



CHARTER TOWNSHIP OF HIGHLAND

205 N. John Street - Auditorium - Highland, Michigan 48357 248/887-3791

REGULAR BOARD OF TRUSTEES MEETING SYNOPSIS September 11, 2023 - 6:30 P.M.

Call Meeting to Order

Pledge of Allegiance

Roll – All present

Approval of Agenda – Approved

Consent Agenda Approval – Approved

- a) August 22, 2023 Special Board of Trustees Meeting Minutes
- b) List of Bills Dated August 24, 2023 and September 7, 2023 plus additions
- c) Baker Tilly US, LLP Engagement Letter Agreement and Invoice Related to Services
- d) DDA Budget Amendments
- e) Huron Cemetery Maintenance Contract
- f) Municipal Credit and Community Credit Contract for FY2024
- g) Budget Amendment Duck Lake Pines Striping
- h) Budget Amendment Duck Lake Pines Well
- i) Demolition of 146 N. John Street
- j) Snow Plow Contract

Receive and File:

Activity Center Activity Reports – July 2023
Building Department – July 2023
Financial Report – July 2023
Fire Department Report – July 2023
Library Board Minutes – July 2023
Library Director's Report – July 2023
Sheriff's Department Report – July 2023
Treasurer's Report – July 2023

Announcements and Information Inquiry:

- a) Highland Activity Health Fair Tuesday, October 10th, from 9:00 a.m. to 2:00 p.m.
- b) Farmers' Market on Saturdays at Milford Rd & M-59 from 10 a.m. to 2 p.m.

Public Comment:

Jay Pistana, representing his wife Denise, who is President of the Huron Valley Community Coalition, thanked the township board for partnering with Huron Valley Schools to keep our students safe and substance free by committing funding from the opioid settlement. Deann Crow provided photos and information regarding an ordinance violation that she would like the township to act on. Mr. Howe acknowledged attendance of students at the Board meeting.

Public Hearing:

- a) Special Assessment District for Peninsula Lake Weed Control – **Public Hearing Held**

Pending Business:

- a) Resolution #23-23 to Proceed with the Peninsula Lake Special Assessment District for the Control of Weeds in Peninsula Lake and Related Services – **Approved**
- b) Adoption of Zoning Amendment Z-029 an Ordinance to amend the Charter Township of Highland Zoning Ordinance (Chapter 25 of the General Code of Ordinances) by revising Article 4, District Regulations to Amend the Schedule of Regulations for Agricultural and Rural Residential Zoning District and Temporary Uses in any Zoning District to Amend the Maximum Duration of Permits and to Provide for Renewal of Permits, Further to Amend Article 8, General Provisions Sections 8.03 to Modify the Setback Requirements of Swimming Pools and Section 8.06 to Modify Regulations Pertaining to Home Occupations. – **Approved**

New Business:

- a) Award Bid for Cemetery Fencing – **Approved Milford Fence Company**
- b) Budget Amendment Cemetery Improvement – **Approved**
- c) Election Inspector Pay – **Approved, Placed on payroll for future elections.**
- d) Document Management System – **Approved**
- e) Hire Karen Genson as a Part Time Seasonal Employee – **Approved**
- f) Fire Department Purchase of Fire Hose – **Approved, Macqueen Equipment**
- g) Fire Department Purchase of SCBA Air Compressor – **Approved, Breathing Air Systems**
- h) Addition of Three Fire Department Positions – **Approved**
- i) Fire Department Budget Amendment – **Approved**
- j) Highland Township Purchasing Policies – **Approved**
- k) Resolution 23-24 Amended Fee Schedule dated September 11, 2023 – **Approved**
- l) Purchase of Security Cameras for Township Hall – **Approved, SSD Cabling**

Adjourned – 8:37 p.m.