| 101-215-730.000    | CLERK: ELECTION EXPENSES SUPP  | .00                | .00               | 3,422.47          | .00              | ( 3,422.47)       | .00            |
| 101-215-820.000    | CLERK: DUES/ED/TRAVEL          | 7,000.00           | 7,000.00          | 5,295.58          | 572.00           | 1,704.42          | 75.65          |
| 101-215-935.000    | CLERK: VOTING EQUIP MAINT      | 7,050.00           | 7,050.00          | 6,042.00          | .00              | 1,008.00          | 85.70          |
| 101-215-957.000    | CLERK: ELECT EXP TO BE REIMBUR | .00                | .00               | 9,759.28          | .00              | ( 9,759.28)       | .00            |
|                    | <b>TOTAL CLERK</b>             | <b>220,577.00</b>  | <b>220,577.00</b> | <b>171,731.37</b> | <b>15,020.64</b> | <b>48,845.63</b>  | <b>77.86</b>   |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**GENERAL FUND**

|                  |                             | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH        | VARIANCE         | % OF<br>BUDGET |
|------------------|-----------------------------|--------------------|-------------------|-------------------|------------------|------------------|----------------|
| <b>TREASURER</b> |                             |                    |                   |                   |                  |                  |                |
| 101-253-702.001  | TREAS: SALARIES             | 88,285.00          | 88,285.00         | 71,306.97         | 6,791.14         | 16,978.03        | 80.77          |
| 101-253-703.000  | TREAS: DEPUTY WAGE F-T      | 62,047.00          | 62,047.00         | 49,801.60         | 4,728.00         | 12,245.40        | 80.26          |
| 101-253-703.003  | TREAS: CLERICAL WAGE F-T    | 41,043.00          | 41,043.00         | 33,164.35         | 3,157.50         | 7,878.65         | 80.80          |
| 101-253-705.004  | TREAS: PART-TIME SEASONAL   | 7,186.00           | 7,186.00          | 6,314.15          | .00              | 871.85           | 87.87          |
| 101-253-820.000  | TREAS: DUES/ED/TRAVEL       | 6,500.00           | 6,500.00          | 2,437.55          | 513.00           | 4,062.45         | 37.50          |
|                  | <b>TOTAL TREASURER</b>      | <b>205,061.00</b>  | <b>205,061.00</b> | <b>163,024.62</b> | <b>15,189.64</b> | <b>42,036.38</b> | <b>79.50</b>   |
| <b>ASSESSOR</b>  |                             |                    |                   |                   |                  |                  |                |
| 101-257-720.000  | ASSESSING: CONTRACTUAL SVCS | 138,000.00         | 138,000.00        | 120,536.23        | 11,661.29        | 17,463.77        | 87.35          |
| 101-257-720.001  | ASSESSING: TAX BD OF REVIEW | 2,500.00           | 2,500.00          | 1,992.68          | .00              | 507.32           | 79.71          |
| 101-257-820.000  | ASSESSING: DUES/ED/TRAVEL   | 600.00             | 600.00            | .00               | .00              | 600.00           | .00            |
|                  | <b>TOTAL ASSESSOR</b>       | <b>141,100.00</b>  | <b>141,100.00</b> | <b>122,528.91</b> | <b>11,661.29</b> | <b>18,571.09</b> | <b>86.84</b>   |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**GENERAL FUND**

|                                    |                                     | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH        | VARIANCE          | % OF<br>BUDGET |
|------------------------------------|-------------------------------------|--------------------|-------------------|-------------------|------------------|-------------------|----------------|
| <b>GENERAL GOVERNMENT</b>          |                                     |                    |                   |                   |                  |                   |                |
| 101-261-728.000                    | GEN GOV: OFFICE SUPPLIES            | 15,000.00          | 15,000.00         | 7,061.31          | 1,327.63         | 7,938.69          | 47.08          |
| 101-261-735.000                    | GEN GOV: POSTAGE                    | 10,000.00          | 10,000.00         | 4,717.27          | ( 46.46)         | 5,282.73          | 47.17          |
| 101-261-801.001                    | GEN GOV: PROF SERVICES              | 25,000.00          | 25,000.00         | 340.00            | .00              | 24,660.00         | 1.36           |
| 101-261-802.000                    | GEN GOV: PAYROLL PROCESSING         | 5,500.00           | 9,500.00          | 7,175.45          | 505.30           | 2,324.55          | 75.53          |
| 101-261-803.000                    | GEN GOV: SNOWPLOW SERV              | 60,500.00          | 20,120.00         | 20,120.00         | .00              | .00               | 100.00         |
| 101-261-804.000                    | GEN GOV: LEGAL SERVICES             | 75,000.00          | 75,000.00         | 57,688.75         | 6,598.25         | 17,311.25         | 76.92          |
| 101-261-805.000                    | GEN GOV: AUDITING                   | 100,000.00         | 100,000.00        | 79,097.25         | .00              | 20,902.75         | 79.10          |
| 101-261-813.000                    | GEN GOV: STORM WATER PERMIT         | 500.00             | 500.00            | 500.00            | .00              | .00               | 100.00         |
| 101-261-821.000                    | GEN GOV: MEMBER FEES                | 13,000.00          | 13,000.00         | 12,918.63         | .00              | 81.37             | 99.37          |
| 101-261-822.000                    | GEN GOV: BANK FEES                  | 6,000.00           | 6,000.00          | .00               | .00              | 6,000.00          | .00            |
| 101-261-830.000                    | GEN GOV: GEN INSURANCE              | 69,000.00          | 69,000.00         | 73,405.54         | 225.00           | ( 4,405.54)       | 106.38         |
| 101-261-850.000                    | GEN GOV: FIBER-OTHER COMMUNIC       | 13,000.00          | 13,000.00         | 8,230.00          | 823.00           | 4,770.00          | 63.31          |
| 101-261-850.001                    | GEN GOV: PHONE SERVICE              | 6,500.00           | 6,500.00          | 3,846.35          | 372.47           | 2,653.65          | 59.17          |
| 101-261-850.002                    | GEN GOV: WEBSITE                    | 3,500.00           | 3,500.00          | 1,410.90          | 166.25           | 2,089.10          | 40.31          |
| 101-261-900.000                    | GEN GOV: TAX BILL PRINTING          | 15,000.00          | 15,000.00         | 7,044.63          | .00              | 7,955.37          | 46.96          |
| 101-261-900.001                    | GEN GOV: ADVERTISING                | 10,000.00          | 10,000.00         | 7,678.58          | 541.58           | 2,321.42          | 76.79          |
| 101-261-900.002                    | GEN GOV: PRINTING                   | 20,000.00          | 20,000.00         | 8,367.32          | ( 600.00)        | 11,632.68         | 41.84          |
| 101-261-920.000                    | GEN GOV: UTILITIES                  | 80,000.00          | 80,000.00         | 63,693.95         | 3,778.67         | 16,306.05         | 79.62          |
| 101-261-936.000                    | GEN GOV: 205 N. JOHN MAINT          | 10,000.00          | 30,000.00         | 24,632.69         | 1,547.53         | 5,367.31          | 82.11          |
| 101-261-936.002                    | GEN GOV: MOWING                     | 15,000.00          | 15,000.00         | 13,819.00         | 242.00           | 1,181.00          | 92.13          |
| 101-261-936.003                    | GEN GOV: OFFICE CLEANING            | 30,000.00          | 30,000.00         | 20,885.00         | 2,385.00         | 9,115.00          | 69.62          |
| 101-261-936.004                    | GEN GOV: 250 W LIVINGSTN MAINT      | .00                | 5,000.00          | 977.90            | .00              | 4,022.10          | 19.56          |
| 101-261-937.000                    | GEN GOV: VEHICLE OP MAINT           | 5,000.00           | 20,000.00         | 17,531.77         | 769.26           | 2,468.23          | 87.66          |
| 101-261-938.000                    | GEN GOV: EQ/SW MAINT CONTRACT       | 80,000.00          | 80,000.00         | 76,482.29         | 7,016.42         | 3,517.71          | 95.60          |
| 101-261-955.000                    | GEN GOV: MISCELLANEOUS              | 20,000.00          | 20,000.00         | 1,676.50          | 48.60            | 18,323.50         | 8.38           |
| 101-261-959.000                    | GEN GOV: METRO AUTHORITY EXP        | 34,000.00          | .00               | .00               | .00              | .00               | .00            |
| 101-261-971.000                    | GEN GOV: EQUIP CAP OUTLAY           | 40,000.00          | 80,380.00         | 64,664.16         | 22,914.72        | 15,715.84         | 80.45          |
| 101-261-971.001                    | GEN GOV: COMP CAP OUTLAY            | 25,000.00          | 25,000.00         | 8,444.50          | 1,679.95         | 16,555.50         | 33.78          |
| 101-261-971.003                    | GEN GOV: COMPUTER SOFTWARE          | 10,000.00          | 1,500.00          | 1,249.90          | 124.99           | 250.10            | 83.33          |
| 101-261-995.203                    | GEN GOV: TRANS TO ROAD FUND         | .00                | .00               | 21,074.43         | 21,074.43        | ( 21,074.43)      | .00            |
|                                    | <b>TOTAL GENERAL GOVERNMENT</b>     | <b>796,500.00</b>  | <b>798,000.00</b> | <b>614,734.07</b> | <b>71,494.59</b> | <b>183,265.93</b> | <b>77.03</b>   |
| <b>GENERAL GOVERNMENT PERSONNE</b> |                                     |                    |                   |                   |                  |                   |                |
| 101-279-710.000                    | GGP: EMPLR PAYROLL TAX              | 117,000.00         | 130,000.00        | 100,861.49        | 9,808.66         | 29,138.51         | 77.59          |
| 101-279-711.000                    | GGP: DEFINED CONTRIBUTION PLAN      | 113,000.00         | 115,000.00        | 83,667.30         | 27,270.45        | 31,332.70         | 72.75          |
| 101-279-712.000                    | GGP: HEALTH/DENTAL/LIFE/DIS INS     | 137,000.00         | 173,000.00        | 149,252.93        | 9,522.93         | 23,747.07         | 86.27          |
| 101-279-715.000                    | GGP: CASH IN LIEU BENEF BUYOUT      | 90,000.00          | 105,000.00        | 84,517.13         | 7,513.58         | 20,482.87         | 80.49          |
| 101-279-716.002                    | GGP: TUITION REIMB                  | 45,000.00          | .00               | .00               | .00              | .00               | .00            |
| 101-279-717.002                    | GGP: BCN HEALTH REIMBURSEMEN        | 45,000.00          | 48,000.00         | 28,177.72         | 784.49           | 19,822.28         | 58.70          |
| 101-279-718.001                    | GGP: PTO CASH PAYOUT                | 23,000.00          | 23,000.00         | .00               | .00              | 23,000.00         | .00            |
|                                    | <b>TOTAL GENERAL GOVERNMENT PER</b> | <b>570,000.00</b>  | <b>594,000.00</b> | <b>446,476.57</b> | <b>54,900.11</b> | <b>147,523.43</b> | <b>75.16</b>   |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**GENERAL FUND**

|                        |                               | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH        | VARIANCE          | % OF<br>BUDGET |
|------------------------|-------------------------------|--------------------|-------------------|-------------------|------------------|-------------------|----------------|
| <b>BUILDING</b>        |                               |                    |                   |                   |                  |                   |                |
| 101-371-703.000        | BLDG: INSPECTOR WAGE F-T      | 74,956.00          | 74,956.00         | 60,543.00         | 5,766.00         | 14,413.00         | 80.77          |
| 101-371-703.001        | BLDG: CLERICAL WAGE 1 F-T     | 47,111.00          | 47,111.00         | 38,052.00         | 3,624.00         | 9,059.00          | 80.77          |
| 101-371-703.002        | BLDG: CLERICAL WAGE 2 F-T     | 42,284.00          | 42,284.00         | 34,146.00         | 3,252.00         | 8,138.00          | 80.75          |
| 101-371-703.003        | BLDG: ASST INSPECTOR WAGE F-T | .00                | 11,621.00         | 1,686.83          | 1,686.83         | 9,934.17          | 14.52          |
| 101-371-705.000        | BLDG: PART-TIME SEASONAL      | 9,000.00           | 9,000.00          | .00               | .00              | 9,000.00          | .00            |
| 101-371-735.000        | BLDG: POSTAGE                 | 600.00             | 600.00            | 438.38            | 46.46            | 161.62            | 73.06          |
| 101-371-801.000        | BLDG: INSP/ELEC/PLUMB/HTG     | 175,000.00         | 175,000.00        | 94,749.54         | 8,543.83         | 80,250.46         | 54.14          |
| 101-371-801.001        | BLDG: SEWER TAP INSP          | 500.00             | 500.00            | .00               | .00              | 500.00            | .00            |
| 101-371-820.000        | BLDG: DUES/ED/TRAVEL/SOFTWARE | 2,500.00           | 12,500.00         | 10,693.03         | .00              | 1,806.97          | 85.54          |
|                        | <b>TOTAL BUILDING</b>         | <b>351,951.00</b>  | <b>373,572.00</b> | <b>240,308.78</b> | <b>22,919.12</b> | <b>133,263.22</b> | <b>64.33</b>   |
| <b>CEMETERY</b>        |                               |                    |                   |                   |                  |                   |                |
| 101-567-935.000        | CEMETERY: SEXTON              | 51,012.00          | 51,012.00         | 42,510.00         | 4,251.00         | 8,502.00          | 83.33          |
| 101-567-935.001        | CEMETERY: MAINTENANCE         | 15,000.00          | 15,000.00         | 4,068.62          | 262.24           | 10,931.38         | 27.12          |
|                        | <b>TOTAL CEMETERY</b>         | <b>66,012.00</b>   | <b>66,012.00</b>  | <b>46,578.62</b>  | <b>4,513.24</b>  | <b>19,433.38</b>  | <b>70.56</b>   |
| <b>SOCIAL SERVICES</b> |                               |                    |                   |                   |                  |                   |                |
| 101-670-705.000        | SOC SERV: CROSSING GUARDS     | 15,915.00          | 15,915.00         | 11,043.64         | 1,691.24         | 4,871.36          | 69.39          |
| 101-670-880.000        | SOC SERV: COMMUNITY PROMOTION | 8,500.00           | 8,500.00          | 8,500.00          | .00              | .00               | 100.00         |
| 101-670-881.000        | SOC SERV: YOUTH PROMOTION     | 8,500.00           | 8,500.00          | 8,500.00          | .00              | .00               | 100.00         |
| 101-670-882.000        | SOC SERV: DECOR-XMAS LIGHTS   | 5,000.00           | 5,000.00          | .00               | .00              | 5,000.00          | .00            |
| 101-670-967.005        | SOC SERV: CDBG EXPENSES       | 50,000.00          | 50,000.00         | 16,087.00         | .00              | 33,913.00         | 32.17          |
|                        | <b>TOTAL SOCIAL SERVICES</b>  | <b>87,915.00</b>   | <b>87,915.00</b>  | <b>44,130.64</b>  | <b>1,691.24</b>  | <b>43,784.36</b>  | <b>50.20</b>   |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**GENERAL FUND**

|                                      |                                       | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH        | VARIANCE         | % OF<br>BUDGET |
|--------------------------------------|---------------------------------------|--------------------|-------------------|-------------------|------------------|------------------|----------------|
| <b>ACTIVITY CENTER</b>               |                                       |                    |                   |                   |                  |                  |                |
| 101-672-703.000                      | ACTIVITY CTR: DIR. WAGE F-T           | 55,883.00          | 55,883.00         | 45,139.50         | 4,299.00         | 10,743.50        | 80.78          |
| 101-672-703.001                      | ACT CTR: COORDINATOR WAGE F-T         | 39,963.00          | 39,963.00         | 32,271.84         | 3,073.50         | 7,691.16         | 80.75          |
| 101-672-703.002                      | ACT CTR: COMMUNICATION WAGE F-        | 42,133.00          | 42,133.00         | 34,020.00         | 3,240.00         | 8,113.00         | 80.74          |
| 101-672-703.003                      | ACT CTR: CLERICAL WAGE F-T            | .00                | 33,676.00         | 25,434.00         | 2,826.00         | 8,242.00         | 75.53          |
| 101-672-704.001                      | ACT CTR: COORDINATOR WAGE P-T         | 28,406.00          | 3,906.00          | 3,165.12          | .00              | 740.88           | 81.03          |
| 101-672-704.003                      | ACT CTR: CLERICAL WAGE P-T            | 19,219.00          | 19,219.00         | .00               | .00              | 19,219.00        | .00            |
| 101-672-704.006                      | ACTIVITY CTR: SECURITY P-T            | 7,000.00           | 7,000.00          | 3,938.19          | 369.16           | 3,061.81         | 56.26          |
| 101-672-704.007                      | ACTIVITY CTR: MAINTEN WAGE P-T        | 14,689.00          | 14,689.00         | 10,237.92         | 1,108.80         | 4,451.08         | 69.70          |
| 101-672-704.008                      | ACT CTR: FLOATER WAGE P-T             | 9,610.00           | 1,581.00          | 1,053.36          | .00              | 527.64           | 66.63          |
| 101-672-728.000                      | ACTIVITY CTR: OFFICE SUPPLIES         | 3,000.00           | 3,000.00          | 1,772.05          | 225.78           | 1,227.95         | 59.07          |
| 101-672-729.000                      | ACTIVITY CTR: OPER. SUPPLIES          | 6,000.00           | 6,000.00          | 5,176.52          | 169.87           | 823.48           | 86.28          |
| 101-672-735.000                      | ACTIVITY CTR: POSTAGE                 | 2,500.00           | 2,500.00          | 50.62             | .00              | 2,449.38         | 2.02           |
| 101-672-820.000                      | ACTIVITY CTR: DUES/ED/TRAVEL          | 1,200.00           | 1,200.00          | 12.00             | 12.00            | 1,188.00         | 1.00           |
| 101-672-850.000                      | ACTIVITY CTR: PHONE SERVICE           | 1,500.00           | 1,500.00          | 840.45            | 104.28           | 659.55           | 56.03          |
| 101-672-850.001                      | ACTIVITY CTR: INTERNET SERVICE        | 2,500.00           | 2,500.00          | 1,074.24          | 107.98           | 1,425.76         | 42.97          |
| 101-672-850.002                      | STEEPLE HALL: INTERNET SERVICE        | 3,500.00           | 3,500.00          | 2,718.02          | 296.65           | 781.98           | 77.66          |
| 101-672-900.000                      | ACTIVITY CTR: ADVERT./PRINTING        | 8,000.00           | 8,000.00          | 4,455.64          | 1,179.74         | 3,544.36         | 55.70          |
| 101-672-920.000                      | ACTIVITY CTR: UTILITIES               | 11,000.00          | 11,000.00         | 8,183.92          | 697.62           | 2,816.08         | 74.40          |
| 101-672-920.002                      | STEEPLE HALL: UTILITIES               | 9,000.00           | 9,000.00          | 5,106.40          | 29.23            | 3,893.60         | 56.74          |
| 101-672-936.000                      | ACTIVITY CTR: BUILDING MAINT          | 6,000.00           | 6,000.00          | 4,770.96          | 562.10           | 1,229.04         | 79.52          |
| 101-672-936.002                      | STEEPLE HALL: BUILDING MAINT          | 20,000.00          | 20,000.00         | 14,270.04         | 1,403.89         | 5,729.96         | 71.35          |
| 101-672-938.000                      | ACTIVITY CTR: OFF. EQUIP MAINT        | 8,000.00           | 8,000.00          | 6,900.06          | .00              | 1,099.94         | 86.25          |
| 101-672-940.000                      | ACTIVITY CTR: RENT EXPENSE            | 2,500.00           | 2,500.00          | .00               | .00              | 2,500.00         | .00            |
|                                      | <b>TOTAL ACTIVITY CENTER</b>          | <b>301,603.00</b>  | <b>302,750.00</b> | <b>210,590.85</b> | <b>19,705.60</b> | <b>92,159.15</b> | <b>69.56</b>   |
| <b>PLANNING &amp; ORDINANCE</b>      |                                       |                    |                   |                   |                  |                  |                |
| 101-701-703.001                      | PLNG: DIR.PLAN & DEV. WAGE F-T        | 89,636.00          | 89,636.00         | 72,402.84         | 6,895.50         | 17,233.16        | 80.77          |
| 101-701-703.003                      | PLNG: ZONING ADMIN WAGE F-T           | 51,303.00          | 51,303.00         | 41,372.58         | 3,946.50         | 9,930.42         | 80.64          |
| 101-701-703.004                      | OE: ZONING ADMIN. WAGE F-T            | 60,451.00          | 40,000.00         | 45,264.65         | .00              | ( 5,264.65)      | 113.16         |
| 101-701-703.005                      | OE: ORDINANCE OFFICER WAGE F-T        | 38,766.00          | 38,766.00         | 33,397.97         | 3,180.76         | 5,368.03         | 86.15          |
| 101-701-704.004                      | OE: ZONING ADMIN ASST WAGE PT         | .00                | 14,000.00         | 5,797.68          | 2,898.84         | 8,202.32         | 41.41          |
| 101-701-704.005                      | OE: ORDIN OFFICER WAGE ASST P-T       | 27,580.00          | 27,580.00         | 18,423.33         | 1,982.40         | 9,156.67         | 66.80          |
| 101-701-707.004                      | PLNG: OVERTIME                        | 10,000.00          | 10,000.00         | 851.38            | .00              | 9,148.62         | 8.51           |
| 101-701-820.000                      | PLNG: DUES/ED/TRAVEL                  | 5,000.00           | 5,000.00          | 3,683.00          | 575.00           | 1,317.00         | 73.66          |
| 101-701-935.000                      | OE: VIOLATION CORRECTIONS             | 3,000.00           | 3,000.00          | 2,360.00          | 275.00           | 640.00           | 78.67          |
|                                      | <b>TOTAL PLANNING &amp; ORDINANCE</b> | <b>285,736.00</b>  | <b>279,285.00</b> | <b>223,553.43</b> | <b>19,754.00</b> | <b>55,731.57</b> | <b>80.04</b>   |
| <b>ZONING BOARD OF APPEALS (ZBA)</b> |                                       |                    |                   |                   |                  |                  |                |
| 101-702-720.000                      | ZBA: MEETING PAY                      | 15,480.00          | 15,480.00         | 10,560.00         | .00              | 4,920.00         | 68.22          |
| 101-702-720.001                      | ZBA: RECORDING SECRETARY              | 2,400.00           | 2,400.00          | .00               | .00              | 2,400.00         | .00            |
| 101-702-801.000                      | ZBA: PROFESSIONAL SERVICES            | 500.00             | 500.00            | .00               | .00              | 500.00           | .00            |
| 101-702-820.000                      | ZBA: DUES/ED/TRAVEL                   | 1,000.00           | 1,000.00          | 164.00            | .00              | 836.00           | 16.40          |
| 101-702-900.000                      | ZBA: ADVERTISING                      | 5,000.00           | 5,000.00          | 1,885.90          | .00              | 3,114.10         | 37.72          |
|                                      | <b>TOTAL ZONING BOARD OF APPEALS</b>  | <b>24,380.00</b>   | <b>24,380.00</b>  | <b>12,609.90</b>  | <b>.00</b>       | <b>11,770.10</b> | <b>51.72</b>   |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**GENERAL FUND**

|                            |                                      | ORIGINAL<br>BUDGET  | AMENDED<br>BUDGET   | YTD ACTUAL          | CUR MONTH         | VARIANCE          | % OF<br>BUDGET |
|----------------------------|--------------------------------------|---------------------|---------------------|---------------------|-------------------|-------------------|----------------|
| <b>PLANNING COMMISSION</b> |                                      |                     |                     |                     |                   |                   |                |
| 101-703-720.000            | PLNG COMM: RECORDING SECTY           | 2,400.00            | 2,400.00            | .00                 | .00               | 2,400.00          | .00            |
| 101-703-720.001            | PLNG COMM: COMMISSION                | 19,800.00           | 19,800.00           | 8,030.00            | 1,785.00          | 11,770.00         | 40.56          |
| 101-703-720.002            | PLNG COMM: SUB-COMMITTEE             | 750.00              | 750.00              | .00                 | .00               | 750.00            | .00            |
| 101-703-801.000            | PLNG COMM: MASTER PLAN PROF.         | 5,000.00            | 5,000.00            | 3,129.25            | .00               | 1,870.75          | 62.59          |
| 101-703-801.001            | PLNG COMM: ORDINANCE REVISION        | 5,000.00            | 5,000.00            | .00                 | .00               | 5,000.00          | .00            |
| 101-703-820.000            | PLNG COMM: DUES/ED/TRAVEL            | 2,000.00            | 2,000.00            | 839.40              | 64.40             | 1,160.60          | 41.97          |
| 101-703-900.000            | PLNG COMM: ADVERTISING/PRTG          | 5,500.00            | 5,500.00            | 2,024.77            | .00               | 3,475.23          | 36.81          |
|                            | <b>TOTAL PLANNING COMMISSION</b>     | <b>40,450.00</b>    | <b>40,450.00</b>    | <b>14,023.42</b>    | <b>1,849.40</b>   | <b>26,426.58</b>  | <b>34.67</b>   |
| <b>PARKS</b>               |                                      |                     |                     |                     |                   |                   |                |
| 101-751-729.001            | PARKS: VETERAN'S PARK                | 2,500.00            | 2,500.00            | 55.87               | .00               | 2,444.13          | 2.23           |
| 101-751-729.002            | PARKS: HICKORY RIDGE                 | 3,000.00            | 5,000.00            | 1,666.14            | 217.97            | 3,333.86          | 33.32          |
| 101-751-729.003            | PARKS: DUCK LAKE PINES               | 3,000.00            | 10,000.00           | 7,885.93            | 275.00            | 2,114.07          | 78.86          |
| 101-751-729.004            | PARKS: DOWNEY LAKE                   | 2,500.00            | 2,500.00            | .00                 | .00               | 2,500.00          | .00            |
| 101-751-729.006            | PARKS: CHILL AT THE MILL             | 3,500.00            | 5,000.00            | 1,579.92            | 125.00            | 3,420.08          | 31.60          |
| 101-751-729.007            | PARKS: SOUTH HICKORY RIDGE           | 2,500.00            | 2,500.00            | .00                 | .00               | 2,500.00          | .00            |
| 101-751-801.006            | PARKS: FIREWORKS                     | 15,000.00           | 15,000.00           | 15,000.00           | .00               | .00               | 100.00         |
| 101-751-920.000            | PARKS: UTILITIES                     | 5,000.00            | 5,000.00            | 1,518.33            | ( 240.86)         | 3,481.67          | 30.37          |
| 101-751-935.000            | PARKS: MAINTENANCE                   | 20,000.00           | 20,000.00           | 9,085.76            | 47.18             | 10,914.24         | 45.43          |
|                            | <b>TOTAL PARKS</b>                   | <b>57,000.00</b>    | <b>67,500.00</b>    | <b>36,791.95</b>    | <b>424.29</b>     | <b>30,708.05</b>  | <b>54.51</b>   |
|                            | <b>TOTAL FUND EXPENDITURES</b>       | <b>3,596,062.00</b> | <b>3,710,984.00</b> | <b>2,712,588.55</b> | <b>277,016.18</b> | <b>998,395.45</b> | <b>73.10</b>   |
|                            | <b>NET REVENUE OVER EXPENDITURES</b> | <b>307,170.00</b>   | <b>202,248.00</b>   | <b>831,568.86</b>   | <b>167,826.49</b> | <b>629,320.86</b> |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
OCTOBER 31, 2025

ROAD FUND

ASSETS

|                 |                             |            |
|-----------------|-----------------------------|------------|
| 203-000-002.000 | HAULING ROUTE SAVINGS ACCT. | 746,237.36 |
| 203-000-010.000 | CASH - COMBINED SAVINGS     | 70,318.65  |
| 203-000-019.000 | HAUL ROUTE RECEIVABLE       | 8,400.00   |

TOTAL ASSETS

824,956.01

LIABILITIES AND EQUITY

LIABILITIES

|                 |                       |           |
|-----------------|-----------------------|-----------|
| 203-000-202.001 | HAULING ROUTE PAYABLE | 60,267.35 |
|-----------------|-----------------------|-----------|

TOTAL LIABILITIES

60,267.35

FUND EQUITY

|                 |                                 |            |
|-----------------|---------------------------------|------------|
| 203-000-390.000 | FUND BALANCE                    | 257,308.42 |
| 203-000-392.000 | RESTRICTED FUND BALANCE         | 491,344.23 |
|                 | REVENUE OVER EXPENDITURES - YTD | 16,036.01  |

TOTAL FUND EQUITY

764,688.66

TOTAL LIABILITIES AND EQUITY

824,956.01

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**ROAD FUND**

|                                      | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH           | VARIANCE            | % OF<br>BUDGET |
|--------------------------------------|--------------------|-------------------|-------------------|---------------------|---------------------|----------------|
| <b>REVENUE</b>                       |                    |                   |                   |                     |                     |                |
| 203-000-584.000                      |                    |                   |                   |                     |                     |                |
| METRO AUTHORITY                      | .00                | 34,000.00         | 26,705.58         | .00                 | 7,294.42            | 78.55          |
| 203-000-604.000                      |                    |                   |                   |                     |                     |                |
| HAUL ROUTE REVENUE                   | 55,500.00          | 65,500.00         | .00               | .00                 | 65,500.00           | .00            |
| 203-000-665.000                      |                    |                   |                   |                     |                     |                |
| INTEREST EARNINGS                    | 500.00             | 500.00            | 1,343.43          | 123.11              | ( 843.43)           | 268.69         |
| 203-000-699.000                      |                    |                   |                   |                     |                     |                |
| OPERATING TRANSFER IN                | .00                | .00               | 21,074.43         | 21,074.43           | ( 21,074.43)        | .00            |
| 203-000-699.401                      |                    |                   |                   |                     |                     |                |
| TRANSFER IN FROM CAPITAL IMP.        | 74,000.00          | 74,000.00         | 74,000.00         | .00                 | .00                 | 100.00         |
| <b>REVENUE</b>                       | <b>130,000.00</b>  | <b>174,000.00</b> | <b>123,123.44</b> | <b>21,197.54</b>    | <b>50,876.56</b>    | <b>70.76</b>   |
| <b>TOTAL FUND REVENUE</b>            | <b>130,000.00</b>  | <b>174,000.00</b> | <b>123,123.44</b> | <b>21,197.54</b>    | <b>50,876.56</b>    | <b>70.76</b>   |
| <b>ROAD</b>                          |                    |                   |                   |                     |                     |                |
| 203-596-959.000                      |                    |                   |                   |                     |                     |                |
| METRO AUTHORITY EXP                  | .00                | 32,000.00         | 31,460.03         | 31,288.55           | 539.97              | 98.31          |
| 203-596-967.000                      |                    |                   |                   |                     |                     |                |
| DUST CONTROL                         | 34,000.00          | 43,000.00         | 37,755.40         | 3,552.50            | 5,244.60            | 87.80          |
| 203-596-967.001                      |                    |                   |                   |                     |                     |                |
| TRI PARTY PROGRAM                    | 40,000.00          | 38,000.00         | 37,872.00         | .00                 | 128.00              | 99.66          |
| <b>TOTAL ROAD</b>                    | <b>74,000.00</b>   | <b>113,000.00</b> | <b>107,087.43</b> | <b>34,841.05</b>    | <b>5,912.57</b>     | <b>94.77</b>   |
| <b>TOTAL FUND EXPENDITURES</b>       | <b>74,000.00</b>   | <b>113,000.00</b> | <b>107,087.43</b> | <b>34,841.05</b>    | <b>5,912.57</b>     | <b>94.77</b>   |
| <b>NET REVENUE OVER EXPENDITURES</b> | <b>56,000.00</b>   | <b>61,000.00</b>  | <b>16,036.01</b>  | <b>( 13,643.51)</b> | <b>( 44,963.99)</b> |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
OCTOBER 31, 2025

FIRE FUND

ASSETS

206-000-010.000 CASH - COMBINED SAVINGS 2,170,878.00

TOTAL ASSETS 2,170,878.00

LIABILITIES AND EQUITY

LIABILITIES

206-000-231.006 EMPLOYEE 401A LOAN - MSQ ( 68.62)

TOTAL LIABILITIES ( 68.62)

FUND EQUITY

206-000-390.000 FUND BALANCE 1,528,086.92  
REVENUE OVER EXPENDITURES - YTD 642,859.70

TOTAL FUND EQUITY 2,170,946.62

TOTAL LIABILITIES AND EQUITY 2,170,878.00

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**FIRE FUND**

|                 | ORIGINAL<br>BUDGET             | AMENDED<br>BUDGET   | YTD ACTUAL          | CUR MONTH           | VARIANCE             | % OF<br>BUDGET  |              |
|-----------------|--------------------------------|---------------------|---------------------|---------------------|----------------------|-----------------|--------------|
| <u>REVENUE</u>  |                                |                     |                     |                     |                      |                 |              |
| 206-000-402.000 | CURRENT PROPERTY TAX           | 1,980,394.00        | 1,952,442.00        | 1,952,442.14        | .00 ( .14)           | 100.00          |              |
| 206-000-573.000 | LOCAL COMMUNITY STABILIZ. AUTH | .00                 | 1,356.00            | 1,355.67            | .00 .33              | 99.98           |              |
| 206-000-627.000 | RENTAL INSPECTIONS             | .00                 | 8,010.00            | 8,460.00            | 450.00 ( 450.00)     | 105.62          |              |
| 206-000-638.000 | EMS TRANSPORT                  | 400,000.00          | 450,000.00          | 432,454.33          | 55,275.62 17,545.67  | 96.10           |              |
| 206-000-665.000 | INTEREST ON INVESTMENTS        | 30,000.00           | 70,972.00           | 80,298.93           | 4,433.17 ( 9,326.93) | 113.14          |              |
| 206-000-677.000 | MISCELLANEOUS                  | .00                 | 1,150.00            | 1,150.00            | .00 .00              | 100.00          |              |
|                 | <b>REVENUE</b>                 | <b>2,410,394.00</b> | <b>2,483,930.00</b> | <b>2,476,161.07</b> | <b>60,158.79</b>     | <b>7,768.93</b> | <b>99.69</b> |
|                 | <b>TOTAL FUND REVENUE</b>      | <b>2,410,394.00</b> | <b>2,483,930.00</b> | <b>2,476,161.07</b> | <b>60,158.79</b>     | <b>7,768.93</b> | <b>99.69</b> |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**FIRE FUND**

|                 |                                 | ORIGINAL<br>BUDGET  | AMENDED<br>BUDGET   | YTD ACTUAL          | CUR MONTH         | VARIANCE          | % OF<br>BUDGET |
|-----------------|---------------------------------|---------------------|---------------------|---------------------|-------------------|-------------------|----------------|
| <b>FIRE</b>     |                                 |                     |                     |                     |                   |                   |                |
| 206-336-702.012 | FIRE: CHIEF'S COMPENSATION      | 92,167.00           | 92,167.00           | 74,442.48           | 7,089.76          | 17,724.52         | 80.77          |
| 206-336-703.000 | FIRE: F-T WAGE MEDIC M.D.       | 66,598.00           | 66,598.00           | 55,530.18           | 5,122.92          | 11,067.82         | 83.38          |
| 206-336-703.001 | FIRE: F-T WAGE OFFICER D.K.     | 75,428.00           | 75,428.00           | 60,922.89           | 5,802.18          | 14,505.11         | 80.77          |
| 206-336-703.002 | FIRE: F-T WAGE OFFICER G.B.     | 77,362.00           | 77,362.00           | 62,484.87           | 5,950.94          | 14,877.13         | 80.77          |
| 206-336-703.003 | FIRE: F-T WAGE MEDIC C.S.       | 66,598.00           | 66,598.00           | 53,790.66           | 5,122.92          | 12,807.34         | 80.77          |
| 206-336-703.004 | FIRE: F-T WAGE OFFICER M.B.     | 77,362.00           | 77,362.00           | 62,484.87           | 5,950.94          | 14,877.13         | 80.77          |
| 206-336-703.005 | FIRE: F-T WAGE MEDIC A.G.       | 66,598.00           | 66,598.00           | 54,076.06           | 5,122.92          | 12,521.94         | 81.20          |
| 206-336-703.006 | FIRE: F-T WAGE MEDIC H.K.       | 66,598.00           | 66,598.00           | 48,667.74           | 5,122.92          | 17,930.26         | 73.08          |
| 206-336-703.007 | FIRE: F-T WAGE MEDIC K.M./B.F.  | 59,309.00           | 59,309.00           | 46,774.71           | 4,866.78          | 12,534.29         | 78.87          |
| 206-336-703.008 | FIRE: F-T WAGE MEDIC T.M./A.L.  | 66,598.00           | 40,000.00           | 37,493.82           | 2,053.00          | 2,506.18          | 93.73          |
| 206-336-703.009 | FIRE: F-T WAGE MEDIC R.K.       | 66,598.00           | 66,598.00           | 37,660.49           | 5,122.92          | 28,937.51         | 56.55          |
| 206-336-703.012 | FIRE: F-T WAGE MEDIC R.Y.       | 59,309.00           | 25,000.00           | 19,336.11           | 2,035.38          | 5,663.89          | 77.34          |
| 206-336-703.013 | FIRE: MARSHAL COMPENSATION      | 41,352.00           | 41,352.00           | 33,397.83           | 3,180.74          | 7,954.17          | 80.76          |
| 206-336-703.014 | FIRE: F-T WAGE MEDIC M.M.       | 66,598.00           | 66,598.00           | 50,146.11           | 5,122.92          | 16,451.89         | 75.30          |
| 206-336-703.015 | FIRE: F-T WAGE MEDIC D.V.       | .00                 | 12,318.00           | 2,053.00            | 2,053.00          | 10,265.00         | 16.67          |
| 206-336-704.006 | FIRE: P-T WAGE CLERICAL         | 18,387.00           | 18,387.00           | 12,282.36           | 1,321.60          | 6,104.64          | 66.80          |
| 206-336-706.008 | FIRE: FIREFIGHTERS PAYROLL      | 356,100.00          | 280,000.00          | 225,265.71          | 20,714.10         | 54,734.29         | 80.45          |
| 206-336-707.007 | FIRE: F-T OVERTIME              | 60,000.00           | 126,827.00          | 107,891.80          | 10,332.95         | 18,935.20         | 85.07          |
| 206-336-709.002 | FIRE: FOOD ALLOWANCE            | 9,750.00            | 9,750.00            | ( 625.00)           | .00               | 10,375.00         | ( 6.41)        |
| 206-336-709.003 | FIRE: HOLIDAY ALLOWANCE         | 40,748.00           | 36,247.00           | .00                 | .00               | 36,247.00         | .00            |
| 206-336-710.000 | FIRE: EMPLOYER PAYROLL TAX      | 98,331.00           | 94,824.00           | 77,470.20           | 7,455.57          | 17,353.80         | 81.70          |
| 206-336-711.000 | FIRE: DEFINED CONTRIBUTION POC  | 18,453.00           | 14,000.00           | .00                 | .00               | 14,000.00         | .00            |
| 206-336-711.001 | FIRE: DEFINED CONTRIBUTION F-T  | 42,815.00           | 39,770.00           | 32,053.33           | 10,992.87         | 7,716.67          | 80.60          |
| 206-336-712.001 | FIRE: HEALTH/DENTAL/LIFE/DISINS | 144,000.00          | 150,292.83          | 116,101.51          | 8,986.20          | 34,191.32         | 77.25          |
| 206-336-713.000 | FIRE: FIREFIGHTERS MEDICAL      | 25,000.00           | 25,000.00           | 11,922.50           | 352.50            | 13,077.50         | 47.69          |
| 206-336-714.000 | FIRE: DISASTER RECOVERY         | 5,000.00            | 5,000.00            | .00                 | .00               | 5,000.00          | .00            |
| 206-336-715.000 | FIRE: CASH IN LIEU BENEF BUYOUT | 25,000.00           | 28,884.21           | 21,818.83           | 2,218.42          | 7,065.38          | 75.54          |
| 206-336-717.000 | FIRE: BCN HEALTH REIMBURSEMEN   | 30,000.00           | 30,000.00           | 17,290.55           | 1,003.65          | 12,709.45         | 57.64          |
| 206-336-719.000 | FIRE: POST PLAN                 | 24,000.00           | 24,000.00           | .00                 | .00               | 24,000.00         | .00            |
| 206-336-722.009 | FIRE: PARAMEDIC TRAINING        | 9,998.00            | 9,998.00            | 4,600.00            | .00               | 5,398.00          | 46.01          |
| 206-336-722.010 | FIRE: INSTRUCTOR TRAINING       | 5,000.00            | .00                 | .00                 | .00               | .00               | .00            |
| 206-336-727.000 | FIRE: SUPPLIES                  | 12,000.00           | 12,000.00           | 9,579.64            | 2,441.52          | 2,420.36          | 79.83          |
| 206-336-731.000 | FIRE: MEDICAL SUPPLIES          | 30,000.00           | 30,000.00           | 27,373.35           | 2,087.41          | 2,626.65          | 91.24          |
| 206-336-732.000 | FIRE: UNIFORMS                  | 15,450.00           | 30,000.00           | 27,396.32           | 629.27            | 2,603.68          | 91.32          |
| 206-336-750.000 | FIRE: VEHICLE GAS/OIL           | 45,000.00           | 45,000.00           | 24,317.19           | 2,618.44          | 20,682.81         | 54.04          |
| 206-336-804.000 | FIRE: LEGAL SERVICES            | 5,000.00            | 5,000.00            | 1,508.75            | .00               | 3,491.25          | 30.18          |
| 206-336-806.001 | FIRE: COMPUTERS/SOFTWARE        | 8,000.00            | 8,000.00            | 5,936.65            | .00               | 2,063.35          | 74.21          |
| 206-336-809.000 | FIRE: SOFTWARE MAINTENANCE      | 20,000.00           | 30,000.00           | 29,485.82           | 237.50            | 514.18            | 98.29          |
| 206-336-820.000 | FIRE: DUES & EDUCATION          | 30,000.00           | 35,000.00           | 18,178.71           | 6,677.55          | 16,821.29         | 51.94          |
| 206-336-830.000 | FIRE: INSURANCE/BONDS           | 130,000.00          | 130,000.00          | 120,763.66          | ( 357.80)         | 9,236.34          | 92.90          |
| 206-336-851.000 | FIRE: RADIO COMMUNICATIONS      | 71,000.00           | 71,000.00           | 47,142.75           | .00               | 23,857.25         | 66.40          |
| 206-336-890.000 | FIRE: PUBLIC EDUCATION          | 5,000.00            | 6,277.00            | 6,301.19            | 24.00             | ( 24.19)          | 100.39         |
| 206-336-920.000 | FIRE: PUBLIC UTILITIES          | 70,000.00           | 70,000.00           | 55,478.92           | 3,118.27          | 14,521.08         | 79.26          |
| 206-336-930.000 | FIRE: VEHICLE REPAIR            | 55,000.00           | 80,000.00           | 89,217.26           | 24,472.26         | ( 9,217.26)       | 111.52         |
| 206-336-936.000 | FIRE: BLDG MAINT/REPAIR         | 30,000.00           | 35,000.00           | 28,276.88           | 150.00            | 6,723.12          | 80.79          |
| 206-336-937.000 | FIRE: EQUIP MAINT               | 21,000.00           | 25,000.00           | 15,290.24           | 1,053.19          | 9,709.76          | 61.16          |
| 206-336-955.000 | FIRE: MISC EXPENSE              | 2,500.00            | 2,500.00            | 301.93              | 57.97             | 2,198.07          | 12.08          |
| 206-336-967.000 | FIRE: NEW PROJECTS              | 2,500.00            | 2,500.00            | 1,418.50            | .00               | 1,081.50          | 56.74          |
|                 | <b>TOTAL FIRE</b>               | <b>2,413,507.00</b> | <b>2,410,143.04</b> | <b>1,833,301.37</b> | <b>176,307.68</b> | <b>576,841.67</b> | <b>76.07</b>   |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**FIRE FUND**

|                               | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL   | CUR MONTH     | VARIANCE   | % OF<br>BUDGET |
|-------------------------------|--------------------|-------------------|--------------|---------------|------------|----------------|
| TOTAL FUND EXPENDITURES       | 2,413,507.00       | 2,410,143.04      | 1,833,301.37 | 176,307.68    | 576,841.67 | 76.07          |
| NET REVENUE OVER EXPENDITURES | ( 3,113.00)        | 73,786.96         | 642,859.70   | ( 116,148.89) | 569,072.74 |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
OCTOBER 31, 2025

POLICE FUND

ASSETS

|                 |                         |              |
|-----------------|-------------------------|--------------|
| 207-000-004.000 | PETTY CASH              | 50.00        |
| 207-000-010.000 | CASH - COMBINED SAVINGS | 3,810,096.75 |

TOTAL ASSETS

3,810,146.75

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |              |
|-----------------|---------------------------------|--------------|
| 207-000-390.000 | FUND BALANCE                    | 2,360,567.33 |
|                 | REVENUE OVER EXPENDITURES - YTD | 1,449,579.42 |

TOTAL FUND EQUITY

3,810,146.75

TOTAL LIABILITIES AND EQUITY

3,810,146.75

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**POLICE FUND**

|                 | ORIGINAL<br>BUDGET                   | AMENDED<br>BUDGET   | YTD ACTUAL          | CUR MONTH           | VARIANCE                      | % OF<br>BUDGET |
|-----------------|--------------------------------------|---------------------|---------------------|---------------------|-------------------------------|----------------|
| <b>REVENUE</b>  |                                      |                     |                     |                     |                               |                |
| 207-000-402.000 | CURRENT PROPERTY TAX                 | 3,472,481.00        | 3,472,481.00        | 3,507,047.57        | .00 ( 34,566.57)              | 101.00         |
| 207-000-479.000 | RETURNABLE LIQUOR LICENSE FEE        | 10,000.00           | 10,000.00           | 11,586.85           | 55.00 ( 1,586.85)             | 115.87         |
| 207-000-573.000 | LOCAL COMMUNITY STABILIZ. AUTH       | .00                 | .00                 | 2,435.76            | .00 ( 2,435.76)               | .00            |
| 207-000-582.000 | MINI CONTRACT                        | 12,000.00           | 12,000.00           | 3,958.56            | .00 8,041.44                  | 32.99          |
| 207-000-582.001 | SCHOOL PARTICIPATION                 | 124,800.00          | 140,337.00          | 179,319.50          | .00 ( 38,982.50)              | 127.78         |
| 207-000-582.002 | AMERICAN AG. CONTRACT                | 162,000.00          | 162,000.00          | 135,000.00          | 13,500.00 27,000.00           | 83.33          |
| 207-000-665.000 | INTEREST EARNINGS                    | 75,000.00           | 75,000.00           | 148,526.49          | 6,481.58 ( 73,526.49)         | 198.04         |
| 207-000-677.000 | MISCELLANEOUS                        | .00                 | .00                 | 10.00               | ( 10.00) ( 10.00)             | .00            |
| 207-000-692.000 | APPROPRIATION FUND BAL.              | 2,021.00            | 75,267.00           | .00                 | .00 75,267.00                 | .00            |
|                 | <b>REVENUE</b>                       | <b>3,858,302.00</b> | <b>3,947,085.00</b> | <b>3,987,884.73</b> | <b>20,026.58 ( 40,799.73)</b> | <b>101.03</b>  |
|                 | <b>TOTAL FUND REVENUE</b>            | <b>3,858,302.00</b> | <b>3,947,085.00</b> | <b>3,987,884.73</b> | <b>20,026.58 ( 40,799.73)</b> | <b>101.03</b>  |
| <b>POLICE</b>   |                                      |                     |                     |                     |                               |                |
| 207-301-704.001 | POLICE: CLERICAL WAGE P-T            | 43,000.00           | 43,000.00           | 26,583.07           | 174.93 16,416.93              | 61.82          |
| 207-301-710.000 | POLICE: EMPLOYER PAYROLL TAX         | 3,800.00            | 3,800.00            | 2,022.09            | 13.38 1,777.91                | 53.21          |
| 207-301-729.001 | POLICE: DISASTER RECOVERY            | 5,000.00            | 5,000.00            | .00                 | .00 5,000.00                  | .00            |
| 207-301-807.000 | POLICE: OAKLAND CO SHER CONT         | 3,357,302.00        | 3,372,969.00        | 2,373,390.00        | .00 999,579.00                | 70.37          |
| 207-301-807.002 | POLICE: SCHOOL RESOURCE OFFICE       | 124,000.00          | 187,116.00          | .00                 | .00 187,116.00                | .00            |
| 207-301-807.003 | POLICE: MINI CONTRACT                | 12,000.00           | 12,000.00           | .00                 | .00 12,000.00                 | .00            |
| 207-301-807.004 | POLICE: OVERTIME                     | 240,000.00          | 250,000.00          | 94,516.86           | .00 155,483.14                | 37.81          |
| 207-301-920.000 | POLICE: UTILITIES                    | 16,000.00           | 16,000.00           | 5,827.34            | 159.95 10,172.66              | 36.42          |
| 207-301-935.000 | POLICE: SHERIFF'S MAINT              | 16,400.00           | 6,800.00            | 5,942.65            | 214.08 857.35                 | 87.39          |
| 207-301-936.000 | POLICE: OFFICE CLEANING              | .00                 | 9,600.00            | 6,545.00            | 765.00 3,055.00               | 68.18          |
| 207-301-940.000 | POLICE: SUBSTATION LEASE/LC          | 28,000.00           | 28,000.00           | 23,333.30           | 2,333.33 4,666.70             | 83.33          |
| 207-301-955.000 | POLICE: MISCELLANEOUS                | 3,300.00            | 3,300.00            | 145.00              | .00 3,155.00                  | 4.39           |
| 207-301-971.000 | POLICE: RESERVE EQUIPMENT            | 1,000.00            | 1,000.00            | .00                 | .00 1,000.00                  | .00            |
| 207-301-971.001 | POLICE: EQUIP CAP OUTLAY             | 3,000.00            | 3,000.00            | .00                 | .00 3,000.00                  | .00            |
| 207-301-971.002 | POLICE: BUILDING RENOVATIONS         | 5,500.00            | 5,500.00            | .00                 | .00 5,500.00                  | .00            |
|                 | <b>TOTAL POLICE</b>                  | <b>3,858,302.00</b> | <b>3,947,085.00</b> | <b>2,538,305.31</b> | <b>3,660.67 1,408,779.69</b>  | <b>64.31</b>   |
|                 | <b>TOTAL FUND EXPENDITURES</b>       | <b>3,858,302.00</b> | <b>3,947,085.00</b> | <b>2,538,305.31</b> | <b>3,660.67 1,408,779.69</b>  | <b>64.31</b>   |
|                 | <b>NET REVENUE OVER EXPENDITURES</b> | <b>.00</b>          | <b>.00</b>          | <b>1,449,579.42</b> | <b>16,365.91 1,449,579.42</b> |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
OCTOBER 31, 2025

REFUSE FUND

ASSETS

227-000-010.000 CASH - COMBINED SAVINGS 470,730.39

TOTAL ASSETS 470,730.39

LIABILITIES AND EQUITY

FUND EQUITY

227-000-390.000 FUND BALANCE 194,519.47  
REVENUE OVER EXPENDITURES - YTD 276,210.92

TOTAL FUND EQUITY 470,730.39

TOTAL LIABILITIES AND EQUITY 470,730.39

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**REFUSE FUND**

|                 | ORIGINAL<br>BUDGET                   | AMENDED<br>BUDGET   | YTD ACTUAL          | CUR MONTH           | VARIANCE                       | % OF<br>BUDGET |
|-----------------|--------------------------------------|---------------------|---------------------|---------------------|--------------------------------|----------------|
| <b>REVENUE</b>  |                                      |                     |                     |                     |                                |                |
| 227-000-626.000 | REFUSE COLLECTION                    | 1,219,000.00        | 1,219,000.00        | 1,219,860.29        | .00 ( 860.29)                  | 100.07         |
| 227-000-665.000 | INTEREST EARNINGS                    | 5,000.00            | 13,500.00           | 12,461.19           | 863.65 1,038.81                | 92.31          |
| 227-000-677.000 | MISCELLANEOUS                        | 1,500.00            | 1,500.00            | 1,562.00            | .00 ( 62.00)                   | 104.13         |
|                 | <b>REVENUE</b>                       | <b>1,225,500.00</b> | <b>1,234,000.00</b> | <b>1,233,883.48</b> | <b>863.65 116.52</b>           | <b>99.99</b>   |
|                 | <b>TOTAL FUND REVENUE</b>            | <b>1,225,500.00</b> | <b>1,234,000.00</b> | <b>1,233,883.48</b> | <b>863.65 116.52</b>           | <b>99.99</b>   |
| <b>REFUSE</b>   |                                      |                     |                     |                     |                                |                |
| 227-526-801.000 | REFUSE: CONTRACTOR                   | 1,099,987.00        | 1,102,624.00        | 918,684.00          | 91,990.08 183,940.00           | 83.32          |
| 227-526-812.000 | REFUSE: FUND ADMIN COSTS             | 27,500.00           | 27,500.00           | 27,500.00           | .00 .00                        | 100.00         |
| 227-526-813.001 | REFUSE: THIRD PARTY EXPENSES         | 2,000.00            | 13,500.00           | 11,488.56           | .00 2,011.44                   | 85.10          |
|                 | <b>TOTAL REFUSE</b>                  | <b>1,129,487.00</b> | <b>1,143,624.00</b> | <b>957,672.56</b>   | <b>91,990.08 185,951.44</b>    | <b>83.74</b>   |
|                 | <b>TOTAL FUND EXPENDITURES</b>       | <b>1,129,487.00</b> | <b>1,143,624.00</b> | <b>957,672.56</b>   | <b>91,990.08 185,951.44</b>    | <b>83.74</b>   |
|                 | <b>NET REVENUE OVER EXPENDITURES</b> | <b>96,013.00</b>    | <b>90,376.00</b>    | <b>276,210.92</b>   | <b>( 91,126.43) 185,834.92</b> |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
OCTOBER 31, 2025

OPIOID SETTLEMENT FUND

ASSETS

|                 |                         |           |
|-----------------|-------------------------|-----------|
| 284-000-010.000 | CASH - COMBINED SAVINGS | 7,534.50  |
| 284-000-079.000 | ACCOUNTS RECEIVABLE     | 72,067.68 |

TOTAL ASSETS

79,602.18

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |           |
|-----------------|---------------------------------|-----------|
| 284-000-360.001 | DEFERRED INFLOW                 | 72,067.68 |
| 284-000-390.000 | FUND BALANCE                    | 1,053.90  |
|                 | REVENUE OVER EXPENDITURES - YTD | 6,480.60  |

TOTAL FUND EQUITY

79,602.18

TOTAL LIABILITIES AND EQUITY

79,602.18

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**OPIOID SETTLEMENT FUND**

|                       | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE  | % OF<br>BUDGET |
|-----------------------|--------------------|-------------------|------------|-----------|-----------|----------------|
| <u>REVENUE</u>        |                    |                   |            |           |           |                |
| 284-000-685.000       | 10,000.00          | 10,000.00         | 6,480.60   | .00       | 3,519.40  | 64.81          |
|                       | 10,000.00          | 10,000.00         | 6,480.60   | .00       | 3,519.40  | 64.81          |
|                       | 10,000.00          | 10,000.00         | 6,480.60   | .00       | 3,519.40  | 64.81          |
| <u>DEPARTMENT 718</u> |                    |                   |            |           |           |                |
| 284-718-880.000       | 10,000.00          | 10,000.00         | .00        | .00       | 10,000.00 | .00            |
|                       | 10,000.00          | 10,000.00         | .00        | .00       | 10,000.00 | .00            |
|                       | 10,000.00          | 10,000.00         | .00        | .00       | 10,000.00 | .00            |
|                       | .00                | .00               | 6,480.60   | .00       | 6,480.60  |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
OCTOBER 31, 2025

CAPITAL IMPROVEMENT FUND

ASSETS

|                 |                               |              |
|-----------------|-------------------------------|--------------|
| 401-000-010.000 | CASH - COMBINED SAVINGS       | 2,883,179.45 |
| 401-000-189.001 | LEASE RECEIVABLE NEXTEL 2009  | 1,229,297.00 |
| 401-000-189.002 | LEASE RECEIVABLE CINGULAR NEW | 146,016.00   |
| 401-000-189.004 | LEASE RECEIVABLE NEXTEL 2021  | 4,492,098.00 |
| 401-000-189.010 | LEASE RECEIVABLE VERIZON CELL | 585,357.00   |

TOTAL ASSETS

9,335,947.45

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |               |
|-----------------|---------------------------------|---------------|
| 401-000-360.001 | DEFERRED INFLOW 2009 NEXTEL     | 1,150,253.00  |
| 401-000-360.002 | DEFERRED INFLOW NEW CINGULAR    | 145,920.00    |
| 401-000-360.004 | DEFERRED INFLOW 2021 NEXTEL     | 4,082,850.00  |
| 401-000-360.010 | DEFERRED INFLOW VERIZON CELLCO  | 582,753.00    |
| 401-000-390.000 | FUND BALANCE                    | 3,474,601.04  |
|                 | REVENUE OVER EXPENDITURES - YTD | ( 100,429.59) |

TOTAL FUND EQUITY

9,335,947.45

TOTAL LIABILITIES AND EQUITY

9,335,947.45

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**CAPITAL IMPROVEMENT FUND**

|                           |                                      | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL           | CUR MONTH        | VARIANCE             | % OF<br>BUDGET |
|---------------------------|--------------------------------------|--------------------|-------------------|----------------------|------------------|----------------------|----------------|
| <b>REVENUE</b>            |                                      |                    |                   |                      |                  |                      |                |
| 401-000-665.000           | INTEREST EARNINGS                    | 30,000.00          | 30,000.00         | 106,957.30           | 8,530.51         | ( 76,957.30)         | 356.52         |
| 401-000-667.002           | CELL TOWER LEASE                     | 175,000.00         | 175,000.00        | 135,651.22           | 13,759.44        | 39,348.78            | 77.51          |
| 401-000-677.000           | MISCELLANEOUS                        | .00                | .00               | 25,000.00            | 25,000.00        | ( 25,000.00)         | .00            |
| 401-000-692.000           | APPROPRIATION FUND BAL.              | 419,000.00         | 669,000.00        | .00                  | .00              | 669,000.00           | .00            |
|                           | <b>REVENUE</b>                       | <b>624,000.00</b>  | <b>874,000.00</b> | <b>267,608.52</b>    | <b>47,289.95</b> | <b>606,391.48</b>    | <b>30.62</b>   |
|                           | <b>TOTAL FUND REVENUE</b>            | <b>624,000.00</b>  | <b>874,000.00</b> | <b>267,608.52</b>    | <b>47,289.95</b> | <b>606,391.48</b>    | <b>30.62</b>   |
| <b>GENERAL GOVERNMENT</b> |                                      |                    |                   |                      |                  |                      |                |
| 401-261-971.001           | TOWNSHIP IMPROVEMENTS                | 30,000.00          | 30,000.00         | 1,049.75             | .00              | 28,950.25            | 3.50           |
| 401-261-971.005           | TOWNSHIP LIGHTING & SIGNAGE          | 30,000.00          | 30,000.00         | .00                  | .00              | 30,000.00            | .00            |
| 401-261-971.013           | SEWER ANTICIPATION EXPENSE           | 100,000.00         | 100,000.00        | .00                  | .00              | 100,000.00           | .00            |
| 401-261-971.020           | 250 W LIVINGSTON IMPROVEMENTS        | 15,000.00          | 15,000.00         | 4,000.00             | .00              | 11,000.00            | 26.67          |
| 401-261-995.103           | TRANSFER TO ROAD FUND                | 74,000.00          | 74,000.00         | 74,000.00            | .00              | .00                  | 100.00         |
| 401-261-995.494           | TRANSFER TO HIGHLAND DDA             | .00                | 250,000.00        | 250,000.00           | .00              | .00                  | 100.00         |
|                           | <b>TOTAL GENERAL GOVERNMENT</b>      | <b>249,000.00</b>  | <b>499,000.00</b> | <b>329,049.75</b>    | <b>.00</b>       | <b>169,950.25</b>    | <b>65.94</b>   |
| <b>ANNEX</b>              |                                      |                    |                   |                      |                  |                      |                |
| 401-523-971.000           | STEEPLE HALL IMPROVEMENTS            | 50,000.00          | 50,000.00         | 34,096.08            | 11,800.00        | 15,903.92            | 68.19          |
|                           | <b>TOTAL ANNEX</b>                   | <b>50,000.00</b>   | <b>50,000.00</b>  | <b>34,096.08</b>     | <b>11,800.00</b> | <b>15,903.92</b>     | <b>68.19</b>   |
| <b>CEMETERY</b>           |                                      |                    |                   |                      |                  |                      |                |
| 401-567-971.000           | CEMETERY IMPROVEMENTS                | 25,000.00          | 25,000.00         | .00                  | .00              | 25,000.00            | .00            |
|                           | <b>TOTAL CEMETERY</b>                | <b>25,000.00</b>   | <b>25,000.00</b>  | <b>.00</b>           | <b>.00</b>       | <b>25,000.00</b>     | <b>.00</b>     |
| <b>PARKS</b>              |                                      |                    |                   |                      |                  |                      |                |
| 401-751-971.000           | HICKORY RIDGE PARK IMPROVEMEN        | 25,000.00          | 25,000.00         | .00                  | .00              | 25,000.00            | .00            |
| 401-751-971.001           | DUCK LAKE PARK IMPROVEMENT           | 150,000.00         | 150,000.00        | 2,527.52             | .00              | 147,472.48           | 1.69           |
| 401-751-971.002           | S HICKORY RIDGE PARK IMPROVEMT       | 25,000.00          | 25,000.00         | .00                  | .00              | 25,000.00            | .00            |
| 401-751-971.003           | VETERANS PARK IMPROVEMENT            | 100,000.00         | 100,000.00        | 2,364.76             | 2,364.76         | 97,635.24            | 2.36           |
|                           | <b>TOTAL PARKS</b>                   | <b>300,000.00</b>  | <b>300,000.00</b> | <b>4,892.28</b>      | <b>2,364.76</b>  | <b>295,107.72</b>    | <b>1.63</b>    |
|                           | <b>TOTAL FUND EXPENDITURES</b>       | <b>624,000.00</b>  | <b>874,000.00</b> | <b>368,038.11</b>    | <b>14,164.76</b> | <b>505,961.89</b>    | <b>42.11</b>   |
|                           | <b>NET REVENUE OVER EXPENDITURES</b> | <b>.00</b>         | <b>.00</b>        | <b>( 100,429.59)</b> | <b>33,125.19</b> | <b>( 100,429.59)</b> |                |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
OCTOBER 31, 2025

FIRE CAPITAL FUND

ASSETS

|                 |                         |            |
|-----------------|-------------------------|------------|
| 402-000-010.000 | CASH - COMBINED SAVINGS | 799,234.01 |
| 402-000-123.000 | PREPAID EXPENSES        | 34,292.90  |

TOTAL ASSETS

833,526.91

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |            |
|-----------------|---------------------------------|------------|
| 402-000-390.000 | FUND BALANCE                    | 471,680.61 |
|                 | REVENUE OVER EXPENDITURES - YTD | 361,846.30 |

TOTAL FUND EQUITY

833,526.91

TOTAL LIABILITIES AND EQUITY

833,526.91

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**FIRE CAPITAL FUND**

|                 | ORIGINAL<br>BUDGET                   | AMENDED<br>BUDGET   | YTD ACTUAL          | CUR MONTH           | VARIANCE        | % OF<br>BUDGET      |               |
|-----------------|--------------------------------------|---------------------|---------------------|---------------------|-----------------|---------------------|---------------|
| <b>REVENUE</b>  |                                      |                     |                     |                     |                 |                     |               |
| 402-000-402.000 | CURRENT PROPERTY TAX                 | 1,011,674.00        | 1,017,990.00        | 1,017,989.90        | .00             | .10                 | 100.00        |
| 402-000-540.000 | GRANT REVENUE                        | .00                 | .00                 | 39,539.10           | .00             | ( 39,539.10)        | .00           |
| 402-000-573.000 | LOCAL COMMUNITY STABILIZ. AUTH       | .00                 | .00                 | 707.99              | .00             | ( 707.99)           | .00           |
| 402-000-665.000 | INTEREST EARNINGS                    | 15,000.00           | 20,000.00           | 29,170.57           | 2,590.84        | ( 9,170.57)         | 145.85        |
| 402-000-674.000 | PRIVATE DONATIONS                    | .00                 | 46,155.60           | 46,155.60           | .00             | .00                 | 100.00        |
|                 | <b>REVENUE</b>                       | <b>1,026,674.00</b> | <b>1,084,145.60</b> | <b>1,133,563.16</b> | <b>2,590.84</b> | <b>( 49,417.56)</b> | <b>104.56</b> |
|                 | <b>TOTAL FUND REVENUE</b>            | <b>1,026,674.00</b> | <b>1,084,145.60</b> | <b>1,133,563.16</b> | <b>2,590.84</b> | <b>( 49,417.56)</b> | <b>104.56</b> |
| <b>FIRE</b>     |                                      |                     |                     |                     |                 |                     |               |
| 402-336-971.000 | VEHICLES                             | 402,335.00          | .00                 | .00                 | .00             | .00                 | .00           |
| 402-336-971.002 | CAPITAL EQUIPMENT                    | 89,115.00           | 547,380.08          | 235,466.86          | 1,970.97        | 311,913.22          | 43.02         |
| 402-336-991.000 | FIRE CAP: DEBT SVC PRINCIPAL         | 320,000.00          | 320,000.00          | 320,000.00          | .00             | .00                 | 100.00        |
| 402-336-993.001 | FIRE CAP: DEBT SVC INTEREST          | 215,750.00          | 215,750.00          | 215,750.00          | .00             | .00                 | 100.00        |
| 402-336-993.002 | FIRE CAP: BONDING AGENT FEES         | .00                 | 500.00              | 500.00              | .00             | .00                 | 100.00        |
|                 | <b>TOTAL FIRE</b>                    | <b>1,027,200.00</b> | <b>1,083,630.08</b> | <b>771,716.86</b>   | <b>1,970.97</b> | <b>311,913.22</b>   | <b>71.22</b>  |
|                 | <b>TOTAL FUND EXPENDITURES</b>       | <b>1,027,200.00</b> | <b>1,083,630.08</b> | <b>771,716.86</b>   | <b>1,970.97</b> | <b>311,913.22</b>   | <b>71.22</b>  |
|                 | <b>NET REVENUE OVER EXPENDITURES</b> | <b>( 526.00)</b>    | <b>515.52</b>       | <b>361,846.30</b>   | <b>619.87</b>   | <b>361,330.78</b>   |               |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
OCTOBER 31, 2025

DOWNTOWN DEVELOPMENT FUND

ASSETS

|                 |                          |                             |                   |
|-----------------|--------------------------|-----------------------------|-------------------|
| 494-000-010.000 | CASH - COMBINED SAVINGS  | 509,624.43                  |                   |
| 494-000-019.000 | TAXES RECEIVABLE         | 158,796.00                  |                   |
| 494-000-084.101 | DUE TO/FROM GENERAL FUND | 45,838.07                   |                   |
|                 |                          | <u>                    </u> |                   |
|                 | TOTAL ASSETS             |                             | <u>714,258.50</u> |

LIABILITIES AND EQUITY

LIABILITIES

|                 |                   |                             |            |
|-----------------|-------------------|-----------------------------|------------|
| 494-000-280.000 | DEFERRED REVENUE  | 218,949.00                  |            |
|                 |                   | <u>                    </u> |            |
|                 | TOTAL LIABILITIES |                             | 218,949.00 |

FUND EQUITY

|                 |                                 |                             |                   |
|-----------------|---------------------------------|-----------------------------|-------------------|
| 494-000-390.000 | FUND BALANCE                    | 567,447.47                  |                   |
|                 | REVENUE OVER EXPENDITURES - YTD | ( 72,137.97)                |                   |
|                 |                                 | <u>                    </u> |                   |
|                 | TOTAL FUND EQUITY               |                             | <u>495,309.50</u> |
|                 |                                 |                             |                   |
|                 | TOTAL LIABILITIES AND EQUITY    |                             | <u>714,258.50</u> |

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**DOWNTOWN DEVELOPMENT FUND**

|                                   | ORIGINAL<br>BUDGET                | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH         | VARIANCE             | % OF<br>BUDGET    |              |
|-----------------------------------|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|--------------|
| <b>REVENUE</b>                    |                                   |                   |                   |                   |                      |                   |              |
| 494-000-569.000                   | GRANT REVENUE                     | .00               | .00               | 11,500.00         | .00 ( 11,500.00)     | .00               |              |
| 494-000-573.000                   | LOCAL COMMUNITY STABILIZATION     | 50,000.00         | 50,000.00         | 45,838.07         | 45,838.07            | 4,161.93          | 91.68        |
| 494-000-665.000                   | INTEREST EARNINGS                 | 10,000.00         | 10,000.00         | 18,113.29         | 2,824.91 ( 8,113.29) | 181.13            |              |
| 494-000-677.005                   | FUNDRAISING                       | 5,000.00          | 5,000.00          | 14,860.00         | 45.00 ( 9,860.00)    | 297.20            |              |
| 494-000-677.008                   | FARMERS MARKET RESERVATIONS       | 1,000.00          | 1,000.00          | 710.00            | .00                  | 290.00            | 71.00        |
| 494-000-677.010                   | TIF                               | 350,000.00        | 350,000.00        | 340,182.23        | 1,402.75             | 9,817.77          | 97.19        |
| 494-000-692.000                   | APPROP FUND BALANCE               | .00               | 249,078.00        | .00               | .00                  | 249,078.00        | .00          |
| 494-000-699.401                   | TRANSFER IN FROM CAPITAL IMP.     | .00               | 250,000.00        | 250,000.00        | .00                  | .00               | 100.00       |
|                                   | <b>REVENUE</b>                    | <b>416,000.00</b> | <b>915,078.00</b> | <b>681,203.59</b> | <b>50,110.73</b>     | <b>233,874.41</b> | <b>74.44</b> |
|                                   | <b>TOTAL FUND REVENUE</b>         | <b>416,000.00</b> | <b>915,078.00</b> | <b>681,203.59</b> | <b>50,110.73</b>     | <b>233,874.41</b> | <b>74.44</b> |
| <b>DOWNTOWN DEVELOPMENT AUTHO</b> |                                   |                   |                   |                   |                      |                   |              |
| 494-729-702.001                   | DDA: DIRECTOR                     | 48,570.00         | 41,255.00         | 30,790.28         | 2,838.60             | 10,464.72         | 74.63        |
| 494-729-705.000                   | DDA: PART-TIME SEASONAL           | 10,000.00         | 25,000.00         | 18,726.75         | 1,932.00             | 6,273.25          | 74.91        |
| 494-729-710.000                   | DDA: EMPLOYER PAYROLL TAX         | 4,500.00          | 5,600.00          | 4,428.08          | 430.23               | 1,171.92          | 79.07        |
| 494-729-711.000                   | DDA: DEFINED CONTRIBUTION PLAN    | .00               | 2,428.00          | 1,820.82          | 606.94               | 607.18            | 74.99        |
| 494-729-712.000                   | DDA: HEALTH/DENTL/LIFE/DIS INS    | .00               | 1,265.00          | 1,336.89          | 68.55 ( 71.89)       | 105.68            |              |
| 494-729-715.000                   | DDA: CASH IN LIEU BENEF BUYOUT    | 6,000.00          | 8,546.00          | 8,201.48          | 831.30               | 344.52            | 95.97        |
| 494-729-718.000                   | DDA: PTO CASH PAYOUT              | .00               | 934.00            | .00               | .00                  | 934.00            | .00          |
| 494-729-720.002                   | DDA: RECORDING SECRETARY          | 1,200.00          | 1,500.00          | 1,200.00          | 100.00               | 300.00            | 80.00        |
| 494-729-728.000                   | DDA: OFFICE SUPPLIES              | 2,500.00          | 2,500.00          | 2,307.53          | 126.11               | 192.47            | 92.30        |
| 494-729-729.000                   | DDA:MEETING PUBLIC ED SUPPLIES    | 500.00            | 500.00            | 178.31            | .00                  | 321.69            | 35.66        |
| 494-729-801.000                   | DDA: PROF SERVICES                | 3,000.00          | 3,000.00          | 1,209.00          | .00                  | 1,791.00          | 40.30        |
| 494-729-801.001                   | DDA: MASTER PLAN                  | 10,000.00         | 10,000.00         | .00               | .00                  | 10,000.00         | .00          |
| 494-729-808.000                   | DDA: MARKETING CONSULTANT         | 12,000.00         | 12,000.00         | 6,085.00          | 1,440.00             | 5,915.00          | 50.71        |
| 494-729-808.001                   | DDA: SPECIAL PROJ CONSULTANT      | 2,000.00          | 2,000.00          | .00               | .00                  | 2,000.00          | .00          |
| 494-729-820.000                   | DDA: DUES/ED/TRAVEL               | 5,000.00          | 5,000.00          | 4,234.57          | .00                  | 765.43            | 84.69        |
| 494-729-850.000                   | DDA: WEBSITE                      | 700.00            | 700.00            | 132.00            | .00                  | 568.00            | 18.86        |
| 494-729-880.001                   | DDA: PROMOTIONS                   | 33,900.00         | 33,900.00         | 29,756.79         | 1,416.13             | 4,143.21          | 87.78        |
| 494-729-880.002                   | DDA: ECONOMIC RESTRUCTURING       | 27,300.00         | 27,300.00         | 9,874.68          | 2,213.10             | 17,425.32         | 36.17        |
| 494-729-880.003                   | DDA: DESIGN                       | 73,100.00         | 65,100.00         | 13,700.26         | 4,023.70             | 51,399.74         | 21.04        |
| 494-729-880.004                   | DDA: ORGANIZATION                 | 11,550.00         | 11,550.00         | 2,688.48          | 295.00               | 8,861.52          | 23.28        |
| 494-729-900.000                   | DDA: ADVERTISING/PRINTING         | 3,000.00          | 3,000.00          | 2,570.49          | 88.00                | 429.51            | 85.68        |
| 494-729-900.001                   | DDA: FUNDRAISER EXPENSE           | 3,000.00          | 3,000.00          | 473.00            | 38.00                | 2,527.00          | 15.77        |
| 494-729-920.000                   | DDA: RENT/ UTILITIES              | 3,500.00          | 3,500.00          | 3,007.18          | 333.89               | 492.82            | 85.92        |
| 494-729-935.000                   | DDA: MAINTENANCE STREETScape      | 4,000.00          | 4,000.00          | 315.95            | .00                  | 3,684.05          | 7.90         |
| 494-729-967.000                   | DDA: FARMERS' MARKET              | 12,500.00         | 12,500.00         | 9,804.02          | 1,336.38             | 2,695.98          | 78.43        |
| 494-729-967.002                   | DDA: DDA SPONSORSHIPS             | 1,500.00          | 1,500.00          | 500.00            | .00                  | 1,000.00          | 33.33        |
| 494-729-967.007                   | DDA:CART PROJECT                  | 2,500.00          | 2,500.00          | .00               | .00                  | 2,500.00          | .00          |
| 494-729-971.000                   | DDA: CAPITAL IMPROVEMENT PROJ     | .00               | 625,000.00        | 600,000.00        | .00                  | 25,000.00         | 96.00        |
|                                   | <b>TOTAL DOWNTOWN DEVELOPMENT</b> | <b>281,820.00</b> | <b>915,078.00</b> | <b>753,341.56</b> | <b>18,117.93</b>     | <b>161,736.44</b> | <b>82.33</b> |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**DOWNTOWN DEVELOPMENT FUND**

|                               | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL   | CUR MONTH | VARIANCE     | % OF<br>BUDGET |
|-------------------------------|--------------------|-------------------|--------------|-----------|--------------|----------------|
| TOTAL FUND EXPENDITURES       | 281,820.00         | 915,078.00        | 753,341.56   | 18,117.93 | 161,736.44   | 82.33          |
| NET REVENUE OVER EXPENDITURES | 134,180.00         | .00               | ( 72,137.97) | 31,992.80 | ( 72,137.97) |                |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
OCTOBER 31, 2025

WATER SYSTEM

ASSETS

|                 |                                |                 |              |
|-----------------|--------------------------------|-----------------|--------------|
| 591-000-001.000 | CASH - CHECKING                | 40,690.52       |              |
| 591-000-010.000 | CASH - COMBINED SAVINGS        | 72,417.95       |              |
| 591-000-033.000 | UTILITY RECEIVABLE WATER SYSTE | 78,417.60       |              |
| 591-000-034.000 | DELQ UTILITY RECEIVABLE WATER  | 22,935.88       |              |
| 591-000-035.000 | UNBILLED RECEIVABLE WATER SYST | 102,732.79      |              |
| 591-000-152.000 | WATERMAINS                     | 8,226,407.32    |              |
| 591-000-153.000 | A/D WATER MAINS                | ( 1,163,908.73) |              |
| 591-000-158.000 | CONSTRUCTION IN PROGRESS       | 9,315.82        |              |
|                 |                                |                 |              |
|                 | TOTAL ASSETS                   |                 | 7,389,009.15 |

LIABILITIES AND EQUITY

LIABILITIES

|                 |                                |            |            |
|-----------------|--------------------------------|------------|------------|
| 591-000-202.000 | ACCOUNTS PAYABLE               | 4,730.00   |            |
| 591-000-202.001 | ACCOUNTS PAYABLE VOUCHER       | 16,262.73  |            |
| 591-000-209.000 | INTEREST PAYABLE               | 1,122.50   |            |
| 591-000-300.000 | BONDS PAYABLE CURRENT WATER SY | 68,000.00  |            |
| 591-000-300.001 | SPECIAL ASSESSMENT BOND        | 381,000.00 |            |
|                 |                                |            |            |
|                 | TOTAL LIABILITIES              |            | 471,115.23 |

FUND EQUITY

|                 |                                 |               |              |
|-----------------|---------------------------------|---------------|--------------|
| 591-000-373.000 | CONTRIBUTED CAPITAL NET POSITI  | 6,622,814.41  |              |
| 591-000-392.000 | MAJOR MAINT.RESERVE-RESTRICTED  | ( 364,472.77) |              |
| 591-000-392.001 | EMERG.MAINT.RESERVE-RESTRICTED  | 77,058.94     |              |
| 591-000-392.002 | CAP. IMPRV RESERVE-RESTRICTED   | 777,627.77    |              |
| 591-000-399.000 | UNRESTRICTED NET ASSETS         | ( 127,810.92) |              |
|                 | REVENUE OVER EXPENDITURES - YTD | ( 67,323.51)  |              |
|                 |                                 |               |              |
|                 | TOTAL FUND EQUITY               |               | 6,917,893.92 |

|  |                              |  |              |
|--|------------------------------|--|--------------|
|  | TOTAL LIABILITIES AND EQUITY |  | 7,389,009.15 |
|--|------------------------------|--|--------------|

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**WATER SYSTEM**

|                 | ORIGINAL<br>BUDGET                   | AMENDED<br>BUDGET | YTD ACTUAL | CUR MONTH           | VARIANCE                 | % OF<br>BUDGET |
|-----------------|--------------------------------------|-------------------|------------|---------------------|--------------------------|----------------|
| <u>REVENUE</u>  |                                      |                   |            |                     |                          |                |
| 591-000-629.002 | CHARGES FOR SERVICES RENDERE         | .00               | .00        | 506,926.60          | .00 ( 506,926.60)        | .00            |
| 591-000-629.003 | FIXED CHARGE DEBT SERVICES           | .00               | .00        | 56,531.53           | .00 ( 56,531.53)         | .00            |
| 591-000-629.004 | FIXED CHARGE MAJOR MAINT             | .00               | .00        | 112,075.04          | .00 ( 112,075.04)        | .00            |
| 591-000-629.005 | FIXED CHARGE CAPITAL IMPR            | .00               | .00        | 99,451.69           | .00 ( 99,451.69)         | .00            |
| 591-000-665.000 | INTEREST EARNINGS                    | .00               | .00        | 1,388.41            | .00 ( 1,388.41)          | .00            |
| 591-000-677.000 | OTHER REVENUE                        | .00               | .00        | 21.28               | .00 ( 21.28)             | .00            |
|                 | <b>REVENUE</b>                       | <b>.00</b>        | <b>.00</b> | <b>776,394.55</b>   | <b>.00 ( 776,394.55)</b> | <b>.00</b>     |
|                 | <b>TOTAL FUND REVENUE</b>            | <b>.00</b>        | <b>.00</b> | <b>776,394.55</b>   | <b>.00 ( 776,394.55)</b> | <b>.00</b>     |
| <u>WATER</u>    |                                      |                   |            |                     |                          |                |
| 591-536-812.000 | FUND ADMINISTRATION COST             | .00               | .00        | 64,276.39           | .00 ( 64,276.39)         | .00            |
| 591-536-921.000 | SYSTEMS                              | .00               | .00        | 62,639.44           | .00 ( 62,639.44)         | .00            |
| 591-536-921.001 | PLAN REVIEW & PERMITTING             | .00               | .00        | 3,014.31            | .00 ( 3,014.31)          | .00            |
| 591-536-921.002 | MAPPING UNIT                         | .00               | .00        | 4,839.28            | .00 ( 4,839.28)          | .00            |
| 591-536-921.003 | BILLING SERVICES                     | .00               | .00        | 11,734.21           | .00 ( 11,734.21)         | .00            |
| 591-536-935.000 | MAINTENANCE                          | .00               | .00        | 107,511.34          | .00 ( 107,511.34)        | .00            |
| 591-536-936.000 | EMERGENCY REPAIRS                    | .00               | .00        | 11,955.74           | .00 ( 11,955.74)         | .00            |
| 591-536-938.001 | WATER SYSTEMS                        | .00               | .00        | 49,190.28           | .00 ( 49,190.28)         | .00            |
| 591-536-938.002 | WATER MAINTENANCE                    | .00               | .00        | 220,773.67          | .00 ( 220,773.67)        | .00            |
| 591-536-938.003 | PUMP MAINTENANCE                     | .00               | .00        | 301,263.70          | .00 ( 301,263.70)        | .00            |
| 591-536-971.001 | WATER CAPITAL EQUIPMT IMPROVM        | .00               | .00        | 3,100.45            | .00 ( 3,100.45)          | .00            |
| 591-536-993.001 | INTEREST EXPENSE                     | .00               | .00        | 3,419.25            | .00 ( 3,419.25)          | .00            |
|                 | <b>TOTAL WATER</b>                   | <b>.00</b>        | <b>.00</b> | <b>843,718.06</b>   | <b>.00 ( 843,718.06)</b> | <b>.00</b>     |
|                 | <b>TOTAL FUND EXPENDITURES</b>       | <b>.00</b>        | <b>.00</b> | <b>843,718.06</b>   | <b>.00 ( 843,718.06)</b> | <b>.00</b>     |
|                 | <b>NET REVENUE OVER EXPENDITURES</b> | <b>.00</b>        | <b>.00</b> | <b>( 67,323.51)</b> | <b>.00 ( 67,323.51)</b>  |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
OCTOBER 31, 2025

HIGHLAND ADVISORY COUNCIL

ASSETS

702-000-010.000 CASH - COMBINED SAVINGS 27,731.37

TOTAL ASSETS 27,731.37

LIABILITIES AND EQUITY

FUND EQUITY

702-000-390.000 FUND BALANCE 8,021.09  
REVENUE OVER EXPENDITURES - YTD 19,710.28

TOTAL FUND EQUITY 27,731.37

TOTAL LIABILITIES AND EQUITY 27,731.37

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**HIGHLAND ADVISORY COUNCIL**

|                               | ORIGINAL<br>BUDGET        | AMENDED<br>BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE     | % OF<br>BUDGET |
|-------------------------------|---------------------------|-------------------|------------|-----------|--------------|----------------|
|                               | <u>REVENUE</u>            |                   |            |           |              |                |
| 702-000-674.000               |                           |                   |            |           |              |                |
| CONTRIBUTIONS                 | .00                       | .00               | 62,910.50  | 9,486.89  | ( 62,910.50) | .00            |
|                               | .00                       | .00               | 62,910.50  | 9,486.89  | ( 62,910.50) | .00            |
| TOTAL FUND REVENUE            | .00                       | .00               | 62,910.50  | 9,486.89  | ( 62,910.50) | .00            |
|                               | <u>GENERAL GOVERNMENT</u> |                   |            |           |              |                |
| 702-261-729.000               |                           |                   |            |           |              |                |
| HAAC: DEDUCTIONS              | .00                       | .00               | 43,200.22  | 6,710.81  | ( 43,200.22) | .00            |
| TOTAL GENERAL GOVERNMENT      | .00                       | .00               | 43,200.22  | 6,710.81  | ( 43,200.22) | .00            |
| TOTAL FUND EXPENDITURES       | .00                       | .00               | 43,200.22  | 6,710.81  | ( 43,200.22) | .00            |
| NET REVENUE OVER EXPENDITURES | .00                       | .00               | 19,710.28  | 2,776.08  | 19,710.28    |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
OCTOBER 31, 2025

CURRENT TAX COLLECT

ASSETS

|                 |                              |              |
|-----------------|------------------------------|--------------|
| 703-000-010.000 | CASH - COMBINED SAVINGS      | 141,217.18   |
| 703-000-019.000 | TAXES RECEIVABLE-OTHER GOVTS | 2,299,391.55 |
| 703-000-214.000 | DUE TO/FR GENERAL FUND       | ( 26,726.95) |

TOTAL ASSETS

2,413,881.78

LIABILITIES AND EQUITY

LIABILITIES

|                 |                               |              |
|-----------------|-------------------------------|--------------|
| 703-000-274.000 | TAX COLLECTIONS TO DISTRIBUTE | 110,346.68   |
| 703-000-280.000 | DEFERRED REVENUE              | 2,299,391.55 |

TOTAL LIABILITIES

2,409,738.23

FUND EQUITY

|                                 |                 |
|---------------------------------|-----------------|
| REVENUE OVER EXPENDITURES - YTD | <u>4,143.55</u> |
|---------------------------------|-----------------|

TOTAL FUND EQUITY

4,143.55

TOTAL LIABILITIES AND EQUITY

2,413,881.78

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**CURRENT TAX COLLECT**

|                                 | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE    | % OF<br>BUDGET |
|---------------------------------|--------------------|-------------------|------------|-----------|-------------|----------------|
| <u>REVENUE</u>                  |                    |                   |            |           |             |                |
| 703-000-665.000                 |                    |                   |            |           |             |                |
| INTEREST EARNINGS               | .00                | .00               | 6,393.55   | 111.63    | ( 6,393.55) | .00            |
| REVENUE                         | .00                | .00               | 6,393.55   | 111.63    | ( 6,393.55) | .00            |
| TOTAL FUND REVENUE              | .00                | .00               | 6,393.55   | 111.63    | ( 6,393.55) | .00            |
| <u>TRUST &amp; AGENCY ADMIN</u> |                    |                   |            |           |             |                |
| 703-255-822.000                 |                    |                   |            |           |             |                |
| TAX: BANK FEES                  | .00                | .00               | 2,250.00   | 285.00    | ( 2,250.00) | .00            |
| TOTAL TRUST & AGENCY ADMIN      | .00                | .00               | 2,250.00   | 285.00    | ( 2,250.00) | .00            |
| TOTAL FUND EXPENDITURES         | .00                | .00               | 2,250.00   | 285.00    | ( 2,250.00) | .00            |
| NET REVENUE OVER EXPENDITURES   | .00                | .00               | 4,143.55   | ( 173.37) | 4,143.55    |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
OCTOBER 31, 2025

POST-RETIREMENT BENEFITS

ASSETS

|                 |                         |            |
|-----------------|-------------------------|------------|
| 737-000-010.000 | CASH - COMBINED SAVINGS | 84,741.32  |
| 737-000-017.001 | MUTUAL FUNDS            | 708,157.98 |
| 737-000-017.002 | LPL INVESTMENTS         | 48,860.00  |

TOTAL ASSETS

841,759.30

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |            |
|-----------------|---------------------------------|------------|
| 737-000-390.000 | FUND BALANCE                    | 807,736.19 |
|                 | REVENUE OVER EXPENDITURES - YTD | 34,023.11  |

TOTAL FUND EQUITY

841,759.30

TOTAL LIABILITIES AND EQUITY

841,759.30

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**POST-RETIREMENT BENEFITS**

|                                      | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL       | CUR MONTH       | VARIANCE         | % OF<br>BUDGET |
|--------------------------------------|--------------------|-------------------|------------------|-----------------|------------------|----------------|
| <b>REVENUE</b>                       |                    |                   |                  |                 |                  |                |
| 737-000-665.000                      | 15,000.00          | 15,000.00         | 19,893.33        | 1,397.20        | ( 4,893.33)      | 132.62         |
| 737-000-669.001                      | .00                | .00               | 46,596.39        | 4,776.80        | ( 46,596.39)     | .00            |
| 737-000-692.002                      | 55,000.00          | 55,000.00         | .00              | .00             | 55,000.00        | .00            |
| <b>REVENUE</b>                       | <b>70,000.00</b>   | <b>70,000.00</b>  | <b>66,489.72</b> | <b>6,174.00</b> | <b>3,510.28</b>  | <b>94.99</b>   |
| <b>TOTAL FUND REVENUE</b>            | <b>70,000.00</b>   | <b>70,000.00</b>  | <b>66,489.72</b> | <b>6,174.00</b> | <b>3,510.28</b>  | <b>94.99</b>   |
| <b>GENERAL GOVERNMENT PERSONNE</b>   |                    |                   |                  |                 |                  |                |
| 737-279-719.000                      | 60,000.00          | 60,000.00         | 25,546.39        | 1,282.32        | 34,453.61        | 42.58          |
| 737-279-822.000                      | 10,000.00          | 10,000.00         | 6,920.22         | 1,791.02        | 3,079.78         | 69.20          |
| <b>TOTAL GENERAL GOVERNMENT PER</b>  | <b>70,000.00</b>   | <b>70,000.00</b>  | <b>32,466.61</b> | <b>3,073.34</b> | <b>37,533.39</b> | <b>46.38</b>   |
| <b>TOTAL FUND EXPENDITURES</b>       | <b>70,000.00</b>   | <b>70,000.00</b>  | <b>32,466.61</b> | <b>3,073.34</b> | <b>37,533.39</b> | <b>46.38</b>   |
| <b>NET REVENUE OVER EXPENDITURES</b> | <b>.00</b>         | <b>.00</b>        | <b>34,023.11</b> | <b>3,100.66</b> | <b>34,023.11</b> |                |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
OCTOBER 31, 2025

DUCK LAKE ASSOC

ASSETS

764-000-010.000 CASH - COMBINED SAVINGS 161,204.03

TOTAL ASSETS 161,204.03

LIABILITIES AND EQUITY

FUND EQUITY

764-000-390.000 FUND BALANCE 176,235.02  
REVENUE OVER EXPENDITURES - YTD ( 15,030.99)

TOTAL FUND EQUITY 161,204.03

TOTAL LIABILITIES AND EQUITY 161,204.03



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
OCTOBER 31, 2025

HIGHLAND LAKE ASSOC

ASSETS

765-000-010.000 CASH - COMBINED SAVINGS 66,829.51

TOTAL ASSETS 66,829.51

LIABILITIES AND EQUITY

FUND EQUITY

765-000-390.000 FUND BALANCE 65,976.72  
REVENUE OVER EXPENDITURES - YTD 852.79

TOTAL FUND EQUITY 66,829.51

TOTAL LIABILITIES AND EQUITY 66,829.51

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**HIGHLAND LAKE ASSOC**

|                 |                                       | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL       | CUR MONTH        | VARIANCE            | % OF<br>BUDGET |
|-----------------|---------------------------------------|--------------------|-------------------|------------------|------------------|---------------------|----------------|
|                 | <u>REVENUE</u>                        |                    |                   |                  |                  |                     |                |
| 765-000-581.000 | CONTRIBUTIONS-HIGHLAND LAKE           | .00                | .00               | 24,778.16        | .00              | ( 24,778.16)        | .00            |
| 765-000-665.000 | INTEREST EARNINGS                     | .00                | .00               | 872.82           | 70.14            | ( 872.82)           | .00            |
|                 | <b>REVENUE</b>                        | <b>.00</b>         | <b>.00</b>        | <b>25,650.98</b> | <b>70.14</b>     | <b>( 25,650.98)</b> | <b>.00</b>     |
|                 | <b>TOTAL FUND REVENUE</b>             | <b>.00</b>         | <b>.00</b>        | <b>25,650.98</b> | <b>70.14</b>     | <b>( 25,650.98)</b> | <b>.00</b>     |
|                 | <u>TRUST &amp; AGENCY ADMIN</u>       |                    |                   |                  |                  |                     |                |
| 765-255-812.000 | HIGHLAND LAKE: ADMIN FEES             | .00                | .00               | 270.31           | .00              | ( 270.31)           | .00            |
| 765-255-956.000 | HIGHLAND LAKE: DEDUCTIONS             | .00                | .00               | 24,527.88        | 774.72           | ( 24,527.88)        | .00            |
|                 | <b>TOTAL TRUST &amp; AGENCY ADMIN</b> | <b>.00</b>         | <b>.00</b>        | <b>24,798.19</b> | <b>774.72</b>    | <b>( 24,798.19)</b> | <b>.00</b>     |
|                 | <b>TOTAL FUND EXPENDITURES</b>        | <b>.00</b>         | <b>.00</b>        | <b>24,798.19</b> | <b>774.72</b>    | <b>( 24,798.19)</b> | <b>.00</b>     |
|                 | <b>NET REVENUE OVER EXPENDITURES</b>  | <b>.00</b>         | <b>.00</b>        | <b>852.79</b>    | <b>( 704.58)</b> | <b>852.79</b>       |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
OCTOBER 31, 2025

TAGGETT LAKE ASSOC

ASSETS

|                 |                         |           |           |
|-----------------|-------------------------|-----------|-----------|
| 766-000-010.000 | CASH - COMBINED SAVINGS | 10,223.84 |           |
|                 | TOTAL ASSETS            |           | 10,223.84 |

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |              |           |
|-----------------|---------------------------------|--------------|-----------|
| 766-000-390.000 | FUND BALANCE                    | 27,100.33    |           |
|                 | REVENUE OVER EXPENDITURES - YTD | ( 16,876.49) |           |
|                 | TOTAL FUND EQUITY               |              | 10,223.84 |
|                 | TOTAL LIABILITIES AND EQUITY    |              | 10,223.84 |

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**TAGGETT LAKE ASSOC**

|                                 | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL   | CUR MONTH   | VARIANCE     | % OF<br>BUDGET |
|---------------------------------|--------------------|-------------------|--------------|-------------|--------------|----------------|
| <u>REVENUE</u>                  |                    |                   |              |             |              |                |
| 766-000-581.000                 | .00                | .00               | 15,000.00    | .00         | ( 15,000.00) | .00            |
| 766-000-665.000                 | .00                | .00               | 294.80       | 10.73       | ( 294.80)    | .00            |
|                                 | .00                | .00               | 15,294.80    | 10.73       | ( 15,294.80) | .00            |
|                                 | .00                | .00               | 15,294.80    | 10.73       | ( 15,294.80) | .00            |
| <u>TRUST &amp; AGENCY ADMIN</u> |                    |                   |              |             |              |                |
| 766-255-812.000                 | .00                | .00               | 242.20       | .00         | ( 242.20)    | .00            |
| 766-255-956.000                 | .00                | .00               | 31,929.09    | 2,922.03    | ( 31,929.09) | .00            |
|                                 | .00                | .00               | 32,171.29    | 2,922.03    | ( 32,171.29) | .00            |
|                                 | .00                | .00               | 32,171.29    | 2,922.03    | ( 32,171.29) | .00            |
|                                 | .00                | .00               | ( 16,876.49) | ( 2,911.30) | ( 16,876.49) |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
OCTOBER 31, 2025

KELLOGG LAKE ASSOC

ASSETS

767-000-010.000 CASH - COMBINED SAVINGS 29,155.52

TOTAL ASSETS 29,155.52

LIABILITIES AND EQUITY

FUND EQUITY

767-000-390.000 FUND BALANCE 40,303.39  
REVENUE OVER EXPENDITURES - YTD ( 11,147.87)

TOTAL FUND EQUITY 29,155.52

TOTAL LIABILITIES AND EQUITY 29,155.52



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
OCTOBER 31, 2025

CHARLICK LAKE ASSOC

ASSETS

768-000-010.000 CASH - COMBINED SAVINGS 53,691.29

TOTAL ASSETS 53,691.29

LIABILITIES AND EQUITY

FUND EQUITY

768-000-390.000 FUND BALANCE 48,365.57  
REVENUE OVER EXPENDITURES - YTD 5,325.72

TOTAL FUND EQUITY 53,691.29

TOTAL LIABILITIES AND EQUITY 53,691.29

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**CHARLICK LAKE ASSOC**

|                 |                                       | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL       | CUR MONTH          | VARIANCE            | % OF<br>BUDGET |
|-----------------|---------------------------------------|--------------------|-------------------|------------------|--------------------|---------------------|----------------|
|                 | <u>REVENUE</u>                        |                    |                   |                  |                    |                     |                |
| 768-000-581.000 | CONTRIBUTIONS-CHARLICK LAKE           | .00                | .00               | 27,143.73        | .00                | ( 27,143.73)        | .00            |
| 768-000-665.000 | INTEREST EARNINGS                     | .00                | .00               | 731.36           | 56.35              | ( 731.36)           | .00            |
|                 | <b>REVENUE</b>                        | <b>.00</b>         | <b>.00</b>        | <b>27,875.09</b> | <b>56.35</b>       | <b>( 27,875.09)</b> | <b>.00</b>     |
|                 | <b>TOTAL FUND REVENUE</b>             | <b>.00</b>         | <b>.00</b>        | <b>27,875.09</b> | <b>56.35</b>       | <b>( 27,875.09)</b> | <b>.00</b>     |
|                 | <u>TRUST &amp; AGENCY ADMIN</u>       |                    |                   |                  |                    |                     |                |
| 768-255-812.000 | CHARLICK LAKE: ADMIN FEES             | .00                | .00               | 319.70           | .00                | ( 319.70)           | .00            |
| 768-255-956.000 | CHARLICK LAKE: DEDUCTIONS             | .00                | .00               | 22,229.67        | 3,423.51           | ( 22,229.67)        | .00            |
|                 | <b>TOTAL TRUST &amp; AGENCY ADMIN</b> | <b>.00</b>         | <b>.00</b>        | <b>22,549.37</b> | <b>3,423.51</b>    | <b>( 22,549.37)</b> | <b>.00</b>     |
|                 | <b>TOTAL FUND EXPENDITURES</b>        | <b>.00</b>         | <b>.00</b>        | <b>22,549.37</b> | <b>3,423.51</b>    | <b>( 22,549.37)</b> | <b>.00</b>     |
|                 | <b>NET REVENUE OVER EXPENDITURES</b>  | <b>.00</b>         | <b>.00</b>        | <b>5,325.72</b>  | <b>( 3,367.16)</b> | <b>5,325.72</b>     |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
OCTOBER 31, 2025

WOODRUFF LAKE ASSOC

ASSETS

|                 |                         |           |           |
|-----------------|-------------------------|-----------|-----------|
| 769-000-010.000 | CASH - COMBINED SAVINGS | 27,710.79 |           |
|                 | TOTAL ASSETS            |           | 27,710.79 |

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |              |           |
|-----------------|---------------------------------|--------------|-----------|
| 769-000-390.000 | FUND BALANCE                    | 43,061.10    |           |
|                 | REVENUE OVER EXPENDITURES - YTD | ( 15,350.31) |           |
|                 | TOTAL FUND EQUITY               |              | 27,710.79 |
|                 | TOTAL LIABILITIES AND EQUITY    |              | 27,710.79 |

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**WOODRUFF LAKE ASSOC**

|                                 |                                       | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL          | CUR MONTH           | VARIANCE            | % OF<br>BUDGET |
|---------------------------------|---------------------------------------|--------------------|-------------------|---------------------|---------------------|---------------------|----------------|
| <u>REVENUE</u>                  |                                       |                    |                   |                     |                     |                     |                |
| 769-000-581.000                 | CONTRIBUTIONS-WOODRUFF LAKE           | .00                | .00               | 26,400.00           | .00                 | ( 26,400.00)        | .00            |
| 769-000-665.000                 | INTEREST EARNINGS                     | .00                | .00               | 595.12              | 29.08               | ( 595.12)           | .00            |
|                                 | <b>REVENUE</b>                        | <b>.00</b>         | <b>.00</b>        | <b>26,995.12</b>    | <b>29.08</b>        | <b>( 26,995.12)</b> | <b>.00</b>     |
|                                 | <b>TOTAL FUND REVENUE</b>             | <b>.00</b>         | <b>.00</b>        | <b>26,995.12</b>    | <b>29.08</b>        | <b>( 26,995.12)</b> | <b>.00</b>     |
| <u>TRUST &amp; AGENCY ADMIN</u> |                                       |                    |                   |                     |                     |                     |                |
| 769-255-812.000                 | WOODRUFF LAKE: ADMIN FEES             | .00                | .00               | 297.60              | .00                 | ( 297.60)           | .00            |
| 769-255-956.000                 | WOODRUFF LAKE: DEDUCTIONS             | .00                | .00               | 42,047.83           | 18,269.84           | ( 42,047.83)        | .00            |
|                                 | <b>TOTAL TRUST &amp; AGENCY ADMIN</b> | <b>.00</b>         | <b>.00</b>        | <b>42,345.43</b>    | <b>18,269.84</b>    | <b>( 42,345.43)</b> | <b>.00</b>     |
|                                 | <b>TOTAL FUND EXPENDITURES</b>        | <b>.00</b>         | <b>.00</b>        | <b>42,345.43</b>    | <b>18,269.84</b>    | <b>( 42,345.43)</b> | <b>.00</b>     |
|                                 | <b>NET REVENUE OVER EXPENDITURES</b>  | <b>.00</b>         | <b>.00</b>        | <b>( 15,350.31)</b> | <b>( 18,240.76)</b> | <b>( 15,350.31)</b> |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
OCTOBER 31, 2025

WHITE LAKE IMPROVEMENT

ASSETS

770-000-010.000 CASH - COMBINED SAVINGS 234,371.18

TOTAL ASSETS 234,371.18

LIABILITIES AND EQUITY

FUND EQUITY

770-000-390.000 FUND BALANCE 221,143.14  
REVENUE OVER EXPENDITURES - YTD 13,228.04

TOTAL FUND EQUITY 234,371.18

TOTAL LIABILITIES AND EQUITY 234,371.18

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**WHITE LAKE IMPROVEMENT**

|                                 | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH     | VARIANCE             | % OF<br>BUDGET |
|---------------------------------|--------------------|-------------------|-------------------|---------------|----------------------|----------------|
| <u>REVENUE</u>                  |                    |                   |                   |               |                      |                |
| 770-000-581.000                 | .00                | .00               | 111,023.99        | .00           | ( 111,023.99)        | .00            |
| 770-000-665.000                 | .00                | .00               | 3,105.36          | 245.98        | ( 3,105.36)          | .00            |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>114,129.35</u> | <u>245.98</u> | <u>( 114,129.35)</u> | <u>.00</u>     |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>114,129.35</u> | <u>245.98</u> | <u>( 114,129.35)</u> | <u>.00</u>     |
| <u>TRUST &amp; AGENCY ADMIN</u> |                    |                   |                   |               |                      |                |
| 770-255-812.000                 | .00                | .00               | 1,242.24          | .00           | ( 1,242.24)          | .00            |
| 770-255-956.000                 | .00                | .00               | 99,659.07         | .00           | ( 99,659.07)         | .00            |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>100,901.31</u> | <u>.00</u>    | <u>( 100,901.31)</u> | <u>.00</u>     |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>100,901.31</u> | <u>.00</u>    | <u>( 100,901.31)</u> | <u>.00</u>     |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>13,228.04</u>  | <u>245.98</u> | <u>13,228.04</u>     |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
OCTOBER 31, 2025

TOMAHAWK LAKE IMPROVEMENT

ASSETS

771-000-010.000 CASH - COMBINED SAVINGS 2,862.67

TOTAL ASSETS 2,862.67

LIABILITIES AND EQUITY

FUND EQUITY

771-000-390.000 FUND BALANCE 729.32  
REVENUE OVER EXPENDITURES - YTD 2,133.35

TOTAL FUND EQUITY 2,862.67

TOTAL LIABILITIES AND EQUITY 2,862.67

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**TOMAHAWK LAKE IMPROVEMENT**

|                                 | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL      | CUR MONTH        | VARIANCE           | % OF<br>BUDGET |
|---------------------------------|--------------------|-------------------|-----------------|------------------|--------------------|----------------|
| <u>REVENUE</u>                  |                    |                   |                 |                  |                    |                |
| 771-000-581.000                 |                    |                   |                 |                  |                    |                |
| CONTRIBUTIONS-TOMAHAWK LAKE     | .00                | .00               | 4,878.28        | .00              | ( 4,878.28)        | .00            |
| 771-000-665.000                 |                    |                   |                 |                  |                    |                |
| INTEREST EARNINGS               | .00                | .00               | 43.13           | 3.00             | ( 43.13)           | .00            |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>4,921.41</u> | <u>3.00</u>      | <u>( 4,921.41)</u> | <u>.00</u>     |
|                                 |                    |                   |                 |                  |                    |                |
| REVENUE                         | .00                | .00               | 4,921.41        | 3.00             | ( 4,921.41)        | .00            |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>4,921.41</u> | <u>3.00</u>      | <u>( 4,921.41)</u> | <u>.00</u>     |
|                                 |                    |                   |                 |                  |                    |                |
| TOTAL FUND REVENUE              | .00                | .00               | 4,921.41        | 3.00             | ( 4,921.41)        | .00            |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>4,921.41</u> | <u>3.00</u>      | <u>( 4,921.41)</u> | <u>.00</u>     |
| <u>TRUST &amp; AGENCY ADMIN</u> |                    |                   |                 |                  |                    |                |
| 771-255-812.000                 |                    |                   |                 |                  |                    |                |
| TOMAHAWK LAKE: ADMIN FEES       | .00                | .00               | 51.00           | .00              | ( 51.00)           | .00            |
| 771-255-956.000                 |                    |                   |                 |                  |                    |                |
| TOMAHAWK LAKE: DEDUCTIONS       | .00                | .00               | 2,737.06        | 337.06           | ( 2,737.06)        | .00            |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>2,788.06</u> | <u>337.06</u>    | <u>( 2,788.06)</u> | <u>.00</u>     |
|                                 |                    |                   |                 |                  |                    |                |
| TOTAL TRUST & AGENCY ADMIN      | .00                | .00               | 2,788.06        | 337.06           | ( 2,788.06)        | .00            |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>2,788.06</u> | <u>337.06</u>    | <u>( 2,788.06)</u> | <u>.00</u>     |
|                                 |                    |                   |                 |                  |                    |                |
| TOTAL FUND EXPENDITURES         | .00                | .00               | 2,788.06        | 337.06           | ( 2,788.06)        | .00            |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>2,788.06</u> | <u>337.06</u>    | <u>( 2,788.06)</u> | <u>.00</u>     |
|                                 |                    |                   |                 |                  |                    |                |
| NET REVENUE OVER EXPENDITURES   | .00                | .00               | 2,133.35        | ( 334.06)        | 2,133.35           |                |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>2,133.35</u> | <u>( 334.06)</u> | <u>2,133.35</u>    |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
OCTOBER 31, 2025

GOURD LAKE IMPROVEMENT

ASSETS

|                 |                         |          |          |
|-----------------|-------------------------|----------|----------|
| 773-000-010.000 | CASH - COMBINED SAVINGS | 8,005.10 |          |
|                 | TOTAL ASSETS            |          | 8,005.10 |

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |          |          |
|-----------------|---------------------------------|----------|----------|
| 773-000-390.000 | FUND BALANCE                    | 3,942.79 |          |
|                 | REVENUE OVER EXPENDITURES - YTD | 4,062.31 |          |
|                 | TOTAL FUND EQUITY               |          | 8,005.10 |
|                 | TOTAL LIABILITIES AND EQUITY    |          | 8,005.10 |

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**GOURD LAKE IMPROVEMENT**

|                                 | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL      | CUR MONTH   | VARIANCE           | % OF<br>BUDGET |
|---------------------------------|--------------------|-------------------|-----------------|-------------|--------------------|----------------|
| <u>REVENUE</u>                  |                    |                   |                 |             |                    |                |
| 773-000-581.000                 | .00                | .00               | 5,711.30        | .00         | ( 5,711.30)        | .00            |
| 773-000-665.000                 | .00                | .00               | 93.68           | 8.40        | ( 93.68)           | .00            |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>5,804.98</u> | <u>8.40</u> | <u>( 5,804.98)</u> | <u>.00</u>     |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>5,804.98</u> | <u>8.40</u> | <u>( 5,804.98)</u> | <u>.00</u>     |
| <u>TRUST &amp; AGENCY ADMIN</u> |                    |                   |                 |             |                    |                |
| 773-255-812.000                 | .00                | .00               | 45.97           | .00         | ( 45.97)           | .00            |
| 773-255-956.000                 | .00                | .00               | 1,696.70        | .00         | ( 1,696.70)        | .00            |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>1,742.67</u> | <u>.00</u>  | <u>( 1,742.67)</u> | <u>.00</u>     |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>1,742.67</u> | <u>.00</u>  | <u>( 1,742.67)</u> | <u>.00</u>     |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>4,062.31</u> | <u>8.40</u> | <u>4,062.31</u>    |                |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
OCTOBER 31, 2025

PENNINSULA LAKE

ASSETS

|                 |                         |          |          |
|-----------------|-------------------------|----------|----------|
| 774-000-010.000 | CASH - COMBINED SAVINGS | 9,720.20 |          |
|                 | TOTAL ASSETS            |          | 9,720.20 |

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |          |          |
|-----------------|---------------------------------|----------|----------|
| 774-000-390.000 | FUND BALANCE                    | 8,339.93 |          |
|                 | REVENUE OVER EXPENDITURES - YTD | 1,380.27 |          |
|                 | TOTAL FUND EQUITY               |          | 9,720.20 |
|                 | TOTAL LIABILITIES AND EQUITY    |          | 9,720.20 |



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
OCTOBER 31, 2025

LOWER PETTIBONE LAKE

ASSETS

775-000-010.000 CASH - COMBINED SAVINGS 6,130.93

TOTAL ASSETS 6,130.93

LIABILITIES AND EQUITY

FUND EQUITY

775-000-390.000 FUND BALANCE 1,930.81  
REVENUE OVER EXPENDITURES - YTD 4,200.12

TOTAL FUND EQUITY 6,130.93

TOTAL LIABILITIES AND EQUITY 6,130.93



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
OCTOBER 31, 2025

DUNLEAVY/LEONARD LAKE

ASSETS

|                 |                         |          |          |
|-----------------|-------------------------|----------|----------|
| 776-000-010.000 | CASH - COMBINED SAVINGS | 7,162.99 |          |
|                 | TOTAL ASSETS            |          | 7,162.99 |

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |           |          |
|-----------------|---------------------------------|-----------|----------|
| 776-000-390.000 | FUND BALANCE                    | 7,556.75  |          |
|                 | REVENUE OVER EXPENDITURES - YTD | ( 393.76) |          |
|                 | TOTAL FUND EQUITY               |           | 7,162.99 |
|                 | TOTAL LIABILITIES AND EQUITY    |           | 7,162.99 |

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2025**

**DUNLEAVY/LEONARD LAKE**

|                                 | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE     | % OF<br>BUDGET |
|---------------------------------|--------------------|-------------------|------------|-----------|--------------|----------------|
| <u>REVENUE</u>                  |                    |                   |            |           |              |                |
| 776-000-581.000                 | .00                | .00               | 11,045.00  | .00       | ( 11,045.00) | .00            |
| 776-000-665.000                 | .00                | .00               | 135.39     | 7.52      | ( 135.39)    | .00            |
|                                 | .00                | .00               | 11,180.39  | 7.52      | ( 11,180.39) | .00            |
|                                 | .00                | .00               | 11,180.39  | 7.52      | ( 11,180.39) | .00            |
| <u>TRUST &amp; AGENCY ADMIN</u> |                    |                   |            |           |              |                |
| 776-255-812.000                 | .00                | .00               | 115.15     | .00       | ( 115.15)    | .00            |
| 776-255-956.000                 | .00                | .00               | 11,459.00  | .00       | ( 11,459.00) | .00            |
|                                 | .00                | .00               | 11,574.15  | .00       | ( 11,574.15) | .00            |
|                                 | .00                | .00               | 11,574.15  | .00       | ( 11,574.15) | .00            |
|                                 | .00                | .00               | ( 393.76)  | 7.52      | ( 393.76)    |                |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
NOVEMBER 30, 2025

GENERAL FUND

ASSETS

|                 |                           |              |  |
|-----------------|---------------------------|--------------|--|
| 101-000-004.000 | PETTY CASH                | 73.34        |  |
| 101-000-008.000 | PERPETUAL FUND            | 1,087.10     |  |
| 101-000-010.000 | CASH - COMBINED SAVINGS   | 4,173,559.21 |  |
| 101-000-078.000 | DUE FROM STATE REVENUES   | 367,829.00   |  |
| 101-000-081.000 | DUE COMMUNITY DEV.        | 24.00        |  |
| 101-000-084.477 | DUE TO/FROM CABLE TV FEES | 67,342.05    |  |
| 101-000-084.777 | DUE TO/FROM KNOBLOCK LAKE | 1,903.32     |  |

TOTAL ASSETS 4,611,818.02

LIABILITIES AND EQUITY

LIABILITIES

|                 |                               |            |  |
|-----------------|-------------------------------|------------|--|
| 101-000-202.001 | BUILDING BONDS PAYABLES       | 200,389.00 |  |
| 101-000-202.002 | HEALTH REIMBURSEMENT PAYABLES | 7,261.97   |  |
| 101-000-202.005 | PLANNING ESCROW PAYABLES      | 191,081.84 |  |
| 101-000-222.000 | OAKLAND CO. ANIMAL CONTROL    | ( 430.65)  |  |
| 101-000-280.001 | DEFERRED REVENUE-GRANT        | 24.00      |  |

TOTAL LIABILITIES 398,326.16

FUND EQUITY

|                 |                                 |              |  |
|-----------------|---------------------------------|--------------|--|
| 101-000-380.003 | FUND BALANCE-ASSIGN FUTURE EXP  | 1,350,000.00 |  |
| 101-000-390.000 | FUND BALANCE                    | 2,169,898.70 |  |
|                 | REVENUE OVER EXPENDITURES - YTD | 693,593.16   |  |

TOTAL FUND EQUITY 4,213,491.86

TOTAL LIABILITIES AND EQUITY 4,611,818.02

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**GENERAL FUND**

|                 | ORIGINAL<br>BUDGET             | AMENDED<br>BUDGET   | YTD ACTUAL          | CUR MONTH           | VARIANCE                     | % OF<br>BUDGET |
|-----------------|--------------------------------|---------------------|---------------------|---------------------|------------------------------|----------------|
| <b>REVENUE</b>  |                                |                     |                     |                     |                              |                |
| 101-000-402.000 | CURRENT PROPERTY TAX           | 629,738.00          | 629,738.00          | 672,805.95          | .00 ( 43,067.95)             | 106.84         |
| 101-000-404.000 | SALES TAX                      | 2,131,794.00        | 2,131,794.00        | 1,832,015.65        | .00 299,778.35               | 85.94          |
| 101-000-412.000 | DELINQUENT P. PROPERTY TAX     | .00                 | .00                 | 1,494.31            | 190.84 ( 1,494.31)           | .00            |
| 101-000-423.000 | MOBILE HOME TAXES              | 8,000.00            | 8,000.00            | 8,072.00            | 738.00 ( 72.00)              | 100.90         |
| 101-000-477.000 | CABLE TV FRANCHISE FEES        | 300,000.00          | 300,000.00          | 262,840.09          | 63,407.94 37,159.91          | 87.61          |
| 101-000-478.000 | DOG LICENSES                   | 1,500.00            | 1,500.00            | 1,323.50            | 30.50 176.50                 | 88.23          |
| 101-000-490.000 | OTHER LIC. & PERMIT            | 5,000.00            | 5,000.00            | 10,142.27           | 584.50 ( 5,142.27)           | 202.85         |
| 101-000-490.001 | SEWER PERMITS                  | .00                 | .00                 | 45.00               | .00 ( 45.00)                 | .00            |
| 101-000-491.000 | BUILDING PERMITS               | 200,000.00          | 200,000.00          | 197,977.00          | 14,973.40 2,023.00           | 98.99          |
| 101-000-491.001 | HEATING PERMITS                | 50,000.00           | 50,000.00           | 56,398.00           | 4,351.00 ( 6,398.00)         | 112.80         |
| 101-000-491.002 | PLUMBING PERMITS               | 42,000.00           | 42,000.00           | 23,279.05           | 1,811.00 18,720.95           | 55.43          |
| 101-000-491.003 | ELECTRICAL PERMITS             | 88,000.00           | 88,000.00           | 64,328.20           | 3,919.00 23,671.80           | 73.10          |
| 101-000-522.003 | SOC SERV: C D B G REVENUE      | 50,000.00           | 50,000.00           | 56,439.00           | .00 ( 6,439.00)              | 112.88         |
| 101-000-540.000 | GRANT REVENUE                  | .00                 | .00                 | 9,759.64            | .00 ( 9,759.64)              | .00            |
| 101-000-584.005 | METRO AUTHORITY                | 34,000.00           | .00                 | .00                 | .00 .00                      | .00            |
| 101-000-584.013 | LOCAL COMMUNITY STABILIZ. AUTH | .00                 | .00                 | 440.70              | .00 ( 440.70)                | .00            |
| 101-000-607.002 | CONTRACTORS REGISTRATIONS      | 3,000.00            | 3,000.00            | 2,950.00            | 225.00 50.00                 | 98.33          |
| 101-000-607.019 | SUMMER TAX COLLECTION FEE      | 50,000.00           | 50,000.00           | 50,972.55           | .00 ( 972.55)                | 101.95         |
| 101-000-607.022 | ENHANCE ACCESS FEES            | 6,000.00            | 6,000.00            | 6,311.43            | .00 ( 311.43)                | 105.19         |
| 101-000-607.034 | ADMINISTRATION FEES            | 42,000.00           | 42,000.00           | 32,963.24           | .00 9,036.76                 | 78.48          |
| 101-000-608.025 | DISTRICT COURT MONIES          | 50,000.00           | 50,000.00           | 62,935.17           | 5,145.23 ( 12,935.17)        | 125.87         |
| 101-000-628.014 | REZONING FEES, PLANNING        | .00                 | .00                 | 1,500.00            | .00 ( 1,500.00)              | .00            |
| 101-000-628.015 | ZONING BD. OF APPEALS          | 7,000.00            | 7,000.00            | 5,350.00            | ( 275.00) 1,650.00           | 76.43          |
| 101-000-628.016 | SITE PL. REVIEW, OTHERS        | 6,000.00            | 6,000.00            | 5,655.00            | 250.00 345.00                | 94.25          |
| 101-000-642.000 | SALE OF CEMETERY LOTS          | 5,000.00            | 5,000.00            | 17,700.00           | .00 ( 12,700.00)             | 354.00         |
| 101-000-644.028 | ASSET SALE PROCEEDS            | .00                 | .00                 | 11,306.00           | .00 ( 11,306.00)             | .00            |
| 101-000-651.006 | ACTIVITY CENTER ADVERTISING    | .00                 | 8,000.00            | 3,250.00            | .00 4,750.00                 | 40.63          |
| 101-000-651.007 | ACTIVITY CENTER REVENUES       | 3,000.00            | 3,000.00            | 9,350.00            | 675.00 ( 6,350.00)           | 311.67         |
| 101-000-657.000 | VARIOUS FINES                  | .00                 | .00                 | 15.00               | .00 ( 15.00)                 | .00            |
| 101-000-658.000 | ZONING FINES                   | .00                 | .00                 | 150.00              | .00 ( 150.00)                | .00            |
| 101-000-665.000 | INTEREST EARNINGS              | 100,000.00          | 100,000.00          | 133,863.75          | 15,104.99 ( 33,863.75)       | 133.86         |
| 101-000-666.001 | MMRMA DISTRIBUTION             | .00                 | 36,000.00           | 36,256.00           | .00 ( 256.00)                | 100.71         |
| 101-000-667.001 | PARK: RENTALS                  | .00                 | .00                 | 300.00              | .00 ( 300.00)                | .00            |
| 101-000-667.010 | ACT CTR STEEPLE HALL UTILITIES | 5,000.00            | 5,000.00            | 3,919.26            | 83.00 1,080.74               | 78.39          |
| 101-000-667.035 | POLICE LEASE PAYMENTS          | 28,000.00           | 28,000.00           | 25,666.63           | 2,333.33 2,333.37            | 91.67          |
| 101-000-667.288 | WOTA RENT                      | 25,000.00           | 25,000.00           | 25,000.00           | .00 .00                      | 100.00         |
| 101-000-676.004 | ELECTION EXPENSE REFUND        | .00                 | .00                 | 57.00               | .00 ( 57.00)                 | .00            |
| 101-000-676.018 | ELECTION REIMBURSEMENT         | .00                 | .00                 | 84.01               | .00 ( 84.01)                 | .00            |
| 101-000-676.029 | ORDINANCE VIOLATION REIMBURSE  | .00                 | .00                 | 2,425.00            | 695.00 ( 2,425.00)           | .00            |
| 101-000-676.030 | SNOW REMOVAL REIMBURSEMENT     | 18,200.00           | 18,200.00           | 13,620.00           | .00 4,580.00                 | 74.84          |
| 101-000-677.031 | MISCELLANEOUS                  | 15,000.00           | 15,000.00           | 10,231.74           | 792.00 4,768.26              | 68.21          |
|                 | <b>REVENUE</b>                 | <b>3,903,232.00</b> | <b>3,913,232.00</b> | <b>3,659,192.14</b> | <b>115,034.73 254,039.86</b> | <b>93.51</b>   |
|                 | <b>TOTAL FUND REVENUE</b>      | <b>3,903,232.00</b> | <b>3,913,232.00</b> | <b>3,659,192.14</b> | <b>115,034.73 254,039.86</b> | <b>93.51</b>   |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**GENERAL FUND**

|                    |                                | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH        | VARIANCE         | % OF<br>BUDGET |
|--------------------|--------------------------------|--------------------|-------------------|-------------------|------------------|------------------|----------------|
| <b>LEGISLATIVE</b> |                                |                    |                   |                   |                  |                  |                |
| 101-102-702.000    | LEGISLATIVE: SALARIES          | 28,519.00          | 28,519.00         | 25,228.24         | 2,193.76         | 3,290.76         | 88.46          |
| 101-102-820.000    | LEGISLATIVE: DUES/ED/TRAVEL    | 6,000.00           | 6,000.00          | .00               | .00              | 6,000.00         | .00            |
|                    | <b>TOTAL LEGISLATIVE</b>       | <b>34,519.00</b>   | <b>34,519.00</b>  | <b>25,228.24</b>  | <b>2,193.76</b>  | <b>9,290.76</b>  | <b>73.09</b>   |
| <b>SUPERVISOR</b>  |                                |                    |                   |                   |                  |                  |                |
| 101-171-702.000    | SUP DEPT: SALARIES             | 92,932.00          | 92,932.00         | 82,208.44         | 7,148.56         | 10,723.56        | 88.46          |
| 101-171-703.002    | SUP DEPT: ASSISTANT WAGE F-T   | 56,163.00          | 56,163.00         | 50,011.20         | 4,320.00         | 6,151.80         | 89.05          |
| 101-171-703.003    | SUP DEPT: MAINT SUPERVISOR F-T | .00                | 39,900.00         | 33,376.00         | 4,200.00         | 6,524.00         | 83.65          |
| 101-171-703.004    | SUP DEPT: MAINT ASSISTANT F-T  | .00                | 34,200.00         | 28,620.00         | 3,600.00         | 5,580.00         | 83.68          |
| 101-171-704.003    | SUP DEPT: CLERICAL WAGE P-T    | 36,192.00          | 36,192.00         | 17,604.00         | .00              | 18,588.00        | 48.64          |
| 101-171-704.005    | SUP DEPT: MAINT WAGE P-T       | 36,233.00          | 36,233.00         | 31,166.94         | 2,739.42         | 5,066.06         | 86.02          |
| 101-171-704.007    | SUP: COMMUNICATIONS WAGE P-T   | 34,684.00          | 34,684.00         | 25,869.25         | 2,064.25         | 8,814.75         | 74.59          |
| 101-171-705.000    | SUP: PART-TIME SEASONAL MAINT  | 27,842.00          | .00               | .00               | .00              | .00              | .00            |
| 101-171-705.001    | SUP: SEASONAL FLOATER WAGE P-  | 15,933.00          | 15,933.00         | 4,203.51          | 786.56           | 11,729.49        | 26.38          |
| 101-171-820.000    | SUP DEPT: DUES/ED/TRAVEL       | 2,500.00           | 2,500.00          | 545.52            | 38.78            | 1,954.48         | 21.82          |
|                    | <b>TOTAL SUPERVISOR</b>        | <b>302,479.00</b>  | <b>348,737.00</b> | <b>273,604.86</b> | <b>24,897.57</b> | <b>75,132.14</b> | <b>78.46</b>   |
| <b>ACCOUNTING</b>  |                                |                    |                   |                   |                  |                  |                |
| 101-191-703.000    | ACCTG: BOOKKEEPER WAGE F-T     | 78,747.00          | 78,747.00         | 69,887.71         | 6,057.00         | 8,859.29         | 88.75          |
| 101-191-704.001    | ACCTG: P-T ASSISTANT           | 29,032.00          | 29,032.00         | 26,508.00         | 2,304.00         | 2,524.00         | 91.31          |
| 101-191-704.002    | ACCTG: P-T PAYROLL/HR ADMIN    | .00                | 16,347.00         | 7,810.22          | 2,081.28         | 8,536.78         | 47.78          |
| 101-191-820.000    | ACCTG: DUES/ED/TRAVEL          | 3,000.00           | 3,000.00          | 145.00            | 145.00           | 2,855.00         | 4.83           |
|                    | <b>TOTAL ACCOUNTING</b>        | <b>110,779.00</b>  | <b>127,126.00</b> | <b>104,350.93</b> | <b>10,587.28</b> | <b>22,775.07</b> | <b>82.08</b>   |
| <b>CLERK</b>       |                                |                    |                   |                   |                  |                  |                |
| 101-215-702.002    | CLERK: SALARIES                | 88,285.00          | 88,285.00         | 78,098.11         | 6,791.14         | 10,186.89        | 88.46          |
| 101-215-703.001    | CLERK: DEPUTY WAGE F-T         | 69,330.00          | 69,330.00         | 49,161.57         | 4,500.00         | 20,168.43        | 70.91          |
| 101-215-703.005    | CLERK: CLERICAL WAGE F-T       | 47,112.00          | 47,112.00         | 34,358.91         | 3,115.41         | 12,753.09        | 72.93          |
| 101-215-720.000    | CLERK: RECORDING SECTY         | 1,800.00           | 1,800.00          | .00               | .00              | 1,800.00         | .00            |
| 101-215-730.000    | CLERK: ELECTION EXPENSES SUPP  | .00                | .00               | 3,422.47          | .00              | ( 3,422.47)      | .00            |
| 101-215-820.000    | CLERK: DUES/ED/TRAVEL          | 7,000.00           | 7,000.00          | 7,083.13          | 1,787.55         | ( 83.13)         | 101.19         |
| 101-215-935.000    | CLERK: VOTING EQUIP MAINT      | 7,050.00           | 7,050.00          | 6,042.00          | .00              | 1,008.00         | 85.70          |
| 101-215-957.000    | CLERK: ELECT EXP TO BE REIMBUR | .00                | .00               | 9,759.28          | .00              | ( 9,759.28)      | .00            |
|                    | <b>TOTAL CLERK</b>             | <b>220,577.00</b>  | <b>220,577.00</b> | <b>187,925.47</b> | <b>16,194.10</b> | <b>32,651.53</b> | <b>85.20</b>   |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**GENERAL FUND**

|                  |                             | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH        | VARIANCE         | % OF<br>BUDGET |
|------------------|-----------------------------|--------------------|-------------------|-------------------|------------------|------------------|----------------|
| <b>TREASURER</b> |                             |                    |                   |                   |                  |                  |                |
| 101-253-702.001  | TREAS: SALARIES             | 88,285.00          | 88,285.00         | 78,098.11         | 6,791.14         | 10,186.89        | 88.46          |
| 101-253-703.000  | TREAS: DEPUTY WAGE F-T      | 62,047.00          | 62,047.00         | 54,529.60         | 4,728.00         | 7,517.40         | 87.88          |
| 101-253-703.003  | TREAS: CLERICAL WAGE F-T    | 41,043.00          | 41,043.00         | 36,321.86         | 3,157.51         | 4,721.14         | 88.50          |
| 101-253-705.004  | TREAS: PART-TIME SEASONAL   | 7,186.00           | 7,186.00          | 6,718.82          | 404.67           | 467.18           | 93.50          |
| 101-253-820.000  | TREAS: DUES/ED/TRAVEL       | 6,500.00           | 6,500.00          | 2,697.05          | 259.50           | 3,802.95         | 41.49          |
|                  | <b>TOTAL TREASURER</b>      | <b>205,061.00</b>  | <b>205,061.00</b> | <b>178,365.44</b> | <b>15,340.82</b> | <b>26,695.56</b> | <b>86.98</b>   |
| <b>ASSESSOR</b>  |                             |                    |                   |                   |                  |                  |                |
| 101-257-720.000  | ASSESSING: CONTRACTUAL SVCS | 138,000.00         | 138,000.00        | 132,084.32        | 11,548.09        | 5,915.68         | 95.71          |
| 101-257-720.001  | ASSESSING: TAX BD OF REVIEW | 2,500.00           | 2,500.00          | 1,992.68          | .00              | 507.32           | 79.71          |
| 101-257-820.000  | ASSESSING: DUES/ED/TRAVEL   | 600.00             | 600.00            | .00               | .00              | 600.00           | .00            |
|                  | <b>TOTAL ASSESSOR</b>       | <b>141,100.00</b>  | <b>141,100.00</b> | <b>134,077.00</b> | <b>11,548.09</b> | <b>7,023.00</b>  | <b>95.02</b>   |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**GENERAL FUND**

|                                    |                                     | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH        | VARIANCE          | % OF<br>BUDGET |
|------------------------------------|-------------------------------------|--------------------|-------------------|-------------------|------------------|-------------------|----------------|
| <b>GENERAL GOVERNMENT</b>          |                                     |                    |                   |                   |                  |                   |                |
| 101-261-728.000                    | GEN GOV: OFFICE SUPPLIES            | 15,000.00          | 15,000.00         | 8,578.14          | 1,516.83         | 6,421.86          | 57.19          |
| 101-261-735.000                    | GEN GOV: POSTAGE                    | 10,000.00          | 10,000.00         | 6,075.57          | 1,358.30         | 3,924.43          | 60.76          |
| 101-261-801.001                    | GEN GOV: PROF SERVICES              | 25,000.00          | 25,000.00         | 340.00            | .00              | 24,660.00         | 1.36           |
| 101-261-802.000                    | GEN GOV: PAYROLL PROCESSING         | 5,500.00           | 9,500.00          | 8,334.25          | 1,158.80         | 1,165.75          | 87.73          |
| 101-261-803.000                    | GEN GOV: SNOWPLOW SERV              | 60,500.00          | 20,120.00         | 20,120.00         | .00              | .00               | 100.00         |
| 101-261-804.000                    | GEN GOV: LEGAL SERVICES             | 75,000.00          | 75,000.00         | 63,089.50         | 5,400.75         | 11,910.50         | 84.12          |
| 101-261-805.000                    | GEN GOV: AUDITING                   | 100,000.00         | 100,000.00        | 79,097.25         | .00              | 20,902.75         | 79.10          |
| 101-261-813.000                    | GEN GOV: STORM WATER PERMIT         | 500.00             | 500.00            | 500.00            | .00              | .00               | 100.00         |
| 101-261-821.000                    | GEN GOV: MEMBER FEES                | 13,000.00          | 13,000.00         | 13,268.63         | 350.00           | ( 268.63)         | 102.07         |
| 101-261-822.000                    | GEN GOV: BANK FEES                  | 6,000.00           | 6,000.00          | .00               | .00              | 6,000.00          | .00            |
| 101-261-830.000                    | GEN GOV: GEN INSURANCE              | 69,000.00          | 69,000.00         | 73,405.54         | .00              | ( 4,405.54)       | 106.38         |
| 101-261-850.000                    | GEN GOV: FIBER-OTHER COMMUNIC       | 13,000.00          | 13,000.00         | 9,053.00          | 823.00           | 3,947.00          | 69.64          |
| 101-261-850.001                    | GEN GOV: PHONE SERVICE              | 6,500.00           | 6,500.00          | 4,219.34          | 372.99           | 2,280.66          | 64.91          |
| 101-261-850.002                    | GEN GOV: WEBSITE                    | 3,500.00           | 3,500.00          | 1,669.65          | 258.75           | 1,830.35          | 47.70          |
| 101-261-900.000                    | GEN GOV: TAX BILL PRINTING          | 15,000.00          | 15,000.00         | 7,044.63          | .00              | 7,955.37          | 46.96          |
| 101-261-900.001                    | GEN GOV: ADVERTISING                | 10,000.00          | 10,000.00         | 8,015.74          | 337.16           | 1,984.26          | 80.16          |
| 101-261-900.002                    | GEN GOV: PRINTING                   | 20,000.00          | 20,000.00         | 18,599.37         | 10,232.05        | 1,400.63          | 93.00          |
| 101-261-920.000                    | GEN GOV: UTILITIES                  | 80,000.00          | 80,000.00         | 72,864.24         | 9,170.29         | 7,135.76          | 91.08          |
| 101-261-936.000                    | GEN GOV: 205 N. JOHN MAINT          | 10,000.00          | 30,000.00         | 26,463.18         | 1,830.49         | 3,536.82          | 88.21          |
| 101-261-936.002                    | GEN GOV: MOWING                     | 15,000.00          | 15,000.00         | 17,606.50         | 3,787.50         | ( 2,606.50)       | 117.38         |
| 101-261-936.003                    | GEN GOV: OFFICE CLEANING            | 30,000.00          | 30,000.00         | 23,270.00         | 2,385.00         | 6,730.00          | 77.57          |
| 101-261-936.004                    | GEN GOV: 250 W LIVINGSTN MAINT      | .00                | 5,000.00          | 1,437.48          | 459.58           | 3,562.52          | 28.75          |
| 101-261-936.005                    | GEN GOV: 3550 N DUCK LK MAINT       | .00                | .00               | 55.08             | 55.08            | ( 55.08)          | .00            |
| 101-261-937.000                    | GEN GOV: VEHICLE OP MAINT           | 5,000.00           | 20,000.00         | 19,035.78         | 1,504.01         | 964.22            | 95.18          |
| 101-261-938.000                    | GEN GOV: EQ/SW MAINT CONTRACT       | 80,000.00          | 80,000.00         | 85,917.37         | 9,435.08         | ( 5,917.37)       | 107.40         |
| 101-261-955.000                    | GEN GOV: MISCELLANEOUS              | 20,000.00          | 20,000.00         | 3,794.15          | 2,117.65         | 16,205.85         | 18.97          |
| 101-261-959.000                    | GEN GOV: METRO AUTHORITY EXP        | 34,000.00          | .00               | .00               | .00              | .00               | .00            |
| 101-261-971.000                    | GEN GOV: EQUIP CAP OUTLAY           | 40,000.00          | 80,380.00         | 66,870.73         | 2,206.57         | 13,509.27         | 83.19          |
| 101-261-971.001                    | GEN GOV: COMP CAP OUTLAY            | 25,000.00          | 25,000.00         | 8,444.50          | .00              | 16,555.50         | 33.78          |
| 101-261-971.003                    | GEN GOV: COMPUTER SOFTWARE          | 10,000.00          | 1,500.00          | 1,374.89          | 124.99           | 125.11            | 91.66          |
| 101-261-995.203                    | GEN GOV: TRANS TO ROAD FUND         | .00                | .00               | 21,074.43         | .00              | ( 21,074.43)      | .00            |
|                                    | <b>TOTAL GENERAL GOVERNMENT</b>     | <b>796,500.00</b>  | <b>798,000.00</b> | <b>669,618.94</b> | <b>54,884.87</b> | <b>128,381.06</b> | <b>83.91</b>   |
| <b>GENERAL GOVERNMENT PERSONNE</b> |                                     |                    |                   |                   |                  |                   |                |
| 101-279-710.000                    | GGP: EMPLR PAYROLL TAX              | 117,000.00         | 130,000.00        | 110,659.69        | 9,798.20         | 19,340.31         | 85.12          |
| 101-279-711.000                    | GGP: DEFINED CONTRIBUTION PLAN      | 113,000.00         | 115,000.00        | 83,709.89         | 42.59            | 31,290.11         | 72.79          |
| 101-279-712.000                    | GGP:HEALTH/DENTAL/LIFE/DIS INS      | 137,000.00         | 173,000.00        | 164,747.06        | 15,494.13        | 8,252.94          | 95.23          |
| 101-279-715.000                    | GGP: CASH IN LIEU BENEF BUYOUT      | 90,000.00          | 105,000.00        | 92,030.71         | 7,513.58         | 12,969.29         | 87.65          |
| 101-279-716.002                    | GGP: TUITION REIMB                  | 45,000.00          | .00               | .00               | .00              | .00               | .00            |
| 101-279-717.002                    | GGP: BCN HEALTH REIMBURSEMEN        | 45,000.00          | 48,000.00         | 28,319.14         | 141.42           | 19,680.86         | 59.00          |
| 101-279-718.001                    | GGP: PTO CASH PAYOUT                | 23,000.00          | 23,000.00         | .00               | .00              | 23,000.00         | .00            |
|                                    | <b>TOTAL GENERAL GOVERNMENT PER</b> | <b>570,000.00</b>  | <b>594,000.00</b> | <b>479,466.49</b> | <b>32,989.92</b> | <b>114,533.51</b> | <b>80.72</b>   |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**GENERAL FUND**

|                        |                               | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH        | VARIANCE          | % OF<br>BUDGET |
|------------------------|-------------------------------|--------------------|-------------------|-------------------|------------------|-------------------|----------------|
| <b>BUILDING</b>        |                               |                    |                   |                   |                  |                   |                |
| 101-371-703.000        | BLDG: INSPECTOR WAGE F-T      | 74,956.00          | 74,956.00         | 66,309.00         | 5,766.00         | 8,647.00          | 88.46          |
| 101-371-703.001        | BLDG: CLERICAL WAGE 1 F-T     | 47,111.00          | 47,111.00         | 41,676.00         | 3,624.00         | 5,435.00          | 88.46          |
| 101-371-703.002        | BLDG: CLERICAL WAGE 2 F-T     | 42,284.00          | 42,284.00         | 37,398.00         | 3,252.00         | 4,886.00          | 88.44          |
| 101-371-703.003        | BLDG: ASST INSPECTOR WAGE F-T | .00                | 11,621.00         | 5,485.32          | 3,798.49         | 6,135.68          | 47.20          |
| 101-371-705.000        | BLDG: PART-TIME SEASONAL      | 9,000.00           | 9,000.00          | .00               | .00              | 9,000.00          | .00            |
| 101-371-735.000        | BLDG: POSTAGE                 | 600.00             | 600.00            | 482.17            | 43.79            | 117.83            | 80.36          |
| 101-371-801.000        | BLDG: INSP/ELEC/PLUMB/HTG     | 175,000.00         | 175,000.00        | 107,178.81        | 12,429.27        | 67,821.19         | 61.25          |
| 101-371-801.001        | BLDG: SEWER TAP INSP          | 500.00             | 500.00            | .00               | .00              | 500.00            | .00            |
| 101-371-820.000        | BLDG: DUES/ED/TRAVEL/SOFTWARE | 2,500.00           | 12,500.00         | 13,514.92         | 2,821.89         | ( 1,014.92)       | 108.12         |
|                        | <b>TOTAL BUILDING</b>         | <b>351,951.00</b>  | <b>373,572.00</b> | <b>272,044.22</b> | <b>31,735.44</b> | <b>101,527.78</b> | <b>72.82</b>   |
| <b>CEMETERY</b>        |                               |                    |                   |                   |                  |                   |                |
| 101-567-935.000        | CEMETERY: SEXTON              | 51,012.00          | 51,012.00         | 46,761.00         | 4,251.00         | 4,251.00          | 91.67          |
| 101-567-935.001        | CEMETERY: MAINTENANCE         | 15,000.00          | 15,000.00         | 4,516.71          | 448.09           | 10,483.29         | 30.11          |
|                        | <b>TOTAL CEMETERY</b>         | <b>66,012.00</b>   | <b>66,012.00</b>  | <b>51,277.71</b>  | <b>4,699.09</b>  | <b>14,734.29</b>  | <b>77.68</b>   |
| <b>SOCIAL SERVICES</b> |                               |                    |                   |                   |                  |                   |                |
| 101-670-705.000        | SOC SERV: CROSSING GUARDS     | 15,915.00          | 15,915.00         | 12,691.51         | 1,647.87         | 3,223.49          | 79.75          |
| 101-670-880.000        | SOC SERV: COMMUNITY PROMOTION | 8,500.00           | 8,500.00          | 8,500.00          | .00              | .00               | 100.00         |
| 101-670-881.000        | SOC SERV: YOUTH PROMOTION     | 8,500.00           | 8,500.00          | 8,500.00          | .00              | .00               | 100.00         |
| 101-670-882.000        | SOC SERV: DECOR-XMAS LIGHTS   | 5,000.00           | 5,000.00          | .00               | .00              | 5,000.00          | .00            |
| 101-670-967.005        | SOC SERV: CDBG EXPENSES       | 50,000.00          | 50,000.00         | 16,087.00         | .00              | 33,913.00         | 32.17          |
|                        | <b>TOTAL SOCIAL SERVICES</b>  | <b>87,915.00</b>   | <b>87,915.00</b>  | <b>45,778.51</b>  | <b>1,647.87</b>  | <b>42,136.49</b>  | <b>52.07</b>   |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**GENERAL FUND**

|                                      |                                       | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH        | VARIANCE         | % OF<br>BUDGET |
|--------------------------------------|---------------------------------------|--------------------|-------------------|-------------------|------------------|------------------|----------------|
| <b>ACTIVITY CENTER</b>               |                                       |                    |                   |                   |                  |                  |                |
| 101-672-703.000                      | ACTIVITY CTR: DIR. WAGE F-T           | 55,883.00          | 55,883.00         | 49,438.50         | 4,299.00         | 6,444.50         | 88.47          |
| 101-672-703.001                      | ACT CTR: COORDINATOR WAGE F-T         | 39,963.00          | 39,963.00         | 35,345.35         | 3,073.51         | 4,617.65         | 88.45          |
| 101-672-703.002                      | ACT CTR: COMMUNICATION WAGE F-        | 42,133.00          | 42,133.00         | 37,260.00         | 3,240.00         | 4,873.00         | 88.43          |
| 101-672-703.003                      | ACT CTR: CLERICAL WAGE F-T            | .00                | 33,676.00         | 28,260.00         | 2,826.00         | 5,416.00         | 83.92          |
| 101-672-704.001                      | ACT CTR: COORDINATOR WAGE P-T         | 28,406.00          | 3,906.00          | 3,165.12          | .00              | 740.88           | 81.03          |
| 101-672-704.003                      | ACT CTR: CLERICAL WAGE P-T            | 19,219.00          | 19,219.00         | .00               | .00              | 19,219.00        | .00            |
| 101-672-704.006                      | ACTIVITY CTR: SECURITY P-T            | 7,000.00           | 7,000.00          | 4,351.02          | 412.83           | 2,648.98         | 62.16          |
| 101-672-704.007                      | ACTIVITY CTR: MAINTEN WAGE P-T        | 14,689.00          | 14,689.00         | 11,346.72         | 1,108.80         | 3,342.28         | 77.25          |
| 101-672-704.008                      | ACT CTR: FLOATER WAGE P-T             | 9,610.00           | 1,581.00          | 1,053.36          | .00              | 527.64           | 66.63          |
| 101-672-728.000                      | ACTIVITY CTR: OFFICE SUPPLIES         | 3,000.00           | 3,000.00          | 1,804.31          | 32.26            | 1,195.69         | 60.14          |
| 101-672-729.000                      | ACTIVITY CTR: OPER. SUPPLIES          | 6,000.00           | 6,000.00          | 5,487.25          | 310.73           | 512.75           | 91.45          |
| 101-672-735.000                      | ACTIVITY CTR: POSTAGE                 | 2,500.00           | 2,500.00          | 50.62             | .00              | 2,449.38         | 2.02           |
| 101-672-820.000                      | ACTIVITY CTR: DUES/ED/TRAVEL          | 1,200.00           | 1,200.00          | 111.00            | 99.00            | 1,089.00         | 9.25           |
| 101-672-850.000                      | ACTIVITY CTR: PHONE SERVICE           | 1,500.00           | 1,500.00          | 944.87            | 104.42           | 555.13           | 62.99          |
| 101-672-850.001                      | ACTIVITY CTR: INTERNET SERVICE        | 2,500.00           | 2,500.00          | 1,248.23          | 173.99           | 1,251.77         | 49.93          |
| 101-672-850.002                      | STEEPLE HALL: INTERNET SERVICE        | 3,500.00           | 3,500.00          | 3,014.67          | 296.65           | 485.33           | 86.13          |
| 101-672-900.000                      | ACTIVITY CTR: ADVERT./PRINTING        | 8,000.00           | 8,000.00          | 4,455.64          | .00              | 3,544.36         | 55.70          |
| 101-672-920.000                      | ACTIVITY CTR: UTILITIES               | 11,000.00          | 11,000.00         | 8,998.29          | 814.37           | 2,001.71         | 81.80          |
| 101-672-920.002                      | STEEPLE HALL: UTILITIES               | 9,000.00           | 9,000.00          | 5,740.29          | 633.89           | 3,259.71         | 63.78          |
| 101-672-936.000                      | ACTIVITY CTR: BUILDING MAINT          | 6,000.00           | 6,000.00          | 5,881.62          | 1,110.66         | 118.38           | 98.03          |
| 101-672-936.002                      | STEEPLE HALL: BUILDING MAINT          | 20,000.00          | 20,000.00         | 17,064.75         | 2,794.71         | 2,935.25         | 85.32          |
| 101-672-938.000                      | ACTIVITY CTR: OFF. EQUIP MAINT        | 8,000.00           | 8,000.00          | 6,900.06          | .00              | 1,099.94         | 86.25          |
| 101-672-940.000                      | ACTIVITY CTR: RENT EXPENSE            | 2,500.00           | 2,500.00          | .00               | .00              | 2,500.00         | .00            |
|                                      | <b>TOTAL ACTIVITY CENTER</b>          | <b>301,603.00</b>  | <b>302,750.00</b> | <b>231,921.67</b> | <b>21,330.82</b> | <b>70,828.33</b> | <b>76.61</b>   |
| <b>PLANNING &amp; ORDINANCE</b>      |                                       |                    |                   |                   |                  |                  |                |
| 101-701-703.001                      | PLNG: DIR.PLAN & DEV. WAGE F-T        | 89,636.00          | 89,636.00         | 79,298.35         | 6,895.51         | 10,337.65        | 88.47          |
| 101-701-703.003                      | PLNG: ZONING ADMIN WAGE F-T           | 51,303.00          | 51,303.00         | 45,319.09         | 3,946.51         | 5,983.91         | 88.34          |
| 101-701-703.004                      | OE: ZONING ADMIN. WAGE F-T            | 60,451.00          | 40,000.00         | 45,264.65         | .00              | ( 5,264.65)      | 113.16         |
| 101-701-703.005                      | OE: ORDINANCE OFFICER WAGE F-T        | 38,766.00          | 38,766.00         | 36,578.73         | 3,180.76         | 2,187.27         | 94.36          |
| 101-701-704.004                      | OE: ZONING ADMIN ASST WAGE PT         | .00                | 14,000.00         | 8,559.08          | 2,761.40         | 5,440.92         | 61.14          |
| 101-701-704.005                      | OE: ORDIN OFFICER WAGE ASST P-T       | 27,580.00          | 27,580.00         | 20,405.73         | 1,982.40         | 7,174.27         | 73.99          |
| 101-701-707.004                      | PLNG: OVERTIME                        | 10,000.00          | 10,000.00         | 851.38            | .00              | 9,148.62         | 8.51           |
| 101-701-820.000                      | PLNG: DUES/ED/TRAVEL                  | 5,000.00           | 5,000.00          | 5,132.76          | 1,449.76         | ( 132.76)        | 102.66         |
| 101-701-935.000                      | OE: VIOLATION CORRECTIONS             | 3,000.00           | 3,000.00          | 2,360.00          | .00              | 640.00           | 78.67          |
|                                      | <b>TOTAL PLANNING &amp; ORDINANCE</b> | <b>285,736.00</b>  | <b>279,285.00</b> | <b>243,769.77</b> | <b>20,216.34</b> | <b>35,515.23</b> | <b>87.28</b>   |
| <b>ZONING BOARD OF APPEALS (ZBA)</b> |                                       |                    |                   |                   |                  |                  |                |
| 101-702-720.000                      | ZBA: MEETING PAY                      | 15,480.00          | 15,480.00         | 10,560.00         | .00              | 4,920.00         | 68.22          |
| 101-702-720.001                      | ZBA: RECORDING SECRETARY              | 2,400.00           | 2,400.00          | .00               | .00              | 2,400.00         | .00            |
| 101-702-801.000                      | ZBA: PROFESSIONAL SERVICES            | 500.00             | 500.00            | .00               | .00              | 500.00           | .00            |
| 101-702-820.000                      | ZBA: DUES/ED/TRAVEL                   | 1,000.00           | 1,000.00          | 164.00            | .00              | 836.00           | 16.40          |
| 101-702-900.000                      | ZBA: ADVERTISING                      | 5,000.00           | 5,000.00          | 2,345.73          | 459.83           | 2,654.27         | 46.91          |
|                                      | <b>TOTAL ZONING BOARD OF APPEALS</b>  | <b>24,380.00</b>   | <b>24,380.00</b>  | <b>13,069.73</b>  | <b>459.83</b>    | <b>11,310.27</b> | <b>53.61</b>   |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**GENERAL FUND**

|                            |                                      | ORIGINAL<br>BUDGET  | AMENDED<br>BUDGET   | YTD ACTUAL          | CUR MONTH            | VARIANCE          | % OF<br>BUDGET |
|----------------------------|--------------------------------------|---------------------|---------------------|---------------------|----------------------|-------------------|----------------|
| <b>PLANNING COMMISSION</b> |                                      |                     |                     |                     |                      |                   |                |
| 101-703-720.000            | PLNG COMM: RECORDING SECTY           | 2,400.00            | 2,400.00            | .00                 | .00                  | 2,400.00          | .00            |
| 101-703-720.001            | PLNG COMM: COMMISSION                | 19,800.00           | 19,800.00           | 8,030.00            | .00                  | 11,770.00         | 40.56          |
| 101-703-720.002            | PLNG COMM: SUB-COMMITTEE             | 750.00              | 750.00              | .00                 | .00                  | 750.00            | .00            |
| 101-703-801.000            | PLNG COMM: MASTER PLAN PROF.         | 5,000.00            | 5,000.00            | 3,129.25            | .00                  | 1,870.75          | 62.59          |
| 101-703-801.001            | PLNG COMM: ORDINANCE REVISION        | 5,000.00            | 5,000.00            | .00                 | .00                  | 5,000.00          | .00            |
| 101-703-820.000            | PLNG COMM: DUES/ED/TRAVEL            | 2,000.00            | 2,000.00            | 1,354.40            | 515.00               | 645.60            | 67.72          |
| 101-703-900.000            | PLNG COMM: ADVERTISING/PRTG          | 5,500.00            | 5,500.00            | 2,552.27            | 527.50               | 2,947.73          | 46.40          |
|                            | <b>TOTAL PLANNING COMMISSION</b>     | <b>40,450.00</b>    | <b>40,450.00</b>    | <b>15,065.92</b>    | <b>1,042.50</b>      | <b>25,384.08</b>  | <b>37.25</b>   |
| <b>PARKS</b>               |                                      |                     |                     |                     |                      |                   |                |
| 101-751-729.001            | PARKS: VETERAN'S PARK                | 2,500.00            | 2,500.00            | 55.87               | .00                  | 2,444.13          | 2.23           |
| 101-751-729.002            | PARKS: HICKORY RIDGE                 | 3,000.00            | 5,000.00            | 1,972.85            | 306.71               | 3,027.15          | 39.46          |
| 101-751-729.003            | PARKS: DUCK LAKE PINES               | 3,000.00            | 10,000.00           | 8,482.64            | 596.71               | 1,517.36          | 84.83          |
| 101-751-729.004            | PARKS: DOWNEY LAKE                   | 2,500.00            | 2,500.00            | .00                 | .00                  | 2,500.00          | .00            |
| 101-751-729.006            | PARKS: CHILL AT THE MILL             | 3,500.00            | 5,000.00            | 1,737.51            | 157.59               | 3,262.49          | 34.75          |
| 101-751-729.007            | PARKS: SOUTH HICKORY RIDGE           | 2,500.00            | 2,500.00            | .00                 | .00                  | 2,500.00          | .00            |
| 101-751-801.006            | PARKS: FIREWORKS                     | 15,000.00           | 15,000.00           | 15,000.00           | .00                  | .00               | 100.00         |
| 101-751-920.000            | PARKS: UTILITIES                     | 5,000.00            | 5,000.00            | 2,115.97            | 597.64               | 2,884.03          | 42.32          |
| 101-751-935.000            | PARKS: MAINTENANCE                   | 20,000.00           | 20,000.00           | 10,669.24           | 1,583.48             | 9,330.76          | 53.35          |
|                            | <b>TOTAL PARKS</b>                   | <b>57,000.00</b>    | <b>67,500.00</b>    | <b>40,034.08</b>    | <b>3,242.13</b>      | <b>27,465.92</b>  | <b>59.31</b>   |
|                            | <b>TOTAL FUND EXPENDITURES</b>       | <b>3,596,062.00</b> | <b>3,710,984.00</b> | <b>2,965,598.98</b> | <b>253,010.43</b>    | <b>745,385.02</b> | <b>79.91</b>   |
|                            | <b>NET REVENUE OVER EXPENDITURES</b> | <b>307,170.00</b>   | <b>202,248.00</b>   | <b>693,593.16</b>   | <b>( 137,975.70)</b> | <b>491,345.16</b> |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
NOVEMBER 30, 2025

ROAD FUND

ASSETS

|                 |                             |            |
|-----------------|-----------------------------|------------|
| 203-000-002.000 | HAULING ROUTE SAVINGS ACCT. | 750,437.36 |
| 203-000-010.000 | CASH - COMBINED SAVINGS     | 65,823.24  |
| 203-000-019.000 | HAUL ROUTE RECEIVABLE       | 8,400.00   |

TOTAL ASSETS

824,660.60

LIABILITIES AND EQUITY

LIABILITIES

|                 |                       |           |
|-----------------|-----------------------|-----------|
| 203-000-202.001 | HAULING ROUTE PAYABLE | 64,903.89 |
|-----------------|-----------------------|-----------|

TOTAL LIABILITIES

64,903.89

FUND EQUITY

|                 |                                 |            |
|-----------------|---------------------------------|------------|
| 203-000-390.000 | FUND BALANCE                    | 257,308.42 |
| 203-000-392.000 | RESTRICTED FUND BALANCE         | 491,344.23 |
|                 | REVENUE OVER EXPENDITURES - YTD | 11,104.06  |

TOTAL FUND EQUITY

759,756.71

TOTAL LIABILITIES AND EQUITY

824,660.60

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**ROAD FUND**

|                                      | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH          | VARIANCE            | % OF<br>BUDGET |
|--------------------------------------|--------------------|-------------------|-------------------|--------------------|---------------------|----------------|
| <b>REVENUE</b>                       |                    |                   |                   |                    |                     |                |
| 203-000-584.000                      |                    |                   |                   |                    |                     |                |
| METRO AUTHORITY                      | .00                | 34,000.00         | 26,705.58         | .00                | 7,294.42            | 78.55          |
| 203-000-604.000                      |                    |                   |                   |                    |                     |                |
| HAUL ROUTE REVENUE                   | 55,500.00          | 65,500.00         | .00               | .00                | 65,500.00           | .00            |
| 203-000-665.000                      |                    |                   |                   |                    |                     |                |
| INTEREST EARNINGS                    | 500.00             | 500.00            | 1,428.88          | 85.45              | ( 928.88)           | 285.78         |
| 203-000-699.000                      |                    |                   |                   |                    |                     |                |
| OPERATING TRANSFER IN                | .00                | .00               | 21,074.43         | .00                | ( 21,074.43)        | .00            |
| 203-000-699.401                      |                    |                   |                   |                    |                     |                |
| TRANSFER IN FROM CAPITAL IMP.        | 74,000.00          | 74,000.00         | 74,000.00         | .00                | .00                 | 100.00         |
| <b>REVENUE</b>                       | <b>130,000.00</b>  | <b>174,000.00</b> | <b>123,208.89</b> | <b>85.45</b>       | <b>50,791.11</b>    | <b>70.81</b>   |
| <b>TOTAL FUND REVENUE</b>            | <b>130,000.00</b>  | <b>174,000.00</b> | <b>123,208.89</b> | <b>85.45</b>       | <b>50,791.11</b>    | <b>70.81</b>   |
| <b>ROAD</b>                          |                    |                   |                   |                    |                     |                |
| 203-596-959.000                      |                    |                   |                   |                    |                     |                |
| METRO AUTHORITY EXP                  | .00                | 32,000.00         | 31,784.29         | 324.26             | 215.71              | 99.33          |
| 203-596-967.000                      |                    |                   |                   |                    |                     |                |
| DUST CONTROL                         | 34,000.00          | 43,000.00         | 42,448.54         | 4,693.14           | 551.46              | 98.72          |
| 203-596-967.001                      |                    |                   |                   |                    |                     |                |
| TRI PARTY PROGRAM                    | 40,000.00          | 38,000.00         | 37,872.00         | .00                | 128.00              | 99.66          |
| <b>TOTAL ROAD</b>                    | <b>74,000.00</b>   | <b>113,000.00</b> | <b>112,104.83</b> | <b>5,017.40</b>    | <b>895.17</b>       | <b>99.21</b>   |
| <b>TOTAL FUND EXPENDITURES</b>       | <b>74,000.00</b>   | <b>113,000.00</b> | <b>112,104.83</b> | <b>5,017.40</b>    | <b>895.17</b>       | <b>99.21</b>   |
| <b>NET REVENUE OVER EXPENDITURES</b> | <b>56,000.00</b>   | <b>61,000.00</b>  | <b>11,104.06</b>  | <b>( 4,931.95)</b> | <b>( 49,895.94)</b> |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
NOVEMBER 30, 2025

FIRE FUND

ASSETS

|                 |                         |                     |                     |
|-----------------|-------------------------|---------------------|---------------------|
| 206-000-010.000 | CASH - COMBINED SAVINGS | <u>1,997,220.71</u> |                     |
|                 | TOTAL ASSETS            |                     | <u>1,997,220.71</u> |

LIABILITIES AND EQUITY

LIABILITIES

|                 |                          |                 |          |
|-----------------|--------------------------|-----------------|----------|
| 206-000-231.006 | EMPLOYEE 401A LOAN - MSQ | <u>( 68.62)</u> |          |
|                 | TOTAL LIABILITIES        |                 | ( 68.62) |

FUND EQUITY

|                 |                                 |                   |                     |
|-----------------|---------------------------------|-------------------|---------------------|
| 206-000-390.000 | FUND BALANCE                    | 1,528,086.92      |                     |
|                 | REVENUE OVER EXPENDITURES - YTD | <u>469,202.41</u> |                     |
|                 | TOTAL FUND EQUITY               |                   | <u>1,997,289.33</u> |
|                 | TOTAL LIABILITIES AND EQUITY    |                   | <u>1,997,220.71</u> |

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**FIRE FUND**

|                 | ORIGINAL<br>BUDGET             | AMENDED<br>BUDGET   | YTD ACTUAL          | CUR MONTH           | VARIANCE                      | % OF<br>BUDGET |
|-----------------|--------------------------------|---------------------|---------------------|---------------------|-------------------------------|----------------|
| <u>REVENUE</u>  |                                |                     |                     |                     |                               |                |
| 206-000-402.000 | CURRENT PROPERTY TAX           | 1,980,394.00        | 1,952,442.00        | 1,952,442.14        | .00 ( .14)                    | 100.00         |
| 206-000-573.000 | LOCAL COMMUNITY STABILIZ. AUTH | .00                 | 1,356.00            | 1,355.67            | .00 .33                       | 99.98          |
| 206-000-627.000 | RENTAL INSPECTIONS             | .00                 | 8,010.00            | 9,060.00            | 600.00 ( 1,050.00)            | 113.11         |
| 206-000-638.000 | EMS TRANSPORT                  | 400,000.00          | 450,000.00          | 470,987.72          | 38,533.39 ( 20,987.72)        | 104.66         |
| 206-000-665.000 | INTEREST ON INVESTMENTS        | 30,000.00           | 70,972.00           | 83,966.28           | 3,667.35 ( 12,994.28)         | 118.31         |
| 206-000-674.000 | PRIVATE DONATIONS              | .00                 | .00                 | 200.00              | 200.00 ( 200.00)              | .00            |
| 206-000-677.000 | MISCELLANEOUS                  | .00                 | 1,150.00            | 3,115.88            | 1,965.88 ( 1,965.88)          | 270.95         |
|                 | <b>REVENUE</b>                 | <b>2,410,394.00</b> | <b>2,483,930.00</b> | <b>2,521,127.69</b> | <b>44,966.62 ( 37,197.69)</b> | <b>101.50</b>  |
|                 | <b>TOTAL FUND REVENUE</b>      | <b>2,410,394.00</b> | <b>2,483,930.00</b> | <b>2,521,127.69</b> | <b>44,966.62 ( 37,197.69)</b> | <b>101.50</b>  |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**FIRE FUND**

|                 |                                 | ORIGINAL<br>BUDGET  | AMENDED<br>BUDGET   | YTD ACTUAL          | CUR MONTH         | VARIANCE          | % OF<br>BUDGET |
|-----------------|---------------------------------|---------------------|---------------------|---------------------|-------------------|-------------------|----------------|
| <b>FIRE</b>     |                                 |                     |                     |                     |                   |                   |                |
| 206-336-702.012 | FIRE: CHIEF'S COMPENSATION      | 92,167.00           | 92,167.00           | 81,532.24           | 7,089.76          | 10,634.76         | 88.46          |
| 206-336-703.000 | FIRE: F-T WAGE MEDIC M.D.       | 66,598.00           | 66,598.00           | 60,653.10           | 5,122.92          | 5,944.90          | 91.07          |
| 206-336-703.001 | FIRE: F-T WAGE OFFICER D.K.     | 75,428.00           | 75,428.00           | 66,725.07           | 5,802.18          | 8,702.93          | 88.46          |
| 206-336-703.002 | FIRE: F-T WAGE OFFICER G.B.     | 77,362.00           | 77,362.00           | 68,435.81           | 5,950.94          | 8,926.19          | 88.46          |
| 206-336-703.003 | FIRE: F-T WAGE MEDIC C.S.       | 66,598.00           | 66,598.00           | 58,913.58           | 5,122.92          | 7,684.42          | 88.46          |
| 206-336-703.004 | FIRE: F-T WAGE OFFICER M.B.     | 77,362.00           | 77,362.00           | 68,435.81           | 5,950.94          | 8,926.19          | 88.46          |
| 206-336-703.005 | FIRE: F-T WAGE MEDIC A.G.       | 66,598.00           | 66,598.00           | 59,198.98           | 5,122.92          | 7,399.02          | 88.89          |
| 206-336-703.006 | FIRE: F-T WAGE MEDIC H.K.       | 66,598.00           | 66,598.00           | 53,790.66           | 5,122.92          | 12,807.34         | 80.77          |
| 206-336-703.007 | FIRE: F-T WAGE MEDIC K.M./B.F.  | 59,309.00           | 59,309.00           | 51,641.49           | 4,866.78          | 7,667.51          | 87.07          |
| 206-336-703.008 | FIRE: F-T WAGE MEDIC T.M./A.L.  | 66,598.00           | 40,000.00           | 37,493.82           | .00               | 2,506.18          | 93.73          |
| 206-336-703.009 | FIRE: F-T WAGE MEDIC R.K.       | 66,598.00           | 66,598.00           | 42,783.41           | 5,122.92          | 23,814.59         | 64.24          |
| 206-336-703.012 | FIRE: F-T WAGE MEDIC R.Y.       | 59,309.00           | 25,000.00           | 21,371.49           | 2,035.38          | 3,628.51          | 85.49          |
| 206-336-703.013 | FIRE: MARSHAL COMPENSATION      | 41,352.00           | 41,352.00           | 36,578.57           | 3,180.74          | 4,773.43          | 88.46          |
| 206-336-703.014 | FIRE: F-T WAGE MEDIC M.M.       | 66,598.00           | 66,598.00           | 55,269.03           | 5,122.92          | 11,328.97         | 82.99          |
| 206-336-703.015 | FIRE: F-T WAGE MEDIC D.V.       | .00                 | 12,318.00           | 6,159.00            | 4,106.00          | 6,159.00          | 50.00          |
| 206-336-704.006 | FIRE: P-T WAGE CLERICAL         | 18,387.00           | 18,387.00           | 13,603.96           | 1,321.60          | 4,783.04          | 73.99          |
| 206-336-706.008 | FIRE: FIREFIGHTERS PAYROLL      | 356,100.00          | 280,000.00          | 248,724.85          | 23,459.14         | 31,275.15         | 88.83          |
| 206-336-707.007 | FIRE: F-T OVERTIME              | 60,000.00           | 126,827.00          | 115,854.48          | 7,962.68          | 10,972.52         | 91.35          |
| 206-336-709.002 | FIRE: FOOD ALLOWANCE            | 9,750.00            | 9,750.00            | ( 625.00)           | .00               | 10,375.00         | ( 6.41)        |
| 206-336-709.003 | FIRE: HOLIDAY ALLOWANCE         | 40,748.00           | 36,247.00           | 36,450.48           | 36,450.48         | ( 203.48)         | 100.56         |
| 206-336-710.000 | FIRE: EMPLOYER PAYROLL TAX      | 98,331.00           | 94,824.00           | 87,742.90           | 10,272.70         | 7,081.10          | 92.53          |
| 206-336-711.000 | FIRE: DEFINED CONTRIBUTION POC  | 18,453.00           | 14,000.00           | .00                 | .00               | 14,000.00         | .00            |
| 206-336-711.001 | FIRE: DEFINED CONTRIBUTION F-T  | 42,815.00           | 39,770.00           | 32,053.33           | .00               | 7,716.67          | 80.60          |
| 206-336-712.001 | FIRE: HEALTH/DENTAL/LIFE/DISINS | 144,000.00          | 150,292.83          | 127,363.86          | 11,262.35         | 22,928.97         | 84.74          |
| 206-336-713.000 | FIRE: FIREFIGHTERS MEDICAL      | 25,000.00           | 25,000.00           | 12,244.73           | 322.23            | 12,755.27         | 48.98          |
| 206-336-714.000 | FIRE: DISASTER RECOVERY         | 5,000.00            | 5,000.00            | .00                 | .00               | 5,000.00          | .00            |
| 206-336-715.000 | FIRE: CASH IN LIEU BENEF BUYOUT | 25,000.00           | 28,884.21           | 24,037.25           | 2,218.42          | 4,846.96          | 83.22          |
| 206-336-717.000 | FIRE: BCN HEALTH REIMBURSEMEN   | 30,000.00           | 30,000.00           | 17,670.10           | 379.55            | 12,329.90         | 58.90          |
| 206-336-719.000 | FIRE: POST PLAN                 | 24,000.00           | 24,000.00           | .00                 | .00               | 24,000.00         | .00            |
| 206-336-722.009 | FIRE: PARAMEDIC TRAINING        | 9,998.00            | 9,998.00            | 4,600.00            | .00               | 5,398.00          | 46.01          |
| 206-336-722.010 | FIRE: INSTRUCTOR TRAINING       | 5,000.00            | .00                 | .00                 | .00               | .00               | .00            |
| 206-336-727.000 | FIRE: SUPPLIES                  | 12,000.00           | 12,000.00           | 9,824.07            | 244.43            | 2,175.93          | 81.87          |
| 206-336-731.000 | FIRE: MEDICAL SUPPLIES          | 30,000.00           | 30,000.00           | 34,049.44           | 6,676.09          | ( 4,049.44)       | 113.50         |
| 206-336-732.000 | FIRE: UNIFORMS                  | 15,450.00           | 30,000.00           | 27,974.25           | 577.93            | 2,025.75          | 93.25          |
| 206-336-750.000 | FIRE: VEHICLE GAS/OIL           | 45,000.00           | 45,000.00           | 27,047.20           | 2,730.01          | 17,952.80         | 60.10          |
| 206-336-804.000 | FIRE: LEGAL SERVICES            | 5,000.00            | 5,000.00            | 1,586.25            | 77.50             | 3,413.75          | 31.73          |
| 206-336-806.001 | FIRE: COMPUTERS/SOFTWARE        | 8,000.00            | 8,000.00            | 5,936.65            | .00               | 2,063.35          | 74.21          |
| 206-336-809.000 | FIRE: SOFTWARE MAINTENANCE      | 20,000.00           | 30,000.00           | 30,165.11           | 679.29            | ( 165.11)         | 100.55         |
| 206-336-820.000 | FIRE: DUES & EDUCATION          | 30,000.00           | 35,000.00           | 25,346.92           | 7,168.21          | 9,653.08          | 72.42          |
| 206-336-830.000 | FIRE: INSURANCE/BONDS           | 130,000.00          | 130,000.00          | 124,329.66          | 3,566.00          | 5,670.34          | 95.64          |
| 206-336-851.000 | FIRE: RADIO COMMUNICATIONS      | 71,000.00           | 71,000.00           | 59,059.05           | 11,916.30         | 11,940.95         | 83.18          |
| 206-336-890.000 | FIRE: PUBLIC EDUCATION          | 5,000.00            | 6,277.00            | 7,253.97            | 952.78            | ( 976.97)         | 115.56         |
| 206-336-920.000 | FIRE: PUBLIC UTILITIES          | 70,000.00           | 70,000.00           | 60,516.16           | 5,037.24          | 9,483.84          | 86.45          |
| 206-336-930.000 | FIRE: VEHICLE REPAIR            | 55,000.00           | 80,000.00           | 102,638.29          | 13,421.03         | ( 22,638.29)      | 128.30         |
| 206-336-936.000 | FIRE: BLDG MAINT/REPAIR         | 30,000.00           | 35,000.00           | 29,168.07           | 891.19            | 5,831.93          | 83.34          |
| 206-336-937.000 | FIRE: EQUIP MAINT               | 21,000.00           | 25,000.00           | 16,416.86           | 1,126.62          | 8,583.14          | 65.67          |
| 206-336-955.000 | FIRE: MISC EXPENSE              | 2,500.00            | 2,500.00            | 491.83              | 189.90            | 2,008.17          | 19.67          |
| 206-336-967.000 | FIRE: NEW PROJECTS              | 2,500.00            | 2,500.00            | 1,418.50            | .00               | 1,081.50          | 56.74          |
|                 | <b>TOTAL FIRE</b>               | <b>2,413,507.00</b> | <b>2,410,143.04</b> | <b>2,051,925.28</b> | <b>218,623.91</b> | <b>358,217.76</b> | <b>85.14</b>   |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**FIRE FUND**

|                               | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL   | CUR MONTH     | VARIANCE   | % OF<br>BUDGET |
|-------------------------------|--------------------|-------------------|--------------|---------------|------------|----------------|
| TOTAL FUND EXPENDITURES       | 2,413,507.00       | 2,410,143.04      | 2,051,925.28 | 218,623.91    | 358,217.76 | 85.14          |
| NET REVENUE OVER EXPENDITURES | ( 3,113.00)        | 73,786.96         | 469,202.41   | ( 173,657.29) | 395,415.45 |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
NOVEMBER 30, 2025

POLICE FUND

ASSETS

|                 |                         |              |
|-----------------|-------------------------|--------------|
| 207-000-004.000 | PETTY CASH              | 50.00        |
| 207-000-010.000 | CASH - COMBINED SAVINGS | 3,205,443.72 |

TOTAL ASSETS

3,205,493.72

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |              |
|-----------------|---------------------------------|--------------|
| 207-000-390.000 | FUND BALANCE                    | 2,360,567.33 |
|                 | REVENUE OVER EXPENDITURES - YTD | 844,926.39   |

TOTAL FUND EQUITY

3,205,493.72

TOTAL LIABILITIES AND EQUITY

3,205,493.72

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**POLICE FUND**

|                 | ORIGINAL<br>BUDGET                   | AMENDED<br>BUDGET   | YTD ACTUAL          | CUR MONTH           | VARIANCE                        | % OF<br>BUDGET |
|-----------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------------------|----------------|
| <b>REVENUE</b>  |                                      |                     |                     |                     |                                 |                |
| 207-000-402.000 | CURRENT PROPERTY TAX                 | 3,472,481.00        | 3,472,481.00        | 3,507,047.57        | .00 ( 34,566.57)                | 101.00         |
| 207-000-479.000 | RETURNABLE LIQUOR LICENSE FEE        | 10,000.00           | 10,000.00           | 11,586.85           | .00 ( 1,586.85)                 | 115.87         |
| 207-000-573.000 | LOCAL COMMUNITY STABILIZ. AUTH       | .00                 | .00                 | 2,435.76            | .00 ( 2,435.76)                 | .00            |
| 207-000-582.000 | MINI CONTRACT                        | 12,000.00           | 12,000.00           | 3,958.56            | .00 8,041.44                    | 32.99          |
| 207-000-582.001 | SCHOOL PARTICIPATION                 | 124,800.00          | 140,337.00          | 179,319.50          | .00 ( 38,982.50)                | 127.78         |
| 207-000-582.002 | AMERICAN AG. CONTRACT                | 162,000.00          | 162,000.00          | 148,500.00          | 13,500.00 13,500.00             | 91.67          |
| 207-000-665.000 | INTEREST EARNINGS                    | 75,000.00           | 75,000.00           | 153,842.65          | 5,316.16 ( 78,842.65)           | 205.12         |
| 207-000-677.000 | MISCELLANEOUS                        | .00                 | .00                 | .00                 | ( 10.00) .00                    | .00            |
| 207-000-692.000 | APPROPRIATION FUND BAL.              | 2,021.00            | 75,267.00           | .00                 | .00 75,267.00                   | .00            |
|                 | <b>REVENUE</b>                       | <b>3,858,302.00</b> | <b>3,947,085.00</b> | <b>4,006,690.89</b> | <b>18,806.16 ( 59,605.89)</b>   | <b>101.51</b>  |
|                 | <b>TOTAL FUND REVENUE</b>            | <b>3,858,302.00</b> | <b>3,947,085.00</b> | <b>4,006,690.89</b> | <b>18,806.16 ( 59,605.89)</b>   | <b>101.51</b>  |
| <b>POLICE</b>   |                                      |                     |                     |                     |                                 |                |
| 207-301-704.001 | POLICE: CLERICAL WAGE P-T            | 43,000.00           | 43,000.00           | 29,381.95           | 2,798.88 13,618.05              | 68.33          |
| 207-301-710.000 | POLICE: EMPLOYER PAYROLL TAX         | 3,800.00            | 3,800.00            | 2,236.21            | 214.12 1,563.79                 | 58.85          |
| 207-301-729.001 | POLICE: DISASTER RECOVERY            | 5,000.00            | 5,000.00            | .00                 | .00 5,000.00                    | .00            |
| 207-301-807.000 | POLICE: OAKLAND CO SHER CONT         | 3,357,302.00        | 3,372,969.00        | 2,966,737.50        | 593,347.50 406,231.50           | 87.96          |
| 207-301-807.002 | POLICE: SCHOOL RESOURCE OFFICE       | 124,000.00          | 187,116.00          | .00                 | .00 187,116.00                  | .00            |
| 207-301-807.003 | POLICE: MINI CONTRACT                | 12,000.00           | 12,000.00           | .00                 | .00 12,000.00                   | .00            |
| 207-301-807.004 | POLICE: OVERTIME                     | 240,000.00          | 250,000.00          | 117,408.67          | 22,891.81 132,591.33            | 46.96          |
| 207-301-920.000 | POLICE: UTILITIES                    | 16,000.00           | 16,000.00           | 6,806.25            | 978.91 9,193.75                 | 42.54          |
| 207-301-935.000 | POLICE: SHERIFF'S MAINT              | 16,400.00           | 6,800.00            | 6,072.29            | 129.64 727.71                   | 89.30          |
| 207-301-936.000 | POLICE: OFFICE CLEANING              | .00                 | 9,600.00            | 7,310.00            | 765.00 2,290.00                 | 76.15          |
| 207-301-940.000 | POLICE: SUBSTATION LEASE/LC          | 28,000.00           | 28,000.00           | 25,666.63           | 2,333.33 2,333.37               | 91.67          |
| 207-301-955.000 | POLICE: MISCELLANEOUS                | 3,300.00            | 3,300.00            | 145.00              | .00 3,155.00                    | 4.39           |
| 207-301-971.000 | POLICE: RESERVE EQUIPMENT            | 1,000.00            | 1,000.00            | .00                 | .00 1,000.00                    | .00            |
| 207-301-971.001 | POLICE: EQUIP CAP OUTLAY             | 3,000.00            | 3,000.00            | .00                 | .00 3,000.00                    | .00            |
| 207-301-971.002 | POLICE: BUILDING RENOVATIONS         | 5,500.00            | 5,500.00            | .00                 | .00 5,500.00                    | .00            |
|                 | <b>TOTAL POLICE</b>                  | <b>3,858,302.00</b> | <b>3,947,085.00</b> | <b>3,161,764.50</b> | <b>623,459.19 785,320.50</b>    | <b>80.10</b>   |
|                 | <b>TOTAL FUND EXPENDITURES</b>       | <b>3,858,302.00</b> | <b>3,947,085.00</b> | <b>3,161,764.50</b> | <b>623,459.19 785,320.50</b>    | <b>80.10</b>   |
|                 | <b>NET REVENUE OVER EXPENDITURES</b> | <b>.00</b>          | <b>.00</b>          | <b>844,926.39</b>   | <b>( 604,653.03) 844,926.39</b> |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
NOVEMBER 30, 2025

REFUSE FUND

ASSETS

227-000-010.000 CASH - COMBINED SAVINGS 380,361.35

TOTAL ASSETS 380,361.35

LIABILITIES AND EQUITY

FUND EQUITY

227-000-390.000 FUND BALANCE 194,519.47  
REVENUE OVER EXPENDITURES - YTD 185,841.88

TOTAL FUND EQUITY 380,361.35

TOTAL LIABILITIES AND EQUITY 380,361.35

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**REFUSE FUND**

|                 | ORIGINAL<br>BUDGET                   | AMENDED<br>BUDGET   | YTD ACTUAL          | CUR MONTH           | VARIANCE                      | % OF<br>BUDGET |
|-----------------|--------------------------------------|---------------------|---------------------|---------------------|-------------------------------|----------------|
| <b>REVENUE</b>  |                                      |                     |                     |                     |                               |                |
| 227-000-626.000 | REFUSE COLLECTION                    | 1,219,000.00        | 1,219,000.00        | 1,219,860.29        | .00 ( 860.29)                 | 100.07         |
| 227-000-665.000 | INTEREST EARNINGS                    | 5,000.00            | 13,500.00           | 13,224.27           | 763.08 275.73                 | 97.96          |
| 227-000-677.000 | MISCELLANEOUS                        | 1,500.00            | 1,500.00            | 2,447.00            | 885.00 ( 947.00)              | 163.13         |
|                 | <b>REVENUE</b>                       | <b>1,225,500.00</b> | <b>1,234,000.00</b> | <b>1,235,531.56</b> | <b>1,648.08 ( 1,531.56)</b>   | <b>100.12</b>  |
|                 | <b>TOTAL FUND REVENUE</b>            | <b>1,225,500.00</b> | <b>1,234,000.00</b> | <b>1,235,531.56</b> | <b>1,648.08 ( 1,531.56)</b>   | <b>100.12</b>  |
| <b>REFUSE</b>   |                                      |                     |                     |                     |                               |                |
| 227-526-801.000 | REFUSE: CONTRACTOR                   | 1,099,987.00        | 1,102,624.00        | 1,010,701.12        | 92,017.12 91,922.88           | 91.66          |
| 227-526-812.000 | REFUSE: FUND ADMIN COSTS             | 27,500.00           | 27,500.00           | 27,500.00           | .00 .00                       | 100.00         |
| 227-526-813.001 | REFUSE: THIRD PARTY EXPENSES         | 2,000.00            | 13,500.00           | 11,488.56           | .00 2,011.44                  | 85.10          |
|                 | <b>TOTAL REFUSE</b>                  | <b>1,129,487.00</b> | <b>1,143,624.00</b> | <b>1,049,689.68</b> | <b>92,017.12 93,934.32</b>    | <b>91.79</b>   |
|                 | <b>TOTAL FUND EXPENDITURES</b>       | <b>1,129,487.00</b> | <b>1,143,624.00</b> | <b>1,049,689.68</b> | <b>92,017.12 93,934.32</b>    | <b>91.79</b>   |
|                 | <b>NET REVENUE OVER EXPENDITURES</b> | <b>96,013.00</b>    | <b>90,376.00</b>    | <b>185,841.88</b>   | <b>( 90,369.04) 95,465.88</b> |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
NOVEMBER 30, 2025

OPIOID SETTLEMENT FUND

ASSETS

|                 |                         |           |
|-----------------|-------------------------|-----------|
| 284-000-010.000 | CASH - COMBINED SAVINGS | 7,534.50  |
| 284-000-079.000 | ACCOUNTS RECEIVABLE     | 72,067.68 |

TOTAL ASSETS

79,602.18

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |           |
|-----------------|---------------------------------|-----------|
| 284-000-360.001 | DEFERRED INFLOW                 | 72,067.68 |
| 284-000-390.000 | FUND BALANCE                    | 1,053.90  |
|                 | REVENUE OVER EXPENDITURES - YTD | 6,480.60  |

TOTAL FUND EQUITY

79,602.18

TOTAL LIABILITIES AND EQUITY

79,602.18

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**OPIOID SETTLEMENT FUND**

|                       | ORIGINAL<br>BUDGET            | AMENDED<br>BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF<br>BUDGET    |
|-----------------------|-------------------------------|-------------------|------------|-----------|----------|-------------------|
| <u>REVENUE</u>        |                               |                   |            |           |          |                   |
| 284-000-685.000       | OPIOID SETTLEMENT REVENUES    | 10,000.00         | 10,000.00  | 6,480.60  | .00      | 3,519.40<br>64.81 |
|                       | REVENUE                       | 10,000.00         | 10,000.00  | 6,480.60  | .00      | 3,519.40<br>64.81 |
|                       | TOTAL FUND REVENUE            | 10,000.00         | 10,000.00  | 6,480.60  | .00      | 3,519.40<br>64.81 |
| <u>DEPARTMENT 718</u> |                               |                   |            |           |          |                   |
| 284-718-880.000       | OPIOID SETTLEMENT EXPENSE     | 10,000.00         | 10,000.00  | .00       | .00      | 10,000.00<br>.00  |
|                       | TOTAL DEPARTMENT 718          | 10,000.00         | 10,000.00  | .00       | .00      | 10,000.00<br>.00  |
|                       | TOTAL FUND EXPENDITURES       | 10,000.00         | 10,000.00  | .00       | .00      | 10,000.00<br>.00  |
|                       | NET REVENUE OVER EXPENDITURES | .00               | .00        | 6,480.60  | .00      | 6,480.60          |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

NOVEMBER 30, 2025

CAPITAL IMPROVEMENT FUND

ASSETS

|                 |                               |              |
|-----------------|-------------------------------|--------------|
| 401-000-010.000 | CASH - COMBINED SAVINGS       | 2,964,395.65 |
| 401-000-189.001 | LEASE RECEIVABLE NEXTEL 2009  | 1,229,297.00 |
| 401-000-189.002 | LEASE RECEIVABLE CINGULAR NEW | 146,016.00   |
| 401-000-189.004 | LEASE RECEIVABLE NEXTEL 2021  | 4,492,098.00 |
| 401-000-189.010 | LEASE RECEIVABLE VERIZON CELL | 585,357.00   |

TOTAL ASSETS

9,417,163.65

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |              |
|-----------------|---------------------------------|--------------|
| 401-000-360.001 | DEFERRED INFLOW 2009 NEXTEL     | 1,150,253.00 |
| 401-000-360.002 | DEFERRED INFLOW NEW CINGULAR    | 145,920.00   |
| 401-000-360.004 | DEFERRED INFLOW 2021 NEXTEL     | 4,082,850.00 |
| 401-000-360.010 | DEFERRED INFLOW VERIZON CELLCO  | 582,753.00   |
| 401-000-390.000 | FUND BALANCE                    | 3,474,601.04 |
|                 | REVENUE OVER EXPENDITURES - YTD | ( 19,213.39) |

TOTAL FUND EQUITY

9,417,163.65

TOTAL LIABILITIES AND EQUITY

9,417,163.65

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**CAPITAL IMPROVEMENT FUND**

|                           |                                 | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH        | VARIANCE          | % OF<br>BUDGET |
|---------------------------|---------------------------------|--------------------|-------------------|-------------------|------------------|-------------------|----------------|
| <b>REVENUE</b>            |                                 |                    |                   |                   |                  |                   |                |
| 401-000-665.000           | INTEREST EARNINGS               | 30,000.00          | 30,000.00         | 114,993.94        | 8,036.64         | ( 84,993.94)      | 383.31         |
| 401-000-667.002           | CELL TOWER LEASE                | 175,000.00         | 175,000.00        | 151,402.57        | 15,751.35        | 23,597.43         | 86.52          |
| 401-000-677.000           | MISCELLANEOUS                   | .00                | .00               | 25,000.00         | .00              | ( 25,000.00)      | .00            |
| 401-000-692.000           | APPROPRIATION FUND BAL.         | 419,000.00         | 669,000.00        | .00               | .00              | 669,000.00        | .00            |
| 401-000-693.000           | LAND SALE                       | .00                | .00               | 75,001.00         | 75,001.00        | ( 75,001.00)      | .00            |
|                           | <b>REVENUE</b>                  | <b>624,000.00</b>  | <b>874,000.00</b> | <b>366,397.51</b> | <b>98,788.99</b> | <b>507,602.49</b> | <b>41.92</b>   |
|                           | <b>TOTAL FUND REVENUE</b>       | <b>624,000.00</b>  | <b>874,000.00</b> | <b>366,397.51</b> | <b>98,788.99</b> | <b>507,602.49</b> | <b>41.92</b>   |
| <b>GENERAL GOVERNMENT</b> |                                 |                    |                   |                   |                  |                   |                |
| 401-261-971.001           | TOWNSHIP IMPROVEMENTS           | 30,000.00          | 30,000.00         | 1,049.75          | .00              | 28,950.25         | 3.50           |
| 401-261-971.005           | TOWNSHIP LIGHTING & SIGNAGE     | 30,000.00          | 30,000.00         | 825.00            | 825.00           | 29,175.00         | 2.75           |
| 401-261-971.013           | SEWER ANTICIPATION EXPENSE      | 100,000.00         | 100,000.00        | .00               | .00              | 100,000.00        | .00            |
| 401-261-971.020           | 250 W LIVINGSTON IMPROVEMENTS   | 15,000.00          | 15,000.00         | 4,000.00          | .00              | 11,000.00         | 26.67          |
| 401-261-995.103           | TRANSFER TO ROAD FUND           | 74,000.00          | 74,000.00         | 74,000.00         | .00              | .00               | 100.00         |
| 401-261-995.494           | TRANSFER TO HIGHLAND DDA        | .00                | 250,000.00        | 250,000.00        | .00              | .00               | 100.00         |
|                           | <b>TOTAL GENERAL GOVERNMENT</b> | <b>249,000.00</b>  | <b>499,000.00</b> | <b>329,874.75</b> | <b>825.00</b>    | <b>169,125.25</b> | <b>66.11</b>   |
| <b>ANNEX</b>              |                                 |                    |                   |                   |                  |                   |                |
| 401-523-971.000           | STEEPLE HALL IMPROVEMENTS       | 50,000.00          | 50,000.00         | 35,662.08         | 1,566.00         | 14,337.92         | 71.32          |
|                           | <b>TOTAL ANNEX</b>              | <b>50,000.00</b>   | <b>50,000.00</b>  | <b>35,662.08</b>  | <b>1,566.00</b>  | <b>14,337.92</b>  | <b>71.32</b>   |
| <b>CEMETERY</b>           |                                 |                    |                   |                   |                  |                   |                |
| 401-567-971.000           | CEMETERY IMPROVEMENTS           | 25,000.00          | 25,000.00         | .00               | .00              | 25,000.00         | .00            |
|                           | <b>TOTAL CEMETERY</b>           | <b>25,000.00</b>   | <b>25,000.00</b>  | <b>.00</b>        | <b>.00</b>       | <b>25,000.00</b>  | <b>.00</b>     |
| <b>PARKS</b>              |                                 |                    |                   |                   |                  |                   |                |
| 401-751-971.000           | HICKORY RIDGE PARK IMPROVEMEN   | 25,000.00          | 25,000.00         | .00               | .00              | 25,000.00         | .00            |
| 401-751-971.001           | DUCK LAKE PARK IMPROVEMENT      | 150,000.00         | 150,000.00        | 2,527.52          | .00              | 147,472.48        | 1.69           |
| 401-751-971.002           | S HICKORY RIDGE PARK IMPROVEMT  | 25,000.00          | 25,000.00         | .00               | .00              | 25,000.00         | .00            |
| 401-751-971.003           | VETERANS PARK IMPROVEMENT       | 100,000.00         | 100,000.00        | 17,546.55         | 15,181.79        | 82,453.45         | 17.55          |
|                           | <b>TOTAL PARKS</b>              | <b>300,000.00</b>  | <b>300,000.00</b> | <b>20,074.07</b>  | <b>15,181.79</b> | <b>279,925.93</b> | <b>6.69</b>    |
|                           | <b>TOTAL FUND EXPENDITURES</b>  | <b>624,000.00</b>  | <b>874,000.00</b> | <b>385,610.90</b> | <b>17,572.79</b> | <b>488,389.10</b> | <b>44.12</b>   |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**CAPITAL IMPROVEMENT FUND**

|                               | ORIGINAL | AMENDED | YTD ACTUAL   | CUR MONTH | VARIANCE     | % OF |
|-------------------------------|----------|---------|--------------|-----------|--------------|------|
|                               |          |         |              |           |              |      |
| NET REVENUE OVER EXPENDITURES | .00      | .00     | ( 19,213.39) | 81,216.20 | ( 19,213.39) |      |
|                               |          |         |              |           |              |      |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
NOVEMBER 30, 2025

FIRE CAPITAL FUND

ASSETS

|                 |                         |            |  |
|-----------------|-------------------------|------------|--|
| 402-000-010.000 | CASH - COMBINED SAVINGS | 524,251.61 |  |
| 402-000-123.000 | PREPAID EXPENSES        | 34,292.90  |  |

TOTAL ASSETS

558,544.51

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |            |  |
|-----------------|---------------------------------|------------|--|
| 402-000-390.000 | FUND BALANCE                    | 471,680.61 |  |
|                 | REVENUE OVER EXPENDITURES - YTD | 86,863.90  |  |

TOTAL FUND EQUITY

558,544.51

TOTAL LIABILITIES AND EQUITY

558,544.51

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**FIRE CAPITAL FUND**

|                 | ORIGINAL<br>BUDGET                   | AMENDED<br>BUDGET   | YTD ACTUAL          | CUR MONTH           | VARIANCE             | % OF<br>BUDGET      |               |
|-----------------|--------------------------------------|---------------------|---------------------|---------------------|----------------------|---------------------|---------------|
| <b>REVENUE</b>  |                                      |                     |                     |                     |                      |                     |               |
| 402-000-402.000 | CURRENT PROPERTY TAX                 | 1,011,674.00        | 1,017,990.00        | 1,017,989.90        | .00                  | .10                 | 100.00        |
| 402-000-540.000 | GRANT REVENUE                        | .00                 | .00                 | 39,539.10           | .00                  | ( 39,539.10)        | .00           |
| 402-000-573.000 | LOCAL COMMUNITY STABILIZ. AUTH       | .00                 | .00                 | 707.99              | .00                  | ( 707.99)           | .00           |
| 402-000-665.000 | INTEREST EARNINGS                    | 15,000.00           | 20,000.00           | 31,002.43           | 1,831.86             | ( 11,002.43)        | 155.01        |
| 402-000-674.000 | PRIVATE DONATIONS                    | .00                 | 46,155.60           | 46,155.60           | .00                  | .00                 | 100.00        |
|                 | <b>REVENUE</b>                       | <b>1,026,674.00</b> | <b>1,084,145.60</b> | <b>1,135,395.02</b> | <b>1,831.86</b>      | <b>( 51,249.42)</b> | <b>104.73</b> |
|                 | <b>TOTAL FUND REVENUE</b>            | <b>1,026,674.00</b> | <b>1,084,145.60</b> | <b>1,135,395.02</b> | <b>1,831.86</b>      | <b>( 51,249.42)</b> | <b>104.73</b> |
| <b>FIRE</b>     |                                      |                     |                     |                     |                      |                     |               |
| 402-336-971.000 | VEHICLES                             | 402,335.00          | .00                 | .00                 | .00                  | .00                 | .00           |
| 402-336-971.002 | CAPITAL EQUIPMENT                    | 89,115.00           | 547,380.08          | 512,281.12          | 276,814.26           | 35,098.96           | 93.59         |
| 402-336-991.000 | FIRE CAP: DEBT SVC PRINCIPAL         | 320,000.00          | 320,000.00          | 320,000.00          | .00                  | .00                 | 100.00        |
| 402-336-993.001 | FIRE CAP: DEBT SVC INTEREST          | 215,750.00          | 215,750.00          | 215,750.00          | .00                  | .00                 | 100.00        |
| 402-336-993.002 | FIRE CAP: BONDING AGENT FEES         | .00                 | 500.00              | 500.00              | .00                  | .00                 | 100.00        |
|                 | <b>TOTAL FIRE</b>                    | <b>1,027,200.00</b> | <b>1,083,630.08</b> | <b>1,048,531.12</b> | <b>276,814.26</b>    | <b>35,098.96</b>    | <b>96.76</b>  |
|                 | <b>TOTAL FUND EXPENDITURES</b>       | <b>1,027,200.00</b> | <b>1,083,630.08</b> | <b>1,048,531.12</b> | <b>276,814.26</b>    | <b>35,098.96</b>    | <b>96.76</b>  |
|                 | <b>NET REVENUE OVER EXPENDITURES</b> | <b>( 526.00)</b>    | <b>515.52</b>       | <b>86,863.90</b>    | <b>( 274,982.40)</b> | <b>86,348.38</b>    |               |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
NOVEMBER 30, 2025

DOWNTOWN DEVELOPMENT FUND

| <u>ASSETS</u>                 |                                 |              |                   |
|-------------------------------|---------------------------------|--------------|-------------------|
| 494-000-010.000               | CASH - COMBINED SAVINGS         | 541,543.49   |                   |
| 494-000-019.000               | TAXES RECEIVABLE                | 158,796.00   |                   |
|                               |                                 | <hr/>        |                   |
|                               | TOTAL ASSETS                    |              | <u>700,339.49</u> |
| <br>                          |                                 |              |                   |
| <u>LIABILITIES AND EQUITY</u> |                                 |              |                   |
| <br>                          |                                 |              |                   |
| <u>LIABILITIES</u>            |                                 |              |                   |
| 494-000-280.000               | DEFERRED REVENUE                | 218,949.00   |                   |
|                               |                                 | <hr/>        |                   |
|                               | TOTAL LIABILITIES               |              | 218,949.00        |
| <br>                          |                                 |              |                   |
| <u>FUND EQUITY</u>            |                                 |              |                   |
| 494-000-390.000               | FUND BALANCE                    | 567,447.47   |                   |
|                               | REVENUE OVER EXPENDITURES - YTD | ( 86,056.98) |                   |
|                               |                                 | <hr/>        |                   |
|                               | TOTAL FUND EQUITY               |              | <u>481,390.49</u> |
|                               |                                 |              | <hr/>             |
|                               | TOTAL LIABILITIES AND EQUITY    |              | <u>700,339.49</u> |

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**DOWNTOWN DEVELOPMENT FUND**

|                                   | ORIGINAL<br>BUDGET                | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH         | VARIANCE              | % OF<br>BUDGET          |
|-----------------------------------|-----------------------------------|-------------------|-------------------|-------------------|-----------------------|-------------------------|
| <b>REVENUE</b>                    |                                   |                   |                   |                   |                       |                         |
| 494-000-569.000                   | GRANT REVENUE                     | .00               | .00               | 11,500.00         | .00 ( 11,500.00)      | .00                     |
| 494-000-573.000                   | LOCAL COMMUNITY STABILIZATION     | 50,000.00         | 50,000.00         | 45,838.07         | .00                   | 4,161.93 91.68          |
| 494-000-665.000                   | INTEREST EARNINGS                 | 10,000.00         | 10,000.00         | 18,863.55         | 750.26 ( 8,863.55)    | 188.64                  |
| 494-000-677.005                   | FUNDRAISING                       | 5,000.00          | 5,000.00          | 17,005.00         | 2,145.00 ( 12,005.00) | 340.10                  |
| 494-000-677.008                   | FARMERS MARKET RESERVATIONS       | 1,000.00          | 1,000.00          | 710.00            | .00                   | 290.00 71.00            |
| 494-000-677.010                   | TIF                               | 350,000.00        | 350,000.00        | 341,044.86        | 862.63                | 8,955.14 97.44          |
| 494-000-692.000                   | APPROP FUND BALANCE               | .00               | 249,078.00        | .00               | .00                   | 249,078.00 .00          |
| 494-000-699.401                   | TRANSFER IN FROM CAPITAL IMP.     | .00               | 250,000.00        | 250,000.00        | .00                   | .00 100.00              |
|                                   | <b>REVENUE</b>                    | <b>416,000.00</b> | <b>915,078.00</b> | <b>684,961.48</b> | <b>3,757.89</b>       | <b>230,116.52 74.85</b> |
|                                   | <b>TOTAL FUND REVENUE</b>         | <b>416,000.00</b> | <b>915,078.00</b> | <b>684,961.48</b> | <b>3,757.89</b>       | <b>230,116.52 74.85</b> |
| <b>DOWNTOWN DEVELOPMENT AUTHO</b> |                                   |                   |                   |                   |                       |                         |
| 494-729-702.001                   | DDA: DIRECTOR                     | 48,570.00         | 41,255.00         | 34,021.06         | 3,230.78              | 7,233.94 82.47          |
| 494-729-705.000                   | DDA: PART-TIME SEASONAL           | 10,000.00         | 25,000.00         | 19,839.75         | 1,113.00              | 5,160.25 79.36          |
| 494-729-710.000                   | DDA: EMPLOYER PAYROLL TAX         | 4,500.00          | 5,600.00          | 4,825.66          | 397.58                | 774.34 86.17            |
| 494-729-711.000                   | DDA: DEFINED CONTRIBUTION PLAN    | .00               | 2,428.00          | 1,820.82          | .00                   | 607.18 74.99            |
| 494-729-712.000                   | DDA: HEALTH/DENTL/LIFE/DIS INS    | .00               | 1,265.00          | 1,836.01          | 499.12 ( 571.01)      | 145.14                  |
| 494-729-715.000                   | DDA: CASH IN LIEU BENEF BUYOUT    | 6,000.00          | 8,546.00          | 9,032.78          | 831.30 ( 486.78)      | 105.70                  |
| 494-729-718.000                   | DDA: PTO CASH PAYOUT              | .00               | 934.00            | .00               | .00                   | 934.00 .00              |
| 494-729-720.002                   | DDA: RECORDING SECRETARY          | 1,200.00          | 1,500.00          | 1,300.00          | 100.00                | 200.00 86.67            |
| 494-729-728.000                   | DDA: OFFICE SUPPLIES              | 2,500.00          | 2,500.00          | 2,497.76          | 190.23                | 2.24 99.91              |
| 494-729-729.000                   | DDA:MEETING PUBLIC ED SUPPLIES    | 500.00            | 500.00            | 178.31            | .00                   | 321.69 35.66            |
| 494-729-801.000                   | DDA: PROF SERVICES                | 3,000.00          | 3,000.00          | 1,271.00          | 62.00                 | 1,729.00 42.37          |
| 494-729-801.001                   | DDA: MASTER PLAN                  | 10,000.00         | 10,000.00         | .00               | .00                   | 10,000.00 .00           |
| 494-729-808.000                   | DDA: MARKETING CONSULTANT         | 12,000.00         | 12,000.00         | 7,725.00          | 1,640.00              | 4,275.00 64.38          |
| 494-729-808.001                   | DDA: SPECIAL PROJ CONSULTANT      | 2,000.00          | 2,000.00          | .00               | .00                   | 2,000.00 .00            |
| 494-729-820.000                   | DDA: DUES/ED/TRAVEL               | 5,000.00          | 5,000.00          | 4,234.57          | .00                   | 765.43 84.69            |
| 494-729-850.000                   | DDA: WEBSITE                      | 700.00            | 700.00            | 132.00            | .00                   | 568.00 18.86            |
| 494-729-880.001                   | DDA: PROMOTIONS                   | 33,900.00         | 33,900.00         | 33,486.79         | 3,730.00              | 413.21 98.78            |
| 494-729-880.002                   | DDA: ECONOMIC RESTRUCTURING       | 27,300.00         | 27,300.00         | 12,599.90         | 2,725.22              | 14,700.10 46.15         |
| 494-729-880.003                   | DDA: DESIGN                       | 73,100.00         | 65,100.00         | 16,540.14         | 2,839.88              | 48,559.86 25.41         |
| 494-729-880.004                   | DDA: ORGANIZATION                 | 11,550.00         | 11,550.00         | 2,688.48          | .00                   | 8,861.52 23.28          |
| 494-729-900.000                   | DDA: ADVERTISING/PRINTING         | 3,000.00          | 3,000.00          | 2,658.49          | 88.00                 | 341.51 88.62            |
| 494-729-900.001                   | DDA: FUNDRAISER EXPENSE           | 3,000.00          | 3,000.00          | 473.00            | .00                   | 2,527.00 15.77          |
| 494-729-920.000                   | DDA: RENT/ UTILITIES              | 3,500.00          | 3,500.00          | 3,096.97          | 89.79                 | 403.03 88.48            |
| 494-729-935.000                   | DDA: MAINTENANCE STREETScape      | 4,000.00          | 4,000.00          | 315.95            | .00                   | 3,684.05 7.90           |
| 494-729-967.000                   | DDA: FARMERS' MARKET              | 12,500.00         | 12,500.00         | 9,944.02          | 140.00                | 2,555.98 79.55          |
| 494-729-967.002                   | DDA: DDA SPONSORSHIPS             | 1,500.00          | 1,500.00          | 500.00            | .00                   | 1,000.00 33.33          |
| 494-729-967.007                   | DDA:CART PROJECT                  | 2,500.00          | 2,500.00          | .00               | .00                   | 2,500.00 .00            |
| 494-729-971.000                   | DDA: CAPITAL IMPROVEMENT PROJ     | .00               | 625,000.00        | 600,000.00        | .00                   | 25,000.00 96.00         |
|                                   | <b>TOTAL DOWNTOWN DEVELOPMENT</b> | <b>281,820.00</b> | <b>915,078.00</b> | <b>771,018.46</b> | <b>17,676.90</b>      | <b>144,059.54 84.26</b> |

**CHARTER TOWNSHIP OF HIGHLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**DOWNTOWN DEVELOPMENT FUND**

|                               | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL   | CUR MONTH    | VARIANCE     | % OF<br>BUDGET |
|-------------------------------|--------------------|-------------------|--------------|--------------|--------------|----------------|
| TOTAL FUND EXPENDITURES       | 281,820.00         | 915,078.00        | 771,018.46   | 17,676.90    | 144,059.54   | 84.26          |
| NET REVENUE OVER EXPENDITURES | 134,180.00         | .00               | ( 86,056.98) | ( 13,919.01) | ( 86,056.98) |                |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
NOVEMBER 30, 2025

WATER SYSTEM

ASSETS

|                 |                                |                 |              |
|-----------------|--------------------------------|-----------------|--------------|
| 591-000-001.000 | CASH - CHECKING                | 40,690.52       |              |
| 591-000-010.000 | CASH - COMBINED SAVINGS        | 19,619.76       |              |
| 591-000-033.000 | UTILITY RECEIVABLE WATER SYSTE | 78,417.60       |              |
| 591-000-034.000 | DELQ UTILITY RECEIVABLE WATER  | 22,935.88       |              |
| 591-000-035.000 | UNBILLED RECEIVABLE WATER SYST | 102,732.79      |              |
| 591-000-152.000 | WATERMAINS                     | 8,226,407.32    |              |
| 591-000-153.000 | A/D WATER MAINS                | ( 1,163,908.73) |              |
| 591-000-158.000 | CONSTRUCTION IN PROGRESS       | 9,315.82        |              |
|                 |                                |                 |              |
|                 | TOTAL ASSETS                   |                 | 7,336,210.96 |

LIABILITIES AND EQUITY

LIABILITIES

|                 |                                |            |            |
|-----------------|--------------------------------|------------|------------|
| 591-000-202.000 | ACCOUNTS PAYABLE               | 4,730.00   |            |
| 591-000-202.001 | ACCOUNTS PAYABLE VOUCHER       | 16,262.73  |            |
| 591-000-209.000 | INTEREST PAYABLE               | 1,122.50   |            |
| 591-000-300.000 | BONDS PAYABLE CURRENT WATER SY | 68,000.00  |            |
| 591-000-300.001 | SPECIAL ASSESSMENT BOND        | 381,000.00 |            |
|                 |                                |            |            |
|                 | TOTAL LIABILITIES              |            | 471,115.23 |

FUND EQUITY

|                 |                                 |               |              |
|-----------------|---------------------------------|---------------|--------------|
| 591-000-373.000 | CONTRIBUTED CAPITAL NET POSITI  | 6,622,814.41  |              |
| 591-000-392.000 | MAJOR MAINT.RESERVE-RESTRICTED  | ( 364,472.77) |              |
| 591-000-392.001 | EMERG.MAINT.RESERVE-RESTRICTED  | 77,058.94     |              |
| 591-000-392.002 | CAP. IMPRV RESERVE-RESTRICTED   | 777,627.77    |              |
| 591-000-399.000 | UNRESTRICTED NET ASSETS         | ( 127,810.92) |              |
|                 | REVENUE OVER EXPENDITURES - YTD | ( 120,121.70) |              |
|                 |                                 |               |              |
|                 | TOTAL FUND EQUITY               |               | 6,865,095.73 |

|  |                              |  |              |
|--|------------------------------|--|--------------|
|  | TOTAL LIABILITIES AND EQUITY |  | 7,336,210.96 |
|--|------------------------------|--|--------------|

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**WATER SYSTEM**

|                               | ORIGINAL<br>BUDGET            | AMENDED<br>BUDGET | YTD ACTUAL    | CUR MONTH    | VARIANCE               | % OF<br>BUDGET |
|-------------------------------|-------------------------------|-------------------|---------------|--------------|------------------------|----------------|
| <b>REVENUE</b>                |                               |                   |               |              |                        |                |
| 591-000-629.002               | CHARGES FOR SERVICES RENDERE  | .00               | .00           | 506,926.60   | .00 ( 506,926.60)      | .00            |
| 591-000-629.003               | FIXED CHARGE DEBT SERVICES    | .00               | .00           | 75,100.84    | 18,569.31 ( 75,100.84) | .00            |
| 591-000-629.004               | FIXED CHARGE MAJOR MAINT      | .00               | .00           | 112,075.04   | .00 ( 112,075.04)      | .00            |
| 591-000-629.005               | FIXED CHARGE CAPITAL IMPR     | .00               | .00           | 99,451.69    | .00 ( 99,451.69)       | .00            |
| 591-000-665.000               | INTEREST EARNINGS             | .00               | .00           | 1,388.41     | .00 ( 1,388.41)        | .00            |
| 591-000-677.000               | OTHER REVENUE                 | .00               | .00           | 21.28        | .00 ( 21.28)           | .00            |
| <hr/>                         |                               |                   |               |              |                        |                |
| REVENUE                       | .00                           | .00               | 794,963.86    | 18,569.31    | ( 794,963.86)          | .00            |
| <hr/>                         |                               |                   |               |              |                        |                |
| TOTAL FUND REVENUE            | .00                           | .00               | 794,963.86    | 18,569.31    | ( 794,963.86)          | .00            |
| <hr/>                         |                               |                   |               |              |                        |                |
| <b>WATER</b>                  |                               |                   |               |              |                        |                |
| 591-536-812.000               | FUND ADMINISTRATION COST      | .00               | .00           | 64,276.39    | .00 ( 64,276.39)       | .00            |
| 591-536-921.000               | SYSTEMS                       | .00               | .00           | 62,639.44    | .00 ( 62,639.44)       | .00            |
| 591-536-921.001               | PLAN REVIEW & PERMITTING      | .00               | .00           | 3,014.31     | .00 ( 3,014.31)        | .00            |
| 591-536-921.002               | MAPPING UNIT                  | .00               | .00           | 4,839.28     | .00 ( 4,839.28)        | .00            |
| 591-536-921.003               | BILLING SERVICES              | .00               | .00           | 11,734.21    | .00 ( 11,734.21)       | .00            |
| 591-536-935.000               | MAINTENANCE                   | .00               | .00           | 107,511.34   | .00 ( 107,511.34)      | .00            |
| 591-536-936.000               | EMERGENCY REPAIRS             | .00               | .00           | 11,955.74    | .00 ( 11,955.74)       | .00            |
| 591-536-938.001               | WATER SYSTEMS                 | .00               | .00           | 49,190.28    | .00 ( 49,190.28)       | .00            |
| 591-536-938.002               | WATER MAINTENANCE             | .00               | .00           | 220,773.67   | .00 ( 220,773.67)      | .00            |
| 591-536-938.003               | PUMP MAINTENANCE              | .00               | .00           | 301,263.70   | .00 ( 301,263.70)      | .00            |
| 591-536-971.001               | WATER CAPITAL EQUIPMT IMPROVM | .00               | .00           | 3,100.45     | .00 ( 3,100.45)        | .00            |
| 591-536-991.000               | DEBT PAYMENT                  | .00               | .00           | 68,000.00    | 68,000.00 ( 68,000.00) | .00            |
| 591-536-993.001               | INTEREST EXPENSE              | .00               | .00           | 6,786.75     | 3,367.50 ( 6,786.75)   | .00            |
| <hr/>                         |                               |                   |               |              |                        |                |
| TOTAL WATER                   | .00                           | .00               | 915,085.56    | 71,367.50    | ( 915,085.56)          | .00            |
| <hr/>                         |                               |                   |               |              |                        |                |
| TOTAL FUND EXPENDITURES       | .00                           | .00               | 915,085.56    | 71,367.50    | ( 915,085.56)          | .00            |
| <hr/>                         |                               |                   |               |              |                        |                |
| NET REVENUE OVER EXPENDITURES | .00                           | .00               | ( 120,121.70) | ( 52,798.19) | ( 120,121.70)          |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
NOVEMBER 30, 2025

HIGHLAND ADVISORY COUNCIL

ASSETS

|                 |                         |           |           |
|-----------------|-------------------------|-----------|-----------|
| 702-000-010.000 | CASH - COMBINED SAVINGS | 31,689.88 |           |
|                 | TOTAL ASSETS            |           | 31,689.88 |

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |           |           |
|-----------------|---------------------------------|-----------|-----------|
| 702-000-390.000 | FUND BALANCE                    | 8,021.09  |           |
|                 | REVENUE OVER EXPENDITURES - YTD | 23,668.79 |           |
|                 | TOTAL FUND EQUITY               |           | 31,689.88 |
|                 | TOTAL LIABILITIES AND EQUITY    |           | 31,689.88 |

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**HIGHLAND ADVISORY COUNCIL**

|                 | ORIGINAL<br>BUDGET        | AMENDED<br>BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE     | % OF<br>BUDGET |
|-----------------|---------------------------|-------------------|------------|-----------|--------------|----------------|
|                 | <u>REVENUE</u>            |                   |            |           |              |                |
| 702-000-674.000 | .00                       | .00               | 70,210.50  | 7,300.00  | ( 70,210.50) | .00            |
|                 | .00                       | .00               | 70,210.50  | 7,300.00  | ( 70,210.50) | .00            |
|                 | .00                       | .00               | 70,210.50  | 7,300.00  | ( 70,210.50) | .00            |
|                 | <u>GENERAL GOVERNMENT</u> |                   |            |           |              |                |
| 702-261-729.000 | .00                       | .00               | 46,541.71  | 3,341.49  | ( 46,541.71) | .00            |
|                 | .00                       | .00               | 46,541.71  | 3,341.49  | ( 46,541.71) | .00            |
|                 | .00                       | .00               | 46,541.71  | 3,341.49  | ( 46,541.71) | .00            |
|                 | .00                       | .00               | 23,668.79  | 3,958.51  | 23,668.79    |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
NOVEMBER 30, 2025

CURRENT TAX COLLECT

ASSETS

|                 |                              |              |
|-----------------|------------------------------|--------------|
| 703-000-010.000 | CASH - COMBINED SAVINGS      | 60,293.85    |
| 703-000-019.000 | TAXES RECEIVABLE-OTHER GOVTS | 2,299,391.55 |
| 703-000-214.000 | DUE TO/FR GENERAL FUND       | ( 26,726.95) |

TOTAL ASSETS

2,332,958.45

LIABILITIES AND EQUITY

LIABILITIES

|                 |                               |              |
|-----------------|-------------------------------|--------------|
| 703-000-274.000 | TAX COLLECTIONS TO DISTRIBUTE | 29,640.60    |
| 703-000-280.000 | DEFERRED REVENUE              | 2,299,391.55 |

TOTAL LIABILITIES

2,329,032.15

FUND EQUITY

REVENUE OVER EXPENDITURES - YTD

3,926.30

TOTAL FUND EQUITY

3,926.30

TOTAL LIABILITIES AND EQUITY

2,332,958.45

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**CURRENT TAX COLLECT**

|                                 | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE    | % OF<br>BUDGET |
|---------------------------------|--------------------|-------------------|------------|-----------|-------------|----------------|
| <u>REVENUE</u>                  |                    |                   |            |           |             |                |
| 703-000-665.000                 | .00                | .00               | 6,421.30   | 27.75     | ( 6,421.30) | .00            |
|                                 | .00                | .00               | 6,421.30   | 27.75     | ( 6,421.30) | .00            |
|                                 | .00                | .00               | 6,421.30   | 27.75     | ( 6,421.30) | .00            |
| <u>TRUST &amp; AGENCY ADMIN</u> |                    |                   |            |           |             |                |
| 703-255-822.000                 | .00                | .00               | 2,495.00   | 245.00    | ( 2,495.00) | .00            |
|                                 | .00                | .00               | 2,495.00   | 245.00    | ( 2,495.00) | .00            |
|                                 | .00                | .00               | 2,495.00   | 245.00    | ( 2,495.00) | .00            |
|                                 | .00                | .00               | 3,926.30   | ( 217.25) | 3,926.30    |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
NOVEMBER 30, 2025

POST-RETIREMENT BENEFITS

ASSETS

|                 |                         |            |
|-----------------|-------------------------|------------|
| 737-000-010.000 | CASH - COMBINED SAVINGS | 87,799.54  |
| 737-000-017.001 | MUTUAL FUNDS            | 709,367.64 |
| 737-000-017.002 | LPL INVESTMENTS         | 48,860.00  |

TOTAL ASSETS

846,027.18

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |            |
|-----------------|---------------------------------|------------|
| 737-000-390.000 | FUND BALANCE                    | 807,736.19 |
|                 | REVENUE OVER EXPENDITURES - YTD | 38,290.99  |

TOTAL FUND EQUITY

846,027.18

TOTAL LIABILITIES AND EQUITY

846,027.18

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**POST-RETIREMENT BENEFITS**

|                                    | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL       | CUR MONTH       | VARIANCE           | % OF<br>BUDGET |
|------------------------------------|--------------------|-------------------|------------------|-----------------|--------------------|----------------|
| <u>REVENUE</u>                     |                    |                   |                  |                 |                    |                |
| 737-000-665.000                    | 15,000.00          | 15,000.00         | 21,102.99        | 1,209.66        | ( 6,102.99)        | 140.69         |
| 737-000-669.001                    | .00                | .00               | 51,068.23        | 4,471.84        | ( 51,068.23)       | .00            |
| 737-000-692.002                    | 55,000.00          | 55,000.00         | .00              | .00             | 55,000.00          | .00            |
|                                    | <u>70,000.00</u>   | <u>70,000.00</u>  | <u>72,171.22</u> | <u>5,681.50</u> | <u>( 2,171.22)</u> | <u>103.10</u>  |
|                                    | <u>70,000.00</u>   | <u>70,000.00</u>  | <u>72,171.22</u> | <u>5,681.50</u> | <u>( 2,171.22)</u> | <u>103.10</u>  |
| <u>GENERAL GOVERNMENT PERSONNE</u> |                    |                   |                  |                 |                    |                |
| 737-279-719.000                    | 60,000.00          | 60,000.00         | 26,960.01        | 1,413.62        | 33,039.99          | 44.93          |
| 737-279-822.000                    | 10,000.00          | 10,000.00         | 6,920.22         | .00             | 3,079.78           | 69.20          |
|                                    | <u>70,000.00</u>   | <u>70,000.00</u>  | <u>33,880.23</u> | <u>1,413.62</u> | <u>36,119.77</u>   | <u>48.40</u>   |
|                                    | <u>70,000.00</u>   | <u>70,000.00</u>  | <u>33,880.23</u> | <u>1,413.62</u> | <u>36,119.77</u>   | <u>48.40</u>   |
|                                    | <u>.00</u>         | <u>.00</u>        | <u>38,290.99</u> | <u>4,267.88</u> | <u>38,290.99</u>   |                |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
NOVEMBER 30, 2025

DUCK LAKE ASSOC

ASSETS

764-000-010.000 CASH - COMBINED SAVINGS 151,701.93

TOTAL ASSETS 151,701.93

LIABILITIES AND EQUITY

FUND EQUITY

764-000-390.000 FUND BALANCE 176,235.02  
REVENUE OVER EXPENDITURES - YTD ( 24,533.09)

TOTAL FUND EQUITY 151,701.93

TOTAL LIABILITIES AND EQUITY 151,701.93

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**DUCK LAKE ASSOC**

|                                 | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL          | CUR MONTH          | VARIANCE             | % OF<br>BUDGET |
|---------------------------------|--------------------|-------------------|---------------------|--------------------|----------------------|----------------|
| <u>REVENUE</u>                  |                    |                   |                     |                    |                      |                |
| 764-000-581.000                 |                    |                   |                     |                    |                      |                |
| CONTRIBUTIONS-DUCK LAKE         | .00                | .00               | 224,684.40          | .00                | ( 224,684.40)        | .00            |
| 764-000-665.000                 |                    |                   |                     |                    |                      |                |
| INTEREST EARNINGS               | .00                | .00               | 2,468.46            | 138.73             | ( 2,468.46)          | .00            |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>227,152.86</u>   | <u>138.73</u>      | <u>( 227,152.86)</u> | <u>.00</u>     |
|                                 |                    |                   |                     |                    |                      |                |
| TOTAL FUND REVENUE              | <u>.00</u>         | <u>.00</u>        | <u>227,152.86</u>   | <u>138.73</u>      | <u>( 227,152.86)</u> | <u>.00</u>     |
| <u>TRUST &amp; AGENCY ADMIN</u> |                    |                   |                     |                    |                      |                |
| 764-255-812.000                 |                    |                   |                     |                    |                      |                |
| DUCK LAKE: ADMIN FEES           | .00                | .00               | 2,522.34            | .00                | ( 2,522.34)          | .00            |
| 764-255-956.000                 |                    |                   |                     |                    |                      |                |
| DUCK LAKE: DEDUCTIONS           | .00                | .00               | 249,163.61          | 9,640.83           | ( 249,163.61)        | .00            |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>251,685.95</u>   | <u>9,640.83</u>    | <u>( 251,685.95)</u> | <u>.00</u>     |
| TOTAL TRUST & AGENCY ADMIN      | <u>.00</u>         | <u>.00</u>        | <u>251,685.95</u>   | <u>9,640.83</u>    | <u>( 251,685.95)</u> | <u>.00</u>     |
|                                 |                    |                   |                     |                    |                      |                |
| TOTAL FUND EXPENDITURES         | <u>.00</u>         | <u>.00</u>        | <u>251,685.95</u>   | <u>9,640.83</u>    | <u>( 251,685.95)</u> | <u>.00</u>     |
|                                 |                    |                   |                     |                    |                      |                |
| NET REVENUE OVER EXPENDITURES   | <u>.00</u>         | <u>.00</u>        | <u>( 24,533.09)</u> | <u>( 9,502.10)</u> | <u>( 24,533.09)</u>  |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
NOVEMBER 30, 2025

HIGHLAND LAKE ASSOC

ASSETS

765-000-010.000 CASH - COMBINED SAVINGS 66,864.04

TOTAL ASSETS 66,864.04

LIABILITIES AND EQUITY

FUND EQUITY

765-000-390.000 FUND BALANCE 65,976.72  
REVENUE OVER EXPENDITURES - YTD 887.32

TOTAL FUND EQUITY 66,864.04

TOTAL LIABILITIES AND EQUITY 66,864.04

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**HIGHLAND LAKE ASSOC**

|                 |                                       | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL       | CUR MONTH    | VARIANCE            | % OF<br>BUDGET |
|-----------------|---------------------------------------|--------------------|-------------------|------------------|--------------|---------------------|----------------|
|                 | <u>REVENUE</u>                        |                    |                   |                  |              |                     |                |
| 765-000-581.000 | CONTRIBUTIONS-HIGHLAND LAKE           | .00                | .00               | 24,778.16        | .00          | ( 24,778.16)        | .00            |
| 765-000-665.000 | INTEREST EARNINGS                     | .00                | .00               | 933.97           | 61.15        | ( 933.97)           | .00            |
|                 | <b>REVENUE</b>                        | <b>.00</b>         | <b>.00</b>        | <b>25,712.13</b> | <b>61.15</b> | <b>( 25,712.13)</b> | <b>.00</b>     |
|                 | <b>TOTAL FUND REVENUE</b>             | <b>.00</b>         | <b>.00</b>        | <b>25,712.13</b> | <b>61.15</b> | <b>( 25,712.13)</b> | <b>.00</b>     |
|                 | <u>TRUST &amp; AGENCY ADMIN</u>       |                    |                   |                  |              |                     |                |
| 765-255-812.000 | HIGHLAND LAKE: ADMIN FEES             | .00                | .00               | 270.31           | .00          | ( 270.31)           | .00            |
| 765-255-956.000 | HIGHLAND LAKE: DEDUCTIONS             | .00                | .00               | 24,554.50        | 26.62        | ( 24,554.50)        | .00            |
|                 | <b>TOTAL TRUST &amp; AGENCY ADMIN</b> | <b>.00</b>         | <b>.00</b>        | <b>24,824.81</b> | <b>26.62</b> | <b>( 24,824.81)</b> | <b>.00</b>     |
|                 | <b>TOTAL FUND EXPENDITURES</b>        | <b>.00</b>         | <b>.00</b>        | <b>24,824.81</b> | <b>26.62</b> | <b>( 24,824.81)</b> | <b>.00</b>     |
|                 | <b>NET REVENUE OVER EXPENDITURES</b>  | <b>.00</b>         | <b>.00</b>        | <b>887.32</b>    | <b>34.53</b> | <b>887.32</b>       |                |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
NOVEMBER 30, 2025

TAGGETT LAKE ASSOC

ASSETS

|                 |                         |           |           |
|-----------------|-------------------------|-----------|-----------|
| 766-000-010.000 | CASH - COMBINED SAVINGS | 10,130.07 |           |
|                 | TOTAL ASSETS            |           | 10,130.07 |

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |              |           |
|-----------------|---------------------------------|--------------|-----------|
| 766-000-390.000 | FUND BALANCE                    | 27,100.33    |           |
|                 | REVENUE OVER EXPENDITURES - YTD | ( 16,970.26) |           |
|                 | TOTAL FUND EQUITY               |              | 10,130.07 |
|                 | TOTAL LIABILITIES AND EQUITY    |              | 10,130.07 |

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**TAGGETT LAKE ASSOC**

|                                 | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL   | CUR MONTH | VARIANCE     | % OF<br>BUDGET |
|---------------------------------|--------------------|-------------------|--------------|-----------|--------------|----------------|
| <u>REVENUE</u>                  |                    |                   |              |           |              |                |
| 766-000-581.000                 |                    |                   |              |           |              |                |
| CONTRIBUTIONS-TAGGETT LAKE      | .00                | .00               | 15,000.00    | .00       | ( 15,000.00) | .00            |
| 766-000-665.000                 |                    |                   |              |           |              |                |
| INTEREST EARNINGS               | .00                | .00               | 304.07       | 9.27      | ( 304.07)    | .00            |
|                                 |                    |                   |              |           |              |                |
| REVENUE                         | .00                | .00               | 15,304.07    | 9.27      | ( 15,304.07) | .00            |
|                                 |                    |                   |              |           |              |                |
| TOTAL FUND REVENUE              | .00                | .00               | 15,304.07    | 9.27      | ( 15,304.07) | .00            |
| <u>TRUST &amp; AGENCY ADMIN</u> |                    |                   |              |           |              |                |
| 766-255-812.000                 |                    |                   |              |           |              |                |
| TAGGETT LAKE: ADMIN FEES        | .00                | .00               | 242.20       | .00       | ( 242.20)    | .00            |
| 766-255-956.000                 |                    |                   |              |           |              |                |
| TAGGETT LAKE: DEDUCTIONS        | .00                | .00               | 32,032.13    | 103.04    | ( 32,032.13) | .00            |
|                                 |                    |                   |              |           |              |                |
| TOTAL TRUST & AGENCY ADMIN      | .00                | .00               | 32,274.33    | 103.04    | ( 32,274.33) | .00            |
|                                 |                    |                   |              |           |              |                |
| TOTAL FUND EXPENDITURES         | .00                | .00               | 32,274.33    | 103.04    | ( 32,274.33) | .00            |
|                                 |                    |                   |              |           |              |                |
| NET REVENUE OVER EXPENDITURES   | .00                | .00               | ( 16,970.26) | ( 93.77)  | ( 16,970.26) |                |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
NOVEMBER 30, 2025

KELLOGG LAKE ASSOC

ASSETS

767-000-010.000 CASH - COMBINED SAVINGS 29,101.17

TOTAL ASSETS 29,101.17

LIABILITIES AND EQUITY

FUND EQUITY

767-000-390.000 FUND BALANCE 40,303.39  
REVENUE OVER EXPENDITURES - YTD (11,202.22)

TOTAL FUND EQUITY 29,101.17

TOTAL LIABILITIES AND EQUITY 29,101.17

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**KELLOGG LAKE ASSOC**

|                                 |                                       | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL          | CUR MONTH       | VARIANCE            | % OF<br>BUDGET |
|---------------------------------|---------------------------------------|--------------------|-------------------|---------------------|-----------------|---------------------|----------------|
| <u>REVENUE</u>                  |                                       |                    |                   |                     |                 |                     |                |
| 767-000-581.000                 | CONTRIBUTIONS-KELLOGG LAKE            | .00                | .00               | 14,695.83           | .00             | ( 14,695.83)        | .00            |
| 767-000-665.000                 | INTEREST EARNINGS                     | .00                | .00               | 538.77              | 26.61           | ( 538.77)           | .00            |
|                                 | <b>REVENUE</b>                        | <b>.00</b>         | <b>.00</b>        | <b>15,234.60</b>    | <b>26.61</b>    | <b>( 15,234.60)</b> | <b>.00</b>     |
|                                 | <b>TOTAL FUND REVENUE</b>             | <b>.00</b>         | <b>.00</b>        | <b>15,234.60</b>    | <b>26.61</b>    | <b>( 15,234.60)</b> | <b>.00</b>     |
| <u>TRUST &amp; AGENCY ADMIN</u> |                                       |                    |                   |                     |                 |                     |                |
| 767-255-812.000                 | KELLOGG LAKE: ADMIN FEES              | .00                | .00               | 173.00              | .00             | ( 173.00)           | .00            |
| 767-255-956.000                 | KELLOGG LAKE: DEDUCTIONS              | .00                | .00               | 26,263.82           | 80.96           | ( 26,263.82)        | .00            |
|                                 | <b>TOTAL TRUST &amp; AGENCY ADMIN</b> | <b>.00</b>         | <b>.00</b>        | <b>26,436.82</b>    | <b>80.96</b>    | <b>( 26,436.82)</b> | <b>.00</b>     |
|                                 | <b>TOTAL FUND EXPENDITURES</b>        | <b>.00</b>         | <b>.00</b>        | <b>26,436.82</b>    | <b>80.96</b>    | <b>( 26,436.82)</b> | <b>.00</b>     |
|                                 | <b>NET REVENUE OVER EXPENDITURES</b>  | <b>.00</b>         | <b>.00</b>        | <b>( 11,202.22)</b> | <b>( 54.35)</b> | <b>( 11,202.22)</b> |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
NOVEMBER 30, 2025

CHARLICK LAKE ASSOC

ASSETS

768-000-010.000 CASH - COMBINED SAVINGS 51,788.39

TOTAL ASSETS 51,788.39

LIABILITIES AND EQUITY

FUND EQUITY

768-000-390.000 FUND BALANCE 48,365.57  
REVENUE OVER EXPENDITURES - YTD 3,422.82

TOTAL FUND EQUITY 51,788.39

TOTAL LIABILITIES AND EQUITY 51,788.39

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**CHARLICK LAKE ASSOC**

|                 |                                       | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL       | CUR MONTH          | VARIANCE            | % OF<br>BUDGET |
|-----------------|---------------------------------------|--------------------|-------------------|------------------|--------------------|---------------------|----------------|
|                 | <u>REVENUE</u>                        |                    |                   |                  |                    |                     |                |
| 768-000-581.000 | CONTRIBUTIONS-CHARLICK LAKE           | .00                | .00               | 27,143.73        | .00                | ( 27,143.73)        | .00            |
| 768-000-665.000 | INTEREST EARNINGS                     | .00                | .00               | 778.72           | 47.36              | ( 778.72)           | .00            |
|                 | <b>REVENUE</b>                        | <b>.00</b>         | <b>.00</b>        | <b>27,922.45</b> | <b>47.36</b>       | <b>( 27,922.45)</b> | <b>.00</b>     |
|                 | <b>TOTAL FUND REVENUE</b>             | <b>.00</b>         | <b>.00</b>        | <b>27,922.45</b> | <b>47.36</b>       | <b>( 27,922.45)</b> | <b>.00</b>     |
|                 | <u>TRUST &amp; AGENCY ADMIN</u>       |                    |                   |                  |                    |                     |                |
| 768-255-812.000 | CHARLICK LAKE: ADMIN FEES             | .00                | .00               | 319.70           | .00                | ( 319.70)           | .00            |
| 768-255-956.000 | CHARLICK LAKE: DEDUCTIONS             | .00                | .00               | 24,179.93        | 1,950.26           | ( 24,179.93)        | .00            |
|                 | <b>TOTAL TRUST &amp; AGENCY ADMIN</b> | <b>.00</b>         | <b>.00</b>        | <b>24,499.63</b> | <b>1,950.26</b>    | <b>( 24,499.63)</b> | <b>.00</b>     |
|                 | <b>TOTAL FUND EXPENDITURES</b>        | <b>.00</b>         | <b>.00</b>        | <b>24,499.63</b> | <b>1,950.26</b>    | <b>( 24,499.63)</b> | <b>.00</b>     |
|                 | <b>NET REVENUE OVER EXPENDITURES</b>  | <b>.00</b>         | <b>.00</b>        | <b>3,422.82</b>  | <b>( 1,902.90)</b> | <b>3,422.82</b>     |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
NOVEMBER 30, 2025

WOODRUFF LAKE ASSOC

ASSETS

|                 |                         |           |           |
|-----------------|-------------------------|-----------|-----------|
| 769-000-010.000 | CASH - COMBINED SAVINGS | 27,700.06 |           |
|                 | TOTAL ASSETS            |           | 27,700.06 |

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |              |           |
|-----------------|---------------------------------|--------------|-----------|
| 769-000-390.000 | FUND BALANCE                    | 43,061.10    |           |
|                 | REVENUE OVER EXPENDITURES - YTD | ( 15,361.04) |           |
|                 | TOTAL FUND EQUITY               |              | 27,700.06 |
|                 | TOTAL LIABILITIES AND EQUITY    |              | 27,700.06 |

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**WOODRUFF LAKE ASSOC**

|                 |                                       | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL          | CUR MONTH       | VARIANCE            | % OF<br>BUDGET |
|-----------------|---------------------------------------|--------------------|-------------------|---------------------|-----------------|---------------------|----------------|
|                 | <u>REVENUE</u>                        |                    |                   |                     |                 |                     |                |
| 769-000-581.000 | CONTRIBUTIONS-WOODRUFF LAKE           | .00                | .00               | 26,400.00           | .00             | ( 26,400.00)        | .00            |
| 769-000-665.000 | INTEREST EARNINGS                     | .00                | .00               | 620.45              | 25.33           | ( 620.45)           | .00            |
|                 | <b>REVENUE</b>                        | <b>.00</b>         | <b>.00</b>        | <b>27,020.45</b>    | <b>25.33</b>    | <b>( 27,020.45)</b> | <b>.00</b>     |
|                 | <b>TOTAL FUND REVENUE</b>             | <b>.00</b>         | <b>.00</b>        | <b>27,020.45</b>    | <b>25.33</b>    | <b>( 27,020.45)</b> | <b>.00</b>     |
|                 | <u>TRUST &amp; AGENCY ADMIN</u>       |                    |                   |                     |                 |                     |                |
| 769-255-812.000 | WOODRUFF LAKE: ADMIN FEES             | .00                | .00               | 297.60              | .00             | ( 297.60)           | .00            |
| 769-255-956.000 | WOODRUFF LAKE: DEDUCTIONS             | .00                | .00               | 42,083.89           | 36.06           | ( 42,083.89)        | .00            |
|                 | <b>TOTAL TRUST &amp; AGENCY ADMIN</b> | <b>.00</b>         | <b>.00</b>        | <b>42,381.49</b>    | <b>36.06</b>    | <b>( 42,381.49)</b> | <b>.00</b>     |
|                 | <b>TOTAL FUND EXPENDITURES</b>        | <b>.00</b>         | <b>.00</b>        | <b>42,381.49</b>    | <b>36.06</b>    | <b>( 42,381.49)</b> | <b>.00</b>     |
|                 | <b>NET REVENUE OVER EXPENDITURES</b>  | <b>.00</b>         | <b>.00</b>        | <b>( 15,361.04)</b> | <b>( 10.73)</b> | <b>( 15,361.04)</b> |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
NOVEMBER 30, 2025

WHITE LAKE IMPROVEMENT

ASSETS

770-000-010.000 CASH - COMBINED SAVINGS 234,312.44

TOTAL ASSETS 234,312.44

LIABILITIES AND EQUITY

FUND EQUITY

770-000-390.000 FUND BALANCE 221,143.14  
REVENUE OVER EXPENDITURES - YTD 13,169.30

TOTAL FUND EQUITY 234,312.44

TOTAL LIABILITIES AND EQUITY 234,312.44

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**WHITE LAKE IMPROVEMENT**

|                                 | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL        | CUR MONTH       | VARIANCE             | % OF<br>BUDGET |
|---------------------------------|--------------------|-------------------|-------------------|-----------------|----------------------|----------------|
| <u>REVENUE</u>                  |                    |                   |                   |                 |                      |                |
| 770-000-581.000                 | .00                | .00               | 111,023.99        | .00             | ( 111,023.99)        | .00            |
| 770-000-665.000                 | .00                | .00               | 3,319.64          | 214.28          | ( 3,319.64)          | .00            |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>114,343.63</u> | <u>214.28</u>   | <u>( 114,343.63)</u> | <u>.00</u>     |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>114,343.63</u> | <u>214.28</u>   | <u>( 114,343.63)</u> | <u>.00</u>     |
| <u>TRUST &amp; AGENCY ADMIN</u> |                    |                   |                   |                 |                      |                |
| 770-255-812.000                 | .00                | .00               | 1,242.24          | .00             | ( 1,242.24)          | .00            |
| 770-255-956.000                 | .00                | .00               | 99,932.09         | 273.02          | ( 99,932.09)         | .00            |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>101,174.33</u> | <u>273.02</u>   | <u>( 101,174.33)</u> | <u>.00</u>     |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>101,174.33</u> | <u>273.02</u>   | <u>( 101,174.33)</u> | <u>.00</u>     |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>13,169.30</u>  | <u>( 58.74)</u> | <u>13,169.30</u>     |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
NOVEMBER 30, 2025

TOMAHAWK LAKE IMPROVEMENT

ASSETS

|                 |                         |       |       |
|-----------------|-------------------------|-------|-------|
| 771-000-010.000 | CASH - COMBINED SAVINGS | 51.44 |       |
|                 | TOTAL ASSETS            |       | 51.44 |

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |           |       |
|-----------------|---------------------------------|-----------|-------|
| 771-000-390.000 | FUND BALANCE                    | 729.32    |       |
|                 | REVENUE OVER EXPENDITURES - YTD | ( 677.88) |       |
|                 | TOTAL FUND EQUITY               |           | 51.44 |
|                 | TOTAL LIABILITIES AND EQUITY    |           | 51.44 |

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**TOMAHAWK LAKE IMPROVEMENT**

|                                 | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL       | CUR MONTH          | VARIANCE           | % OF<br>BUDGET |
|---------------------------------|--------------------|-------------------|------------------|--------------------|--------------------|----------------|
| <u>REVENUE</u>                  |                    |                   |                  |                    |                    |                |
| 771-000-581.000                 |                    |                   |                  |                    |                    |                |
| CONTRIBUTIONS-TOMAHAWK LAKE     | .00                | .00               | 4,878.28         | .00                | ( 4,878.28)        | .00            |
| 771-000-665.000                 |                    |                   |                  |                    |                    |                |
| INTEREST EARNINGS               | .00                | .00               | 43.18            | .05                | ( 43.18)           | .00            |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>4,921.46</u>  | <u>.05</u>         | <u>( 4,921.46)</u> | <u>.00</u>     |
|                                 |                    |                   |                  |                    |                    |                |
| REVENUE                         | .00                | .00               | 4,921.46         | .05                | ( 4,921.46)        | .00            |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>4,921.46</u>  | <u>.05</u>         | <u>( 4,921.46)</u> | <u>.00</u>     |
| <u>TRUST &amp; AGENCY ADMIN</u> |                    |                   |                  |                    |                    |                |
| 771-255-812.000                 |                    |                   |                  |                    |                    |                |
| TOMAHAWK LAKE: ADMIN FEES       | .00                | .00               | 51.00            | .00                | ( 51.00)           | .00            |
| 771-255-956.000                 |                    |                   |                  |                    |                    |                |
| TOMAHAWK LAKE: DEDUCTIONS       | .00                | .00               | 5,548.34         | 2,811.28           | ( 5,548.34)        | .00            |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>5,599.34</u>  | <u>2,811.28</u>    | <u>( 5,599.34)</u> | <u>.00</u>     |
| TOTAL TRUST & AGENCY ADMIN      | .00                | .00               | 5,599.34         | 2,811.28           | ( 5,599.34)        | .00            |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>5,599.34</u>  | <u>2,811.28</u>    | <u>( 5,599.34)</u> | <u>.00</u>     |
| TOTAL FUND EXPENDITURES         | .00                | .00               | 5,599.34         | 2,811.28           | ( 5,599.34)        | .00            |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>5,599.34</u>  | <u>2,811.28</u>    | <u>( 5,599.34)</u> | <u>.00</u>     |
| NET REVENUE OVER EXPENDITURES   | .00                | .00               | ( 677.88)        | ( 2,811.23)        | ( 677.88)          |                |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>( 677.88)</u> | <u>( 2,811.23)</u> | <u>( 677.88)</u>   |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
NOVEMBER 30, 2025

GOURD LAKE IMPROVEMENT

ASSETS

773-000-010.000 CASH - COMBINED SAVINGS 6,400.95

TOTAL ASSETS 6,400.95

LIABILITIES AND EQUITY

FUND EQUITY

773-000-390.000 FUND BALANCE 3,942.79  
REVENUE OVER EXPENDITURES - YTD 2,458.16

TOTAL FUND EQUITY 6,400.95

TOTAL LIABILITIES AND EQUITY 6,400.95



CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET  
NOVEMBER 30, 2025

PENNINSULA LAKE

ASSETS

|                 |                         |          |          |
|-----------------|-------------------------|----------|----------|
| 774-000-010.000 | CASH - COMBINED SAVINGS | 9,729.10 |          |
|                 | TOTAL ASSETS            |          | 9,729.10 |

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |          |          |
|-----------------|---------------------------------|----------|----------|
| 774-000-390.000 | FUND BALANCE                    | 8,339.93 |          |
|                 | REVENUE OVER EXPENDITURES - YTD | 1,389.17 |          |
|                 | TOTAL FUND EQUITY               |          | 9,729.10 |
|                 | TOTAL LIABILITIES AND EQUITY    |          | 9,729.10 |



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
NOVEMBER 30, 2025

LOWER PETTIBONE LAKE

ASSETS

775-000-010.000 CASH - COMBINED SAVINGS 6,136.54

TOTAL ASSETS 6,136.54

LIABILITIES AND EQUITY

FUND EQUITY

775-000-390.000 FUND BALANCE 1,930.81  
REVENUE OVER EXPENDITURES - YTD 4,205.73

TOTAL FUND EQUITY 6,136.54

TOTAL LIABILITIES AND EQUITY 6,136.54

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**LOWER PETTIBONE LAKE**

|                                 | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL       | CUR MONTH   | VARIANCE            | % OF<br>BUDGET |
|---------------------------------|--------------------|-------------------|------------------|-------------|---------------------|----------------|
| <u>REVENUE</u>                  |                    |                   |                  |             |                     |                |
| 775-000-581.000                 | .00                | .00               | 11,277.00        | .00         | ( 11,277.00)        | .00            |
| 775-000-665.000                 | .00                | .00               | 102.46           | 5.61        | ( 102.46)           | .00            |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>11,379.46</u> | <u>5.61</u> | <u>( 11,379.46)</u> | <u>.00</u>     |
|                                 |                    |                   |                  |             |                     |                |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>11,379.46</u> | <u>5.61</u> | <u>( 11,379.46)</u> | <u>.00</u>     |
| <u>TRUST &amp; AGENCY ADMIN</u> |                    |                   |                  |             |                     |                |
| 775-255-812.000                 | .00                | .00               | 114.73           | .00         | ( 114.73)           | .00            |
| 775-255-956.000                 | .00                | .00               | 7,059.00         | .00         | ( 7,059.00)         | .00            |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>7,173.73</u>  | <u>.00</u>  | <u>( 7,173.73)</u>  | <u>.00</u>     |
|                                 |                    |                   |                  |             |                     |                |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>7,173.73</u>  | <u>.00</u>  | <u>( 7,173.73)</u>  | <u>.00</u>     |
|                                 |                    |                   |                  |             |                     |                |
|                                 | <u>.00</u>         | <u>.00</u>        | <u>4,205.73</u>  | <u>5.61</u> | <u>4,205.73</u>     |                |

CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
NOVEMBER 30, 2025

DUNLEAVY/LEONARD LAKE

ASSETS

|                 |                         |          |          |
|-----------------|-------------------------|----------|----------|
| 776-000-010.000 | CASH - COMBINED SAVINGS | 5,478.68 |          |
|                 | TOTAL ASSETS            |          | 5,478.68 |

LIABILITIES AND EQUITY

FUND EQUITY

|                 |                                 |             |          |
|-----------------|---------------------------------|-------------|----------|
| 776-000-390.000 | FUND BALANCE                    | 7,556.75    |          |
|                 | REVENUE OVER EXPENDITURES - YTD | ( 2,078.07) |          |
|                 | TOTAL FUND EQUITY               |             | 5,478.68 |
|                 | TOTAL LIABILITIES AND EQUITY    |             | 5,478.68 |



CHARTER TOWNSHIP OF HIGHLAND  
BALANCE SHEET  
NOVEMBER 30, 2025

KNOBLOCK LAKE

ASSETS

|                 |                          |   |           |
|-----------------|--------------------------|---|-----------|
| 777-000-010.000 | CASH - COMBINED SAVINGS  | ( | 1,199.86) |
| 777-000-084.101 | DUE TO/FROM GENERAL FUND | ( | 1,903.32) |

|              |   |           |
|--------------|---|-----------|
| TOTAL ASSETS | ( | 3,103.18) |
|--------------|---|-----------|

LIABILITIES AND EQUITY

FUND EQUITY

|                                 |   |           |
|---------------------------------|---|-----------|
| REVENUE OVER EXPENDITURES - YTD | ( | 3,103.18) |
|---------------------------------|---|-----------|

|                   |   |           |
|-------------------|---|-----------|
| TOTAL FUND EQUITY | ( | 3,103.18) |
|-------------------|---|-----------|

|                              |   |           |
|------------------------------|---|-----------|
| TOTAL LIABILITIES AND EQUITY | ( | 3,103.18) |
|------------------------------|---|-----------|

**CHARTER TOWNSHIP OF HIGHLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025**

**NOBLOCK LAKE**

|                                 | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | YTD ACTUAL  | CUR MONTH   | VARIANCE    | % OF<br>BUDGET |
|---------------------------------|--------------------|-------------------|-------------|-------------|-------------|----------------|
| <u>REVENUE</u>                  |                    |                   |             |             |             |                |
| 777-000-581.000                 |                    |                   |             |             |             |                |
| CONTRIBUTIONS-KNOBLOCK LAKE     | .00                | .00               | 1.00        | 1.00        | ( 1.00)     | .00            |
|                                 | .00                | .00               | 1.00        | 1.00        | ( 1.00)     | .00            |
| TOTAL FUND REVENUE              | .00                | .00               | 1.00        | 1.00        | ( 1.00)     | .00            |
| <u>TRUST &amp; AGENCY ADMIN</u> |                    |                   |             |             |             |                |
| 777-255-956.000                 |                    |                   |             |             |             |                |
| KNOBLOCK LAKE: DEDUCTIONS       | .00                | .00               | 3,104.18    | 3,104.18    | ( 3,104.18) | .00            |
| TOTAL TRUST & AGENCY ADMIN      | .00                | .00               | 3,104.18    | 3,104.18    | ( 3,104.18) | .00            |
| TOTAL FUND EXPENDITURES         | .00                | .00               | 3,104.18    | 3,104.18    | ( 3,104.18) | .00            |
| NET REVENUE OVER EXPENDITURES   | .00                | .00               | ( 3,103.18) | ( 3,103.18) | ( 3,103.18) |                |

**Highland Township Planning Commission  
Record of the 1437th Meeting  
Highland Township Auditorium  
November 20, 2025**

***Roll Call:***

Kevin Curtis, Chairman  
Grant Charlick  
Chris Heyn  
Mike O’Leary  
Roscoe Smith (absent)  
Scott Temple  
Russ Tierney (absent)  
Guy York (absent)  
Michael Zeolla (absent)

***Also Present:***

Elizabeth Corwin, Planning Director

Visitors: 3

Chairman Curtis called the meeting to order at 7:30 p.m. Ms. Corwin agreed to fulfill the Secretary role in Mr. Smith’s absence.

**Agenda Item #1: Call to the Public: Opportunity for anyone to bring forward issues of interest or concern for Planning Commission consideration. Each participant limited to 3 minutes.**

Mr. Peter Grebeck was present to seek clarification on his site plan amendment for the shed awning and fencing at Peter’s True Value, 3455 W. Highland Road. The minutes of the meeting of September 4, 2025 noted that Mr. Grebeck would not seek barbed wire atop the security fence running parallel to Highland Road. He had since decided the barbed wire was necessary, and consistent with fencing on the side lot lines and installed the same fencing.

After discussion, the consensus was that since there were no conditions of approval regarding fencing in the motion, the ordinance ruled. Since the ordinance is silent on the issue of barbed wire in non-residential districts, the barbed wire may remain.

No other

***Public Hearing/Work Session:***

**Agenda Item #2:**

Parcel # 11-14-100-054  
Zoning: R1.5, Single Family Residential, 1.5 Acre  
Address: Vacant, Harvey Lake Road  
File #: SPR 25-04  
Request: Initial Review-Residential Planned Unit Development  
Applicant: Charles Burt, B&B Construction  
Owner: B&B Construction

Mr. Curtis introduced the agenda item. Ms. Corwin explained that the discussion will be an initial review of a proposed residential subdivision on Harvey Lake Road, south of Spring Mills Elementary School. The applicant is Charles Burt of Better Built Homes. The purpose is to familiarize the planning commission members with the plan and review the applicable ordinances in preparation for a public hearing scheduled for December 4, 2025. The Planning Commission has not reviewed a subdivision in ten years, and has never applied these residential open space planned unit development regulations.

Ms. Corwin also disclosed that a subcommittee consisting of a few staff members, a few board members and a couple of planning commission members had recently met with the applicant to discuss the project in brief and discuss opportunities and barriers to providing public water to the development. They had also discussed preserving natural features on the property, and options for sidewalks and pathways.

Ms. Corwin explained the framework of the Residential Planned Unit Development (RPUD) option outlined in Section 7.02 of the Zoning Ordinance. The applicant has provided a parallel plan which demonstrates that the property owner could develop 36 lots that comply fully with the ordinance as to lot widths and lot sizes and a street system that complies with the Road Commission for Oakland County subdivision standards. He has also prepared an alternate plan which utilizes criteria published in the ordinance to achieve a clustered plan that provides open space, with a total of 42 lots. She advised the Planning Commission to be very clear in the messaging that the purpose of the public hearing is not to determine whether there will be a subdivision, but rather whether the applicant will be awarded the bonus density allowable by ordinance to achieve the stated goals of the ordinance and the master plan.

Ms. Corwin also explained that the ordinance provides criteria to evaluate the quality of the open space and other public benefits, and it is the Planning Commission's responsibility to determine what bonus densities will be awarded under Section 7.02.C.2. The Planning Commission must also determine if the street layout, lot sizes and orientation and setbacks are appropriate.

Ms. Corwin directed the Planning Commission to also consider the General Code of Ordinances, Chapter 10, Articles IV and V. These regulations will talk about improvements such as street layout, sidewalk, and street trees.

The Planning Commission briefly discussed the applicability of any sidewalk/pathway requirement at Harvey Lake Road and to/from the elementary school and the opportunities and obstacles that might be encountered.

Ms. Corwin summarized the next step as a conceptual review to establish the design parameters that will affect the layout of the subdivision, although it is not necessary to review any engineering details. She further noted that it is not yet determined whether the Township might be able to provide a water supply at the Harvey Lake entrance. This might raise a question of whether the subdivision is required to comply with requirements of the General Code of Ordinances limit of 39 lots allowed on private wells, or if the Board might consider an exception to allow a few more lots for the proposed 42 lots. The Planning Commission could review and approve a concept plan for the 42 lots, and allow the Board to make the ultimate decision on the final number of lots.

The Planning Commission members requested that the following information be made available in their packets: hard copies of pertinent ordinance sections, copies of the minutes from the meeting when the parcel was rezoned to R1.5, an analysis of the setbacks and lot sizes in other modern subdivisions, and maps from the Township pathway plan.

Mr. Charlick offered a motion to postpone the review of the Timberland Estates subdivision until after the public hearing planned for December 4, 2025. Mr. Curtis supported the motion. Roll Call vote: Charlick, yes; Curtis, yes; O'Leary-yes; Temple-yes; Heyn-yes. Motion carries (5 yes votes, 0 no votes).

**Agenda Item #3:** Text amendment discussion: Ordinary highwater mark in LV District, Commercial and Recreational Vehicle Parking in Residential Districts, Generator placement, others of interest.

This discussion is postponed for a future date when more Planning Commission members are in attendance.

**Agenda Item #4:** Committee Updates

- Zoning Board of Appeals:
- Township Board:
- Highland Downtown Development Authority:
- Planning Director's Update

Committee liaisons reported on the activities of their respective organizations.

**Agenda Item #5:** Minutes: November 6, 2025

Mr. Charlick offered a motion to approve the minutes of the November 6, 2025 Planning Commission meeting as presented. Mr. Heyn supported the motion which was approved by voice vote (all ayes, no nays)

***Adjournment:***

Mr. Charlick moved to adjourn the meeting at 8:45 p.m. Mr. Curtis supported the motion, which was unanimously approved by voice vote. (all ayes, no nays)

Respectfully submitted,

Elizabeth J Corwin, Planning Director  
Acting Secretary  
ejc

CHARTER TOWNSHIP OF HIGHLAND  
ZONING BOARD OF APPEALS  
APPROVED MINUTES  
November 19, 2025

The meeting was held at Highland Township Auditorium, 205 N. John St, Highland, MI, 48357.

The meeting was called to order at 7:30 p.m.

**ROLL CALL:**

David Gerathy, Chair  
Michael Borg, Vice Chair  
Anthony Raimondo, Secretary  
Michael Zeolla, P.C. Liaison  
Peter Eichinger  
Robert Hoffman  
Gary Childs  
Chuck Benke, Alternate - **absent**  
Jacob Probe, Alternate

Kariline P. Littlebear, Zoning Administrator  
Samantha George, Assistant Zoning Administrator

Visitors: 7

Chair Gerathy welcomed the public to the meeting and reviewed the procedures for addressing the Board, stating that four affirmative votes are required to approve a variance. If a variance is approved, the applicant has one year to act upon the variance. He noted that alternate member, Chuck Benke, is absent.

**NEW BUSINESS:**

1. CASE NUMBER: 25-20  
ENFORCEMENT: **EE24-0337**  
ZONING: LV – Lake and Village Single-Family Residential District  
PARCEL #: 11-11-377-015  
PROPERTY ADDRESS: 3394 Ramada Dr  
APPLICANT: Brian & Dayle Rogers  
OWNER: Brian & Dayle Rogers  
VARIANCE REQUESTED: A 62-foot variance from the calculated 62-foot ordinary high-water setback to 0-feet provided.  
(Sec. 9.02.D)  
This request is for a reduction of the ordinary high water mark setback for the construction of an uncovered deck.

Chair Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium. He then asked the Zoning Administrator if there was anything new to add. Mrs. Littlebear stated that there is an enforcement on this case as the work was done without a permit. She noted that it was discovered by the Building Official when he was on a neighboring parcel conducting an inspection.

**Discussion from the Applicant:**

Brian Rogers, applicant, stated that when he purchased the property the existing deck was in pretty bad shape. When he and his neighbor decided to go in together to get a seawall across their two properties, he decided to replace the dilapidated deck as well. He was unaware that a permit was necessary. He also added that this new deck is 10 ft smaller than the previous deck.

**Discussion from the Public:**

Mr. Gerathy read into record public comment in support of this variance request from Michelle Spurgeon, 3370 Ramada Dr, and from Ronald and Linda Rinkinen, 3424 Ramada Dr.

**Discussion from the Board:**

Mr. Hoffman noted that this is a ground level deck that is similar to other decks by seawalls on other properties in the neighborhood.

Mr. Eichinger stated that he had observed several other similar decks as well.

Mr. Borg asked whether the 1-foot or so wide boardwalk along the seawall was permitted. Mr. Rogers explained that it is actually part of the seawall and was approved with the seawall permit by the DNR.

**Motion:**

Mr. Childs made a motion in Case #25-20, parcel # 11-11-377-015, commonly known as 3394 Ramada Dr, to approve a 62-foot variance from the calculated 62-foot ordinary high-water setback to 0-feet provided for the construction of a 23'11" by 11'8" uncovered deck with the condition that it may not be enlarged and per the facts and findings provided during discussion. Mr. Borg supported the motion.

**Facts and Findings:**

This structure will encroach into the required setbacks less than the original non-conforming structure as it is smaller.

The structure replaces a significantly dilapidated structure.

This request is the minimum necessary.

This request is consistent with the surrounding neighborhood.

This request will not interfere with water sightlines for any of the neighbors.

This request will not be detrimental to nor alter the essential character of the neighborhood.

**Roll Call Vote:** Mr. Gerathy-yes, Mr. Borg-yes, Mr. Raimondo-yes, Mr. Zeolla-no, Mr. Hoffman-yes, Mr. Childs-yes, Mr. Eichinger-yes, (6 yes votes, 1 no vote). The motion passed and the variance request was approved with conditions.

- |                     |                                                                                                                                                                              |
|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2. CASE NUMBER:     | 25-21                                                                                                                                                                        |
| ENFORCEMENT:        | EE25-0239                                                                                                                                                                    |
| ZONING:             | LV – Lake and Village Single-Family Residential District                                                                                                                     |
| PARCEL #:           | 11-12-480-002                                                                                                                                                                |
| PROPERTY ADDRESS:   | 3410 Lakeview Dr                                                                                                                                                             |
| APPLICANT:          | Scott McPhail                                                                                                                                                                |
| OWNER:              | Scott McPhail                                                                                                                                                                |
| VARIANCE REQUESTED: | A 28-foot variance from the calculated 36-foot ordinary highwater mark setback to 8-feet provided; and<br>A 7-foot 1-inch variance from the required 20-foot total side yard |

setback to 12-feet 11 inches provided.

A privacy fence where an open-air type of fence is required and a 10-foot variance from the 10-foot ordinary highwater set back to 0-feet provided.

(Sec. 9.02.D., 9.02.B.b., and 8.09.A.3.)

This request is for the reduction of the ordinary high water mark setback and the reduction of the total side yard setbacks for the construction of a concrete patio with firepit, pathways and a hot tub. This request is also to allow the construction of a privacy fence where only an open-air type of fence is permitted and to allow said privacy fence to extend to the ordinary high-water mark.

Chair Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium. He then asked the Zoning Administrator if there was anything new to add. Mrs. Littlebear stated that Mr. Bonadeo, as the contractor for this project, spoke with the building and planning departments to find out what permits would be required. The building department and planning department determined that the project could be broken up into two phases. For phase one, a land use permit and gas line permit have been issued for the patio and BBQ that is off the doorwall under the existing second-story deck. Additionally, retaining walls that are under 48 inches are considered landscaping and do not need permits. This first phase meets all of the zoning and construction code requirements. The rest of the project, as phase two, would need variances approved before any further permits could be issued.

**Discussion from the Applicant:**

Mr. McPhail states that the practical difficulty is the location of the septic system which is placed in the middle of the yard preventing any construction there. He further stated that in 2020 there was a variance granted on another property in the neighborhood for a similar, though much more extensive project, than what he is now requesting. He noted that he had included a photo of that project with his variance request packet. Mr. McPhail also explained that the request for the fence was included with this request even though he did not construct the fence. He explained that the fence was already in place when he purchased the property and he included a copy of a site plan from 2007 that shows that a fence was in place on the parcel at that time. Mrs. Littlebear added that she searched the planning department archives and could find no evidence that there was ever a permit issued for the fence and the site plan does not stipulate the type of fence because it was for a different project by the previous owner. She further explained that because she could not find evidence that it was installed legally it is considered an illegal non-conforming structure and must be addressed by the ZBA now that the planning department has been made aware of it. Mr. McPhail stated that he feels like he is being penalized for something that the previous owner did.

**Discussion from the Public:**

Jonathon Gregory, 3420 Lakeview Dr., stated that he moved into his home in 2011 and the fence was there at that time. He further stated that because it is on the property line that he shares with Mr. McPhail he would like it to stay as it provides privacy without compromising any of the views of the lake.

**Discussion from the Board:**

Mr. Eichinger stated that he feels that the fence should be considered “grandfathered” and left alone. He feels that it doesn’t block the sightlines to the lake for any of the other neighbors. He stated that there are a number of other properties along the shores of White Lake that are using their lakefront yards in a similar way.

Mr. Hoffman stated that regarding the fence he feels that the topography and unusual shape of the properties on either side of the fence creates a justifiable reason to allow the privacy fence and to allow it to go all the way down to the seawall. He noted that this would not necessarily be the case in any other area. Additionally, he noted that the rest of this project will enhance the neighborhood, will not interfere with any of the lake views, and is similar to other variances that the ZBA has granted in the past.

Mr. Raimondo stated that the portion of the project not including the fence does seem to be of a personal nature but that it also seems to be the minimum request necessary. He noted that the location of the septic system presents a practical difficulty. Mr. Raimondo asked the board members if they felt that since there are separate requests, the ordinary highwater mark, the sideyard setback, and the fence, should they do three separate votes or bundle them into one vote. Mr. Zeolla felt that voting on each separately would be a good idea. Mr. Hoffman stated that he feels that only the fence should be a separate vote and the other two should be together because they are for the same portion of the request. Mr. Borg agreed with Mr. Hoffman. Mr. Eichinger and Mr. Childs stated that they are comfortable voting on all of the requests in one motion.

Mr. Zeolla asked if the patio is ground level or raised at all. The applicant stated that it will be at ground level.

**Motion:**

Mr. Eichinger made a motion in Case #25-21, parcel # 11-12-480-002, commonly known as 3410 Lakeview Dr, to approve a 28-foot variance from the calculated 36-foot ordinary highwater mark setback to 8-feet provided and a 7-foot 1-inch variance from the required 20-foot total side yard setback to 12-feet 11 inches provided for the construction of a concrete patio with firepit, pathways and a hot tub. Mr. Hoffman supported the motion.

**Facts and Findings:**

This request is the minimum necessary.

There is a practical difficulty created by the location of the septic system.

This request is consistent with the surrounding neighborhood.

This request will not interfere with lakefront sightlines for any of the neighbors.

This request will not be detrimental to nor alter the essential character of the neighborhood.

**Roll Call Vote:** Mr. Gerathy-yes, Mr. Borg-yes, Mr. Raimondo-yes, Mr. Zeolla-no, Mr. Hoffman-yes, Mr. Childs-yes, Mr. Eichinger-yes, (6 yes votes, 1 no vote). The motion passed and the variance requests were approved.

**Motion:**

Mr. Childs made a motion in Case #25-21, parcel # 11-12-480-002, commonly known as 3410 Lakeview Dr, to approve a privacy fence where an open-air type of fence is permitted and a 10-foot variance from the 10-foot ordinary highwater set back to 0-feet provided for the construction of a 6-foot privacy fence on the property line that extends down to the seawall per the facts and findings provided during discussion. Mr. Eichinger supported the motion.

**Facts and Findings:**

This request is the minimum necessary.

The topography and unusual shape of both properties on either side of the fence creates a practical difficulty.

This request will not interfere with lakefront sightlines for any of the neighbors.

This request will not be detrimental to nor alter the essential character of the neighborhood.

**Roll Call Vote:** Mr. Gerathy-yes, Mr. Borg-no, Mr. Raimondo-no, Mr. Zeolla-no, Mr. Hoffman-yes, Mr. Childs-yes, Mr. Eichinger-yes, (4 yes votes, 3 no votes). The motion passed and the variance requests were approved.

3. CASE NUMBER: 25-22  
ENFORCEMENT:  
ZONING: LV – Lake and Village Single-Family Residential District  
PARCEL #: 11-12-480-001  
PROPERTY ADDRESS: 3420 Lakeview Dr  
APPLICANT: Jonathan Gregory  
OWNER: Jonathan Gregory  
VARIANCE REQUESTED: A 7.9-foot variance from the calculated 56-foot ordinary highwater mark setback to 48.1-feet provided.  
(Sec. 9.02.D.)  
This request is for the reduction of the ordinary highwater mark setback for the construction of a garage addition.

Chair Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium. He then asked the Zoning Administrator if there was anything new to add. Mrs. Littlebear stated that there were no public comments received by mail or email before this meeting.

**Discussion from the Applicant:**

Jonathon Gregory, applicant, went over the case as presented in the board packet. He noted that this request will be blocked from the neighbor's views by the existing trees and other vegetation. Robert Lang, contractor for the applicant, noted that this addition will not encroach into the setback any further than the existing detached garage.

**Discussion from the Public:**

Scott McPhail, 3410 Lakeview Dr, stated that he is in support of this variance request.

**Discussion from the Board:**

Mr. Raimondo noted that this parcel is a long thin peninsula, the request is the minimum necessary, and it will not alter the character of the neighborhood. Mrs. Littlebear noted that this parcel is one of only three or four parcels in Highland Township that straddle the border with White Lake Township. Mr. Borg stated that this addition will not encroach closer to the lake than the existing detached garage. Mr. Zeolla noted that this addition will be covering the side parking spot next to the detached garage. Mr. Eichinger asked if there is an attached garage. Mr. Gregory stated that there is a garage attached to the house over which his bedroom lays.

**Motion:**

Mr. Raimondo made a motion in Case #25-22, parcel # 11-12-480-001, commonly known as 3420 Lakeview Dr, to approve a 7.9-foot variance from the calculated 56-foot ordinary highwater mark setback to 48.1-foot provided for the construction of a garage addition per the facts and findings provided during discussion. Mr. Eichinger supported the motion.

**Facts and Findings:**

This addition will not encroach into the required setbacks more than the original non-conforming structure.

This is an odd-shaped parcel, a long slim peninsula with lakefront on 3 of 4 sides.

This request is the minimum necessary.

This request is consistent with the surrounding neighborhood.

This request will not be detrimental to nor alter the essential character of the neighborhood.

**Roll Call Vote:** Mr. Gerathy-yes, Mr. Borg-yes, Mr. Raimondo-yes, Mr. Zeolla-yes, Mr. Hoffman-yes, Mr. Childs-yes, Mr. Eichinger-yes, (7 yes votes, 0 no votes). The motion passed and the variance request was approved.

**Motion:**

Mr. Raimondo made a motion in Case #25-22, parcel # 11-12-480-001, commonly known as 3420 Lakeview Dr, to approve a Final Decision. Mr. Eichinger supported the motion, and it was approved with a unanimous voice vote.

**MINUTES:**

Mr. Borg made a motion to approve the minutes of November 5, 2025, as corrected. Mr. Childs supported the motion, and it was approved with a unanimous voice vote.

**DISCUSSION:**

Mr. Zeolla reviewed several projects going on in Highland that are under Planning Commission consideration.

**ADJOURN:**

At 8:23 p.m., Mr. Raimondo made a motion to adjourn the meeting. Mr. Borg supported the motion, and it carried with a unanimous voice vote.

Respectfully submitted,

Anthony Raimondo  
AR/kpl

CHARTER TOWNSHIP OF HIGHLAND  
ZONING BOARD OF APPEALS  
APPROVED MINUTES  
December 3, 2025

The meeting was held at Highland Township Auditorium, 205 N. John St, Highland, MI, 48357.

The meeting was called to order at 7:30 p.m.

**ROLL CALL:**

David Gerathy, Chair  
Michael Borg, Vice Chair  
Anthony Raimondo, Secretary  
Michael Zeolla, P.C. Liaison  
Peter Eichinger  
Robert Hoffman  
Gary Childs  
Chuck Benke, Alternate  
Jacob Probe, Alternate

Kariline P. Littlebear, Zoning Administrator  
Samantha George, Assistant Zoning Administrator

Visitors: 3

Chair Gerathy welcomed the public to the meeting and reviewed the procedures for addressing the Board, stating that four affirmative votes are required to approve a variance. If a variance is approved, the applicant has one year to act upon the variance.

**NEW BUSINESS:**

1. CASE NUMBER: 25-23  
ENFORCEMENT:  
ZONING: RPUD – Residential Planned Unit Developments  
PARCEL #: 11-32-101-002  
PROPERTY ADDRESS: 1604 Turtle Creek  
APPLICANT: Jose & Avelia Trevizo  
OWNER: Jose & Avelia Trevizo  
VARIANCE REQUESTED: A 21-foot variance from the required 100-foot rear yard setback to 79-feet provided.  
(Sec. 7.02.C.5.)  
This request is for a reduction of the rear yard setback for the construction of a pool and 3-foot cement apron.

Chair Gerathy introduced the case and asked if the applicant was present. Mrs. Littlebear stated that Mrs. Trevizo called to say that she and her husband will be out of town because they thought the meeting was on December 17, 2025. She also stated that her contractor will be out of town on family business starting December 17, 2025, and won't return until after the new year. She asked that her case be tabled to January 21, 2026.

**Discussion from the Public:**

None offered.

**Motion:**

Mr. Borg made a motion in Case #25-23, parcel # 11-32-101-002, commonly known as 1604 Turtle Creek, to table the case for the January 21, 2026, ZBA meeting. Mr. Childs supported the motion, and it was approved with a unanimous voice vote.

2. CASE NUMBER: 25-24  
ENFORCEMENT:  
ZONING: R3 – Single Family Residential  
PARCEL #: 11-08-400-009  
PROPERTY ADDRESS: 3563 Mantua Farms  
APPLICANT: Michael Mantua  
OWNER: Michael Mantua  
VARIANCE REQUESTED: A 9-inch variance from the 48-inch maximum allowable height to 57-inches provided.  
(Sec. 8.09.A.2)  
This request is for an increase in the height of a fence in the required front yard.

Chair Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium. Mrs. Littlebear stated that Mr. Mantua is not present, and that she sent him a text message but hadn't received a reply yet. Mrs. George stated that she called him, but it went to voicemail, so she left a message. Chair Gerathy stated that they will move on to the next case to give Mr. Mantua time to arrive.

3. CASE NUMBER: 25-25  
ENFORCEMENT:  
ZONING: C-1 – Local Commercial  
PARCEL #: 11-15-127-003  
PROPERTY ADDRESS: 2800 N Milford Rd  
APPLICANT: Phillips Signs & Lighting LLC  
OWNER: AML Ventures LLC  
VARIANCE REQUESTED: A 3-foot variance from the 6-foot maximum allowable height to 9-feet provided.  
(Sec. 14.07. Table 14.2)  
This request is for an increase in the height of a sign in the required front yard.

Chair Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium. He then asked the Zoning Administrator if there was anything new to add. Mrs. Littlebear stated that there was no public comment sent into the Planning Department prior to the meeting.

**Discussion from the Applicant:**

Ed Phillips, applicant representative, and Gary Landroche, property owner representative, each

stated that the practical difficulty on this parcel is a public safety concern due to the high vehicle speed on N. Milford Rd, the shrubbery blocking the sign, and the snowplow blocking the sign with snow which causes customers to miss the driveway and have to try to turn around on Milford Rd.

**Discussion from the Public:**

None offered.

**Discussion from the Board:**

Mr. Gerathy and Mr. Zeolla each stated that there is no practical difficulty because the owner could remove the hedges that block the sign, and the problem of visibility would be solved.

Mr. Borg agreed about the shrubs but noted that there are other signs in the area that are also taller than 6 feet.

Mr. Eichinger stated that he does not have a problem with this request. While visiting the site, he felt that 9-feet did not seem too tall.

Mr. Hoffman felt that the sign is too low currently and so he is in favor of this request.

Mr. Raimondo stated that the designated speed limit on N. Milford Rd does not constitute a public safety concern. He further stated that the snowplow could be directed to pile snow in a different location along with removing some of the shrubs.

Mr. Phillips stated that he didn't think that the shrubs would be allowed to be removed because the township required a certain amount of greenery along the road in front of businesses.

Mrs. Littlebear stated that the current ordinance for greenbelt landscaping requires one tree per every 30 linear feet of road frontage along with grasses, ground covers, and/or shrubs.

Mr. Zeolla stated that it might be a good idea to table the case so that the Zoning Administrator can review the approved site plan for this property to see if the shrubs are required to be there. He asked that Mrs. Littlebear also review the required number of parking spaces for the site. Then she can report back to the board members before a decision is made.

**Motion:**

Mr. Zeolla made a motion in Case #25-25, parcel # 11-15-127-003, commonly known as 2800 N Milford Rd, to table the case to the December 17, 2025, ZBA meeting so that Planning staff can review the approved site plan. Mr. Borg supported the motion.

**Roll Call Vote:** Mr. Gerathy-yes, Mr. Borg-yes, Mr. Raimondo-yes, Mr. Zeolla-yes, Mr. Hoffman-no, Mr. Childs-yes, Mr. Eichinger-yes, (6 yes votes, 1 no vote). The motion passed and the case was tabled to December 17, 2025.

2. CASE NUMBER: 25-24  
ENFORCEMENT:  
ZONING: R3 – Single Family Residential  
PARCEL #: 11-08-400-009  
PROPERTY ADDRESS: 3563 Mantua Farms  
APPLICANT: Michael Mantua  
OWNER: Michael Mantua  
VARIANCE REQUESTED: A 9-inch variance from the 48-inch maximum allowable height to 57-inches provided.  
(Sec. 8.09.A.2)  
This request is for an increase in the height of a fence in the

required front yard.

Chair Gerathy introduced the case. Mrs. Littlebear stated that Mr. Mantua has not responded to text or voicemail. She explained that the board could table the case to the next meeting or proceed with reviewing the case. She explained that the applicant does not have to be present for the board to proceed.

**Discussion from the Public:**

Chair Gerathy read into record a letter in support of this request from the following neighbors:

- Rick Clark, 2265 Middle Rd
- Scott Collins, 2311 Middle Rd
- Kristin Palermo, 3248 Mantua Farms
- Janemarie Coleman, 3280 Mantua Farms
- John Hocking, 3182 Mantua Farms
- Kelly Fedele, 3364 Mantua Farms

**Discussion from the Board:**

Mr. Borg stated that he was okay with a variance along Middle Rd but was not comfortable with granting one along Mantua Farms.

Mr. Zeolla stated that he has questions for the applicant and does not want to make a decision on this case without the applicant present.

Mr. Gerathy stated that perhaps the case should just be tabled and then the Zoning Administrator would have time to find out why Mr. Mantua had not shown up.

**Motion:**

Mr. Hoffman made a motion in Case #25-24, parcel # 11-08-400-009, commonly known as 3563 Mantua Farms, to table the case to the December 17, 2025, ZBA meeting. Mr. Childs supported the motion, and it was approved with a unanimous voice vote.

**MINUTES:**

Mr. Borg made a motion to approve the minutes of November 19, 2025, as corrected. Mr. Zeolla supported the motion, and it was approved with a unanimous voice vote.

**DISCUSSION:**

**ADJOURN:**

At 8:20 p.m., Mr. Raimondo made a motion to adjourn the meeting. Mr. Eichinger supported the motion, and it carried with a unanimous voice vote.

Respectfully submitted,

Anthony Raimondo  
AR/kpl



# **Charter Township of Highland - Fire Department**

**1600 W. Highland Rd.**

**Highland, MI 48357**

**(248)887-9050**

**TO:** Highland Township Board

**FROM:** Nick George, Fire Chief

c/o Shawn Bell, Fire Marshal; Laura Carpenter, Admin Asst.

**DATE:** December 8, 2025

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## **Notification to the Board: November Monthly End Report**

### **Rental Revenue Totals-**

**January 1<sup>st</sup> - Nov 30<sup>th</sup>      \$10,955.00**

**Nov 1<sup>st</sup> - 30<sup>st</sup>                      \$150.00**

### **Rental/Ordinance Inspection(s) Completed-**

**25**

### **Rental Certificates Issued-**

**4**

### **Fire Marshal PLU Inspections-**

**4**

**CHARTER TOWNSHIP OF HIGHLAND  
DOWNTOWN DEVELOPMENT AUTHORITY  
APPROVED REGULAR BOARD MEETING MINUTES OF November 12th, 2025**

**A. ROLL CALL**

Members present: Andy West, Taylor DeHaan, Dale Feigley, Jennifer Frederick, Cassie Blascyk, Supervisor Hamill, Chris Hamill, and Micheal Zeolla

Members Absent: Roscoe Smith and Michael Zurek

Staff Present: Melissa Dashevich, Executive Director

Guests: Dr. Daniel Walker

Mrs. Hamill called the meeting to order at 6:15 PM

**B. APPROVE MINUTES OF REGULAR BOARD MEETING OF October 8<sup>th</sup>, 2025**

**MS. FREDERICK MOVED TO APPROVE** the regular HDDA board meeting minutes of October 8<sup>th</sup>, 2025 as corrected. **MR. FEIGLEY SUPPORTED THE MOTION**, and the **MOTION CARRIED** with a unanimous voice vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Cassie Blascyk- yes; Jennifer Frederick - yes; Supervisor Hamill - yes; Chris Hamill - yes; Michael Zeolla - yes. (8 yes votes).

**C. DIRECTOR'S REPORT**

Mrs. Dashevich provided the board with her director's report in advance. Her report outlined the various tasks accomplished and meetings she attended over the previous month as well as preparations for the upcoming Ladies Night Out, and Kris Kringle and Tree Lighting.

**D. TREASURER'S REPORT**

Mrs. Hamill presented her financial report through October 31st, 2025 in detail. We are 83% of the way through the year, with total revenue of \$633,250. HDDA has spent just under \$753,300 on programs, \$600,000 of which went to the Highland Station Board Walk. Currently expenses exceed revenue by roughly \$120,000, appropriated Fund balance will be used to cover that short fall. HDDA is currently on target with their budget for 2025. Current cash on hand is \$507,568.

**CHARTER TOWNSHIP OF HIGHLAND  
DOWNTOWN DEVELOPMENT AUTHORITY  
APPROVED REGULAR BOARD MEETING MINUTES OF November 12th, 2025**

**MS. FREDERICK MOVED TO ACCEPT** the Treasurer's Report as presented. **MRS. BLASCYK SUPPORTED THE MOTION**, and the **MOTION CARRIED** with a unanimous voice vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Cassie Blascyk- yes; Jennifer Frederick - yes; Supervisor Hamill - yes; Chris Hamill - yes; Michael Zeolla - yes. (8 yes votes).

**E. NEW BUSINESS**

*1. The Approved Township Holiday/Meeting Dates Document*

Mrs. Dashevich presented the board with the approved township meeting dates including the new "Talk of the Town" meeting dates and times.

*2. MSOC Tech Visit Benefit 2026*

The MSOC Tech Visit application is due March 2026.

*3. Request to allow the DDA Treasurer to Approve Invoices in the Absence of the Chair.*

**MS. FREDERICK MOVED TO ALLOW** the HDDA Treasurer to approve invoices in the absence of the chair. **MRS. BLASCYK SUPPORTED THE MOTION**, and the **MOTION CARRIED** with a unanimous voice vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Cassie Blascyk- yes; Jennifer Frederick - yes; Supervisor Hamill - yes; Chris Hamill - yes; Michael Zeolla - yes. (8 yes votes).

*4. CD Update*

Ms. Frederick updated the board that the \$102,088 CD was renewed for 6 months at 4%. The other CD is up in 2 months.

*5. The Highland Station Boardwalk Award*

The Highland Station Boardwalk project has won an award from the Michigan Downtown Association (MDA) during its Annual Statewide Conference, recognizing its outstanding impact on community connectivity. MDA will promote the project as a result.

**OLD BUSINESS**

*1. DDA Office Furniture*

**CHARTER TOWNSHIP OF HIGHLAND  
DOWNTOWN DEVELOPMENT AUTHORITY  
APPROVED REGULAR BOARD MEETING MINUTES OF November 12th, 2025**

Mrs. Blascyk presented the board with a breakdown of potential new office furniture and the total cost.

**SUPERVISOR HAMILL MOVED TO APPROVE** up to \$5000 for the purchase of new office furniture for the HDDA office to be allocated from the design budget, line item 49472988003. **MS. FREDERICK SUPPORTED THE MOTION**, and the **MOTION CARRIED** with a roll call vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Cassie Blascyk- yes; Jennifer Frederick - yes; Supervisor Hamill - yes; Chris Hamill - yes; Michael Zeolla - yes. (8 yes votes).

**F. BOARD MEMBER COMMENTS**

Nothing to report.

**G. COMMITTEE REPORTS**

*Design*

*1. Contract signed and submitted for Holiday Decorations*

The Snow Flakes are officially up on all the light poles. The contracts are all signed and submitted for the holiday decorations. Supervisor Hamill and the township maintenance team are working on adding additional decorations to the train platform as well as decorations to Steeple Hall.

*Economic Revitalization*

*2. Ladies Night Out is November 18th - In the home stretch of preparations*

Mrs. Blascyk informed the board that preparations for Ladies Night Out are almost complete. There will be gift bags available at Steeple Hall for the first 75 people who stop by. WODA will be available for transportation, and the HDDA and HWLBA are partnering in a food drive at Steeple Hall during the event.

*3. Kris Kringle Market is during the Tree Lighting on December 1st.*

This topic was covered earlier in the meeting.

*Organization*

Nothing to report

*Promotions*

*4. Tree Lighting Preparations are well on the way. December 1st*

This topic was covered earlier in the meeting.

**CHARTER TOWNSHIP OF HIGHLAND  
DOWNTOWN DEVELOPMENT AUTHORITY  
APPROVED REGULAR BOARD MEETING MINUTES OF November 12th, 2025**

*5. Festival of Trees Application is Live*

Szott Automotive has renewed its sponsorship of the Festival of Trees, and applications are now being accepted. Despite the festival's new location, a successful solution has been found for displaying Szott's vehicles.

H. MSOC

Mrs. Dashevich submitted the third quarter statistics to MSOC and provided the board with a summary.

I. DISTRICT DEVELOPMENT

There are two new businesses moving into the district, a new store selling wool and wool working tools will be opening soon on the corner of N Saint John Rd and East Livingston Rd. next door to Sniffer Station and an antique store called Granny's Attic is moving into the plaza on M59 near Save A Lot. Sheetz has gotten final approval from the planning commission and they hope to start construction this spring. Jimmy Johns and Dunkin Donuts is still working with the township.

J. MASTERPLAN WORKSHOP

The board collaborated to set various objectives for the district moving forward. The board focused on improving walkability, and creating welcoming spaces for residents and businesses to thrive while preserving the history and individual spirit of Highland.

K. CALL TO THE PUBLIC

Dr. Daniel Walker expressed interest in potentially joining the board and inquired what the process is to do so.

L. MEETING ADJOURN

The meeting was adjourned at 8:22 pm. - TD

**CHARTER TOWNSHIP OF HIGHLAND FIRE DEPARTMENT  
MONTHLY REPORT**



**November-25**

**Last Year (2024)**

**This Year (2025)**

Cost of Firefighter's by Station

|               |                    |                    |
|---------------|--------------------|--------------------|
| Station One   | \$13,828.79        | \$12,767.64        |
| Station Two   | \$6,171.03         | \$6,548.87         |
| Station Three | \$3,011.49         | \$278.00           |
| <u>Total</u>  | <b>\$23,011.31</b> | <b>\$19,594.51</b> |

Cost of Firefighter's Last Month

|                     |   |                     |
|---------------------|---|---------------------|
| <b>\$ 98,134.77</b> | → | <b>\$102,080.09</b> |
|---------------------|---|---------------------|

Alarms through Current Month

|             |             |
|-------------|-------------|
| <b>1681</b> | <b>1716</b> |
|-------------|-------------|

Total Alarms last Year

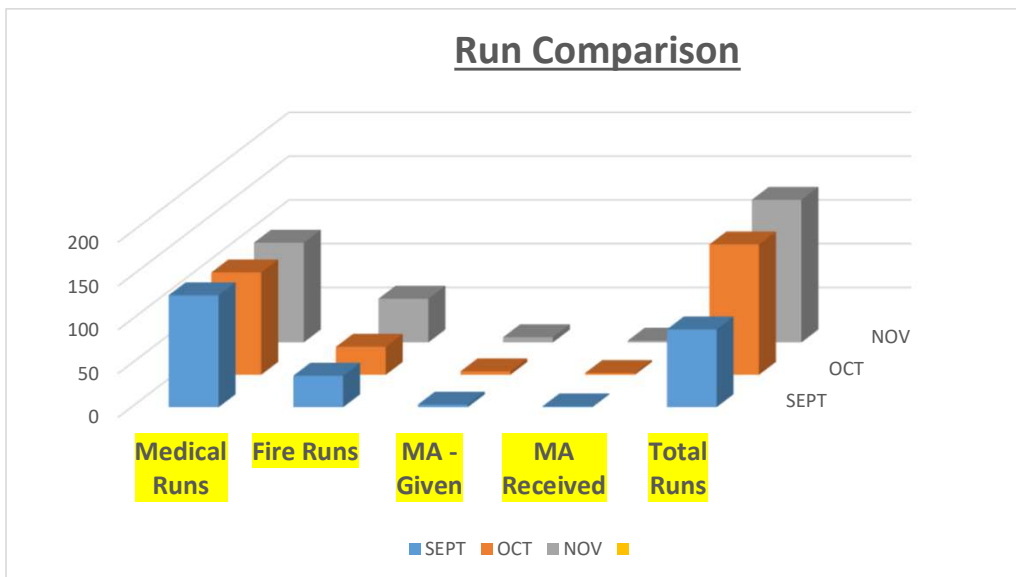
|      |                         |           |
|------|-------------------------|-----------|
| 1817 | Runs Ahead of Last Year | <b>35</b> |
|------|-------------------------|-----------|

**STATISTICS**

**LAST MONTH**

**This Month**

|                            |              |                |
|----------------------------|--------------|----------------|
| Amount Endangered by       | \$410,000.00 | \$1,578,000.00 |
| Amount Lost by Fire        | \$205,500.00 | \$41,000.00    |
| Fire Loss                  | 50%          | 3%             |
| Medical Related Runs       | 117          | 114            |
| Fire Related Runs          | 32           | 50             |
| Mutual Aid - Given         | 4            | 6              |
| Mutual Aid - Received      | 2            | 2              |
| EMS Transports             | 79           | 74             |
| Total Runs                 | 149          | 163            |
| Fire Staff Hours           | 3716         | 3584.75        |
| Administration Staff Hours | 520          | 490            |



Submitted by... Chief Nick George



## 2025 MONTHLY ACTIVITY REPORT HIGHLAND TOWNSHIP

|                            | <u>JAN</u> | <u>FEB</u> | <u>MAR</u> | <u>APR</u> | <u>MAY</u> | <u>JUN</u> | <u>JUL</u> | <u>AUG</u> | <u>SEPT</u> | <u>OCT</u> | <u>NOV</u> | <u>DEC</u> | <u>YTD</u>   |
|----------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|------------|------------|------------|--------------|
| <b>Calls for Service</b>   | 2190       | 2089       | 2277       | 2085       | 2016       | 1770       | 1862       | 1630       | 1509        | 1530       | 1395       |            | <b>20353</b> |
| <b>Highland D.B.</b>       |            |            |            |            |            |            |            |            |             |            |            |            |              |
| Warrants Submitted         | 4          | 7          | 7          | 12         | 10         | 8          | 11         | 5          | 9           | 11         | 1          |            | <b>85</b>    |
| Warrants Obtained          | 4          | 6          | 5          | 10         | 4          | 5          | 8          | 5          | 7           | 10         | 1          |            | <b>65</b>    |
| Court Appearances          | 8          | 9          | 9          | 11         | 10         | 8          | 10         | 6          | 5           | 9          | 2          |            | <b>87</b>    |
| New Cases                  | 22         | 20         | 30         | 23         | 26         | 28         | 19         | 20         | 28          | 27         | 13         |            | <b>256</b>   |
| Closed Cases               | 26         | 25         | 27         | 18         | 26         | 22         | 23         | 20         | 19          | 24         | 12         |            | <b>242</b>   |
| Call Outs                  | 0          | 0          | 2          | 2          | 1          | 2          | 2          | 1          | 1           | 2          | 0          |            | <b>13</b>    |
| <b>School Liaison</b>      |            |            |            |            |            |            |            |            |             |            |            |            |              |
| Incidents / Calls          | 9          | 6          | 8          | 11         | 12         | 8          | N/A        | N/A        | 20          | 34         | 6          |            | <b>114</b>   |
| Special Presentations      | 3          | 4          | 2          | 3          | 4          | 0          | N/A        | N/A        | 7           | 8          | 6          |            | <b>37</b>    |
| <b>Traffic Enforcement</b> |            |            |            |            |            |            |            |            |             |            |            |            |              |
| Citations                  | 150        | 156        | 140        | 157        | 134        | 162        | 111        | 131        | 110         | 122        | 83         |            | <b>1456</b>  |
| Warnings                   | 153        | 133        | 173        | 130        | 181        | 163        | 170        | 110        | 105         | 92         | 85         |            | <b>1495</b>  |
| <b>Substation Activity</b> |            |            |            |            |            |            |            |            |             |            |            |            |              |
| Citizen "walk ins"         | 25         | 15         | 25         | 24         | 31         | 31         | 23         | 31         | 47          | 64         | 30         |            | <b>346</b>   |
| <b>Traffic Crashes</b>     |            |            |            |            |            |            |            |            |             |            |            |            |              |
| 49                         | 27         | 27         | 40         | 20         | 44         | 30         | 29         | 34         | 55          | 45         |            |            | <b>400</b>   |
| <b>Arrests</b>             |            |            |            |            |            |            |            |            |             |            |            |            |              |
| Adults                     | 29         | 38         | 40         | 26         | 38         | 32         | 21         | 32         | 25          | 10         | 11         |            | <b>302</b>   |
| Juveniles                  | 0          | 0          | 0          | 0          | 0          | 3          | 0          | 0          | 0           | 0          | 0          |            | <b>3</b>     |

**TREASURER'S REPORT**  
**November 30, 2025**

| BANK          | FUND                   | ACCOUNT TYPE       | FUND | O/S CHECKS | BANK BALANCE         | BANK STATEMENT             |
|---------------|------------------------|--------------------|------|------------|----------------------|----------------------------|
| CHASE         | GENERAL                | CHECKING           | 101  | 435,024.83 | 3,051.80             | 1,223,639.54               |
| CHASE         | GENERAL                | H.R.A.             | 101  |            | 88,069.45            | *In Chase checking account |
| CHASE         | GENERAL                | F.S.A CHECKING     | 101  |            | 12,261.97            |                            |
| CHASE         | GENERAL                | CHECKING (SAVINGS) | 101  |            | 726,718.77           |                            |
| CHASE         | FIRE OPERATING         | MONEY MARKET       | 206  |            | 58,755.30            |                            |
| CHASE         | ROAD                   | MONEY MARKET       | 203  |            | 3,611.09             | CHASE                      |
| CHASE         | HAUL ROUTE             | MONEY MARKET       | 203  |            | 484,681.30           | 2,407,987.97               |
| CHASE         | POLICE                 | MONEY MARKET       | 207  |            | 133,692.37           | COMERICA                   |
| CHASE         | REFUSE                 | MONEY MARKET       | 227  |            | 209,412.77           | 745,383.68                 |
| CHASE         | OPIOID SETTLEMENT      | CHECKING           | 284  |            | 7,534.50             | FLAGSTAR                   |
| CHASE         | HAAC                   | CHECKING           | 702  |            | 31,689.88            | 3,790,494.13               |
| CHASE         | DDA                    | MONEY MARKET       | 494  |            | 29,494.20            | HVSB                       |
| CHASE         | WATERMAIN              | CHECKING           | 591  |            | 19,619.76            | 1,137,911.85               |
| CHASE         | DUCK LAKE IMP. BOARD   | MONEY MARKET       | 764  |            | 151,701.93           | LPL FINANCIAL              |
| CHASE         | HIGHLAND LAKE IMP BRD  | MONEY MARKET       | 765  |            | 66,864.04            | 846,027.18                 |
| CHASE         | TAGGETT LK IMP BRD     | MONEY MARKET       | 766  |            | 10,130.07            | MI CLASS                   |
| CHASE         | KELLOGG LK IMP BRD     | MONEY MARKET       | 767  |            | 29,101.17            | 4,351,878.74               |
| CHASE         | CHARLICK LK IMP BRD    | MONEY MARKET       | 768  |            | 51,788.39            | OAKLAND COUNTY             |
| CHASE         | WOODRUFF LK IMP BRD    | MONEY MARKET       | 769  |            | 27,700.06            | 392,846.49                 |
| CHASE         | WHITE LK IMP BRD       | MONEY MARKET       | 770  |            | 234,312.44           | CIBC                       |
| CHASE         | TOMAHAWK LK IMP BRD    | MONEY MARKET       | 771  |            | 51.44                | 2,262,919.24               |
| CHASE         | GOURD LK IMP BRD       | MONEY MARKET       | 773  |            | 6,400.95             | HUNTINGTON                 |
| CHASE         | PENINSULA LAKE         | MONEY MARKET       | 774  |            | 9,729.10             | 233,864.79                 |
| CHASE         | LOWER PETTIBONE LAKE   | MONEY MARKET       | 775  |            | 6,136.54             | TOTAL                      |
| CHASE         | DUNLEAVY LEONARD       | MONEY MARKET       | 776  |            | 5,478.68             | <b>16,169,314.07</b>       |
| COMERICA      | CAPITAL IMP.           | PBMM               | 401  |            | 75,054.49            |                            |
| COMERICA      | CAPITAL IMP.           | JFUND              | 401  |            | 420,568.25           |                            |
| COMERICA      | GENERAL                | JFUND              | 101  |            | 249,760.94           |                            |
| FLAGSTAR      | PERPETUAL FUND         | CD                 | 101  |            | 1,244.61             |                            |
| FLAGSTAR      | GENERAL                | CD                 | 101  |            | 230,481.55           |                            |
| FLAGSTAR      | GENERAL                | CD                 | 101  |            | 230,481.55           |                            |
| FLAGSTAR      | POLICE                 | CD                 | 207  |            | 342,281.97           |                            |
| FLAGSTAR      | CAPITAL IMP.           | SAVINGS            | 401  |            | 83,206.61            |                            |
| FLAGSTAR      | DDA                    | SAVINGS            | 494  |            | 308,556.10           |                            |
| FLAGSTAR      | FIRE                   | SAVINGS            | 206  |            | 1,433,691.54         |                            |
| FLAGSTAR      | FIRE CAPITAL           | SAVINGS            | 402  |            | 66,602.64            |                            |
| FLAGSTAR      | GENERAL                | SAVINGS            | 101  |            | 50,577.37            | Flagstar Bank Statement    |
| FLAGSTAR      | CURRENT TAX            | CHECKING           | 703  | 119.40     | 60,293.85            | 60,413.25                  |
| FLAGSTAR      | POLICE                 | SAVINGS            | 207  |            | 983,076.34           |                            |
| HVSB          | FIRE                   | CD                 | 206  |            | 292,374.69           |                            |
| HVSB          | GENERAL                | CD                 | 101  |            | 248,313.81           |                            |
| HVSB          | HAUL ROUTE             | CD                 | 203  |            | 304,069.67           |                            |
| HVSB          | POLICE                 | CD                 | 207  |            | 293,153.68           |                            |
| LPL FINANCIAL | POST EMPLOYEE BENEFITS | INVESTMENT POOL    | 737  |            | 119,768.92           |                            |
| LPL FINANCIAL | POST EMPLOYEE BENEFITS | INVESTMENT POOL    | 737  |            | 726,258.26           |                            |
| MI CLASS      | CAPITAL IMP.           | INVESTMENT POOL    | 401  |            | 1,990,433.76         |                            |
| MI CLASS      | FIRE HALL CONSTRUCTION | INVESTMENT POOL    | 402  |            | 447,093.63           |                            |
| MI CLASS      | POLICE                 | INVESTMENT POOL    | 207  |            | 471,734.16           |                            |
| MI CLASS      | ROAD                   | INVESTMENT POOL    | 203  |            | 23,898.54            |                            |
| MI CLASS      | STATE SHARED REV       | INVESTMENT POOL    | 101  |            | 1,418,718.65         |                            |
| OAKLAND CO    | FIRE                   | INVESTMENT POOL    | 206  |            | 25,506.73            |                            |
| OAKLAND CO    | FIRE CAPITAL           | INVESTMENT POOL    | 402  |            | 10,555.34            |                            |
| OAKLAND CO    | GENERAL                | INVESTMENT POOL    | 101  |            | 25,024.12            |                            |
| OAKLAND CO    | POLICE                 | INVESTMENT POOL    | 207  |            | 160,811.72           |                            |
| OAKLAND CO    | REFUSE                 | INVESTMENT POOL    | 227  |            | 170,948.58           |                            |
| CIBC          | GENERAL                | CD                 | 101  |            | 297,052.24           |                            |
| CIBC          | FIRE                   | CD                 | 206  |            | 186,892.45           |                            |
| CIBC          | POLICE                 | CD                 | 207  |            | 302,112.97           |                            |
| CIBC          | POLICE                 | CD                 | 207  |            | 518,580.51           |                            |
| CIBC          | CAPITAL IMP.           | CD                 | 401  |            | 395,132.54           |                            |
| CIBC          | ESCROW                 | CD                 | 101  |            | 359,655.34           |                            |
| CIBC          | DDA                    | CD                 | 494  |            | 101,404.86           |                            |
| CIBC          | DDA                    | CD                 | 494  |            | 102,088.33           |                            |
| HUNTINGTON    | GENERAL                | CD                 | 101  |            | 233,864.79           |                            |
|               |                        |                    |      |            | <b>16,169,314.07</b> |                            |

Fund 101 Chase Credit Cards in Transit = \$ 380.00

Fund 703 Flagstar Current Tax OS Checks = \$ 119.40

*Respectfully submitted,  
Jennifer Frederick, Treasurer*

| BANK/GL REC. SORTED BY |                                                                    |                    | FUND |            | LEDGER        |               | BANK |               | FUND |        |
|------------------------|--------------------------------------------------------------------|--------------------|------|------------|---------------|---------------|------|---------------|------|--------|
| November 30, 2025      |                                                                    |                    |      |            |               |               |      |               | FUND |        |
| BANK                   | FUND                                                               | ACCOUNT TYPE       | FUND | DIFFERENCE | BALANCE       | BALANCE       |      | TOTAL         | FUND | NUMBER |
| CHASE                  | GENERAL                                                            | CHECKING           | 101  |            |               | 3,051.80      |      |               |      |        |
| CHASE                  | GENERAL                                                            | H.R.A. CHECKING    | 101  |            |               | 88,069.45     |      |               |      |        |
| CHASE                  | GENERAL                                                            | F.S.A. CHECKING    | 101  |            |               | 12,261.97     |      |               |      |        |
| CHASE                  | GENERAL                                                            | CHECKING (SAVINGS) | 101  |            |               | 726,718.77    |      |               |      |        |
| COMERICA               | GENERAL                                                            | JFUND              | 101  |            |               | 249,760.94    |      |               |      |        |
| FLAGSTAR               | GENERAL                                                            | MAX SAVINGS        | 101  |            |               | 50,577.37     |      |               |      |        |
| MI CLASS               | STATE SHARED REV                                                   | INVESTMENT POOL    | 101  |            |               | 1,418,718.65  |      |               |      |        |
| OAKLAND CO             | GENERAL                                                            | INVESTMENT POOL    | 101  |            |               | 25,024.12     |      |               |      |        |
| CIBC                   | GENERAL                                                            | CD                 | 101  |            |               | 297,052.24    |      |               |      |        |
| CIBC                   | GENERAL - ESCROW                                                   | CD                 | 101  |            |               | 359,655.34    |      |               |      |        |
| HUNTINGTON             | GENERAL                                                            | CD                 | 101  |            |               | 233,864.79    |      |               |      |        |
| FLAGSTAR               | GENERAL                                                            | CD                 | 101  |            |               | 230,481.55    |      |               |      |        |
| FLAGSTAR               | GENERAL                                                            | CD                 | 101  |            |               | 230,481.55    |      |               |      |        |
| FLAGSTAR               | PERPETUAL FUND                                                     | CD                 | 101  |            |               | 1,244.61      |      |               |      |        |
| HVSB                   | GENERAL                                                            | CD                 | 101  | 630.65     | 4,174,646.31  | 248,313.81    |      | 4,175,276.96  | 101  |        |
| CHASE                  | ROAD                                                               | SAVINGS            | 203  |            |               | 3,611.09      |      |               |      |        |
| MI CLASS               | ROAD                                                               | INVESTMENT POOL    | 203  |            |               | 23,898.54     |      |               |      |        |
| CHASE                  | HAUL ROUTE                                                         | SAVINGS            | 203  |            |               | 484,681.30    |      |               |      |        |
| HVSB                   | HAUL ROUTE                                                         | CD                 | 203  | 0.00       | 816,260.60    | 304,069.67    |      | 816,260.60    | 201  |        |
| FLAGSTAR               | FIRE                                                               | MAX SAVINGS        | 206  |            |               | 1,433,691.54  |      |               |      |        |
| CHASE                  | FIRE                                                               | SAVINGS            | 206  |            |               | 58,755.30     |      |               |      |        |
| OAKLAND CO             | FIRE                                                               | INVESTMENT POOL    | 206  |            |               | 25,506.73     |      |               |      |        |
| CIBC                   | FIRE                                                               | CD                 | 206  |            |               | 186,892.45    |      |               |      |        |
| HVSB                   | FIRE                                                               | CD                 | 206  | 0.00       | 1,997,220.71  | 292,374.69    |      | 1,997,220.71  | 206  |        |
| CHASE                  | POLICE                                                             | SAVINGS            | 207  |            |               | 133,692.37    |      |               |      |        |
| FLAGSTAR               | POLICE                                                             | MAX SAVINGS        | 207  |            |               | 983,076.34    |      |               |      |        |
| MI CLASS               | POLICE                                                             | INVESTMENT POOL    | 207  |            |               | 471,734.16    |      |               |      |        |
| OAKLAND CO             | POLICE                                                             | INVESTMENT POOL    | 207  |            |               | 160,811.72    |      |               |      |        |
| FLAGSTAR               | POLICE                                                             | CD                 | 207  |            |               | 342,281.97    |      |               |      |        |
| HVSB                   | POLICE                                                             | CD                 | 207  |            |               | 293,153.68    |      |               |      |        |
| CIBC                   | POLICE                                                             | CD                 | 207  |            |               | 518,580.51    |      |               |      |        |
| CIBC                   | POLICE                                                             | CD                 | 207  | 0.00       | 3,205,443.72  | 302,112.97    |      | 3,205,443.72  | 207  |        |
| CHASE                  | OPIOID SETTLEMENT                                                  | CHECKING           | 284  | 0.00       | 7,534.50      | 7,534.50      |      | 7,534.50      | 284  |        |
| LPL FINANCIAL          | POST EMPLOYEE BENEFITS                                             | CASH ACCOUNT       | 737  |            |               | 119,768.92    |      |               |      |        |
| LPL FINANCIAL          | POST EMPLOYEE BENEFITS                                             | BOND               | 737  | 0.00       | 846,027.18    | 726,258.26    |      | 846,027.18    | 737  |        |
| CHASE                  | REFUSE                                                             | SAVINGS            | 227  |            |               | 209,412.77    |      |               |      |        |
| OAKLAND CO             | REFUSE                                                             | INVESTMENT POOL    | 227  | 0.00       | 380,361.35    | 170,948.58    |      | 380,361.35    | 227  |        |
| CHASE                  | HAAC                                                               | CHECKING           | 702  | 0.00       | 31,689.88     | 31,689.88     |      | 31,689.88     | 702  |        |
| COMERICA               | CAPITAL IMP.                                                       | PBMM               | 401  |            |               | 75,054.49     |      |               |      |        |
| COMERICA               | CAPITAL IMP.                                                       | JFUND              | 401  |            |               | 420,568.25    |      |               |      |        |
| FLAGSTAR               | CAPITAL IMP.                                                       | MAX SAVINGS        | 401  |            |               | 83,206.61     |      |               |      |        |
| MI CLASS               | CAPITAL IMP.                                                       | INVESTMENT POOL    | 401  |            |               | 1,990,433.76  |      |               |      |        |
| CIBC                   | CAPITAL IMP.                                                       | CD                 | 401  | 0.00       | 2,964,395.65  | 395,132.54    |      | 2,964,395.65  | 401  |        |
| FLAGSTAR               | FIRE CAPITAL                                                       | MAX SAVINGS        | 402  |            |               | 66,602.64     |      |               |      |        |
| MI CLASS               | FIRE CAPITAL                                                       | CONSTRUCTION       | 402  |            |               | 447,093.63    |      |               |      |        |
| OAKLAND CO             | FIRE CAPITAL                                                       | INVESTMENT POOL    | 402  | 0.00       | 524,251.61    | 10,555.34     |      | 524,251.61    | 402  |        |
| CHASE                  | DDA                                                                | SAVINGS            | 494  |            |               | 29,494.20     |      |               |      |        |
| FLAGSTAR               | DDA                                                                | MAX SAVINGS        | 494  |            |               | 308,556.10    |      |               |      |        |
| CIBC                   | DDA                                                                | CD                 | 494  |            |               | 101,404.86    |      |               |      |        |
| CIBC                   | DDA                                                                | CD                 | 494  | 0.00       | 541,543.49    | 102,088.33    |      | 541,543.49    | 494  |        |
| CHASE                  | WATERMAIN                                                          | CHECKING           | 591  | 0.00       | 19,619.76     | 19,619.76     |      | 19,619.76     | 591  |        |
| FLAGSTAR               | TAX                                                                | CHECKING           | 703  | 0.00       | 60,293.85     | 60,293.85     |      | 60,293.85     | 703  |        |
| CHASE                  | DUCK LAKE IMP. BOARD                                               | SAVINGS            | 764  | 0.00       | 151,701.93    | 151,701.93    |      | 151,701.93    | 764  |        |
| CHASE                  | HIGHLAND LAKE IMP BRD                                              | SAVINGS            | 765  | 0.00       | 66,864.04     | 66,864.04     |      | 66,864.04     | 765  |        |
| CHASE                  | TAGGETT LK IMP BRD                                                 | SAVINGS            | 766  | 0.00       | 10,130.07     | 10,130.07     |      | 10,130.07     | 766  |        |
| CHASE                  | KELLOGG LK IMP BRD                                                 | SAVINGS            | 767  | 0.00       | 29,101.17     | 29,101.17     |      | 29,101.17     | 767  |        |
| CHASE                  | CHARLICK LAKE IMP BRD                                              | SAVINGS            | 768  | 0.00       | 51,788.39     | 51,788.39     |      | 51,788.39     | 768  |        |
| CHASE                  | WOODRUFF LK IMP BRD                                                | SAVINGS            | 769  | 0.00       | 27,700.06     | 27,700.06     |      | 27,700.06     | 769  |        |
| CHASE                  | WHITE LK IMP BRD                                                   | SAVINGS            | 770  | 0.00       | 234,312.44    | 234,312.44    |      | 234,312.44    | 770  |        |
| CHASE                  | TOMAHAWK LK IMP BRD                                                | SAVINGS            | 771  | 0.00       | 51.44         | 51.44         |      | 51.44         | 771  |        |
| CHASE                  | GOURD LK IMP BRD                                                   | SAVINGS            | 773  | 0.00       | 6,400.95      | 6,400.95      |      | 6,400.95      | 773  |        |
| CHASE                  | PENINSULA LAKE                                                     | SAVINGS            | 774  | 0.00       | 9,729.10      | 9,729.10      |      | 9,729.10      | 774  |        |
| CHASE                  | LOWER PETTIBONE                                                    | SAVINGS            | 775  | 0.00       | 6,136.54      | 6,136.54      |      | 6,136.54      | 775  |        |
| CHASE                  | DUNLEAVY LEONARD                                                   | SAVINGS            | 776  | 0.00       | 5,478.68      | 5,478.68      |      | 5,478.68      | 776  |        |
| <b>TOTAL</b>           |                                                                    |                    |      | 630.65     | 16,168,683.42 | 16,169,314.07 |      | 16,169,314.07 |      |        |
| RLO - 12/30/25         | Fund 101 Chase Credit Cards in Transit = \$ 380.00                 |                    |      |            |               |               |      |               |      |        |
| CTRL, ALT, SHIFT, F9   | Fund 703 Flagstar Current Tax OS Checks = \$ 119.40                |                    |      |            |               |               |      |               |      |        |
|                        | Fund 101 Receivable in Transit Fire (1,670.05 & 540.46 = 2,210.51) |                    |      |            |               |               |      |               |      |        |
|                        | Fund 777 Knoblock Lake \$1,199.86 from 101 total \$3,103.18        |                    |      |            |               |               |      |               |      |        |



December 8, 2025

Highland Fire Dept  
1600 W Highland Rd  
Highland, MI 48357

Dear Chief Nick George:

We want to take this opportunity to thank you for your incredible support of Community Sharing's 2025 Empty Bowl Project on November 9<sup>th</sup>, 2025. Your generous donation of an experience of riding with the Highland Fire Department for our Silent Auction contributed greatly to the success of our event. The Empty Bowl Project is one of our most important fundraisers and we are honored that you chose to participate. It is a great vote of confidence in Community Sharing's mission. Please know that funds raised from this event go a long way in helping to fight food insecurity in our community. Your kindness and generosity make a huge difference for the individuals, families, seniors, and children we serve.

As a contributor to the event, you will receive recognition on the Community Sharing Outreach Center website ([www.emptybowlproject.org](http://www.emptybowlproject.org)).

Please know we are incredibly grateful for your partnership and proud to have you as a supporter. We hope to see you next year at our 2026 Empty Bowl Event.

On behalf of the Community Sharing Board of Directors, the staff, and most of all the clients we serve, we thank you for your support.

David K. Bell  
President, Community Sharing

Diana Diesch  
Chair, Empty Bowl Project

*The above information should serve as an official receipt in accordance with Internal Revenue Service regulations regarding charitable contributions and should be kept with your income tax records.*

## **6. Announcements and Information Inquiry**

- a) Highland Township Offices will be closed Monday, January 19, 2026, in observance of Martin Luther King, Jr. Day
- b) Tuesday, January 27th at 6:00pm in the Township Auditorium there will be the first Talk of the Town Meeting featuring Fire Chief Nick George and Treasurer Jennifer Frederick discussing long term goals for Emergency Service and Funding in Highland Township
- c) Joint meeting with the Board of Trustees, Planning Commission, Zoning Board of Appeals, and DDA Board are scheduled for February 11th at 7:30pm in the Township Auditorium.

## **7. Public Comment**



## RESOLUTION #26-01: 2026 POVERTY GUIDELINES

At a regular meeting of the Township Board of the Charter Township of Highland, Oakland County, Michigan, held in the Township Hall on January 5, 2026 at 6:30 p.m.

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Beth Lewis, Grant Charlick, Brian Howe, and Joseph Salvia

Absent:

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_

### **GUIDELINES AND INSTRUCTIONS FOR POVERTY EXEMPTION**

- If granted an exemption, it is for the *current year only*. The Poverty exemption is intended to be a temporary form of assistance. Per 211.7u(6), City did not adopt the “carry forward” option, petitioner must apply yearly.
- Per, MCL 211.7u(3), the application for consideration must be received by the Assessor's Office at least one week prior to the last session of the Board of Review. *Board of Review dates are posted annually and may also be found at [www.highlandtwp.net](http://www.highlandtwp.net)*. This application can be made by mail, if received one week prior to the last session of the Board of Review.
- The application must be filled out in its entirety, and all requested documentation must be attached. If an area does not apply to the applicant, "N/A" must be used. If the application is not complete or requested documentation is not included, the Board of Review will deny the exemption. All pages included with this application must be returned when the application is submitted for review.
- Per MCL 211.7u(7), a person who files a claim for Poverty exemption IS NOT prohibited from also appealing the assessment on the property to the Board of Review in the same year.

### **Required Documentation to be Attached to Poverty Exemption Application**

- Per MCL 211.7u(2)(b), federal and state income tax returns for all persons residing in the principal residence must be included with the application including any property tax credit returns. The tax returns may be from the current or preceding tax year. **If any person in the household is not required to file federal or state tax returns, the included affidavit, form 4988, must be completed by each person that does not file taxes.**
- The most recent statement for all bank accounts, investments, IRAs, CDs, 401Ks, money market, annuities, etc. The statement submitted must be complete with no missing pages and submitted for all persons residing in the home.
- Proof of income/assets from the Social Security Administration, Veterans Administration, Medicare, Medicaid, Bridge Card, and any College/University scholarships for all persons residing in the home.
- The most recent mortgage statement of the primary residence under review, including any reverse mortgages.
- If primary residence being sought for exemption was purchased within the past two years of this application, homeowner's closing statements must be submitted with application.

### **Common Reasons for Denial of Poverty Exemption Application**

Below are common reasons (but not an exhaustive list) of why a claim for Poverty Exemption is denied:

- Failure to fill out all areas of the application, including "N/A" in areas not applicable to the applicant or signing the application.
- Failure to include State and Federal Income taxes or property tax credit returns for current or one preceding year for all persons residing in the home. ***Please note that the property tax credit returns are required to be filed with this application. Property tax credit returns (such as Michigan 1040CR) can still be filed with the State of Michigan even if the applicant does not file income taxes.***
- Failure to include complete banking/investment account and mortgage statements for all persons residing in the home. All pages must be submitted.

### **INCOME GUIDELINES FOR POVERTY EXEMPTION**

*This amount is published annually by the US Dept. of Health and Human Services*

The total household income shall not exceed 200% of the most current Federal Poverty Guidelines from the p prior tax year set forth by the U.S. Department of Health and Human Services, to be updated annually.

#### **According to the US Census Bureau, "income" includes:**

- Money, wages, and salaries before any deductions
- Net receipts from non-farm self-employment. (These are receipts from a person's own business, professional enterprise, or partnership, after deductions for business expenses.)
- Net receipts from farm self-employment. (The same provisions as above for self-employment.)
- Regular payments from social security, railroad retirement, unemployment, worker's compensation, veteran's payments and public assistance.
- Alimony, child support, and military family allotments.
- Private pensions, governmental pensions, and regular insurance or annuity payments.
- College or university scholarships, grants, fellowships, and assistantships.
- Dividends, interest, net rental income, net royalties, periodic receipts from estates or trusts, and net gambling or lottery winnings.

### **ASSET LEVEL GUIDELINES FOR POVERTY EXEMPTION**

*The Asset Level does not include the primary residence for which exemption is sought. It does include, but is not limited to:*

- A second home, additional land not associated with the primary residence, or other buildings other than the primary residence being sought for exemption.
- Vehicles and other recreational vehicles such as motor homes, campers, ATVs, boats, and motorcycles.
- Jewelry, antiques, artwork, equipment, and other personal property of value.
- Bank accounts, stocks, bonds, and investments. This also includes the money received from the sale of stocks, bonds, investments, cars, and houses unless a person is in the specific business of selling such property.
- Withdrawals of bank accounts and borrowed money.
- Gifts, loans, lump-sum inheritances, and one-time insurance payments.
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.
- Federal non-cash benefits programs such as Medicare, Medicaid, food stamps, and school lunches.
- The total interest income in all accounts (checking, savings, CDs, IRAs, 401Ks, money market, annuities, etc.)

**Maximum total allowed assets, including amounts in banking/investment accounts, may not exceed \$50,000 in Value. See above for what is considered an asset. One vehicle not exceeding \$20,000 is exempt from the \$50,000 maximum asset limit**

Ayes:  
Nays:  
Abstentions:

**RESOLUTION DECLARED ADOPTED**

\_\_\_\_\_  
Rick A. Hamill, Supervisor

\_\_\_\_\_  
Tami Flowers, MiPMC Clerk

STATE OF MICHIGAN )  
COUNTY OF OAKLAND )

I, the undersigned, the duly qualified and elected Clerk of the Charter Township of Highland, Oakland County, Michigan, do hereby certify that the foregoing resolution was adopted by the Township Board of Trustees at a regular meeting held on the 5<sup>th</sup> day of January 2026.

\_\_\_\_\_  
Tami Flowers, MiPMC Clerk



# Memorandum

To: Highland Township Board of Trustees  
From: Rick A. Hamill  
Date: January 5, 2026  
Re: Proposed Changes to the Employee Handbook

---

Attached are proposed additions and updates to 4 (four) policies in the Employee Handbook.

- 1) Emergency Pay (New Policy)
- 2) Office Closure Compensation (New Policy)
- 3) Training and Travel (Updated)
- 4) Holidays (Updated)

Motion to approve proposed changes to the Employee Handbook as presented.

Enclosures:



## **PROPOSED:**

### **Emergency Pay**

Emergency situations may arise that require employees to work outside of their regularly scheduled hours to ensure the health, safety, and well-being of our residents and the continued operation of the facility. Emergency Pay is intended to compensate eligible non-exempt employees for work performed during such situations.

### **Definition of an Emergency**

An emergency is defined as an unforeseen or unavoidable circumstance that requires immediate action, including but not limited to:

- Resident health or safety incidents
- Facility, utility, or equipment failures
- Severe weather events or natural disasters
- Other urgent operational needs as determined by management

### **Eligibility and Pay Rates**

For eligible non-exempt employees:

- Work performed outside of the employee's regularly scheduled planned working hours due to an emergency will be compensated at one and one-half (1.5) times the employee's regular hourly rate.
- Hours worked on Sundays or designated company-recognized holidays due to an emergency will be compensated at double (2.0) the employee's regular hourly rate.

Emergency Pay applies only to work performed outside of regularly scheduled planned working hours and does not include paid time off, on-call time (unless otherwise required by law), or other non-working hours.

### **Approval and Compliance**

Emergency Pay must be approved by the employee's Department Head or designee as soon as practicable. All Emergency Pay is subject to applicable federal, state, and local wage and hour laws, including the Fair Labor Standards Act (FLSA). Where state or local law provides greater benefits, the Company will comply with those requirements.

Emergency Pay does not result in additional PTO accrual and does not alter the calculation of overtime eligibility beyond what is required by law.

## **PROPOSED:**

### **Office Closure Compensation**

In the event of a delay or closure that impacts normal facility operations, employees whose Departments are required to continue working during the delay within their regularly scheduled planned working hours will receive additional compensation as follows:

- Eligible non-exempt employees who are required to work during an officially declared office closure during their regularly scheduled hours will be compensated at one and one-half (1.5) times the employee's regular hourly rate for all hours worked during the duration of the delay.

Office Closure pay applies only to hours actually worked during the declared delay period and does not apply to paid time off, on-call time, or hours not worked. This pay is separate from and does not replace Emergency Pay for work performed outside of regularly scheduled hours.

All Office Closure Pay must be approved by the employee's Department Head or designee and is subject to applicable federal, state, and local wage and hour laws.

## **CURRENT:**

### **Travel Policy**

Township vehicles will not be available for travel to and from classes, seminars, off-site meetings, or overnight events. Employees must use their personal vehicle and travel rates will be reimbursed at the rates as announced by the Internal Revenue Service. Township credit cards are not to be used for gas in personal vehicles.

The employee's department head must approve the request to travel prior to the event and sign the reimbursement request after the event. If attending a one-day event, only one meal will be eligible for reimbursement (in addition to the mileage reimbursement). The in-house officials will establish and maintain a daily maximum meal allowance. Approval for a rental vehicle and issuance of any gas card for travel must be approved by your department head. Receipts of all expenses incurred shall be submitted within seven (7) business days after concluding the trip. Eligible expenses include but are not limited to; overnight lodging, meals during the event and miles traveled. Personal expenses that are unnecessary in conducting Township business, such as entertainment and alcohol consumed, shall not be eligible for reimbursement. Receipts shall accompany any reimbursement requests. To be reimbursed for mileage, employees must submit a printed map from an online map service to show the number of miles travelled.

Commuting from an employee's residence to the Township Hall shall not be eligible for reimbursement. Mileage reimbursement for travel will be calculated starting from the Township office. Township Board and committee members shall not receive mileage to attend Township Board meetings that are statutory duty of their office. June 2021

**REPLACE WITH:** The new policy adds the required pre-approval for overnight training and elaborates on what expenses are eligible for reimbursement.

### **Training and Travel Policy**

Highland Township encourages the individual growth of its employees by offering professional development opportunities. All training and travel opportunities must be approved by their department head and the purchasing agent, prior to registering or reimbursement. Pre-approval forms are available in HR. Eligible expenses include but are not limited to training, overnight lodging, meals during the event, travel time, and miles. The in-house officials will establish and maintain a daily maximum meal allowance. To be reimbursed, the employee will submit a reimbursement request with all receipts to their department head and purchasing agent.

Once training and travel is approved, the township credit card will be used to reserve the lodging for the event. The employee may also check out the same credit card during the training event. The credit card will only be used to pay for pre-approved expenses during travel, all other charges will be reviewed to determine eligibility and if charges are not determined eligible per the credit card policy, then the employee will be responsible for payment. For approval of expenses and reimbursement, employee must submit to their department head within seven (7) business days after concluding travel an expense report, a reimbursement request, a map of travel and all receipts of expenses. Non eligible reimbursable expenses include but are not limited to purchases without receipts, personal expenses that are unnecessary in conducting Township business, entertainment, alcohol beverages, or additional travel companions' expenses.

Township vehicles are not normally available for travelling to and from training, off-site meetings, or overnight events. If a rental vehicle is required, it must be approved by the Supervisor. Employees will use their personal vehicle for traveling and mileage will be reimbursed at the annual rate of the Internal Revenue Service. Township gas and credit cards are only for Township owned or rented vehicles and are not to be used for gas in personal vehicles of employees.

Township Board and committee members shall not receive mileage to attend Township Board meetings that are statutory duty of their office. January 2025

## **CURRENT:**

### **Holidays**

The Charter Township of Highland normally observes the following holidays during the year: New Year's Day, Martin Luther King Jr. Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day, New Year's Eve Day.

If one of the above holidays falls on Saturday, it normally is observed on the preceding Friday. If a holiday falls on Sunday, it normally is observed on the following Monday. The designated days off will be approved by the Township Board on a yearly basis.

Full-time and part-time (non-seasonal) employees are eligible for paid holidays immediately upon hire.

Exempt employees will receive holiday pay in compliance with state and federal wage and hour laws.

Part-time employees are eligible for holiday pay according to the average of the hours worked on that day of the week for the previous 12 weeks.

Upon approval of the appropriate in-house official, an employee may work on an established holiday or a day when the Township offices are closed for an emergency day. The employee shall be compensated at their regular rate of pay for the hours worked in addition to the holiday or emergency day pay.

## **PROPOSED:**

### **Holidays**

The Charter Township of Highland normally observes the following holidays during the year: New Year's Day, Martin Luther King Jr. Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day, New Year's Eve Day.

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Upon approval of the appropriate in-house official, an employee may work on an established holiday. The employee shall be compensated at their regular rate of pay for the hours worked in addition to the holiday or emergency day pay.

Holiday pay is not awarded while employee is on medical leave.



# Memorandum

To: Board of Trustees Members  
From: Elizabeth J Corwin, PE, AIPC; Planning Director  
Date: January 5, 2025  
Re: SPR 25-04  
Applicant/Owner: Charles Burt; B&B Construction  
Vacant Harvey Lake Road  
PIN 11-14-100-054

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The proposal under consideration is for a Residential Open Space Planned Unit Development (RPUD) for Timberland Estates, a 42-unit cluster design single-family residential development, with significant open space preserved in multiple parks. The Planning Commission conducted a public hearing on December 4, 2025 and developed a recommendation for your consideration, awarding bonus density based on exemplary design as defined in the Zoning Ordinance. Their unapproved minutes and complete packet are attached for your review.

The Township Board role is to provide a review and approval of a sketch plan which establishes the number of lots, street layout, and the basic concepts for open space, drainage systems, and provision of sanitary sewer (septic systems) and water supply. If approval is granted, the applicant is authorized to proceed with engineering design and obtain all the necessary approvals from outside agencies with assurance that those basic parameters are satisfactory and would not be significantly altered in the final approvals.

Although the process is similar to a Land Use requiring Special Approval, the standards are slightly different. Your required findings establish that the project is eligible for the bonus densities awarded by the Planning Commission. These standards are identified in Section 7.02.B of the Zoning Ordinance. The Planning Commission minutes will lead you through their analysis.

One issue that the Planning Commission has left for discussion at the Board level is whether there is a need and desire to develop a pathway along the east side of Harvey Lake Road, either for the entire frontage of the development parcel or from the subdivision entrance north to Spring Valley Elementary School.

Another issue that the Board should be aware of in reviewing the plan is that this plan assumes that the Township will extend the watermain up Harvey Lake Road from Wardlow Road to connect north of Spring Mills Elementary School. This is a critical piece of infrastructure that has been published as our top priority watermain improvement in reliability studies over the last fifteen years. The Township administration has scheduled a number of meetings with consultants and the Water Resources Commissioner's office to

develop a financing proposal to complete the project. The Planning Commission's recommendation of 42 units is based on the assumption that the watermain will be installed.

POSSIBLE MOTIONS:

Move to approve the Residential Planned Unit Development known as Timberland Estates, parcel 11-14-100-054, vacant parcel on Harvey Lake Road in accordance with the proposed PUD sketch plan prepared by Kieft Engineering, dated June 10, 2019 showing 42 single family units. The full site plan should include a pathway across open space between units 4 and 5 to provide pedestrian access to Spring Mills Elementary School. *{The Township should provide further clarification and discussion the need for a path parallel to Harvey Lake Road along the development parcel frontage and insert a decision here.}* Further, the Planning Commission may reconsider side yard setbacks of 10 to 15 feet and front/rear yard setbacks from 40 to 50 feet during site plan review.

Or:

Move to reject the recommendation of the Planning Commission of the Residential Planned Unit Development known as Timberland Estates, parcel 11-14-100-054, vacant parcel on Harvey Lake Road due to *{here you would insert your reasons for denial or to return the project to the Planning Commission to address specific concerns.}*

Or:

Move to postpone a decision on the Residential Planned Unit Development known as Timberland Estates, parcel 11-14-100-054, vacant parcel on Harvey Lake Road to obtain further information regarding *{insert the information you still need for your decision making}*



**PUBLIC HEARING  
CHARTER TOWNSHIP OF HIGHLAND  
PLANNING COMMISSION  
December 4, 2025  
7:30 P.M.**

**NOTICE IS HEREBY GIVEN** that a public hearing will be held at the Highland Township Auditorium, 205 N. John St. on Thursday, December 4, 2025, at 7:30 p.m.

**Notice is further given** that all interested parties are invited to review the request and offer comment through the internet or mail. The application may be viewed at <http://highlandtwp.net> under the Planning Commission tab. Comment may be submitted to [planning@highlandtwp.org](mailto:planning@highlandtwp.org), mailed to the Township offices or dropped in our secure drop box at the Township Offices, 205 N. John St. If you have any questions, please call 248-887-3791, ext. 2.

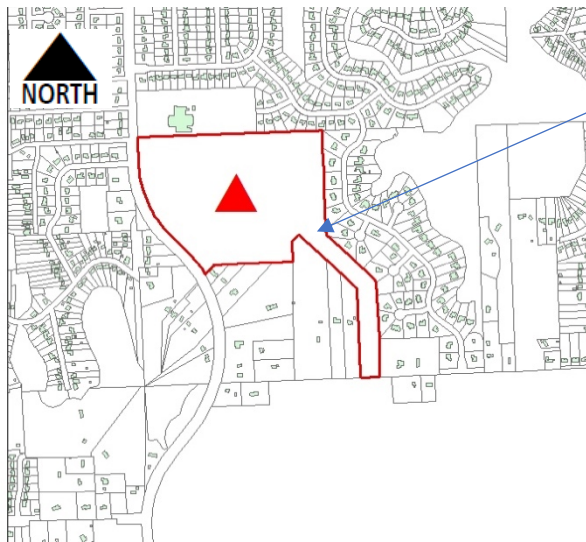
**TO CONSIDER:**

**Request for Use Requiring Special Approval** submitted by applicant and property owner Charles Burt for B&B Construction for preliminary approval of a Residential Open Space Planned Unit Development (RPUD). The applicant has submitted a parallel plan to establish allowable density of 36 homes on 64 acres. The proposal requests consideration for 43 homes based on bonus criteria awarded for exemplary projects based on criteria established in the Zoning Ordinance.

**REQUEST:**

Section 7.02, Residential Open Space Planned Unit Development (RPUD)

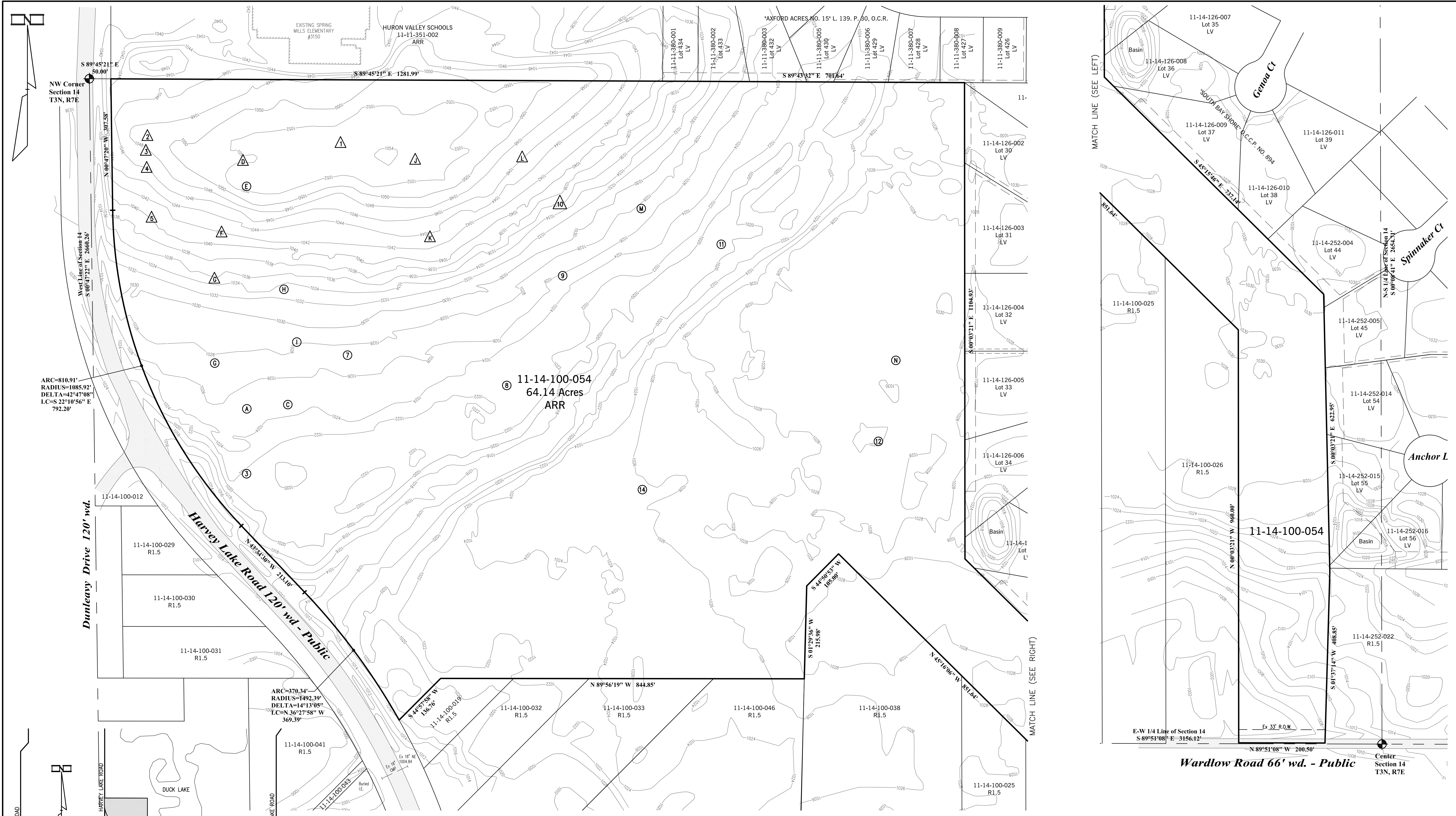
**LOCATION:** 11-14-100-054



Parcel to be considered  
for RPUD

Kevin Curtis, Chairman  
Highland Township Planning Commission

**(Publish: on or before November 19, 2025)**

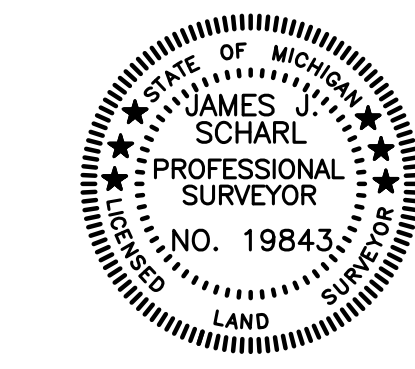


ARC=810.91'  
RADIUS=1085.92'  
DELTA=42°47'08"  
LC=S 22°10'56" E  
792.20'

ARC=370.34'  
RADIUS=492.39'  
DELTA=14°13'05"  
LC=N 36°27'58" W  
369.39'

- Soil Boring Legend**
- ⑦ Acceptable
  - ⚠ Not Acceptable
  - ⚠ Not Acceptable

**Parcel 11-14-100-054:**  
PART OF THE NW 1/4, SECTION 14, T3N, R7E, HIGHLAND TOWNSHIP, OAKLAND COUNTY, MICHIGAN, DESCRIBED AS BEGINNING AT A POINT LOCATED S 89°45'21" E 50.00' FT FROM THE NW CORNER, T3N, R7E, TH S 89°45'21" E 1281.99' FT, TH S 89°43'32" E 701.64' FT, TH S 00°03'21" E 1104.93' FT, TH S 45°16'06" E 737.14' FT, TH S 00°03'21" E 622.95' FT, TH S 01°37'14" W 408.85' FT, TH N 89°51'08" W 200.50' FT, TH N 00°03'21" W 960.00' FT, TH N 45°16'06" W 851.64' FT, TH S 44°50'53" W 105' FT, TH S 01°29'36" W 215.98' FT, TH N 89°56'19" W 844.85' FT, TH S 44°57'58" W 136.76' FT, TH ALONG A CURVE TO THE LEFT, RADIUS 1492.39' FT, CHORD BEARS N 36°27'58" W 369.39' FT, DISTANCE OF 370.34' FT, TH N 43°34'30" W 213.10' FT, TH ALONG A CURVE TO THE RIGHT, RADIUS 1085.92' FT, CHORD BEARS N 22°10'56" W 792.20' FT, DISTANCE OF 810.91' FT, TH N 00°47'20" W 307.58' FT TO THE POINT OF BEGINNING. CONTAINING 64.14 ACRES.



**Location Map**  
SCALE: 1" = 2000'

| DATE | ISSUE |
|------|-------|
|      |       |
|      |       |

**PROPRIETOR:**  
BETTER BUILT HOMES  
156 EAST MEADOW CIRCLE  
WHITE LAKE, MICHIGAN 48383  
(248) 892-0080

THIS DRAWING IS THE PROPERTY OF KIEFT ENGINEERING, INC. AND MAY NOT BE USED, REPRODUCED OR PUBLISHED, IN PART OR IN WHOLE, WITHOUT EXPRESSED WRITTEN PERMISSION FROM KIEFT ENGINEERING, INC.



**KIEFT ENGINEERING, INC.**  
PROFESSIONAL ENGINEERS AND PROFESSIONAL SURVEYORS  
5852 SOUTH MAIN STREET, SUITE 1, CLARKSTON, MICHIGAN 48346  
PHONE (248) 625-5251 www.kiefteng.com FAX (248) 625-7110

|              |                  |      |
|--------------|------------------|------|
| DATE 6-10-19 | CKD. BY          | DATE |
| DRAWN GF     |                  |      |
| DESIGN JJS   |                  |      |
| SECTION 14   | T- 3 -N, R- 7 -E |      |

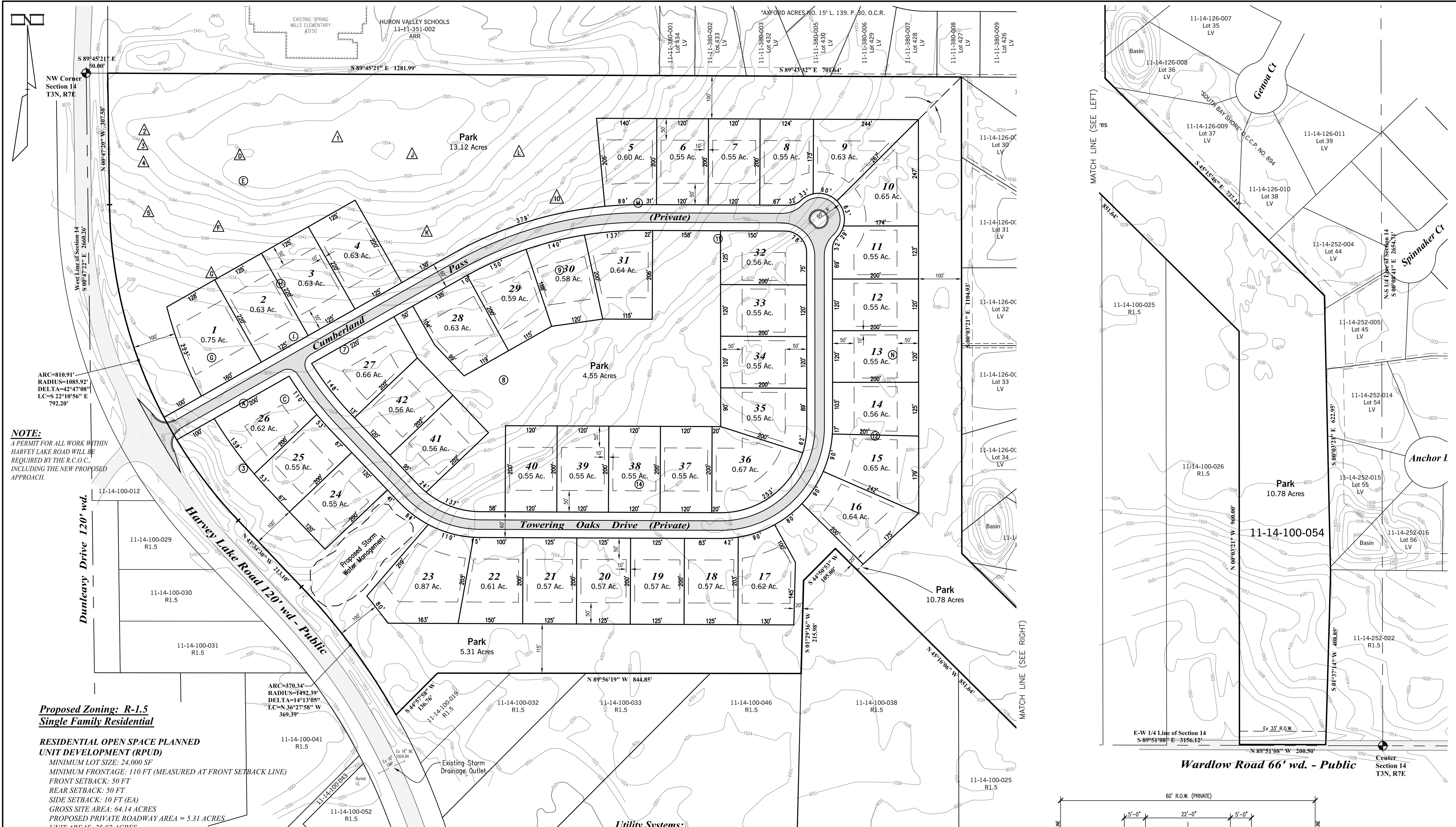


**Existing Conditions Plan**  
Parcel 11-14-100-054  
PART OF THE NW 1/4 OF SECTION 14, T3N, R7E, HIGHLAND TOWNSHIP, OAKLAND COUNTY, MICHIGAN

|                 |
|-----------------|
| SCALE 1" = 100' |
| SHEET 1 OF 3    |
| KE 2019.013     |

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**NOTE:**  
A PERMIT FOR ALL WORK WITHIN HARVEY LAKE ROAD WILL BE REQUIRED BY THE R.C.O.C., INCLUDING THE NEW PROPOSED APPROACH.

**Proposed Zoning: R-1.5**  
**Single Family Residential**

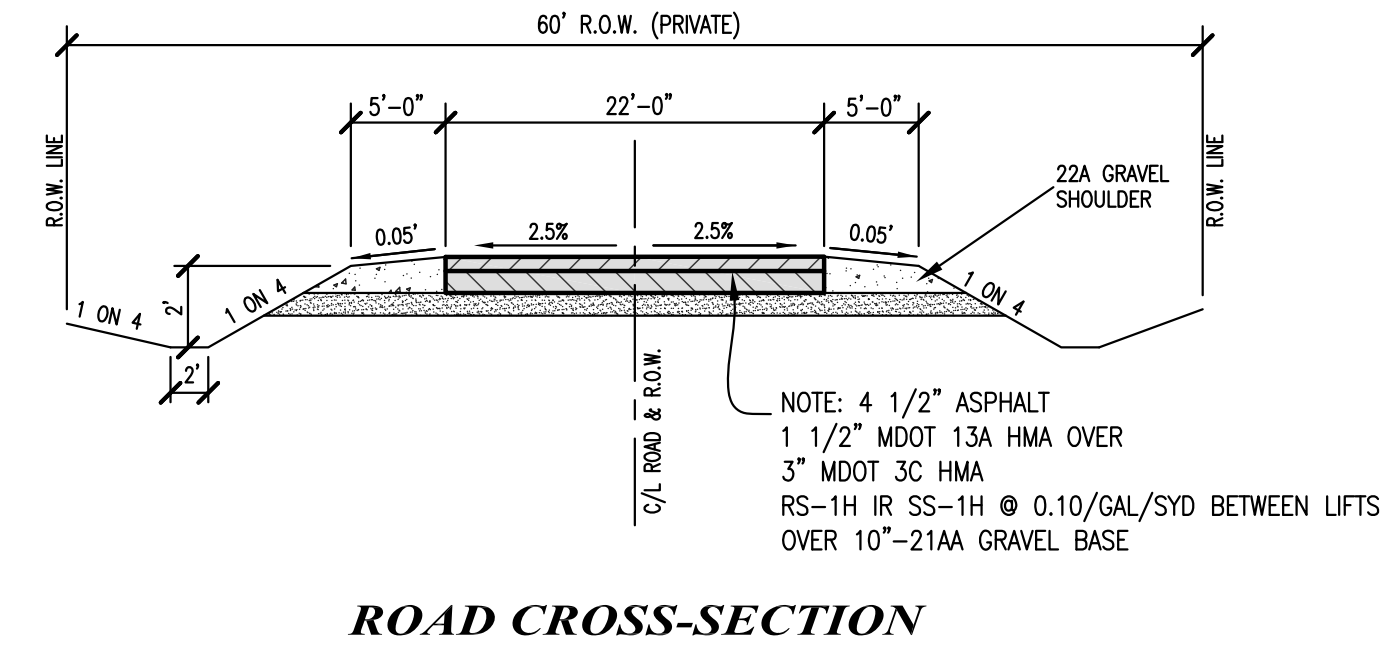
**RESIDENTIAL OPEN SPACE PLANNED UNIT DEVELOPMENT (RPUD)**  
MINIMUM LOT SIZE: 24,000 SF  
MINIMUM FRONTAGE: 110 FT (MEASURED AT FRONT SETBACK LINE)  
FRONT SETBACK: 50 FT  
REAR SETBACK: 50 FT  
SIDE SETBACK: 10 FT (EA)  
GROSS SITE AREA: 64.14 ACRES  
PROPOSED PRIVATE ROADWAY AREA = 5.31 ACRES  
UNIT AREAS: 25.07 ACRES  
PARK/COMMONS AREA: 33.76 ACRES (53%)

**UNIT COUNT & DENSITY BONUS**  
PER DENSITY PLAN (36 UNITS)  
OPEN SPACE BONUS (5.3%) = 1.91 UNITS  
DIRECT ACCESS TO OPEN SPACE (100% OF UNITS) = 1.69 UNITS  
PERIMETER LANDSCAPED SCREENING 100 FT (5%) = 1.81 UNITS  
PROVIDE CENTRAL WATER (5%) = 1.81 UNITS  
TOTAL BONUS UNITS = 7.22 UNITS  
POSSIBLE DENSITY = 43 UNITS  
PROPOSED DENSITY = 42 UNITS

**Note:**  
THE DEVELOPMENT OF "TIMBERLAND ESTATES" WILL BE RECORDED AS A CONDOMINIUM. THE ROADWAYS AND PARKS WILL BE GENERAL COMMON ELEMENTS, DEDICATED TO THE USE OF ALL UNIT OWNERS WITHIN THE CONDOMINIUM. RESTRICTIONS AND MAINTENANCE WILL BE DELINEATED WITHIN THE CONDOMINIUM MASTER DEED & BY LAWS.

**Utility Systems:**  
ALL UNITS WILL BE SERVICED BY PUBLIC WATERMAIN AND SEPTIC SYSTEMS.

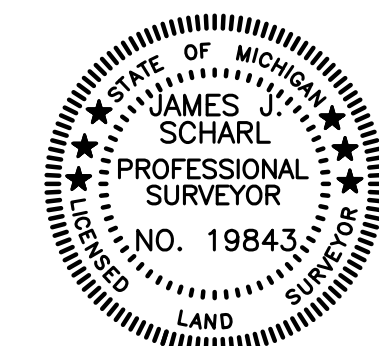
**Soil Conditions:** PER SOIL SURVEY OF OAKLAND COUNTY  
23C SISSON FINE SANDY LOAM, SUITED FOR BUILDING DEVELOPMENT AND SEPTIC TANK ABSORPTION FIELDS  
45C ARKPORT FINE SAND, SUITED FOR BUILDING DEVELOPMENT AND SEPTIC TANK ABSORPTION FIELDS  
13B OSHTEMO-BOYER LOAMY SANDS, WELL SUITED FOR BUILDING DEVELOPMENT AND SEPTIC TANK ABSORPTION FIELDS



**ROAD CROSS-SECTION**

**Cluster Plan**  
**"TIMBERLAND ESTATES"**  
PART OF THE NW 1/4 OF SECTION 14, T3N, R7E,  
HIGHLAND TOWNSHIP, OAKLAND COUNTY, MICHIGAN

SCALE 1" = 100'  
SHEET 3 OF 3  
KE 2019.013



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|      |       |                                                                                                                    |                                                                                                                                                                                              |                                                                                                                                                                                                                   |            |             |      |                                                                                 |
|------|-------|--------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------|------|---------------------------------------------------------------------------------|
| DATE | ISSUE | <b>PROPRIETOR:</b><br>BETTER BUILT HOMES<br>156 EAST MEADOW CIRCLE<br>WHITE LAKE, MICHIGAN 48383<br>(248) 892-0080 | THIS DRAWING IS THE PROPERTY OF KIEFT ENGINEERING, INC. AND MAY NOT BE USED, REPRODUCED OR PUBLISHED, IN PART OR IN WHOLE, WITHOUT EXPRESSED WRITTEN PERMISSION FROM KIEFT ENGINEERING, INC. | <br><b>KIEFT ENGINEERING, INC.</b><br>PROFESSIONAL ENGINEERS AND PROFESSIONAL SURVEYORS<br>5852 SOUTH MAIN STREET, SUITE 1, CLARKSTON, MICHIGAN 48346<br>PHONE (248) 625-5251 www.kiefteng.com FAX (248) 625-7110 | DATE       | CKD. BY     | DATE | 72 HOURS (3 WORKING DAYS) BEFORE YOU DIG CALL MISS DIG 800-482-7171 (TOLL FREE) |
|      |       |                                                                                                                    |                                                                                                                                                                                              |                                                                                                                                                                                                                   | SECTION 14 | T-3-N-R-7-E |      |                                                                                 |

**Highland Township Planning Commission  
Record of the 1438th Meeting  
Highland Township Auditorium  
December 4, 2025**

***Roll Call:***

Kevin Curtis, Chairman  
Grant Charlick  
Chris Heyn  
Mike O’Leary  
Roscoe Smith (absent)  
Scott Temple  
Russ Tierney  
Guy York  
Michael Zeolla

***Also Present:***

Elizabeth Corwin, Planning Director

Visitors: 80

Chairman Curtis called the meeting to order at 7:30 p.m. Mr. York agreed to fulfill the Secretary role in Mr. Smith’s absence.

**Agenda Item #1: Call to the Public: Opportunity for anyone to bring forward issues of interest or concern for Planning Commission consideration. Each participant limited to 3 minutes.**

No public comment offered.

***Public Hearing/Work Session:***

**Agenda Item #2:**

Parcel # 11-14-100-054  
Zoning: R1.5, Single Family Residential, 1.5 Acre  
Address: Vacant, Harvey Lake Road  
File #: SPR 25-04  
Request: Public Hearing-Residential Planned Unit Development  
Applicant: Charles Burt, B&B Construction  
Owner: B&B Construction

Mr. Charlick offered an overview of the project. The property was formerly owned by the Huron Valley School District, who sold it with the explicit intent that housing would be developed there. The property was rezoned to its current zoning district of R1.5, Single Family Residential Zoning in 2019. The rezoning was and is still consistent with the Master Plan.

The applicant has the right to develop a subdivision that fully complies with the zoning ordinance as to lot widths, setbacks and similar regulations without a public hearing. He has submitted a plan for 36 units,

which would cover every square foot of the property. The Township has developed an ordinance that rewards a developer for using open space cluster techniques like wide buffers along the public roadways and parks and for providing other public benefits by granting density bonuses. He noted that the open space indicated on the plan would be deed restricted for perpetuity and would never be eligible for additional housing. The purpose of the meeting today is to evaluate the proposal and determine whether to recommend approval of the planned unit development plan with 50 percent open space and 42 lots, or whether to accept the parallel plan, which the applicant is entitled to with no special approvals.

Mr. Curtis opened the public hearing at 7:40 p.m.

Aaron Williams, 1551 E. Wardlow is interested in learning more about plans for the open space. He lives next to the long strip of property parallel to Vero Drive on a twelve-acre parcel, where there is only a 20-foot open space between lot 16/17 and the far north end of his parcel. He wants assurance that residents of the subdivision will not trespass on his property, thinking it is part of their open space. He is also concerned about increase traffic on Harvey Lake Road. He wondered if he would have any future access to Cumberland if he chose to divide his own parcel.

Mr. Temple asked Mr. Williams if he preferred the parallel plan which would not present these same issues, but would put private back yards at his lot line. Mr. Williams preferred the cluster plan but wants to understand what the buffer looks like.

James Brennan expressed a concern about sight distance at the intersection which is on a “blind” curve. He suggested this is a hazardous location with a recent rollover accident. He also expressed concern about septic systems on these lot sizes and thought the green space is not worth the bargaining for more lots since homes would still be held back from neighboring properties and the road through setbacks.

Theresa Anderson, 1724 Apollo was concerned about the hours of operation during construction and how long the neighbors would have to endure construction noise. She is also concerned about the welfare of a coyote pack that lives on the vacant development property. She wanted to know if there would be stages of construction.

Gary Johnson, 2974 Waling Woods has observed accidents in front of his house. He thinks the curve in Harvey Lake Road creates a “blind” corner and that the speed limit should be reduced.

Tammy Ware, 1608 Juno is concerned about children cutting through her yard, since the break in the fence for Spring Mills Elementary School is in her back yard. She noted that cars line up for school pickup and drop off, and it is concerning that the plan does not show sidewalk. She also asked if these residents would be served by the water system in Axford Acres and if this would impact the existing customers.

Jim Lloyd, 2280 White Lake Road explained that he has served for many years on various parks and recreation committees. The committee had developed a Master Plan for an integrated trail network. He noted that in every resident survey, the top goals have always been more trails. He asked for strong consideration to require a trail connection as part of the plan.

John Smith, 1794 Apollo noted that his home is only 30 feet from the rear property line and wonders what will happen at the open space adjoining his property line. He is hoping that privacy concerns will be considered.

Patrick Territo, 1447 Anchor Lane noted his preference for the parallel plan and was pleased that only open space is proposed for the narrow “dog leg” strip of property running parallel to his subdivision.

“Steve from Highland” asked for an explanation of how this parcel was created and came to be zoned R1.5. He was also concerned about how the subdivision would be served by water and construction noise. He hopes that as many trees as possible will be saved. Mr. Temple explained that the decision to sell the property for development was made by the Huron Valley School District, and not by the Township.

Mr. Curtis closed the public hearing at 8:05 p.m.

Mr. York observed that the buffer zone created in the cluster plan provided a benefit to the neighbors. If the parallel plan were employed, homes could be placed within 50 feet of the property line. With the cluster plan, the homes would be placed at least 150 feet from property lines and a woodlands buffer would be preserved wherever possible.

Mr. Tierney asked Mr. Burt if the parks were for the exclusive use of the Homeowners Association (HOA) membership or if there would be any public access. Mr. Burt explained that the parks would be owned as common space, but his hope is that the preserved areas would remain open for the school children to visit as part of a nature study as they currently do.

Mr. Charlick explained the process of approval to the audience, noting that the Planning Commission will first provide a recommendation to the Board. But if the cluster plan is approved, there would be still be many months of fleshing out the engineering details and acquiring necessary approvals and permits from the Health Division, the State of Michigan for the watermain, and other agency approvals. This cluster plan is a concept, but the street and lot layout is assured to the applicant if he can obtain the other approvals.

Mr. Charlick and Ms. Corwin also explained the watermain. This project requires that the Township extend watermain from Wardlow Road to connect to Axford Acres. This is a piece of watermain that has been identified as the next most critical improvement in the existing water system. It will provide redundancy in the system and improve reliability for all the homes located north of Wardlow Road as it allows for a “backfeed” into the system if there is a watermain break. Ms. Corwin explained that there is no longer a wellhouse at Axford Acres, and that the water that serves those residents is a blended mix of water from Prestwick Village, Harvey Lake Estates, Huntwood Place and occasionally Bretton Oaks. This is no longer a subdivision “community well” system, but an integrated municipal water system.

Mr. York also explained that if the watermain is not extended, each of these homes in this project would be served by an individual well and onsite septic system. Mr. Charlick and Mr. Zeolla noted that bringing these users into the system provides more customers to offset operating costs and contain water rates.

Ms. Corwin explained that the Oakland County Health Division does govern the number of bedrooms permitted on any development property but is less concerned about the individual lot sizes than the overall density of the development. Their environmental protection provisions require that one acre is required for every three bedrooms, but it is up to a developer to decide how to allocate those bedrooms in their mix of housing (e.g. two, three or four bedroom homes).

Mr. York noted that in this case, the road system is a loop and traffic would primarily consist of residential trips. He thought foregoing sidewalks within the subdivision would have a calming effect, slowing down traffic to accommodate neighbors on bikes or with strollers. He thought there was merit to discussing sidewalk or a pathway parallel to Harvey Lake Road on the east side of the road. He would not want to encourage pedestrians to cross Harvey Lake except at the school crossing.

Mr. Charlick observed that at this time, there are only four or five lots that are in near proximity to Harvey Lake Road, and only a few homes south of the subdivision. He also would want to discourage pedestrian crossing and questioned whether it would be better to concentrate on internal trails.

Mr. Zeolla thought it would be wise to require a path along Harvey Lake Road, but only from the subdivision entrance north to the school property. Mr. O’Leary agreed.

Mr. Temple thought the path should be along the entire frontage, and noted that it is indicated on previous trail plans for the Township. Ms. Corwin noted that since the Township is moving forward with a watermain extension along Harvey Lake Road, it is possible that the excavation for the watermain would prepare the grade for the path.

Mr. Charlick concluded that the proposed cluster plan with the enhanced density bonus is concurrent with both current zoning and the Master Plan in that it meets the intent of maintaining the rural look and feel with its substantial offering of buffers and open space. He asked if the decision about the Harvey Lake Road pathway could be deferred to a future time when the Planning Commission could explore the decision further. Ms. Corwin thought that would be appropriate if identified in the motion of approval. The intent of this phase of review is to lock in the street and lot layout and “big picture” concepts for drainage, sewer and water supply so that the applicant would be able to efficiently pursue his engineering approvals.

Mr. Charlick offered a motion to recommend approval to the Township Board for the Residential Planned Unit Development known as Timberland Estates, parcel 11-14-100-054, vacant parcel on Harvey Lake Road. December 4, 2025 in accordance with the proposed PUD sketch plan prepared by Kieft Engineering, dated June 10, 2019 showing 42 single family units. The recommendation further stipulates that the plan should include a pathway across open space between units 4 and 5 to provide pedestrian access to Spring Mills Elementary School and leaves open for further clarification and discussion the need for a path parallel to Harvey Lake Road along the development parcel frontage. Mr. O’Leary supported the motion.

Mr. Curtis called for further discussion. Mr. Anthony Raimondo, a member of the Zoning Board of Appeals was present in the audience and asked the chairman if setbacks could be addressed. Ms. Corwin pointed to her report, noting that she had provided a table summarizing typical lot sizes and setbacks in many of the modern subdivisions in the Township. The consensus was that the front and rear yard setbacks of 50 feet were appropriate, although a 40-foot setback would also be acceptable. The side yard setbacks should be increased to 15 feet at least where side yards abut, so that the home spacing is never less than 30 feet. Mr. O’Leary noted the 30 feet provides the greatest flexibility in the materials of construction, since separations of less than 30 feet might require special treatment in design to meet building safety codes.

Mr. Charlick and Mr. O’Leary accepted an amendment offered by Mr. Zeolla that the Planning Commission reserves the right to reconsider side yard setbacks of 10 to 15 feet and front/rear yard setbacks from 40 to 50 feet during site plan review. Ms. Corwin read back the motion as follows:

Recommend approval to the Township Board for the Residential Planned Unit Development known as Timberland Estates, parcel 11-14-100-054, vacant parcel on Harvey Lake Road. December 4, 2025 in accordance with the proposed PUD sketch plan prepared by Kieft Engineering, dated June 10, 2019 showing 42 single family units. The recommendation further stipulates that the plan should include a pathway across open space between units 4 and 5 to provide pedestrian access to Spring Mills Elementary School and leaves open for further clarification and discussion the need for a path parallel to Harvey Lake Road along the development parcel frontage. Further, the Planning Commission reserves right to reconsider side yard setbacks of 10 to 15 feet and front/rear yard setbacks from 40 to 50 feet during site plan review.

Roll Call vote: Charlick, yes; Curtis, yes; O’Leary-yes; Temple-yes; Heyn-yes; Tierney-yes; York-yes. Motion carries (8 yes votes, 0 no votes).

**PLANNING COMMISSION PACKET FROM PUBLIC HEARING**



# Memorandum

To: Planning Commission Members  
From: Elizabeth J Corwin, PE, AIPC; Planning Director  
Date: December 4, 2025  
Re: SPR 25-04  
Applicant/Owner: Charles Burt; B&B Construction  
Vacant Harvey Lake Road  
PIN 11-14-100-054

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The proposal under consideration is for a Residential Open Space Planned Unit Development (RPUD). This meeting is to provide the public an opportunity to comment on the sketch plan. The sketch plan is the document that sets the basic parameters of the development—street layout, number and arrangement of lots, lot sizes and setbacks, concepts for physical improvements like sidewalks and pathways. Your review will result in a recommendation to the Board of Trustees, whose approval would grant the applicant assurances that the plan would be approved if acceptable engineering details are provided and all agency permitting activities are completed.

In a fashion similar to use requiring special approval, Section 7.02.B lists factors that make a parcel eligible for consideration of an RPUD. As you review the plan, you will find the following features of the proposal come together to satisfy the eligibility requirements:

- 51 percent of the site set aside in open space, some of which includes woodlands and rolling topography
- Provision of a pedestrian trail system and connected open space which preserves wild animal corridors and provides an internal connection to Spring Mills elementary school
- A looped roadway system with a single entrance from Harvey Lake Road, set across from an existing intersection to minimize traffic conflicts.
- One hundred foot buffer between the proposed units and nearby residential lots in Axford Acres and South Bay Shores
- Consistency with the Highland Township Master Plan (designation of Medium Lot Residential)
- Proposal for individual septic systems and probable extension of the community water system (subject to engineering feasibility)

The applicant has submitted the required parallel plan which shows that 36 units would be possible utilizing the minimum lot size, lot width, and other design parameters for a residential subdivision in the R1.5 Zoning District. From this baseline, the allowable density is established by rewarding bonus density for use of “exemplary design” principles. These factors are outline in Section 7.02.C.3. A

maximum of 30 percent may be awarded. The applicant has only requested consideration of half of the allowable bonus density.

- a). *51 percent open space*—applicant has requested a 5.3 percent bonus whereas the Planning Commission may award 6.5 percent bonus based on the sliding scale published in the regulation.
- b). *Perimeter landscape bonus for buffer exceeding 100 feet on Harvey Lake Road*. Applicant has requested 5 percent bonus. Planning Commission may award 5 percent bonus.
- c). *Central water system*. The applicant has requested 5 percent bonus. The intent is to provide the central water system through connection to the Highland Township Water System. Sanitary sewer service is not available anywhere in the Township at present. The Planning Commission may award up to 10 percent bonus but since only central water is supplied, a 5 percent bonus is appropriate.
- d). *Discretionary bonus for other benefits*. The applicant has requested a bonus of 4.7 percent for direct access to open space for 100 percent of the proposed housing units. The Planning Commission may award up to 10 percent for such design strategies.

The total density award requested by the applicant is 20 percent or 7.2 lots. The applicant’s sketch plan is based on 42 units or 6 bonus lots. The Planning Commission may evaluate the quality and nature of the open space under Section 7.02.C.6 to evaluate whether the density bonus requested should be awarded. The Planning Commission could require naturalized berms or supplemental plantings if there were any question as to the adequacy of the vegetated buffer as a condition of the density award. There is an area planned for a stormwater retention system between lots 23 and 24 that would have to be cleared, but other swaths of woodlands will be left untouched, such as the “dogleg” strip of land that runs roughly parallel with South Bay Shores west boundary.

Another issue that should be addressed as part of the sketch plan review are the lot sizes and setbacks. The applicant has proposed a typical lot of 120 feet wide by 200 feet deep. Most of the corner lots are wider to provide a better building envelope, although lots 26 and 32 are slightly limited. The proposed setbacks are 50 foot front and rear yards, and 10 foot side yards. This compares reasonably well with other modern subdivisions.

| Subdivision      | Lot width | Lot depth | Front/Rear Setback | Side Setback |
|------------------|-----------|-----------|--------------------|--------------|
| Timberridge      | 110-120   | 200       | 45                 | 15           |
| Highland Valley  | 100-115   | 190-225   | 40                 | 15           |
| Huntwood Place   | 100       | 225-240   | 40                 | 15           |
| South Bay Shores | 90-150    | 150-325   | 60/40              | 15           |

A review of an aerial photograph of the Township will show that these lots sizes are not atypical of other subdivisions you are familiar with. There may be room to consider reducing the rear yard setback, or allowing an exception for accessory structures. This could be done as an element of the Master Deed that will be developed later to support this proposal.

Another discussion point should be sidewalks and pathways. The Planning Commission in the past has allowed pathways in lieu of streetside sidewalk system, a sidewalk system on both sides of the street in the subdivision or a sidewalk on one side of the subdivision. Southbay Shores, for instance

has sidewalk only on the west side of Vero Drive. Axford Acres has no sidewalks. Cobblestone/Timber Ridge/Pine Bluffs has internal trail systems through the open spaces. Huntwood Place has sidewalks on both sides of the street. In other words, there is a wide variety of options, depending upon the character of the subdivision you wish to promote.

A separate issue is whether it is appropriate to require a sidewalk along the east side of Harvey Lake Road. There are topographic considerations, as there is 26 feet of elevation change from the northwest corner of the site at Spring Mills Elementary to the subdivision entrance, about 800 feet away. This is the likely route for a watermain extension, so requiring a path does bear some discussion. This is a part of a pathway identified on the Highland Township Recreation Plan as a route under consideration in the County Pathway Plan. It might be prudent to request dedication of an easement along the right-of-way even if it is deemed inappropriate to require the pathway along Harvey Lake Road at this time.

The Planning Commission should note that the level of engineering detail is appropriate for this phase of the site planning process. Detailed designs for grading and drainage, proof of feasibility of the proposed septic systems and permitting for watermain will follow. The Road Commission for Oakland County will determine whether the entrance requires acceleration and deceleration lanes or other design considerations.

I have attached some reference materials you have requested such as old minutes, links to pertinent ordinances and the pathway and recreation plans.

Municode Highland Township Zoning Ordinance:

Zoning Ordinance, Section 7.02 [Click here](#)

Zoning Ordinance, Section 7.04 [Click here](#)

General Code of Ordinances, Chapter 10, Articles IV and V [Click here](#)

General Code of Ordinances, Chapter 23, Section 23.31. [Click here](#)

Part of Parcel #11-29-100-025, lying 580 feet south of a line parallel with the M-59 south ROW, encompassing approximately 5.9 acres, addressed as 3151 W. Highland Road.

Zoning: R1.5, Single Family Residential  
File #: Ordinance Z-012  
Applicant: PC Initiated  
Request: Rezoning from R1.5, Single Family Residential to C-3, Low Impact Commercial

Mr. Gostek opened the Public Hearing at 7:58 p.m.

Mark Hoye – 2781 Katie Lane expressed his opinion that the property owners should take appropriate measures to clean up the land so it can be sold.

Mr. Beach stipulated that the Planning Commission will consider all the previous comments from Agenda item #1 in their decision of the rezoning.

For the record numerous letters, emails and phone calls have also been received and will be given consideration by the Planning Commission when reaching a decision. The audience was thanked for their input and informed that they can submit additional comments over the next 2 weeks if they think of anything else they would like to share.

Mr. Gostek closed the Public Hearing at 8:00 p.m.

Mr. Beach moved to table the discussion on Parcel #'s and Addresses until the February 7, 2019 Planning Commission meeting. Mr. Green supported and the motion carried with the following vote: Gostek – yes, Beach – yes, Chynoweth – yes, Green – yes, Lewis – yes, Smith – yes, Temple – yes (7 yes votes).

Agenda Item #3:

Parcel #: 11-14-100-054  
Zoning: ARR, Agricultural & Rural Residential  
Address: Vacant Harvey Lake Road  
File #: RZ 19-01  
Applicant: Charles Burt  
Owner: Huron Valley School District  
Request: Rezoning from ARR, Agricultural & Rural Residential to R-1.5, Single Family Residential

Mr. Gostek opened the Public Hearing at 8:05 p.m.

Mr. Green introduced the rezoning request for Parcel #11-14-100-054, a 63 acre parcel just south of Spring Mills Elementary School. The applicant, Charles Burt was

introduced. The audience was told that many written comments have already been received, but this was now an opportunity to give live feedback.

Charles Burt introduced himself and his company, Better Built Homes. He is currently the builder in White Eagle subdivision and invited people to visit the subdivision and see the 71 homes he is building on 125 acres. White Eagle subdivision is a rural neighborhood setting that was previously a corn field. Mr. Burt has planted over 300 trees to improve the setting. That subdivision was bought out of foreclosure, so may not be exactly the model of what would be planned on this site.

Mr. Burt explained his plan is to build a cluster neighborhood with a lot of buffers around home sites and with plenty of shared green space. He is asking at this time for rezoning to establish the density and does not have concept plans. These will be dependent on the rezoning and on engineering constraints such as soils conditions. If he decides to purchase the property, he will be required to seek approval from both the School Board and the Township. Mr. Burt ensured the audience that he is a local builder and will build a subdivision that fits Highland's rural atmosphere.

John Smith – 1794 Apollo has a home 30 to 40 feet from the property line and enjoys the existing trees; he expressed that he does not want to see the trees removed and have to look into a neighbor's yard.

Melissa West – 2400 Harvey Lake is hopeful that a buffer of trees will be left so that her family can continue to enjoy their quiet and peaceful property. She also asked if the parcel being discussed has been surveyed yet.

Tammy Ware – 1608 Juno purchased her home because of the surrounding woods. She asked about some existing fencing, and is concerned that a new subdivision will have kids walking through her yard since the fence ends there. Also she said she was aware that parts of the proposed property did not perk.

Grant Charlick – 349 McPherson noted that Huron Valley Schools put this property up for sale and intends to sell the property. He thought it was fortunate that the property might be bought by a local builder who is also conscientious and will design a nice subdivision. The school district needs to sell this excess property, the school system needs to add more students, and here is a good mindful local builder interested in the property. Mr. Charlick pointed out that this will be good for everybody.

Mike Schmidt – 2901 Vero is strongly against the rezoning request because it will decrease property values, wreck his view, and might add to the existing sink hole and ice sheet problem in South Bay Shores. He said that the rezoning could mean up to 42 additional homes in the area.

Victoria Brown – 2424 Harvey Lake concerned about increased traffic and accidents in the area. Exit and entrance locations are a concern, as well as disrupting the current

wildlife. During the development phase there will be a lot of noise. Ms. Brown also shared that Spring Mills is currently full so this may not be the best location for a new subdivision.

Kara Bretzlaff – 3143 Harvey Lake fears that there will be more fatal accidents, traffic, noise, speed, loss of nature and wildlife. She does not want to see clear cutting to create a subdivision.

Joel Bretzlaff – 3143 Harvey Lake urged the Planning Commission to save the trees and not flatten the land.

Christian Deasy – 3457 Lakeview does not want to see loss of habitat and trees. Mr. Deasy asked if this fits in with the Master Plan (Mr. Beach commented that the Master Plan does allow for 1.5 acre lots in a clustering design as proposed by Charles Burt – builder)

Vicki Mills – wanted the builder and Planning Commission to be aware that endangered trees are on this property and the trees are protected and cannot be cut down. These trees are only found in this area and therefore cannot be removed. The Planning Commission suggested she present such documentation for their consideration.

Bill Boettger – 1397 Genoa is a business owner and would have appreciated a visual representation of the proposed subdivision.

Tony Territo – 1447 Anchor Lane is not for the rezoning and fears a new road will run by his house.

Andy Busch – 2935 Vero stated his wife also sent a letter but he wanted to reiterate how much he and his family have enjoyed this wooded area. He also stated that Highland promotes rural living and 1.5 acre lots in this area would be too small and does not fit the footprint of Highland.

Ed Hallowell – 2653 Harvey Lake inquired if there is a minimum number of access roads in and out of a subdivision.

Scott Laramee – 1685 E. Wardlow pointed out that there are many accidents on Wardlow Road and another entry will make this road even more dangerous.

Christy Gow – 1624 Juno inquired if the property is currently zoned residential. The property is zoned for 5 acre lots, but the request is to increase density with 1.5 acre lots.

Rachel Armstrong – 2351 W. Highland reminded everyone in the audience that the current property is zoned 5 acres and a builder could purchase the parcel right now

and clear cut the trees. She cautioned residents that if a subdivision goes in they need to watch for water drainage and other negative effects from building.

Mr. Gostek closed the Public Hearing at 8:55 p.m.

Mr. Green moved to table the discussion on Parcel # 11-14-100-054 for Rezoning from ARR, Agricultural & Rural Residential to R-1.5, Single Family Residential until the February 7, 2019 Planning Commission meeting. Mr. Temple supported and the motion carried with the following vote: Gostek – yes, Beach – yes, Chynoweth – yes, Green – yes, Lewis – yes, Smith – yes, Temple – yes (7 yes votes).

Agenda Item #4:

Text Amendment Ordinance Z-014 to revise definitions related to elderly housing, add a new use of “Community Living Facility” and establish regulations regarding said uses, including maximum building height of 36 feet in certain conditions.

Mr. Beach moved to table Text Amendment Ordinance Z-014 until the February 7, 2019 Planning Commission meeting. Mrs. Chynoweth supported and the motion carried with the following vote: Gostek – yes, Beach – yes, Chynoweth – yes, Green – yes, Lewis – yes, Smith – yes, Temple – yes (7 yes votes).

Work Session:

Agenda Item #5:

Committee Updates  
Zoning Board of Appeals:  
Township Board:  
Highland Downtown Development Authority:  
Pathways:  
Planning Director’s Update:

Updates were given by Committee liaisons.

Agenda Item #6: Minutes: December 6, 2018

Mr. Green moved to approve the minutes from December 6, 2018. Mrs. Lewis supported and the motion carried with the following voice vote: Gostek – yes, Beach – yes, Chynoweth – yes, Green – yes, Lewis – yes, Smith – yes, Temple – yes (7 yes votes).

Zoning: R1.5, Single Family Residential  
File #: Ordinance Z-012  
Applicant: PC Initiated  
Request: Rezoning from R1.5, Single Family Residential to  
C-3, Low Impact Commercial

Mr. Beach moved to table the discussion on Parcel #'s and Addresses to the February 21, 2019 Planning Commission at which time it is expected that Ordinance Z-013 language would be finalized. Mr. Gostek supported and the motion carried with the following vote: Green – yes, Beach – yes, Chynoweth – yes, Gostek – yes, Lewis – yes, Smith – yes, Stander – yes, Temple – yes (8 yes votes).

Agenda Item #4:

Parcel #: 11-14-100-054  
Zoning: ARR, Agricultural & Rural Residential  
Address: Vacant Harvey Lake Road  
File #: RZ 19-01  
Applicant: Charles Burt  
Owner: Huron Valley School District  
Request: Rezoning from ARR, Agricultural & Rural Residential to  
R-1.5, Single Family Residential

Mr. Green introduced the rezoning request for Parcel #11-14-100-054, a 63 acre parcel just south of Spring Mills Elementary School. This is a request to change the density from 1 home per 5 acres under current zoning to 1 home per 1.5 acres under proposed zoning.

Mr. Beach and Mr. Smith shared some history of zoning and planning in this area. In 1982, this area was designated in the Master Plan for medium to small residential lots of around 40,000 sq. feet, although zoned for municipal use. The Township made a conscious policy decision to zone all public land for 10 acre agricultural use parcels since there was always a risk that municipal property could be sold and turned to undesirable or inappropriate use such as a prison if the zoning allowed only municipal uses. This strategic move was to protect neighbors and the Township by requiring a future owner to come before the Planning Commission with a rezoning request and site plan. This current request to rezone to R-1.5 Zoning District is consistent with the original Master Plan and current Master Plan. The density is considerably less than envisioned in 1982.

The expectation is that 30 to 40 single family homes would be built on parcel #11-14-100-054 and these homes would tap into the existing water system. Mr. Temple sympathized with concerns for the traffic traveling on Harvey Lake Road and the safety and speed issues that might result with development, but believed that the

impact of these additional homes could be mitigated. Mr. Beach reminded the Planning Commission and audience that the Road Commission for Oakland County will review road access and require improvements as necessary.

Mr. Beach moved to recommend the request that Parcel # 11-14-100-054 be Rezoned from ARR, Agricultural & Rural Residential to R-1.5, Single Family Residential. Mrs. Lewis supported and the motion carried with the following vote: Green – yes, Beach – yes, Chynoweth – yes, Gostek – yes, Lewis – yes, Smith – yes, Stander – yes, Temple – yes (8 yes votes).

Agenda Item #5:

Text Amendment Ordinance Z-014 to revise definitions related to elderly housing, add a new use of “Community Living Facility” and establish regulations regarding said uses, including maximum building height of 36 feet in certain conditions.

Mr. Temple moved to table Text Amendment Ordinance Z-014 until the February 21, 2019 Planning Commission meeting. Mr. Stander supported and the motion carried with the following vote: Green – yes, Beach – yes, Chynoweth – yes, Gostek – yes, Lewis – yes, Smith – yes, Stander – yes, Temple – yes (8 yes votes).

Agenda Item #6:

Committee Updates  
Zoning Board of Appeals:  
Township Board:  
Highland Downtown Development Authority:  
Planning Director’s Update:

Updates were given by Committee liaisons.

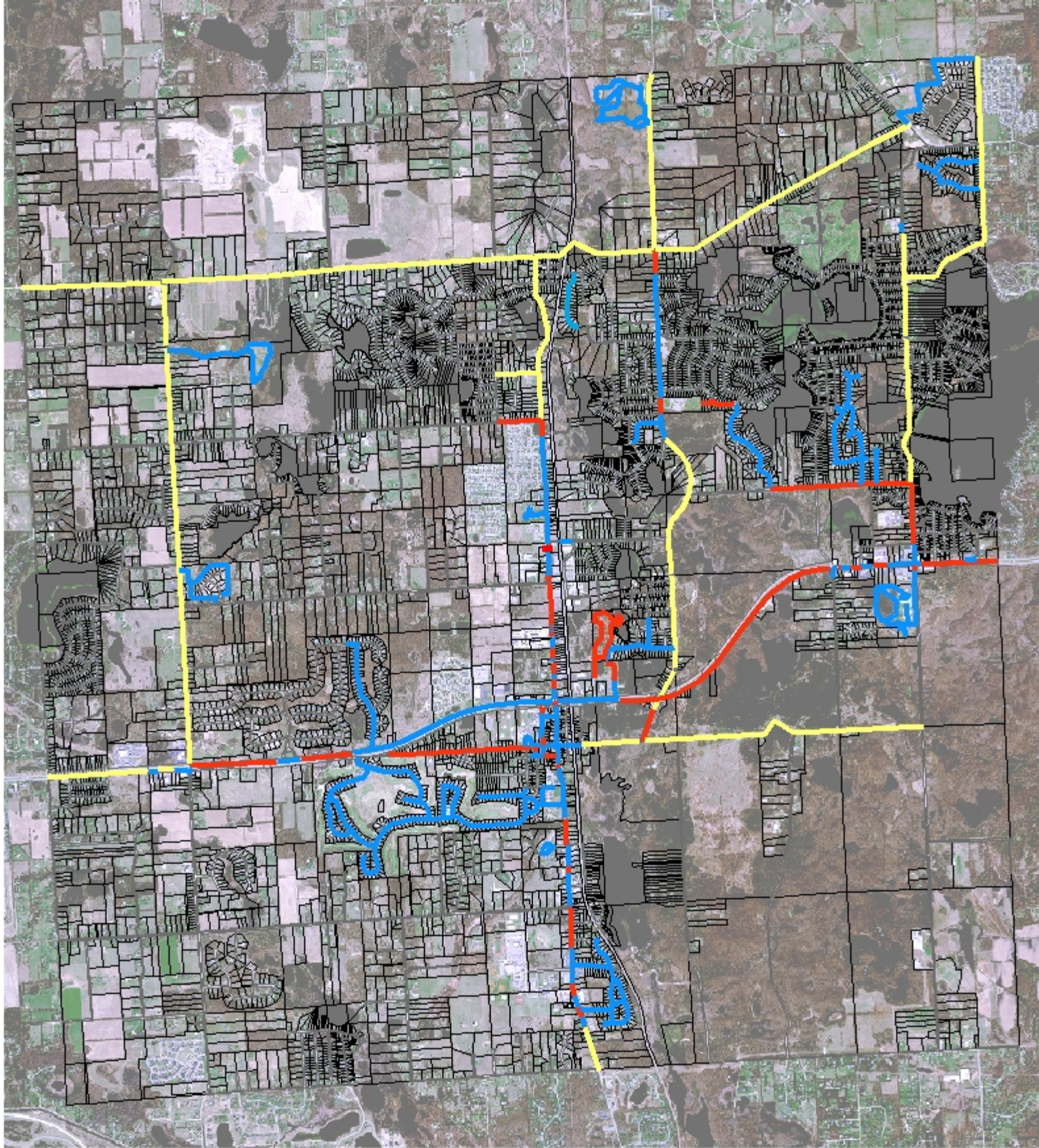
Agenda Item #7: Minutes: January 17, 2019

Mr. Beach moved to approve the minutes as presented from January 17, 2019. Mrs. Chynoweth supported and the motion carried with the following voice vote: Green – yes, Beach – yes, Chynoweth – yes, Gostek – yes, Lewis – yes, Smith – yes, Stander – yes, Temple – yes (8 yes votes).

Discussion:




Ms. Corwin requested that the Planning Commissioners consider allowing Mr. Hatmaker to replace the current approved site plan with a revised site plan (dated January 28, 2019.) This modified site plan increases the building addition 10’ to the

Pages from Highland Township Nonmotorized Pathway Plan



# CHARTER TOWNSHIP OF HIGHLAND NON-MOTORIZED PATHWAY MASTER PLAN



-  1-5 YEARS PRIORITY
-  5-10 YEARS
-  EXISTING

PROPOSED PATHWAYS

|                                            | 1-5 YEARS  | 5-10 YEARS | TOTAL MILES |  |
|--------------------------------------------|------------|------------|-------------|--|
| <b>Milford Rd</b>                          | <b>3</b>   | <b>1.5</b> | <b>4.5</b>  |  |
| <i>(Clyde Rd-<br/>Rowe Rd)</i>             |            |            |             |  |
| <b>Duck Lk Rd</b>                          | <b>0.5</b> | <b>1.5</b> | <b>2</b>    |  |
| <i>(Cherry-<br/>M59)</i>                   |            |            |             |  |
| <b>Harvey Lk/ N. Milford</b>               |            | <b>3</b>   | <b>3</b>    |  |
| <i>(Highland Oaks-<br/>Livingston Rd)</i>  |            |            |             |  |
| <b>N. Hickory Ridge Rd</b>                 |            | <b>3</b>   | <b>3</b>    |  |
| <i>(Clyde - M59)</i>                       |            |            |             |  |
| <b>M-59/Highalnd Rd</b>                    | <b>3</b>   | <b>1</b>   | <b>4</b>    |  |
| <i>(Tipsico Lk Rd -<br/>Duck Lk Rd)</i>    |            |            |             |  |
| <b>Livingston Rd.</b>                      | <b>1.5</b> | <b>1.5</b> | <b>3</b>    |  |
| <i>(M59-Duck Lake Rd)</i>                  |            |            |             |  |
| <b>E. Wardlow Rd.</b>                      | <b>1</b>   |            | <b>1</b>    |  |
| <i>(Duck Lk Rd- Vero Dr)</i>               |            |            |             |  |
| <b>Clyde/White Lk Rd</b>                   |            | <b>5.5</b> | <b>5.5</b>  |  |
| <i>(Tipsico Lk Rd-<br/>Rose Center Rd)</i> |            |            |             |  |
| <b>Downey Lk Park</b>                      | <b>1</b>   |            | <b>1</b>    |  |
|                                            | <b>10</b>  | <b>17</b>  | <b>27</b>   |  |
|                                            |            |            |             |  |

## NON-MOTORIZED PATHWAY TYPES

Highland Township's non-motorized system is comprised of a variety of path types as defined in the Oakland County Trails Master Plan. Each type of path will have a unique purpose and design. Each non-motorized pathway type is described here in greater detail.

### TRAIL

Multi-use or shared use trails that are generally separate from roadways and range from 10' – 14' wide. Many times trails are located in former railroad corridors, along streams and rivers or within utility easements.

### SAFETY/SIDE PATH

Typically wider than sidewalks, on average 8'-10'. They include multi-use pathways which are generally located within a road right-of-way but separate from the roadway surface.



*Safety/Side Path on M-59 at Town Center Dr.*

### REFUGE LANE

Lanes that are wider than sidewalks, on average 6'-8'. Located within a road right-of-way, but only separated from the roadway surface by a six inch mountable curb. Often utilized by pedestrian and bikers, but designed to provide a safe area for disabled vehicles.



### SIDEWALK

Pedestrian pathways generally located within a road right-of-way, but separate from the roadway surface. Sidewalks are typically 6' wide. Multi-use is not recommended on sidewalks.



### BIKE LANE

An on street bike lane is a portion of a roadway which has been designated by

striping, signing and pavement markings for the use of bicyclists.

### **BIKE ROUTE**

Bike routes are designated routes that have particular advantages to cyclists compared to alternative roadways or paths. A bike route can include roads with or without specific non-motorized treatment, side paths and trails. Bike routes are usually identified by a “Bicycle Route” sign which names the route, provides way-finding signage to nearby facilities, and may include mile markers.

### **PARK PATH**

Pathways within an existing Township, County, or State recreation area are referred to as Park Paths. These pathways may be designed and designated for specific user groups or seasonal activity.



*Duck Lake Pines Park Trail.*

## GOALS AND ACTION PLAN

**Goal #1:** Charter Township of Highland will provide a framework for creating a connected system of trails and greenways throughout Highland Township, to connect with adjacent communities, Oakland County's linked path and trail system, and be a part of a regional pathway and greenway system throughout S. E. Michigan. Highland Township's non-motorized pathway system is intended to serve a wide range of users, provide and maintain a safe connection to natural, cultural and civic destinations within Highland Township and outside the municipal boundaries.

Action #1: Charter Township of Highland will adopt a Non-Motorized Master Pathway Plan and maintenance and repair Ordinance.

Action #2: Charter Township of Highland Board of Trustees, by resolution, will adopt a commitment to move towards complete streets. Highland will cooperate with MDOT and the RCOC in planning, designing and developing streets according to complete street standards.

Action #3: Charter Township of Highland Board of Trustees will appropriate funds for the Priority and Future Pathway improvements.

Action #4: Charter Township of Highland will survey all existing pathways, pedestrian crossings and entrance ways to public buildings to check for compliance with the American Disabilities Act and develop a priority plan to make the necessary updates.

Action #5: Charter Township of Highland will re-evaluate The Non-Motorized Pathway Master Plan ever five years along with the Recreation Plan and update accordingly.

**Goal #2:** Every student living within one mile of a public school has the opportunity to safely walk, bike or skate to school.

Action #6: Charter Township of Highland will work with Huron Valley School District to move forward with Safe Routes to School program.

Action #7: Charter Township of Highland will evaluate the need for a planned bike route.

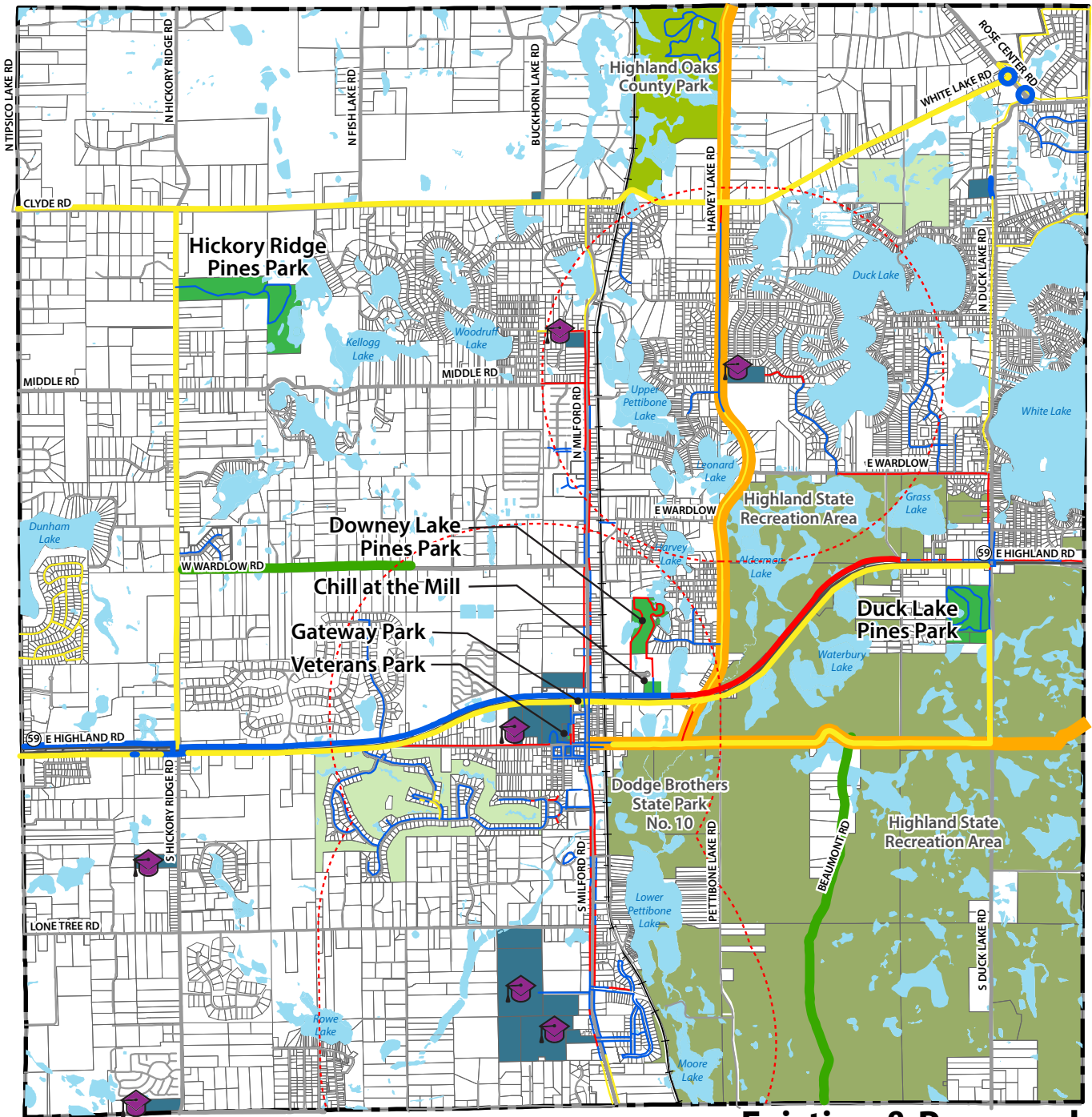
Action #8: Charter Township of Highland will continually prioritize and install pathways.

**Goal #3:** Improve Highland Township resident's non-motorized transportation opportunities by connecting the population centers to existing parkland.

Action #9: Charter Township of Highland will continually prioritize and install pathways.

Map 3 from Highland Township Recreation Master Plan 2021-2025

Map 3. Existing and Proposed Non-Motorized Facilities



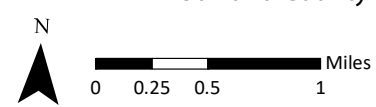
**Township Non-motorized Facilities**

- Blue = Existing
- Red = Planned (1 - 5 year priority)
- Yellow = Planned (5 - 10 year priority)
- Green = Natural Beauty Road
- Orange - Oakland County Trail Concept Under Consideration
- Solid/thin = Sidewalk
- Solid/thick = Multi-use Trail

- Township-owned Parks
- Oakland County Parks
- State of Michigan Parks
- Private Recreation Facilities
- Schools & Institutional Facilities
- Safe Route to School Grant Eligible

**Existing & Proposed Non-motorized Facilities**

Highland Township  
Oakland County



Carlisle/Wortman Associates  
October 2020  
Source: Oakland County GIS



- Table of Contents
- Executive Summary
- Goals & Objectives
- Action Plan
- Needs Assessment & Public Participation
- Recreation Inventory
- Administrative Structure
- Community Background



# Memorandum

To: Highland Township Board of Trustees  
From: Jennifer Frederick  
Date: January 5, 2026  
Re: Updated Cash Handling Policy

---

I'm presenting an updated Cash Handling Policy. The updates represent our current cash handling, receipting, and petty cash procedures. I also removed the section about transactions from Transportation, which we no longer handle.

**Motion:** To approve the updated Cash Handling Policy as presented.



## **Highland Township Cash Handling Policy**

**Adopted January 5, 2026**

### ***Scope***

This policy applies to all Highland Township employees.

### ***Purpose***

The purpose of this policy is to provide Township departments with the recommended procedure and guidelines to accept, store, deposit, record, and transport payments safely. It is the responsibility of each department to develop, implement, and enforce cash handling procedures based on the principles defined in this policy. Historical practices do not constitute justification for deviation from the following policy. All departments are expected to provide secure surroundings for employees who handle these types of transactions and keep employees informed of all policies and procedures.

### ***Authority***

The Township Treasurer has overall responsibility for all Township cashiering activities, including payment acceptance by various departments within the Township.

The Township Treasurer may assign the responsibility for coordinating all cashiering operations to an appointed designee who will be responsible for:

- a) The implementation and oversight of operating procedures for payment acceptance by all departments.
- b) The review and approval of variances from these guidelines when warranted, based on department needs and the documentation of such approvals.

### ***Policy and Procedures***

#### ***Security Guidelines***

- a) Payments will be secured at all times. Payments left overnight will be stored in a safe or locked drawer. Access of stored payments is restricted to the employees designated to handle cash in that department.
- b) The Treasurer will maintain safe combinations. Combinations will be changed when individuals possessing the combinations leave the department or Township. The safe will be closed and/or locked between usages.
- c) Checks, check stock, and all related materials will be stored in a safe or locked drawer.

Highland Township Cash Handling Policy  
Adopted January 5, 2026

**Payments**

Defined as cash, coin, currency, checks, money orders, credit card transactions, and electronic fund transfers. No foreign currency will be accepted for payment to the Township.

**Cash**

The township treasurer will maintain a cash drawer to make change for daily financial transactions.

Township employees handling cash are expected to be accurate and efficient. Two employees are required when processing cash payments and making change. Employees are expected to safeguard Township funds against loss. Employees will have training to recognize the security features in a genuine note to reduce acceptance of counterfeit notes. Suspected counterfeit notes will be sent to the Township Treasurer.

Payments received over the counter will be counted or verified in the presence of the customer and a receipt will be given. Mailed in payments will be counted, verified and applied to the customer's account.

**Checks**

- a) All checks will be made payable to Charter Township of Highland or Highland Township.
- b) All checks will be made for the exact amount; no change will be given back. All refunds will be processed through accounts payable.
- c) Employees will not accept or hold a postdated check for future payment. All checks will have the date of the transaction.
- d) The checks legal line will accurately state in writing the matching transaction amount.
- e) Cashing of personal checks will not be allowed under any circumstances.
- f) Two-party and third-party checks will not be accepted as payment.

Two-party checks are made payable to the customer and township.

Third-party checks are made payable to the customer from a third party and then endorsed and made payable to the township.

- g) Checks returned for insufficient funds will be forwarded to the treasurer for reconciling and there will be a charge to the payee for each occurrence.

**Transaction Receipts and Records**

- a) There must be a record of all individual transactions.
- b) The Treasurer is responsible for electronically receipting all cash receipts into the township general ledger on a weekly basis.
- c) Departments will turn over all payments to the Treasurer on a weekly basis. The Treasurer will issue a receipt to the department for all payments received.
- d) The Treasurer will complete a weekly report of all receipted transactions, update the general ledger, and deposit all funds in the appropriate banks.
- e) Monthly reconciliation of all bank statements will be conducted by the Treasurer to ensure proper deposits and application of funds.
- f) The Treasurer and Finance Department's will reconcile all monthly transactions.

**Deposits**

- a) All payments collected will be deposited weekly to the Township Treasurer and appropriate bank.
- b) The Treasurer or Deputy Treasurer are responsible for transporting deposits to the bank. If needed for safety, they may decide to use dual custody, armored vehicle transport, or police protection for bank deposits.

**PETTY CASH**

The township bookkeeper maintains a petty cash fund up to \$200.00 to provide for immediate purchase of emergency materials, supplies or service only. Routine or other non-emergency purchases will be requested through the purchasing agent or departmental credit card, not from the petty cash fund.

I understand the \_\_\_\_\_ Department is a cash collection point and as an employee designated to accept cash, I have read this policy and understand how this department operates within the policy parameters.

\_\_\_\_\_, Signature

\_\_\_\_\_, Printed Name

\_\_\_\_\_, Date

# Highland Township Cash Handling and Receipting Policy

Adopted June 12, 2019

## **INTENT**

To ensure proper and consistent cash handling procedures

## **SCOPE**

This policy applies to all Highland Township Departments including Activity Center, DDA, and Transportation \*

## **DEFINITIONS**

Cash – May be comprised of coin, currency, checks, money orders, credit card transactions, and electronic fund transfers.

## **POLICY AND PROCEDURES**

1. Cash funds must not be left unattended. Monies must be stored in a cash box in a safe or locked cabinet, to which access is restricted to the employees designated to handle cash in that department.
2. Bank deposits from Highland Township to the bank must be done by the Treasurer or Deputy Treasurer only.
3. Departments that wish to be a cash collection point must be approved by the Treasurer and acknowledge this policy by signing this policy.
4. Departments that occasionally handle cash receipts are also required to follow procedures and guidelines that apply to cash collection points.

## **AUTHORIZATION TO RECEIVE CASH**

The following employee positions are currently authorized to receive cash.

Treasurer staff – currently Treasurer, Deputy Treasurer, Office Coordinator and Seasonal  
Highland Activity Center – Director, Administrative Assistant and Activity Coordinator  
DDA – Director  
Community Transportation – Director, Dispatcher, Drivers

## **CHANGE DRAWER**

The township treasurer shall maintain a cash drawer to exchange currency in order to make change for financial transactions. Change needs can be approved and provided upon request.

## **PETTY CASH**

The township bookkeeper shall maintain a petty cash fund up to \$200.00 to provide for immediate purchase of emergency materials, supplies or service only. Routine or other non-emergency purchases shall be requested through the purchasing agent or departmental credit card, not from the petty cash fund.

Loans, cash advances, making change and personal check cashing are prohibited. Cash refunds shall not be issued for overpayments at the time of occurrence. Refunds shall be generated through accounts payable.

**CASH RECEIPTS**

- a. The treasurer’s office is responsible for electronically receipting all cash receipts into the township general ledger.
- b. There must be a record of all individual transactions. All hand transactions must be recorded using a two part sequentially pre-numbered receipt book, one receipt for payee and a copy for the receiving department. All checks must be made payable to “Highland Township”. Checks returned for insufficient funds or closed accounts will be forwarded to the treasurer for reconciling. \*Transportation has a different reporting system listed below.
- c. Authorized individuals/ departments who receive cash or checks shall turn over all monies and a copy of all receipts at minimum on a weekly basis. Checks should be negotiated in a timely fashion to avoid stale dated checks that are non negotiable. The amount turned over to the treasurer’s office should equal the total cash receipts for the same time period. The treasurer’s office shall issue an electronic receipt to the department/ individual for all monies received.

**\* TRANSPORTATION PROCESS**

- a. Transportation uses a “HMTP Daily Fares Log” for a summary report with backup from individual drivers recorded on a “Payment Log” that includes prepaid, numbered ticket stubs.
- b. Transportation office personnel are authorized to sell preprinted, numbered tickets. Tickets sold are recorded numerically in a “Ticket Log” book.
- c. Pre-sold tickets are given to drivers in lieu of payment.

I understand the \_\_\_\_\_ Department is a cash collection point and as an employee designated to accept cash, I have read this policy and understand how this department operates within the policy parameters.

\_\_\_\_\_, Signature

\_\_\_\_\_, Printed Name

\_\_\_\_\_, Date



**RESOLUTION #26-02 FEE SCHEDULE**

At a regular public meeting of the Highland Township Board of Trustees, held on Monday, January 5, 2026, at 6:30 p.m., in the Highland Township Auditorium:

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Grant Charlick, Brian Howe, and Beth Lewis and Joseph Salvia

Absent:

The following motion was offered by \_\_\_\_\_ and seconded \_\_\_\_\_:

**WHEREAS**, the Board of Trustees is authorized by various Ordinances of the Township of Highland to establish a Fee Schedule; and

**WHEREAS**, it is necessary that an appropriate Fee Schedule be established sufficient to defray expenses that may be incurred by the Township in connection with consideration of the various applications and permits;

**NOW THEREFORE**, the Board of Trustees of the Charter Township of Highland, Oakland County does hereby establish the following Fee Schedule for various applications as regulated under the General Code of Ordinances:

This fee resolution shall take effect immediately.

Yeas:

Nays:

Abstain:

**RESOLUTION DECLARED ADOPTED**

\_\_\_\_\_  
Rick A. Hamill, Supervisor

\_\_\_\_\_  
Tami Flowers MiPMC, Clerk

I, Tami Flowers, Charter Township of Highland Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution, the original of which is on file in my office, approved by the Charter Township of Highland Board of Trustees at a Regular Meeting thereof held on January 5, 2026.

\_\_\_\_\_  
Tami Flowers MiPMC, Clerk

**SECTION 1: BUILDING DEPARTMENT**

In general, the cost of building permits is established to cover the costs of administration, plan review, and inspection.

1.) PLAN REVIEW

a) For residential construction (including construction of new homes, additions, alterations, repairs, garages, and accessory structures) the following fees apply:

|                                          |         |
|------------------------------------------|---------|
| New residential home                     | \$62.00 |
| Other projects (garages, remodels, etc.) | \$27.00 |

b) For commercial and industrial construction:

|                             |          |
|-----------------------------|----------|
| Projects up to 1000 sq. ft. | \$116.00 |
| 1001 to 4000 sq. ft.        | \$171.00 |
| 4001 to 10,000 sq. ft.      | \$235.00 |
| 10,001 sq. ft and over      | \$232.00 |

plus \$9.00 for each additional 1000 sq. ft.

c) Plan review fees are to be paid at the time of application of a permit. If the plans are altered and resubmitted after review is initiated, the Building Official may charge an additional plan review fee.

2) BUILDING PERMIT FEES

a) The cost of a permit for a new building or structure, in-ground swimming pool, addition, alteration or remodel of an existing building or structure shall be related to the probable cost of the improvement, as established by the Building Official. For new construction, the Building Official shall calculate the probable cost of the improvement based on current Building Valuation Data published biannually by the International Code Council. For alterations, repairs or demolitions, the Building Official may request the applicant provide documentation of probable costs, such as a detailed contractor’s estimate or detailed list of materials and costs for work to be completed by the homeowner.

**QUICK START PERMIT FEE SCHEDULE**

| Value |    | Approx Fee |          | Value  |    | Approx Fee |           |
|-------|----|------------|----------|--------|----|------------|-----------|
| Up to | -- | \$1000     | \$ 53.00 | 50,001 | -- | \$51,000   | \$ 308.00 |
| 1001  | -- | 2000       | \$ 58.00 | 51,001 | -- | 52,000     | \$ 314.00 |
| 2001  | -- | 3000       | \$ 63.00 | 52,001 | -- | 53,000     | \$ 319.00 |
| 3001  | -- | 4000       | \$ 68.00 | 53,001 | -- | 54,000     | \$ 324.00 |
| 4001  | -- | 5000       | \$ 73.00 | 54,001 | -- | 55,000     | \$ 329.00 |
| 5001  | -- | 6000       | \$ 79.00 | 55,001 | -- | 56,000     | \$ 334.00 |
| 6001  | -- | 7000       | \$ 84.00 | 56,001 | -- | 57,000     | \$ 339.00 |
| 7001  | -- | 8000       | \$ 89.00 | 57,001 | -- | 58,000     | \$ 344.00 |

|        |    |        |           |        |    |         |           |
|--------|----|--------|-----------|--------|----|---------|-----------|
| 8001   | -- | 9000   | \$ 94.00  | 58,001 | -- | 59,000  | \$ 349.00 |
| 9001   | -- | 10,000 | \$ 99.00  | 59,001 | -- | 60,000  | \$ 354.00 |
| 10,001 | -- | 11,000 | \$ 104.00 | 60,001 | -- | 61,000  | \$ 360.00 |
| 11,001 | -- | 12,000 | \$ 109.00 | 61,001 | -- | 62,000  | \$ 365.00 |
| 12,001 | -- | 13,000 | \$ 114.00 | 62,001 | -- | 63,000  | \$ 370.00 |
| 13,001 | -- | 14,000 | \$ 119.00 | 63,001 | -- | 64,000  | \$ 375.00 |
| 14,001 | -- | 15,000 | \$ 125.00 | 64,001 | -- | 65,000  | \$ 380.00 |
| 15,001 | -- | 16,000 | \$ 130.00 | 65,001 | -- | 66,000  | \$ 385.00 |
| 16,001 | -- | 17,000 | \$ 135.00 | 66,001 | -- | 67,000  | \$ 390.00 |
| 17,001 | -- | 18,000 | \$ 140.00 | 67,001 | -- | 68,000  | \$ 395.00 |
| 18,001 | -- | 19,000 | \$ 145.00 | 68,001 | -- | 69,000  | \$ 400.00 |
| 19,001 | -- | 20,000 | \$ 150.00 | 69,001 | -- | 70,000  | \$ 406.00 |
| 20,001 | -- | 21,000 | \$ 155.00 | 70,001 | -- | 71,000  | \$ 411.00 |
| 21,001 | -- | 22,000 | \$ 160.00 | 71,001 | -- | 72,000  | \$ 416.00 |
| 22,001 | -- | 23,000 | \$ 165.00 | 72,001 | -- | 73,000  | \$ 421.00 |
| 23,001 | -- | 24,000 | \$ 171.00 | 73,001 | -- | 74,000  | \$ 426.00 |
| 24,001 | -- | 25,000 | \$ 176.00 | 74,001 | -- | 75,000  | \$ 431.00 |
| 25,001 | -- | 26,000 | \$ 181.00 | 75,001 | -- | 76,000  | \$ 436.00 |
| 26,001 | -- | 27,000 | \$ 186.00 | 76,001 | -- | 77,000  | \$ 441.00 |
| 27,001 | -- | 28,000 | \$ 191.00 | 77,001 | -- | 78,000  | \$ 446.00 |
| 28,001 | -- | 29,000 | \$ 196.00 | 78,001 | -- | 79,000  | \$ 451.00 |
| 29,001 | -- | 30,000 | \$ 201.00 | 79,001 | -- | 80,000  | \$ 457.00 |
| 30,001 | -- | 31,000 | \$ 206.00 | 80,001 | -- | 81,000  | \$ 462.00 |
| 31,001 | -- | 32,000 | \$ 211.00 | 81,001 | -- | 82,000  | \$ 467.00 |
| 32,001 | -- | 33,000 | \$ 217.00 | 82,001 | -- | 83,000  | \$ 472.00 |
| 33,001 | -- | 34,000 | \$ 222.00 | 83,001 | -- | 84,000  | \$ 477.00 |
| 34,001 | -- | 35,000 | \$ 227.00 | 84,001 | -- | 85,000  | \$ 482.00 |
| 35,001 | -- | 36,000 | \$ 232.00 | 85,001 | -- | 86,000  | \$ 487.00 |
| 36,001 | -- | 37,000 | \$ 237.00 | 86,001 | -- | 87,000  | \$ 492.00 |
| 37,001 | -- | 38,000 | \$ 242.00 | 87,001 | -- | 88,000  | \$ 497.00 |
| 38,001 | -- | 39,000 | \$ 247.00 | 88,001 | -- | 89,000  | \$ 503.00 |
| 39,001 | -- | 40,000 | \$ 252.00 | 89,001 | -- | 90,000  | \$ 508.00 |
| 40,001 | -- | 41,000 | \$ 257.00 | 90,001 | -- | 91,000  | \$ 513.00 |
| 41,001 | -- | 42,000 | \$ 262.00 | 91,001 | -- | 92,000  | \$ 518.00 |
| 42,001 | -- | 43,000 | \$ 268.00 | 92,001 | -- | 93,000  | \$ 523.00 |
| 43,001 | -- | 44,000 | \$ 273.00 | 93,001 | -- | 94,000  | \$ 528.00 |
| 44,001 | -- | 45,000 | \$ 278.00 | 94,001 | -- | 95,000  | \$ 533.00 |
| 45,001 | -- | 46,000 | \$ 283.00 | 95,001 | -- | 96,000  | \$ 538.00 |
| 45,001 | -- | 47,000 | \$ 288.00 | 96,001 | -- | 97,000  | \$ 543.00 |
| 47,001 | -- | 48,000 | \$ 293.00 | 97,001 | -- | 98,000  | \$ 549.00 |
| 48,001 | -- | 49,000 | \$ 298.00 | 98,001 | -- | 99,000  | \$ 554.00 |
| 49,001 | -- | 50,000 | \$ 303.00 | 99,001 | -- | 100,000 | \$ 559.00 |

Add \$5.02 for each additional \$1,000.00 or fraction thereof.

- b) Once the probable cost of the improvement is established by the Building Official, the cost of the building permit is established by entering the Building Department Fee Schedule

c) Permit deposits are required, based on the probable cost of construction as follows:

|                       |                                       |
|-----------------------|---------------------------------------|
| \$0 to \$10,000       | \$125.00                              |
| \$10,001 to \$25,000  | \$250.00                              |
| \$25,001 to \$100,000 | \$500.00                              |
| Over \$100,000        | 0.5% of probable cost of improvements |

d) The permit fees and deposits for other activities requiring building permits are as follows:

| TYPE OF APPLICATION                                                                                                                  | FEE   | DEPOSIT |
|--------------------------------------------------------------------------------------------------------------------------------------|-------|---------|
| <b>BUILDING PERMITS</b>                                                                                                              |       |         |
| Temporary Sign                                                                                                                       | \$40  |         |
| Permanent Sign                                                                                                                       | \$100 |         |
| Permanent Sign with footing                                                                                                          | \$160 |         |
| Agricultural Sign                                                                                                                    | \$40  |         |
| Fence Permits                                                                                                                        | \$61  | \$125   |
| Mobile Home Installation                                                                                                             | \$173 | \$250   |
| Demolition Permits                                                                                                                   | \$135 | \$500   |
| Swimming Pool, Hot Tub, Spa—Above Ground                                                                                             | \$81  | \$125   |
| <b>LAND USE PERMIT</b>                                                                                                               |       |         |
| Land Use Permit (for accessory structures < 200 sq. ft. which are exempt from a building permit but must comply with building code). | \$61  | \$125   |

e) Permit fees for specialized trades (mechanical, electrical and plumbing) are based on the anticipated number of units of work included in the project.

3) OTHER

a) **Application Fee.** Each application for building permit shall be accompanied by a non-refundable fee of \$27 or that equal to the review fee for that project, whichever is greater. This amount shall be deducted from the calculated plan review and permit fees payable at the time of permit issuance.

b) **Contractor’s Registration Fee.** Each contracting business that works in Highland Township must register with the Building Department. This includes builders, plumbers, HVAC contractors, electricians, mobile home installers, and sign installers. Registration requires providing a copy of a valid license issued by the State of Michigan for each trade and a copy of a valid driver’s license plus payment of a \$15.00 fee for each category. Each registration is valid for the duration of the contractor’s current license.

c) **Penalty for work completed prior to obtaining permits.** The Building Official may levy a \$250.00 fee, or double the fee of the permit, whichever is greater ~~double fees~~ for work completed prior to issuance of a permit.

d) **Re-inspection fees.** The fee for re-inspection of work or for additional inspections required due to plan changes after permit issuance is \$60.00 per inspection for first occurrence and \$120 for re-inspection of subsequent occurrences of same issue.

e) **Refund policy.** If an applicant requests cancellation of a permit prior to commencement of work, the Building Official may authorize the release of a portion of monies collected in accordance with the following:

- i) Requests for refunds must be made within one (1) year from the date of issuance of the permit.
- ii) No portion of the plan review fees will be refunded after the plans have been examined.
- iii) An administrative fee equal to twenty percent (20%) of the building permit fee will be retained by the township to compensate for administrative services.
- iv). The cost of inspections completed prior to the refund request shall be retained by the township
- v) The decision of the Building Official as to the amount of a refund awarded to an applicant may be appealed to the (Supervisor/Board) whose decision shall be final.

**ELETRICAL PERMITS**

| Items Needed                                                 | Price Each                     | How Many? | Items Needed                                        | Price Each | How Many? |
|--------------------------------------------------------------|--------------------------------|-----------|-----------------------------------------------------|------------|-----------|
| Air Conditioner                                              | \$10.00                        |           | Mobile Home ( <i>includes one inspection</i> )      | \$87.00    |           |
| Alarm System (Fire / Burglar)                                | \$38.00                        |           | Motors ( <b>how many HP?</b> )                      | \$ Varies  |           |
| Circuit Breakers/120V                                        | \$7.00                         |           | Power Outlet/2pole (220V)                           | \$19.00    |           |
| Dishwasher                                                   | \$9.00                         |           | Pump - Grinder                                      | \$9.00     |           |
| Disposal                                                     | \$9.00                         |           | Pump – Sump                                         | \$9.00     |           |
| Dryer                                                        | 14.00                          |           | Pump - Well                                         | \$14.00    |           |
| Electric Heat ( <b>how many units?</b> )                     | \$ Varies                      |           | Range / Elevator                                    | \$14.00    |           |
| Emergency Disconnect                                         | \$19.00                        |           |                                                     |            |           |
| EVCS ( <i>cost is for all items including 1 inspection</i> ) | <del>\$45.00</del><br>\$120.00 |           | <b>Registration</b> (contractor only)               | \$15.00    |           |
| Feeder/ Busduct (how many feet?)                             | \$ Varies                      |           | Service/Subpanel up to 200amps ( <b>#of amps?</b> ) | \$ Varies  |           |
| Fixtures Exterior (how many)                                 | \$                             |           | Service Size over 200 amps ( <b>#of amps?</b> )     | \$ Varies  |           |
| Fixtures interior (how many)                                 | Varies                         |           |                                                     |            |           |
| Furnace                                                      | \$9.00                         |           | Sign Circuit                                        | \$25.00    |           |

|                                                                                                  |              |  |                                      |                    |  |
|--------------------------------------------------------------------------------------------------|--------------|--|--------------------------------------|--------------------|--|
| <b>Garage Door Opener</b>                                                                        | \$9.00       |  | Sign Connection                      | \$25.00            |  |
| Generator/ <del>Solar Panels</del> (cost is for all items including 1 inspection) (how many KW?) | \$<br>Varies |  | Smoke Detector                       | \$7.00             |  |
|                                                                                                  |              |  | <del>Solar Panels</del>              | <del>\$55.00</del> |  |
| Geothermal                                                                                       | \$25.00      |  | Surge Protector                      | \$19.00            |  |
| HVAC Unit (Commercial)                                                                           | \$25.00      |  | Swimming Pool/Spa/Hot Tub            | \$55.00            |  |
| <b>Inspections</b> (how many do you need?)                                                       | \$45.00      |  | Transformers ( <b>how many KV?</b> ) | \$<br>Varies       |  |
| <b>Inspection-Undergrnd</b> ( <u>sep from rough</u> )                                            | \$45.00      |  | Water Heater                         | \$14.00            |  |
| Misc. / Steam Shower                                                                             | \$7.00       |  | Fine for work done without permits   | \$ Varies          |  |
|                                                                                                  |              |  |                                      |                    |  |

Electric Heat: 1 unit = \$16.00; 2 units = \$22.00; 3 units = \$27.00; 4 units = \$31.00; 5 units = \$38.00; 6 units = \$41.00, over 6 units ask Dept.

Feeder/Busduct: up to 100ft = \$16.00; up to 200ft = \$23.00; up to 300ft = \$30.00, Up to 400ft = \$36.00, up to 500' = \$43.00, over 600' ask Dept

Generator (KW): up to 10KW = ~~\$29.00~~ \$148.00; up to 20KW = ~~\$39.00~~ \$158.00, up to 30KW = ~~\$47.00~~ \$166.00, up to 40KW = ~~\$57.00~~ \$176.00, up to 50 KW = ~~\$66.00~~ \$185.00, over 50 KW ask Dept

Light Fixtures: 1-26 = \$12.00; 27-51 = \$18.00; 52-76 = \$24.00; above 76 call Bldg Dept

Motors (Horsepower): up to 10hp = \$11.00; up to 50hp = \$19.00; over 50hp = \$29.00  
Service Size **up to** 200amps: up to 100 amps = \$29.00; up to 200 amps = \$39.00

Service Size **over** 200amps: up to 300amps = \$50.00; up to 400amps = \$62.00, up to 500amps = \$74.00; up to 600 amps = \$83.00, over 600 amps call Dept

Transformers (KV): 7.25KV = \$12.00; 37.5KV = \$19.00; up to 75KV = \$29.00, over 75KV call Dept

**MECHICANICAL PERMITS**

| <b>Item Needed</b>     | <b>Each</b> | <b>Item Needed</b>               | <b>Each</b> |
|------------------------|-------------|----------------------------------|-------------|
| AC - Two-piece         | \$57.00     | Heat pump                        | \$47.00     |
| Air Cleaner            | \$10.00     | Heater Unit                      | \$47.00     |
| Air Handling (Comm)    | \$60.00     | Humidifier                       | \$10.00     |
| Bath Fan               | \$7.00      | Incinerator                      | \$47.00     |
| Boilers                | \$57.00     | Inspections                      | \$45.00 ea  |
| Chimney                | \$10.00     | Inspections (Underground)        | \$45.00     |
| Damper Fire            | \$10.00     | Misc. (Nonstandard Item)         | \$7.00      |
| Damper Vent            | \$10.00     | Mobile Home (incl. 1 inspection) | \$87.00     |
| Ductwork/Baseboard     | \$38.00     | Range/oven                       | \$7.00      |
| Fire Suppression       | \$37.00     | Refrigeration Unit               | \$38.00     |
| Fireplace (Gas)        | \$57.00     | Solar Array/Panels               | \$47.00     |
| Fireplace (Solid Fuel) | 47.00       | Sprinkler Head                   | \$2.00      |
| Furnace                | \$57.00     | Tank                             | \$10.00     |
| Gas Line               | \$39.00     | Vent/Exhaust Fan (Res)           | \$10.00     |
| Gas Pressure Test      | \$45.00     | Vent/Exhaust Fan (Comm)          | \$29.00     |
| Generator              | \$39.00     | Water Heater                     | \$47.00     |
| Geothermal             | \$47.00     | Wood Stove                       | \$47.00     |

**PLUMBING PERMITS**

| <b>Item Needed</b>                                  | <b>Each</b> | <b>Item Needed</b>                    | <b>Each</b>                                         |
|-----------------------------------------------------|-------------|---------------------------------------|-----------------------------------------------------|
| Backflow Prev / Vac. Breaker                        | \$7.00      | Mobile Home (incl 1 inspection)       | \$77.00                                             |
| Bathroom Sinks / Lavatories                         | \$7.00      | Pool                                  | \$67.00                                             |
| Bathtub                                             | \$7.00      | Pump                                  | \$10.00                                             |
| Dishwasher                                          | \$10.00     | <b>Registration</b> (contractor only) | \$15.00                                             |
| Drain Floor/Basement                                | \$5.00      | Septic Connection                     | \$19.00                                             |
| Drain Foundation                                    | \$15.00     | Sewage Ejector                        | \$10.00                                             |
| Drain Storm                                         | \$19.00     | Shower Trap                           | \$7.00                                              |
| Drinking Fountain                                   | \$5.00      | Sinks (non lavatories)                | \$7.00                                              |
| Garbage Grinder                                     | \$10.00     | Stack                                 | \$7.00                                              |
| Hose Connection                                     | \$5.00      | Sump                                  | \$7.00                                              |
| Humidifier                                          | \$5.00      | Toilet / Water Closet                 | \$7.00                                              |
| <b>Inspections</b>                                  | \$45.00     | Urinal                                | \$7.00                                              |
| <b>Inspection (Showerpan)</b>                       | \$45.00     | Water Distribution)                   | <sup>3</sup> / <sub>4</sub> " \$15.00<br>1" \$20.00 |
| <b>Inspection-Underground</b> (separate from rough) | \$45.00     | Washing Machine                       | \$10.00                                             |
| Insta Hot                                           | \$5.00      | Water Heater                          | \$47.00                                             |
| Laundry Tray                                        | \$5.00      | Water Service                         | \$38.00                                             |
| Manhole / Catch Basin                               | \$10.00     | Water Softener                        | \$10.00                                             |
| Misc / Steamer Shower                               | \$5.00      |                                       |                                                     |

## SECTION 2: ZONING ACTIVITIES

In general, the cost involved with zoning and land use activities is established to cover the costs of administration and public notices. The escrow deposit is established to cover the cost of consultants and professionals whose services may be required in the review and approval process of land use activities.

| TYPE OF APPLICATION                                                                                                                                                                 | FEE                                     | INITIAL ESCROW DEPOSIT |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|------------------------|
| Rezoning                                                                                                                                                                            | <del>\$750</del> \$900.00               | --                     |
| Rezoning -- conditional                                                                                                                                                             | <del>\$850</del> \$1,000.00             | \$2,500                |
| Use Requiring Special Approval                                                                                                                                                      | <del>\$500</del> \$750.00               | \$2,500                |
| Use Requiring Special Approval Wireless Comm. *                                                                                                                                     |                                         |                        |
| Site Specific Relief                                                                                                                                                                | <del>---</del> \$850 \$1,000.00         | \$2,500                |
| Variance                                                                                                                                                                            | <del>\$275</del> \$325.00               | --                     |
| Interpretation of Zoning Ordinance by ZBA                                                                                                                                           | <del>\$125</del> \$175.00               | --                     |
| Administrative Appeal to ZBA                                                                                                                                                        | <del>\$125</del> \$175.00               | --                     |
| Site Plan/Sketch Plan (non-residential)                                                                                                                                             | <del>\$750</del> \$900.00               | \$2,500                |
| Modification of Approved Site Plan for projects involving building expansions greater than 1000 square feet and impacting site improvements (parking, utilities, landscaping, etc.) | <del>\$375</del> \$450.00               | \$1,250                |
| Modification of Approved Site Plan for projects involving building expansions representing "infill" of footprint or with no significant impact to site improvements.                | \$100                                   | --                     |
| Site Plan (multiple family residential)                                                                                                                                             | <del>\$750</del> \$900.00               | \$2,500                |
| Single Family Residential Condominium Plan                                                                                                                                          | <del>\$600</del> \$750.00+<br>\$30/unit | \$2,500                |
| Single Family Residential Subdivision Plat                                                                                                                                          | <del>\$600</del> \$750.00+<br>\$30/unit | \$2,500                |
| Manufactured Homes located outside<br>Manufactured Home Park                                                                                                                        | \$250                                   | --                     |
| Highland Station Sign or Façade only review                                                                                                                                         | \$100                                   | --                     |
| Plot Plans requiring Administrative Approval (e.g. temporary uses, cell towers)                                                                                                     | \$100                                   | --                     |
| Plot Plans requiring Planning Commission Approval (e.g. temporary uses and Class "B" Farm Markets)                                                                                  | \$100                                   | --                     |
| Zoning Land Use permit for occupation of space within existing commercial or industrial building with approved site plan on file                                                    | No charge                               | --                     |
| Private Road                                                                                                                                                                        | <del>\$250</del> \$350.00               | \$2,500                |
| Land Division or Division/Combination                                                                                                                                               | \$250                                   | --                     |
| Combination of existing tax parcels                                                                                                                                                 | \$75                                    | --                     |
| <b>SAD</b>                                                                                                                                                                          | <b>\$350</b>                            | <b>\$2,500</b>         |

\*Fee limited per MZEA

Fee entitles applicants to present project to approving body on two occasions (preliminary review and final approval). Any plan modification requiring additional appearance before approving body may be assessed an additional fee equivalent to 20% of the original fee.

Zoning Administrator may reduce or defer initial escrow deposit if it is anticipated that expenses will be less than that of the otherwise required deposit.

For Uses Requiring Special Approval, the fee covers the process for use approval only. Where Site Plan Approval is required for proposed site improvements, those fees will also be assessed. As an example, a Residential Cluster Development providing less than 50% open space would be assessed the Special Use Fee plus the appropriate site condominium plan or subdivision plat review fees.

**SECTION 3: OTHER PERMIT, FACILITY AND MATERIAL FEES**

1) PERMITS

For permits issued by the Township Clerk or Board of Trustees, a permit fee of \$100 is established. This applies to permits such as solicitor’s permit, ice cream trucks and nuisance exception permits. Please note the \$100 permit fee is for 4 maximum solicitors. If you have more than 4 solicitors, there will be an additional fee of \$10 for each person. Currently, there is no fee for an open burning permit.

2) USE OF TOWNSHIP-OWNED FACILITIES

Use of township-owned facilities is subject to rental fees and/or security deposits as follows:

|                                                   |                                                      |
|---------------------------------------------------|------------------------------------------------------|
| Township Parks (pavilion and bathroom facilities) | \$50 per use plus \$100 security deposit             |
| Activity Center Rental (6-hour block)             | \$300.00 for Residents<br>\$350.00 for Non-Residents |

3) CEMETERY

|                                                                         |         |
|-------------------------------------------------------------------------|---------|
| Purchase of burial rights for available gravesite by Township resident  | \$500   |
| Purchase of burial rights for available gravesite by non-resident       | \$1,000 |
| Transfer Fee for Deed to burial rights (per grave) to Township resident | \$20    |
| Transfer Fee for Deed to burial rights (per grave) to non-resident      | \$500   |

4) ADMINISTRATIVE SERVICES AND MATERIALS

|                                         |                  |
|-----------------------------------------|------------------|
| Election Materials                      |                  |
| Precinct Map -Poster Size (22" by 34")  | \$10.00          |
| Precinct Map -Letter Size (8.5" by 11") | \$1.00           |
| Disc with voter database                | \$35.00          |
| Mailing labels from voter database      | \$1.25 per sheet |

|                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Copies                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                       |
| USB <del>Audio-CD</del> recordings of meetings                                                                                                                                                                                                                                         | \$5.00 each                                                                                                                                                                           |
| <del>Data-Dises</del> (USB <del>CD</del> copies of documents or files)                                                                                                                                                                                                                 | \$5.00 each                                                                                                                                                                           |
| Paper copies<br>letter size (8-1/2" by 11")<br>legal or tabloid size (8-1/2" by 14" or 11" by 17")                                                                                                                                                                                     | \$0.10 per page<br>\$0.10 per page                                                                                                                                                    |
| Aerial photos from GIS<br>system (letter to tabloid<br>size) (poster size)                                                                                                                                                                                                             | \$2.00<br>\$5.00                                                                                                                                                                      |
| Special copies that must be prepared by service providers outside of the township office due to size, color requirements or other complexities will be invoiced at cost. A small fee for staff time may be added to the invoice. A deposit will be required to cover anticipated costs | \$10.00 base charge (for set up)<br>PLUS<br>\$3.50 per page for copies (orders over 20 pages additional fees may apply) OR<br>\$5.00 for a flash drive AND<br>\$2.00 per scanned page |
| Publications                                                                                                                                                                                                                                                                           |                                                                                                                                                                                       |
| Master Plan or subarea studies                                                                                                                                                                                                                                                         | \$15.00 each                                                                                                                                                                          |
| Zoning or Master Plan Maps (tabloid size)                                                                                                                                                                                                                                              | \$5.00                                                                                                                                                                                |
| Township Street Maps                                                                                                                                                                                                                                                                   | \$5.00                                                                                                                                                                                |
| FOIA Requests (Freedom of Information Request)                                                                                                                                                                                                                                         |                                                                                                                                                                                       |
| Materials assembled and copies in response to a FOIA request will be invoiced as described above, plus charges for staff time. A 50% deposit may be required to cover anticipated costs                                                                                                | Varies                                                                                                                                                                                |

**SECTION 4: FIRE DEPARTMENT FEE SCHEDULE**

The Charter Township of Highland Fire Department will attempt to provide a completion of plan review within 12 working days. If an accelerated plan review is desired, the following additional charges apply:

- 6 working day turnaround - Additional 50% surcharge
- 2 working day turnaround (prior notice must be given) - Additional 150% surcharge\*

1.) REVIEW FEES

|                                                                                                                                     |                  |
|-------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Initial Fire Department Site Plan, 1 follow-up plan review, and our attendance at any necessary four (4) plan review staff meetings | \$400            |
| Additional follow-up site plans (for corrections / additions)                                                                       | \$50/hr.         |
| Fire Alarm System Plan Review (panels, detection, control, and activation devices)                                                  | See Subsection 3 |
| Suppression system plan review                                                                                                      | See Subsection 4 |
| Review Special Meeting; Attendance                                                                                                  | \$50/hr.         |

2.) INSPECTION FEES

|                                                                                                                             |                     |
|-----------------------------------------------------------------------------------------------------------------------------|---------------------|
| Circus, Fairs, and Carnivals - Stand by                                                                                     | Billed based on use |
| Fire Alarm / Fire Pump System Test                                                                                          | \$100               |
| Fire watch                                                                                                                  | Billed based on use |
| Fireworks Show / Inspection / Permit/ Standby                                                                               | \$500               |
| Fireworks Show / Display - Standby                                                                                          | Billed based on use |
| Kitchen Cooking System Inspection                                                                                           | See Subsection 5    |
| Business Inspection; General (first inspection free; second free if items are corrected) Third inspection charged as below: | \$0                 |
| Re-inspection; General- Assembly Occupancy <10,000 sq. ft.                                                                  | \$250               |
| Re-inspection; General -Assembly Occupancy >10,000 sq. ft.                                                                  | \$300               |
| Re-inspection; General- High Hazard                                                                                         | \$300               |
| Re-inspection; General-Institutional                                                                                        | \$200               |
| Re-inspection; General-Mercantile & all others                                                                              | \$100               |
| Re-inspection; General-Restaurant                                                                                           | \$200               |
| Occupant Load Review, Calculations, and Posting                                                                             | \$150               |

|                                                                      |            |
|----------------------------------------------------------------------|------------|
| Occupant Load re-posting requests                                    | \$100      |
| Prescribed Burn Permits                                              | \$100      |
| Public Assembly-Special Event Usage                                  | \$100      |
| Smoke Detector Test                                                  | \$100      |
| Sprinkler System Hydrostatic Flush (witnessed)                       | \$100      |
| Sprinkler System Hydrostatic Test (witnessed)                        | \$200      |
| Violation – Exit / Egress Doors Blocked                              | \$200/each |
| Violation-Overcrowding; exceed occupant load                         | \$500      |
| Violation – Fire or life safety systems and equipment not maintained | \$100      |
| Violation -Failure to submit plans and/or obtain permit              | \$100      |

3) FIRE ALARM SYSTEMS

**Fire Alarm Systems Plan Review (shop drawings)**

|                              |                                       |
|------------------------------|---------------------------------------|
| 1 - 11 Fire Alarm Devices    | \$255                                 |
| 12 - 45 Fire Alarm devices   | \$375                                 |
| 46 - 75 Fire Alarm devices   | \$495                                 |
| 76 - 100 Fire Alarm devices  | \$625                                 |
| 101 - 125 Fire Alarm devices | \$745                                 |
| 126 – 150                    | \$870                                 |
| Over 150 Fire Alarm Devices  | \$870 plus \$1.30 per device over 150 |

4) FIRE SUPPRESSION SYSTEMS

**Hydraulically Designed Sprinkler Systems-NFPA 13(Wet, Dry,)**

| Number of Sprinklers | Plan Review Cost |
|----------------------|------------------|
| 1-15                 | \$255            |
| 16-45                | \$395            |
| 46-100               | \$530            |
| 101-200              | \$655            |

|          |                                                   |
|----------|---------------------------------------------------|
| 201-300  | \$775                                             |
| 301-400  | \$905                                             |
| 401-500  | \$1020                                            |
| Over 500 | \$1020.00 Plus \$0.92 for each sprinkler over 500 |

5) SPECIAL INSPECTIONS

**Special Hazard Fire Suppression Systems**

West Chemical, Kitchen Hood Fire Suppression Systems:

| Number of Systems | Plan Review Cost                                 |
|-------------------|--------------------------------------------------|
| 1.0               | \$380.00                                         |
| 2.0               | \$505.00                                         |
| Greater Than 3.0  | \$505.00 Plus \$100.00 for every system over two |

COST RECOVERY

| Personnel                  | Hourly Rate |
|----------------------------|-------------|
| Command Officers           | \$125.00    |
| Firefighters/Paramedics    | \$85.00     |
| Firefighter/EMT            | \$65.00     |
| Fire Engine                | \$250.00    |
| Ambulance                  | \$175.00    |
| Rehab Unit                 | \$450.00    |
| Brush Truck                | \$135.00    |
| Fire Rescue Boat           | \$600.00    |
| Fire Investigation Vehicle | \$130.00    |
| Command Vehicle            | \$150.00    |
| Utility Vehicle            | \$150.00    |
| ATV                        | \$100.00    |
| Structure Fires            | \$600.00    |

|                      |          |
|----------------------|----------|
| Extrication          | \$600.00 |
| Brush Fire           | \$600.00 |
| Haz-Mat              | \$600.00 |
| Mutual Aid Trailer   | Actual   |
| Heavy Equip/Rented   | Actual   |
| Absorbent Materials  | Actual   |
| Absorbent Pads       | Actual   |
| Firefighting Foam    | Actual   |
| Supplies as Received | Actual   |

| Level of Care/ Equipment     | HCPCS | Rate       |
|------------------------------|-------|------------|
| BLS Emergent Transport       | A0429 | \$950.00   |
| ALS Emergent Transport       | A0427 | \$1,277.00 |
| ALS 2 Emergent Transport     | A0433 | \$1,950.00 |
| Mileage                      | A0425 | \$17.00    |
| NSF                          | A0999 | \$100.00   |
| Ambulance Treat No Transport | A0998 | \$325.00   |

**COST RECOVERY**

~~Cost Recovery HRLY (Personnel)~~

~~Chief \$50~~

~~Fire Marshal — \$45.00~~

~~Capt. FT 24 Hr \$40.00~~

~~FF/Medic FT — \$35.00~~

~~POC Staff — \$30.00~~

~~Cost Recovery for equipment will be based on the Schedule of Equipment Rates published annually by the Federal Emergency Management Agency (FEMA) 44CFRi206.228 Allowable Cost~~

~~Command — \$100.00~~

~~Cost Recovery Administrative FINE/FEE~~

~~Structure Fire — \$500.00~~

~~Grass Fire — \$500.00~~

~~Supplies as Received~~

**SECTION 5: FEE SCHEDULE FOR RESIDENTIAL RENTAL CERTIFICATION**

1.) **REGISTRATION FEE**

The Registration fee is to be paid within 30 days of establishment of any new residential rental unit. \$10.00 per building plus \$2.00 for each dwelling unit within the building.

2.) **ANNUAL OPERATION FEES FOR THREE-YEARS**

\$150.00 per Rental Unit in Building for first 2 Rental Units  
\*\*25.00 for each additional unit in Building.

If the actual cost incurred by Highland Township in performing the required Rental Certification Inspections for any individual building exceeds the amount generated by the Annual Operating Fee the Township will invoice the property owner of the individual building for those additional costs.

3.) **INSPECTION FEES**

|                           |          |
|---------------------------|----------|
| No Entry - Inspection Fee | \$ 50.00 |
| Re-inspection Fee         | \$ 70.00 |
| Non-Compliance            | \$500.00 |

**10. Adjourn**

**Time:** \_\_\_\_\_