



CHARTER TOWNSHIP OF HIGHLAND

205 N. John Street - Auditorium - Highland, Michigan 48357 248/887-3791

REGULAR BOARD OF TRUSTEES MEETING SYNOPSIS December 11, 2023 – 6:30 P.M.

Call Meeting to Order

Pledge of Allegiance

Roll – All present

Approval of Agenda – Approved as Amended

Consent Agenda Approval – Approved

- a) November 6, 2023 Board of Trustees Meeting Minutes
- b) List of Bills dated December 14, 2023 plus additions
- c) 2024 Meeting/Holiday Calendar
- d) Re-Appointment of Michael Borg and John Jickling to Zoning Board of Appeals
- e) Budget Amendment Fire Capital 2024
- f) Budget Amendment for 2023 Planning Dues, Education, and Travel and 2024
- g) Budget Amendment Assessing Contractual Services 2023 and 2024
- h) Budget Amendment Elections 2023 Expenses
- i) Michigan Municipal Risk Management Authority Insurance Renewal

Receive and File

Activity Center Stats – September and October 2023

Activity Council Minutes and Treasurer’s Report – September and October 2023

Building Department Report – October 2023

Fire Department Report – November 2023

Library Board Meeting Minutes - October 2023

Library Director's Report - October 2023

Sheriff’s Department Report – November 2023

Activity Center Temporary Position – Mary Jeffrey

Announcements and Information Inquiry:

- a) Highland Township Offices will be closed on Monday, December 25th, and Tuesday, December 26th, for the Christmas Holiday. The office will also be closed Monday, January 1, 2024, for the New Year’s Holiday.
- b) Festival of Trees – December 1-31, 2023

Public Comment:

Ms. Frederick thanked the Supervisor for his efforts to correct the electrical issues to keep the tree lights on for the Festival of Trees. Mr. Howe has received several favorable comments from residents regarding our new Township Hall and the funding for construction without an additional bond. Comment from Mr. Salvia that visibility of the word “Highland” needs to be improved because of the type of lettering.

Presentation:

- a) Highland Downtown Development Authority PA57 Informational Meeting

New Business:

- a) Introduce Zoning Ordinance Amendment Z-030, Short Term Rentals/ Farm Markets and other Minor Corrections - **Introduced**
- b) Communications and Community Engagement Specialist Position - **Approved**
- c) Budget Amendment Communications New Hire - **Approved**
- d) Hire Sandra Blagg for Floating/Security Position - **Approved**
- e) Budget Amendments for Floating/Security Position 2023 and 2024 - **Approved**
- f) Highland Activity Rental Contract – **Approved**
- g) LPI Newsletter Agreement - **Postponed to January 8, 2024**
- h) Hazardous Waste - ERG Environmental Contract - **Approved**
- i) Agreement between Charter Township of Highland and Highland Township Professional Fire Fighters Union, International Association of Fire Fighters Local 5267 - **Approved**
- j) Agreement between Township of Highland and Highland Township Fire Fighters Association/Michigan Association of Fire Fighters - **Postponed to January 8, 2024**
- k) Process for transition in Bookkeeping Department - **Approved**

Comment:

Mrs. Flowers asked people to participate in the Highland Township Kindness Campaign. It is an important time for people to think about kindness.

Adjourned – 7:59 p.m.