



**CHARTER TOWNSHIP OF HIGHLAND**  
205 N. John Street - Auditorium - Highland, Michigan 48357 248/887-3791  
**REGULAR BOARD OF TRUSTEES MEETING SYNOPSIS**  
**June 2, 2025 – 6:30 P.M.**

**Meeting Called to Order – 6:30pm**

**Pledge of Allegiance**

**Roll – All members present**

**Approval of Agenda – Approved as Published**

**Consent Agenda – Approved**

- 1) May 5, 2025 Board of Trustees Minutes
- 2) List of Bills dated May 15, 2025, May 29, 2025, and additions
- 3) Labor Representation Engagement Letter
- 4) Fire Training License Agreement
- 5) Fireworks Permit for Highland Township – June 28, 2025
- 6) Fireworks Permit for White Lake Citizens League – June 28, 2025
- 7) Fireworks Permit for Duck Lake Friends – July 5, 2025

**Received and Filed:**

- 1) April 2025 Treasurer’s Report
- 2) April 2025 Library Director’s Report
- 3) April 2025 Library Board Minutes
- 4) March and April 2025 Financial Reports
- 5) Highland Activity Center April 2025 Reports and Minutes
- 6) April 2025 Building Permit Activity Report
- 7) ZBA Minutes – April 16, 2025 and May 7, 2025
- 8) Planning Commission Minutes – April 3, 2025
- 9) Thank you from Lyon Township to Fire Department
- 10) Fire Department Report – April 2025

**Announcements and Information Inquiry:**

- Highland Township offices are closed on Friday, July 4th, in observance of Independence Day
- Highland Township Red, White and Blues Festival will be on June 28, 2025
- Farmer’s Market will be held every Saturday beginning June 14th at Highland Township Complex
- Sounds Like Summer Tuesday night concert series begins July 8th at 7:00 p.m. in Veterans Park
- The Fire Department has awarded Paramedic Training Scholarships to Kevin Garity and Drake Vachon
- Passing of Ray Polidori, former HAAC Advisory Council Member, Planning Commission Member (2000-2005) and Township Trustee (2005-2012)
- Julie Kabalka has been appointed as Interim Deputy Clerk to cover the medical leave of Dawn Mecklenborg
- The Fire Dept will be participating in a golf outing at the Moose Ridge Club on September 19th to benefit one of the FD employees with a medical condition. All are invited to support this event.

**Public Comment:**

Comments were given on the topic of the food truck ordinance

**Presentation: 2024 Financial Audit**

**Pending Business:**

- 1) Consider approval of Text Amendment Z-034 regarding Class C Farm Market with Events - **Approved**
- 2) Consider approval of Text Amendment Z-035 regarding Mobile Food Trucks - **Postponed**

**New Business:**

- 1) Consider approval of the Marine Patrol Agreement - **Approved**
- 2) Consider Resolution 25-14 to Authorize Road Closure for Highland Farmer's Market - **Approved**
- 3) Consider request for posting new part time position – Payroll/HR Administrative Asst - **Approved**
- 4) Consider request for posting new part time position – Assistant Zoning Administrator - **Approved**
- 5) Consider Budget Amendment for Vehicle Maintenance - **Approved**
- 6) Consider Budget Amendment for Maintenance for the WOTA Building - **Approved**
- 7) Consider request for purchase of extrication equipment - **Approved**
- 8) Consider Budget Amendments for Fire Fund and Fire Capital Fund - **Approved**

**Adjourned – 8:01 pm**