



## **CHARTER TOWNSHIP OF HIGHLAND**

205 N. John Street - Auditorium - Highland, Michigan 48357 248/887-3791

### **REGULAR BOARD OF TRUSTEES MEETING SYNOPSIS**

**July 1, 2024 – 6:30 P.M.**

#### **Call Meeting to Order**

#### **Pledge of Allegiance**

#### **Roll – All present**

#### **Approval of Agenda – Approved**

#### **Consent Agenda Approval – Approved**

- a) June 20, 2024 Special Board of Trustees Minutes
- b) June 20, 2024 Special Joint Board of Trustees/Planning Commission Minutes
- c) Budget Amendment - ADP Processing Fees
- d) Budget Amendment - DDA
- e) Municipal Credit and Community Credit Contract for FY2025
- f) Resolution: 24-23 to Adopt the Charter Township of Highland Emergency Operations Support Plan

#### **Receive and File:**

Activity Center Director's Report – May 2024  
Building Department Report – May 2024  
Financial Report – April and May 2024  
Fire Department Report – May 2024  
Library Board Minutes – May 2024  
Library Director's Report – May 2024  
Planning Commission Minutes – May 16, 2024  
Sheriff's Department Report – May 2024  
Treasurer's Report – April and May 2024  
Zoning Board of Appeals Minutes – June 5, 2024  
Thank You Letter from Highland Fire Department to Assisting Fire Departments  
Thank You Letter to Highland Fire Department from Franklin-Bingham Fire Department

#### **Announcements and Information Inquiry:**

- a) Highland Township Offices Closed on Thursday, July 4, and Friday, July 5, 2024, in Observance of Independence Day
- b) Farmers' Market every Saturday thru October 5th at Highland Township Complex
- c) Sounds Like Summer Concert Series begins July 9th at 7:00 p.m. in Veterans Park
- d) Early Voting for August 6, 2024 Primary Election is July 27 – August 3, 2024

#### **Presentation:**

Swearing in Probationary Fire Fighters to the rank of Fire Fighter:

FF/EMT Preston Green – Badge #237

FF/EMT Cameron Ollila - Badge #241

**Public Comment:**

Clerk Flowers clarified the note on the bottom of the agenda regarding the URSA 24-01 Special Approval of Land Use for gas station; vacant NE corner of N Milford/E Wardlow, PIN 11-15-326-017; Applicant Sarmed Raouf; Property Owner RIMA Properties, LLC. There was a combination of factors that kept this item off the agenda. The Board decided to have an evaluation done by the Planning Consultants which prohibited this item from being on this agenda. The applicant will be out of town for the August Board Meeting so this item will likely be on the September Board Agenda for consideration.

Trustee Salvia expressed his gratitude to the Fire Chief and his team for their assistance with the flag project on M-59.

Trustee Howe was not able to attend the fireworks but understands they were spectacular. He is happy it is something the Board can give to the community. The Sheriff's Department always does a quick evacuation getting people out of the parking lot.

Supervisor Hamil thanked those involved in the Red White and Blue Festival including the DDA, Tami, Jenny, Cassie, Tina and everyone else involved. It was a beautiful event. Community service people did a great job with clean-up.

Trustee Howe thanked Missy on doing a good job and for the great lineup of summer concerts.

**Pending Business:**

- a) Adopt Z-031 Text Amendment to permit gas stations for parcels fronting Highland Road (M-59) in the HS, Highland Station Business District and to establish regulations regarding same – **Adopted**

**New Business:**

- a) Budget Amendment - Full Time Bookkeeper – **Approved**
- b) Fire Department Capital Purchase of Small Vehicles – **Approved to purchase from Szott Dodge**
- c) Renewal of Carlise Wortman Planning Consulting Services Contract – **Approved**

**Adjourned – 7:30 p.m.**