



CHARTER TOWNSHIP OF HIGHLAND

205 N. John Street - Auditorium - Highland, Michigan 48357 248/887-3791

REGULAR BOARD OF TRUSTEES MEETING AGENDA

June 2, 2025 - 6:30 P.M.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Consent Agenda
 - a) Approve:
 - 1) May 5, 2025 Board of Trustees Minutes
 - 2) List of Bills dated May 15, 2025 and May 29, 2025 and additions
 - 3) Labor Representation Engagement Letter
 - 4) Fire Training License Agreement
 - 5) Fireworks Permit for Highland Township – June 28, 2025
 - 6) Fireworks Permit for White Lake Citizens League – June 28, 2025
 - 7) Fireworks Permit for Duck Lake Friends – July 5, 2025
 - b) Receive and File:
 - 1) April 2025 Treasurer’s Report
 - 2) April 2025 Library Director’s Report
 - 3) April 2025 Library Board Minutes
 - 4) March and April 2025 Financial Reports
 - 5) Highland Activity Center April 2025 Reports and Minutes
 - 6) April 2025 Building Permit Activity Report
 - 7) ZBA Minutes – April 16, 2025 and May 7, 2025
 - 8) Planning Commission Minutes – April 3, 2025
 - 9) Thank you from Lyon Township to Fire Department
 - 10) Fire Department Report – April 2025
6. Announcements:
 - a) Highland Township offices are closed on Friday, July 4th, in observance of Independence Day
 - b) Highland Township Red, White and Blues Festival will be on June 28, 2025
 - c) Farmer’s Market will be held every Saturday beginning June 14th at Highland Township Complex
 - d) Sounds Like Summer Tuesday night concert series begins July 8th at 7:00 p.m. in Veterans Park
 - e) The Fire Department has awarded Paramedic Training Scholarships to Kevin Garity and Drake Vachon
 - f) Passing of Ray Polidori, former Planning Commission Member (2000-2005), Township Trustee (2005-2012), and HAC Advisory Council (2014-2025)
7. Public Comment
8. Presentation: 2024 Financial Audit
9. Pending Business:
 - a) Consider approval of Text Amendment Z-034 regarding Class C Farm Market with Events

b) Consider approval of Text Amendment Z-035 regarding Mobile Food Trucks

10. New Business:

- a) Consider approval of the Marine Patrol Agreement
- b) Consider Resolution 25-14 to Authorize Road Closure for Highland Farmer's Market
- c) Consider request for posting new part time position – Payroll/HR Administrative Asst
- d) Consider request for posting new part time position – Assistant Zoning Administrator
- e) Consider Budget Amendment for Vehicle Maintenance
- f) Consider Budget Amendment for Maintenance for the WOTA Building
- g) Consider request for purchase of extrication equipment
- h) Consider Budget Amendments for Fire Fund and Fire Capital Fund

11. Adjourn

This zoom connection will be available to the public: <https://us02web.zoom.us/j/83256687455>

Meeting ID: 832 5668 7455

Any member of the audience wishing to address the board will be asked to state his/her name and address. Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's office at (248) 887-3791 prior to the meeting. Our staff will be pleased to make the necessary arrangements.

1. Call Meeting to Order

Time: _____

Number of Visitors: _____

2. Pledge of Allegiance

Township Board Meeting Roll

Date: 2025

Present

Absent

Board Member

Rick A. Hamill

Tami Flowers

Jenny Frederick

Grant Charlick

Brian Howe

Beth Lewis

Joseph Salvia

Start Time: _____ End Time: _____

4. Approval of Agenda

5a. Consent Agenda Approval

CHARTER TOWNSHIP OF HIGHLAND
REGULAR BOARD OF TRUSTEES MEETING
May 5, 2025 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Tami Flowers, Clerk
Jennifer Frederick, Treasurer
Grant Charlick, Trustee
Brian Howe, Trustee - Absent
Beth Lewis, Trustee
Joseph Salvia, Trustee

Also Present: Fire Chief Nick George
Lieutenant Matt Snyder
Lisa Hamameh, Township Attorney
Beth Corwin, Planning Director

Visitors: 4

Approval of Agenda:

Mrs. Lewis moved to approve the agenda as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

Consent Agenda Approval:

a) Approve:

- 1) April 7, 2025 Board of Trustees Meeting Minutes
- 2) List of Bills dated April 24, 2025 plus additions
- 3) Resolution 25-10 Placement of Signage on M-59 Median Highland Farmers Market
- 4) Resolution 25-11 Placement of Signage on M-59 Median Monarch Community
- 5) Resolution 25-12 Placement of Signage on M-59 Red White and Blues Signage
- 6) Resolution 25-13 Charter Township of Highland Water Supply Rates
- 7) Fixed Asset Capitalization Policy
- 8) Reappointment of Planning Commissioners Roscoe Smith, Guy York and Russ Tierney
- 9) Budget Amendment for Metro Authority Revenue/Expenses

b) Receive and File:

- 1) Activity Center Council Meeting Minutes – March 2025
- 2) Activity Center Council Treasurers Report – March 2025
- 3) Activity Center Director's Activity Report – February 2025
- 4) Building Department Report – March 2025
- 5) Financial Report - February 2025
- 6) Library Board Minutes – March 2025
- 7) Library Director's Report – March 2025
- 8) Planning Commission Minutes – March 20, 2025
- 9) Treasurer's Report – January, February, and March 2025
- 10) ZBA Minutes - March 19, 2025 and April 2, 2025

Announcements:

- a) Founders Day Parade and Activities – Saturday, May 17, 2025
- b) Township Offices will be closed Monday, May 26, 2025, in observance of Memorial Day
- c) Memorial Day Ceremonies – May 26, 2025

Public Comment:

Chief George thanked the local businesses for raising \$1,400 for Goodfellows with the shamrock fundraising campaign. Also, in the last month there was an increase of 24 green address signs which really helps First Responders find the correct home when responding to emergency calls. Ms. Anne R. Goulet spoke regarding the Review of Proposed Language for Zoning and Ordinance Z-034 and Z-035.

New Business:

- a) Introduce Text Amendment Z-034 regarding Class C Farm Market with Events

Mr. Hamill moved to Introduce Text Amendment Z-034 regarding Class C Farm Market with Events. Mr. Charlick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

- b) Introduce Text Amendment Z-035 regarding Mobile Food Trucks

Mr. Hamill moved to Introduce Text Amendment Z-035 regarding Mobile Food Trucks. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

- c) Letter of Agreement Between Charter Township of Highland and Highland Township Professional Firefighters Union, International Association of Fire Fighters, Local 5267

Mr. Charlick moved that we accept the Letter of Agreement between the Charter Township of Highland and Highland Township Professional Fire Fighters Union, International Association of Fire Fighters, Local 5267 as presented and approve the Supervisor to sign the Agreement. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis - yes, and Salvia – yes.

Adjourn:

The Supervisor adjourned the meeting at 7:15 p.m.

Tami Flowers, MiPMC
Highland Township Clerk

Rick A. Hamill
Highland Township Supervisor

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|---|------------------------------------|----------------|--------------|----------------|
| GENERAL FUND | | | | | |
| 101-000-072.000 COUNTY OF OAKLAND | | | | | |
| 1159 | TREASURER | 101-HIGHLAND GREENS-OAK CTY | APR 2025 | 05/06/2025 | 374.00 |
| 1159 | TREASURER | 101-HIGHLAND HILLS OAK CTY | APR2025 | 05/06/2025 | 143.50 |
| 1159 | TREASURER | 101-RIDGEWOOD-OAK CTY | APRIL 2025 | 05/06/2025 | 216.50 |
| 101-000-075.000 HURON VALLEY SCHOOLS | | | | | |
| 1159 | TREASURER | 101-HIGHLAND GREENS-HVS | APR 2025 | 05/06/2025 | 1,496.00 |
| 1159 | TREASURER | 101-HIGHLAND HILLS HVS | APR2025 | 05/06/2025 | 574.00 |
| 1159 | TREASURER | 101-RIDGEWOOD-HVS | APRIL 2025 | 05/06/2025 | 866.00 |
| 101-000-202.001 BUILDING BONDS PAYABLES | | | | | |
| 6541 | A BETTER EXTERIOR LLC | 101-ESCROW/BUILDING | B25-00002 | 04/25/2025 | 500.00 |
| 8316 | AIS INSTALLATIONS | 101-ESCROW/BUILDING | B25-00129 | 04/25/2025 | 125.00 |
| 5535 | ALLIED CONSTRUCTION AND RESTORATION | 101-ESCROW/BUILDING | B25-00151 | 04/25/2025 | 250.00 |
| 6091 | C & L WARD BROS. CO. | 101-ESCROW/BUILDING | B25-00031 | 04/25/2025 | 250.00 |
| 6704 | FOUNDATION SYSTEMS OF MICHIGAN | 101-ESCROW/BUILDING | B25-00102 | 04/25/2025 | 125.00 |
| 6704 | FOUNDATION SYSTEMS OF MICHIGAN | 101-ESCROW/BUILDING | B25-00114 | 05/06/2025 | 125.00 |
| 5064 | HEITBRINK, NEIL | 101-ESCROW/BUILDING | B24-00339 | 05/02/2025 | 125.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B24-00125 | 05/02/2025 | 60.00 |
| 7001 | HIGLE, THOMAS E. | 101-ESCROW/BUILDING | B25-00109 | 05/02/2025 | 125.00 |
| 5239 | JOHN STEWART ASSOCIATES | 101-ESCROW/BUILDING | B23-00305 | 05/06/2025 | 2,000.00 |
| 6568 | JOZWIAK, JOSEPH | 101-ESCROW/BUILDING | B25-00121 | 04/25/2025 | 125.00 |
| 5011 | JUSTICE FENCE | 101-ESCROW/BUILDING | B25-00125 | 04/25/2025 | 125.00 |
| 3073 | MILES BRADLEY BUILDING | 101-ESCROW/BUILDING | B25-00113 | 05/02/2025 | 250.00 |
| 6655 | MILLS SIDING & ROOFING | 101-ESCROW/BUILDING | B24-00427 | 04/30/2025 | 500.00 |
| 3117 | MOBILE & MODULAR HOMES INC. | 101-ESCROW/BUILDING | B24-00449 | 04/22/2025 | 250.00 |
| 5066 | NICHOLAS, LEE | 101-ESCROW/BUILDING | B25-00103 | 05/02/2025 | 250.00 |
| 5032 | PALMER, JUILE | 101-ESCROW/BUILDING | B25-00024 | 04/25/2025 | 125.00 |
| 5063 | PANTERO INC | 101-ESCROW/BUILDING | B23-00030 | 05/02/2025 | 500.00 |
| 5065 | WILSON, TIMOTHY | 101-ESCROW/BUILDING | B24-00125 | 05/02/2025 | 500.00 |
| 5065 | WILSON, TIMOTHY | 101-REINSPECTION FEE | B24-00125 | 05/02/2025 | 60.00- |
| 101-000-202.005 PLANNING ESCROW PAYABLES | | | | | |
| 2284 | HUBBELL ROTH & CLARK INC. | 101-HIGHLAND BUSINESS CTR PHASE 4 | 0226526 | 04/23/2025 | 1,324.72 |
| 2284 | HUBBELL ROTH & CLARK INC. | 101-HIGHLAND BUSINESS CTR PHASE 4 | 0226527 | 04/23/2025 | 250.44 |
| 2284 | HUBBELL ROTH & CLARK INC. | 101-SHEETZ STUDY PLAN | 0226529 | 04/23/2025 | 1,324.72 |
| 2284 | HUBBELL ROTH & CLARK INC. | 101-SCHOOL BELL OBSERVATION | 0226530 | 04/23/2025 | 62.61 |
| 2284 | HUBBELL ROTH & CLARK INC. | 101-WIGGLES AND GIGGLES STUDY PLAN | 0226531 | 04/23/2025 | 165.59 |
| 2284 | HUBBELL ROTH & CLARK INC. | 101-JIMMY JOHNS/DUNKIN | 0226533 | 04/23/2025 | 331.18 |
| 101-000-222.000 OAKLAND CO. ANIMAL CONTROL | | | | | |
| 4000 | CHARTER TOWNSHIP OF HIGHLAND | 101-DOG LICENSE | 05052025 | 05/05/2025 | 90.00 |
| 4007 | OAKLAND CO. ANIMAL CONTROL/PET ADOPTION | 101-DOG LICENSE | 05052025 | 05/05/2025 | 803.00 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|--|--------------------------------------|-------------------------------------|------------------|--------------|----------------|
| 101-000-491.000 BUILDING PERMITS | | | | | |
| 6704 | FOUNDATION SYSTEMS OF MICHIGAN | 101-BUILDING PERMIT REFUND | PB25-0118 | 05/06/2025 | 53.60 |
| 101-000-491.003 ELECTRICAL PERMITS | | | | | |
| 5145 | BRASAAW, WILLIAM | 101-REFUND OF PERMIT FEES | PE25-0060 | 04/25/2025 | 176.00 |
| Total : | | | | | 14,501.86 |
| CLERK | | | | | |
| 101-215-935.000 CLERK: VOTING EQUIP MAINT | | | | | |
| 7418 | HART INTERCIVIC | 101-LICENSE AND SUPPORT RENEWAL | INV001287 | 10/31/2024 | 5,760.00 |
| Total CLERK: | | | | | 5,760.00 |
| GENERAL GOVERNMENT | | | | | |
| 101-261-728.000 GEN GOV: OFFICE SUPPLIES | | | | | |
| 8253 | AMAZON CAPITAL SERVICES | 101-LAPTOP BAG-PLNG | 1GRJ-TXFH-FKLQ | 05/01/2025 | 19.20 |
| 8253 | AMAZON CAPITAL SERVICES | 101-IPAD CASES W/KEYBOARD | 1GRJ-TXFH-FKLQ | 05/01/2025 | 233.40 |
| 8253 | AMAZON CAPITAL SERVICES | 101-CARIBINERS | 1GRJ-TXFH-FKLQ | 05/01/2025 | 19.78 |
| 8253 | AMAZON CAPITAL SERVICES | 101-LAPTOP STAND | 1GRJ-TXFH-FKLQ | 05/01/2025 | 16.95 |
| 1541 | HOME DEPOT CREDIT SERVICES | 101-48 INCH EDGER | 7622499 | 04/24/2025 | 14.97 |
| 1002 | QUILL CORPORATION | 101-COPY PAPER | 43858192 | 04/24/2025 | 69.78 |
| 2541 | STAPLES | 101-SHEET PROTECTORS | 6029670595 | 04/19/2025 | 10.15 |
| 2541 | STAPLES | 101-INK | 6029670596 | 04/19/2025 | 104.59 |
| 101-261-735.000 GEN GOV: POSTAGE | | | | | |
| 1840 | PITNEY BOWES BANK INC PURCHASE POWER | 101- PREPAY #35873793 POSTAGE METER | MAY 2025 | 04/24/2025 | 1,000.00 |
| 101-261-804.000 GEN GOV: LEGAL SERVICES | | | | | |
| 1407 | GROTH PLLC, LAW OFFICES OF PAUL V. | 101-PROSECUTION MATTERS | 53429 | 05/01/2025 | 4,858.75 |
| 101-261-805.000 GEN GOV: AUDITING | | | | | |
| 1014 | PLANTE & MORAN PLLC | 101-PROGRESS BILLING AUDIT 2024 | 10439610 | 04/28/2025 | 21,500.00 |
| 1014 | PLANTE & MORAN PLLC | 101-AUDIT PREP ENGAGEMENT LETTER | 10439610 | 04/28/2025 | 723.75 |
| 101-261-850.001 GEN GOV: PHONE SERVICE | | | | | |
| 9090 | NET EXPRESS VOIP | 101-PHONE SERVICE-TWP | 429250423 | 04/23/2025 | 267.61 |
| 101-261-900.002 GEN GOV: PRINTING | | | | | |
| 1045 | ALLEGRA PRINT & IMAG HIGHLAND | 101-NATURALLY CONNECTED MAGAZINE | 78982 | 03/28/2025 | 9,225.72 |
| 101-261-920.000 GEN GOV: UTILITIES | | | | | |
| 2216 | COMCAST | 101-3550 DUCK LK RD 0310657 | 06032025 0310657 | 05/01/2025 | 149.95 |
| 1375 | CONSUMERS ENERGY | 101-205 N JOHN-TWP | 201009369107 | 04/24/2025 | 350.56 |
| 1375 | CONSUMERS ENERGY | 101-250 W LIVINGSTON-WOTA | 204301669819 | 04/24/2025 | 432.22 |
| 1375 | CONSUMERS ENERGY | 101-3550 DUCK LK RD BUILDING | 204301669820 | 04/24/2025 | 133.32 |
| 1005 | DTE ENERGY | 101- STREETLIGHTS 9100-4056-3462 | 200395566231 | 05/01/2025 | 5,553.46 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|--------------------------------|---|-----------------|--------------|----------------|
| 101-261-936.000 GEN GOV: TOWNSHIP MAINTENANCE | | | | | |
| 8253 | AMAZON CAPITAL SERVICES | 101-WATER DISPENSER REPLACEMENT PART | 1GRJ-TXFH-FKLQ | 05/01/2025 | 11.99 |
| 8253 | AMAZON CAPITAL SERVICES | 101-WATER DISPENSER REPLACEMENT PART | 1GRJ-TXFH-FKLQ | 05/01/2025 | 11.99 |
| 1864 | FIRE PROTECTION PLUS INC. | 101-ANNUAL INSPECTION WOTA | 04282 | 04/28/2025 | 292.00 |
| 1864 | FIRE PROTECTION PLUS INC. | 101-ANNUAL INSPECTION-HVCA | 04284 | 04/28/2025 | 762.50 |
| 1864 | FIRE PROTECTION PLUS INC. | 101-ANNUAL INSPECTION TWP | 04285 | 04/28/2025 | 280.00 |
| 2596 | FIVE STAR ACE | 101-GLOVES | 32662 | 05/01/2025 | 53.98 |
| 1702 | MILL VALLEY VACUUM | 101-VACUUM BAGS | 102029 | 05/02/2025 | 20.00 |
| 1581 | MR. MAT RENTAL SERVICE | 101-MONTHLY CHG - TWP | 202505012 | 04/28/2025 | 107.00 |
| 8500 | ON TIME PORTABLES LLC | 101-CHILL AT THE MILL | 3390 | 05/06/2025 | 125.00 |
| 1642 | PETER'S TRUE VALUE HARDWARE | 101-HOSE | K77168 | 05/02/2025 | 59.99 |
| 1642 | PETER'S TRUE VALUE HARDWARE | 101-TANK VEST | K77200 | 05/05/2025 | 7.99 |
| 101-261-936.003 GEN GOV: OFFICE CLEANING | | | | | |
| 1157 | TOP NOTCH CLEANING SERVICES | 101-OFFICE CLEANING-TWP | 2019 | 05/06/2025 | 2,340.00 |
| 101-261-937.000 GEN GOV: VEHICLE OP MAINT | | | | | |
| 2692 | WEX BANK | 101-GAS FOR TWP VEHICLE | 104513820 | 04/30/2025 | 703.32 |
| 101-261-938.000 GEN GOV: EQ/SW MAINT CONTRACT | | | | | |
| 2021 | GRACON SERVICES INC. | 101-LAN EXTRA CARE HOURS | 16395 | 04/23/2025 | 1,760.00 |
| 101-261-955.000 GEN GOV: MISCELLANEOUS | | | | | |
| 1839 | ABSOPURE WATER CO | 101-5 GALLON SPRING-TWP | 89711312 | 04/21/2025 | 54.55 |
| 2596 | FIVE STAR ACE | 101-WEST NILE PROGRAM | 32609 | 04/17/2025 | 4,054.20 |
| 101-261-959.000 GEN GOV: METRO AUTHORITY EXP | | | | | |
| 2158 | ROAD COMMISSION FOR O.C. | 101-TRAF SIG MAINT. HARVEY LK WARDLW MILFRD CUS | 8690 | 03/31/2025 | 9.32 |
| 101-261-971.001 GEN GOV: COMP CAP OUTLAY | | | | | |
| 8253 | AMAZON CAPITAL SERVICES | 101-2 IPADS-SUPERVISORS OFFICE | 1GRJ-TXFH-FKLQ | 05/01/2025 | 657.72 |
| Total GENERAL GOVERNMENT: | | | | | 55,995.71 |
| GENERAL GOVERNMENT PERSONNEL B | | | | | |
| 101-279-712.000 GGP:HEALTH/DENTAL/LIFE/DIS INS | | | | | |
| 1184 | BURNHAM & FLOWER INSURANCE GP. | 101-1ST QTR FSA ADMIN COST | BFG-1241536 | 04/28/2025 | 61.25 |
| 1967 | MUTUAL OF OMAHA | 101-LIFE,DENTAL,DISAB. INS. BR3 LIBRARY | 001888310283 | 05/07/2025 | 46.20 |
| 1967 | MUTUAL OF OMAHA | 101-LIFE,DENTAL,DISAB. INS. BR1 ACT CTR | 001888310283 | 05/07/2025 | 234.48 |
| 1967 | MUTUAL OF OMAHA | 101-LIFE, AD&D, DISAB. INS. BR1 IN-HOUSE | 001888310283 | 05/07/2025 | 162.55 |
| 1967 | MUTUAL OF OMAHA | 101-LIFE, AD&D, DISAB. INS. BR1 TWP | 001888310283 | 05/07/2025 | 1,130.39 |
| 1967 | MUTUAL OF OMAHA | 101-LIFE, AD&D, DISAB. INS. ORDINANCE OFFICER BR1 | 001888310283 | 05/07/2025 | 43.10 |
| 9094 | STANDARD INSURANCE CO. | 101-DENTAL INSURANCE-TWP. | 6/01/25-6/30/25 | 05/01/2025 | 1,766.08 |
| 9094 | STANDARD INSURANCE CO. | 101-DENTAL INSURANCE-IN HOUSE | 6/01/25-6/30/25 | 05/01/2025 | 490.68 |
| 9094 | STANDARD INSURANCE CO. | 101-DENTAL INSURANCE-ORDINANCE/FIRE MARSHAL | 6/01/25-6/30/25 | 05/01/2025 | 26.48 |
| 9094 | STANDARD INSURANCE CO. | 101-DENTAL INSURANCE-ACT. CTR. | 6/01/25-6/30/25 | 05/01/2025 | 490.68 |
| 9094 | STANDARD INSURANCE CO. | 101-DENTAL INSURANCE-TWP COBRA | 6/01/25-6/30/25 | 05/01/2025 | 106.04 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|-----------------------------|--|-------------------|--------------|----------------|
| Total GENERAL GOVERNMENT PERSONNEL B: | | | | | 4,557.93 |
| BUILDING | | | | | |
| 101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG | | | | | |
| 9261 | DUNCAN LLC, JEFFREY | 101-INSPECTIONS | 04/16/25-05/06/25 | 05/06/2025 | 1,434.79 |
| 8149 | WATKINS III, MITCHELL | 101-INSPECTIONS | 04/16/25-05/06/25 | 05/06/2025 | 2,659.37 |
| Total BUILDING: | | | | | 4,094.16 |
| CEMETERY | | | | | |
| 101-567-935.000 CEMETERY: SEXTON | | | | | |
| 1127 | HURON CEMETERY MAINTENANCE | 101-CEMETERY MAINTENANCE | MAY 2025 | 04/24/2025 | 4,251.00 |
| Total CEMETERY: | | | | | 4,251.00 |
| ACTIVITY CENTER | | | | | |
| 101-672-729.000 ACTIVITY CTR: OPER. SUPPLIES | | | | | |
| 9208 | HIGHLAND SUPPLY INC. | 101-PAPER TOWEL/CUPS/TP/LINERS/PLATES/MULTIFOL | INV96594 | 04/24/2025 | 1,491.67 |
| 101-672-850.000 ACTIVITY CTR: PHONE SERVICE | | | | | |
| 9090 | NET EXPRESS VOIP | 101-PHONE SERVICE-ACT CTR | 429250423 | 04/23/2025 | 64.36 |
| 101-672-850.002 STEEPLE HALL: INTERNET SERVICE | | | | | |
| 2216 | COMCAST | 101-STEEPLE HALL 8529 10 157 0100876 | 06082025 0100876 | 04/26/2025 | 252.65 |
| 101-672-920.000 ACTIVITY CTR: UTILITIES | | | | | |
| 1375 | CONSUMERS ENERGY | 101-209 N JOHN ST-ACT CTR | 204301669822 | 04/24/2025 | 295.57 |
| 101-672-920.002 STEEPLE HALL: UTILITIES | | | | | |
| 1375 | CONSUMERS ENERGY | 101-205 W. LIVINGSTON RD-STEEPLE HALL | 204301669821 | 04/23/2025 | 266.31 |
| 101-672-936.000 ACTIVITY CTR: BUILDING MAINT | | | | | |
| 1839 | ABSOPURE WATER CO | 101- H/C COOLER-ACTIVITY CTR. | 31379843 | 04/30/2025 | 12.00 |
| 1839 | ABSOPURE WATER CO | 101-5 GALLON SPRING-ACTIVITY CTR. | 89711313 | 04/21/2025 | 130.05 |
| 1864 | FIRE PROTECTION PLUS INC. | 101-ANNUAL INSPECTION-ACTIVITY CTR. | 04287 | 04/28/2025 | 333.00 |
| 2596 | FIVE STAR ACE | 101-KEYS-ACT CTR | 32679 | 05/05/2025 | 28.43 |
| 1541 | HOME DEPOT CREDIT SERVICES | 101-SMOKE ALARMS-ACT CTR | 7622499 | 04/24/2025 | 122.91 |
| 1581 | MR. MAT RENTAL SERVICE | 101-MONTHLY CHG - ACTIVITY CENTER | 202505011 | 04/28/2025 | 28.60 |
| 1581 | MR. MAT RENTAL SERVICE | 101-MONTHLY CHG - ACTIVITY CENTER | 202505014 | 04/28/2025 | 37.60 |
| 101-672-936.002 STEEPLE HALL: BUILDING MAINT | | | | | |
| 1839 | ABSOPURE WATER CO | 101-H/C COOLER-STEEPLE HALL | 31377632 | 04/30/2025 | 12.00 |
| 1157 | TOP NOTCH CLEANING SERVICES | 101-OFFICE CLEANING-STEEPLE HALL | 2021 | 05/06/2025 | 800.00 |
| Total ACTIVITY CENTER: | | | | | 3,875.15 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|--------------------------------|---|--------------------|--------------|----------------|
| PLANNING COMMISSION | | | | | |
| 101-703-820.000 PLNG COMM: DUES/ED/TRAVEL | | | | | |
| 1477 | MICHIGAN ASSOCIATION OF PLNG. | 101-MEMBERSHIP DUES 7/01/25-6/30/26-PLNG COMM | 7/1/25-6/30/26 DUE | 04/21/2025 | 775.00 |
| Total PLANNING COMMISSION: | | | | | 775.00 |
| PARKS | | | | | |
| 101-751-729.002 PARKS: HICKORY RIDGE | | | | | |
| 2596 | FIVE STAR ACE | 101-TOP SOIL-HICKORY RIDGE PARK | 32663 | 05/01/2025 | 23.94 |
| 1021 | GILL-ROY'S HARDWARE | 101-REPAIRS-HICKORY RIDGE PARK | 2505-947550 | 05/01/2025 | 33.48 |
| 8500 | ON TIME PORTABLES LLC | 101-HICKORY RIDGE PARK | 3390 | 05/06/2025 | 125.00 |
| 8500 | ON TIME PORTABLES LLC | 101-HICKORY RIDGE PARK ESTRA SERVICE | 3390 | 05/06/2025 | 25.00 |
| 101-751-729.003 PARKS: DUCK LAKE PINES | | | | | |
| 8500 | ON TIME PORTABLES LLC | 101-DUCK LAKE PINES PARK HANDICAP | 3390 | 05/06/2025 | 175.00 |
| 8500 | ON TIME PORTABLES LLC | 101-DUCK LAKE PINES PARKS EXTRA PICKUPS | 3390 | 05/06/2025 | 75.00 |
| 101-751-935.000 PARKS: MAINTENANCE | | | | | |
| 1864 | FIRE PROTECTION PLUS INC. | 101-ANNUAL INSPECTION-PARKS | 04286 | 04/28/2025 | 255.00 |
| Total PARKS: | | | | | 712.42 |
| Total GENERAL FUND: | | | | | 94,523.23 |
| ROAD FUND | | | | | |
| ROAD | | | | | |
| 203-596-967.000 DUST CONTROL | | | | | |
| 4686 | HUGAN, JOSEPH | 203-CHLORIDE REIMBURSEMENT-SAINT CLAIR DR | 05062025 | 05/06/2025 | 650.00 |
| 9255 | MOORE, MIKE | 203-DUST CONTROL-WOODSIDE | 05052025 | 05/05/2025 | 352.00 |
| 7634 | ODDEN, SUSAN | 203-CHLORIDE DUST CONTROL- BEN DRIVE | 04232025 | 04/23/2025 | 416.00 |
| Total ROAD: | | | | | 1,418.00 |
| Total ROAD FUND: | | | | | 1,418.00 |
| FIRE FUND | | | | | |
| FIRE | | | | | |
| 206-336-712.001 FIRE:HEALTH/DENTAL/LIFE/DISINS | | | | | |
| 1184 | BURNHAM & FLOWER INSURANCE GP. | 206-1ST QTR FSA ADMIN COSTS | BFG-1241536 | 04/28/2025 | 38.75 |
| 1967 | MUTUAL OF OMAHA | 206-LIFE, AD&D INS. BR2 PD. ON CALL | 001888310283 | 05/07/2025 | 99.00 |
| 1967 | MUTUAL OF OMAHA | 206-LIFE, AD&D INS. BR1 F-T FIRE | 001888310283 | 05/07/2025 | 949.02 |
| 1967 | MUTUAL OF OMAHA | 206-LIFE, AD&D, DISAB. INS. CHIEF BR1 | 001888310283 | 05/07/2025 | 90.15 |
| 1967 | MUTUAL OF OMAHA | 206-LIFE, AD&D, DISAB. INS. FIRE MARSHAL BR1 | 001888310283 | 05/07/2025 | 43.11 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|------------------------|-----------------------------------|---|------------------|--------------|----------------|
| 9094 | STANDARD INSURANCE CO. | 206-DENTAL INSURANCE-FIRE CHIEF | 6/01/25-6/30/25 | 05/01/2025 | 192.32 |
| 9094 | STANDARD INSURANCE CO. | 206-DENTAL INSURANCE-FIRE MARSHAL/ORDINANCE | 6/01/25-6/30/25 | 05/01/2025 | 26.48 |
| 9094 | STANDARD INSURANCE CO. | 206-DENTAL INSURANCE-FIRE | 6/01/25-6/30/25 | 05/01/2025 | 1,137.28 |
| 206-336-727.000 | FIRE: SUPPLIES | | | | |
| 1103 | AUTO VALUE MILFORD | 206-20 PWR | 272-1101688 | 04/22/2025 | 25.38 |
| 1702 | MILL VALLEY VACUUM | 206-SUPPLIES | 102025 | 04/17/2025 | 290.00 |
| 1642 | PETER'S TRUE VALUE HARDWARE | 206-STATION SUPPLIES | K76998 | 04/22/2025 | 26.26 |
| 206-336-731.000 | FIRE: MEDICAL SUPPLIES | | | | |
| 2039 | BOUND TREE MEDICAL LLC | 206-EMS SUPPLIES | 85733101 | 04/14/2025 | 896.98 |
| 2039 | BOUND TREE MEDICAL LLC | 206-EMS SUPPLIES | 85736984 | 04/16/2025 | 3,319.96 |
| 2039 | BOUND TREE MEDICAL LLC | 206-EMS SUPPLIES | 85739970 | 04/18/2025 | 448.49 |
| 2039 | BOUND TREE MEDICAL LLC | 206-EMS SUPPLIES | 85741355 | 04/21/2025 | 328.47 |
| 2039 | BOUND TREE MEDICAL LLC | 206-EMS SUPPLIES | 85743278 | 04/22/2025 | 143.98 |
| 1132 | LINDE GAS & EQUIPMENT INC | 206-EMS SUPPLIES | 11142954 | 06/22/2022 | 29.02 |
| 1132 | LINDE GAS & EQUIPMENT INC | 206- MEDICAL OXYGEN | 49218088 | 04/19/2025 | 658.83 |
| 1132 | LINDE GAS & EQUIPMENT INC | 206- EMS SUPPLIES | 49306238 | 04/22/2025 | 46.56 |
| 1132 | LINDE GAS & EQUIPMENT INC | 206- EMS SUPPLIES | 67754056 | 12/15/2021 | 419.97 |
| 5067 | USA RESTORATION | 206-MEDICAL WASTE | 03012896 | 04/29/2025 | 90.00 |
| 206-336-732.000 | FIRE: UNIFORMS | | | | |
| 9121 | ALLIE BROTHERS | 206-UNIFORM BOOTS-GEORGE | 103173 | 04/22/2025 | 135.00 |
| 9276 | HURON VALLEY GUNS LLC | 206-UNIFORM-SWORD | 232366 | 03/31/2025 | 20.00 |
| 9276 | HURON VALLEY GUNS LLC | 206-UNIFORM-VACHON | 232367 | 03/31/2025 | 20.00 |
| 9276 | HURON VALLEY GUNS LLC | 206-UNIFORM-BUGLE | 232943 | 04/07/2025 | 16.99 |
| 9276 | HURON VALLEY GUNS LLC | 206-UNIFORM-GEORGE | 233055 | 04/09/2025 | 171.98 |
| 9276 | HURON VALLEY GUNS LLC | 206-UNIFORM PEARCE | 234598 | 05/02/2025 | 418.99 |
| 206-336-750.000 | FIRE: VEHICLE GAS/OIL | | | | |
| 4883 | BOSSMANS DIESEL REPAIR LLC | 206-2014 FORD (R211) OIL FILTER | 224 | 05/05/2025 | 24.99 |
| 4883 | BOSSMANS DIESEL REPAIR LLC | 206-2014 FORD (R211) OIL | 224 | 05/05/2025 | 143.96 |
| 2692 | WEX BANK | 206-GAS FOR MARSHAL VEHICLE | 104513820 | 04/30/2025 | 156.94 |
| 2692 | WEX BANK | 206-GAS FOR FIRE VEHICLES | 104513820 | 04/30/2025 | 2,426.59 |
| 2692 | WEX BANK | 206-GAS FOR FIRE VEHICLES | 104513820 | 04/30/2025 | 59.69- |
| 206-336-809.000 | FIRE: SOFTWARE MAINTENANCE | | | | |
| 4831 | ESO SOLUTIONS INC. | 206-ANNUAL SUBSCRIPTION | ESO-166716 | 04/24/2025 | 441.05 |
| 206-336-820.000 | FIRE: DUES & EDUCATION | | | | |
| 5039 | DORSEY COLLEGE - EMS/AHA | 206-AHA BLS CARDS | 5598 | 04/03/2025 | 34.00 |
| 206-336-851.000 | FIRE: RADIO COMMUNICATIONS | | | | |
| 1029 | OAKLAND COUNTY | 206-DISPATCH SERVICES- MAR | CI056416 | 03/31/2025 | 5,784.00 |
| 206-336-920.000 | FIRE: PUBLIC UTILITIES | | | | |
| 2216 | COMCAST | 206-2550 E WARDLOW FS#2 0170820 | 06022025 0170820 | 05/01/2025 | 204.85 |
| 1375 | CONSUMERS ENERGY | 206-1600 W HIGHLAND FS1 | 204479627813 | 04/24/2025 | 757.35 |
| 1375 | CONSUMERS ENERGY | 206-2550 E WARDLOW-FS2 | 205191540134 | 04/24/2025 | 782.56 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|------------------------|--------------------------------|---|----------------|--------------|----------------|
| 1375 | CONSUMERS ENERGY | 206-510 CLYDE RD ST#3 | 205458474047 | 04/23/2025 | 325.13 |
| 1005 | DTE ENERGY | 206-1600 W HIGHLAND RD 920020305909 | 04222025 05909 | 04/23/2025 | 1,652.63 |
| 1005 | DTE ENERGY | 206-2550 E WARDLOW FS2 06488 | 05052025 06488 | 05/07/2025 | 817.55 |
| 9090 | NET EXPRESS VOIP | 206-STATION PHONE | 1605250423 | 04/23/2025 | 110.82 |
| 206-336-930.000 | FIRE: VEHICLE REPAIR | | | | |
| 4883 | BOSSMANS DIESEL REPAIR LLC | 206-2007 PIERCE (E1) BRAKES | 215 | 04/24/2025 | 4,362.70 |
| 4883 | BOSSMANS DIESEL REPAIR LLC | 206-2014 FORD (RESCUE 213) RADIATOR REPLACE | 222 | 05/05/2025 | 2,027.53 |
| 4883 | BOSSMANS DIESEL REPAIR LLC | 206-2014 FORD (R211) LABOR | 224 | 05/05/2025 | 450.00 |
| 4883 | BOSSMANS DIESEL REPAIR LLC | 206-2014 FORD (R211) TIE ROD END | 224 | 05/05/2025 | 102.18 |
| 4584 | BRIAN'S YELLOW ENGINE SHOP INC | 206-2009 US TANK (T1) PM AND DOT | 11721 | 04/18/2025 | 645.52 |
| 4584 | BRIAN'S YELLOW ENGINE SHOP INC | 206-2018 PIERCE PUL DOT | 11730 | 04/25/2025 | 670.80 |
| 7285 | GREEN OAK TIRE INC. | 206-2007 PIERCE(E3) MOUNT TIRES AFTER ACCIDENT | 1-146737 | 04/09/2025 | 1,455.96 |
| 1102 | HALT FIRE INC. | 206-2014 FORD (R213) LICENSE PLATE HOLDER W/LIGHT | 449680 | 04/22/2025 | 172.47 |
| 1102 | HALT FIRE INC. | 206-2007 PIERCE (E3) PRESSURE SWITCH | 449682 | 04/22/2025 | 1,428.15 |
| 9257 | R&R FIRE TRUCK REPAIR | 206-2007 PIERCE (E1) PUMP TEST | 70767 | 05/01/2025 | 3,573.64 |
| 6241 | SZOTT M59 CHRYSLER DODGE RAM | 206-2024 DODGE, 2500 (B1) | 350218 | 04/18/2025 | 2,004.75 |
| 4922 | ULTRA BRIGHT LIGHTZ LLC | 206-2024 DODGE 1500 (FM) | W200518 | 04/16/2025 | 80.99 |
| 206-336-936.000 | FIRE: BLDG MAINT/REPAIR | | | | |
| 2285 | CUMMINS SALES AND SERVICE | 206-FS2 GENERATOR PM | S6-250136865 | 01/25/2025 | 452.24 |
| 1864 | FIRE PROTECTION PLUS INC. | 206-ANNUAL INSPECTION, FILL | 04283 | 04/28/2025 | 960.00 |
| 4772 | OVERHEAD DOOR | 206-REPAIR DOOR-FS2 | 1502567 | 04/02/2025 | 278.00 |
| 4772 | OVERHEAD DOOR | 206-REPAIR DOOR-FS2 | 1502674 | 04/28/2025 | 398.00 |
| 1642 | PETER'S TRUE VALUE HARDWARE | 206-BUILDING REPAIR | K76939 | 04/17/2025 | 90.61 |
| 1642 | PETER'S TRUE VALUE HARDWARE | 206- HOSE MISC | K76996 | 04/22/2025 | 100.07 |
| 1642 | PETER'S TRUE VALUE HARDWARE | 206-RIGID FILTER | K76997 | 04/22/2025 | 18.99 |
| 206-336-937.000 | FIRE: EQUIP MAINT | | | | |
| 8253 | AMAZON CAPITAL SERVICES | 206-SOLDERING KIT | 1GRJ-TXFH-FKLQ | 05/01/2025 | 35.97 |
| 8253 | AMAZON CAPITAL SERVICES | 206-PRESSURE WASHER HOSES | 1GRJ-TXFH-FKLQ | 05/01/2025 | 113.38 |
| 7855 | FIRE SUPPRESSION PRODUCTS | 206-EXTINGUISHER AGENTS | 16606 | 04/17/2025 | 1,530.00 |
| 7855 | FIRE SUPPRESSION PRODUCTS | 206-DELIVERY | 16606 | 04/17/2025 | 75.00 |
| 9262 | MES SERVICE COMPANY LLC | 206-SCBA REPAIR | IN2246416 | 04/22/2025 | 95.00 |
| 5067 | USA RESTORATION | 206-PAINT DISPOSAL | 03012855 | 02/23/2025 | 209.00 |
| Total FIRE: | | | | | 45,016.65 |
| Total FIRE FUND: | | | | | 45,016.65 |
| POLICE FUND | | | | | |
| 207-000-677.000 | MISCELLANEOUS | | | | |
| 1194 | PETTY CASH | 207-POLICE COPIES | 05052025 | 05/05/2025 | 20.00 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|-----------------------------|---------------------------------|----------------|--------------|----------------|
| Total : | | | | | 20.00 |
| POLICE | | | | | |
| 207-301-807.000 POLICE: OAKLAND CO SHER CONT | | | | | |
| 1029 | OAKLAND COUNTY | 207-MONTHLY CONTRACT-MAR | CI056416 | 03/31/2025 | 296,673.75 |
| 207-301-807.004 POLICE: OVERTIME | | | | | |
| 1029 | OAKLAND COUNTY | 207-MONTHLY CONTRACT - O.T. MAR | CI056416 | 03/31/2025 | 5,323.36 |
| 207-301-935.000 POLICE: SHERIFF'S MAINT | | | | | |
| 1375 | CONSUMERS ENERGY | 207-165 N JOHN ST | 204301669818 | 04/23/2025 | 145.89 |
| 2285 | CUMMINS SALES AND SERVICE | 207-REPAIR SUBSTATION GENERATOR | S6-250237930 | 02/18/2025 | 395.61 |
| 1864 | FIRE PROTECTION PLUS INC. | 207-ANNUAL INSPECTION | 04288 | 04/28/2025 | 376.00 |
| 1702 | MILL VALLEY VACUUM | 207-VACUUM BAGS | 102029 207 | 05/02/2025 | 20.00 |
| 1581 | MR. MAT RENTAL SERVICE | 207-MONTHLY CHG | 202505013 | 04/28/2025 | 79.60 |
| 1157 | TOP NOTCH CLEANING SERVICES | 207-MONTHLY CHG - APRIL | 2020 | 05/06/2025 | 680.00 |
| Total POLICE: | | | | | 303,694.21 |
| Total POLICE FUND: | | | | | 303,714.21 |
| CAPITAL IMPROVEMENT FUND | | | | | |
| PARKS | | | | | |
| 401-751-971.001 DUCK LAKE PARK IMPROVEMENT | | | | | |
| 8253 | AMAZON CAPITAL SERVICES | 401-PICKLEBALL FENCING | 1GRJ-TXFH-FKLQ | 05/01/2025 | 1,469.79 |
| Total PARKS: | | | | | 1,469.79 |
| Total CAPITAL IMPROVEMENT FUND: | | | | | 1,469.79 |
| FIRE CAPITAL FUND | | | | | |
| FIRE | | | | | |
| 402-336-971.002 CAPITAL EQUIPMENT | | | | | |
| 9262 | MES SERVICE COMPANY LLC | 402-TOURNOUT GEAR | IN2253034 | 04/30/2025 | 2,542.74 |
| 9188 | PHOENIX SAFETY OUTFITTERS | 402-TOURNOUT GEAR | SI-156029 | 05/02/2025 | 37,803.60 |
| Total FIRE: | | | | | 40,346.34 |
| Total FIRE CAPITAL FUND: | | | | | 40,346.34 |
| DOWNTOWN DEVELOPMENT FUND | | | | | |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---------------------------------------|---------------------------------------|----------------------------------|-----------------|--------------|----------------|
| DOWNTOWN DEVELOPMENT AUTHORITY | | | | | |
| 494-729-712.000 | DDA: HEALTH/DENTL/LIFE/DIS INS | | | | |
| 1967 | MUTUAL OF OMAHA | 494-LIFE,DENTAL,DISAB. INS. DDA | 001888310283 | 05/07/2025 | 63.82 |
| 9094 | STANDARD INSURANCE CO. | 494-DENTAL INSURANCE-DDA | 6/01/25-6/30/25 | 05/01/2025 | 106.04 |
| 494-729-728.000 | DDA: OFFICE SUPPLIES | | | | |
| 8253 | AMAZON CAPITAL SERVICES | 494-ROLODEX FILES/DESK SORTER | 1GRJ-TXFH-FKLQ | 05/01/2025 | 31.61 |
| 494-729-820.000 | DDA: DUES/ED/TRAVEL | | | | |
| 1364 | MICHIGAN DOWNTOWN ASSOCIATION | 494-SUMMER WORKSHOP | E3343 | 04/28/2025 | 150.00 |
| 494-729-880.001 | DDA: PROMOTIONS | | | | |
| 4896 | AMUSE LLC | 494-BOUNCE HOUSES-FOUNDERS DAY | 16856 | 05/17/2025 | 875.25 |
| 4842 | CIESLAK, JUDY JULIA | 494-CHAMBERLIN PONY-FOUNDERS DAY | 18056 | 05/17/2025 | 1,300.00 |
| 9256 | LITTLE CONDUCTORS TRAIN RENTAL | 494-TRACKLESS TRAIN-FOUNDERS DAY | 401 | 03/23/2025 | 660.00 |
| 4841 | THE PARADE COMPANY | 494-PROP RENTAL-FOUNDERS DAY | 04302025 | 04/30/2025 | 550.00 |
| 494-729-880.002 | DDA: ECONOMIC RESTRUCTURING | | | | |
| 1013 | ABC PRINTING INC | 494-POSTERS/FLYERS/COPIES/SIGNS | 10552 | 04/26/2025 | 522.96 |
| 494-729-920.000 | DDA: RENT/ UTILITIES | | | | |
| 9090 | NET EXPRESS VOIP | 494-PHONE SERVICE DDA | 429250423 | 04/23/2025 | 6.78 |
| Total DOWNTOWN DEVELOPMENT AUTHORITY: | | | | | 4,266.46 |
| Total DOWNTOWN DEVELOPMENT FUND: | | | | | 4,266.46 |
| HIGHLAND ADVISORY COUNCIL | | | | | |
| GENERAL GOVERNMENT | | | | | |
| 702-261-729.000 | HAAC: DEDUCTIONS | | | | |
| 8253 | AMAZON CAPITAL SERVICES | 702-PLATES/NAPKINS/SILVERWARE | 1GRJ-TXFH-FKLQ | 05/01/2025 | 127.98 |
| 8253 | AMAZON CAPITAL SERVICES | 702-FLOURESCENT LIGHT COVERS | 1GRJ-TXFH-FKLQ | 05/01/2025 | 25.49 |
| 1410 | GORDON FOOD SERVICE INC. | 702-FOOD SUPPLIES | 758232929 | 05/04/2025 | 369.24 |
| 9208 | HIGHLAND SUPPLY INC. | 702-PLATES | INV96396 | 04/22/2025 | 47.79 |
| 2692 | WEX BANK | 702-GAS FOR HAAC TRIPS | 104513820 | 04/30/2025 | 96.09 |
| Total GENERAL GOVERNMENT: | | | | | 666.59 |
| Total HIGHLAND ADVISORY COUNCIL: | | | | | 666.59 |
| POST-RETIREMENT BENEFITS | | | | | |
| GENERAL GOVERNMENT PERSONNEL B | | | | | |
| 737-279-719.000 | RETIREE OPEB EXPENSE | | | | |
| 1181 | KILEY, JUDITH A. | 737-RETIREE DENTAL REIMBURSEMENT | 01262025 | 01/26/2025 | 50.00 |
| 1181 | KILEY, JUDITH A. | 737-RETIREE VISION REIMBURSEMENT | 04172025 | 04/17/2025 | 300.00 |
| 1181 | KILEY, JUDITH A. | 737-RETIREE HEALTH REIMBURSEMENT | MAY 2025 | 04/28/2025 | 165.00 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|--|------------------------|--------------------------------------|----------------|--------------|----------------|
| 9095 | PATTERSON, BRIDGET | 737-RETIREE HEALTH REIMBURSEMENT | APR 2025 | 05/08/2025 | 278.53 |
| 1206 | REGAN, RITA | 737-RETIREE HEALTH REIMBURSEMENT | MAY 2025 | 04/24/2025 | 417.83 |
| 1373 | WAGNER, PATRICIA G. | 737-RETIREE HEALTH REIMBURSEMENT | APR 2025 | 04/24/2025 | 209.69 |
| Total GENERAL GOVERNMENT PERSONNEL B: | | | | | 1,421.05 |
| Total POST-RETIREMENT BENEFITS: | | | | | 1,421.05 |
| HIGHLAND LAKE ASSOC | | | | | |
| TRUST & AGENCY ADMIN | | | | | |
| 765-255-956.000 HIGHLAND LAKE: DEDUCTIONS | | | | | |
| 1081 | AQUA-WEED CONTROL INC. | 765-EGLE PERMIT FEE-HIGHLAND LAKE | 1222025 | 01/22/2025 | 892.50 |
| 1081 | AQUA-WEED CONTROL INC. | 765-LAKE TREATMENT-HIGHLAND LAKE | 23088 | 05/01/2025 | 1,131.00 |
| Total TRUST & AGENCY ADMIN: | | | | | 2,023.50 |
| Total HIGHLAND LAKE ASSOC: | | | | | 2,023.50 |
| GOURD LAKE IMPROVEMENT | | | | | |
| TRUST & AGENCY ADMIN | | | | | |
| 773-255-956.000 GOURD LAKE: DEDUCTIONS | | | | | |
| 1081 | AQUA-WEED CONTROL INC. | 773- WEED/ALGAE TREATMENT-GOURD LAKE | 22191 | 01/16/2025 | 1,610.00 |
| Total TRUST & AGENCY ADMIN: | | | | | 1,610.00 |
| Total GOURD LAKE IMPROVEMENT: | | | | | 1,610.00 |
| Grand Totals: | | | | | 496,475.82 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|-----------------------------|--------------------------------------|-------------------|--------------|----------------|
| GENERAL FUND | | | | | |
| GENERAL GOVERNMENT | | | | | |
| 101-261-728.000 GEN GOV: OFFICE SUPPLIES | | | | | |
| 2059 | APPLIED INNOVATION | 101-PAPER | 1013956-0 | 04/28/2025 | 111.94 |
| 101-261-802.000 GEN GOV: PAYROLL PROCESSING | | | | | |
| 4868 | ADP INC | 101-PAYROLL SERVICES | 688923195 | 04/25/2025 | 177.00 |
| 101-261-850.000 GEN GOV: FIBER-OTHER COMMUNICA | | | | | |
| 7660 | CROWN CASTLE FIBER LLC | 101-205 JOHN ST. FIBER NETWORK | 1833963 | 05/01/2025 | 823.00 |
| 101-261-900.001 GEN GOV: ADVERTISING | | | | | |
| 6278 | TECHNOLOGY GALLERY LLC | 101-DIGITAL SIGN MAINTENANCE | INV-196 | 04/30/2025 | 400.00 |
| 6278 | TECHNOLOGY GALLERY LLC | 101-DATA TRANSFER | INV-196 | 04/30/2025 | 58.71 |
| Total GENERAL GOVERNMENT: | | | | | 1,570.65 |
| GENERAL GOVERNMENT PERSONNEL B | | | | | |
| 101-279-712.000 GGP:HEALTH/DENTAL/LIFE/DIS INS | | | | | |
| 9402 | ASSURITY LIFE INSURANCE CO. | 101-ASSURITY INSURANCE-TWP | 4004513045 | 04/23/2025 | 248.45 |
| 9402 | ASSURITY LIFE INSURANCE CO. | 101-ASSURITY INSURANCE-ACT. CTR | 4004513045 | 04/23/2025 | 219.90 |
| Total GENERAL GOVERNMENT PERSONNEL B: | | | | | 468.35 |
| BUILDING | | | | | |
| 101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG | | | | | |
| 1199 | GREG CALME ELECTRIC LLC | 101-INSPECTIONS | 04/16/25-05/06/25 | 05/06/2025 | 3,922.37 |
| Total BUILDING: | | | | | 3,922.37 |
| ACTIVITY CENTER | | | | | |
| 101-672-728.000 ACTIVITY CTR: OFFICE SUPPLIES | | | | | |
| 2059 | APPLIED INNOVATION | 101-FREIGHT-ACT CTR | 2808999 | 04/24/2025 | 16.13 |
| Total ACTIVITY CENTER: | | | | | 16.13 |
| PARKS | | | | | |
| 101-751-801.006 PARKS: FIREWORKS | | | | | |
| 6518 | ACE PYRO LLC | 101-RED WHITE BLUE FIREWORKS DEPOSIT | 10020 | 03/24/2025 | 7,500.00 |
| Total PARKS: | | | | | 7,500.00 |
| Total GENERAL FUND: | | | | | 13,477.50 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|------------------------|---------------------------------------|-----------------------------|----------------|--------------|----------------|
| FIRE FUND | | | | | |
| FIRE | | | | | |
| 206-336-712.001 | FIRE:HEALTH/DENTAL/LIFE/DISINS | | | | |
| 9402 | ASSURITY LIFE INSURANCE CO. | 206-ASSURITY INSURANCE-FIRE | 4004513063 | 04/23/2025 | 311.78 |
| 206-336-937.000 | FIRE: EQUIP MAINT | | | | |
| 2059 | APPLIED INNOVATION | 206-COPIER INK | 2809803 | 04/25/2025 | 126.05 |
| Total FIRE: | | | | | 437.83 |
| Total FIRE FUND: | | | | | 437.83 |
| REFUSE FUND | | | | | |
| REFUSE | | | | | |
| 227-526-801.000 | REFUSE: CONTRACTOR | | | | |
| 4887 | PRIORITY WASTE LLC | 227-MONTHLY CONTRACT-MAY | INV980853 | 05/01/2025 | 91,827.84 |
| Total REFUSE: | | | | | 91,827.84 |
| Total REFUSE FUND: | | | | | 91,827.84 |
| Grand Totals: | | | | | 105,743.17 |

Payroll and Hand Check May 15, 2025 List of Bills

GENERAL FUND

| | | |
|--|----|------------|
| Payroll Taxes (FICA & FWT) 4/25/2025 & 5/09/2025 | \$ | 65,585.96 |
| General/Fire Payroll 4/25/2025 & 5/9/2025 | \$ | 173,038.56 |
| Equitable - Deferred Comp. | \$ | 500.00 |
| Mission SQ - Deferred Comp. | \$ | 4,639.31 |
| Flexible Savings Account | \$ | 1,568.30 |
| Friend of the Court | \$ | 70.34 |
| Highland Firefighters Assn | \$ | 775.00 |
| Highland Firefighters Union Dues-Full-Time | \$ | 810.00 |
| Highland Firefighters Union Dues-Part-Time | \$ | 462.00 |

| | |
|----------------------------------|-------------|
| Total GENERAL FUND: | 108,000.73 |
| Total ROAD FUND: | 1,418.00 |
| Total FIRE FUND: | 45,454.48 |
| Total POLICE FUND: | 303,714.21 |
| Total REFUSE FUND: | 91,827.84 |
| Total CAPITAL IMPROVEMENT FUND: | 1,469.79 |
| Total FIRE CAPITAL FUND: | 40,346.34 |
| Total DOWNTOWN DEVELOPMENT FUND: | 4,266.46 |
| Total HIGHLAND ADVISORY COUNCIL: | 666.59 |
| Total POST-RETIREMENT BENEFITS: | 1,421.05 |
| Total HIGHLAND LAKE ASSOC: | 2,023.50 |
| Total GOURD LAKE IMPROVEMENT: | 1,610.00 |
| | <hr/> |
| Grand Totals: | 602,218.99 |
| | <hr/> <hr/> |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|--|-------------------------------------|----------------------|----------------|--------------|----------------|
| GENERAL FUND | | | | | |
| 101-000-202.001 BUILDING BONDS PAYABLES | | | | | |
| 4982 | ABC ROOFING AND REMODELING LLC | 101-ESCROW/BUILDING | B24-00261 | 05/19/2025 | 250.00 |
| 5535 | ALLIED CONSTRUCTION AND RESTORATION | 101-ESCROW/BUILDING | B24-00468 | 05/16/2025 | 250.00 |
| 9415 | AMERICAN TEMPERATURE | 101-ESCROW/BUILDING | B24-00482 | 05/16/2025 | 500.00 |
| 6126 | BLOOMFIELD CONSTRUCTION CO. | 101-ESCROW/BUILDING | B24-00489 | 05/16/2025 | 500.00 |
| 6126 | BLOOMFIELD CONSTRUCTION CO. | 101-ESCROW/BUILDING | B25-00137 | 05/19/2025 | 250.00 |
| 9414 | CHRISTIAN, BRIAN JOSEPH | 101-ESCROW/BUILDING | B25-00066 | 05/16/2025 | 640.00 |
| 9414 | CHRISTIAN, BRIAN JOSEPH | 101-REINSPECTION FEE | B25-00066 | 05/16/2025 | 60.00- |
| 4969 | CORNERSTONE HOME IMPROVEMENTS | 101-ESCROW/BUILDING | B25-00149 | 05/19/2025 | 250.00 |
| 4969 | CORNERSTONE HOME IMPROVEMENTS | 101-ESCROW/BUILDING | B25-00170 | 05/19/2025 | 500.00 |
| 6269 | DELL, DARIN MICHAEL | 101-ESCROW/BUILDING | BDEMO23-00001 | 05/09/2025 | 500.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B22-00472 | 05/16/2025 | 120.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B22-00472 | 05/16/2025 | 60.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B22-00472 | 05/16/2025 | 120.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B22-00472 | 05/16/2025 | 120.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B24-00022 | 05/16/2025 | 60.00 |
| 1498 | HIGHLAND TOWNSHIP | 101-REINSPECTION FEE | B25-00066 | 05/16/2025 | 60.00 |
| 1708 | HIGHLAND TWP. SOLID WASTE FUND | 101-REFUSE FEE | B22-00472 | 05/16/2025 | 105.00 |
| 1708 | HIGHLAND TWP. SOLID WASTE FUND | 101-REFUSE FEE | B24-00022 | 05/16/2025 | 105.00 |
| 4644 | HOUSEPIAN, VAUGHN | 101-ESCROW/BUILDING | B22-00472 | 05/16/2025 | 2,000.00 |
| 4644 | HOUSEPIAN, VAUGHN | 101-REINSPECTION | B22-00472 | 05/16/2025 | 120.00- |
| 4644 | HOUSEPIAN, VAUGHN | 101-REINSPECTION | B22-00472 | 05/16/2025 | 120.00- |
| 4644 | HOUSEPIAN, VAUGHN | 101-REINSPECTION | B22-00472 | 05/16/2025 | 60.00- |
| 4644 | HOUSEPIAN, VAUGHN | 101-REINSPECTION | B22-00472 | 05/16/2025 | 120.00- |
| 4644 | HOUSEPIAN, VAUGHN | 101-REFUSE FEE | B22-00472 | 05/16/2025 | 105.00- |
| 4522 | IRON HORSE BUILDING LLC | 101-ESCROW/BUILDING | B24-00264 | 05/19/2025 | 250.00 |
| 5234 | J K CONSTRUCTION | 101-ESCROW/BUILDING | B24-00475 | 05/19/2025 | 125.00 |
| 6655 | MILLS SIDING & ROOFING | 101-ESCROW/BUILDING | B25-00104 | 05/19/2025 | 500.00 |
| 3117 | MOBILE & MODULAR HOMES INC. | 101-ESCROW/BUILDING | B24-00342 | 05/19/2025 | 250.00 |
| 3117 | MOBILE & MODULAR HOMES INC. | 101-ESCROW/BUILDING | B24-00389 | 05/19/2025 | 250.00 |
| 3117 | MOBILE & MODULAR HOMES INC. | 101-ESCROW/BUILDING | B24-00506 | 05/19/2025 | 250.00 |
| 8473 | NEST CONSTRUCTION | 101-ESCROW/BUILDING | B24-00526 | 05/19/2025 | 125.00 |
| 7113 | PAULSON'S CONSTRUCTION INC. | 101-ESCROW/BUILDING | B24-00495 | 05/16/2025 | 500.00 |
| 6045 | PRO BUILT CUSTOM BUILDING INC. | 101-ESCROW/BUILDING | B24-00232 | 05/16/2025 | 500.00 |
| 5821 | RENOVATIONS ROOFING & REMODEL. | 101-ESCROW/BUILDING | B24-00446 | 05/19/2025 | 500.00 |
| 6561 | ROOFING SOLUTIONS LLC | 101-ESCROW/BUILDING | B25-00191 | 05/19/2025 | 250.00 |
| 7749 | SMOLYANOV HOME IMPROVEMENT | 101-ESCROW/BUILDING | B25-00148 | 05/19/2025 | 125.00 |
| 7749 | SMOLYANOV HOME IMPROVEMENT | 101-ESCROW/BUILDING | B25-00174 | 05/19/2025 | 500.00 |
| 6632 | STONE HOLLOW PROPERTIES & DEV. | 101-ESCROW/BUILDING | B24-00022 | 05/16/2025 | 2,800.00 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
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| 6632 | STONE HOLLOW PROPERTIES & DEV. | 101-REFUSE FEE | B24-00022 | 05/16/2025 | 105.00- |
| 6632 | STONE HOLLOW PROPERTIES & DEV. | 101-REINSPECTION | B24-00022 | 05/16/2025 | 60.00- |
| 7173 | VANDREY PROPERTIES | 101-ESCROW/BUILDING | B24-00485 | 05/16/2025 | 500.00 |
| 6102 | WALLSIDE INC. | 101-ESCROW/BUILDING | B24-00529 | 05/16/2025 | 125.00 |
| 6083 | WEATHERGARD WINDOW CO. INC. | 101-ESCROW/BUILDING | B25-00033 | 05/19/2025 | 250.00 |
| 5235 | WINSTON CONSTRUCTION SERVICES LLC | 101-ESCROW/BUILDING | B25-00140 | 05/19/2025 | 250.00 |
| 101-000-202.005 | PLANNING ESCROW PAYABLES | | | | |
| 1114 | ROSATI SCHULTZ JOPPICH ET AL | 101-SOUTH BAY SHORES | 1083432 | 05/12/2025 | 217.00 |
| 101-000-677.031 | MISCELLANEOUS | | | | |
| 1521 | CHASE CARDMEMBER SERVICE | 101-FLAGS | 4/09/25-5/08/25 | 05/08/2025 | 327.05 |
| Total : | | | | | 14,234.05 |
| CLERK | | | | | |
| 101-215-730.000 | CLERK: ELECTION EXPENSES SUPPL | | | | |
| 2070 | OAKLAND COUNTY TREASURERS | 101-ELECTION DAY CONTRACT LABOR-NOV 2024 | CI058246 | 05/12/2025 | 1,403.47 |
| 101-215-820.000 | CLERK: DUES/ED/TRAVEL | | | | |
| 1521 | CHASE CARDMEMBER SERVICE | 101-MAMC CONFERENCE-FLOWERS/MECKLENBORG | 4/09/25-5/08/25 | 05/08/2025 | 417.63 |
| 1521 | CHASE CARDMEMBER SERVICE | 101-MTA WEBINAR-FLOWERS | 4/09/25-5/08/25 | 05/08/2025 | 25.00 |
| Total CLERK: | | | | | 1,846.10 |
| TREASURER | | | | | |
| 101-253-820.000 | TREAS: DUES/ED/TRAVEL | | | | |
| 9152 | MAERTENS, WENDY | 101-MILEAGE REIMBURSEMENT FOR TAX USER GROUP | 05082025 | 05/08/2025 | 15.54 |
| Total TREASURER: | | | | | 15.54 |
| GENERAL GOVERNMENT | | | | | |
| 101-261-728.000 | GEN GOV: OFFICE SUPPLIES | | | | |
| 1002 | QUILL CORPORATION | 101-1 YEAR SUBSCRIPTION | 44181583 | 05/17/2025 | 69.99 |
| 101-261-735.000 | GEN GOV: POSTAGE | | | | |
| 1035 | PITNEY BOWES GLOBAL FINANCIAL SRVS LLC | 101-MAILING SYS. QTRLY FEE ACCT#0011920249 | 3320705693 | 05/12/2025 | 402.09 |
| 101-261-804.000 | GEN GOV: LEGAL SERVICES | | | | |
| 1114 | ROSATI SCHULTZ JOPPICH ET AL | 101-TOWNSHIP MATTER | 1083432 | 05/12/2025 | 883.50 |
| 1114 | ROSATI SCHULTZ JOPPICH ET AL | 101-HVS | 1083432 | 05/12/2025 | 170.50 |
| 1114 | ROSATI SCHULTZ JOPPICH ET AL | 101-INDUSTRIAL FACILITIES TAX EXEMPT | 1083432 | 05/12/2025 | 77.50 |
| 1114 | ROSATI SCHULTZ JOPPICH ET AL | 101-REVIEW AGENDA | 1083432 | 05/12/2025 | 108.50 |
| 1114 | ROSATI SCHULTZ JOPPICH ET AL | 101-MEETING ATTENDANCE | 1083432 | 05/12/2025 | 434.00 |
| 1114 | ROSATI SCHULTZ JOPPICH ET AL | 101-ORDINANCE | 1083432 | 05/12/2025 | 31.00 |
| 1114 | ROSATI SCHULTZ JOPPICH ET AL | 101-TOWNSHIP MATTERS | 1083433 | 05/12/2025 | 128.00 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
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| 101-261-821.000 | GEN GOV: MEMBER FEES | | | | |
| 1521 | CHASE CARDMEMBER SERVICE | 101-OAK PRESS | 4/09/25-5/08/25 | 05/08/2025 | 12.00 |
| 1754 | MTA | 101-MTA ANNUAL DUES 7/1/2025-6/30/2026 | 05192025 | 05/19/2025 | 8,776.63 |
| 101-261-850.001 | GEN GOV: PHONE SERVICE | | | | |
| 9027 | AT&T MOBILITY | 101-ORDINANCE CELL PHONE | 287287294406X051 | 05/06/2025 | 23.71 |
| 9027 | AT&T MOBILITY | 101-TWP CELL PHONE | 287287294406X051 | 05/06/2025 | 47.08 |
| 101-261-900.001 | GEN GOV: ADVERTISING | | | | |
| 2375 | GANNETT MICHIGAN LOCALIQ | 101-SYNOPSIS-TWP BOARD | 0007078639 | 04/30/2025 | 111.28 |
| 2375 | GANNETT MICHIGAN LOCALIQ | 101-NOXIOUS WEEDS | 0007078639 | 04/30/2025 | 111.28 |
| 101-261-920.000 | GEN GOV: UTILITIES | | | | |
| 1005 | DTE ENERGY | 101-935 S. HICKORY RDG TRL 910008266330 | 05152025 66330 | 05/16/2025 | 17.67 |
| 1005 | DTE ENERGY | 101-469 E. HIGHLAND RD 910008266959 | 05152025 66959 | 05/16/2025 | 17.68 |
| 1005 | DTE ENERGY | 101-250 W LIVINGSTON RD-WOTA 910008267072 | 05152025 67072 | 05/16/2025 | 449.29 |
| 1005 | DTE ENERGY | 101-501 N. MILFORD RD CEMETERY 910008267460 | 05152025 67460 | 05/16/2025 | 17.73 |
| 1005 | DTE ENERGY | 101-205 N JOHN ST 910008280059 | 05152025 80059 | 05/16/2025 | 758.10 |
| 1005 | DTE ENERGY | 101-248 W. LIVINGSTON-DDA 910008280661 | 05152025 80661 | 05/16/2025 | 17.65 |
| 1005 | DTE ENERGY | 101-401 BEACH FARM LIBRARY 910008280786 | 05152025 80786 | 05/16/2025 | 84.21 |
| 1005 | DTE ENERGY | 101-100 N. MILFORD RD 910008280885 | 05152025 80885 | 05/16/2025 | 49.52 |
| 101-261-936.000 | GEN GOV: TOWNSHIP MAINTENANCE | | | | |
| 1521 | CHASE CARDMEMBER SERVICE | 101-CLEANING SUPPLIES | 4/09/25-5/08/25 | 05/08/2025 | 64.93 |
| 1021 | GILL-ROY'S HARDWARE | 101-GARBAGE BAGS | 2505-640569 | 05/15/2025 | 24.99 |
| 1021 | GILL-ROY'S HARDWARE | 101-MAINTENANCE | 2505-675740 | 05/20/2025 | 8.09 |
| 1742 | KING SEPTIC CO. | 101-PUMP SEPTIC-WOTA | 042925 | 04/29/2025 | 430.00 |
| 8500 | ON TIME PORTABLES LLC | 101-FOUNDERS DAY | 3448 | 05/13/2025 | 375.00 |
| 8500 | ON TIME PORTABLES LLC | 101-FOUNDERS DAY-HANDICAP UNIT | 3448 | 05/13/2025 | 175.00 |
| 8500 | ON TIME PORTABLES LLC | 101-FOUNDERS DAY-HAND WASH SINK | 3448 | 05/13/2025 | 250.00 |
| 101-261-937.000 | GEN GOV: VEHICLE OP MAINT | | | | |
| 9232 | HIGHLAND WASH MANAGEMENT LLC | 101-FORSTERS AUTO WASHES-TWP VEHICLES | 2186 | 04/30/2025 | 36.00 |
| 6241 | SZOTT M59 CHRYSLER DODGE RAM | 101-2019 DODGE RAM-REAR AXLE/SHAFT STEERING CO | 260708 | 05/09/2025 | 9,400.06 |
| 101-261-938.000 | GEN GOV: EQ/SW MAINT CONTRACT | | | | |
| 8385 | AMERI-ALARM | 101-FIRE ALARM MONITORING | 081615 | 05/01/2025 | 75.00 |
| 1521 | CHASE CARDMEMBER SERVICE | 101-ADOBE/ZOOM/MICROSOFT | 4/09/25-5/08/25 | 05/08/2025 | 115.33 |
| 1342 | CIVICPLUS LLC | 101-ANNUAL CODE ONLINE FEE | 336364 | 07/01/2025 | 1,194.01 |
| 2021 | GRACON SERVICES INC. | 101-SOPHOS CENTRAL PROFESSIONAL SERVICES | 16411 | 05/12/2025 | 1,270.59 |
| 2021 | GRACON SERVICES INC. | 101-CISCO DUO ESSENTIALS EDITION | 16417 | 05/14/2025 | 54.75 |
| 2021 | GRACON SERVICES INC. | 101-ANNUAL GSI CLOUD BACKUP | 16430 | 05/21/2025 | 857.10 |
| 2021 | GRACON SERVICES INC. | 101-ANNUAL GSI DATA PROTECT CLOUD | 16430 | 05/21/2025 | 85.64 |
| 101-261-971.000 | GEN GOV: EQUIP CAP OUTLAY | | | | |
| 1521 | CHASE CARDMEMBER SERVICE | 101-CHAIN SAW/TOOLS | 4/09/25-5/08/25 | 05/08/2025 | 1,109.39 |
| 101-261-971.001 | GEN GOV: COMP CAP OUTLAY | | | | |
| 1521 | CHASE CARDMEMBER SERVICE | 101-IPAD-SUPERVISORS OFFICE | 4/09/25-5/08/25 | 05/08/2025 | 1,777.00 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
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| 101-261-971.003 GEN GOV: COMPUTER SOFTWARE | | | | | |
| 1521 | CHASE CARDMEMBER SERVICE | 101-MAILCHIMP/CANVA | 4/09/25-5/08/25 | 05/08/2025 | 124.99 |
| Total GENERAL GOVERNMENT: | | | | | 30,226.78 |
| GENERAL GOVERNMENT PERSONNEL B | | | | | |
| 101-279-711.000 GGP: DEFINED CONTRIBUTION PLAN | | | | | |
| 1731 | LINCOLN FINANCIAL GROUP | 101-DEFINED CONTRIB- BURKHART W41875030 | 2ND QTR 2025 | 05/12/2025 | 42.59 |
| 101-279-712.000 GGP:HEALTH/DENTAL/LIFE/DIS INS | | | | | |
| 9135 | BLUE CARE NETWORK OF MICHIGAN | 101-BCN GROUP 00138219 CLASS 0001 IN-HOUSE | 251290020935 | 05/09/2025 | 1,510.33 |
| 9135 | BLUE CARE NETWORK OF MICHIGAN | 101-BCN GROUP 00138219 CLASS 0001 TWP | 251290020935 | 05/09/2025 | 7,392.38 |
| 9135 | BLUE CARE NETWORK OF MICHIGAN | 101-BCN GROUP 00138219 CLASS 0001 ORDINANCE | 251290020935 | 05/09/2025 | 421.04 |
| 9135 | BLUE CARE NETWORK OF MICHIGAN | 101-BCN GROUP 00138219 CLASS 0001 ACT. CTR. | 251290020935 | 05/09/2025 | 1,756.50 |
| 9135 | BLUE CARE NETWORK OF MICHIGAN | 101-BCN GROUP 00138219 CLASS 0001 TWP | 251290020935 | 05/09/2025 | 1,762.58 |
| Total GENERAL GOVERNMENT PERSONNEL B: | | | | | 12,885.42 |
| BUILDING | | | | | |
| 101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG | | | | | |
| 9261 | DUNCAN LLC, JEFFREY | 101-INSPECTIONS | 05/07/2025-05/20/2 | 05/20/2025 | 1,709.25 |
| 8149 | WATKINS III, MITCHELL | 101-INSPECTIONS | 05/07/2025-05/20/2 | 05/20/2025 | 1,516.99 |
| Total BUILDING: | | | | | 3,226.24 |
| ACTIVITY CENTER | | | | | |
| 101-672-728.000 ACTIVITY CTR: OFFICE SUPPLIES | | | | | |
| 1521 | CHASE CARDMEMBER SERVICE | 101-MOBILE CABINET | 4/09/25-5/08/25 | 05/08/2025 | 299.99 |
| 101-672-729.000 ACTIVITY CTR: OPER. SUPPLIES | | | | | |
| 9208 | HIGHLAND SUPPLY INC. | 101-PAPER TOWEL/TP/CLAMSHELLS-ACT CTR | INV97744 | 05/06/2025 | 321.67 |
| 101-672-850.001 ACTIVITY CTR: INTERNET SERVICE | | | | | |
| 1521 | CHASE CARDMEMBER SERVICE | 101-COMCAST | 4/09/25-5/08/25 | 05/08/2025 | 107.98 |
| 101-672-900.000 ACTIVITY CTR: ADVERT./PRINTING | | | | | |
| 4619 | OAKLAND COUNTY TIMES | 101-ADVERTISING-ACT CTR | 20260430_HIGHLA | 05/07/2025 | 1,500.00 |
| 101-672-920.000 ACTIVITY CTR: UTILITIES | | | | | |
| 1005 | DTE ENERGY | 101-209 N JOHN ACT CTR 910008266702 | 05092025 66702 | 05/12/2025 | 515.00 |
| 101-672-920.002 STEEPLE HALL: UTILITIES | | | | | |
| 1005 | DTE ENERGY | 101-205 W. LIVINGSTON RD-STEEPLE HALL 91000828013 | 05152025 80133 | 05/16/2025 | 269.88 |
| 101-672-936.000 ACTIVITY CTR: BUILDING MAINT | | | | | |
| 1521 | CHASE CARDMEMBER SERVICE | 101-PLUMBING SUPPLIES-ACT CTR | 4/09/25-5/08/25 | 05/08/2025 | 64.80 |
| 2596 | FIVE STAR ACE | 101-CLEANER-ACT CTR | 32713 | 05/12/2025 | 32.95 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
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| 101-672-936.002 STEEPLE HALL: BUILDING MAINT | | | | | |
| 1742 | KING SEPTIC CO. | 101-PUMP SEPTIC-STEEPLE HALL | 4292025 | 04/29/2025 | 430.00 |
| 1910 | WATER WHEEL SPRINKLER | 101-SPRING START UP-STEEPLE HALL | 67267 | 05/10/2025 | 131.00 |
| Total ACTIVITY CENTER: | | | | | 3,673.27 |
| PARKS | | | | | |
| 101-751-729.002 PARKS: HICKORY RIDGE | | | | | |
| 1910 | WATER WHEEL SPRINKLER | 101-SPRING START UP-HICKORY RIDGE PARK | 67268 | 05/10/2025 | 240.75 |
| 101-751-729.003 PARKS: DUCK LAKE PINES | | | | | |
| 1742 | KING SEPTIC CO. | 101-PUMP SEPTIC-DUCK LAKE PINES | 04292025 | 04/29/2025 | 430.00 |
| 101-751-801.006 PARKS: FIREWORKS | | | | | |
| 6518 | ACE PYRO LLC | 101-RED WHITE BLUE FIREWORKS FINAL DUE | 10021 | 03/24/2025 | 7,500.00 |
| 101-751-920.000 PARKS: UTILITIES | | | | | |
| 1005 | DTE ENERGY | 101-333 N. MILFORD RD 910008267551 | 05152025 67551 | 05/16/2025 | 96.93 |
| 1005 | DTE ENERGY | 101-1241 N. DUCK LAKE RD-PARKS 910008267940 | 05152025 67940 | 05/16/2025 | 216.69 |
| 1005 | DTE ENERGY | 101-3800 N. HICKORY RDG-PARK-910008266587 | 05162025 66587 | 05/19/2025 | 24.06 |
| 1005 | DTE ENERGY | 101-3570 N DUCK LK RD 910008267205 | 05162025 67205 | 05/19/2025 | 29.63 |
| 101-751-935.000 PARKS: MAINTENANCE | | | | | |
| 1521 | CHASE CARDMEMBER SERVICE | 101-PLUMBING-HICKORY RIDGE PARK | 4/09/25-5/08/25 | 05/08/2025 | 152.27 |
| 2596 | FIVE STAR ACE | 101-NUTS/BOLTS FOR PICNIC TABLES-DUCK LAKE PARK | 32727 | 05/15/2025 | 48.97 |
| 1021 | GILL-ROY'S HARDWARE | 101-PLUMBING REPAIR-DUCK LAKE | 2505-620717 | 05/12/2025 | 22.99 |
| 1288 | IVERSONS LUMBER COMAPNY LLC | 101-WOOD FOR PICNIC TABLES-DUCK LAKE PARK | 2505-002036 | 05/13/2025 | 640.50 |
| 1288 | IVERSONS LUMBER COMAPNY LLC | 101-WOOD FOR PICNIC TABLES-DUCK LAKE PARK | 2505-002545 | 05/14/2025 | 486.78 |
| 2419 | ROCK BOTTOM STONE SUPPLY | 101-LIMESTONE-DUCK LAKE PARK | 0020994347-001 | 05/21/2025 | 39.00 |
| Total PARKS: | | | | | 9,928.57 |
| Total GENERAL FUND: | | | | | 76,035.97 |
| FIRE FUND | | | | | |
| FIRE | | | | | |
| 206-336-712.001 FIRE:HEALTH/DENTAL/LIFE/DISINS | | | | | |
| 9135 | BLUE CARE NETWORK OF MICHIGAN | 206-BCN GROUP 00138219 CLASS 0001 FIRE | 251290020935 | 05/09/2025 | 9,362.69 |
| 206-336-727.000 FIRE: SUPPLIES | | | | | |
| 9208 | HIGHLAND SUPPLY INC. | 206-STATION SUPPLIES | INV99001 | 05/19/2025 | 218.31 |
| 206-336-731.000 FIRE: MEDICAL SUPPLIES | | | | | |
| 2039 | BOUND TREE MEDICAL LLC | 206-EMS SUPPLIES | 85772429 | 05/15/2025 | 88.26 |
| 1357 | STATE OF MICHIGAN | 206-AMBULANCE ASSESSMENT | 491-456544 | 05/06/2025 | 723.11 |
| 206-336-732.000 FIRE: UNIFORMS | | | | | |
| 9121 | ALLIE BROTHERS | 206-BADGES | 103472 | 05/08/2025 | 2,490.00 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
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| 5044 | FELD FIRE | 206-BOOTS-KORPONIC | INV9632 | 05/13/2025 | 336.38 |
| 5044 | FELD FIRE | 206-NAMEPLATE-GEORGE | INV9632 | 05/13/2025 | 70.50 |
| 5044 | FELD FIRE | 206-SHIPPING | INV9632 | 05/13/2025 | 32.00 |
| 206-336-804.000 | FIRE: LEGAL SERVICES | | | | |
| 7845 | KELLER THOMA | 206-GENERAL MATTER | 127660 | 05/01/2025 | 315.00 |
| 1114 | ROSATI SCHULTZ JOPPICH ET AL | 206-FIRE TRAINING | 1083432 | 05/12/2025 | 155.00 |
| 206-336-820.000 | FIRE: DUES & EDUCATION | | | | |
| 1521 | CHASE CARDMEMBER SERVICE | 206-TRAINING FOOD/SUPPLIES | 4/09/25-5/08/25 | 05/08/2025 | 265.69 |
| 1521 | CHASE CARDMEMBER SERVICE | 206-NATIONAL REG OF EMERG TECHS MEMBERSHIP | 4/09/25-5/08/25 | 05/08/2025 | 175.00 |
| 1521 | CHASE CARDMEMBER SERVICE | 206-MI RURAL EMS NETWORK STAY/CONF DINNER W/FI | 4/09/25-5/08/25 | 05/08/2025 | 549.39 |
| 206-336-851.000 | FIRE: RADIO COMMUNICATIONS | | | | |
| 1029 | OAKLAND COUNTY | 206-DISPATCH SERVICES- APR | CI058326 | 04/30/2025 | 5,958.15 |
| 206-336-920.000 | FIRE: PUBLIC UTILITIES | | | | |
| 9027 | AT&T MOBILITY | 206-FIRE DEPT CELL PHONES | 287287294406X051 | 05/06/2025 | 90.02 |
| 9027 | AT&T MOBILITY | 206-FIRE MARSHAL CELL PHONE | 287287294406X051 | 05/06/2025 | 23.71 |
| 9027 | AT&T MOBILITY | 206-IPADS | 287287294406X051 | 05/06/2025 | 422.89 |
| 2216 | COMCAST | 206-1600 W HIGHLAND FS #1 0160011 | 06152025 0160011 | 05/12/2025 | 169.90 |
| 2216 | COMCAST | 206-510 CLYDE 0115262 | 07022025 0115262 | 05/20/2025 | 56.13 |
| 1005 | DTE ENERGY | 206-ST#3 510 CLYDE RD 910008266207 | 05142025 66207 | 05/15/2025 | 60.05 |
| 7996 | GEORGE, NICHOLAS | 206-CHIEFS CELL PHONE/IPAD REIMBURSEMENT-JAN | JAN-MAY 2025 | 05/22/2025 | 132.95 |
| 7996 | GEORGE, NICHOLAS | 206-CHIEFS CELL PHONE/IPAD REIMBURSEMENT-FEB | JAN-MAY 2025 | 05/22/2025 | 138.99 |
| 7996 | GEORGE, NICHOLAS | 206-CHIEFS CELL PHONE/IPAD REIMBURSEMENT-MAR | JAN-MAY 2025 | 05/22/2025 | 138.99 |
| 7996 | GEORGE, NICHOLAS | 206-CHIEFS CELL PHONE/IPAD REIMBURSEMENT-APR | JAN-MAY 2025 | 05/22/2025 | 138.99 |
| 7996 | GEORGE, NICHOLAS | 206-CHIEFS CELL PHONE/IPAD REIMBURSEMENT-MAY | JAN-MAY 2025 | 05/22/2025 | 138.99 |
| 206-336-930.000 | FIRE: VEHICLE REPAIR | | | | |
| 6212 | DISCOUNT BATTERY | 206-OLD ENGINE 1 BATTERY | 71455 | 05/17/2025 | 121.50 |
| 7285 | GREEN OAK TIRE INC. | 206-2014 FORD (R211) TIRE | 1-147703 | 05/16/2025 | 453.92 |
| 206-336-936.000 | FIRE: BLDG MAINT/REPAIR | | | | |
| 4772 | OVERHEAD DOOR | 206-REPAIR DOOR-FS2 | 1502744 | 05/08/2025 | 700.00 |
| 206-336-937.000 | FIRE: EQUIP MAINT | | | | |
| 4708 | VARSITY FORD | 206-2019 FORD E450 (R212) ENGINE | PQ164522 | 05/06/2025 | 8,222.05 |
| Total FIRE: | | | | | 31,748.56 |
| Total FIRE FUND: | | | | | 31,748.56 |
| POLICE FUND | | | | | |
| 207-000-677.000 | MISCELLANEOUS | | | | |
| 1194 | PETTY CASH | 207-POLICE COPIES | 05192025 | 05/19/2025 | 30.00 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---------------------------------------|-------------------------------------|--|-----------------|--------------|----------------|
| Total : | | | | | 30.00 |
| POLICE | | | | | |
| 207-301-807.000 | POLICE: OAKLAND CO SHER CONT | | | | |
| 1029 | OAKLAND COUNTY | 207-MONTHLY CONTRACT-APR | CI058326 | 04/30/2025 | 296,673.75 |
| 207-301-807.004 | POLICE: OVERTIME | | | | |
| 1029 | OAKLAND COUNTY | 207-MONTHLY CONTRACT - O.T. APR | CI058326 | 04/30/2025 | 10,177.76 |
| 207-301-920.000 | POLICE: UTILITIES | | | | |
| 1005 | DTE ENERGY | 207-165 N. JOHN ST-POLICE 910008266454 | 05152025 66454 | 05/16/2025 | 572.01 |
| 207-301-935.000 | POLICE: SHERIFF'S MAINT | | | | |
| 1839 | ABSOPURE WATER CO | 207-COOLER | 31379120 | 04/30/2025 | 4.00 |
| 1839 | ABSOPURE WATER CO | 207-MONTHLY CHG | 89703302 | 04/14/2025 | 9.70 |
| 1742 | KING SEPTIC CO. | 207-PUMP SEPTIC | 042925 | 04/29/2025 | 430.00 |
| Total POLICE: | | | | | 307,867.22 |
| Total POLICE FUND: | | | | | 307,897.22 |
| FIRE CAPITAL FUND | | | | | |
| FIRE | | | | | |
| 402-336-971.002 | CAPITAL EQUIPMENT | | | | |
| 9188 | PHOENIX SAFETY OUTFITTERS | 402-PPE HOOD | SI-156113 | 05/07/2025 | 1,230.00 |
| Total FIRE: | | | | | 1,230.00 |
| Total FIRE CAPITAL FUND: | | | | | 1,230.00 |
| DOWNTOWN DEVELOPMENT FUND | | | | | |
| DOWNTOWN DEVELOPMENT AUTHORITY | | | | | |
| 494-729-728.000 | DDA: OFFICE SUPPLIES | | | | |
| 1521 | CHASE CARDMEMBER SERVICE | 494-ZOOM/ADOBE | 4/09/25-5/08/25 | 05/08/2025 | 59.33 |
| 1521 | CHASE CARDMEMBER SERVICE | 494-COPY PAPER | 4/09/25-5/08/25 | 05/08/2025 | 99.83 |
| 494-729-820.000 | DDA: DUES/ED/TRAVEL | | | | |
| 1521 | CHASE CARDMEMBER SERVICE | 494-MSA CONFERENCE/UBER/FOOD | 4/09/25-5/08/25 | 05/08/2025 | 1,158.98 |
| 494-729-880.001 | DDA: PROMOTIONS | | | | |
| 1521 | CHASE CARDMEMBER SERVICE | 494-DEP TRACKLESS TRAIN AND BOUNCE HOUSE-FOUN | 4/09/25-5/08/25 | 05/08/2025 | 100.00 |
| 1521 | CHASE CARDMEMBER SERVICE | 494-STILT WALKER/FOUNDERS DAY-GIFT CARD FOR MS | 4/09/25-5/08/25 | 05/08/2025 | 990.00 |
| 494-729-880.002 | DDA: ECONOMIC RESTRUCTURING | | | | |
| 1521 | CHASE CARDMEMBER SERVICE | 494-LADIES DAY OUT SUPPLIES | 4/09/25-5/08/25 | 05/08/2025 | 1,000.05 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|--|--------------------------|---|-----------------|--------------|----------------|
| 494-729-880.003 DDA: DESIGN | | | | | |
| 2596 | FIVE STAR ACE | 494-LEAF BAGS/FERTILIZER | 32729 | 05/15/2025 | 29.76 |
| 9106 | MILFORD FOOD MARKET LLC | 494-FLOWERS | 051220225F | 05/12/2025 | 1,388.20 |
| 494-729-880.004 DDA: ORGANIZATION | | | | | |
| 1521 | CHASE CARDMEMBER SERVICE | 494-HVCA AWARDS FOR APPRECIATION | 4/09/25-5/08/25 | 05/08/2025 | 68.90 |
| 494-729-900.000 DDA: ADVERTISING/PRINTING | | | | | |
| 1013 | ABC PRINTING INC | 494-BROCHURE/TRIFOLD | 45321 | 03/31/2025 | 538.00 |
| 1521 | CHASE CARDMEMBER SERVICE | 494-CONSTANT CONTACT | 4/09/25-5/08/25 | 05/08/2025 | 88.00 |
| 1521 | CHASE CARDMEMBER SERVICE | 494-FACEBOOK ADS | 4/09/25-5/08/25 | 05/08/2025 | 3.57 |
| 494-729-920.000 DDA: RENT/ UTILITIES | | | | | |
| 1521 | CHASE CARDMEMBER SERVICE | 494-RENT/STORAGE | 4/09/25-5/08/25 | 05/08/2025 | 244.11 |
| Total DOWNTOWN DEVELOPMENT AUTHORITY: | | | | | 5,768.73 |
| Total DOWNTOWN DEVELOPMENT FUND: | | | | | 5,768.73 |
| HIGHLAND ADVISORY COUNCIL | | | | | |
| GENERAL GOVERNMENT | | | | | |
| 702-261-729.000 HAAC: DEDUCTIONS | | | | | |
| 1521 | CHASE CARDMEMBER SERVICE | 702-ROCK AND ROLL HALL OF FAME TICKETS | 4/09/25-5/08/25 | 05/08/2025 | 376.83 |
| 1521 | CHASE CARDMEMBER SERVICE | 702-BAD BRADS | 4/09/25-5/08/25 | 05/08/2025 | 178.56 |
| 1521 | CHASE CARDMEMBER SERVICE | 702-DUKES | 4/09/25-5/08/25 | 05/08/2025 | 179.00 |
| 1521 | CHASE CARDMEMBER SERVICE | 702-TULIPS | 4/09/25-5/08/25 | 05/08/2025 | 33.83 |
| 1521 | CHASE CARDMEMBER SERVICE | 702-BELLE ISLE TICKETS/FOOD | 4/09/25-5/08/25 | 05/08/2025 | 154.29 |
| 1521 | CHASE CARDMEMBER SERVICE | 702-PEWABIC POTTERY PRESENTATION | 4/09/25-5/08/25 | 05/08/2025 | 150.00 |
| 1521 | CHASE CARDMEMBER SERVICE | 702-RENTAL VANS | 4/09/25-5/08/25 | 05/08/2025 | 298.88 |
| 1410 | GORDON FOOD SERVICE INC. | 702-FOOD SUPPLIES | 833214043 | 05/04/2025 | 48.98 |
| Total GENERAL GOVERNMENT: | | | | | 1,420.37 |
| Total HIGHLAND ADVISORY COUNCIL: | | | | | 1,420.37 |
| DUCK LAKE ASSOC | | | | | |
| TRUST & AGENCY ADMIN | | | | | |
| 764-255-956.000 DUCK LAKE: DEDUCTIONS | | | | | |
| 1005 | DTE ENERGY | 764-3378 KINGSWAY DR 9200093 91144 | 05152025 91144 | 05/16/2025 | 237.92 |
| 1005 | DTE ENERGY | 764-2014 JACKSON BLVD IRRIGATION 920009307439 | 05162025 07439 | 05/19/2025 | 479.14 |
| 1005 | DTE ENERGY | 764-3261 RAMADA DR IRRIGATION 920009313643 | 05162025 13643 | 05/19/2025 | 730.72 |
| 1005 | DTE ENERGY | 764-2165 DAVISTA DR IRRIGATION 920009313650 | 05162025 13650 | 05/19/2025 | 775.70 |
| 1005 | DTE ENERGY | 764-2000 LAKE CT IRRIGATION 920009313668 | 05162025 13668 | 05/19/2025 | 17.65 |
| 1005 | DTE ENERGY | 764-1425 BAY RDG IRRIGATION 920009143164 | 05162025 43164 | 05/19/2025 | 1,019.35 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|--|------------------------|--|----------------|--------------|----------------|
| 1005 | DTE ENERGY | 764-1590 WHITE LK RD IRRIGATION 9200 111 75436 | 05162025 75436 | 05/19/2025 | 122.96 |
| Total TRUST & AGENCY ADMIN: | | | | | 3,383.44 |
| Total DUCK LAKE ASSOC: | | | | | 3,383.44 |
| HIGHLAND LAKE ASSOC | | | | | |
| TRUST & AGENCY ADMIN | | | | | |
| 765-255-956.000 HIGHLAND LAKE: DEDUCTIONS | | | | | |
| 1005 | DTE ENERGY | 765-2950 PALLISTER 910008267338 | 05142025 67338 | 05/15/2025 | 27.22 |
| Total TRUST & AGENCY ADMIN: | | | | | 27.22 |
| Total HIGHLAND LAKE ASSOC: | | | | | 27.22 |
| TAGGETT LAKE ASSOC | | | | | |
| TRUST & AGENCY ADMIN | | | | | |
| 766-255-956.000 TAGGETT LAKE: DEDUCTIONS | | | | | |
| 1081 | AQUA-WEED CONTROL INC. | 766-TAGGETT LAKE WEED & ALGAE TREATMENT | 23237 | 05/19/2025 | 7,771.00 |
| 1005 | DTE ENERGY | 766-4061 TAGGETT LAKE 910008280281 | 05142025 80281 | 05/15/2025 | 760.36 |
| Total TRUST & AGENCY ADMIN: | | | | | 8,531.36 |
| Total TAGGETT LAKE ASSOC: | | | | | 8,531.36 |
| KELLOGG LAKE ASSOC | | | | | |
| TRUST & AGENCY ADMIN | | | | | |
| 767-255-956.000 KELLOGG LAKE: DEDUCTIONS | | | | | |
| 1005 | DTE ENERGY | 767-KELLOGG/4061 TAGGETT LAKE 910008280281 | 05142025 80281 | 05/15/2025 | 446.56 |
| Total TRUST & AGENCY ADMIN: | | | | | 446.56 |
| Total KELLOGG LAKE ASSOC: | | | | | 446.56 |
| CHARLICK LAKE ASSOC | | | | | |
| TRUST & AGENCY ADMIN | | | | | |
| 768-255-956.000 CHARLICK LAKE: DEDUCTIONS | | | | | |
| 1081 | AQUA-WEED CONTROL INC. | 768-ALGAE TREATMENT-CHARLICK LAKE | 23131 | 05/06/2025 | 1,008.00 |
| 1005 | DTE ENERGY | 768-3938 LOCH DR 910008280414 | 05142025 80414 | 05/15/2025 | 46.37 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|--|---------------------------|--|----------------|--------------|----------------|
| Total TRUST & AGENCY ADMIN: | | | | | 1,054.37 |
| Total CHARLICK LAKE ASSOC: | | | | | 1,054.37 |
| WOODRUFF LAKE ASSOC | | | | | |
| TRUST & AGENCY ADMIN | | | | | |
| 769-255-956.000 WOODRUFF LAKE: DEDUCTIONS | | | | | |
| 1081 | AQUA-WEED CONTROL INC. | 769-WEED/ALGAE-WOODRUFF LAKE | 23204 | 05/14/2025 | 15,710.00 |
| 1005 | DTE ENERGY | 769-877 WOODRUFF LK 910008280547 | 05142025 80547 | 05/15/2025 | 17.65 |
| Total TRUST & AGENCY ADMIN: | | | | | 15,727.65 |
| Total WOODRUFF LAKE ASSOC: | | | | | 15,727.65 |
| TOMAHAWK LAKE IMPROVEMENT | | | | | |
| TRUST & AGENCY ADMIN | | | | | |
| 771-255-956.000 TOMAHAWK LAKE: DEDUCTIONS | | | | | |
| 1149 | AQUATIC TECHNOLOGIES INC. | 711-TOMAHAWK LK. WEED CONTROL-DOWN PYMT. | ATI-25-1365 | 05/21/2025 | 2,400.00 |
| Total TRUST & AGENCY ADMIN: | | | | | 2,400.00 |
| Total TOMAHAWK LAKE IMPROVEMENT: | | | | | 2,400.00 |
| Grand Totals: | | | | | 455,671.45 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|---|------------------------------|---|--------------------|--------------|----------------|
| GENERAL FUND | | | | | |
| GENERAL GOVERNMENT | | | | | |
| 101-261-801.001 GEN GOV: PROF SERVICES | | | | | |
| 2240 | CARLISLE WORTMAN ASSOC. INC. | 101-PLANNING CONSULTATION | 2178740 | 05/08/2025 | 57.50 |
| 101-261-802.000 GEN GOV: PAYROLL PROCESSING | | | | | |
| 4868 | ADP INC | 101-TIME AND ATTENDANCE | 689618266 | 05/02/2025 | 265.00 |
| 4868 | ADP INC | 101-PAYROLL SERVICES | 690050302 | 05/09/2025 | 138.80 |
| 4868 | ADP INC | 101-WIRE FEES | 690860887 | 05/16/2025 | 140.00 |
| 101-261-938.000 GEN GOV: EQ/SW MAINT CONTRACT | | | | | |
| 2059 | APPLIED INNOVATION | 101-ADDITIONAL PAGES-TWP NORTH SIDE | 2825261 | 05/12/2025 | 27.34 |
| 2059 | APPLIED INNOVATION | 101-COPIER MAINT. CONTRACT-TWP NORTH SIDE | 2825261 | 05/12/2025 | 57.50 |
| 2059 | APPLIED INNOVATION | 101-FREIGHT-TWP NORTH SIDE | 2825261 | 05/12/2025 | 3.39 |
| 2059 | APPLIED INNOVATION | 101-PRINTER MAINT. CONTRACT-TWP | 2825262 | 05/12/2025 | 112.32 |
| Total GENERAL GOVERNMENT: | | | | | 801.85 |
| GENERAL GOVERNMENT PERSONNEL B | | | | | |
| 101-279-712.000 GGP:HEALTH/DENTAL/LIFE/DIS INS | | | | | |
| 9402 | ASSURITY LIFE INSURANCE CO. | 101-ASSURITY INSURANCE-ACT. CTR | 4004536821 | 05/27/2025 | 219.90 |
| 9402 | ASSURITY LIFE INSURANCE CO. | 101-ASSURITY INSURANCE-TWP | 4004536821 | 05/27/2025 | 248.45 |
| Total GENERAL GOVERNMENT PERSONNEL B: | | | | | 468.35 |
| BUILDING | | | | | |
| 101-371-801.000 BLDG: INSP/ELEC/PLUMB/HTG | | | | | |
| 1199 | GREG CALME ELECTRIC LLC | 101-INSPECTIONS | 05/07/2025-05/20/2 | 05/20/2025 | 2,365.88 |
| Total BUILDING: | | | | | 2,365.88 |
| ACTIVITY CENTER | | | | | |
| 101-672-728.000 ACTIVITY CTR: OFFICE SUPPLIES | | | | | |
| 2059 | APPLIED INNOVATION | 101-FREIGHT-ACT CTR | 2824962 | 05/12/2025 | 15.43 |
| 101-672-938.000 ACTIVITY CTR: OFF. EQUIP MAINT | | | | | |
| 2059 | APPLIED INNOVATION | 101-COPIER MAINT. CONTRACT-ACT. CTR | 2831269 | 05/16/2025 | 432.98 |
| 2059 | APPLIED INNOVATION | 101-ADDITONAL PAGES- ACTIVITY CENTER | 2831269 | 05/16/2025 | 2,515.84 |
| Total ACTIVITY CENTER: | | | | | 2,964.25 |
| Total GENERAL FUND: | | | | | 6,600.33 |

| Vendor | Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|------------------------|---------------------------------------|-----------------------------|----------------|--------------|----------------|
| FIRE FUND | | | | | |
| FIRE | | | | | |
| 206-336-712.001 | FIRE:HEALTH/DENTAL/LIFE/DISINS | | | | |
| 9402 | ASSURITY LIFE INSURANCE CO. | 206-ASSURITY INSURANCE-FIRE | 4004536820 | 05/27/2025 | 311.78 |
| Total FIRE: | | | | | 311.78 |
| Total FIRE FUND: | | | | | 311.78 |
| Grand Totals: | | | | | 6,912.11 |

Payroll and Hand Check May 29, 2025 List of Bills

GENERAL FUND

| | | |
|--|----|-----------|
| Payroll Taxes (FICA & FWT) 5/23/2025 | \$ | 35,807.74 |
| General/Fire Payroll 5/23/2025 | \$ | 91,485.92 |
| Equitable - Deferred Comp. | \$ | 250.00 |
| Mission SQ - Deferred Comp. | \$ | 2,654.23 |
| Flexible Savings Account | \$ | 821.65 |
| Friend of the Court | \$ | 35.17 |
| Highland Firefighters Assn | \$ | 740.00 |
| Highland Firefighters Union Dues-Full-Time | \$ | 650.00 |
| Highland Firefighters Union Dues-Part-Time | | |

| | |
|----------------------------------|-------------|
| Total GENERAL FUND: | 82,636.30 |
| Total FIRE FUND: | 32,060.34 |
| Total POLICE FUND: | 307,897.22 |
| Total FIRE CAPITAL FUND: | 1,230.00 |
| Total DOWNTOWN DEVELOPMENT FUND: | 5,768.73 |
| Total HIGHLAND ADVISORY COUNCIL: | 1,420.37 |
| Total DUCK LAKE ASSOC: | 3,383.44 |
| Total HIGHLAND LAKE ASSOC: | 27.22 |
| Total TAGGETT LAKE ASSOC: | 8,531.36 |
| Total KELLOGG LAKE ASSOC: | 446.56 |
| Total CHARLICK LAKE ASSOC: | 1,054.37 |
| Total WOODRUFF LAKE ASSOC: | 15,727.65 |
| Total TOMAHAWK LAKE IMPROVEMENT: | 2,400.00 |
| | <hr/> |
| Grand Totals: | 462,583.56 |
| | <hr/> <hr/> |

Tami Flowers

From: Renee Bowen
Sent: Wednesday, May 28, 2025 9:02 AM
To: Brian Howe; Rick A. Hamill; Joe Salvia; Tami Flowers; Jennifer Frederick; Beth Lewis; Grant Charlick
Cc: Dawn Mecklenborg; Nick George; Chantelle Green; Robin Orlando
Subject: List of Bills dated 5/29/2025 addition

Hello, the following need to be added to the List of Bills dated 5/29/2025:

1. Comcast Fund 101 for \$252.65
2. T-Mobile Fund 101 for \$72.33
3. DTE Fund 206 for \$1136.42
4. Comcast Fund 207 for \$124.95

These particular invoices were not available prior to the completion of the LOB's and only just recently became available and needs to be added upon request or to avoid fees.

Checks will be processed and mailed this week.

Please contact me if you have any questions or concerns. Have a nice day.

Thank you,

Renee Bowen
Assistant Bookkeeper
248-887-3791 ext. 140
248-889-0988 Fax
Bowenr@highlandtwp.org





MEMORANDUM

To: Highland Township Board of Trustees

From: Rick Hamill

Date: 6/2/2025

Re: Approval for Supervisor to Labor Representation Engagement Letter

Since 2020, Highland Township has retained the services of attorney Gregg Schultz for guidance and representation on matters related to labor and union negotiations.

Mr. Schultz's legal practice is currently undergoing a reorganization. Moving forward, he will be operating under a new law firm partnership, Schultz and Young, P.C.

To continue utilizing his services, the Township must approve the attached engagement letter.

Key terms include:

- Hourly rate of \$175, billed in tenths of an hour
- No charge for routine administrative costs
- Monthly billing, with either party able to terminate the agreement at any time with written notice

The engagement letter formalizes this arrangement and ensures uninterrupted legal support for labor and employment matters.

Motion: Approval to allow the Supervisor to sign the engagement letter with Schultz and Young, P.C., as attached.

Enclosures: Engagement Letter



Warm inside. Great outdoors.



SCHULTZ AND YOUNG PC

Gregory T. Schultz
Elizabeth A. Young

ATTORNEYS AND COUNSELORS
3031 W. GRAND BLVD, SUITE 525
DETROIT, MI 48202

GREGORY T. SCHULTZ
DIRECT DIAL 248.318.2584
GSCHULTZ@SCHULTZYOUNGLAW.COM

May 5, 2025

Mr. Rick Hamill, Supervisor
Highland Township
205 N. John Street
Highland, MI 48357

Re: Engagement Letter

Dear Supervisor Hamill:

We are pleased that Highland Township (“Township”) has requested Schultz and Young PC to provide legal services in connection with matters related to labor and employment. This letter will set forth our agreement with the Township in connection with our representation.

The Township has elected to retain Schultz and Young on an hourly basis. The current hourly rate will be \$175 per hour, with all time billed in tenths of an hour. The Township will not be charged for miscellaneous expenses such as routine administrative expenses and copying costs. If a substantial amount of copying of documents is required, we will discuss that with the Township. Statements normally will be rendered monthly for work performed and expenses recorded on the Firm’s books during the previous month.

Either the Firm or the Township may terminate the engagement at any time for any reason by written notice, subject on the Firm’s part to applicable rules of professional conduct. All work performed to the date of termination shall be invoiced to and paid by the Township and there shall be no further obligations of either party to the other.

Inasmuch as good communication between attorneys and clients is an essential part of effective legal representation, we will keep in close communication with the Township regarding the status of matters. We will promptly provide the Township with copies of all relevant

documents and correspondence. We will expect the Township to also inform us promptly of any new developments in matters we are handling on behalf of the Township.

We understand the importance of these matters to the Township, and we assure you that we will give them the attention and consideration they deserve. At some point after various matters are completed, under our records retention policy, the Township will have the choice of the firm returning files to the Township, continuing to retain them, or destroying them.

If this letter accurately sets forth the Township's understanding of our legal representation and the Township agrees to its terms, please date and sign two copies of this letter, and return one copy to me.

If the Township has any questions concerning the nature of our services or any matter mentioned in this letter, please call me before signing and returning this letter.

We look forward to working with Highland Township.

Very truly yours,

SCHULTZ AND YOUNG, P.C.



Gregory T. Schultz

AGREED TO AND ACCEPTED:

I have read the above letter and consent to Highland Township's legal representation by Schultz and Young, P.C., pursuant to the terms and conditions set forth in this letter.

CHARTER TOWNSHIP OF HIGHLAND

By: _____

Its: _____

Dated: _____



MEMORANDUM

To: Highland Township Board of Trustees
From: Rick Hamill
Date: 6/2/2025
Re: Approval for Supervisor to Sign Fire Safety Training Agreement

Attached is the *Fire Training License Agreement* between Highland Township and Hanna and Hanna Investments, LLC. Hanna has offered the use of unoccupied structures at 135, 150, and 179 W. Highland for Fire Department training. No live-fire exercises will be conducted, and all activities will be carried out with care for surrounding properties.

Key Points:

- **Property Use:** Temporary access for fire/rescue training.
- **No Live Fire:** No live-fire or explosive training allowed.
- **Property Damage:** Hanna acknowledges damage and is responsible for demolition and cleanup.
- **Liability:** Includes mutual waivers and indemnity provisions.
- **Term:** Use permitted within a set 2025 date range.

Motion: Approve the Fire Training License Agreement and authorize the Supervisor to sign on behalf of the Township.

Enclosure: Fire Training License Agreement

Warm inside. Great outdoors.



FIRE TRAINING LICENSE AGREEMENT
HIGHLAND TOWNSHIP

THIS AGREEMENT, entered into this ___ day of _____, 2025, by Hanna and Hanna Investments, LLC, a Michigan limited liability company, whose address is 32600 Stephenson Highway, Madison Heights, MI 48071 ("Hanna") and the Township of Highland, a Michigan municipal corporation, whose address is 205 N. John Street, Highland, MI 48357 ("Township").

WHEREAS, the Township provides fire protection, emergency medical, and other public safety services, with training of its personnel being an important part of those governmental functions and the protection of the public health, safety and welfare;

WHEREAS, Hanna desires to support and facilitate the training of the Township Fire Department personnel and acknowledges the public benefits, and private benefits to Hanna, of such training;

WHEREAS, Hanna is the owner of property located at 135 W. Highland, 150 W. Highland and 179 W. Highland, Township of Highland, County of Oakland, State of Michigan, legally described as follows:

Lots 4, 5, 6 and 7, SUPERVISOR'S PLAT NO. 4, according to the plat thereof as recorded in Liber 62, Page 30 of Plats, Oakland County Records

Tax ID 11-22-352-010 and 11-22-352-011

(hereinafter the "Property");

WHEREAS, the Property contains five (5) structures: i) one large commercial building with frontage on Highland Road, commonly known as 155 Highland Road; ii) two smaller structures on either side of the large commercial building with frontage on Highland Road, commonly known as 179 Highland and 135 Highland; and iii) two detached accessory structures in the rear of the Property;

WHEREAS, the Township desires to use the structures on the Property to train its Fire Department personnel in firefighting, rescue, forcible entry tactics and techniques, and other training exercises, but without any live burn exercises;

WHEREAS, the Township's Fire Department will conduct the training exercises in a safe manner and in a way that will not negatively impact neighboring properties;

WHEREAS, Hanna understands and acknowledges that the Township's proposed training exercises will result in damage to the structures and such damage will require that the structures be demolished following the Training Exercises (as defined below); and

NOW, THEREFORE, the parties hereto in consideration of the mutual covenants and consideration set forth herein agree as follows:

1. Hanna Representations. Hanna affirmatively state and represent the following:
 - a. Hanna and Hanna Investments, LLC owns the Property and the structures;
 - b. There are no other parties with an interest in the Property or structures;
 - c. The structures are not currently occupied;
 - d. To the best of Hanna's knowledge and without inquiry, there is no asbestos or other hazardous materials in the structures;
 - e. Hanna desires to allow the Highland Township Fire Department to conduct the Training Exercises on the Property and in the structures;
 - f. Hanna acknowledges and understands that the Training Exercises conducted by the Township's Fire Department will damage the structures and that following the Training Exercises the structures will not be useable and will need to be demolished, which will require a permit and must comply with applicable federal, state and local laws, ordinances and codes.

2. License. For and in consideration of the acknowledged benefits, Hanna grants permission to the Township and its Fire Department personnel to exclusively use the Property and the structures one or more time(s) between _____, 2025 and _____, 2025, for the purposes of conducting training exercises (e.g., smoke drilling, forcible entry, wall breaching, roof ventilation, etc.) and related activities ("Training Exercises") in the structures on the Property. The Township and Fire Department personnel shall enter the Property solely for the purposes of conducting the Training Exercise and for related activities such as set up and preliminary and follow up inspections.

3. No Live Fire Exercises. The Township represents and affirmatively states that no live-fire or live explosive exercises will take place during the Training Exercises.

4. Waiver of Trespass. Hanna expressly waives any claim of trespass against the Township and its Fire Department personnel for entry on to the Property for the purposes of conducting Training Exercises on the Property and in the structures during the term of this Agreement.

5. Waiver of Damages. Hanna expressly waives any claim against the Township and its Fire Department personnel for any damages to the Property and/or structures, including any contents of the structures, caused or allegedly caused by the Township during the Training Exercises.

6. Liability and Indemnification. Except for liability claims based on or arising from a condition known to but not disclosed by Hanna, the Township shall be solely liable for any injury to the Fire Department personnel or other persons caused by or as a direct result of the Training Exercises. The Township shall not, however, be liable for any injuries caused or resulting from Hanna's failure to complete the demolition of the structures or failure to clean up the Property and remove the debris of the structures within the time period provided for in Section 7 of this Agreement.

7. Demolition and Clean Up. Hanna shall be solely responsible for demolishing the structures and removing all debris from the Property following completion of the Training Exercises, regardless of the condition of the Property and the structures following completion of the Training Exercises. The Fire Department shall notify Hanna in writing when the Training

Exercises are completed, and Hanna shall have sixty (60) days from the date of the notice to complete demolition of the structures, remove all debris and remnants of the structure and clean up the Property so that the condition of the Property is in full compliance with the Township Ordinances and applicable Codes. The Township reserves the right to inspect the Property from time to time to ensure compliance with this obligation to clean up the Property.

8. Authority. The parties signing this Agreement have the requisite authority to bind their respective parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first written above.

HANNA AND HANNA INVESTMENTS, LLC

By: _____ Its: _____

TOWNSHIP OF HIGHLAND

By: Rick Hamill Its: Supervisor

2025 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY

DATE PERMIT(S) EXPIRE:

| | | |
|------------------------|---|--|
| Authority: 2011 PA 256 | The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board. | |
|------------------------|---|--|

TYPE OF PERMIT(S) (Select all applicable boxes)

| | | |
|---|---|---|
| <input type="checkbox"/> Agricultural or Wildlife Fireworks | <input type="checkbox"/> Articles Pyrotechnic | <input checked="" type="checkbox"/> Display Fireworks |
| <input checked="" type="checkbox"/> Public Display | <input type="checkbox"/> Private Display | |
| <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes | | |

| | | |
|---|--|---|
| NAME OF APPLICANT Ace Pyro LLC | ADDRESS OF APPLICANT 9700 Burmeister Rd, Manchester Mi 48158 | AGE OF APPLICANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER Chris Renema | ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER 9700 Burmeister Rd, Manchester Mi 48158 | |
| IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) | ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) | TELEPHONE NUMBER |
| NAME OF PYROTECHNIC OPERATOR Chris Renema | ADDRESS OF PYROTECHNIC OPERATOR 9700 Burmeister Rd, Manches | AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER <input type="checkbox"/> YES <input type="checkbox"/> NO |
| NO. YEARS EXPERIENCE 20 | NO. DISPLAYS 500+ | WHERE Michigan, Illinois, |
| NAME OF ASSISTANT Josh McAninch | ADDRESS OF ASSISTANT 9700 Burmeister Rd, Manchr | AGE OF ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| NAME OF OTHER ASSISTANT | ADDRESS OF OTHER ASSISTANT | AGE OF OTHER ASSISTANT 18 YEARS OR OLDER <input type="checkbox"/> YES <input type="checkbox"/> NO |

EXACT LOCATION OF PROPOSED DISPLAY
Show will be shot between the ball fields at John St. Park

| | |
|--|---|
| DATE OF PROPOSED DISPLAY 6/28/2025 | TIME OF PROPOSED DISPLAY 10pm |
|--|---|

MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

Product will be stored at storage facility untill day of show

| | |
|--|--|
| AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) 1,000,000 | NAME OF BONDING CORPORATION OR INSURANCE COMPANY Britton Gallagher |
| ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY 1375 E. 9th Street, 30th Floor Cleveland, OH 44114 | |

| NUMBER OF FIREWORKS | KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed) |
|---------------------|---|
| 120+ | 2.5in display shells |
| 300+ | 3in display shells |
| 100+ | 4in display shells |
| 60+ | 5in display shells |
| 8 | Display cakes |
| | |
| | |
| | |
| | |
| | |

| | |
|---|--------------------------|
| SIGNATURE OF APPLICANT <i>Chris Renema</i> | DATE 4/20/2025 |
|---|--------------------------|

Instructions for Application for Fireworks Other Than Consumer or Low Impact

Applications shall be submitted to the legislative body of a city, village or township board. A permit may be issued as a result of official action by the legislative body. A permit shall be valid only for use within the limits of the jurisdiction of the legislative body of a city, village or township board.

1. Type of Permit – check all boxes that may apply to the type of permit needed. You may select several permit types depending on your fireworks display. You may check with your legislative body of a city, village or township board for assistance when making your selection. Please review the following definitions to determine which type of permit to select:
 - Agricultural or Wildlife Fireworks – devices distributed to farmers, ranchers, and growers through a wildlife management program administered by the US Department of Interior or Michigan DNR.
 - Articles Pyrotechnic – 1.4G fireworks for professional use only that is classified as UN0431 or UN0432.
 - Display Fireworks – 1.3G fireworks for professional use only
 - Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes – devices with a combination of chemical elements or compounds capable of burning independently of the oxygen of the atmosphere and designed and intended to produce an audible, visual, mechanical or thermal effect for pest or animal control.
 - Public Display – a fireworks display that is open to all persons for viewing.
 - Private Display – a fireworks display that is not open to the general public for viewing.
2. Name of applicant – list the name of the applicant. The applicant may be a person representing an organization, group, firm or corporation, or self. If the applicant is also the operator, enter the same name in the operator's section.
3. Address of applicant – complete the address of the applicant; include the street address, city, state and zip code.
4. Name of person or resident agent representing corporation, LLC, DBA or other – list the name of the person or resident agent that represents the corporation, LLC, DBA or other.
5. Address of person or resident agent that represents the corporation, LLC, DBA or other – list the address of the person or resident agent representing the corporation, LLC, DBA or other.
6. Non-resident applicant – list the name of the non-resident applicant. A non-resident applicant shall appoint a Michigan attorney or Michigan resident agent in writing to be the applicant's legal representative upon whom all service of process in any action or proceeding may be served.
7. Name of pyrotechnic operator – list the name of the pyrotechnic operator. The pyrotechnic operator is the person in charge of the display. The legislative body of a city, village or township board shall rule on the competency and qualifications of the operator before granting a permit and may require an affidavit from the applicant as to the operator's experience, former pyrotechnic accidents, criminal record, sobriety, etc.
8. Address of pyrotechnic operator – list the address of the pyrotechnic operator; include the street address, city, state and zip code.
9. Age of the pyrotechnic operator – list the age of the pyrotechnic operator; the operator must be 18 years of age or older.
10. Name of assistant – list the name of the assistant to the pyrotechnic operator;
11. Address of assistant – list the address of the assistant; include the street address, city, state and zip code. If there is more than one assistant, please list additional assistants on a separate sheet and include the address and age of those additional assistants.
12. Age of assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
13. Name of other assistant – list the name of other assistant to the pyrotechnic operator.
14. Age of other assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
15. Exact location of proposed display – list the address of the exact location of the proposed fireworks display.
16. Date of proposed display – indicate the date of the proposed fireworks display; only one display date can be used per application.
17. Time of proposed display – indicate the time of the proposed fireworks display.
18. Manner and place of storage - indicate the manner and place of storage within the legislative body of a city, village or township board of fireworks that are ready for display, just prior to the display in the area of exhibition. The legislative body of a city, village or township board shall obtain approval from the local fire authorities of the manner and place of storage before any permit is issued.

Federal Explosives License/Permit
(18 U.S.C. Chapter 40)

STANDARD FORM NO. 6000-108-0100-10000-10000-10000

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

| | | | |
|---|--|--------------------------|-----------------------------|
| Direct ATF Correspondence To | ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431 | License/Permit Number | 4-MI-161-20-6D-12625 |
| Chief, Federal Explosives Licensing Center (FELC) |  | Expiration Date | April 1, 2026 |

Name
ACE PYRO LLC

Premises Address (Changes? Notify the FELC at least 10 days before the move.)

**13001 E AUSTIN RD
MANCHESTER, MI 48158-**

Type of License or Permit

20-MANUFACTURER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)

**ACE PYRO LLC
13001 E AUSTIN RD
MANCHESTER, MI 48158-**

Licensee/Permittee Responsible Person Signature

Position/Title

Printed Name

Date

Previous Edition is Obsolete ACE PYRO LLC:13001 E AUSTIN RD:48158-4 MI-161-20-6D-12625:April 1, 2026:20-MANUFACTURER OF EXPLOSIVES

ATF Form 5400.14/5400.15 Part I
Revised September 2011

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

Right of Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

| | |
|---|--------------------------------------|
| Federal Explosives License/Permit (FEL) Information Card | |
| License/Permit Name: | ACE PYRO LLC |
| Business Name: | |
| License/Permit Number: | 4-MI-161-20-6D-12625 |
| License/Permit Type: | 20-MANUFACTURER OF EXPLOSIVES |
| Expiration: | April 1, 2026 |
| Please Note: Not Valid for the Sale or Other Disposition of Explosives. | |

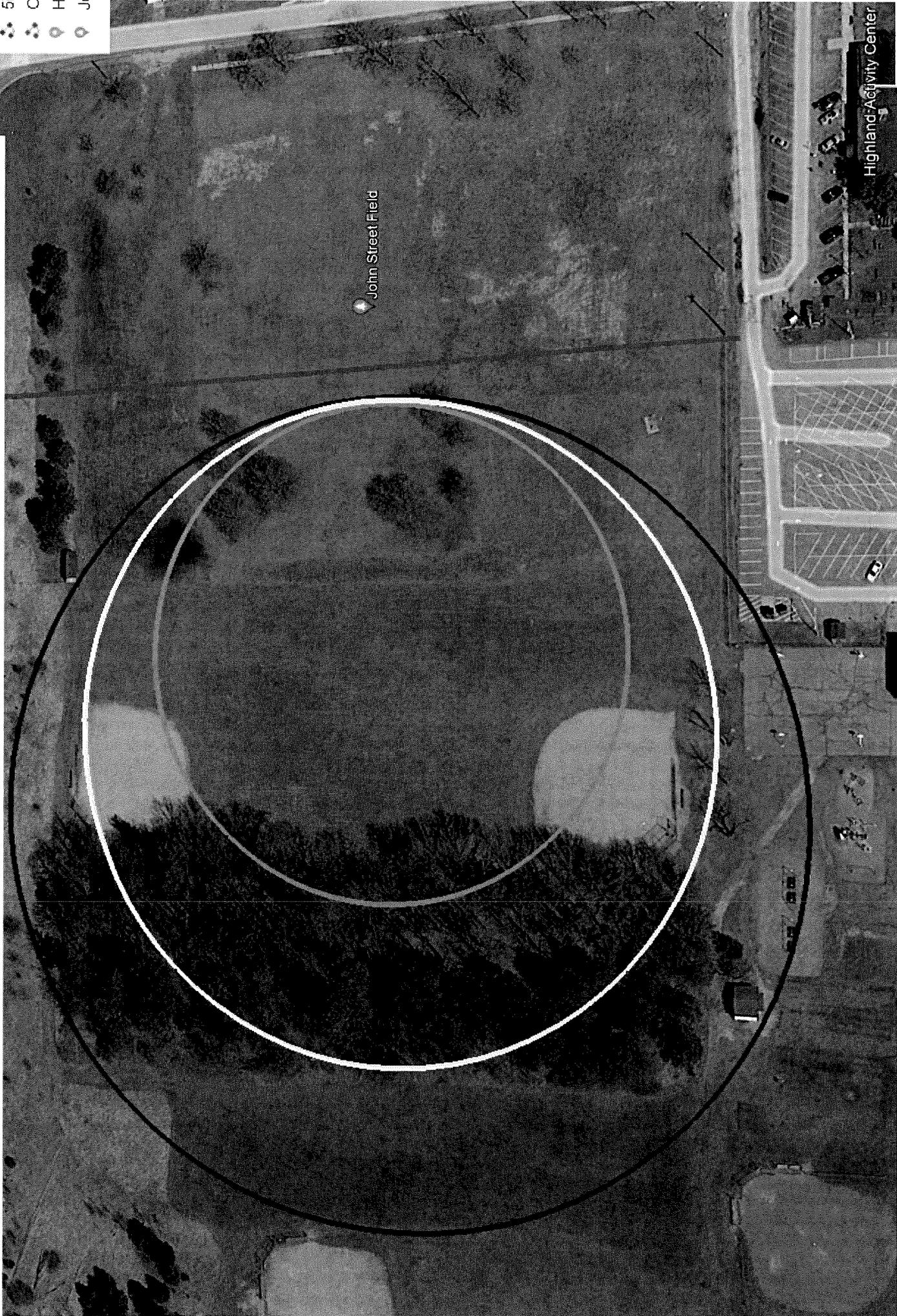
Disposal Instructions

After the designated 30-minute cool down time after the show, the crew shall inspect all racks and cakes as well as the designated fallout zone for leftover product that failed. That product will then be repackaged in the appropriate placarded boxes and returned to the company's storage magazines that night for proper inspection and disposal if needed.

out map

allout map for the highland firework display the circles are color coded by size and indicate fallout zones slightly larger than the ntpa 1123 recommended 70ft per inch of shell to make sure the racks are set on the most solid ground

- Legend
- 3'
 - 4'
 - 5'
 - C
 - H
 - J



CHARTER TOWNSHIP OF HIGHLAND

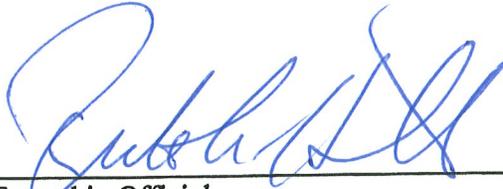
205 North John Street
Highland, MI 48357

Hold Harmless Agreement

To the fullest extent permitted by law, Ace Pyro LLC agrees to defend, pay on behalf of, indemnify, and hold harmless the Charter Township of Highland, its elected and appointed officials, employees and volunteers, and others working on behalf of the Charter Township of Highland against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the Charter Township of Highland by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with the fireworks event Highland fireworks 6/28/2025.

Chris Renema
Name

4/20/2025
Date


Township Official

5/29/25
Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/2/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|---|--|------------------------|
| PRODUCER Acrisure Great Lakes Partners Insurance Services 223 West Grand River Ave #1 Howell MI 48843 | CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 FAX (A/C, No): 216-658-7101 E-MAIL ADDRESS: info@brittongallagher.com | |
| | INSURER(S) AFFORDING COVERAGE INSURER A : James River Insurance Company | NAIC # 12203 |
| INSURED Ace Pyro LLC 13001 E Austin Road Manchester MI 48158 | INSURER B : Everest Denali Insurance Company | 16044 |
| | INSURER C : AXIS Surplus Insurance Company | 26620 |
| | INSURER D : Arch Specialty Insurance Company | 21199 |
| | INSURER E : INSURER F : | |

COVERAGES

CERTIFICATE NUMBER: 1030906863

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|----------|---|--|----------|--------------------|-------------------------|-------------------------|---|-----------------------|
| A | GENERAL LIABILITY | | | 00136779-2 | 11/1/2024 | 11/1/2025 | EACH OCCURRENCE | \$ 1,000,000 |
| | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) | \$ 100,000 |
| | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR | | | | | | MED EXP (Any one person) | \$ 5,000 |
| | GEN'L AGGREGATE LIMIT APPLIES PER: | | | | | | | PERSONAL & ADV INJURY |
| | <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | | | | | | GENERAL AGGREGATE | \$ 5,000,000 |
| | | | | | | | PRODUCTS - COMP/OP AGG | \$ 2,000,000 |
| | | | | | | | | \$ |
| B | AUTOMOBILE LIABILITY | | | GCD0010011-241 | 11/1/2024 | 11/1/2025 | COMBINED SINGLE LIMIT (Ea accident) | \$ 1,000,000 |
| | <input checked="" type="checkbox"/> ANY AUTO | | | | | | BODILY INJURY (Per person) | \$ |
| | <input type="checkbox"/> ALL OWNED AUTOS | <input type="checkbox"/> SCHEDULED AUTOS | | | | | BODILY INJURY (Per accident) | \$ |
| | <input checked="" type="checkbox"/> HIRED AUTOS | <input checked="" type="checkbox"/> NON-OWNED AUTOS | | | | | PROPERTY DAMAGE (Per accident) | \$ |
| | | | | | | | | \$ |
| C | UMBRELLA LIAB | | | P-001-000839920-04 | 11/1/2024 | 11/1/2025 | EACH OCCURRENCE | \$ 4,000,000 |
| | <input checked="" type="checkbox"/> EXCESS LIAB | <input type="checkbox"/> CLAIMS-MADE | | | | | AGGREGATE | \$ 4,000,000 |
| | <input type="checkbox"/> DED | <input type="checkbox"/> RETENTION \$ | | | | | | \$ |
| D | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | | | UXP1048247-03 | 11/1/2024 | 11/1/2025 | WC STATUTORY LIMITS | OTHER |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) | <input type="checkbox"/> Y <input checked="" type="checkbox"/> N | N/A | | | | E.L. EACH ACCIDENT | \$ |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | E.L. DISEASE - EA EMPLOYEE | \$ |
| | | | | | | | E.L. DISEASE - POLICY LIMIT | \$ |
| | Excess Liability #2 | | | | | | Each Occurrence | \$5,000,000 |
| | | | | | | | Aggregate | \$5,000,000 |
| | | | | | | | Total Excess Limits | \$9,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement. Highland Township, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and Board members, including employees and volunteers thereof.

Event Location: From a field with a center point location 700' west of the intersection of North John Street and Ruggles St. in Highland Township, MI

Event Date: 06/28/2025

Rain Date: 6/29/2025

CERTIFICATE HOLDER**CANCELLATION**

Charter Township of Highland
 205 North John Street
 Highland MI 48357
 United States

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2010 ACORD CORPORATION. All rights reserved.



05/08/2025

NOTICE OF CLEARANCE

for individuals transporting, shipping, receiving, or possessing explosive materials.

ISSUED TO: ACE PYRO LLC

Federal Explosives license/permit no.: 4-MI-161-20-6D-12625

NOTICE DATE: 05/08/2025

Expiration Date: **April 1, 2026**

Explosives License/Permit Type: 20-MANUFACTURER OF EXPLOSIVES

EXPIRATION DATE: This Notice expires when superseded by a newer Notice which will list all current responsible persons and employee possessors, or when the license or permit expires - whichever comes first.

- 1 **WARNING.** Only those individuals listed below as **RESPONSIBLE PERSONS** and **EMPLOYEE POSSESSORS** with a background clearance status of "CLEARED" or "PENDING" are authorized to transport, ship, receive, or possess explosive materials in the course of employment with you.
- 2 **"DENIED" STATUS.** If an employee possessor has a background clearance status of "DENIED", you **MUST** take immediate steps to remove the employee from a position requiring the transporting, shipping, receiving, or possessing of explosive materials. Also, if the employee has been listed as a person authorized to accept delivery of explosive materials, you **MUST** remove the employee from such list and immediately, and in no event later than the second business day after such change, notify distributors of such change, as stated in 27 CFR 555.33(a).
- 3 **CHANGE IN RESPONSIBLE PERSONS.** You **MUST** report any change in responsible persons to the Chief, Federal Explosives Licensing Center, within 30 days of the change and new responsible persons **MUST** include "appropriate identifying information" as defined in 27 CFR 555.11. Fingerprints and photos are **NOT** required, however they will be required upon renewal of the license or permit.
- 4 **CHANGE OF EMPLOYEES.** You **MUST** report any change of employee/possessors to the Chief, FELC, within 30 days. Reports relating to newly hired employees must be submitted on ATF Form 5400.28 for EACH employee.

Premises Address: 13001 E AUSTIN RD
MANCHESTER, MI 48158

Mailing Address:
ACE PYRO LLC
13001 E AUSTIN RD
MANCHESTER, MI 48158

This 'Notice of Clearance' is provided to you as required by 18 U.S.C. 843(h) and **MUST** be retained as part of your permanent records and be made available for examination or inspection by ATF officers as required by 27 CFR 555.121. If you receive a Notice subsequent to this Notice, this Notice will no longer be valid.

In accordance with 27 CFR 555.33, Background Checks and Clearances, and 27 CFR 555.57, Change of Control, Change in Responsible Persons, and Change of Employees, ATF's Federal Explosives Licensing Center (FELC) has conducted background checks on the individual(s) you identified as a responsible person(s) and an employee/possessor(s) on your application, or reported after the issuance of your license/permit.

The following is a SUMMARY of the results of the background checks conducted on the individuals you reported as responsible persons and employee/possessors. ATF will be notifying ALL individuals listed on this document of their respective status by separate letter mailed to their residence address.

PLEASE BE ADVISED THAT IT IS UNLAWFUL FOR ANY PERSON REFLECTING A STATUS OF "DENIED" TO TRANSPORT, SHIP, RECEIVE, OR POSSESS EXPLOSIVE MATERIALS.

Please carefully review this Notice to ensure that all the information is accurate. If this Notice is incorrect, please return the Notice to the Chief, FELC, with a statement showing the nature of the error(s). The Chief, FELC, shall correct the error, and return a corrected Notice.

Number of RESPONSIBLE PERSON(S) : 1
Number of EMPLOYEE POSSESSOR(S): 120

LAST NAME, First Name, Middle Name Clearance Status

RESPONSIBLE PERSONS:

0001 ENZER, AARON ANDREW

Cleared

EMPLOYEE POSSESSORS:

0001 AYER, SCOTT EDWARD
0002 AYERS, DONALD ROBERT JR
0003 BAUER, JOSHUA THOMAS
0004 BELL, AIDAN JOHN

Cleared
Cleared
Cleared
Cleared

continued

LAST NAME, First Name, Middle Name Clearance Status

| | |
|------------------------------|---------|
| 0005 BILBREY, JASMINE | Cleared |
| 0006 BISCO, MICHAEL ERIC | Cleared |
| 0007 BLAESER, COREY O | Cleared |
| 0008 BLEDSOE, AUSTIN JAMES | Cleared |
| 0009 BRADY, ERIK MICHAEL | Cleared |
| 0010 BROST, KEVIN ANDREW | Cleared |
| 0011 CALERO, MICHELLE KAY | Cleared |
| 0012 CAPE, AMANDA RAE | Cleared |
| 0013 CAPE, TIMOTHY FRANKLIN | Cleared |
| 0014 CHAMBERS, WALTER MARTIN | Cleared |
| 0015 CLARK, RICHARD CHARLES | Cleared |

4-MI-161-20-6D-12625 expiration date: April 1, 2026 ACT: PYRO LLC OF 13001 E AUSTIN RD, MANCHESTER, MI 48158

NOTICE OF CLEARANCE

05/08/2025

for individuals transporting, shipping, receiving, or possessing explosive materials.

NOTICE DATE: 05/08/2025

EXPIRATION DATE: This Notice expires when superseded by a newer Notice which will list all current responsible persons and employee possessors, or when the license or permit expires - whichever comes first.

This 'Notice of Clearance' is issued to: ACE PYRO LLC

Federal Explosives license/permit no.: 4-MI-161-20-6D-12625

Explosives License/Permit Type : 20-MANUFACTURER OF EXPLOSIVES

Expiration Date : April 1, 2026

13001 E AUSTIN RD

MANCHESTER, MI 48158

continued from previous page

| LAST NAME, First Name, Middle Name | Clearance Status |
|------------------------------------|------------------|
| 0110 WALL, CONNOR EDWARD | Cleared |
| 0111 WATTLES, TARYN JESSICA | Cleared |
| 0112 WEST, DAVID PHILIP | Cleared |
| 0113 WHITLOW, LARRY DWAYNE | Cleared |
| 0114 WILSON, ALAN JAMES | Cleared |
| 0115 WILSON, DOUGLAS R | Cleared |
| 0116 WILSON, NICK RYAN | Cleared |
| 0117 WILSON, RUTHANN C | Cleared |
| 0118 WYKOFF, NICHOLAS DAVID | Cleared |
| 0119 ZIEGLER, ERIC JAMES | Cleared |
| 0120 ZIEGLER, SAM | Cleared |

| LAST NAME, First Name, Middle Name | Clearance Status |
|------------------------------------|------------------|
|------------------------------------|------------------|



Charter Township of Highland - Fire Department

1600 W. Highland Rd.
Highland, MI 48357
(248)887-9050

5/28/2025

Subject: Approval of Red, White, and Blue Fireworks Display

I have reviewed and approved the application from Ace Pyro LLC for the upcoming fireworks display.

Display Information:

Location: John Street Park between ballfields
Highland, MI

****Show Date:**** June 28, 2025

Kind regards,

Shawn Bell
Fire Marshal
Ordinance Enforcement
Charter Township of Highland
1600 W. Highland Rd.
Highland, MI 48357
firemarshal@htfd.com
ordinance@twp.highland.mi.us
(248)887-9050 (office)

2025 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY

DATE PERMIT(S) EXPIRE:

| | | |
|------------------------|---|--|
| Authority: 2011 PA 256 | The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board. | |
|------------------------|---|--|

TYPE OF PERMIT(S) (Select all applicable boxes)

| | | |
|---|---|---|
| <input type="checkbox"/> Agricultural or Wildlife Fireworks | <input type="checkbox"/> Articles Pyrotechnic | <input checked="" type="checkbox"/> Display Fireworks |
| <input checked="" type="checkbox"/> Public Display | <input type="checkbox"/> Private Display | |
| <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes | | |

| | | | |
|---|-----------------------------|--|---|
| NAME OF APPLICANT Ace Pyro LLC | | ADDRESS OF APPLICANT 9700 Burmeister Rd, Manchester Mi 48158 | AGE OF APPLICANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER Chris Renema | | ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER 9700 Burmeister Rd, Manchester Mi 48158 | |
| IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) | | ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) | TELEPHONE NUMBER |
| NAME OF PYROTECHNIC OPERATOR Chris Renema | | ADDRESS OF PYROTECHNIC OPERATOR 9700 Burmeister Rd, Manches | AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| NO. YEARS EXPERIENCE 20 | NO. DISPLAYS 500+ | WHERE Michigan, Illinois, | |
| NAME OF ASSISTANT Micah Winzler | | ADDRESS OF ASSISTANT 9700 Burmeister Rd, Manch | AGE OF ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| NAME OF OTHER ASSISTANT | | ADDRESS OF OTHER ASSISTANT | AGE OF OTHER ASSISTANT 18 YEARS OR OLDER <input type="checkbox"/> YES <input type="checkbox"/> NO |

EXACT LOCATION OF PROPOSED DISPLAY
Just North of Hubbels Island

| | |
|--|---|
| DATE OF PROPOSED DISPLAY 6/28/2025 | TIME OF PROPOSED DISPLAY 10pm |
|--|---|

MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

Product will be stored at storage facility untill day of show

| | |
|---|--|
| AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) 1,000,000 | NAME OF BONDING CORPORATION OR INSURANCE COMPANY Britton Gallagher |
|---|--|

ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY
1375 E. 9th Street, 30th Floor Cleveland, OH 44114

| NUMBER OF FIREWORKS | KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed) |
|---------------------|---|
| 120+ | 2.5in display shells |
| 700+ | 3in display shells |
| 200+ | 4in display shells |
| 60+ | 5in display shells |
| 40+ | 6in display shells |
| 4 | Water Cakes |
| | RECEIVED MAY 28 2025 <i>Paid Wm</i> |
| | HIGHLAND TWP |

| | |
|---|--------------------------|
| SIGNATURE OF APPLICANT <i>Chris Renema</i> | DATE 4/20/2025 |
|---|--------------------------|

Instructions for Application for Fireworks Other Than Consumer or Low Impact

Applications shall be submitted to the legislative body of a city, village or township board. A permit may be issued as a result of official action by the legislative body. A permit shall be valid only for use within the limits of the jurisdiction of the legislative body of a city, village or township board.

1. Type of Permit – check all boxes that may apply to the type of permit needed. You may select several permit types depending on your fireworks display. You may check with your legislative body of a city, village or township board for assistance when making your selection. Please review the following definitions to determine which type of permit to select:
 - Agricultural or Wildlife Fireworks – devices distributed to farmers, ranchers, and growers through a wildlife management program administered by the US Department of Interior or Michigan DNR.
 - Articles Pyrotechnic – 1.4G fireworks for professional use only that is classified as UN0431 or UN0432.
 - Display Fireworks – 1.3G fireworks for professional use only
 - Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes – devices with a combination of chemical elements or compounds capable of burning independently of the oxygen of the atmosphere and designed and intended to produce an audible, visual, mechanical or thermal effect for pest or animal control.
 - Public Display – a fireworks display that is open to all persons for viewing.
 - Private Display – a fireworks display that is not open to the general public for viewing.
2. Name of applicant – list the name of the applicant. The applicant may be a person representing an organization, group, firm or corporation, or self. If the applicant is also the operator, enter the same name in the operator's section.
3. Address of applicant – complete the address of the applicant; include the street address, city, state and zip code.
4. Name of person or resident agent representing corporation, LLC, DBA or other – list the name of the person or resident agent that represents the corporation, LLC, DBA or other.
5. Address of person or resident agent that represents the corporation, LLC, DBA or other – list the address of the person or resident agent representing the corporation, LLC, DBA or other.
6. Non-resident applicant – list the name of the non-resident applicant. A non-resident applicant shall appoint a Michigan attorney or Michigan resident agent in writing to be the applicant's legal representative upon whom all service of process in any action or proceeding may be served.
7. Name of pyrotechnic operator – list the name of the pyrotechnic operator. The pyrotechnic operator is the person in charge of the display. The legislative body of a city, village or township board shall rule on the competency and qualifications of the operator before granting a permit and may require an affidavit from the applicant as to the operator's experience, former pyrotechnic accidents, criminal record, sobriety, etc.
8. Address of pyrotechnic operator – list the address of the pyrotechnic operator; include the street address, city, state and zip code.
9. Age of the pyrotechnic operator – list the age of the pyrotechnic operator; the operator must be 18 years of age or older.
10. Name of assistant – list the name of the assistant to the pyrotechnic operator;
11. Address of assistant – list the address of the assistant; include the street address, city, state and zip code. If there is more than one assistant, please list additional assistants on a separate sheet and include the address and age of those additional assistants.
12. Age of assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
13. Name of other assistant – list the name of other assistant to the pyrotechnic operator.
14. Age of other assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
15. Exact location of proposed display – list the address of the exact location of the proposed fireworks display.
16. Date of proposed display – indicate the date of the proposed fireworks display; only one display date can be used per application.
17. Time of proposed display – indicate the time of the proposed fireworks display.
18. Manner and place of storage - indicate the manner and place of storage within the legislative body of a city, village or township board of fireworks that are ready for display, just prior to the display in the area of exhibition. The legislative body of a city, village or township board shall obtain approval from the local fire authorities of the manner and place of storage before any permit is issued.

Disposal Instructions

After the designated 30-minute cool down time after the show, the crew shall inspect all racks and cakes as well as the designated fallout zone for leftover product that failed. That product will then be repackaged in the appropriate placarded boxes and returned to the company's storage magazines that night for proper inspection and disposal if needed.



CHARTER TOWNSHIP OF HIGHLAND

205 North John Street
Highland, MI 48357

Hold Harmless Agreement

To the fullest extent permitted by law, Ace Pyro LLC agrees to defend, pay on behalf of, indemnify, and hold harmless the Charter Township of Highland, its elected and appointed officials, employees and volunteers, and others working on behalf of the Charter Township of Highland against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the Charter Township of Highland by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with the fireworks event White Lake fireworks 6/28/2025.

Chris Renema

Name

4/20/2025

Date



Township Official

5/29/25

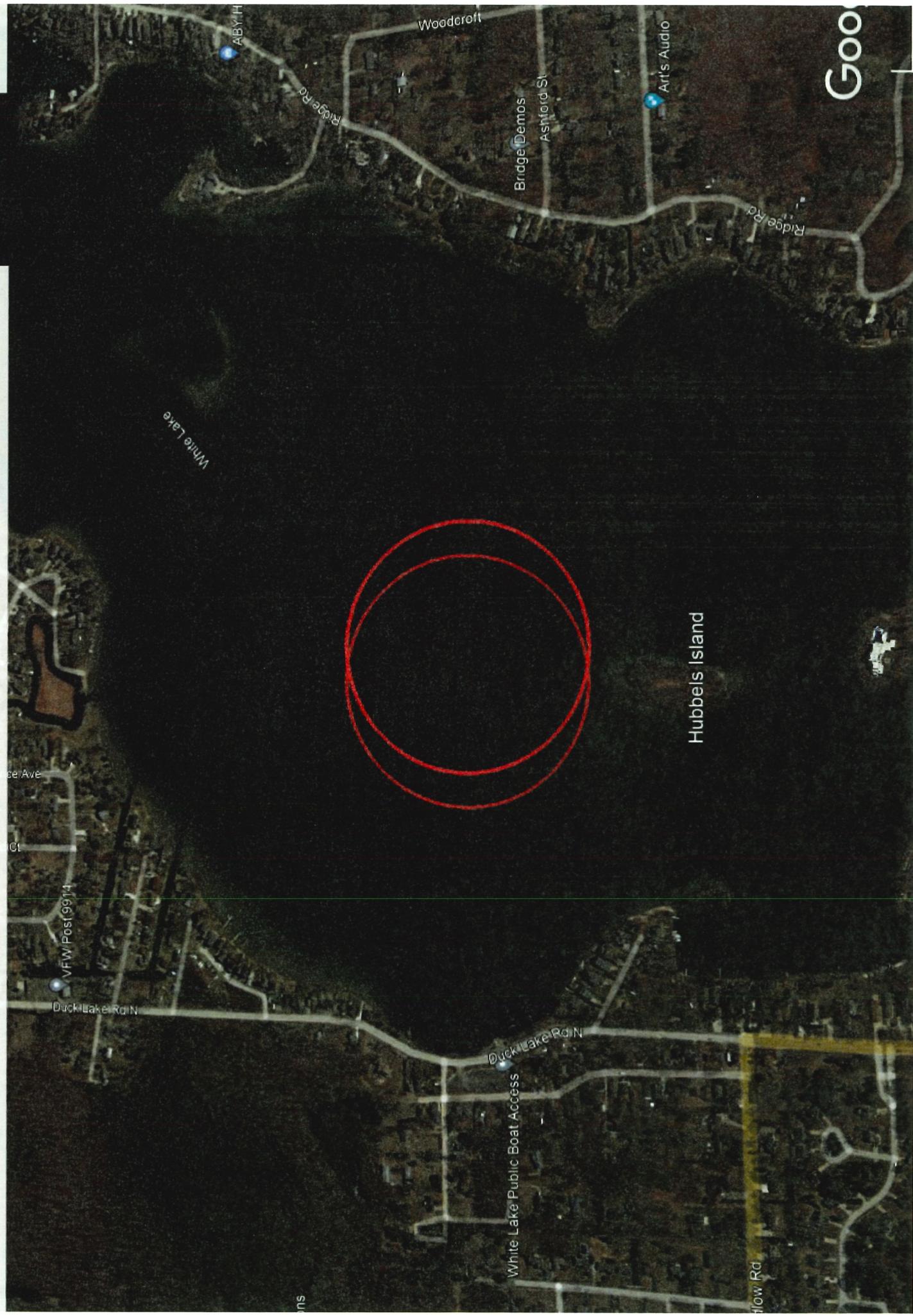
Date

allout Map

North of Hubbels Island approximately 150ft apart. We will be using a maximum of 8in shells so the red lines indicate the 560ft fall out zone per NFPA 1123

Legend

560Ft1





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/2/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|---|---|---|
| PRODUCER Acrisure Great Lakes Partners Insurance Services 223 West Grand River Ave #1 Howell MI 48843 | CONTACT NAME: PHONE (A/C, No., Ext): 216-658-7100 FAX (A/C, No.): 216-658-7101 E-MAIL ADDRESS: info@brittongallagher.com | |
| | INSURER(S) AFFORDING COVERAGE INSURER A : James River Insurance Company INSURER B : Everest Denali Insurance Company INSURER C : AXIS Surplus Insurance Company INSURER D : Arch Specialty Insurance Company INSURER E : INSURER F : | NAIC # 12203 16044 26620 21199 |
| INSURED Ace Pyro LLC 13001 E Austin Road Manchester MI 48158 | | |

COVERAGES **CERTIFICATE NUMBER:** 1971876465 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|----------|--------------------|-------------------------|-------------------------|--|
| A | GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | | | 00136779-2 | 11/1/2024 | 11/1/2025 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$ |
| B | AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS | | | GCD0010011-241 | 11/1/2024 | 11/1/2025 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| C | UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | | P-001-000839920-04 | 11/1/2024 | 11/1/2025 | EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |
| D | Excess Liability #2 | | | UXP1048247-03 | 11/1/2024 | 11/1/2025 | Each Occurrence \$5,000,000 Aggregate \$5,000,000 Total Excess Limits \$9,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement. The following are included as Additional Insured on General Liability as their interest may appear as respects operations performed by or on behalf of the Named Insured, as required by written contract: White Lake Citizens League and all of it's members, employees and those associated; White Lake Township and all it's elected and appointed officials, employees and volunteers; Highland Township and all it's elected and appointed officials, employees and volunteers; Beaumont Seven Harbors and all it's elected and appointed officials, employees and volunteers.

Event Location: On a floating platform on White Lake in White Lake, MI
 Event Date: 6/28/2025
 See Attached...

CERTIFICATE HOLDER**CANCELLATION**

White Lake Citizens League
 P.O. Box 851
 Highland MI 48356

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Michigan Department of Natural Resources - Law Enforcement Division

MARINE SPECIAL EVENT APPLICATION AND PERMIT

Issued under authority of Part 801, Marine, Part 811 ORV and Part 821 Snowmobile, of the Natural Resource and Environmental Protection Act, Act 451, P. A. of 1994, as amended. Failure to comply with the provisions of this Act is a misdemeanor and may result in fines and/or imprisonment.

DNR USE ONLY
Permit Number

APPLICANT: This completed and signed application must be received by the appropriate DNR office at least 30 days prior to the event, or the permit may not be authorized. Locations and addresses on next page.

Form with fields for Name of Applicant (Chris Renema), Sponsoring Organization (White Lake Citizens League), Name of Person in Charge (Micah Wenzler), Street Address (9700 Burmeister Rd), City, State, ZIP (Saline MI 48176), Email Address (Crenema86@gmail.com), Business Telephone (313) 801-5787, Home Telephone, Business Telephone (517) 441-3054, Event Date(s), Event Starting and Finishing Times, Type of Event (Marine, Off-Road Vehicle, Snowmobile), Location of Event (Highland Township, Oakland County), Estimated Number of Vehicles, Number of Spectators (100+), Number of Event Participants (6), Sponsor of Patrol Vessels (White Lake Citizens League), Do conditions require special law enforcement patrols? (No), Types of Medical Support Units, Number of Medical Support Units.

APPLICANT: Read all pages and attachments before certification and signature.

CERTIFICATION

I hereby certify that I have read, understand, and agree to abide by the conditions contained on page 2, governing this permit in the conduct of the operations under this permit, and that the information provided is true and accurate to the best of my knowledge.

Applicant Signature: Chris Renema

Date: 4/20/2025

APPLICANT: Submit completed application along with a map or diagram of the location of the event to the appropriate District office at least 30 days prior to the event or permit may not be authorized. District office locations on next page.

FOR DNR USE ONLY

Investigation Findings & Recommendations section with fields for Investigating Officer (please print), Badge Number, Signature, Date of Investigation (mm/dd/yyyy).

AUTHORIZATION

Authorization section with checkboxes for EVENT IS AUTHORIZED/NOT AUTHORIZED, Number of Law Enforcement Patrol Vehicles Authorized, Special Conditions (1-13), District Law/Permit Supervisor (Please print), Signature, Date.



NOTICE OF CLEARANCE

for individuals transporting, shipping, receiving, or possessing explosive materials.

ISSUED TO: ACE PYRO LLC

Federal Explosives license/permit no.: 4-MI-161-20-6D-12625

NOTICE DATE: 05/08/2025

Expiration Date: **April 1, 2026**

EXPIRATION DATE: This Notice expires when superseded by a newer Notice which will list all current responsible persons and employee possessors, or when the license or permit expires - whichever comes first.

Explosives License/Permit Type: 20-MANUFACTURER OF EXPLOSIVES

- 1 **WARNING.** Only those individuals listed below as **RESPONSIBLE PERSONS** and **EMPLOYEE POSSESSORS** with a background clearance status of "CLEARED" or "PENDING" are authorized to transport, ship, receive, or possess explosive materials in the course of employment with you.
- 2 **"DENIED" STATUS.** If an employee possessor has a background clearance status of "DENIED", you **MUST** take immediate steps to remove the employee from a position requiring the transporting, shipping, receiving, or possessing of explosive materials. Also, if the employee has been listed as a person authorized to accept delivery of explosive materials, you **MUST** remove the employee from such list and immediately, and in no event later than the second business day after such change, notify distributors of such change, as stated in 27 CFR 555.33(a).
- 3 **CHANGE IN RESPONSIBLE PERSONS.** You **MUST** report any change in responsible persons to the Chief, Federal Explosives Licensing Center, within 30 days of the change and new responsible persons **MUST** include "appropriate identifying information" as defined in 27 CFR 555.11. Fingerprints and photos are **NOT** required, however they will be required upon renewal of the license or permit.
- 4 **CHANGE OF EMPLOYEES.** You **MUST** report any change of employee/possessors to the Chief, FELC, within 30 days. Reports relating to newly hired employees must be submitted on ATF Form 5400.28 for EACH employee.

| | |
|-------------------|---|
| Premises Address: | 13001 E AUSTIN RD MANCHESTER, MI 48158 |
| Mailing Address: | ACE PYRO LLC 13001 E AUSTIN RD MANCHESTER, MI 48158 |

This 'Notice of Clearance' is provided to you as required by 18 U.S.C. 843(h) and **MUST** be retained as part of your permanent records and be made available for examination or inspection by ATF officers as required by 27 CFR 555.121. If you receive a Notice subsequent to this Notice, this Notice will no longer be valid.

In accordance with 27 CFR 555.33, Background Checks and Clearances, and 27 CFR 555.57, Change of Control, Change in Responsible Persons, and Change of Employees, ATF's Federal Explosives Licensing Center (FELC) has conducted background checks on the individual(s) you identified as a responsible person(s) and an employee/possessor(s) on your application, or reported after the issuance of your license/permit.

The following is a SUMMARY of the results of the background checks conducted on the individuals you reported as responsible persons and employee/possessors. ATF will be notifying ALL individuals listed on this document of their respective status by separate letter mailed to their residence address.

PLEASE BE ADVISED THAT IT IS UNLAWFUL FOR ANY PERSON REFLECTING A STATUS OF "DENIED" TO TRANSPORT, SHIP, RECEIVE, OR POSSESS EXPLOSIVE MATERIALS.

Please carefully review this Notice to ensure that all the information is accurate. If this Notice is incorrect, please return the Notice to the Chief, FELC, with a statement showing the nature of the error(s). The Chief, FELC, shall correct the error, and return a corrected Notice.

Number of RESPONSIBLE PERSON(S) : 1
Number of EMPLOYEE POSSESSOR(S): 120

continued

LAST NAME, First Name, Middle Name **Clearance Status**

LAST NAME, First Name, Middle Name **Clearance Status**

RESPONSIBLE PERSONS:

0001 ENZER, AARON ANDREW Cleared

0005 BILBREY, JASMINE Cleared

0006 BISCO, MICHAEL ERIC Cleared

0007 BLAESER, COREY O Cleared

0008 BLEDSOE, AUSTIN JAMES Cleared

0009 BRADY, ERIK MICHAEL Cleared

0010 BROST, KEVIN ANDREW Cleared

0011 CALERO, MICHELLE KAY Cleared

0012 CAPE, AMANDA RAE Cleared

0013 CAPE, TIMOTHY FRANKLIN Cleared

0014 CHAMBERS, WALTER MARTIN Cleared

0015 CLARK, RICHARD CHARLES Cleared

EMPLOYEE POSSESSORS:

0001 AYER, SCOTT EDWARD Cleared

0002 AYERS, DONALD ROBERT JR Cleared

0003 BAUER, JOSHUA THOMAS Cleared

0004 BELL, AIDAN JOHN Cleared

4-MI-161-20-6D-12625 expiration date: April 1, 2026 ACE PYRO LLC @ 13001 E AUSTIN RD, MANCHESTER, MI 48158

NOTICE OF CLEARANCE

05/08/2025

for individuals transporting, shipping, receiving, or possessing explosive materials.

NOTICE DATE: 05/08/2025

EXPIRATION DATE: This Notice expires when superseded by a newer Notice which will list all current responsible persons and employee possessors, or when the license or permit expires - whichever comes first.

This 'Notice of Clearance' is issued to: ACE PYRO LLC
Federal Explosives license/permit no.: 4-MI-161-20-6D-12625
Explosives License/Permit Type : 20-MANUFACTURER OF EXPLOSIVES
Expiration Date : April 1, 2026

13001 E AUSTIN RD
MANCHESTER, MI 48158

continued from previous page

| LAST NAME, First Name, Middle Name | Clearance Status |
|------------------------------------|------------------|
| 0110 WALL, CONNOR EDWARD | Cleared |
| 0111 WATTLES, TARYN JESSICA | Cleared |
| 0112 WEST, DAVID PHILIP | Cleared |
| 0113 WHITLOW, LARRY DWAYNE | Cleared |
| 0114 WILSON, ALAN JAMES | Cleared |
| 0115 WILSON, DOUGLAS R | Cleared |
| 0116 WILSON, NICK RYAN | Cleared |
| 0117 WILSON, RUTHANN C | Cleared |
| 0118 WYKOFF, NICHOLAS DAVID | Cleared |
| 0119 ZIEGLER, ERIC JAMES | Cleared |
| 0120 ZIEGLER, SAM | Cleared |

| LAST NAME, First Name, Middle Name | Clearance Status |
|------------------------------------|------------------|
|------------------------------------|------------------|



Charter Township of Highland - Fire Department

1600 W. Highland Rd.
Highland, MI 48357
(248)887-9050

5/28/2025

Subject: Approval of White Lake Fireworks Display

I have reviewed and approved the application from Ace Pyro LLC for the upcoming fireworks display.

Display Information:

Location: Barge on White Lake (north of Hubbels Island)
Highland, MI

Show Date: June 28, 2025

Kind regards,

A handwritten signature in black ink, appearing to read 'Shawn Bell', is written over a horizontal line.

Shawn Bell
Fire Marshal
Ordinance Enforcement
Charter Township of Highland
1600 W. Highland Rd.
Highland, MI 48357
firemarshal@htfd.com
ordinance@twp.highland.mi.us
(248)887-9050 (office)

2025 Permit for Fireworks Other than Consumer or Low Impact

| | |
|------------------------|---|
| Authority: 2011 PA 256 | The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, nationality, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act you may make your needs known to this Legislative Body of City, Village or Township Board. |
|------------------------|---|

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.

| | |
|---|---|
| TYPE OF PERMIT(S) (Select all applicable boxes) <input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Display Fireworks <input type="checkbox"/> Public Display <input type="checkbox"/> Private Display <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes | FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY. PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION) |
|---|---|

| | |
|---|--|
| NAME OF PERSON PERMIT ISSUED TO Wolverine Fireworks Display, Inc. | AGE (18 YEARS OR OLDER) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
|---|--|

| |
|---|
| ADDRESS OF PERSON PERMIT ISSUED TO 205 W. Seidlers Rd., Kawkawlin, MI 48631 |
|---|

| |
|---|
| NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION Duck Lake Friends Social Committee |
|---|

| |
|--|
| ADDRESS 1447 Spinnaker Ct., Highland, MI 48356 |
|--|

| |
|--|
| NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary) <p style="text-align: center;">See Proposal</p> |
|--|

| |
|--|
| EXACT LOCATION OF DISPLAY OR USE On Barges, Duck Lake, Highland, MI. |
|--|

| | | |
|---|---------------------------------|-------------------------|
| CITY, VILLAGE, TOWNSHIP Highland Township | DATE 7/5/25 RD 7/6/25 | TIME 10:00 PM |
|---|---------------------------------|-------------------------|

| | |
|--|----------------------------------|
| BOND OR INSURANCE FILED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | AMOUNT \$10,000,000.00 |
|--|----------------------------------|

| |
|---|
| Issued by action of the Legislative Body of a <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of _____ on the _____ day of _____ _____ (Signature and Title of Legislative Body Representative) |
|---|

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT

Federal Explosives License/Permit (18 U.S.C. Chapter 40)

ATF Form 5400.14 (5400.15 Part I)
Revised September 2011

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

| | |
|---|--|
| Direct ATF Correspondence To ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431 | License/Permit Number 4-MI-017-24-7C-05846 |
| Chief, Federal Explosives Licensing Center (FELC) <i>Mama Howard</i> | Expiration Date March 1, 2027 |

Name
WOLVERINE FIREWORKS DISPLAY, INC

Premises Address (Changes? Notify the FELC at least 10 days before the move.)
**205 W SEIDLERS RD
 KAWKAWLIN, MI 48631-0000**

Type of License or Permit
24-IMPORTER OF EXPLOSIVES

Purchasing Certification Statement
 The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)
 WOLVERINE FIREWORKS DISPLAY, INC
 205 W SEIDLERS RD
 KAWKAWLIN, MI 48631-0000

Licensee/Permittee Responsible Person Signature
Allan A. Strey
 Printed Name: **ALLAN A. STREY**

Position/Title
V-P
 Date
4-26-2024

Previous Edition is Obsolete WOLVERINE FIREWORKS DISPLAY, INC 205 W SEIDLERS RD 48631-0000 4-MI-017-24-7C-05846 March 1, 2027 24-IMPORTER OF EXPLOSIVES ATF Form 5400.14 (5400.15 Part I) Revised September 2011

Federal Explosives License (FEL) Customer Service Information

| | | |
|--|--|---------------------------|
| Federal Explosives Licensing Center (FELC) 244 Needy Road Martinsburg, WV 25405-9431 | Toll-free Telephone Number: (877) 283-3352 Fax Number: (304) 616-4401 E-mail: FELC@atf.gov | ATF Homepage: www.atf.gov |
|--|--|---------------------------|

Change of Address (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. (The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)

Right of Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

Cut Here ✂

(Continued on reverse side)

Federal Explosives License/Permit (FEL) Information Card
 License/Permit Name: WOLVERINE FIREWORKS DISPLAY, INC
 Business Name:
 License/Permit Number: 4-MI-017-24-7C-05846
 License/Permit Type: 24-IMPORTER OF EXPLOSIVES
 Expiration: **March 1, 2027**
 Please Note: Not Valid for the Sale or Other Disposition of Explosives.



Wolverine FIREWORKS

205 West Seidlers Rd. • Kawkawlin, MI 48631
Phone: 989.662.0121 • Fax: 989.662.0122

Display, Inc.

— Visit us at www.wolverinefireworks.com —

Contract Agreement

This Contract will engage the services of Wolverine Fireworks Display Inc. as vendor and display operator. This agreement, between **Duck Lake Social Committe**, hereinafter called "Sponsor" and Wolverine Fireworks Display Inc., 205 W Seidlers Rd., Kawkawlin, MI., Hereinafter called "Professional", is as follows.

The Sponsor and Professional, for mutual consideration hereinafter set forth, agree as follows:

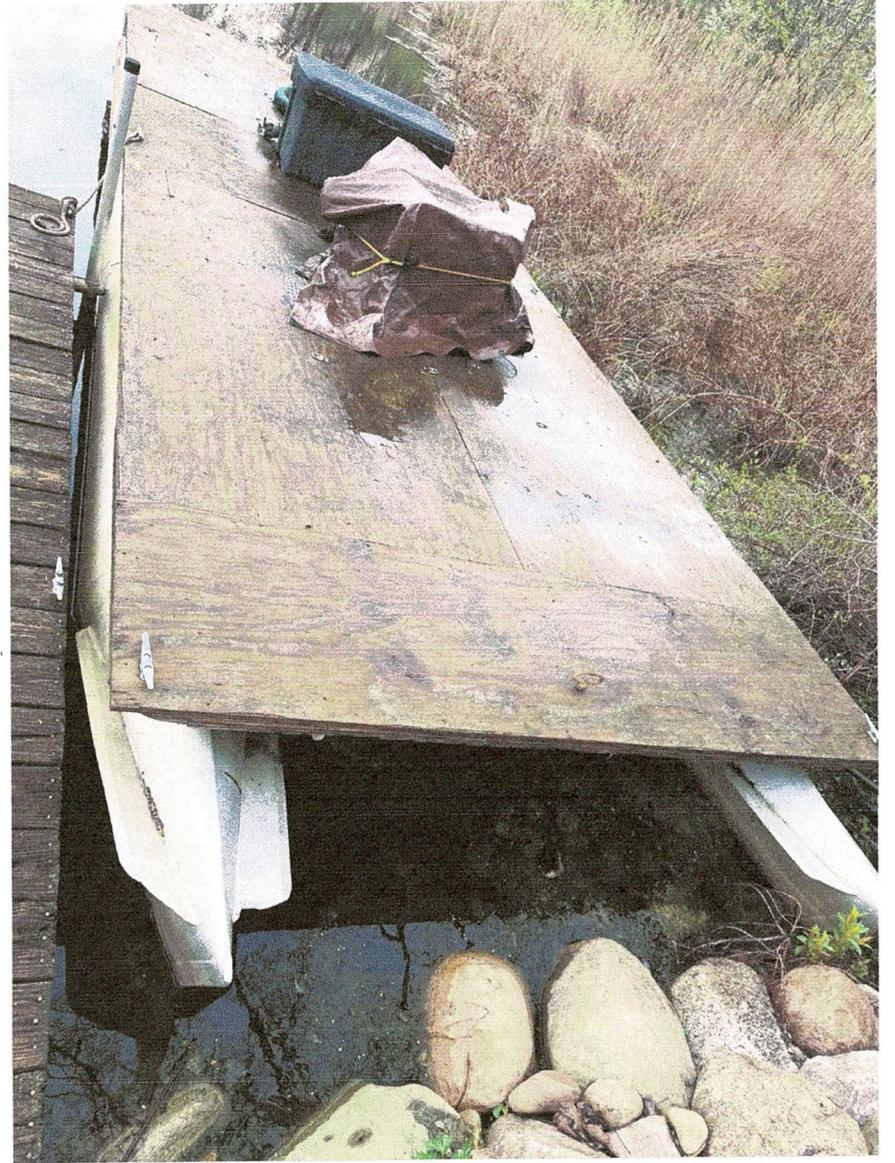
- A: Professional agrees to provide Sponsor with correct amount, size and description of Fireworks as specified in proposal submitted to Sponsor **4/22/25**.
- B: Professional will provide Sponsor with Labor for **July 5, 2025**, Fireworks Display **on Barges on Duck Lake, Highland, MI.**
- C: Rain Date **7/6/25**.
- D: Professional agrees to provide Sponsor with Liability Insurance in the amount of **\$10,000,000.00**. All individuals/entities listed on the certificate of insurance will be deemed an additional insured per this contract.
- E: Sponsor agrees that in case of inclement weather or any other circumstances not caused solely by Professional, Sponsor will be charged maximum fixed costs in the amount of **\$1,500.00** per day and not for the unused Fireworks Package if display is cancelled *after* 5:00 p.m. the day before the display whether display *is or is not* rescheduled. If display is cancelled *prior* to 5:00 p.m. the day before the display and *is* rescheduled, Sponsor will be charged a minimum administration fee of **\$100.00**.
- F: Sponsor agrees to pay Professional a deposit of **\$1,500.00 upon signing of contract, no later than 90 days prior to display date**. If display is cancelled and not rescheduled by sponsor after deposit is paid but prior to 30 days before the display, Sponsor will forfeit 25% of deposit. If less than 30 days prior to display, Sponsor will forfeit 100% of deposit.
- G: Sponsor agrees to pay balance of **\$4,500.00 (including applicable sales tax)** within 10 days after show date of **July 5, 2025**.
- H: Sponsor agrees to indemnify, hold harmless, and defend Professional from and against any and all suits, claims, damages, liabilities, losses, expenses, and costs, including attorney fees (collectively "loss"), except to the extent such loss was caused by Professional's sole negligence.
- I: Sponsor agrees to procure and furnish a suitable place to display the fireworks in accordance with the NFPA 1123, and to secure all police, fire, and local and state permits, to arrange for any security bonds as required by law and to furnish all necessary and proper police and fire protection for the protection of Sponsor, the public, individuals who work in or around the display, for proper crowd control, vehicle parking and proper supervision. Sponsor further agrees to provide all necessary and proper discharge site security.
- J: If Professional, in its sole determination, is unable to supply the size and type of fireworks proposed due to supply chain issues, Professional will substitute with fireworks of equal monetary value, in its sole discretion, if possible. If no such supply is available, Professional will refund Sponsor any deposit paid, and this agreement will be cancelled without penalty to Professional or Sponsor.

Ryan Charlton
Ryan Charlton (Apr 25, 2025 08:32 EDT)

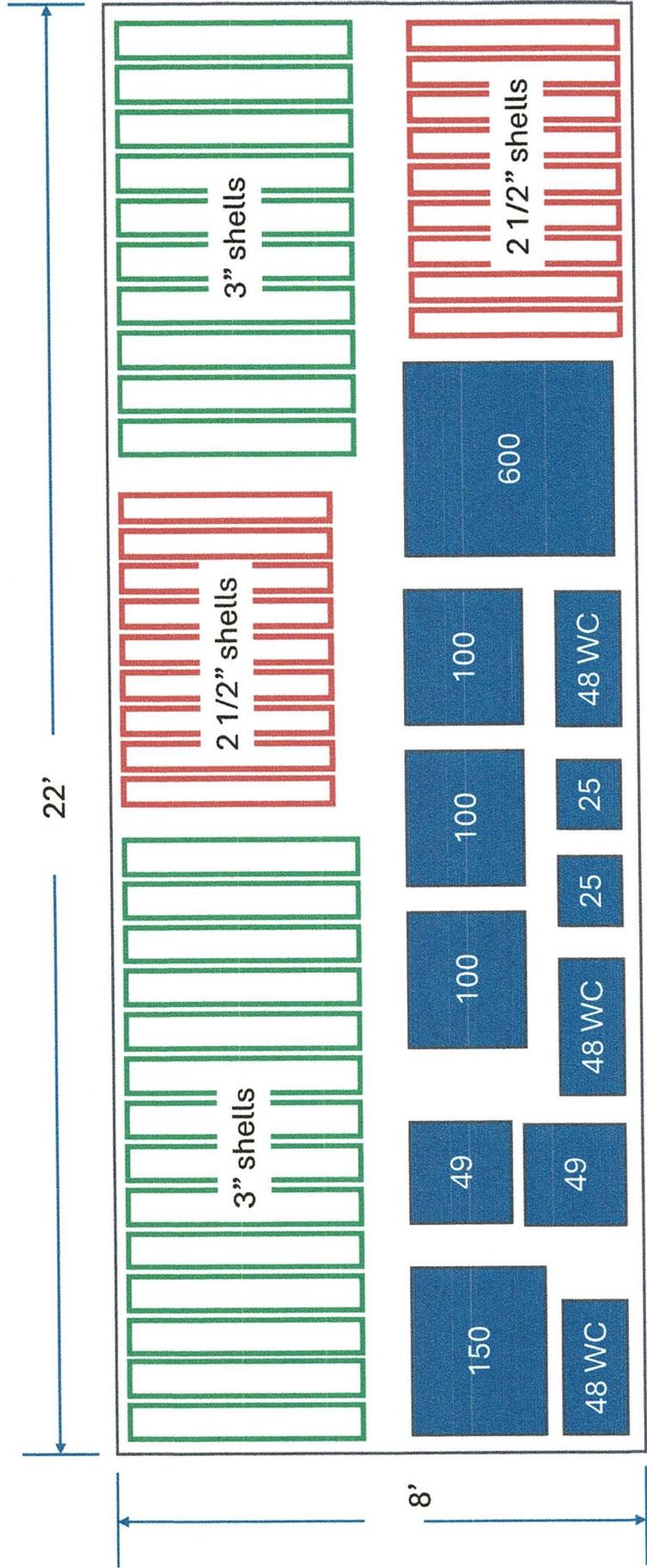
Sponsor

Rachel Lambert

Professional



Barge layout



Main Show

82 3" Flower King Assorted Shells
60 3" Lidu Assorted Shells Chained 10/1 (4 Sec. Delay)
96 2.5" Tsky Assorted Shells

Total
238

Cakes to be used through-

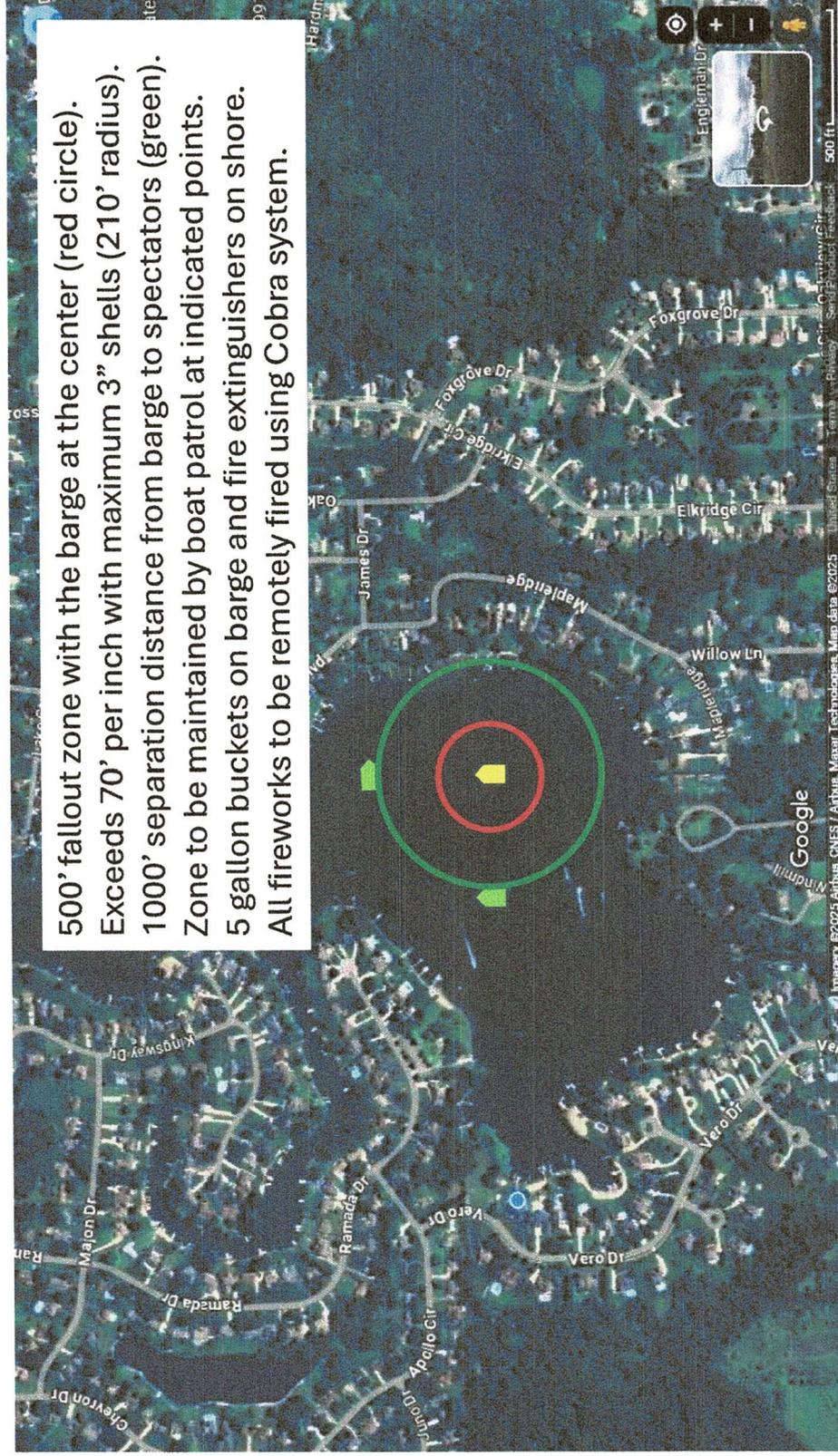
1 48 Shot Blue Flames/ Blue Carpet Water Cake
1 48 Shot Red Mines Carpet. Water Cake
1 48 Shot Golden crackling Chrys. Flower Mines Carpet. Water Cake

1 100 Shot Bless Cake
1 100 Shot Wave Willow
2 49 Shot Gold Palm Beach
1 600 Shot Skypainter
2 25 Shot Assorted Color & Strobe
1 150 Shot Slvr. Crackling Stars
1 100 Shot Mixed art Z shape

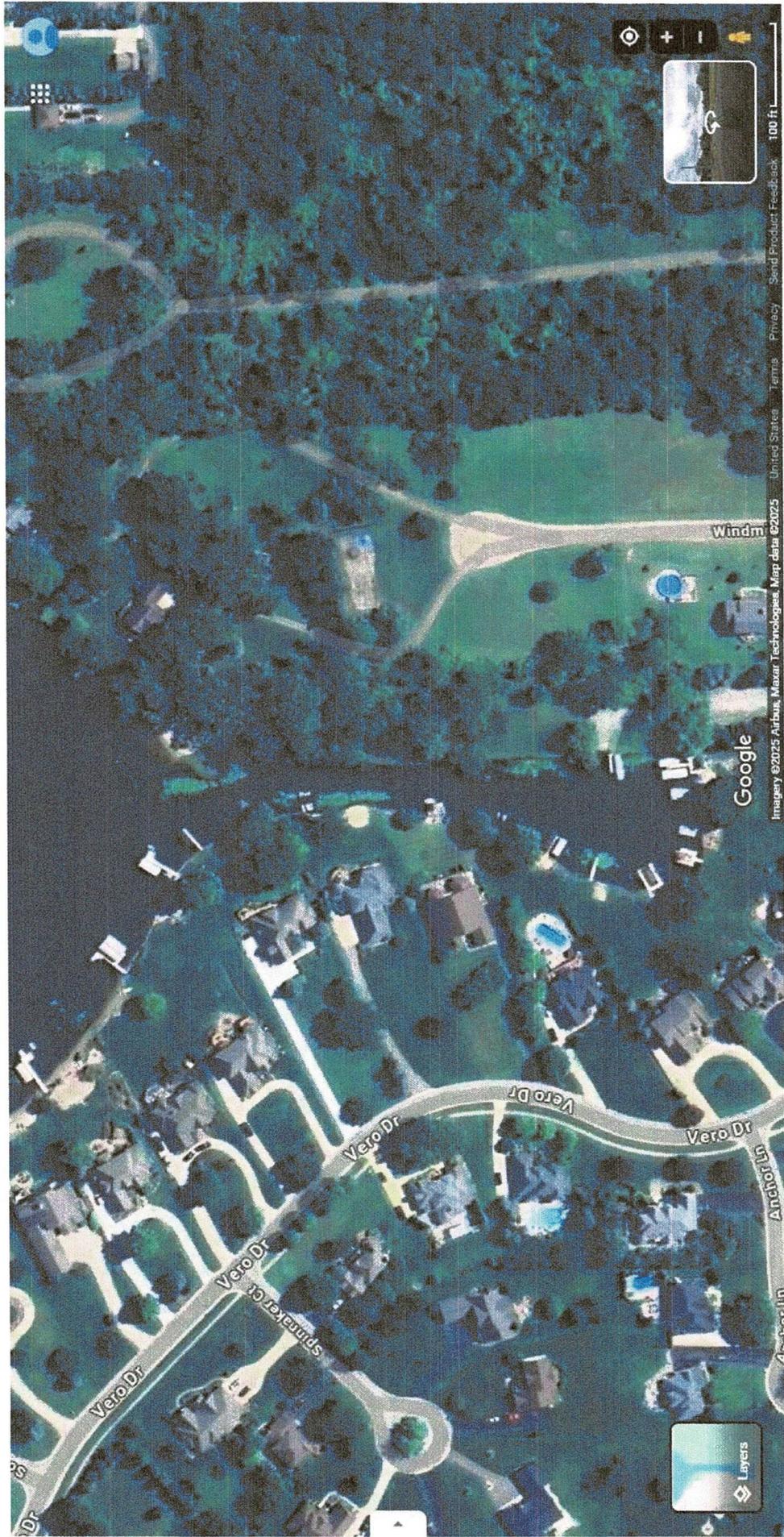
Grand Finale

60 2.5" Finale, 9 Color, 3 Big Crackle 12/1
40 2.5" Finale, RWB 10/1
36 3" Finale, Red, Green, Iron Tree 12/1
72 3" Finale, 9 Color 3 Report Chained 12/1

Duck Lake Fireworks Layout for July 5, 2025



Loading Zone





Firework Disposal Procedure

Please follow the two simple guidelines below for the proper disposal of any unused display fireworks.

1. If any display fireworks are found, submerge the firework in a five-gallon bucket of water.
2. Contact Chip Marks with Wolverine Fireworks Display Inc for proper pickup.

Wolverine Fireworks Display will pick up any unused display fireworks and take them to an authorized facility for proper disposal.

989.662.0121

www.wolverinefireworks.com
info@wolvdisplay.com



Charter Township of Highland - Fire Department

**1600 W. Highland Rd.
Highland, MI 48357
(248)887-9050**

5/20/25

Regarding July 5 (July 6 RD) Fireworks Display

We are currently collaborating with Wolverine Fireworks Display Inc. I approve this application while the preparation of the Safety Plan is being developed. We have already received all other required documents, including the Federal Explosives License/Permit and the Certificate of Liability Insurance.

We are committed to expediting this process.

Please feel free to reach out if you have any questions.

Shawn Bell
Fire Marshal
Charter Township of Highland Fire Department
248-887-3791 Ext 142
Firemarshal@htfd.com

Duck Lake Contract 25

Final Audit Report

2025-04-25

| | |
|-----------------|--|
| Created: | 2025-04-24 |
| By: | Wolverine Fireworks (rachel@wolvdisplay.com) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAA43YqvEpf1QDkZAXJd_V4QB3zFQtgxutd |

"Duck Lake Contract 25" History

-  Document created by Wolverine Fireworks (rachel@wolvdisplay.com)
2025-04-24 - 5:31:00 PM GMT- IP address: 68.188.255.18
-  Document emailed to charltonrj36@gmail.com for signature
2025-04-24 - 5:31:04 PM GMT
-  Email viewed by charltonrj36@gmail.com
2025-04-24 - 5:52:07 PM GMT- IP address: 66.249.80.224
-  Signer charltonrj36@gmail.com entered name at signing as Ryan Charlton
2025-04-25 - 12:32:11 PM GMT- IP address: 73.144.95.61
-  Document e-signed by Ryan Charlton (charltonrj36@gmail.com)
Signature Date: 2025-04-25 - 12:32:13 PM GMT - Time Source: server- IP address: 73.144.95.61
-  Agreement completed.
2025-04-25 - 12:32:13 PM GMT



Charter Township of Highland - Fire Department

**1600 W. Highland Rd.
Highland, MI 48357
(248)887-9050**

5/27/25

Regarding July 5 (July 6 RD) Duck Lake Fireworks Display

We are currently collaborating with Wolverine Fireworks Display Inc. I approve this application while the DNR permit is being developed. We have received all the required documents.

Shawn Bell
Fire Marshal
Charter Township of Highland Fire Department
248-887-3791 Ext 142
Firemarshal@htfd.com

5b. Receive and File:

TREASURER'S REPORT

April 30, 2025

| BANK | FUND | ACCOUNT TYPE | FUND | O/S CHECKS | BANK BALANCE | BANK STATEMENT |
|---------------|------------------------|--------------------|------|------------|----------------------|--|
| CHASE | GENERAL | CHECKING | 101 | 695,019.93 | 613,851.19 * | 1,361,466.53 |
| CHASE | GENERAL | H.R.A. | 101 | | 126,291.79 | *In Chase checking account |
| CHASE | GENERAL | F.S.A CHECKING | 101 | | 13,490.49 | |
| CHASE | GENERAL | CHECKING (SAVINGS) | 101 | | 1,755.80 * | |
| CHASE | FIRE OPERATING | MONEY MARKET | 206 | | 31,659.25 | |
| CHASE | ROAD | MONEY MARKET | 203 | | 10,226.97 | CHASE |
| CHASE | HAUL ROUTE | MONEY MARKET | 203 | | 451,754.04 | 3,506,983.43 |
| CHASE | POLICE | MONEY MARKET | 207 | | 274,421.46 | COMERICA |
| CHASE | REFUSE | MONEY MARKET | 227 | | 820,928.75 | 633,223.76 |
| CHASE | OPIOID SETTLEMENT | CHECKING | 284 | | 1,531.27 * | FLAGSTAR |
| CHASE | HAAC | CHECKING | 702 | | 14,556.29 * | 7,120,882.39 |
| CHASE | DDA | MONEY MARKET | 494 | | 152,146.91 | HVSB |
| CHASE | WATERMAIN | CHECKING | 591 | | 34,752.05 * | 1,128,811.03 |
| CHASE | DUCK LAKE IMP. BOARD | MONEY MARKET | 764 | | 254,190.19 | LPL FINANCIAL |
| CHASE | HIGHLAND LAKE IMP BRD | MONEY MARKET | 765 | | 89,315.07 | 798,828.13 |
| CHASE | TAGGETT LK IMP BRD | MONEY MARKET | 766 | | 40,312.30 | MI CLASS |
| CHASE | KELLOGG LK IMP BRD | MONEY MARKET | 767 | | 54,095.29 | 4,484,001.25 |
| CHASE | CHARLICK LK IMP BRD | MONEY MARKET | 768 | | 74,751.58 | OAKLAND COUNTY |
| CHASE | WOODRUFF LK IMP BRD | MONEY MARKET | 769 | | 65,815.12 | 383,851.18 |
| CHASE | WHITE LK IMP BRD | MONEY MARKET | 770 | | 320,296.84 | CIBC |
| CHASE | TOMAHAWK LK IMP BRD | MONEY MARKET | 771 | | 5,628.95 | 2,199,659.04 |
| CHASE | GOURD LK IMP BRD | MONEY MARKET | 773 | | 9,605.88 | HUNTINGTON |
| CHASE | PENINSULA LAKE | MONEY MARKET | 774 | | 15,221.60 | 233,864.79 |
| CHASE | LOWER PETTIBONE LAKE | MONEY MARKET | 775 | | 12,180.03 | TOTAL |
| CHASE | DUNLEAVY LEONARD | MONEY MARKET | 776 | | 18,204.32 | 20,490,105.00 |
| COMERICA | CAPITAL IMP. | PBMM | 401 | | 71,867.35 | |
| COMERICA | CAPITAL IMP. | JFUND | 401 | | 317,387.29 | |
| COMERICA | GENERAL | JFUND | 101 | | 243,969.12 | |
| FLAGSTAR | PERPETUAL FUND | CD | 101 | | 1,158.74 | |
| FLAGSTAR | GENERAL | CD | 101 | | 230,481.55 | |
| FLAGSTAR | GENERAL | CD | 101 | | 230,481.55 | |
| FLAGSTAR | POLICE | CD | 207 | | 342,281.97 | |
| FLAGSTAR | CAPITAL IMP. | SAVINGS | 401 | | 7,509.12 | |
| FLAGSTAR | DDA | SAVINGS | 494 | | 248,394.78 | |
| FLAGSTAR | FIRE | SAVINGS | 206 | | 2,343,476.13 | |
| FLAGSTAR | FIRE CAPITAL | SAVINGS | 402 | | 440,623.40 | |
| FLAGSTAR | GENERAL | SAVINGS | 101 | | 114,396.37 | Flagstar Bank Statement |
| FLAGSTAR | CURRENT TAX | CHECKING | 703 | 50.85 | 186,077.21 | 186,128.06 |
| FLAGSTAR | POLICE | SAVINGS | 207 | | 2,976,001.57 | |
| HVSB | FIRE | CD | 206 | | 292,374.69 | |
| HVSB | GENERAL | CD | 101 | | 239,212.99 | |
| HVSB | HAUL ROUTE | CD | 203 | | 304,069.67 | |
| HVSB | POLICE | CD | 207 | | 293,153.68 | |
| LPL FINANCIAL | POST EMPLOYEE BENEFITS | INVESTMENT POOL | 737 | | 118,331.36 | |
| LPL FINANCIAL | POST EMPLOYEE BENEFITS | INVESTMENT POOL | 737 | | 680,496.77 | |
| MI CLASS | CAPITAL IMP. | INVESTMENT POOL | 401 | | 1,977,555.30 | |
| MI CLASS | FIRE HALL CONSTRUCTION | INVESTMENT POOL | 402 | | 469,789.04 | |
| MI CLASS | POLICE | INVESTMENT POOL | 207 | | 448,606.36 | |
| MI CLASS | ROAD | INVESTMENT POOL | 203 | | 42,665.87 | |
| MI CLASS | STATE SHARED REV | INVESTMENT POOL | 101 | | 1,545,384.68 | |
| OAKLAND CO | FIRE | INVESTMENT POOL | 206 | | 24,922.68 | |
| OAKLAND CO | FIRE CAPITAL | INVESTMENT POOL | 402 | | 10,313.65 | |
| OAKLAND CO | GENERAL | INVESTMENT POOL | 101 | | 24,451.12 | |
| OAKLAND CO | POLICE | INVESTMENT POOL | 207 | | 157,129.50 | |
| OAKLAND CO | REFUSE | INVESTMENT POOL | 227 | | 167,034.23 | |
| CIBC | GENERAL | CD | 101 | | 282,719.91 | |
| CIBC | FIRE | CD | 206 | | 177,875.17 | |
| CIBC | POLICE | CD | 207 | | 302,112.97 | |
| CIBC | POLICE | CD | 207 | | 518,580.51 | Respectfully submitted, Jennifer Frederick, Treasurer |
| CIBC | CAPITAL IMP. | CD | 401 | | 376,067.98 | |
| CIBC | ESCROW | CD | 101 | | 342,302.50 | |
| CIBC | DDA | CD | 494 | | 100,000.00 | |
| CIBC | DDA | CD | 494 | | 100,000.00 | |
| HUNTINGTON | GENERAL | CD | 101 | | 233,864.79 | |
| | | | | | <u>20,490,105.00</u> | |

Fund 101 Chase Credit Cards in Transit \$1,676.00

Flagstar Outstanding Checks \$50.85

| BANK/GL REC. SORTED BY | | | FUND | | LEDGER | | BANK | | FUND | |
|------------------------|--|--------------------|------|------------|----------------------|----------------------|------|----------------------|-------------|--|
| April 30, 2025 | | | | | | | | | | |
| BANK | FUND | ACCOUNT TYPE | FUND | DIFFERENCE | BALANCE | BALANCE | | FUND TOTAL | FUND NUMBER | |
| CHASE | GENERAL | CHECKING | 101 | | | 613,851.19 | | | | |
| CHASE | GENERAL | H.R.A. CHECKING | 101 | | | 126,291.79 | | | | |
| CHASE | GENERAL | F.S.A. CHECKING | 101 | | | 13,490.49 | | | | |
| CHASE | GENERAL | CHECKING (SAVINGS) | 101 | | | 1,755.80 | | | | |
| COMERICA | GENERAL | JFUND | 101 | | | 243,969.12 | | | | |
| FLAGSTAR | GENERAL | MAX SAVINGS | 101 | | | 114,396.37 | | | | |
| MI CLASS | STATE SHARED REV | INVESTMENT POOL | 101 | | | 1,545,384.68 | | | | |
| OAKLAND CO | GENERAL | INVESTMENT POOL | 101 | | | 24,451.12 | | | | |
| CIBC | GENERAL | CD | 101 | | | 282,719.91 | | | | |
| CIBC | GENERAL - ESCROW | CD | 101 | | | 342,302.50 | | | | |
| HUNTINGTON | GENERAL | CD | 101 | | | 233,864.79 | | | | |
| FLAGSTAR | GENERAL | CD | 101 | | | 230,481.55 | | | | |
| FLAGSTAR | GENERAL | CD | 101 | | | 230,481.55 | | | | |
| FLAGSTAR | PERPETUAL FUND | CD | 101 | | | 1,158.74 | | | | |
| HVSB | GENERAL | CD | 101 | -1,676.00 | 4,245,488.59 | 239,212.99 | | 4,243,812.59 | 101 | |
| CHASE | ROAD | SAVINGS | 203 | | | 10,226.97 | | | | |
| MI CLASS | ROAD | INVESTMENT POOL | 203 | | | 42,665.87 | | | | |
| CHASE | HAUL ROUTE | SAVINGS | 203 | | | 451,754.04 | | | | |
| HVSB | HAUL ROUTE | CD | 203 | 0.00 | 808,716.55 | 304,069.67 | | 808,716.55 | 201 | |
| FLAGSTAR | FIRE | MAX SAVINGS | 206 | | | 2,343,476.13 | | | | |
| CHASE | FIRE | SAVINGS | 206 | | | 31,659.25 | | | | |
| OAKLAND CO | FIRE | INVESTMENT POOL | 206 | | | 24,922.68 | | | | |
| CIBC | FIRE | CD | 206 | | | 177,875.17 | | | | |
| HVSB | FIRE | CD | 206 | 0.00 | 2,870,307.92 | 292,374.69 | | 2,870,307.92 | 206 | |
| CHASE | POLICE | SAVINGS | 207 | | | 274,421.46 | | | | |
| FLAGSTAR | POLICE | MAX SAVINGS | 207 | | | 2,976,001.57 | | | | |
| MI CLASS | POLICE | INVESTMENT POOL | 207 | | | 448,606.36 | | | | |
| OAKLAND CO | POLICE | INVESTMENT POOL | 207 | | | 157,129.50 | | | | |
| FLAGSTAR | POLICE | CD | 207 | | | 342,281.97 | | | | |
| HVSB | POLICE | CD | 207 | | | 293,153.68 | | | | |
| CIBC | POLICE | CD | 207 | | | 518,580.51 | | | | |
| CIBC | POLICE | CD | 207 | 0.00 | 5,312,288.02 | 302,112.97 | | 5,312,288.02 | 207 | |
| CHASE | OPIOID SETTLEMENT | CHECKING | 284 | 0.00 | 1,531.27 | 1,531.27 | | 1,531.27 | 284 | |
| LPL FINANCIAL | POST EMPLOYEE BENEFITS | CASH ACCOUNT | 737 | | | 118,331.36 | | | | |
| LPL FINANCIAL | POST EMPLOYEE BENEFITS | BOND | 737 | 0.00 | 798,828.13 | 680,496.77 | | 798,828.13 | 737 | |
| CHASE | REFUSE | SAVINGS | 227 | | | 820,928.75 | | | | |
| OAKLAND CO | REFUSE | INVESTMENT POOL | 227 | 0.00 | 987,962.98 | 167,034.23 | | 987,962.98 | 227 | |
| CHASE | HAAC | CHECKING | 702 | 0.00 | 14,556.29 | 14,556.29 | | 14,556.29 | 702 | |
| COMERICA | CAPITAL IMP. | PBMM | 401 | | | 71,867.35 | | | | |
| COMERICA | CAPITAL IMP. | JFUND | 401 | | | 317,387.29 | | | | |
| FLAGSTAR | CAPITAL IMP. | MAX SAVINGS | 401 | | | 7,509.12 | | | | |
| MI CLASS | CAPITAL IMP. | INVESTMENT POOL | 401 | | | 1,977,555.30 | | | | |
| CIBC | CAPITAL IMP. | CD | 401 | 0.00 | 2,750,387.04 | 376,067.98 | | 2,750,387.04 | 401 | |
| FLAGSTAR | FIRE CAPITAL | MAX SAVINGS | 402 | | | 440,623.40 | | | | |
| MI CLASS | FIRE CAPITAL | CONSTRUCTION | 402 | | | 469,789.04 | | | | |
| OAKLAND CO | FIRE CAPITAL | INVESTMENT POOL | 402 | 0.00 | 920,726.09 | 10,313.65 | | 920,726.09 | 402 | |
| CHASE | DDA | SAVINGS | 494 | | | 152,146.91 | | | | |
| FLAGSTAR | DDA | MAX SAVINGS | 494 | | | 248,394.78 | | | | |
| CIBC | DDA | CD | 494 | | | 100,000.00 | | | | |
| CIBC | DDA | CD | 494 | 0.00 | 600,541.69 | 100,000.00 | | 600,541.69 | 494 | |
| CHASE | WATERMAIN | CHECKING | 591 | 0.00 | 34,752.05 | 34,752.05 | | 34,752.05 | 591 | |
| FLAGSTAR | TAX | CHECKING | 703 | 0.00 | 186,077.21 | 186,077.21 | | 186,077.21 | 703 | |
| CHASE | DUCK LAKE IMP. BOARD | SAVINGS | 764 | 0.00 | 254,190.19 | 254,190.19 | | 254,190.19 | 764 | |
| CHASE | HIGHLAND LAKE IMP BRD | SAVINGS | 765 | 0.00 | 89,315.07 | 89,315.07 | | 89,315.07 | 765 | |
| CHASE | TAGGETT LK IMP BRD | SAVINGS | 766 | 0.00 | 40,312.30 | 40,312.30 | | 40,312.30 | 766 | |
| CHASE | KELLOGG LK IMP BRD | SAVINGS | 767 | 0.00 | 54,095.29 | 54,095.29 | | 54,095.29 | 767 | |
| CHASE | CHARLICK LAKE IMP BRD | SAVINGS | 768 | 0.00 | 74,751.58 | 74,751.58 | | 74,751.58 | 768 | |
| CHASE | WOODRUFF LK IMP BRD | SAVINGS | 769 | 0.00 | 65,815.12 | 65,815.12 | | 65,815.12 | 769 | |
| CHASE | WHITE LK IMP BRD | SAVINGS | 770 | 0.00 | 320,296.84 | 320,296.84 | | 320,296.84 | 770 | |
| CHASE | TOMAHAWK LK IMP BRD | SAVINGS | 771 | 0.00 | 5,628.95 | 5,628.95 | | 5,628.95 | 771 | |
| CHASE | GOURD LK IMP BRD | SAVINGS | 773 | 0.00 | 9,605.88 | 9,605.88 | | 9,605.88 | 773 | |
| CHASE | PENINSULA LAKE | SAVINGS | 774 | 0.00 | 15,221.60 | 15,221.60 | | 15,221.60 | 774 | |
| CHASE | LOWER PETTIBONE | SAVINGS | 775 | 0.00 | 12,180.03 | 12,180.03 | | 12,180.03 | 775 | |
| CHASE | DUNLEAVY LEONARD | SAVINGS | 776 | 0.00 | 18,204.32 | 18,204.32 | | 18,204.32 | 776 | |
| TOTAL | | | | -1,676.00 | 20,491,781.00 | 20,490,105.00 | | 20,490,105.00 | | |
| RLO - 5/20/25 | Flagstar Outstanding Checks = \$ 50.85 | | | | | | | | | |
| CTRL, ALT, SHIFT, F9 | Fund 101 Chase Credit Cards in Transit = \$ 1,676.00 | | | | | | | | | |

Circulation of Physical Items

| | | | |
|--|---------------------|----------------|---------------------|
| | Feb. 5,790 | March 7,006 | April 5,677 |
| Books: | Adult 2,232 (2,320) | Teen 112 (87) | Youth 2,339 (3,372) |
| | DVD 477 (611) | Realia 36 (54) | Board Games 26 (18) |
| Interlibrary Loan: | | | |
| Other TLN Library material to Highland: 1,349 | | | |
| Highland Materials to other TLN Libraries: 1,099 | | | |
| MeLCat Interloan Service: 14 | | | |

Digital Usage

| | March | April |
|----------------------------|-------|-------|
| Overdrive | | |
| Overall | 3,128 | 2,831 |
| e-books | 1,345 | 1,224 |
| e-audiobooks | 1,415 | 1,320 |
| e-magazines | 368 | 287 |
| New Users | 25 | 25 |
| Unique User | 629 | 623 |
| Hoopla Borrowers | 883 | 894 |
| Kanopy Plays | 41 | 57 |
| Consumer Reports Page View | 189 | 239 |
| Mango Languages | 71 | 42 |
| Brainfuse | 60 | 0 |
| World Book | 4 | 2 |
| Ancestry | 257 | 65 |
| Educate Station | 2 | 1 |

Library Happenings

- The library's original building air conditioning unit has been replaced with a new, more efficient one.
- Some library furniture has been replaced in the adult area.
- Our teen librarian attended the career fair at Lakeland High School.
- A board member resigned effective May 7th.
- Three people applied for the open board seat; the current board will choose a replacement until the next election in 2026.
- The library's fire suppression system has been tested.
- Foot traffic to our library continues to increase, in April, we saw a 3% increase from the same time last year.

Programs & Reference

| | | |
|---------------------------|--------------|------------|
| April Programs # | | |
| Adult | 8 | 158 |
| Teen | 5 | 25 |
| Youth | 7 | 52 |
| Total | 20 | 235 |
| Last Month | 43 | 650 |
| | | |
| Passive | 4 | 424 |
| | | |
| Reference | | |
| Adult & Teen | 851 | |
| Youth | 421 | |
| Total | 1,272 | |
| Last Month | 1,357 | |
| | | |
| People Count 6,006 | | |
| Last year | 5,816 | |
| Last Month | 5,787 | |

Public Computer Usage

| | |
|------------------|-----|
| Computers | |
| Adult | 401 |
| Teen | 4 |
| Youth | 21 |
| AWE | 467 |
| ABC Mouse | 0 |
| | |
| Wireless: | 503 |
| Approx. each day | 35 |

Website

MAP passes: 10 families
 Metroparks
 Legoland
 Highland Recreation

Highland Township Public Library
Board Meeting Minutes
Tuesday, April 1, 2025

Members Present: C. Dombrowski, C. Hamill, J. Matthews, D. Mecklenborg, K. Polidori and Director B. Dunseth

Members Absent: J. Gaglio

Guests: None

The meeting was called to order at the Highland Township Public Library at 5:36 pm by D. Mecklenborg.

Motion: J. Matthews moved and K. Polidori seconded to approve the agenda. Unanimous vote; motion carried.

Motion: K. Polidori moved and J. Matthews seconded to approve the Board Meeting minutes as amended for March 4, 2025. Roll call - unanimous vote; motion carried.

Bills: Total bills for March, 2025 are \$39,514.61. Total bills for April, 2025 are \$24,347.06 with the addition of Applied Innovations, Consumers Energy, Cornerstone Roofing, Custom Plus, Digital Document Store, DTE Energy, Kanopy Inc., Landscape LLC, Midwest Tape, ODP Business Solutions LLC, T-Mobile, T-Mobile Ooma, Voltron Power LLC, when received.

Motion: J. Matthews moved and C. Hamill seconded to approve the March, 2025 and April, 2025 bills. Roll call - unanimous vote; motion carried.

FYI: Budget report available for review.

Director's Report: Available for review.

Communications: A patron would like the Library to be open on Sundays.

UNFINISHED BUSINESS

Library Network: The Library Network and the American Library Association issued a statement regarding the executive order that calls for the elimination of the Institute of Museum and Library Services. Computers have been updated to Windows 11. The Library staff needs to replace outdated laptops with four Dell Latitude 55550 15.6-inch notebooks.

Motion: J. Matthews moved and C. Hamill seconded to approve the purchase of four Dell Latitude 55550 15.6-inch notebooks, including a three year warranty, at a cost not to exceed \$4,000. Roll call - unanimous vote; motion carried.

Building Maintenance: The generator sounded an alarm on March 18th. A replacement panel has been ordered. Discussed installation of heat tape on roof to address the problem of roof dripping onto the front main entrance, which freezes on the sidewalk, creating a hazardous situation.

Motion: J. Matthews moved and K. Polidori seconded to contract with Cornerstone Roofing to install heat tape on the roof over the front main door, at a cost not to exceed \$1,500. Roll call - unanimous vote; motion carried.

Strategic Plan: The Strategic Plan needs to be updated.

Outreach: The Library will be sending gently used books to the Highland Greens Clubhouse. D. Dittmar attended the Career Expo at Milford High School, to talk about careers in Library Science and to promote library usage. The Highland Founder's Day Parade and Festival on May 17th, will have Library presence, making a wireless microphone available to aid patrons in creating oral histories, in celebration of the township's 190th anniversary.

Board: The application for applying for Library Board Trustee and the procedure for selecting a board member were discussed.

NEW BUSINESS

Audit: The auditor from Bredernitz, Wagner & Co. P.C., collected financial information to initiate the audit process.

Fund Balance: Discussed moving unused funds into Assigned Funds, under the Building/Equipment Special Reserve category.

Motion: J. Matthews moved and K. Polidori seconded to move unused Clerestory Window funds and Generator Project funds into Assigned, Building/Equipment Special Reserve fund. Roll call - unanimous vote; motion carried.

Policies: A template of an employee handbook was reviewed.

Personnel: L. Phillipson will be off work for April and part of May. The Library hired a new page, I. Meredith.

May Meeting: The May 6, 2025 Library Board Meeting will be held in the Community Room, at 5:30 pm.

Public Comment: None

Adjournment: J. Matthews moved and K. Polidori seconded to adjourn. Meeting adjourned at 6:36 pm.

Respectfully Submitted,

Cindy Dombrowski

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
MARCH 31, 2025

GENERAL FUND

ASSETS

| | | | |
|-----------------|---------------------------|--------------|--------------|
| 101-000-004.000 | PETTY CASH | 93.34 | |
| 101-000-008.000 | PERPETUAL FUND | 1,087.10 | |
| 101-000-010.000 | CASH - COMBINED SAVINGS | 4,014,564.94 | |
| 101-000-078.000 | DUE FROM STATE REVENUES | 367,829.00 | |
| 101-000-081.000 | DUE COMMUNITY DEV. | 24.00 | |
| 101-000-084.477 | DUE TO/FROM CABLE TV FEES | 67,342.05 | |
| | | | <hr/> |
| | TOTAL ASSETS | | 4,450,940.43 |
| | | | <hr/> <hr/> |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|-----------------|-------------------------------|------------|------------|
| 101-000-202.001 | BUILDING BONDS PAYABLES | 184,561.00 | |
| 101-000-202.002 | HEALTH REIMBURSEMENT PAYABLES | 8,658.02 | |
| 101-000-202.005 | PLANNING ESCROW PAYABLES | 181,527.58 | |
| 101-000-217.000 | DUE TO PRIVATE ORGANIZATION | 9,732.20 | |
| 101-000-222.000 | OAKLAND CO. ANIMAL CONTROL | 225.85 | |
| 101-000-280.001 | DEFERRED REVENUE-GRANT | 24.00 | |
| | | | <hr/> |
| | TOTAL LIABILITIES | | 384,728.65 |

FUND EQUITY

| | | | |
|-----------------|---------------------------------|--------------|--------------|
| 101-000-380.003 | FUND BALANCE-ASSIGN FUTURE EXP | 1,350,000.00 | |
| 101-000-390.000 | FUND BALANCE | 2,169,898.70 | |
| | REVENUE OVER EXPENDITURES - YTD | 546,313.08 | |
| | | | <hr/> |
| | TOTAL FUND EQUITY | | 4,066,211.78 |
| | | | <hr/> <hr/> |
| | TOTAL LIABILITIES AND EQUITY | | 4,450,940.43 |
| | | | <hr/> <hr/> |

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

GENERAL FUND

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET | |
|-----------------|--------------------------------|---------------------|---------------------|---------------------|-------------------|---------------------|--------------|
| REVENUE | | | | | | | |
| 101-000-402.000 | CURRENT PROPERTY TAX | 629,738.00 | 629,738.00 | 622,208.38 | 16,895.65 | 7,529.62 | 98.80 |
| 101-000-404.000 | SALES TAX | 2,131,794.00 | 2,131,794.00 | 367,829.00 | .00 | 1,763,965.00 | 17.25 |
| 101-000-412.000 | DELINQUENT P. PROPERTY TAX | .00 | .00 | (376.67) | 61.22 | 376.67 | .00 |
| 101-000-423.000 | MOBILE HOME TAXES | 8,000.00 | 8,000.00 | 2,192.00 | 731.50 | 5,808.00 | 27.40 |
| 101-000-477.000 | CABLE TV FRANCHISE FEES | 300,000.00 | 300,000.00 | 67,342.05 | .00 | 232,657.95 | 22.45 |
| 101-000-478.000 | DOG LICENSES | 1,500.00 | 1,500.00 | 628.00 | 128.00 | 872.00 | 41.87 |
| 101-000-490.000 | OTHER LIC. & PERMIT | 5,000.00 | 5,000.00 | 1,770.00 | 1,073.00 | 3,230.00 | 35.40 |
| 101-000-491.000 | BUILDING PERMITS | 200,000.00 | 200,000.00 | 39,827.00 | 18,393.00 | 160,173.00 | 19.91 |
| 101-000-491.001 | HEATING PERMITS | 50,000.00 | 50,000.00 | 15,634.00 | 8,337.00 | 34,366.00 | 31.27 |
| 101-000-491.002 | PLUMBING PERMITS | 42,000.00 | 42,000.00 | 5,925.60 | 4,210.00 | 36,074.40 | 14.11 |
| 101-000-491.003 | ELECTRICAL PERMITS | 88,000.00 | 88,000.00 | 19,445.00 | 9,711.00 | 68,555.00 | 22.10 |
| 101-000-522.003 | SOC SERV: C D B G REVENUE | 50,000.00 | 50,000.00 | 40,352.00 | 40,352.00 | 9,648.00 | 80.70 |
| 101-000-584.005 | METRO AUTHORITY | 34,000.00 | .00 | .00 | .00 | .00 | .00 |
| 101-000-584.013 | LOCAL COMMUNITY STABILIZ. AUTH | .00 | .00 | 5,482.22 | .00 | (5,482.22) | .00 |
| 101-000-607.002 | CONTRACTORS REGISTRATIONS | 3,000.00 | 3,000.00 | 720.00 | 270.00 | 2,280.00 | 24.00 |
| 101-000-607.019 | SUMMER TAX COLLECTION FEE | 50,000.00 | 50,000.00 | .00 | .00 | 50,000.00 | .00 |
| 101-000-607.022 | ENHANCE ACCESS FEES | 6,000.00 | 6,000.00 | 1,606.24 | .00 | 4,393.76 | 26.77 |
| 101-000-607.034 | ADMINISTRATION FEES | 42,000.00 | 42,000.00 | .00 | .00 | 42,000.00 | .00 |
| 101-000-608.025 | DISTRICT COURT MONIES | 50,000.00 | 50,000.00 | 12,317.91 | 5,195.85 | 37,682.09 | 24.64 |
| 101-000-628.015 | ZONING BD. OF APPEALS | 7,000.00 | 7,000.00 | 1,500.00 | 950.00 | 5,500.00 | 21.43 |
| 101-000-628.016 | SITE PL. REVIEW, OTHERS | 6,000.00 | 6,000.00 | 1,250.00 | 1,250.00 | 4,750.00 | 20.83 |
| 101-000-642.000 | SALE OF CEMETERY LOTS | 5,000.00 | 5,000.00 | 500.00 | 500.00 | 4,500.00 | 10.00 |
| 101-000-644.028 | ASSET SALE PROCEEDS | .00 | .00 | 11,306.00 | .00 | (11,306.00) | .00 |
| 101-000-651.006 | ACTIVITY CENTER ADVERTISING | .00 | 8,000.00 | 1,500.00 | .00 | 6,500.00 | 18.75 |
| 101-000-651.007 | ACTIVITY CENTER REVENUES | 3,000.00 | 3,000.00 | 2,025.00 | 750.00 | 975.00 | 67.50 |
| 101-000-657.000 | VARIOUS FINES | .00 | .00 | 15.00 | .00 | (15.00) | .00 |
| 101-000-665.000 | INTEREST EARNINGS | 100,000.00 | 100,000.00 | 44,160.20 | 16,476.04 | 55,839.80 | 44.16 |
| 101-000-666.001 | MMRMA DISTRIBUTION | .00 | .00 | 36,256.00 | .00 | (36,256.00) | .00 |
| 101-000-667.001 | PARK: RENTALS | .00 | .00 | 100.00 | 50.00 | (100.00) | .00 |
| 101-000-667.010 | ACT CTR STEEPLE HALL UTILITIES | 5,000.00 | 5,000.00 | 983.73 | 83.00 | 4,016.27 | 19.67 |
| 101-000-667.035 | POLICE LEASE PAYMENTS | 28,000.00 | 28,000.00 | 6,999.99 | 2,333.33 | 21,000.01 | 25.00 |
| 101-000-667.288 | WOTA RENT | 25,000.00 | 25,000.00 | 25,000.00 | .00 | .00 | 100.00 |
| 101-000-676.004 | ELECTION EXPENSE REFUND | .00 | .00 | 57.00 | 57.00 | (57.00) | .00 |
| 101-000-676.018 | ELECTION REIMBURSEMENT | .00 | .00 | 84.01 | (215.99) | (84.01) | .00 |
| 101-000-676.030 | SNOW REMOVAL REIMBURSEMENT | 18,200.00 | 18,200.00 | 13,620.00 | .00 | 4,580.00 | 74.84 |
| 101-000-677.031 | MISCELLANEOUS | 15,000.00 | 15,000.00 | 1,802.16 | 126.67 | 13,197.84 | 12.01 |
| | REVENUE | 3,903,232.00 | 3,877,232.00 | 1,350,061.82 | 127,718.27 | 2,527,170.18 | 34.82 |
| | TOTAL FUND REVENUE | 3,903,232.00 | 3,877,232.00 | 1,350,061.82 | 127,718.27 | 2,527,170.18 | 34.82 |

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

GENERAL FUND

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|--------------------|--------------------------------|--------------------|-------------------|------------------|------------------|-------------------|----------------|
| LEGISLATIVE | | | | | | | |
| 101-102-702.000 | LEGISLATIVE: SALARIES | 28,519.00 | 28,519.00 | 6,581.28 | 2,193.76 | 21,937.72 | 23.08 |
| 101-102-820.000 | LEGISLATIVE: DUES/ED/TRAVEL | 6,000.00 | 6,000.00 | .00 | .00 | 6,000.00 | .00 |
| | TOTAL LEGISLATIVE | 34,519.00 | 34,519.00 | 6,581.28 | 2,193.76 | 27,937.72 | 19.07 |
| SUPERVISOR | | | | | | | |
| 101-171-702.000 | SUP DEPT: SALARIES | 92,932.00 | 92,932.00 | 21,445.68 | 7,148.56 | 71,486.32 | 23.08 |
| 101-171-703.002 | SUP DEPT: ASSISTANT WAGE F-T | 56,163.00 | 56,163.00 | 13,003.20 | 4,320.00 | 43,159.80 | 23.15 |
| 101-171-703.003 | SUP DEPT: MAINT SUPERVISOR F-T | .00 | 39,900.00 | .00 | .00 | 39,900.00 | .00 |
| 101-171-703.004 | SUP DEPT: MAINT ASSISTANT F-T | .00 | 34,200.00 | .00 | .00 | 34,200.00 | .00 |
| 101-171-704.003 | SUP DEPT: CLERICAL WAGE P-T | 36,192.00 | 36,192.00 | 3,924.00 | 1,776.00 | 32,268.00 | 10.84 |
| 101-171-704.005 | SUP DEPT: MAINT WAGE P-T | 36,233.00 | 36,233.00 | 7,509.40 | 2,691.37 | 28,723.60 | 20.73 |
| 101-171-704.007 | SUP: COMMUNICATIONS WAGE P-T | 34,684.00 | 34,684.00 | 7,089.75 | 2,587.50 | 27,594.25 | 20.44 |
| 101-171-705.000 | SUP: PART-TIME SEASONAL MAINT | 27,842.00 | .00 | .00 | .00 | .00 | .00 |
| 101-171-705.001 | SUP: SEASONAL FLOATER WAGE P- | 15,933.00 | 15,933.00 | 929.58 | 704.84 | 15,003.42 | 5.83 |
| 101-171-820.000 | SUP DEPT: DUES/ED/TRAVEL | 2,500.00 | 2,500.00 | 224.00 | .00 | 2,276.00 | 8.96 |
| | TOTAL SUPERVISOR | 302,479.00 | 348,737.00 | 54,125.61 | 19,228.27 | 294,611.39 | 15.52 |
| ACCOUNTING | | | | | | | |
| 101-191-703.000 | ACCTG: BOOKKEEPER WAGE F-T | 78,747.00 | 78,747.00 | 18,403.19 | 6,258.90 | 60,343.81 | 23.37 |
| 101-191-704.001 | ACCTG: P-T ASSISTANT | 29,032.00 | 29,032.00 | 7,032.00 | 2,424.00 | 22,000.00 | 24.22 |
| 101-191-820.000 | ACCTG: DUES/ED/TRAVEL | 3,000.00 | 3,000.00 | .00 | .00 | 3,000.00 | .00 |
| | TOTAL ACCOUNTING | 110,779.00 | 110,779.00 | 25,435.19 | 8,682.90 | 85,343.81 | 22.96 |
| CLERK | | | | | | | |
| 101-215-702.002 | CLERK: SALARIES | 88,285.00 | 88,285.00 | 20,373.42 | 6,791.14 | 67,911.58 | 23.08 |
| 101-215-703.001 | CLERK: DEPUTY WAGE F-T | 69,330.00 | 69,330.00 | 15,997.53 | 5,332.51 | 53,332.47 | 23.07 |
| 101-215-703.005 | CLERK: CLERICAL WAGE F-T | 47,112.00 | 47,112.00 | 10,872.00 | 3,624.00 | 36,240.00 | 23.08 |
| 101-215-720.000 | CLERK: RECORDING SECTY | 1,800.00 | 1,800.00 | .00 | .00 | 1,800.00 | .00 |
| 101-215-730.000 | CLERK: ELECTION EXPENSES SUPP | .00 | .00 | 1,200.00 | 1,200.00 | (1,200.00) | .00 |
| 101-215-820.000 | CLERK: DUES/ED/TRAVEL | 7,000.00 | 7,000.00 | 874.00 | 135.00 | 6,126.00 | 12.49 |
| 101-215-935.000 | CLERK: VOTING EQUIP MAINT | 7,050.00 | 7,050.00 | .00 | .00 | 7,050.00 | .00 |
| 101-215-957.000 | CLERK: ELECT EXP TO BE REIMBUR | .00 | .00 | 2,888.65 | 693.65 | (2,888.65) | .00 |
| | TOTAL CLERK | 220,577.00 | 220,577.00 | 52,205.60 | 17,776.30 | 168,371.40 | 23.67 |

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

GENERAL FUND

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|---------------------------|---------------------------------|--------------------|-------------------|-------------------|------------------|-------------------|----------------|
| TREASURER | | | | | | | |
| 101-253-702.001 | TREAS: SALARIES | 88,285.00 | 88,285.00 | 20,373.42 | 6,791.14 | 67,911.58 | 23.08 |
| 101-253-703.000 | TREAS: DEPUTY WAGE F-T | 62,047.00 | 62,047.00 | 14,325.84 | 4,728.00 | 47,721.16 | 23.09 |
| 101-253-703.003 | TREAS: CLERICAL WAGE F-T | 41,043.00 | 41,043.00 | 9,483.04 | 3,157.50 | 31,559.96 | 23.11 |
| 101-253-705.004 | TREAS: PART-TIME SEASONAL | 7,186.00 | 7,186.00 | 1,530.45 | 730.86 | 5,655.55 | 21.30 |
| 101-253-820.000 | TREAS: DUES/ED/TRAVEL | 6,500.00 | 6,500.00 | 463.24 | 423.24 | 6,036.76 | 7.13 |
| | TOTAL TREASURER | 205,061.00 | 205,061.00 | 46,175.99 | 15,830.74 | 158,885.01 | 22.52 |
| ASSESSOR | | | | | | | |
| 101-257-720.000 | ASSESSING: CONTRACTUAL SVCS | 138,000.00 | 138,000.00 | 50,241.49 | 11,485.00 | 87,758.51 | 36.41 |
| 101-257-720.001 | ASSESSING: TAX BD OF REVIEW | 2,500.00 | 2,500.00 | 1,695.12 | 1,695.12 | 804.88 | 67.80 |
| 101-257-820.000 | ASSESSING: DUES/ED/TRAVEL | 600.00 | 600.00 | .00 | .00 | 600.00 | .00 |
| | TOTAL ASSESSOR | 141,100.00 | 141,100.00 | 51,936.61 | 13,180.12 | 89,163.39 | 36.81 |
| GENERAL GOVERNMENT | | | | | | | |
| 101-261-728.000 | GEN GOV: OFFICE SUPPLIES | 15,000.00 | 15,000.00 | 2,046.39 | 1,074.59 | 12,953.61 | 13.64 |
| 101-261-735.000 | GEN GOV: POSTAGE | 10,000.00 | 10,000.00 | 1,282.94 | 954.62 | 8,717.06 | 12.83 |
| 101-261-801.001 | GEN GOV: PROF SERVICES | 25,000.00 | 25,000.00 | (1,000.00) | .00 | 26,000.00 | (4.00) |
| 101-261-802.000 | GEN GOV: PAYROLL PROCESSING | 5,500.00 | 5,500.00 | 2,003.75 | 592.10 | 3,496.25 | 36.43 |
| 101-261-803.000 | GEN GOV: SNOWPLOW SERV | 60,500.00 | 60,500.00 | 20,120.00 | .00 | 40,380.00 | 33.26 |
| 101-261-804.000 | GEN GOV: LEGAL SERVICES | 75,000.00 | 75,000.00 | 12,410.00 | 5,794.75 | 62,590.00 | 16.55 |
| 101-261-805.000 | GEN GOV: AUDITING | 100,000.00 | 100,000.00 | 51,359.00 | 51,359.00 | 48,641.00 | 51.36 |
| 101-261-813.000 | GEN GOV: STORM WATER PERMIT | 500.00 | 500.00 | 500.00 | .00 | .00 | 100.00 |
| 101-261-821.000 | GEN GOV: MEMBER FEES | 13,000.00 | 13,000.00 | 4,058.00 | 351.00 | 8,942.00 | 31.22 |
| 101-261-822.000 | GEN GOV: BANK FEES | 6,000.00 | 6,000.00 | .00 | .00 | 6,000.00 | .00 |
| 101-261-830.000 | GEN GOV: GEN INSURANCE | 69,000.00 | 69,000.00 | 47,974.21 | 16,195.34 | 21,025.79 | 69.53 |
| 101-261-850.000 | GEN GOV: FIBER-OTHER COMMUNIC | 13,000.00 | 13,000.00 | 2,469.00 | 823.00 | 10,531.00 | 18.99 |
| 101-261-850.001 | GEN GOV: PHONE SERVICE | 6,500.00 | 6,500.00 | 1,120.66 | 123.69 | 5,379.34 | 17.24 |
| 101-261-850.002 | GEN GOV: WEBSITE | 3,500.00 | 3,500.00 | 403.75 | .00 | 3,096.25 | 11.54 |
| 101-261-900.000 | GEN GOV: TAX BILL PRINTING | 15,000.00 | 15,000.00 | .00 | .00 | 15,000.00 | .00 |
| 101-261-900.001 | GEN GOV: ADVERTISING | 10,000.00 | 10,000.00 | 1,503.96 | 511.28 | 8,496.04 | 15.04 |
| 101-261-900.002 | GEN GOV: PRINTING | 20,000.00 | 20,000.00 | (467.17) | .00 | 20,467.17 | (2.34) |
| 101-261-920.000 | GEN GOV: UTILITIES | 80,000.00 | 80,000.00 | 18,477.81 | 9,418.91 | 61,522.19 | 23.10 |
| 101-261-936.000 | GEN GOV: TOWNSHIP MAINTENANCE | 10,000.00 | 10,000.00 | 7,611.16 | 2,350.73 | 2,388.84 | 76.11 |
| 101-261-936.002 | GEN GOV: MOWING | 15,000.00 | 15,000.00 | .00 | .00 | 15,000.00 | .00 |
| 101-261-936.003 | GEN GOV: OFFICE CLEANING | 30,000.00 | 30,000.00 | 4,460.00 | 4,460.00 | 25,540.00 | 14.87 |
| 101-261-937.000 | GEN GOV: VEHICLE OP MAINT | 5,000.00 | 5,000.00 | 3,216.15 | 1,679.66 | 1,783.85 | 64.32 |
| 101-261-938.000 | GEN GOV: EQ/SW MAINT CONTRACT | 80,000.00 | 80,000.00 | 17,550.26 | 2,579.93 | 62,449.74 | 21.94 |
| 101-261-955.000 | GEN GOV: MISCELLANEOUS | 20,000.00 | 20,000.00 | 1,243.90 | 487.90 | 18,756.10 | 6.22 |
| 101-261-959.000 | GEN GOV: METRO AUTHORITY EXP | 34,000.00 | .00 | 9.32 | 9.32 | (9.32) | .00 |
| 101-261-971.000 | GEN GOV: EQUIP CAP OUTLAY | 40,000.00 | 40,000.00 | .00 | .00 | 40,000.00 | .00 |
| 101-261-971.001 | GEN GOV: COMP CAP OUTLAY | 25,000.00 | 25,000.00 | 1,229.93 | 329.99 | 23,770.07 | 4.92 |
| 101-261-971.003 | GEN GOV: COMPUTER SOFTWARE | 10,000.00 | 10,000.00 | 374.97 | 124.99 | 9,625.03 | 3.75 |
| | TOTAL GENERAL GOVERNMENT | 796,500.00 | 762,500.00 | 199,957.99 | 99,220.80 | 562,542.01 | 26.22 |

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

GENERAL FUND

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|------------------------------------|-------------------------------------|--------------------|-------------------|-------------------|------------------|-------------------|----------------|
| GENERAL GOVERNMENT PERSONNE | | | | | | | |
| 101-279-710.000 | GGP: EMPLR PAYROLL TAX | 117,000.00 | 117,000.00 | 27,846.87 | 9,481.94 | 89,153.13 | 23.80 |
| 101-279-711.000 | GGP: DEFINED CONTRIBUTION PLAN | 113,000.00 | 113,000.00 | 28,784.07 | 28,741.48 | 84,215.93 | 25.47 |
| 101-279-712.000 | GGP:HEALTH/DENTAL/LIFE/DIS INS | 137,000.00 | 137,000.00 | 55,026.45 | 13,433.45 | 81,973.55 | 40.17 |
| 101-279-715.000 | GGP: CASH IN LIEU BENEF BUYOUT | 90,000.00 | 90,000.00 | 24,009.79 | 8,330.10 | 65,990.21 | 26.68 |
| 101-279-716.002 | GGP: TUITION REIMB | 45,000.00 | 45,000.00 | .00 | .00 | 45,000.00 | .00 |
| 101-279-717.002 | GGP: BCN HEALTH REIMBURSEMEN | 45,000.00 | 45,000.00 | 7,576.80 | 5,856.16 | 37,423.20 | 16.84 |
| 101-279-718.001 | GGP: PTO CASH PAYOUT | 23,000.00 | 23,000.00 | .00 | .00 | 23,000.00 | .00 |
| | TOTAL GENERAL GOVERNMENT PER | 570,000.00 | 570,000.00 | 143,243.98 | 65,843.13 | 426,756.02 | 25.13 |
| BUILDING | | | | | | | |
| 101-371-703.000 | BLDG: INSPECTOR WAGE F-T | 74,956.00 | 74,956.00 | 17,298.00 | 5,766.00 | 57,658.00 | 23.08 |
| 101-371-703.001 | BLDG: CLERICAL WAGE 1 F-T | 47,111.00 | 47,111.00 | 10,872.00 | 3,624.00 | 36,239.00 | 23.08 |
| 101-371-703.002 | BLDG: CLERICAL WAGE 2 F-T | 42,284.00 | 42,284.00 | 9,756.00 | 3,252.00 | 32,528.00 | 23.07 |
| 101-371-705.000 | BLDG: PART-TIME SEASONAL | 9,000.00 | 9,000.00 | .00 | .00 | 9,000.00 | .00 |
| 101-371-735.000 | BLDG: POSTAGE | 600.00 | 600.00 | 109.21 | 43.34 | 490.79 | 18.20 |
| 101-371-801.000 | BLDG: INSP/ELEC/PLUMB/HTG | 175,000.00 | 175,000.00 | 20,281.25 | 9,195.17 | 154,718.75 | 11.59 |
| 101-371-801.001 | BLDG: SEWER TAP INSP | 500.00 | 500.00 | .00 | .00 | 500.00 | .00 |
| 101-371-820.000 | BLDG: DUES/ED/TRAVEL | 2,500.00 | 2,500.00 | 252.40 | 65.25 | 2,247.60 | 10.10 |
| | TOTAL BUILDING | 351,951.00 | 351,951.00 | 58,568.86 | 21,945.76 | 293,382.14 | 16.64 |
| CEMETERY | | | | | | | |
| 101-567-935.000 | CEMETERY: SEXTON | 51,012.00 | 51,012.00 | 12,753.00 | 4,251.00 | 38,259.00 | 25.00 |
| 101-567-935.001 | CEMETERY: MAINTENANCE | 15,000.00 | 15,000.00 | .00 | .00 | 15,000.00 | .00 |
| | TOTAL CEMETERY | 66,012.00 | 66,012.00 | 12,753.00 | 4,251.00 | 53,259.00 | 19.32 |
| SOCIAL SERVICES | | | | | | | |
| 101-670-705.000 | SOC SERV: CROSSING GUARDS | 15,915.00 | 15,915.00 | 3,888.40 | 1,546.69 | 12,026.60 | 24.43 |
| 101-670-880.000 | SOC SERV: COMMUNITY PROMOTION | 8,500.00 | 8,500.00 | .00 | .00 | 8,500.00 | .00 |
| 101-670-881.000 | SOC SERV: YOUTH PROMOTION | 8,500.00 | 8,500.00 | .00 | .00 | 8,500.00 | .00 |
| 101-670-882.000 | SOC SERV: DECOR-XMAS LIGHTS | 5,000.00 | 5,000.00 | .00 | .00 | 5,000.00 | .00 |
| 101-670-967.005 | SOC SERV: CDBG EXPENSES | 50,000.00 | 50,000.00 | 6,293.50 | 6,293.50 | 43,706.50 | 12.59 |
| | TOTAL SOCIAL SERVICES | 87,915.00 | 87,915.00 | 10,181.90 | 7,840.19 | 77,733.10 | 11.58 |

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

GENERAL FUND

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|--------------------------------------|---------------------------------------|--------------------|-------------------|------------------|------------------|-------------------|----------------|
| ACTIVITY CENTER | | | | | | | |
| 101-672-703.000 | ACTIVITY CTR: DIR. WAGE F-T | 55,883.00 | 55,883.00 | 12,897.00 | 4,299.00 | 42,986.00 | 23.08 |
| 101-672-703.001 | ACT CTR: COORDINATOR WAGE F-T | 39,963.00 | 39,963.00 | 9,220.52 | 3,073.50 | 30,742.48 | 23.07 |
| 101-672-703.002 | ACT CTR: COMMUNICATION WAGE F- | 42,133.00 | 42,133.00 | 9,720.00 | 3,240.00 | 32,413.00 | 23.07 |
| 101-672-703.003 | ACT CTR: CLERICAL WAGE F-T | .00 | 33,676.00 | 4,239.00 | 2,826.00 | 29,437.00 | 12.59 |
| 101-672-704.001 | ACT CTR: COORDINATOR WAGE P-T | 28,406.00 | 3,906.00 | 3,165.12 | .00 | 740.88 | 81.03 |
| 101-672-704.003 | ACT CTR: CLERICAL WAGE P-T | 19,219.00 | 19,219.00 | .00 | .00 | 19,219.00 | .00 |
| 101-672-704.006 | ACTIVITY CTR: SECURITY P-T | 7,000.00 | 7,000.00 | 421.07 | 46.18 | 6,578.93 | 6.02 |
| 101-672-704.007 | ACTIVITY CTR: MAINTEN WAGE P-T | 14,689.00 | 14,689.00 | 2,162.16 | 1,053.36 | 12,526.84 | 14.72 |
| 101-672-704.008 | ACT CTR: FLOATER WAGE P-T | 9,610.00 | 1,581.00 | 1,053.36 | .00 | 527.64 | 66.63 |
| 101-672-728.000 | ACTIVITY CTR: OFFICE SUPPLIES | 3,000.00 | 3,000.00 | 335.14 | .00 | 2,664.86 | 11.17 |
| 101-672-729.000 | ACTIVITY CTR: OPER. SUPPLIES | 6,000.00 | 6,000.00 | 1,795.38 | 334.70 | 4,204.62 | 29.92 |
| 101-672-735.000 | ACTIVITY CTR: POSTAGE | 2,500.00 | 2,500.00 | 9.94 | 2.04 | 2,490.06 | .40 |
| 101-672-820.000 | ACTIVITY CTR: DUES/ED/TRAVEL | 1,200.00 | 1,200.00 | .00 | .00 | 1,200.00 | .00 |
| 101-672-850.000 | ACTIVITY CTR: PHONE SERVICE | 1,500.00 | 1,500.00 | 231.86 | 19.43 | 1,268.14 | 15.46 |
| 101-672-850.001 | ACTIVITY CTR: INTERNET SERVICE | 2,500.00 | 2,500.00 | 323.94 | 107.98 | 2,176.06 | 12.96 |
| 101-672-850.002 | STEEPLE HALL: INTERNET SERVICE | 3,500.00 | 3,500.00 | 975.72 | 325.24 | 2,524.28 | 27.88 |
| 101-672-900.000 | ACTIVITY CTR: ADVERT./PRINTING | 8,000.00 | 8,000.00 | 945.90 | .00 | 7,054.10 | 11.82 |
| 101-672-920.000 | ACTIVITY CTR: UTILITIES | 11,000.00 | 11,000.00 | 2,510.92 | 1,064.07 | 8,489.08 | 22.83 |
| 101-672-920.002 | STEEPLE HALL: UTILITIES | 9,000.00 | 9,000.00 | 2,080.76 | 810.24 | 6,919.24 | 23.12 |
| 101-672-936.000 | ACTIVITY CTR: BUILDING MAINT | 6,000.00 | 6,000.00 | 1,176.66 | 245.59 | 4,823.34 | 19.61 |
| 101-672-936.002 | STEEPLE HALL: BUILDING MAINT | 20,000.00 | 20,000.00 | 8,938.48 | 4,200.54 | 11,061.52 | 44.69 |
| 101-672-938.000 | ACTIVITY CTR: OFF. EQUIP MAINT | 8,000.00 | 8,000.00 | 2,036.80 | .00 | 5,963.20 | 25.46 |
| 101-672-940.000 | ACTIVITY CTR: RENT EXPENSE | 2,500.00 | 2,500.00 | .00 | .00 | 2,500.00 | .00 |
| | TOTAL ACTIVITY CENTER | 301,603.00 | 302,750.00 | 64,239.73 | 21,647.87 | 238,510.27 | 21.22 |
| PLANNING & ORDINANCE | | | | | | | |
| 101-701-703.001 | PLNG: DIR.PLAN & DEV. WAGE F-T | 89,636.00 | 89,636.00 | 20,686.53 | 6,895.51 | 68,949.47 | 23.08 |
| 101-701-703.003 | PLNG: ZONING ADMIN WAGE F-T | 51,303.00 | 51,303.00 | 11,839.52 | 3,946.50 | 39,463.48 | 23.08 |
| 101-701-703.004 | OE: ZONING ADMIN. WAGE F-T | 60,451.00 | 60,451.00 | 13,950.00 | 4,650.00 | 46,501.00 | 23.08 |
| 101-701-703.005 | OE: ORDINANCE OFFICER WAGE F-T | 38,766.00 | 38,766.00 | 9,542.29 | 3,180.76 | 29,223.71 | 24.62 |
| 101-701-704.005 | OE: ORDIN OFFICER WAGE ASST P-T | 27,580.00 | 27,580.00 | 5,035.93 | 792.73 | 22,544.07 | 18.26 |
| 101-701-707.004 | PLNG: OVERTIME | 10,000.00 | 10,000.00 | 344.92 | 279.14 | 9,655.08 | 3.45 |
| 101-701-820.000 | PLNG: DUES/ED/TRAVEL | 5,000.00 | 5,000.00 | 1,294.00 | 150.00 | 3,706.00 | 25.88 |
| 101-701-935.000 | OE: VIOLATION CORRECTIONS | 3,000.00 | 3,000.00 | .00 | .00 | 3,000.00 | .00 |
| | TOTAL PLANNING & ORDINANCE | 285,736.00 | 285,736.00 | 62,693.19 | 19,894.64 | 223,042.81 | 21.94 |
| ZONING BOARD OF APPEALS (ZBA) | | | | | | | |
| 101-702-720.000 | ZBA: MEETING PAY | 15,480.00 | 15,480.00 | 3,825.00 | 735.00 | 11,655.00 | 24.71 |
| 101-702-720.001 | ZBA: RECORDING SECRETARY | 2,400.00 | 2,400.00 | .00 | .00 | 2,400.00 | .00 |
| 101-702-801.000 | ZBA: PROFESSIONAL SERVICES | 500.00 | 500.00 | .00 | .00 | 500.00 | .00 |
| 101-702-820.000 | ZBA: DUES/ED/TRAVEL | 1,000.00 | 1,000.00 | 164.00 | .00 | 836.00 | 16.40 |
| 101-702-900.000 | ZBA: ADVERTISING | 5,000.00 | 5,000.00 | 373.55 | 197.56 | 4,626.45 | 7.47 |
| | TOTAL ZONING BOARD OF APPEALS | 24,380.00 | 24,380.00 | 4,362.55 | 932.56 | 20,017.45 | 17.89 |

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

GENERAL FUND

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|----------------------------|--------------------------------------|---------------------|---------------------|-------------------|----------------------|---------------------|----------------|
| PLANNING COMMISSION | | | | | | | |
| 101-703-720.000 | PLNG COMM: RECORDING SECTY | 2,400.00 | 2,400.00 | .00 | .00 | 2,400.00 | .00 |
| 101-703-720.001 | PLNG COMM: COMMISSION | 19,800.00 | 19,800.00 | 2,945.00 | 2,285.00 | 16,855.00 | 14.87 |
| 101-703-720.002 | PLNG COMM: SUB-COMMITTEE | 750.00 | 750.00 | .00 | .00 | 750.00 | .00 |
| 101-703-801.000 | PLNG COMM: MASTER PLAN PROF. | 5,000.00 | 5,000.00 | 3,129.25 | 1,480.00 | 1,870.75 | 62.59 |
| 101-703-801.001 | PLNG COMM: ORDINANCE REVISION | 5,000.00 | 5,000.00 | .00 | .00 | 5,000.00 | .00 |
| 101-703-820.000 | PLNG COMM: DUES/ED/TRAVEL | 2,000.00 | 2,000.00 | .00 | .00 | 2,000.00 | .00 |
| 101-703-900.000 | PLNG COMM: ADVERTISING/PRTG | 5,500.00 | 5,500.00 | .00 | .00 | 5,500.00 | .00 |
| | TOTAL PLANNING COMMISSION | 40,450.00 | 40,450.00 | 6,074.25 | 3,765.00 | 34,375.75 | 15.02 |
| PARKS | | | | | | | |
| 101-751-729.001 | PARKS: VETERAN'S PARK | 2,500.00 | 2,500.00 | .00 | .00 | 2,500.00 | .00 |
| 101-751-729.002 | PARKS: HICKORY RIDGE | 3,000.00 | 3,000.00 | 375.00 | 125.00 | 2,625.00 | 12.50 |
| 101-751-729.003 | PARKS: DUCK LAKE PINES | 3,000.00 | 3,000.00 | 4,125.00 | 175.00 (| 1,125.00) | 137.50 |
| 101-751-729.004 | PARKS: DOWNEY LAKE | 2,500.00 | 2,500.00 | .00 | .00 | 2,500.00 | .00 |
| 101-751-729.006 | PARKS: CHILL AT THE MILL | 3,500.00 | 3,500.00 | 375.00 | 375.00 | 3,125.00 | 10.71 |
| 101-751-729.007 | PARKS: SOUTH HICKORY RIDGE | 2,500.00 | 2,500.00 | .00 | .00 | 2,500.00 | .00 |
| 101-751-801.006 | PARKS: FIREWORKS | 15,000.00 | 15,000.00 | .00 | .00 | 15,000.00 | .00 |
| 101-751-920.000 | PARKS: UTILITIES | 5,000.00 | 5,000.00 | 302.01 (| 43.15) | 4,697.99 | 6.04 |
| 101-751-935.000 | PARKS: MAINTENANCE | 20,000.00 | 20,000.00 | 36.00 | 36.00 | 19,964.00 | .18 |
| | TOTAL PARKS | 57,000.00 | 57,000.00 | 5,213.01 | 667.85 | 51,786.99 | 9.15 |
| | TOTAL FUND EXPENDITURES | 3,596,062.00 | 3,609,467.00 | 803,748.74 | 322,900.89 | 2,805,718.26 | 22.27 |
| | NET REVENUE OVER EXPENDITURES | 307,170.00 | 267,765.00 | 546,313.08 | (195,182.62) | 278,548.08 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
MARCH 31, 2025

ROAD FUND

ASSETS

| | | | |
|-----------------|-----------------------------|------------|-------------------|
| 203-000-002.000 | HAULING ROUTE SAVINGS ACCT. | 716,837.36 | |
| 203-000-010.000 | CASH - COMBINED SAVINGS | 37,581.32 | |
| 203-000-019.000 | HAUL ROUTE RECEIVABLE | 8,400.00 | |
| | | <hr/> | |
| | TOTAL ASSETS | | <u>762,818.68</u> |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|-----------------|-----------------------|-----------|-----------|
| 203-000-202.001 | HAULING ROUTE PAYABLE | 14,063.37 | |
| | | <hr/> | |
| | TOTAL LIABILITIES | | 14,063.37 |

FUND EQUITY

| | | | |
|-----------------|---------------------------------|------------|-------------------|
| 203-000-390.000 | FUND BALANCE | 257,308.42 | |
| 203-000-392.000 | RESTRICTED FUND BALANCE | 491,344.23 | |
| | REVENUE OVER EXPENDITURES - YTD | 102.66 | |
| | | <hr/> | |
| | TOTAL FUND EQUITY | | <u>748,755.31</u> |
| | | | |
| | TOTAL LIABILITIES AND EQUITY | | <u>762,818.68</u> |

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

ROAD FUND

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|--------------------------------------|--------------------|-------------------|---------------|--------------|---------------------|----------------|
| REVENUE | | | | | | |
| 203-000-584.000 | .00 | 34,000.00 | .00 | .00 | 34,000.00 | .00 |
| 203-000-604.000 | 55,500.00 | 55,500.00 | .00 | .00 | 55,500.00 | .00 |
| 203-000-665.000 | 500.00 | 500.00 | 102.66 | 35.20 | 397.34 | 20.53 |
| 203-000-699.401 | 74,000.00 | 74,000.00 | .00 | .00 | 74,000.00 | .00 |
| REVENUE | 130,000.00 | 164,000.00 | 102.66 | 35.20 | 163,897.34 | .06 |
| TOTAL FUND REVENUE | 130,000.00 | 164,000.00 | 102.66 | 35.20 | 163,897.34 | .06 |
| ROAD | | | | | | |
| 203-596-959.000 | .00 | 34,000.00 | .00 | .00 | 34,000.00 | .00 |
| 203-596-967.000 | 34,000.00 | 34,000.00 | .00 | .00 | 34,000.00 | .00 |
| 203-596-967.001 | 40,000.00 | 40,000.00 | .00 | .00 | 40,000.00 | .00 |
| TOTAL ROAD | 74,000.00 | 108,000.00 | .00 | .00 | 108,000.00 | .00 |
| TOTAL FUND EXPENDITURES | 74,000.00 | 108,000.00 | .00 | .00 | 108,000.00 | .00 |
| NET REVENUE OVER EXPENDITURES | 56,000.00 | 56,000.00 | 102.66 | 35.20 | (55,897.34) | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
MARCH 31, 2025

FIRE FUND

ASSETS

| | | | |
|-----------------|-------------------------|---------------------|----------------------------|
| 206-000-010.000 | CASH - COMBINED SAVINGS | <u>3,014,933.81</u> | |
| | TOTAL ASSETS | | <u><u>3,014,933.81</u></u> |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|-----------------|--------------------------|-----------------|----------|
| 206-000-231.006 | EMPLOYEE 401A LOAN - MSQ | <u>(68.62)</u> | |
| | TOTAL LIABILITIES | | (68.62) |

FUND EQUITY

| | | | |
|-----------------|---------------------------------|---------------------|----------------------------|
| 206-000-390.000 | FUND BALANCE | 1,528,086.92 | |
| | REVENUE OVER EXPENDITURES - YTD | <u>1,486,915.51</u> | |
| | TOTAL FUND EQUITY | | <u>3,015,002.43</u> |
| | TOTAL LIABILITIES AND EQUITY | | <u><u>3,014,933.81</u></u> |

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

FIRE FUND

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET | |
|-----------------|---------------------------|---------------------|---------------------|---------------------|------------------|-------------------|--------------|
| REVENUE | | | | | | | |
| 206-000-402.000 | CURRENT PROPERTY TAX | 1,980,394.00 | 1,980,394.00 | 1,873,790.73 | 51,975.04 | 106,603.27 | 94.62 |
| 206-000-627.000 | RENTAL INSPECTIONS | .00 | .00 | 1,050.00 | 150.00 | (1,050.00) | .00 |
| 206-000-638.000 | EMS TRANSPORT | 400,000.00 | 400,000.00 | 97,322.82 | 52,636.29 | 302,677.18 | 24.33 |
| 206-000-665.000 | INTEREST ON INVESTMENTS | 30,000.00 | 30,000.00 | 18,366.49 | 7,435.17 | 11,633.51 | 61.22 |
| 206-000-677.000 | MISCELLANEOUS | .00 | .00 | 1,000.00 | (45,155.60) | (1,000.00) | .00 |
| | REVENUE | 2,410,394.00 | 2,410,394.00 | 1,991,530.04 | 67,040.90 | 418,863.96 | 82.62 |
| | TOTAL FUND REVENUE | 2,410,394.00 | 2,410,394.00 | 1,991,530.04 | 67,040.90 | 418,863.96 | 82.62 |

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

FIRE FUND

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-----------------|---------------------------------|---------------------|---------------------|-------------------|-------------------|---------------------|----------------|
| FIRE | | | | | | | |
| 206-336-702.012 | FIRE: CHIEF'S COMPENSATION | 92,167.00 | 92,167.00 | 21,269.28 | 7,089.76 | 70,897.72 | 23.08 |
| 206-336-703.000 | FIRE: F-T WAGE MEDIC M.D. | 66,598.00 | 66,598.00 | 15,368.76 | 5,122.92 | 51,229.24 | 23.08 |
| 206-336-703.001 | FIRE: F-T WAGE OFFICER D.K. | 75,428.00 | 75,428.00 | 17,406.54 | 5,802.18 | 58,021.46 | 23.08 |
| 206-336-703.002 | FIRE: F-T WAGE OFFICER G.B. | 77,362.00 | 77,362.00 | 17,852.82 | 5,950.94 | 59,509.18 | 23.08 |
| 206-336-703.003 | FIRE: F-T WAGE MEDIC C.S. | 66,598.00 | 66,598.00 | 15,368.76 | 5,122.92 | 51,229.24 | 23.08 |
| 206-336-703.004 | FIRE: F-T WAGE OFFICER M.B. | 77,362.00 | 77,362.00 | 17,852.82 | 5,950.94 | 59,509.18 | 23.08 |
| 206-336-703.005 | FIRE: F-T WAGE MEDIC A.G. | 66,598.00 | 66,598.00 | 15,654.16 | 5,122.92 | 50,943.84 | 23.51 |
| 206-336-703.006 | FIRE: F-T WAGE MEDIC H.K. | 66,598.00 | 66,598.00 | 10,245.84 | 5,122.92 | 56,352.16 | 15.38 |
| 206-336-703.007 | FIRE: F-T WAGE MEDIC K.M./B.F. | 59,309.00 | 59,309.00 | 12,899.04 | 4,220.04 | 46,409.96 | 21.75 |
| 206-336-703.008 | FIRE: F-T WAGE MEDIC T.M./A.L. | 66,598.00 | 66,598.00 | 19,016.82 | 4,106.00 | 47,581.18 | 28.55 |
| 206-336-703.009 | FIRE: F-T WAGE MEDIC R.K. | 66,598.00 | 66,598.00 | 14,788.92 | 5,122.92 | 51,809.08 | 22.21 |
| 206-336-703.012 | FIRE: F-T WAGE MEDIC R.Y. | 59,309.00 | 59,309.00 | .00 | .00 | 59,309.00 | .00 |
| 206-336-703.013 | FIRE: MARSHAL COMPENSATION | 41,352.00 | 41,352.00 | 9,542.22 | 3,180.74 | 31,809.78 | 23.08 |
| 206-336-703.014 | FIRE: F-T WAGE MEDIC M.M. | 66,598.00 | 66,598.00 | 13,686.66 | 4,562.22 | 52,911.34 | 20.55 |
| 206-336-704.006 | FIRE: P-T WAGE CLERICAL | 18,387.00 | 18,387.00 | 3,357.43 | 528.63 | 15,029.57 | 18.26 |
| 206-336-706.008 | FIRE: FIREFIGHTERS PAYROLL | 356,100.00 | 356,100.00 | 66,518.15 | 22,036.53 | 289,581.85 | 18.68 |
| 206-336-707.007 | FIRE: F-T OVERTIME | 60,000.00 | 60,000.00 | 22,529.30 | 8,032.29 | 37,470.70 | 37.55 |
| 206-336-709.002 | FIRE: FOOD ALLOWANCE | 9,750.00 | 9,750.00 | (625.00) | .00 | 10,375.00 | (6.41) |
| 206-336-709.003 | FIRE: HOLIDAY ALLOWANCE | 40,748.00 | 40,748.00 | .00 | .00 | 40,748.00 | .00 |
| 206-336-710.000 | FIRE: EMPLOYER PAYROLL TAX | 98,331.00 | 98,331.00 | 21,505.08 | 7,148.83 | 76,825.92 | 21.87 |
| 206-336-711.000 | FIRE: DEFINED CONTRIBUTION POC | 18,453.00 | 18,453.00 | .00 | .00 | 18,453.00 | .00 |
| 206-336-711.001 | FIRE: DEFINED CONTRIBUTION F-T | 42,815.00 | 42,815.00 | 10,537.64 | 10,537.64 | 32,277.36 | 24.61 |
| 206-336-712.001 | FIRE: HEALTH/DENTAL/LIFE/DISINS | 144,000.00 | 144,000.00 | 42,746.21 | 10,445.59 | 101,253.79 | 29.68 |
| 206-336-713.000 | FIRE: FIREFIGHTERS MEDICAL | 25,000.00 | 25,000.00 | .00 | .00 | 25,000.00 | .00 |
| 206-336-714.000 | FIRE: DISASTER RECOVERY | 5,000.00 | 5,000.00 | .00 | .00 | 5,000.00 | .00 |
| 206-336-715.000 | FIRE: CASH IN LIEU BENEF BUYOUT | 25,000.00 | 25,000.00 | 6,289.89 | 2,061.94 | 18,710.11 | 25.16 |
| 206-336-717.000 | FIRE: BCN HEALTH REIMBURSEMEN | 30,000.00 | 30,000.00 | 132.63 | .00 | 29,867.37 | .44 |
| 206-336-719.000 | FIRE: POST PLAN | 24,000.00 | 24,000.00 | .00 | .00 | 24,000.00 | .00 |
| 206-336-722.009 | FIRE: PARAMEDIC TRAINING | 9,998.00 | 9,998.00 | .00 | .00 | 9,998.00 | .00 |
| 206-336-722.010 | FIRE: INSTRUCTOR TRAINING | 5,000.00 | 5,000.00 | .00 | .00 | 5,000.00 | .00 |
| 206-336-727.000 | FIRE: SUPPLIES | 12,000.00 | 12,000.00 | 2,461.59 | 164.72 | 9,538.41 | 20.51 |
| 206-336-731.000 | FIRE: MEDICAL SUPPLIES | 30,000.00 | 30,000.00 | 7,271.85 | 5,819.04 | 22,728.15 | 24.24 |
| 206-336-732.000 | FIRE: UNIFORMS | 15,450.00 | 15,450.00 | 13,720.01 | 10,264.55 | 1,729.99 | 88.80 |
| 206-336-750.000 | FIRE: VEHICLE GAS/OIL | 45,000.00 | 45,000.00 | 5,389.48 | 2,719.96 | 39,610.52 | 11.98 |
| 206-336-804.000 | FIRE: LEGAL SERVICES | 5,000.00 | 5,000.00 | 775.00 | 775.00 | 4,225.00 | 15.50 |
| 206-336-806.001 | FIRE: COMPUTERS/SOFTWARE | 8,000.00 | 8,000.00 | 1,567.31 | 114.98 | 6,432.69 | 19.59 |
| 206-336-809.000 | FIRE: SOFTWARE MAINTENANCE | 20,000.00 | 20,000.00 | 3,924.40 | 144.00 | 16,075.60 | 19.62 |
| 206-336-820.000 | FIRE: DUES & EDUCATION | 30,000.00 | 30,000.00 | 3,761.58 | 513.50 | 26,238.42 | 12.54 |
| 206-336-830.000 | FIRE: INSURANCE/BONDS | 130,000.00 | 130,000.00 | 56,317.54 | 19,011.91 | 73,682.46 | 43.32 |
| 206-336-851.000 | FIRE: RADIO COMMUNICATIONS | 71,000.00 | 71,000.00 | .00 | .00 | 71,000.00 | .00 |
| 206-336-890.000 | FIRE: PUBLIC EDUCATION | 5,000.00 | 5,000.00 | 204.67 | 13.98 | 4,795.33 | 4.09 |
| 206-336-920.000 | FIRE: PUBLIC UTILITIES | 70,000.00 | 70,000.00 | 25,657.38 | 7,029.19 | 44,342.62 | 36.65 |
| 206-336-930.000 | FIRE: VEHICLE REPAIR | 55,000.00 | 55,000.00 | 7,475.27 | 1,718.34 | 47,524.73 | 13.59 |
| 206-336-936.000 | FIRE: BLDG MAINT/REPAIR | 30,000.00 | 30,000.00 | 392.15 | .00 | 29,607.85 | 1.31 |
| 206-336-937.000 | FIRE: EQUIP MAINT | 21,000.00 | 21,000.00 | 1,592.33 | 153.35 | 19,407.67 | 7.58 |
| 206-336-955.000 | FIRE: MISC EXPENSE | 2,500.00 | 2,500.00 | 160.00 | .00 | 2,340.00 | 6.40 |
| 206-336-967.000 | FIRE: NEW PROJECTS | 2,500.00 | 2,500.00 | .00 | .00 | 2,500.00 | .00 |
| | TOTAL FIRE | 2,413,507.00 | 2,413,507.00 | 504,614.53 | 175,711.39 | 1,908,892.47 | 20.91 |

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

FIRE FUND

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-------------------------------|--------------------|-------------------|--------------|---------------|--------------|----------------|
| TOTAL FUND EXPENDITURES | 2,413,507.00 | 2,413,507.00 | 504,614.53 | 175,711.39 | 1,908,892.47 | 20.91 |
| NET REVENUE OVER EXPENDITURES | (3,113.00) | (3,113.00) | 1,486,915.51 | (108,670.49) | 1,490,028.51 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
MARCH 31, 2025

POLICE FUND

ASSETS

| | | |
|-----------------|-------------------------|--------------|
| 207-000-004.000 | PETTY CASH | 50.00 |
| 207-000-010.000 | CASH - COMBINED SAVINGS | 5,896,207.89 |

TOTAL ASSETS

5,896,257.89

LIABILITIES AND EQUITY

FUND EQUITY

| | | |
|-----------------|---------------------------------|--------------|
| 207-000-390.000 | FUND BALANCE | 2,360,567.33 |
| | REVENUE OVER EXPENDITURES - YTD | 3,535,690.56 |

TOTAL FUND EQUITY

5,896,257.89

TOTAL LIABILITIES AND EQUITY

5,896,257.89

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

POLICE FUND

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET | |
|-----------------|--------------------------------------|---------------------|---------------------|---------------------|-------------------|---------------------|--------------|
| REVENUE | | | | | | | |
| 207-000-402.000 | CURRENT PROPERTY TAX | 3,472,481.00 | 3,472,481.00 | 3,365,730.24 | 93,384.95 | 106,750.76 | 96.93 |
| 207-000-479.000 | RETURNABLE LIQUOR LICENSE FEE | 10,000.00 | 10,000.00 | 55.00 | .00 | 9,945.00 | .55 |
| 207-000-582.000 | MINI CONTRACT | 12,000.00 | 12,000.00 | 659.76 | .00 | 11,340.24 | 5.50 |
| 207-000-582.001 | SCHOOL PARTICIPATION | 124,800.00 | 140,337.00 | 85,761.50 | .00 | 54,575.50 | 61.11 |
| 207-000-582.002 | AMERICAN AG. CONTRACT | 162,000.00 | 162,000.00 | 40,500.00 | 13,500.00 | 121,500.00 | 25.00 |
| 207-000-665.000 | INTEREST EARNINGS | 75,000.00 | 75,000.00 | 68,929.29 | 52,098.78 | 6,070.71 | 91.91 |
| 207-000-692.000 | APPROPRIATION FUND BAL. | 2,021.00 | 75,267.00 | .00 | .00 | 75,267.00 | .00 |
| | REVENUE | 3,858,302.00 | 3,947,085.00 | 3,561,635.79 | 158,983.73 | 385,449.21 | 90.23 |
| | TOTAL FUND REVENUE | 3,858,302.00 | 3,947,085.00 | 3,561,635.79 | 158,983.73 | 385,449.21 | 90.23 |
| POLICE | | | | | | | |
| 207-301-704.001 | POLICE: CLERICAL WAGE P-T | 43,000.00 | 43,000.00 | 8,281.00 | 2,853.76 | 34,719.00 | 19.26 |
| 207-301-710.000 | POLICE: EMPLOYER PAYROLL TAX | 3,800.00 | 3,800.00 | 633.51 | 218.32 | 3,166.49 | 16.67 |
| 207-301-729.001 | POLICE: DISASTER RECOVERY | 5,000.00 | 5,000.00 | .00 | .00 | 5,000.00 | .00 |
| 207-301-807.000 | POLICE: OAKLAND CO SHER CONT | 3,357,302.00 | 3,372,969.00 | .00 | .00 | 3,372,969.00 | .00 |
| 207-301-807.002 | POLICE:SCHOOL RESOURCE OFFICE | 124,000.00 | 187,116.00 | .00 | .00 | 187,116.00 | .00 |
| 207-301-807.003 | POLICE: MINI CONTRACT | 12,000.00 | 12,000.00 | .00 | .00 | 12,000.00 | .00 |
| 207-301-807.004 | POLICE: OVERTIME | 240,000.00 | 250,000.00 | 4,885.76 | 4,885.76 | 245,114.24 | 1.95 |
| 207-301-920.000 | POLICE: UTILITIES | 16,000.00 | 16,000.00 | 1,875.93 | 461.68 | 14,124.07 | 11.72 |
| 207-301-935.000 | POLICE: SHERIFF'S MAINT | 16,400.00 | 6,800.00 | 1,764.04 | 829.25 | 5,035.96 | 25.94 |
| 207-301-936.000 | POLICE: OFFICE CLEANING | .00 | 9,600.00 | 1,360.00 | 1,360.00 | 8,240.00 | 14.17 |
| 207-301-940.000 | POLICE: SUBSTATION LEASE/LC | 28,000.00 | 28,000.00 | 6,999.99 | 2,333.33 | 21,000.01 | 25.00 |
| 207-301-955.000 | POLICE: MISCELLANEOUS | 3,300.00 | 3,300.00 | 145.00 | .00 | 3,155.00 | 4.39 |
| 207-301-971.000 | POLICE: RESERVE EQUIPMENT | 1,000.00 | 1,000.00 | .00 | .00 | 1,000.00 | .00 |
| 207-301-971.001 | POLICE: EQUIP CAP OUTLAY | 3,000.00 | 3,000.00 | .00 | .00 | 3,000.00 | .00 |
| 207-301-971.002 | POLICE: BUILDING RENOVATIONS | 5,500.00 | 5,500.00 | .00 | .00 | 5,500.00 | .00 |
| | TOTAL POLICE | 3,858,302.00 | 3,947,085.00 | 25,945.23 | 12,942.10 | 3,921,139.77 | .66 |
| | TOTAL FUND EXPENDITURES | 3,858,302.00 | 3,947,085.00 | 25,945.23 | 12,942.10 | 3,921,139.77 | .66 |
| | NET REVENUE OVER EXPENDITURES | .00 | .00 | 3,535,690.56 | 146,041.63 | 3,535,690.56 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
MARCH 31, 2025

REFUSE FUND

ASSETS

227-000-010.000 CASH - COMBINED SAVINGS 1,089,778.12

TOTAL ASSETS 1,089,778.12

LIABILITIES AND EQUITY

FUND EQUITY

227-000-390.000 FUND BALANCE 194,519.47
REVENUE OVER EXPENDITURES - YTD 895,258.65

TOTAL FUND EQUITY 1,089,778.12

TOTAL LIABILITIES AND EQUITY 1,089,778.12

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

REFUSE FUND

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET | |
|-----------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------------|--------------|
| REVENUE | | | | | | | |
| 227-000-626.000 | REFUSE COLLECTION | 1,219,000.00 | 1,219,000.00 | 1,166,234.57 | 21,600.00 | 52,765.43 | 95.67 |
| 227-000-665.000 | INTEREST EARNINGS | 5,000.00 | 5,000.00 | 3,875.92 | 1,621.65 | 1,124.08 | 77.52 |
| 227-000-677.000 | MISCELLANEOUS | 1,500.00 | 1,500.00 | 510.00 | 135.00 | 990.00 | 34.00 |
| | REVENUE | 1,225,500.00 | 1,225,500.00 | 1,170,620.49 | 23,356.65 | 54,879.51 | 95.52 |
| | TOTAL FUND REVENUE | 1,225,500.00 | 1,225,500.00 | 1,170,620.49 | 23,356.65 | 54,879.51 | 95.52 |
| REFUSE | | | | | | | |
| 227-526-801.000 | REFUSE: CONTRACTOR | 1,099,987.00 | 1,099,987.00 | 275,361.84 | 91,787.28 | 824,625.16 | 25.03 |
| 227-526-812.000 | REFUSE: FUND ADMIN COSTS | 27,500.00 | 27,500.00 | .00 | .00 | 27,500.00 | .00 |
| 227-526-813.001 | REFUSE: THIRD PARTY EXPENSES | 2,000.00 | 13,500.00 | .00 | .00 | 13,500.00 | .00 |
| | TOTAL REFUSE | 1,129,487.00 | 1,140,987.00 | 275,361.84 | 91,787.28 | 865,625.16 | 24.13 |
| | TOTAL FUND EXPENDITURES | 1,129,487.00 | 1,140,987.00 | 275,361.84 | 91,787.28 | 865,625.16 | 24.13 |
| | NET REVENUE OVER EXPENDITURES | 96,013.00 | 84,513.00 | 895,258.65 | (68,430.63) | 810,745.65 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
MARCH 31, 2025

OPIOID SETTLEMENT FUND

ASSETS

| | | |
|-----------------|-------------------------|-----------|
| 284-000-010.000 | CASH - COMBINED SAVINGS | 1,053.90 |
| 284-000-079.000 | ACCOUNTS RECEIVABLE | 78,548.28 |

| | |
|--------------|-----------|
| TOTAL ASSETS | 79,602.18 |
|--------------|-----------|

LIABILITIES AND EQUITY

FUND EQUITY

| | | |
|-----------------|-----------------|-----------|
| 284-000-360.001 | DEFERRED INFLOW | 78,548.28 |
| 284-000-390.000 | FUND BALANCE | 1,053.90 |

| | |
|-------------------|-----------|
| TOTAL FUND EQUITY | 79,602.18 |
|-------------------|-----------|

| | |
|------------------------------|-----------|
| TOTAL LIABILITIES AND EQUITY | 79,602.18 |
|------------------------------|-----------|

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

OPIOID SETTLEMENT FUND

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-------------------------------|--------------------|-------------------|------------|-----------|-----------|----------------|
| <u>REVENUE</u> | | | | | | |
| 284-000-685.000 | | | | | | |
| OPIOID SETTLEMENT REVENUES | 10,000.00 | 10,000.00 | .00 | .00 | 10,000.00 | .00 |
| | 10,000.00 | 10,000.00 | .00 | .00 | 10,000.00 | .00 |
| | 10,000.00 | 10,000.00 | .00 | .00 | 10,000.00 | .00 |
| <u>DEPARTMENT 718</u> | | | | | | |
| 284-718-880.000 | | | | | | |
| OPIOID SETTLEMENT EXPENSE | 10,000.00 | 10,000.00 | .00 | .00 | 10,000.00 | .00 |
| TOTAL DEPARTMENT 718 | 10,000.00 | 10,000.00 | .00 | .00 | 10,000.00 | .00 |
| TOTAL FUND EXPENDITURES | 10,000.00 | 10,000.00 | .00 | .00 | 10,000.00 | .00 |
| NET REVENUE OVER EXPENDITURES | .00 | .00 | .00 | .00 | .00 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
MARCH 31, 2025

CAPITAL IMPROVEMENT FUND

ASSETS

| | | |
|-----------------|-------------------------------|--------------|
| 401-000-010.000 | CASH - COMBINED SAVINGS | 3,052,362.85 |
| 401-000-189.001 | LEASE RECEIVABLE NEXTEL 2009 | 1,229,297.00 |
| 401-000-189.002 | LEASE RECEIVABLE CINGULAR NEW | 146,016.00 |
| 401-000-189.004 | LEASE RECEIVABLE NEXTEL 2021 | 4,492,098.00 |
| 401-000-189.010 | LEASE RECEIVABLE VERIZON CELL | 585,357.00 |

TOTAL ASSETS

9,505,130.85

LIABILITIES AND EQUITY

FUND EQUITY

| | | |
|-----------------|---------------------------------|--------------|
| 401-000-360.001 | DEFERRED INFLOW 2009 NEXTEL | 1,150,253.00 |
| 401-000-360.002 | DEFERRED INFLOW NEW CINGULAR | 145,920.00 |
| 401-000-360.004 | DEFERRED INFLOW 2021 NEXTEL | 4,082,850.00 |
| 401-000-360.010 | DEFERRED INFLOW VERIZON CELLCO | 582,753.00 |
| 401-000-390.000 | FUND BALANCE | 3,474,601.04 |
| | REVENUE OVER EXPENDITURES - YTD | 68,753.81 |

TOTAL FUND EQUITY

9,505,130.85

TOTAL LIABILITIES AND EQUITY

9,505,130.85

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

CAPITAL IMPROVEMENT FUND

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET | |
|---------------------------|--------------------------------------|-------------------|-------------------|------------------|------------------|-------------------|-------------|
| REVENUE | | | | | | | |
| 401-000-665.000 | INTEREST EARNINGS | 30,000.00 | 30,000.00 | 28,208.00 | 9,701.46 | 1,792.00 | 94.03 |
| 401-000-667.002 | CELL TOWER LEASE | 175,000.00 | 175,000.00 | 40,545.81 | 13,515.27 | 134,454.19 | 23.17 |
| 401-000-692.000 | APPROPRIATION FUND BAL. | 419,000.00 | 669,000.00 | .00 | .00 | 669,000.00 | .00 |
| | REVENUE | 624,000.00 | 874,000.00 | 68,753.81 | 23,216.73 | 805,246.19 | 7.87 |
| | TOTAL FUND REVENUE | 624,000.00 | 874,000.00 | 68,753.81 | 23,216.73 | 805,246.19 | 7.87 |
| GENERAL GOVERNMENT | | | | | | | |
| 401-261-971.001 | TOWNSHIP IMPROVEMENTS | 30,000.00 | 30,000.00 | .00 | .00 | 30,000.00 | .00 |
| 401-261-971.005 | TOWNSHIP LIGHTING & SIGNAGE | 30,000.00 | 30,000.00 | .00 | .00 | 30,000.00 | .00 |
| 401-261-971.013 | SEWER ANTICIPATION EXPENSE | 100,000.00 | 100,000.00 | .00 | .00 | 100,000.00 | .00 |
| 401-261-971.020 | 250 W LIVINGSTON IMPROVEMENTS | 15,000.00 | 15,000.00 | .00 | .00 | 15,000.00 | .00 |
| 401-261-995.103 | TRANSFER TO ROAD FUND | 74,000.00 | 74,000.00 | .00 | .00 | 74,000.00 | .00 |
| 401-261-995.494 | TRANSFER TO HIGHLAND DDA | .00 | 250,000.00 | .00 | .00 | 250,000.00 | .00 |
| | TOTAL GENERAL GOVERNMENT | 249,000.00 | 499,000.00 | .00 | .00 | 499,000.00 | .00 |
| ANNEX | | | | | | | |
| 401-523-971.000 | STEEPLE HALL IMPROVEMENTS | 50,000.00 | 50,000.00 | .00 | .00 | 50,000.00 | .00 |
| | TOTAL ANNEX | 50,000.00 | 50,000.00 | .00 | .00 | 50,000.00 | .00 |
| CEMETERY | | | | | | | |
| 401-567-971.000 | CEMETERY IMPROVEMENTS | 25,000.00 | 25,000.00 | .00 | .00 | 25,000.00 | .00 |
| | TOTAL CEMETERY | 25,000.00 | 25,000.00 | .00 | .00 | 25,000.00 | .00 |
| PARKS | | | | | | | |
| 401-751-971.000 | HICKORY RIDGE PARK IMPROVEMEN | 25,000.00 | 25,000.00 | .00 | .00 | 25,000.00 | .00 |
| 401-751-971.001 | DUCK LAKE PARK IMPROVEMENT | 150,000.00 | 150,000.00 | .00 | .00 | 150,000.00 | .00 |
| 401-751-971.002 | S HICKORY RIDGE PARK IMPROVEMT | 25,000.00 | 25,000.00 | .00 | .00 | 25,000.00 | .00 |
| 401-751-971.003 | VETERANS PARK IMPROVEMENT | 100,000.00 | 100,000.00 | .00 | .00 | 100,000.00 | .00 |
| | TOTAL PARKS | 300,000.00 | 300,000.00 | .00 | .00 | 300,000.00 | .00 |
| | TOTAL FUND EXPENDITURES | 624,000.00 | 874,000.00 | .00 | .00 | 874,000.00 | .00 |
| | NET REVENUE OVER EXPENDITURES | .00 | .00 | 68,753.81 | 23,216.73 | 68,753.81 | |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

MARCH 31, 2025

FIRE CAPITAL FUND

ASSETS

| | | |
|-----------------|-------------------------|------------|
| 402-000-010.000 | CASH - COMBINED SAVINGS | 916,789.67 |
| 402-000-123.000 | PREPAID EXPENSES | 34,292.90 |

| | |
|--------------|------------|
| TOTAL ASSETS | 951,082.57 |
|--------------|------------|

LIABILITIES AND EQUITY

FUND EQUITY

| | | |
|-----------------|---------------------------------|------------|
| 402-000-390.000 | FUND BALANCE | 471,680.61 |
| | REVENUE OVER EXPENDITURES - YTD | 479,401.96 |

| | |
|-------------------|------------|
| TOTAL FUND EQUITY | 951,082.57 |
|-------------------|------------|

| | |
|------------------------------|------------|
| TOTAL LIABILITIES AND EQUITY | 951,082.57 |
|------------------------------|------------|

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

FIRE CAPITAL FUND

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET | |
|-----------------|--------------------------------------|---------------------|---------------------|---------------------|----------------------|--------------------|---------------|
| <u>REVENUE</u> | | | | | | | |
| 402-000-402.000 | CURRENT PROPERTY TAX | 1,011,674.00 | 1,011,674.00 | 976,916.90 | 27,143.15 | 34,757.10 | 96.56 |
| 402-000-665.000 | INTEREST EARNINGS | 15,000.00 | 15,000.00 | 9,421.35 | 3,511.26 | 5,578.65 | 62.81 |
| 402-000-674.000 | PRIVATE DONATIONS | .00 | .00 | 45,155.60 | 45,155.60 | (45,155.60) | .00 |
| | REVENUE | 1,026,674.00 | 1,026,674.00 | 1,031,493.85 | 75,810.01 | (4,819.85) | 100.47 |
| | TOTAL FUND REVENUE | 1,026,674.00 | 1,026,674.00 | 1,031,493.85 | 75,810.01 | (4,819.85) | 100.47 |
| <u>FIRE</u> | | | | | | | |
| 402-336-971.000 | VEHICLES | 402,335.00 | 402,335.00 | .00 | .00 | 402,335.00 | .00 |
| 402-336-971.002 | CAPITAL EQUIPMENT | 89,115.00 | 89,115.00 | 120,216.89 | 66,615.00 | (31,101.89) | 134.90 |
| 402-336-991.000 | FIRE CAP: DEBT SVC PRINCIPAL | 320,000.00 | 320,000.00 | 320,000.00 | 320,000.00 | .00 | 100.00 |
| 402-336-993.001 | FIRE CAP: DEBT SVC INTEREST | 215,750.00 | 215,750.00 | 111,875.00 | 111,875.00 | 103,875.00 | 51.85 |
| | TOTAL FIRE | 1,027,200.00 | 1,027,200.00 | 552,091.89 | 498,490.00 | 475,108.11 | 53.75 |
| | TOTAL FUND EXPENDITURES | 1,027,200.00 | 1,027,200.00 | 552,091.89 | 498,490.00 | 475,108.11 | 53.75 |
| | NET REVENUE OVER EXPENDITURES | (526.00) | (526.00) | 479,401.96 | (422,679.99) | 479,927.96 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
MARCH 31, 2025

DOWNTOWN DEVELOPMENT FUND

| <u>ASSETS</u> | | | |
|-------------------------------|---------------------------------|---------------|-------------------|
| 494-000-010.000 | CASH - COMBINED SAVINGS | 429,574.86 | |
| 494-000-019.000 | TAXES RECEIVABLE | 158,796.00 | |
| | | <hr/> | |
| | TOTAL ASSETS | | <u>588,370.86</u> |
| | | | |
| <u>LIABILITIES AND EQUITY</u> | | | |
| | | | |
| <u>LIABILITIES</u> | | | |
| 494-000-280.000 | DEFERRED REVENUE | 218,949.00 | |
| | | <hr/> | |
| | TOTAL LIABILITIES | | 218,949.00 |
| | | | |
| <u>FUND EQUITY</u> | | | |
| 494-000-390.000 | FUND BALANCE | 567,447.47 | |
| | REVENUE OVER EXPENDITURES - YTD | (198,025.61) | |
| | | <hr/> | |
| | TOTAL FUND EQUITY | | <u>369,421.86</u> |
| | | | |
| | TOTAL LIABILITIES AND EQUITY | | <u>588,370.86</u> |

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

DOWNTOWN DEVELOPMENT FUND

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-----------------------------------|-----------------------------------|--------------------|-------------------|-------------------|-------------------|-------------------|----------------|
| REVENUE | | | | | | | |
| 494-000-573.000 | LOCAL COMMUNITY STABILIZATION | 50,000.00 | 50,000.00 | .00 | .00 | 50,000.00 | .00 |
| 494-000-665.000 | INTEREST EARNINGS | 10,000.00 | 10,000.00 | 2,616.52 | 682.75 | 7,383.48 | 26.17 |
| 494-000-677.005 | FUNDRAISING | 5,000.00 | 5,000.00 | 10,135.00 | 10,000.00 | (5,135.00) | 202.70 |
| 494-000-677.008 | FARMERS MARKET RESERVATIONS | 1,000.00 | 1,000.00 | 50.00 | 50.00 | 950.00 | 5.00 |
| 494-000-677.010 | TIF | 350,000.00 | 350,000.00 | 191,126.53 | 11,810.58 | 158,873.47 | 54.61 |
| 494-000-692.000 | APPROP FUND BALANCE | .00 | 249,078.00 | .00 | .00 | 249,078.00 | .00 |
| 494-000-699.401 | TRANSFER IN FROM CAPITAL IMP. | .00 | 250,000.00 | .00 | .00 | 250,000.00 | .00 |
| | REVENUE | 416,000.00 | 915,078.00 | 203,928.05 | 22,543.33 | 711,149.95 | 22.29 |
| | TOTAL FUND REVENUE | 416,000.00 | 915,078.00 | 203,928.05 | 22,543.33 | 711,149.95 | 22.29 |
| DOWNTOWN DEVELOPMENT AUTHO | | | | | | | |
| 494-729-702.001 | DDA: DIRECTOR | 48,570.00 | 48,555.00 | 11,373.08 | 3,735.00 | 37,181.92 | 23.42 |
| 494-729-705.000 | DDA: PART-TIME SEASONAL | 10,000.00 | 10,000.00 | 2,782.50 | 1,312.50 | 7,217.50 | 27.83 |
| 494-729-710.000 | DDA: EMPLOYER PAYROLL TAX | 4,500.00 | 5,600.00 | 1,291.47 | 451.41 | 4,308.53 | 23.06 |
| 494-729-711.000 | DDA: DEFINED CONTRIBUTION PLAN | .00 | 2,428.00 | .00 | .00 | 2,428.00 | .00 |
| 494-729-712.000 | DDA: HEALTH/DENTL/LIFE/DIS INS | .00 | 1,265.00 | 543.74 | 169.86 | 721.26 | 42.98 |
| 494-729-715.000 | DDA: CASH IN LIEU BENEF BUYOUT | 6,000.00 | 8,546.00 | 2,382.38 | 831.30 | 6,163.62 | 27.88 |
| 494-729-718.000 | DDA: PTO CASH PAYOUT | .00 | 934.00 | .00 | .00 | 934.00 | .00 |
| 494-729-720.002 | DDA: RECORDING SECRETARY | 1,200.00 | 1,200.00 | 500.00 | 100.00 | 700.00 | 41.67 |
| 494-729-728.000 | DDA: OFFICE SUPPLIES | 2,500.00 | 2,500.00 | 264.77 | 84.97 | 2,235.23 | 10.59 |
| 494-729-729.000 | DDA:MEETING PUBLIC ED SUPPLIES | 500.00 | 500.00 | 178.31 | 178.31 | 321.69 | 35.66 |
| 494-729-801.000 | DDA: PROF SERVICES | 3,000.00 | 3,000.00 | 759.50 | .00 | 2,240.50 | 25.32 |
| 494-729-801.001 | DDA: MASTER PLAN | 10,000.00 | 10,000.00 | .00 | .00 | 10,000.00 | .00 |
| 494-729-808.000 | DDA: MARKETING CONSULTANT | 12,000.00 | 12,000.00 | 1,155.00 | .00 | 10,845.00 | 9.63 |
| 494-729-808.001 | DDA: SPECIAL PROJ CONSULTANT | 2,000.00 | 2,000.00 | .00 | .00 | 2,000.00 | .00 |
| 494-729-820.000 | DDA: DUES/ED/TRAVEL | 5,000.00 | 5,000.00 | 425.00 | 175.00 | 4,575.00 | 8.50 |
| 494-729-850.000 | DDA: WEBSITE | 700.00 | 700.00 | .00 | .00 | 700.00 | .00 |
| 494-729-880.001 | DDA: PROMOTIONS | 33,900.00 | 33,900.00 | 2,384.20 | 743.20 | 31,515.80 | 7.03 |
| 494-729-880.002 | DDA: ECONOMIC RESTRUCTURING | 27,300.00 | 27,300.00 | 431.13 | 6.63 | 26,868.87 | 1.58 |
| 494-729-880.003 | DDA: DESIGN | 73,100.00 | 73,100.00 | 1,203.43 | 120.00 | 71,896.57 | 1.65 |
| 494-729-880.004 | DDA: ORGANIZATION | 11,550.00 | 11,550.00 | .00 | .00 | 11,550.00 | .00 |
| 494-729-900.000 | DDA: ADVERTISING/PRINTING | 3,000.00 | 3,000.00 | 176.00 | 88.00 | 2,824.00 | 5.87 |
| 494-729-900.001 | DDA: FUNDRAISER EXPENSE | 3,000.00 | 3,000.00 | .00 | .00 | 3,000.00 | .00 |
| 494-729-920.000 | DDA: RENT/ UTILITIES | 3,500.00 | 3,500.00 | 699.15 | 297.92 | 2,800.85 | 19.98 |
| 494-729-935.000 | DDA: MAINTENANCE STREETScape | 4,000.00 | 4,000.00 | 260.00 | 260.00 | 3,740.00 | 6.50 |
| 494-729-967.000 | DDA: FARMERS' MARKET | 12,500.00 | 12,500.00 | 144.00 | .00 | 12,356.00 | 1.15 |
| 494-729-967.002 | DDA: DDA SPONSORSHIPS | 1,500.00 | 1,500.00 | .00 | .00 | 1,500.00 | .00 |
| 494-729-967.007 | DDA:CART PROJECT | 2,500.00 | 2,500.00 | .00 | .00 | 2,500.00 | .00 |
| 494-729-971.000 | DDA: CAPITAL IMPROVEMENT PROJ | .00 | 625,000.00 | 375,000.00 | 375,000.00 | 250,000.00 | 60.00 |
| | TOTAL DOWNTOWN DEVELOPMENT | 281,820.00 | 915,078.00 | 401,953.66 | 383,554.10 | 513,124.34 | 43.93 |

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

DOWNTOWN DEVELOPMENT FUND

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-------------------------------|--------------------|-------------------|---------------|---------------|---------------|----------------|
| TOTAL FUND EXPENDITURES | 281,820.00 | 915,078.00 | 401,953.66 | 383,554.10 | 513,124.34 | 43.93 |
| NET REVENUE OVER EXPENDITURES | 134,180.00 | .00 | (198,025.61) | (361,010.77) | (198,025.61) | |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
MARCH 31, 2025

WATER SYSTEM

ASSETS

| | | | |
|-----------------|--------------------------------|-----------------|--------------|
| 591-000-001.000 | CASH - CHECKING | 119,620.71 | |
| 591-000-010.000 | CASH - COMBINED SAVINGS | 38,171.30 | |
| 591-000-033.000 | UTILITY RECEIVABLE WATER SYSTE | 82,922.51 | |
| 591-000-034.000 | DELQ UTILITY RECEIVABLE WATER | 11,603.64 | |
| 591-000-035.000 | UNBILLED RECEIVABLE WATER SYST | 102,732.79 | |
| 591-000-152.000 | WATERMAINS | 8,226,407.32 | |
| 591-000-153.000 | A/D WATER MAINS | (1,163,908.73) | |
| 591-000-158.000 | CONSTRUCTION IN PROGRESS | 9,315.82 | |
| | | | |
| | TOTAL ASSETS | | 7,426,865.36 |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|-----------------|--------------------------------|------------|------------|
| 591-000-202.001 | ACCOUNTS PAYABLE VOUCHER | 6,187.02 | |
| 591-000-209.000 | INTEREST PAYABLE | 1,122.50 | |
| 591-000-300.000 | BONDS PAYABLE CURRENT WATER SY | 68,000.00 | |
| 591-000-300.001 | SPECIAL ASSESSMENT BOND | 381,000.00 | |
| | | | |
| | TOTAL LIABILITIES | | 456,309.52 |

FUND EQUITY

| | | | |
|-----------------|---------------------------------|---------------|--------------|
| 591-000-373.000 | CONTRIBUTED CAPITAL NET POSITI | 6,622,814.41 | |
| 591-000-392.000 | MAJOR MAINT.RESERVE-RESTRICTED | (364,472.77) | |
| 591-000-392.001 | EMERG.MAINT.RESERVE-RESTRICTED | 77,058.94 | |
| 591-000-392.002 | CAP. IMPRV RESERVE-RESTRICTED | 777,627.77 | |
| 591-000-399.000 | UNRESTRICTED NET ASSETS | (127,810.92) | |
| | REVENUE OVER EXPENDITURES - YTD | (14,661.59) | |
| | | | |
| | TOTAL FUND EQUITY | | 6,970,555.84 |

| | | | |
|--|------------------------------|--|--------------|
| | TOTAL LIABILITIES AND EQUITY | | 7,426,865.36 |
|--|------------------------------|--|--------------|

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

WATER SYSTEM

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET | |
|-----------------|--------------------------------------|-------------------|------------|---------------------|---------------------|----------------------|------------|
| REVENUE | | | | | | | |
| 591-000-629.002 | CHARGES FOR SERVICES RENDERE | .00 | .00 | 163,001.25 | 163,001.25 | (163,001.25) | .00 |
| 591-000-629.003 | FIXED CHARGE DEBT SERVICES | .00 | .00 | 18,865.63 | 18,865.63 | (18,865.63) | .00 |
| 591-000-665.000 | INTEREST EARNINGS | .00 | .00 | 1,215.63 | 1,215.63 | (1,215.63) | .00 |
| 591-000-677.000 | OTHER REVENUE | .00 | .00 | 20.42 | 20.42 | (20.42) | .00 |
| | REVENUE | .00 | .00 | 183,102.93 | 183,102.93 | (183,102.93) | .00 |
| | TOTAL FUND REVENUE | .00 | .00 | 183,102.93 | 183,102.93 | (183,102.93) | .00 |
| WATER | | | | | | | |
| 591-536-812.000 | FUND ADMINISTRATION COST | .00 | .00 | 19,325.92 | 19,325.92 | (19,325.92) | .00 |
| 591-536-921.000 | SYSTEMS | .00 | .00 | 13,775.64 | 13,775.64 | (13,775.64) | .00 |
| 591-536-921.001 | PLAN REVIEW & PERMITTING | .00 | .00 | 14.55 | 14.55 | (14.55) | .00 |
| 591-536-921.002 | MAPPING UNIT | .00 | .00 | 1,580.70 | 1,580.70 | (1,580.70) | .00 |
| 591-536-921.003 | BILLING SERVICES | .00 | .00 | 4,023.48 | 4,023.48 | (4,023.48) | .00 |
| 591-536-935.000 | MAINTENANCE | .00 | .00 | 14,956.71 | 14,956.71 | (14,956.71) | .00 |
| 591-536-936.000 | EMERGENCY REPAIRS | .00 | .00 | 10,825.31 | 10,825.31 | (10,825.31) | .00 |
| 591-536-938.001 | WATER SYSTEMS | .00 | .00 | 15,136.36 | 15,136.36 | (15,136.36) | .00 |
| 591-536-938.002 | WATER MAINTENANCE | .00 | .00 | 39,154.47 | 39,154.47 | (39,154.47) | .00 |
| 591-536-938.003 | PUMP MAINTENANCE | .00 | .00 | 76,117.21 | 76,117.21 | (76,117.21) | .00 |
| 591-536-971.001 | WATER CAPITAL EQUIPMT IMPROVM | .00 | .00 | 2,854.17 | 2,854.17 | (2,854.17) | .00 |
| | TOTAL WATER | .00 | .00 | 197,764.52 | 197,764.52 | (197,764.52) | .00 |
| | TOTAL FUND EXPENDITURES | .00 | .00 | 197,764.52 | 197,764.52 | (197,764.52) | .00 |
| | NET REVENUE OVER EXPENDITURES | .00 | .00 | (14,661.59) | (14,661.59) | (14,661.59) | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
MARCH 31, 2025

HIGHLAND ADVISORY COUNCIL

ASSETS

| | | | |
|-----------------|-------------------------|-----------|-----------|
| 702-000-010.000 | CASH - COMBINED SAVINGS | 10,403.08 | |
| | TOTAL ASSETS | | 10,403.08 |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | |
|-----------------|---------------------------------|----------|-----------|
| 702-000-390.000 | FUND BALANCE | 8,021.09 | |
| | REVENUE OVER EXPENDITURES - YTD | 2,381.99 | |
| | TOTAL FUND EQUITY | | 10,403.08 |
| | TOTAL LIABILITIES AND EQUITY | | 10,403.08 |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
MARCH 31, 2025

CURRENT TAX COLLECT

ASSETS

| | | |
|-----------------|------------------------------|--------------|
| 703-000-010.000 | CASH - COMBINED SAVINGS | 186,243.23 |
| 703-000-019.000 | TAXES RECEIVABLE-OTHER GOVTS | 2,299,391.55 |
| 703-000-214.000 | DUE TO/FR GENERAL FUND | (26,726.95) |

TOTAL ASSETS

2,458,907.83

LIABILITIES AND EQUITY

LIABILITIES

| | | |
|-----------------|-------------------------------|--------------|
| 703-000-274.000 | TAX COLLECTIONS TO DISTRIBUTE | 157,716.81 |
| 703-000-280.000 | DEFERRED REVENUE | 2,299,391.55 |

TOTAL LIABILITIES

2,457,108.36

FUND EQUITY

REVENUE OVER EXPENDITURES - YTD

1,799.47

TOTAL FUND EQUITY

1,799.47

TOTAL LIABILITIES AND EQUITY

2,458,907.83

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

CURRENT TAX COLLECT

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|---------------------------------|--------------------|-------------------|------------|-----------|-------------|----------------|
| <u>REVENUE</u> | | | | | | |
| 703-000-665.000 | | | | | | |
| INTEREST EARNINGS | .00 | .00 | 2,449.47 | 141.31 | (2,449.47) | .00 |
| REVENUE | .00 | .00 | 2,449.47 | 141.31 | (2,449.47) | .00 |
| TOTAL FUND REVENUE | .00 | .00 | 2,449.47 | 141.31 | (2,449.47) | .00 |
| <u>TRUST & AGENCY ADMIN</u> | | | | | | |
| 703-255-822.000 | | | | | | |
| TAX: BANK FEES | .00 | .00 | 650.00 | 260.00 | (650.00) | .00 |
| TOTAL TRUST & AGENCY ADMIN | .00 | .00 | 650.00 | 260.00 | (650.00) | .00 |
| TOTAL FUND EXPENDITURES | .00 | .00 | 650.00 | 260.00 | (650.00) | .00 |
| NET REVENUE OVER EXPENDITURES | .00 | .00 | 1,799.47 | (118.69) | 1,799.47 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
MARCH 31, 2025

POST-RETIREMENT BENEFITS

ASSETS

| | | |
|-----------------|-------------------------|------------|
| 737-000-010.000 | CASH - COMBINED SAVINGS | 56,916.82 |
| 737-000-017.001 | MUTUAL FUNDS | 696,325.43 |
| 737-000-017.002 | LPL INVESTMENTS | 48,860.00 |

TOTAL ASSETS

802,102.25

LIABILITIES AND EQUITY

FUND EQUITY

| | | |
|-----------------|---------------------------------|-------------|
| 737-000-390.000 | FUND BALANCE | 807,736.19 |
| | REVENUE OVER EXPENDITURES - YTD | (5,633.94) |

TOTAL FUND EQUITY

802,102.25

TOTAL LIABILITIES AND EQUITY

802,102.25

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

POST-RETIREMENT BENEFITS

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|--------------------------------------|--------------------|-------------------|--------------------|---------------------|--------------------|----------------|
| REVENUE | | | | | | |
| 737-000-665.000 | 15,000.00 | 15,000.00 | 8,060.78 | 2,226.21 | 6,939.22 | 53.74 |
| 737-000-669.001 | .00 | .00 | (4,245.34) | (14,438.94) | 4,245.34 | .00 |
| 737-000-692.002 | 55,000.00 | 55,000.00 | .00 | .00 | 55,000.00 | .00 |
| REVENUE | 70,000.00 | 70,000.00 | 3,815.44 | (12,212.73) | 66,184.56 | 5.45 |
| TOTAL FUND REVENUE | 70,000.00 | 70,000.00 | 3,815.44 | (12,212.73) | 66,184.56 | 5.45 |
| GENERAL GOVERNMENT PERSONNE | | | | | | |
| 737-279-719.000 | 60,000.00 | 60,000.00 | 7,792.87 | 3,265.51 | 52,207.13 | 12.99 |
| 737-279-822.000 | 10,000.00 | 10,000.00 | 1,656.51 | 5.00 | 8,343.49 | 16.57 |
| TOTAL GENERAL GOVERNMENT PER | 70,000.00 | 70,000.00 | 9,449.38 | 3,270.51 | 60,550.62 | 13.50 |
| TOTAL FUND EXPENDITURES | 70,000.00 | 70,000.00 | 9,449.38 | 3,270.51 | 60,550.62 | 13.50 |
| NET REVENUE OVER EXPENDITURES | .00 | .00 | (5,633.94) | (15,483.24) | (5,633.94) | |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
MARCH 31, 2025

DUCK LAKE ASSOC

ASSETS

| | | | |
|-----------------|-------------------------|------------|------------|
| 764-000-010.000 | CASH - COMBINED SAVINGS | 256,086.68 | |
| | TOTAL ASSETS | | 256,086.68 |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | |
|-----------------|---------------------------------|------------|------------|
| 764-000-390.000 | FUND BALANCE | 176,235.02 | |
| | REVENUE OVER EXPENDITURES - YTD | 79,851.66 | |
| | TOTAL FUND EQUITY | | 256,086.68 |
| | TOTAL LIABILITIES AND EQUITY | | 256,086.68 |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
MARCH 31, 2025

HIGHLAND LAKE ASSOC

ASSETS

765-000-010.000 CASH - COMBINED SAVINGS 89,244.92

TOTAL ASSETS 89,244.92

LIABILITIES AND EQUITY

FUND EQUITY

765-000-390.000 FUND BALANCE 65,976.72
REVENUE OVER EXPENDITURES - YTD 23,268.20

TOTAL FUND EQUITY 89,244.92

TOTAL LIABILITIES AND EQUITY 89,244.92

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

HIGHLAND LAKE ASSOC

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-----------------|---------------------------------------|--------------------|-------------------|------------------|---------------|---------------------|----------------|
| | <u>REVENUE</u> | | | | | | |
| 765-000-581.000 | CONTRIBUTIONS-HIGHLAND LAKE | .00 | .00 | 23,088.74 | 563.14 | (23,088.74) | .00 |
| 765-000-665.000 | INTEREST EARNINGS | .00 | .00 | 262.09 | 101.54 | (262.09) | .00 |
| | REVENUE | .00 | .00 | 23,350.83 | 664.68 | (23,350.83) | .00 |
| | TOTAL FUND REVENUE | .00 | .00 | 23,350.83 | 664.68 | (23,350.83) | .00 |
| | <u>TRUST & AGENCY ADMIN</u> | | | | | | |
| 765-255-956.000 | HIGHLAND LAKE: DEDUCTIONS | .00 | .00 | 82.63 | 27.17 | (82.63) | .00 |
| | TOTAL TRUST & AGENCY ADMIN | .00 | .00 | 82.63 | 27.17 | (82.63) | .00 |
| | TOTAL FUND EXPENDITURES | .00 | .00 | 82.63 | 27.17 | (82.63) | .00 |
| | NET REVENUE OVER EXPENDITURES | .00 | .00 | 23,268.20 | 637.51 | 23,268.20 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
MARCH 31, 2025

TAGGETT LAKE ASSOC

ASSETS

| | | | |
|-----------------|-------------------------|-----------|-----------|
| 766-000-010.000 | CASH - COMBINED SAVINGS | 40,683.09 | |
| | TOTAL ASSETS | | 40,683.09 |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | |
|-----------------|---------------------------------|-----------|-----------|
| 766-000-390.000 | FUND BALANCE | 27,100.33 | |
| | REVENUE OVER EXPENDITURES - YTD | 13,582.76 | |
| | TOTAL FUND EQUITY | | 40,683.09 |
| | TOTAL LIABILITIES AND EQUITY | | 40,683.09 |

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

TAGGETT LAKE ASSOC

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-----------------|---------------------------------|--------------------|-------------------|------------|-----------|--------------|----------------|
| | <u>REVENUE</u> | | | | | | |
| 766-000-581.000 | CONTRIBUTIONS-TAGGETT LAKE | .00 | .00 | 14,400.00 | 1,200.00 | (14,400.00) | .00 |
| 766-000-665.000 | INTEREST EARNINGS | .00 | .00 | 118.91 | 46.29 | (118.91) | .00 |
| | REVENUE | .00 | .00 | 14,518.91 | 1,246.29 | (14,518.91) | .00 |
| | TOTAL FUND REVENUE | .00 | .00 | 14,518.91 | 1,246.29 | (14,518.91) | .00 |
| | <u>TRUST & AGENCY ADMIN</u> | | | | | | |
| 766-255-956.000 | TAGGETT LAKE: DEDUCTIONS | .00 | .00 | 936.15 | 14.48 | (936.15) | .00 |
| | TOTAL TRUST & AGENCY ADMIN | .00 | .00 | 936.15 | 14.48 | (936.15) | .00 |
| | TOTAL FUND EXPENDITURES | .00 | .00 | 936.15 | 14.48 | (936.15) | .00 |
| | NET REVENUE OVER EXPENDITURES | .00 | .00 | 13,582.76 | 1,231.81 | 13,582.76 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
MARCH 31, 2025

KELLOGG LAKE ASSOC

ASSETS

| | | | |
|-----------------|-------------------------|-----------|-----------|
| 767-000-010.000 | CASH - COMBINED SAVINGS | 54,045.25 | |
| | TOTAL ASSETS | | 54,045.25 |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | |
|-----------------|---------------------------------|-----------|-----------|
| 767-000-390.000 | FUND BALANCE | 40,303.39 | |
| | REVENUE OVER EXPENDITURES - YTD | 13,741.86 | |
| | TOTAL FUND EQUITY | | 54,045.25 |
| | TOTAL LIABILITIES AND EQUITY | | 54,045.25 |

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

KELLOGG LAKE ASSOC

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-----------------|---------------------------------|--------------------|-------------------|------------|-----------|--------------|----------------|
| | <u>REVENUE</u> | | | | | | |
| 767-000-581.000 | CONTRIBUTIONS-KELLOGG LAKE | .00 | .00 | 13,607.25 | 544.29 | (13,607.25) | .00 |
| 767-000-665.000 | INTEREST EARNINGS | .00 | .00 | 160.24 | 61.49 | (160.24) | .00 |
| | REVENUE | .00 | .00 | 13,767.49 | 605.78 | (13,767.49) | .00 |
| | TOTAL FUND REVENUE | .00 | .00 | 13,767.49 | 605.78 | (13,767.49) | .00 |
| | <u>TRUST & AGENCY ADMIN</u> | | | | | | |
| 767-255-956.000 | KELLOGG LAKE: DEDUCTIONS | .00 | .00 | 25.63 | 8.49 | (25.63) | .00 |
| | TOTAL TRUST & AGENCY ADMIN | .00 | .00 | 25.63 | 8.49 | (25.63) | .00 |
| | TOTAL FUND EXPENDITURES | .00 | .00 | 25.63 | 8.49 | (25.63) | .00 |
| | NET REVENUE OVER EXPENDITURES | .00 | .00 | 13,741.86 | 597.29 | 13,741.86 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
MARCH 31, 2025

CHARLICK LAKE ASSOC

ASSETS

| | | | |
|-----------------|-------------------------|-----------|-----------|
| 768-000-010.000 | CASH - COMBINED SAVINGS | 74,688.46 | |
| | TOTAL ASSETS | | 74,688.46 |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | |
|-----------------|---------------------------------|-----------|-----------|
| 768-000-390.000 | FUND BALANCE | 48,365.57 | |
| | REVENUE OVER EXPENDITURES - YTD | 26,322.89 | |
| | TOTAL FUND EQUITY | | 74,688.46 |
| | TOTAL LIABILITIES AND EQUITY | | 74,688.46 |

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

CHARLICK LAKE ASSOC

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-----------------|---------------------------------|--------------------|-------------------|------------|-----------|--------------|----------------|
| | <u>REVENUE</u> | | | | | | |
| 768-000-581.000 | CONTRIBUTIONS-CHARLICK LAKE | .00 | .00 | 26,611.50 | .00 | (26,611.50) | .00 |
| 768-000-665.000 | INTEREST EARNINGS | .00 | .00 | 223.34 | 84.98 | (223.34) | .00 |
| | REVENUE | .00 | .00 | 26,834.84 | 84.98 | (26,834.84) | .00 |
| | TOTAL FUND REVENUE | .00 | .00 | 26,834.84 | 84.98 | (26,834.84) | .00 |
| | <u>TRUST & AGENCY ADMIN</u> | | | | | | |
| 768-255-956.000 | CHARLICK LAKE: DEDUCTIONS | .00 | .00 | 511.95 | 17.65 | (511.95) | .00 |
| | TOTAL TRUST & AGENCY ADMIN | .00 | .00 | 511.95 | 17.65 | (511.95) | .00 |
| | TOTAL FUND EXPENDITURES | .00 | .00 | 511.95 | 17.65 | (511.95) | .00 |
| | NET REVENUE OVER EXPENDITURES | .00 | .00 | 26,322.89 | 67.33 | 26,322.89 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
MARCH 31, 2025

WOODRUFF LAKE ASSOC

ASSETS

769-000-010.000 CASH - COMBINED SAVINGS 65,779.31

TOTAL ASSETS 65,779.31

LIABILITIES AND EQUITY

FUND EQUITY

769-000-390.000 FUND BALANCE 43,061.10
REVENUE OVER EXPENDITURES - YTD 22,718.21

TOTAL FUND EQUITY 65,779.31

TOTAL LIABILITIES AND EQUITY 65,779.31

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

WOODRUFF LAKE ASSOC

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-----------------|---------------------------------------|--------------------|-------------------|------------------|--------------|---------------------|----------------|
| | <u>REVENUE</u> | | | | | | |
| 769-000-581.000 | CONTRIBUTIONS-WOODRUFF LAKE | .00 | .00 | 23,520.00 | .00 | (23,520.00) | .00 |
| 769-000-665.000 | INTEREST EARNINGS | .00 | .00 | 196.61 | 74.84 | (196.61) | .00 |
| | REVENUE | .00 | .00 | 23,716.61 | 74.84 | (23,716.61) | .00 |
| | TOTAL FUND REVENUE | .00 | .00 | 23,716.61 | 74.84 | (23,716.61) | .00 |
| | <u>TRUST & AGENCY ADMIN</u> | | | | | | |
| 769-255-956.000 | WOODRUFF LAKE: DEDUCTIONS | .00 | .00 | 998.40 | 35.30 | (998.40) | .00 |
| | TOTAL TRUST & AGENCY ADMIN | .00 | .00 | 998.40 | 35.30 | (998.40) | .00 |
| | TOTAL FUND EXPENDITURES | .00 | .00 | 998.40 | 35.30 | (998.40) | .00 |
| | NET REVENUE OVER EXPENDITURES | .00 | .00 | 22,718.21 | 39.54 | 22,718.21 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
MARCH 31, 2025

WHITE LAKE IMPROVEMENT

ASSETS

770-000-010.000 CASH - COMBINED SAVINGS 273,145.55

TOTAL ASSETS 273,145.55

LIABILITIES AND EQUITY

FUND EQUITY

770-000-390.000 FUND BALANCE 221,143.14
REVENUE OVER EXPENDITURES - YTD 52,002.41

TOTAL FUND EQUITY 273,145.55

TOTAL LIABILITIES AND EQUITY 273,145.55

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

WHITE LAKE IMPROVEMENT

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|---------------------------------|--------------------|-------------------|------------|-----------|--------------|----------------|
| <u>REVENUE</u> | | | | | | |
| 770-000-581.000 | .00 | .00 | 53,067.99 | 1,902.00 | (53,067.99) | .00 |
| 770-000-665.000 | .00 | .00 | 821.42 | 310.78 | (821.42) | .00 |
| | .00 | .00 | 53,889.41 | 2,212.78 | (53,889.41) | .00 |
| | .00 | .00 | 53,889.41 | 2,212.78 | (53,889.41) | .00 |
| <u>TRUST & AGENCY ADMIN</u> | | | | | | |
| 770-255-956.000 | .00 | .00 | 1,887.00 | .00 | (1,887.00) | .00 |
| | .00 | .00 | 1,887.00 | .00 | (1,887.00) | .00 |
| | .00 | .00 | 1,887.00 | .00 | (1,887.00) | .00 |
| | .00 | .00 | 52,002.41 | 2,212.78 | 52,002.41 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
MARCH 31, 2025

TOMAHAWK LAKE IMPROVEMENT

ASSETS

771-000-010.000 CASH - COMBINED SAVINGS 5,622.87

TOTAL ASSETS 5,622.87

LIABILITIES AND EQUITY

FUND EQUITY

771-000-390.000 FUND BALANCE 729.32
REVENUE OVER EXPENDITURES - YTD 4,893.55

TOTAL FUND EQUITY 5,622.87

TOTAL LIABILITIES AND EQUITY 5,622.87

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

TOMAHAWK LAKE IMPROVEMENT

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|--------------------------------------|--------------------|-------------------|-----------------|-------------|--------------------|----------------|
| <u>REVENUE</u> | | | | | | |
| 771-000-581.000 | .00 | .00 | 4,878.28 | .00 | (4,878.28) | .00 |
| 771-000-665.000 | .00 | .00 | 15.27 | 6.40 | (15.27) | .00 |
| | .00 | .00 | 4,893.55 | 6.40 | (4,893.55) | .00 |
| REVENUE | .00 | .00 | 4,893.55 | 6.40 | (4,893.55) | .00 |
| TOTAL FUND REVENUE | .00 | .00 | 4,893.55 | 6.40 | (4,893.55) | .00 |
| NET REVENUE OVER EXPENDITURES | .00 | .00 | 4,893.55 | 6.40 | 4,893.55 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
MARCH 31, 2025

GOURD LAKE IMPROVEMENT

ASSETS

773-000-010.000 CASH - COMBINED SAVINGS 9,595.50

TOTAL ASSETS 9,595.50

LIABILITIES AND EQUITY

FUND EQUITY

773-000-390.000 FUND BALANCE 3,942.79
REVENUE OVER EXPENDITURES - YTD 5,652.71

TOTAL FUND EQUITY 9,595.50

TOTAL LIABILITIES AND EQUITY 9,595.50

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

GOURD LAKE IMPROVEMENT

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|---------------------------------|--------------------|-------------------|------------|-----------|-------------|----------------|
| <u>REVENUE</u> | | | | | | |
| 773-000-581.000 | .00 | .00 | 5,711.30 | 139.30 | (5,711.30) | .00 |
| 773-000-665.000 | .00 | .00 | 28.11 | 10.92 | (28.11) | .00 |
| | .00 | .00 | 5,739.41 | 150.22 | (5,739.41) | .00 |
| | .00 | .00 | 5,739.41 | 150.22 | (5,739.41) | .00 |
| <u>TRUST & AGENCY ADMIN</u> | | | | | | |
| 773-255-956.000 | .00 | .00 | 86.70 | .00 | (86.70) | .00 |
| | .00 | .00 | 86.70 | .00 | (86.70) | .00 |
| | .00 | .00 | 86.70 | .00 | (86.70) | .00 |
| | .00 | .00 | 5,652.71 | 150.22 | 5,652.71 | |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
MARCH 31, 2025

PENNINSULA LAKE

ASSETS

| | | | |
|-----------------|-------------------------|-----------|-----------|
| 774-000-010.000 | CASH - COMBINED SAVINGS | 15,205.15 | |
| | TOTAL ASSETS | | 15,205.15 |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | |
|-----------------|---------------------------------|----------|-----------|
| 774-000-390.000 | FUND BALANCE | 8,339.93 | |
| | REVENUE OVER EXPENDITURES - YTD | 6,865.22 | |
| | TOTAL FUND EQUITY | | 15,205.15 |
| | TOTAL LIABILITIES AND EQUITY | | 15,205.15 |

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

PENNINSULA LAKE

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|--------------------------------------|--------------------|-------------------|-----------------|--------------|--------------------|----------------|
| <u>REVENUE</u> | | | | | | |
| 774-000-581.000 | .00 | .00 | 6,821.00 | .00 | (6,821.00) | .00 |
| 774-000-665.000 | .00 | .00 | 44.22 | 17.30 | (44.22) | .00 |
| | .00 | .00 | 6,865.22 | 17.30 | (6,865.22) | .00 |
| REVENUE | .00 | .00 | 6,865.22 | 17.30 | (6,865.22) | .00 |
| TOTAL FUND REVENUE | .00 | .00 | 6,865.22 | 17.30 | (6,865.22) | .00 |
| NET REVENUE OVER EXPENDITURES | .00 | .00 | 6,865.22 | 17.30 | 6,865.22 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
MARCH 31, 2025

LOWER PETTIBONE LAKE

ASSETS

| | | | |
|-----------------|-------------------------|-----------|-----------|
| 775-000-010.000 | CASH - COMBINED SAVINGS | 12,166.87 | |
| | TOTAL ASSETS | | 12,166.87 |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | |
|-----------------|---------------------------------|-----------|-----------|
| 775-000-390.000 | FUND BALANCE | 1,930.81 | |
| | REVENUE OVER EXPENDITURES - YTD | 10,236.06 | |
| | TOTAL FUND EQUITY | | 12,166.87 |
| | TOTAL LIABILITIES AND EQUITY | | 12,166.87 |

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

LOWER PETTIBONE LAKE

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-----------------|--------------------|-------------------|------------|-----------|--------------|----------------|
| <u>REVENUE</u> | | | | | | |
| 775-000-581.000 | .00 | .00 | 10,203.00 | .00 | (10,203.00) | .00 |
| 775-000-665.000 | .00 | .00 | 33.06 | 13.85 | (33.06) | .00 |
| | .00 | .00 | 10,236.06 | 13.85 | (10,236.06) | .00 |
| | .00 | .00 | 10,236.06 | 13.85 | (10,236.06) | .00 |
| | .00 | .00 | 10,236.06 | 13.85 | 10,236.06 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
MARCH 31, 2025

DUNLEAVY/LEONARD LAKE

ASSETS

| | | | |
|-----------------|-------------------------|-----------|-----------|
| 776-000-010.000 | CASH - COMBINED SAVINGS | 18,184.65 | |
| | TOTAL ASSETS | | 18,184.65 |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | |
|-----------------|---------------------------------|-----------|-----------|
| 776-000-390.000 | FUND BALANCE | 7,556.75 | |
| | REVENUE OVER EXPENDITURES - YTD | 10,627.90 | |
| | TOTAL FUND EQUITY | | 18,184.65 |
| | TOTAL LIABILITIES AND EQUITY | | 18,184.65 |

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2025

DUNLEAVY/LEONARD LAKE

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|--------------------------------------|--------------------|-------------------|------------------|---------------|---------------------|----------------|
| <u>REVENUE</u> | | | | | | |
| 776-000-581.000 | .00 | .00 | 10,575.00 | 705.00 | (10,575.00) | .00 |
| 776-000-665.000 | .00 | .00 | 52.90 | 20.69 | (52.90) | .00 |
| | .00 | .00 | 10,627.90 | 725.69 | (10,627.90) | .00 |
| REVENUE | .00 | .00 | 10,627.90 | 725.69 | (10,627.90) | .00 |
| TOTAL FUND REVENUE | .00 | .00 | 10,627.90 | 725.69 | (10,627.90) | .00 |
| NET REVENUE OVER EXPENDITURES | .00 | .00 | 10,627.90 | 725.69 | 10,627.90 | |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET
APRIL 30, 2025

GENERAL FUND

ASSETS

| | | | |
|-----------------|---------------------------|--------------|--------------|
| 101-000-004.000 | PETTY CASH | 93.34 | |
| 101-000-008.000 | PERPETUAL FUND | 1,087.10 | |
| 101-000-010.000 | CASH - COMBINED SAVINGS | 4,244,401.49 | |
| 101-000-078.000 | DUE FROM STATE REVENUES | 367,829.00 | |
| 101-000-081.000 | DUE COMMUNITY DEV. | 24.00 | |
| 101-000-084.477 | DUE TO/FROM CABLE TV FEES | 67,342.05 | |
| | | | <hr/> |
| | TOTAL ASSETS | | 4,680,776.98 |
| | | | <hr/> <hr/> |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|-----------------|-------------------------------|------------|------------|
| 101-000-202.001 | BUILDING BONDS PAYABLES | 203,436.00 | |
| 101-000-202.002 | HEALTH REIMBURSEMENT PAYABLES | 8,490.49 | |
| 101-000-202.005 | PLANNING ESCROW PAYABLES | 204,546.31 | |
| 101-000-217.000 | DUE TO PRIVATE ORGANIZATION | 9,732.20 | |
| 101-000-222.000 | OAKLAND CO. ANIMAL CONTROL | 430.85 | |
| 101-000-280.001 | DEFERRED REVENUE-GRANT | 24.00 | |
| | | | <hr/> |
| | TOTAL LIABILITIES | | 426,659.85 |

FUND EQUITY

| | | | |
|-----------------|---------------------------------|--------------|--------------|
| 101-000-380.003 | FUND BALANCE-ASSIGN FUTURE EXP | 1,350,000.00 | |
| 101-000-390.000 | FUND BALANCE | 2,169,898.70 | |
| | REVENUE OVER EXPENDITURES - YTD | 734,218.43 | |
| | | | <hr/> |
| | TOTAL FUND EQUITY | | 4,254,117.13 |
| | | | <hr/> <hr/> |
| | TOTAL LIABILITIES AND EQUITY | | 4,680,776.98 |
| | | | <hr/> <hr/> |

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET | |
|-----------------|--------------------------------|---------------------|---------------------|---------------------|-------------------|---------------------|--------------|
| REVENUE | | | | | | | |
| 101-000-402.000 | CURRENT PROPERTY TAX | 629,738.00 | 629,738.00 | 622,208.38 | .00 | 7,529.62 | 98.80 |
| 101-000-404.000 | SALES TAX | 2,131,794.00 | 2,131,794.00 | 721,193.00 | 353,364.00 | 1,410,601.00 | 33.83 |
| 101-000-412.000 | DELINQUENT P. PROPERTY TAX | .00 | .00 | (350.99) | 25.68 | 350.99 | .00 |
| 101-000-423.000 | MOBILE HOME TAXES | 8,000.00 | 8,000.00 | 2,924.00 | 732.00 | 5,076.00 | 36.55 |
| 101-000-477.000 | CABLE TV FRANCHISE FEES | 300,000.00 | 300,000.00 | 67,342.05 | .00 | 232,657.95 | 22.45 |
| 101-000-478.000 | DOG LICENSES | 1,500.00 | 1,500.00 | 762.00 | 134.00 | 738.00 | 50.80 |
| 101-000-490.000 | OTHER LIC. & PERMIT | 5,000.00 | 5,000.00 | 2,908.25 | 1,138.25 | 2,091.75 | 58.17 |
| 101-000-491.000 | BUILDING PERMITS | 200,000.00 | 200,000.00 | 64,196.40 | 24,369.40 | 135,803.60 | 32.10 |
| 101-000-491.001 | HEATING PERMITS | 50,000.00 | 50,000.00 | 18,832.00 | 3,198.00 | 31,168.00 | 37.66 |
| 101-000-491.002 | PLUMBING PERMITS | 42,000.00 | 42,000.00 | 7,961.60 | 2,036.00 | 34,038.40 | 18.96 |
| 101-000-491.003 | ELECTRICAL PERMITS | 88,000.00 | 88,000.00 | 23,925.00 | 4,480.00 | 64,075.00 | 27.19 |
| 101-000-522.003 | SOC SERV: C D B G REVENUE | 50,000.00 | 50,000.00 | 40,352.00 | .00 | 9,648.00 | 80.70 |
| 101-000-584.005 | METRO AUTHORITY | 34,000.00 | .00 | .00 | .00 | .00 | .00 |
| 101-000-584.013 | LOCAL COMMUNITY STABILIZ. AUTH | .00 | .00 | 5,482.22 | .00 | (5,482.22) | .00 |
| 101-000-607.002 | CONTRACTORS REGISTRATIONS | 3,000.00 | 3,000.00 | 988.00 | 268.00 | 2,012.00 | 32.93 |
| 101-000-607.019 | SUMMER TAX COLLECTION FEE | 50,000.00 | 50,000.00 | .00 | .00 | 50,000.00 | .00 |
| 101-000-607.022 | ENHANCE ACCESS FEES | 6,000.00 | 6,000.00 | 4,709.73 | 3,103.49 | 1,290.27 | 78.50 |
| 101-000-607.034 | ADMINISTRATION FEES | 42,000.00 | 42,000.00 | .00 | .00 | 42,000.00 | .00 |
| 101-000-608.025 | DISTRICT COURT MONIES | 50,000.00 | 50,000.00 | 19,543.89 | 7,225.98 | 30,456.11 | 39.09 |
| 101-000-628.015 | ZONING BD. OF APPEALS | 7,000.00 | 7,000.00 | 1,775.00 | 275.00 | 5,225.00 | 25.36 |
| 101-000-628.016 | SITE PL. REVIEW, OTHERS | 6,000.00 | 6,000.00 | 1,250.00 | .00 | 4,750.00 | 20.83 |
| 101-000-642.000 | SALE OF CEMETERY LOTS | 5,000.00 | 5,000.00 | 2,000.00 | 1,500.00 | 3,000.00 | 40.00 |
| 101-000-644.028 | ASSET SALE PROCEEDS | .00 | .00 | 11,306.00 | .00 | (11,306.00) | .00 |
| 101-000-651.006 | ACTIVITY CENTER ADVERTISING | .00 | 8,000.00 | 1,500.00 | .00 | 6,500.00 | 18.75 |
| 101-000-651.007 | ACTIVITY CENTER REVENUES | 3,000.00 | 3,000.00 | 2,675.00 | 650.00 | 325.00 | 89.17 |
| 101-000-657.000 | VARIOUS FINES | .00 | .00 | 15.00 | .00 | (15.00) | .00 |
| 101-000-665.000 | INTEREST EARNINGS | 100,000.00 | 100,000.00 | 50,274.95 | 6,114.75 | 49,725.05 | 50.27 |
| 101-000-666.001 | MMRMA DISTRIBUTION | .00 | .00 | 36,256.00 | .00 | (36,256.00) | .00 |
| 101-000-667.001 | PARK: RENTALS | .00 | .00 | 100.00 | .00 | (100.00) | .00 |
| 101-000-667.010 | ACT CTR STEEPLE HALL UTILITIES | 5,000.00 | 5,000.00 | 1,066.73 | 83.00 | 3,933.27 | 21.33 |
| 101-000-667.035 | POLICE LEASE PAYMENTS | 28,000.00 | 28,000.00 | 9,333.32 | 2,333.33 | 18,666.68 | 33.33 |
| 101-000-667.288 | WOTA RENT | 25,000.00 | 25,000.00 | 25,000.00 | .00 | .00 | 100.00 |
| 101-000-676.004 | ELECTION EXPENSE REFUND | .00 | .00 | 57.00 | .00 | (57.00) | .00 |
| 101-000-676.018 | ELECTION REIMBURSEMENT | .00 | .00 | 84.01 | .00 | (84.01) | .00 |
| 101-000-676.029 | ORDINANCE VIOLATION REIMBURSE | .00 | .00 | 450.00 | 450.00 | (450.00) | .00 |
| 101-000-676.030 | SNOW REMOVAL REIMBURSEMENT | 18,200.00 | 18,200.00 | 13,620.00 | .00 | 4,580.00 | 74.84 |
| 101-000-677.031 | MISCELLANEOUS | 15,000.00 | 15,000.00 | 3,251.76 | 1,449.60 | 11,748.24 | 21.68 |
| | REVENUE | 3,903,232.00 | 3,877,232.00 | 1,762,992.30 | 412,930.48 | 2,114,239.70 | 45.47 |
| | TOTAL FUND REVENUE | 3,903,232.00 | 3,877,232.00 | 1,762,992.30 | 412,930.48 | 2,114,239.70 | 45.47 |

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|--------------------|--------------------------------|--------------------|-------------------|------------------|------------------|-------------------|----------------|
| LEGISLATIVE | | | | | | | |
| 101-102-702.000 | LEGISLATIVE: SALARIES | 28,519.00 | 28,519.00 | 8,775.04 | 2,193.76 | 19,743.96 | 30.77 |
| 101-102-820.000 | LEGISLATIVE: DUES/ED/TRAVEL | 6,000.00 | 6,000.00 | .00 | .00 | 6,000.00 | .00 |
| | TOTAL LEGISLATIVE | 34,519.00 | 34,519.00 | 8,775.04 | 2,193.76 | 25,743.96 | 25.42 |
| SUPERVISOR | | | | | | | |
| 101-171-702.000 | SUP DEPT: SALARIES | 92,932.00 | 92,932.00 | 28,594.24 | 7,148.56 | 64,337.76 | 30.77 |
| 101-171-703.002 | SUP DEPT: ASSISTANT WAGE F-T | 56,163.00 | 56,163.00 | 17,323.20 | 4,320.00 | 38,839.80 | 30.84 |
| 101-171-703.003 | SUP DEPT: MAINT SUPERVISOR F-T | .00 | 39,900.00 | 1,890.00 | 1,890.00 | 38,010.00 | 4.74 |
| 101-171-703.004 | SUP DEPT: MAINT ASSISTANT F-T | .00 | 34,200.00 | 1,620.00 | 1,620.00 | 32,580.00 | 4.74 |
| 101-171-704.003 | SUP DEPT: CLERICAL WAGE P-T | 36,192.00 | 36,192.00 | 5,196.00 | 1,272.00 | 30,996.00 | 14.36 |
| 101-171-704.005 | SUP DEPT: MAINT WAGE P-T | 36,233.00 | 36,233.00 | 10,290.87 | 2,781.47 | 25,942.13 | 28.40 |
| 101-171-704.007 | SUP: COMMUNICATIONS WAGE P-T | 34,684.00 | 34,684.00 | 9,343.75 | 2,254.00 | 25,340.25 | 26.94 |
| 101-171-705.000 | SUP: PART-TIME SEASONAL MAINT | 27,842.00 | .00 | .00 | .00 | .00 | .00 |
| 101-171-705.001 | SUP: SEASONAL FLOATER WAGE P- | 15,933.00 | 15,933.00 | 929.58 | .00 | 15,003.42 | 5.83 |
| 101-171-820.000 | SUP DEPT: DUES/ED/TRAVEL | 2,500.00 | 2,500.00 | 224.00 | .00 | 2,276.00 | 8.96 |
| | TOTAL SUPERVISOR | 302,479.00 | 348,737.00 | 75,411.64 | 21,286.03 | 273,325.36 | 21.62 |
| ACCOUNTING | | | | | | | |
| 101-191-703.000 | ACCTG: BOOKKEEPER WAGE F-T | 78,747.00 | 78,747.00 | 24,460.19 | 6,057.00 | 54,286.81 | 31.06 |
| 101-191-704.001 | ACCTG: P-T ASSISTANT | 29,032.00 | 29,032.00 | 9,246.00 | 2,214.00 | 19,786.00 | 31.85 |
| 101-191-820.000 | ACCTG: DUES/ED/TRAVEL | 3,000.00 | 3,000.00 | .00 | .00 | 3,000.00 | .00 |
| | TOTAL ACCOUNTING | 110,779.00 | 110,779.00 | 33,706.19 | 8,271.00 | 77,072.81 | 30.43 |
| CLERK | | | | | | | |
| 101-215-702.002 | CLERK: SALARIES | 88,285.00 | 88,285.00 | 27,164.56 | 6,791.14 | 61,120.44 | 30.77 |
| 101-215-703.001 | CLERK: DEPUTY WAGE F-T | 69,330.00 | 69,330.00 | 21,330.05 | 5,332.52 | 47,999.95 | 30.77 |
| 101-215-703.005 | CLERK: CLERICAL WAGE F-T | 47,112.00 | 47,112.00 | 14,496.00 | 3,624.00 | 32,616.00 | 30.77 |
| 101-215-720.000 | CLERK: RECORDING SECTY | 1,800.00 | 1,800.00 | .00 | .00 | 1,800.00 | .00 |
| 101-215-730.000 | CLERK: ELECTION EXPENSES SUPP | .00 | .00 | 2,019.00 | 819.00 | (2,019.00) | .00 |
| 101-215-820.000 | CLERK: DUES/ED/TRAVEL | 7,000.00 | 7,000.00 | 2,323.64 | 1,449.64 | 4,676.36 | 33.19 |
| 101-215-935.000 | CLERK: VOTING EQUIP MAINT | 7,050.00 | 7,050.00 | .00 | .00 | 7,050.00 | .00 |
| 101-215-957.000 | CLERK: ELECT EXP TO BE REIMBUR | .00 | .00 | 9,759.28 | 6,870.63 | (9,759.28) | .00 |
| | TOTAL CLERK | 220,577.00 | 220,577.00 | 77,092.53 | 24,886.93 | 143,484.47 | 34.95 |

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|---------------------------|---------------------------------|--------------------|-------------------|-------------------|------------------|-------------------|----------------|
| TREASURER | | | | | | | |
| 101-253-702.001 | TREAS: SALARIES | 88,285.00 | 88,285.00 | 27,164.56 | 6,791.14 | 61,120.44 | 30.77 |
| 101-253-703.000 | TREAS: DEPUTY WAGE F-T | 62,047.00 | 62,047.00 | 19,069.60 | 4,743.76 | 42,977.40 | 30.73 |
| 101-253-703.003 | TREAS: CLERICAL WAGE F-T | 41,043.00 | 41,043.00 | 12,640.55 | 3,157.51 | 28,402.45 | 30.80 |
| 101-253-705.004 | TREAS: PART-TIME SEASONAL | 7,186.00 | 7,186.00 | 2,033.82 | 503.37 | 5,152.18 | 28.30 |
| 101-253-820.000 | TREAS: DUES/ED/TRAVEL | 6,500.00 | 6,500.00 | 505.22 | 41.98 | 5,994.78 | 7.77 |
| | TOTAL TREASURER | 205,061.00 | 205,061.00 | 61,413.75 | 15,237.76 | 143,647.25 | 29.95 |
| ASSESSOR | | | | | | | |
| 101-257-720.000 | ASSESSING: CONTRACTUAL SVCS | 138,000.00 | 138,000.00 | 62,934.94 | 12,693.45 | 75,065.06 | 45.61 |
| 101-257-720.001 | ASSESSING: TAX BD OF REVIEW | 2,500.00 | 2,500.00 | 1,892.68 | 197.56 | 607.32 | 75.71 |
| 101-257-820.000 | ASSESSING: DUES/ED/TRAVEL | 600.00 | 600.00 | .00 | .00 | 600.00 | .00 |
| | TOTAL ASSESSOR | 141,100.00 | 141,100.00 | 64,827.62 | 12,891.01 | 76,272.38 | 45.94 |
| GENERAL GOVERNMENT | | | | | | | |
| 101-261-728.000 | GEN GOV: OFFICE SUPPLIES | 15,000.00 | 15,000.00 | 2,229.55 | 183.16 | 12,770.45 | 14.86 |
| 101-261-735.000 | GEN GOV: POSTAGE | 10,000.00 | 10,000.00 | 1,242.64 | (40.30) | 8,757.36 | 12.43 |
| 101-261-801.001 | GEN GOV: PROF SERVICES | 25,000.00 | 25,000.00 | (1,000.00) | .00 | 26,000.00 | (4.00) |
| 101-261-802.000 | GEN GOV: PAYROLL PROCESSING | 5,500.00 | 5,500.00 | 2,927.10 | 923.35 | 2,572.90 | 53.22 |
| 101-261-803.000 | GEN GOV: SNOWPLOW SERV | 60,500.00 | 60,500.00 | 20,120.00 | .00 | 40,380.00 | 33.26 |
| 101-261-804.000 | GEN GOV: LEGAL SERVICES | 75,000.00 | 75,000.00 | 19,367.25 | 6,957.25 | 55,632.75 | 25.82 |
| 101-261-805.000 | GEN GOV: AUDITING | 100,000.00 | 100,000.00 | 51,359.00 | .00 | 48,641.00 | 51.36 |
| 101-261-813.000 | GEN GOV: STORM WATER PERMIT | 500.00 | 500.00 | 500.00 | .00 | .00 | 100.00 |
| 101-261-821.000 | GEN GOV: MEMBER FEES | 13,000.00 | 13,000.00 | 4,092.00 | 34.00 | 8,908.00 | 31.48 |
| 101-261-822.000 | GEN GOV: BANK FEES | 6,000.00 | 6,000.00 | .00 | .00 | 6,000.00 | .00 |
| 101-261-830.000 | GEN GOV: GEN INSURANCE | 69,000.00 | 69,000.00 | 47,974.21 | .00 | 21,025.79 | 69.53 |
| 101-261-850.000 | GEN GOV: FIBER-OTHER COMMUNIC | 13,000.00 | 13,000.00 | 3,292.00 | 823.00 | 9,708.00 | 25.32 |
| 101-261-850.001 | GEN GOV: PHONE SERVICE | 6,500.00 | 6,500.00 | 1,564.79 | 444.13 | 4,935.21 | 24.07 |
| 101-261-850.002 | GEN GOV: WEBSITE | 3,500.00 | 3,500.00 | 605.00 | 201.25 | 2,895.00 | 17.29 |
| 101-261-900.000 | GEN GOV: TAX BILL PRINTING | 15,000.00 | 15,000.00 | .00 | .00 | 15,000.00 | .00 |
| 101-261-900.001 | GEN GOV: ADVERTISING | 10,000.00 | 10,000.00 | 3,515.24 | 2,011.28 | 6,484.76 | 35.15 |
| 101-261-900.002 | GEN GOV: PRINTING | 20,000.00 | 20,000.00 | (189.93) | 277.24 | 20,189.93 | (.95) |
| 101-261-920.000 | GEN GOV: UTILITIES | 80,000.00 | 80,000.00 | 23,189.98 | 4,712.17 | 56,810.02 | 28.99 |
| 101-261-936.000 | GEN GOV: TOWNSHIP MAINTENANCE | 10,000.00 | 10,000.00 | 10,870.50 | 3,259.34 | (870.50) | 108.71 |
| 101-261-936.002 | GEN GOV: MOWING | 15,000.00 | 15,000.00 | .00 | .00 | 15,000.00 | .00 |
| 101-261-936.003 | GEN GOV: OFFICE CLEANING | 30,000.00 | 30,000.00 | 6,540.00 | 2,080.00 | 23,460.00 | 21.80 |
| 101-261-937.000 | GEN GOV: VEHICLE OP MAINT | 5,000.00 | 5,000.00 | 3,551.43 | 335.28 | 1,448.57 | 71.03 |
| 101-261-938.000 | GEN GOV: EQ/SW MAINT CONTRACT | 80,000.00 | 80,000.00 | 31,433.62 | 13,883.36 | 48,566.38 | 39.29 |
| 101-261-955.000 | GEN GOV: MISCELLANEOUS | 20,000.00 | 20,000.00 | 1,286.55 | 42.65 | 18,713.45 | 6.43 |
| 101-261-959.000 | GEN GOV: METRO AUTHORITY EXP | 34,000.00 | .00 | 18.64 | 9.32 | (18.64) | .00 |
| 101-261-971.000 | GEN GOV: EQUIP CAP OUTLAY | 40,000.00 | 40,000.00 | 379.97 | 379.97 | 39,620.03 | .95 |
| 101-261-971.001 | GEN GOV: COMP CAP OUTLAY | 25,000.00 | 25,000.00 | 2,909.92 | 1,679.99 | 22,090.08 | 11.64 |
| 101-261-971.003 | GEN GOV: COMPUTER SOFTWARE | 10,000.00 | 10,000.00 | 499.96 | 124.99 | 9,500.04 | 5.00 |
| | TOTAL GENERAL GOVERNMENT | 796,500.00 | 762,500.00 | 238,279.42 | 38,321.43 | 524,220.58 | 31.25 |

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|------------------------------------|-------------------------------------|--------------------|-------------------|-------------------|------------------|-------------------|----------------|
| GENERAL GOVERNMENT PERSONNE | | | | | | | |
| 101-279-710.000 | GGP: EMPLR PAYROLL TAX | 117,000.00 | 117,000.00 | 37,270.69 | 9,423.82 | 79,729.31 | 31.86 |
| 101-279-711.000 | GGP: DEFINED CONTRIBUTION PLAN | 113,000.00 | 113,000.00 | 28,784.07 | .00 | 84,215.93 | 25.47 |
| 101-279-712.000 | GGP:HEALTH/DENTAL/LIFE/DIS INS | 137,000.00 | 137,000.00 | 68,513.18 | 13,486.73 | 68,486.82 | 50.01 |
| 101-279-715.000 | GGP: CASH IN LIEU BENEF BUYOUT | 90,000.00 | 90,000.00 | 32,857.35 | 8,847.56 | 57,142.65 | 36.51 |
| 101-279-716.002 | GGP: TUITION REIMB | 45,000.00 | 45,000.00 | .00 | .00 | 45,000.00 | .00 |
| 101-279-717.002 | GGP: BCN HEALTH REIMBURSEMEN | 45,000.00 | 45,000.00 | 5,986.04 | (1,590.76) | 39,013.96 | 13.30 |
| 101-279-718.001 | GGP: PTO CASH PAYOUT | 23,000.00 | 23,000.00 | .00 | .00 | 23,000.00 | .00 |
| | TOTAL GENERAL GOVERNMENT PER | 570,000.00 | 570,000.00 | 173,411.33 | 30,167.35 | 396,588.67 | 30.42 |
| BUILDING | | | | | | | |
| 101-371-703.000 | BLDG: INSPECTOR WAGE F-T | 74,956.00 | 74,956.00 | 23,064.00 | 5,766.00 | 51,892.00 | 30.77 |
| 101-371-703.001 | BLDG: CLERICAL WAGE 1 F-T | 47,111.00 | 47,111.00 | 14,496.00 | 3,624.00 | 32,615.00 | 30.77 |
| 101-371-703.002 | BLDG: CLERICAL WAGE 2 F-T | 42,284.00 | 42,284.00 | 13,008.00 | 3,252.00 | 29,276.00 | 30.76 |
| 101-371-705.000 | BLDG: PART-TIME SEASONAL | 9,000.00 | 9,000.00 | .00 | .00 | 9,000.00 | .00 |
| 101-371-735.000 | BLDG: POSTAGE | 600.00 | 600.00 | 149.51 | 40.30 | 450.49 | 24.92 |
| 101-371-801.000 | BLDG: INSP/ELEC/PLUMB/HTG | 175,000.00 | 175,000.00 | 29,782.69 | 9,501.44 | 145,217.31 | 17.02 |
| 101-371-801.001 | BLDG: SEWER TAP INSP | 500.00 | 500.00 | .00 | .00 | 500.00 | .00 |
| 101-371-820.000 | BLDG: DUES/ED/TRAVEL | 2,500.00 | 2,500.00 | 802.40 | 550.00 | 1,697.60 | 32.10 |
| | TOTAL BUILDING | 351,951.00 | 351,951.00 | 81,302.60 | 22,733.74 | 270,648.40 | 23.10 |
| CEMETERY | | | | | | | |
| 101-567-935.000 | CEMETERY: SEXTON | 51,012.00 | 51,012.00 | 17,004.00 | 4,251.00 | 34,008.00 | 33.33 |
| 101-567-935.001 | CEMETERY: MAINTENANCE | 15,000.00 | 15,000.00 | 100.57 | 100.57 | 14,899.43 | .67 |
| | TOTAL CEMETERY | 66,012.00 | 66,012.00 | 17,104.57 | 4,351.57 | 48,907.43 | 25.91 |
| SOCIAL SERVICES | | | | | | | |
| 101-670-705.000 | SOC SERV: CROSSING GUARDS | 15,915.00 | 15,915.00 | 5,044.80 | 1,156.40 | 10,870.20 | 31.70 |
| 101-670-880.000 | SOC SERV: COMMUNITY PROMOTION | 8,500.00 | 8,500.00 | .00 | .00 | 8,500.00 | .00 |
| 101-670-881.000 | SOC SERV: YOUTH PROMOTION | 8,500.00 | 8,500.00 | .00 | .00 | 8,500.00 | .00 |
| 101-670-882.000 | SOC SERV: DECOR-XMAS LIGHTS | 5,000.00 | 5,000.00 | .00 | .00 | 5,000.00 | .00 |
| 101-670-967.005 | SOC SERV: CDBG EXPENSES | 50,000.00 | 50,000.00 | 6,293.50 | .00 | 43,706.50 | 12.59 |
| | TOTAL SOCIAL SERVICES | 87,915.00 | 87,915.00 | 11,338.30 | 1,156.40 | 76,576.70 | 12.90 |

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|--------------------------------------|---------------------------------------|--------------------|-------------------|------------------|------------------|-------------------|----------------|
| ACTIVITY CENTER | | | | | | | |
| 101-672-703.000 | ACTIVITY CTR: DIR. WAGE F-T | 55,883.00 | 55,883.00 | 17,196.00 | 4,299.00 | 38,687.00 | 30.77 |
| 101-672-703.001 | ACT CTR: COORDINATOR WAGE F-T | 39,963.00 | 39,963.00 | 12,294.03 | 3,073.51 | 27,668.97 | 30.76 |
| 101-672-703.002 | ACT CTR: COMMUNICATION WAGE F- | 42,133.00 | 42,133.00 | 12,960.00 | 3,240.00 | 29,173.00 | 30.76 |
| 101-672-703.003 | ACT CTR: CLERICAL WAGE F-T | .00 | 33,676.00 | 7,065.00 | 2,826.00 | 26,611.00 | 20.98 |
| 101-672-704.001 | ACT CTR: COORDINATOR WAGE P-T | 28,406.00 | 3,906.00 | 3,165.12 | .00 | 740.88 | 81.03 |
| 101-672-704.003 | ACT CTR: CLERICAL WAGE P-T | 19,219.00 | 19,219.00 | .00 | .00 | 19,219.00 | .00 |
| 101-672-704.006 | ACTIVITY CTR: SECURITY P-T | 7,000.00 | 7,000.00 | 868.22 | 447.15 | 6,131.78 | 12.40 |
| 101-672-704.007 | ACTIVITY CTR: MAINTEN WAGE P-T | 14,689.00 | 14,689.00 | 3,270.96 | 1,108.80 | 11,418.04 | 22.27 |
| 101-672-704.008 | ACT CTR: FLOATER WAGE P-T | 9,610.00 | 1,581.00 | 1,053.36 | .00 | 527.64 | 66.63 |
| 101-672-728.000 | ACTIVITY CTR: OFFICE SUPPLIES | 3,000.00 | 3,000.00 | 710.91 | 375.77 | 2,289.09 | 23.70 |
| 101-672-729.000 | ACTIVITY CTR: OPER. SUPPLIES | 6,000.00 | 6,000.00 | 1,931.78 | 136.40 | 4,068.22 | 32.20 |
| 101-672-735.000 | ACTIVITY CTR: POSTAGE | 2,500.00 | 2,500.00 | 9.94 | .00 | 2,490.06 | .40 |
| 101-672-820.000 | ACTIVITY CTR: DUES/ED/TRAVEL | 1,200.00 | 1,200.00 | .00 | .00 | 1,200.00 | .00 |
| 101-672-850.000 | ACTIVITY CTR: PHONE SERVICE | 1,500.00 | 1,500.00 | 335.06 | 103.20 | 1,164.94 | 22.34 |
| 101-672-850.001 | ACTIVITY CTR: INTERNET SERVICE | 2,500.00 | 2,500.00 | 426.36 | 102.42 | 2,073.64 | 17.05 |
| 101-672-850.002 | STEEPLE HALL: INTERNET SERVICE | 3,500.00 | 3,500.00 | 1,158.12 | 182.40 | 2,341.88 | 33.09 |
| 101-672-900.000 | ACTIVITY CTR: ADVERT./PRINTING | 8,000.00 | 8,000.00 | 945.90 | .00 | 7,054.10 | 11.82 |
| 101-672-920.000 | ACTIVITY CTR: UTILITIES | 11,000.00 | 11,000.00 | 3,411.92 | 901.00 | 7,588.08 | 31.02 |
| 101-672-920.002 | STEEPLE HALL: UTILITIES | 9,000.00 | 9,000.00 | 2,689.50 | 608.74 | 6,310.50 | 29.88 |
| 101-672-936.000 | ACTIVITY CTR: BUILDING MAINT | 6,000.00 | 6,000.00 | 1,474.40 | 297.74 | 4,525.60 | 24.57 |
| 101-672-936.002 | STEEPLE HALL: BUILDING MAINT | 20,000.00 | 20,000.00 | 9,883.23 | 944.75 | 10,116.77 | 49.42 |
| 101-672-938.000 | ACTIVITY CTR: OFF. EQUIP MAINT | 8,000.00 | 8,000.00 | 2,036.80 | .00 | 5,963.20 | 25.46 |
| 101-672-940.000 | ACTIVITY CTR: RENT EXPENSE | 2,500.00 | 2,500.00 | .00 | .00 | 2,500.00 | .00 |
| | TOTAL ACTIVITY CENTER | 301,603.00 | 302,750.00 | 82,886.61 | 18,646.88 | 219,863.39 | 27.38 |
| PLANNING & ORDINANCE | | | | | | | |
| 101-701-703.001 | PLNG: DIR.PLAN & DEV. WAGE F-T | 89,636.00 | 89,636.00 | 27,582.04 | 6,895.51 | 62,053.96 | 30.77 |
| 101-701-703.003 | PLNG: ZONING ADMIN WAGE F-T | 51,303.00 | 51,303.00 | 15,786.03 | 3,946.51 | 35,516.97 | 30.77 |
| 101-701-703.004 | OE: ZONING ADMIN. WAGE F-T | 60,451.00 | 60,451.00 | 18,600.00 | 4,650.00 | 41,851.00 | 30.77 |
| 101-701-703.005 | OE: ORDINANCE OFFICER WAGE F-T | 38,766.00 | 38,766.00 | 12,723.04 | 3,180.75 | 26,042.96 | 32.82 |
| 101-701-704.005 | OE: ORDIN OFFICER WAGE ASST P-T | 27,580.00 | 27,580.00 | 5,630.65 | 594.72 | 21,949.35 | 20.42 |
| 101-701-707.004 | PLNG: OVERTIME | 10,000.00 | 10,000.00 | 476.47 | 131.55 | 9,523.53 | 4.76 |
| 101-701-820.000 | PLNG: DUES/ED/TRAVEL | 5,000.00 | 5,000.00 | 2,858.00 | 1,564.00 | 2,142.00 | 57.16 |
| 101-701-935.000 | OE: VIOLATION CORRECTIONS | 3,000.00 | 3,000.00 | .00 | .00 | 3,000.00 | .00 |
| | TOTAL PLANNING & ORDINANCE | 285,736.00 | 285,736.00 | 83,656.23 | 20,963.04 | 202,079.77 | 29.28 |
| ZONING BOARD OF APPEALS (ZBA) | | | | | | | |
| 101-702-720.000 | ZBA: MEETING PAY | 15,480.00 | 15,480.00 | 5,325.00 | 1,500.00 | 10,155.00 | 34.40 |
| 101-702-720.001 | ZBA: RECORDING SECRETARY | 2,400.00 | 2,400.00 | .00 | .00 | 2,400.00 | .00 |
| 101-702-801.000 | ZBA: PROFESSIONAL SERVICES | 500.00 | 500.00 | .00 | .00 | 500.00 | .00 |
| 101-702-820.000 | ZBA: DUES/ED/TRAVEL | 1,000.00 | 1,000.00 | 164.00 | .00 | 836.00 | 16.40 |
| 101-702-900.000 | ZBA: ADVERTISING | 5,000.00 | 5,000.00 | 822.60 | 449.05 | 4,177.40 | 16.45 |
| | TOTAL ZONING BOARD OF APPEALS | 24,380.00 | 24,380.00 | 6,311.60 | 1,949.05 | 18,068.40 | 25.89 |

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GENERAL FUND

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|----------------------------|--------------------------------------|---------------------|---------------------|---------------------|-------------------|---------------------|----------------|
| PLANNING COMMISSION | | | | | | | |
| 101-703-720.000 | PLNG COMM: RECORDING SECTY | 2,400.00 | 2,400.00 | .00 | .00 | 2,400.00 | .00 |
| 101-703-720.001 | PLNG COMM: COMMISSION | 19,800.00 | 19,800.00 | 3,515.00 | 570.00 | 16,285.00 | 17.75 |
| 101-703-720.002 | PLNG COMM: SUB-COMMITTEE | 750.00 | 750.00 | .00 | .00 | 750.00 | .00 |
| 101-703-801.000 | PLNG COMM: MASTER PLAN PROF. | 5,000.00 | 5,000.00 | 3,129.25 | .00 | 1,870.75 | 62.59 |
| 101-703-801.001 | PLNG COMM: ORDINANCE REVISION | 5,000.00 | 5,000.00 | .00 | .00 | 5,000.00 | .00 |
| 101-703-820.000 | PLNG COMM: DUES/ED/TRAVEL | 2,000.00 | 2,000.00 | .00 | .00 | 2,000.00 | .00 |
| 101-703-900.000 | PLNG COMM: ADVERTISING/PRTG | 5,500.00 | 5,500.00 | 341.25 | 341.25 | 5,158.75 | 6.20 |
| | TOTAL PLANNING COMMISSION | 40,450.00 | 40,450.00 | 6,985.50 | 911.25 | 33,464.50 | 17.27 |
| PARKS | | | | | | | |
| 101-751-729.001 | PARKS: VETERAN'S PARK | 2,500.00 | 2,500.00 | .00 | .00 | 2,500.00 | .00 |
| 101-751-729.002 | PARKS: HICKORY RIDGE | 3,000.00 | 3,000.00 | 500.00 | 125.00 | 2,500.00 | 16.67 |
| 101-751-729.003 | PARKS: DUCK LAKE PINES | 3,000.00 | 3,000.00 | 4,489.84 | 364.84 | (1,489.84) | 149.66 |
| 101-751-729.004 | PARKS: DOWNEY LAKE | 2,500.00 | 2,500.00 | .00 | .00 | 2,500.00 | .00 |
| 101-751-729.006 | PARKS: CHILL AT THE MILL | 3,500.00 | 3,500.00 | 500.00 | 125.00 | 3,000.00 | 14.29 |
| 101-751-729.007 | PARKS: SOUTH HICKORY RIDGE | 2,500.00 | 2,500.00 | .00 | .00 | 2,500.00 | .00 |
| 101-751-801.006 | PARKS: FIREWORKS | 15,000.00 | 15,000.00 | .00 | .00 | 15,000.00 | .00 |
| 101-751-920.000 | PARKS: UTILITIES | 5,000.00 | 5,000.00 | 460.79 | 158.78 | 4,539.21 | 9.22 |
| 101-751-935.000 | PARKS: MAINTENANCE | 20,000.00 | 20,000.00 | 320.31 | 284.31 | 19,679.69 | 1.60 |
| | TOTAL PARKS | 57,000.00 | 57,000.00 | 6,270.94 | 1,057.93 | 50,729.06 | 11.00 |
| | TOTAL FUND EXPENDITURES | 3,596,062.00 | 3,609,467.00 | 1,028,773.87 | 225,025.13 | 2,580,693.13 | 28.50 |
| | NET REVENUE OVER EXPENDITURES | 307,170.00 | 267,765.00 | 734,218.43 | 187,905.35 | 466,453.43 | |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

APRIL 30, 2025

ROAD FUND

ASSETS

| | | |
|-----------------|-----------------------------|------------|
| 203-000-002.000 | HAULING ROUTE SAVINGS ACCT. | 721,037.36 |
| 203-000-010.000 | CASH - COMBINED SAVINGS | 87,679.19 |
| 203-000-019.000 | HAUL ROUTE RECEIVABLE | 8,400.00 |

TOTAL ASSETS

817,116.55

LIABILITIES AND EQUITY

LIABILITIES

| | | |
|-----------------|-----------------------|-----------|
| 203-000-202.001 | HAULING ROUTE PAYABLE | 31,976.63 |
|-----------------|-----------------------|-----------|

TOTAL LIABILITIES

31,976.63

FUND EQUITY

| | | |
|-----------------|---------------------------------|------------|
| 203-000-390.000 | FUND BALANCE | 257,308.42 |
| 203-000-392.000 | RESTRICTED FUND BALANCE | 491,344.23 |
| | REVENUE OVER EXPENDITURES - YTD | 36,487.27 |

TOTAL FUND EQUITY

785,139.92

TOTAL LIABILITIES AND EQUITY

817,116.55

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

ROAD FUND

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-------------------------------|--------------------|-------------------|------------|-----------|--------------|----------------|
| REVENUE | | | | | | |
| 203-000-584.000 | | | | | | |
| METRO AUTHORITY | .00 | 34,000.00 | .00 | .00 | 34,000.00 | .00 |
| 203-000-604.000 | | | | | | |
| HAUL ROUTE REVENUE | 55,500.00 | 55,500.00 | .00 | .00 | 55,500.00 | .00 |
| 203-000-665.000 | | | | | | |
| INTEREST EARNINGS | 500.00 | 500.00 | 359.27 | 256.61 | 140.73 | 71.85 |
| 203-000-699.401 | | | | | | |
| TRANSFER IN FROM CAPITAL IMP. | 74,000.00 | 74,000.00 | 74,000.00 | 74,000.00 | .00 | 100.00 |
| | | | | | | |
| REVENUE | 130,000.00 | 164,000.00 | 74,359.27 | 74,256.61 | 89,640.73 | 45.34 |
| | | | | | | |
| TOTAL FUND REVENUE | 130,000.00 | 164,000.00 | 74,359.27 | 74,256.61 | 89,640.73 | 45.34 |
| ROAD | | | | | | |
| 203-596-959.000 | | | | | | |
| METRO AUTHORITY EXP | .00 | 34,000.00 | .00 | .00 | 34,000.00 | .00 |
| 203-596-967.000 | | | | | | |
| DUST CONTROL | 34,000.00 | 34,000.00 | .00 | .00 | 34,000.00 | .00 |
| 203-596-967.001 | | | | | | |
| TRI PARTY PROGRAM | 40,000.00 | 40,000.00 | 37,872.00 | 37,872.00 | 2,128.00 | 94.68 |
| | | | | | | |
| TOTAL ROAD | 74,000.00 | 108,000.00 | 37,872.00 | 37,872.00 | 70,128.00 | 35.07 |
| | | | | | | |
| TOTAL FUND EXPENDITURES | 74,000.00 | 108,000.00 | 37,872.00 | 37,872.00 | 70,128.00 | 35.07 |
| | | | | | | |
| NET REVENUE OVER EXPENDITURES | 56,000.00 | 56,000.00 | 36,487.27 | 36,384.61 | (19,512.73) | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
APRIL 30, 2025

FIRE FUND

ASSETS

| | | | |
|-----------------|-------------------------|---------------------|----------------------------|
| 206-000-010.000 | CASH - COMBINED SAVINGS | <u>2,870,307.92</u> | |
| | TOTAL ASSETS | | <u><u>2,870,307.92</u></u> |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|-----------------|--------------------------|-----------------|----------|
| 206-000-231.006 | EMPLOYEE 401A LOAN - MSQ | <u>(68.62)</u> | |
| | TOTAL LIABILITIES | | (68.62) |

FUND EQUITY

| | | | |
|-----------------|---------------------------------|---------------------|----------------------------|
| 206-000-390.000 | FUND BALANCE | 1,528,086.92 | |
| | REVENUE OVER EXPENDITURES - YTD | <u>1,342,289.62</u> | |
| | TOTAL FUND EQUITY | | <u>2,870,376.54</u> |
| | TOTAL LIABILITIES AND EQUITY | | <u><u>2,870,307.92</u></u> |

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

FIRE FUND

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|---------------------------|---------------------|---------------------|---------------------|------------------|-------------------|----------------|
| <u>REVENUE</u> | | | | | | |
| 206-000-402.000 | 1,980,394.00 | 1,980,394.00 | 1,873,790.73 | .00 | 106,603.27 | 94.62 |
| 206-000-627.000 | .00 | .00 | 1,050.00 | .00 | (1,050.00) | .00 |
| 206-000-638.000 | 400,000.00 | 400,000.00 | 110,603.68 | 13,280.86 | 289,396.32 | 27.65 |
| 206-000-665.000 | 30,000.00 | 30,000.00 | 37,834.47 | 19,467.98 | (7,834.47) | 126.11 |
| 206-000-677.000 | .00 | .00 | .00 | (1,000.00) | .00 | .00 |
| REVENUE | 2,410,394.00 | 2,410,394.00 | 2,023,278.88 | 31,748.84 | 387,115.12 | 83.94 |
| TOTAL FUND REVENUE | 2,410,394.00 | 2,410,394.00 | 2,023,278.88 | 31,748.84 | 387,115.12 | 83.94 |

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

FIRE FUND

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-----------------|---------------------------------|---------------------|---------------------|-------------------|-------------------|---------------------|----------------|
| FIRE | | | | | | | |
| 206-336-702.012 | FIRE: CHIEF'S COMPENSATION | 92,167.00 | 92,167.00 | 28,359.04 | 7,089.76 | 63,807.96 | 30.77 |
| 206-336-703.000 | FIRE: F-T WAGE MEDIC M.D. | 66,598.00 | 66,598.00 | 20,491.68 | 5,122.92 | 46,106.32 | 30.77 |
| 206-336-703.001 | FIRE: F-T WAGE OFFICER D.K. | 75,428.00 | 75,428.00 | 23,208.72 | 5,802.18 | 52,219.28 | 30.77 |
| 206-336-703.002 | FIRE: F-T WAGE OFFICER G.B. | 77,362.00 | 77,362.00 | 23,803.76 | 5,950.94 | 53,558.24 | 30.77 |
| 206-336-703.003 | FIRE: F-T WAGE MEDIC C.S. | 66,598.00 | 66,598.00 | 20,491.68 | 5,122.92 | 46,106.32 | 30.77 |
| 206-336-703.004 | FIRE: F-T WAGE OFFICER M.B. | 77,362.00 | 77,362.00 | 23,803.76 | 5,950.94 | 53,558.24 | 30.77 |
| 206-336-703.005 | FIRE: F-T WAGE MEDIC A.G. | 66,598.00 | 66,598.00 | 20,777.08 | 5,122.92 | 45,820.92 | 31.20 |
| 206-336-703.006 | FIRE: F-T WAGE MEDIC H.K. | 66,598.00 | 66,598.00 | 15,368.76 | 5,122.92 | 51,229.24 | 23.08 |
| 206-336-703.007 | FIRE: F-T WAGE MEDIC K.M./B.F. | 59,309.00 | 59,309.00 | 17,119.08 | 4,220.04 | 42,189.92 | 28.86 |
| 206-336-703.008 | FIRE: F-T WAGE MEDIC T.M./A.L. | 66,598.00 | 66,598.00 | 23,122.82 | 4,106.00 | 43,475.18 | 34.72 |
| 206-336-703.009 | FIRE: F-T WAGE MEDIC R.K. | 66,598.00 | 66,598.00 | 16,069.65 | 1,280.73 | 50,528.35 | 24.13 |
| 206-336-703.012 | FIRE: F-T WAGE MEDIC R.Y. | 59,309.00 | 59,309.00 | .00 | .00 | 59,309.00 | .00 |
| 206-336-703.013 | FIRE: MARSHAL COMPENSATION | 41,352.00 | 41,352.00 | 12,722.99 | 3,180.77 | 28,629.01 | 30.77 |
| 206-336-703.014 | FIRE: F-T WAGE MEDIC M.M. | 66,598.00 | 66,598.00 | 18,248.88 | 4,562.22 | 48,349.12 | 27.40 |
| 206-336-704.006 | FIRE: P-T WAGE CLERICAL | 18,387.00 | 18,387.00 | 3,753.91 | 396.48 | 14,633.09 | 20.42 |
| 206-336-706.008 | FIRE: FIREFIGHTERS PAYROLL | 356,100.00 | 356,100.00 | 90,066.84 | 23,548.69 | 266,033.16 | 25.29 |
| 206-336-707.007 | FIRE: F-T OVERTIME | 60,000.00 | 60,000.00 | 29,344.06 | 6,814.76 | 30,655.94 | 48.91 |
| 206-336-709.002 | FIRE: FOOD ALLOWANCE | 9,750.00 | 9,750.00 | (625.00) | .00 | 10,375.00 | (6.41) |
| 206-336-709.003 | FIRE: HOLIDAY ALLOWANCE | 40,748.00 | 40,748.00 | .00 | .00 | 40,748.00 | .00 |
| 206-336-710.000 | FIRE: EMPLOYER PAYROLL TAX | 98,331.00 | 98,331.00 | 28,394.49 | 6,889.41 | 69,936.51 | 28.88 |
| 206-336-711.000 | FIRE: DEFINED CONTRIBUTION POC | 18,453.00 | 18,453.00 | .00 | .00 | 18,453.00 | .00 |
| 206-336-711.001 | FIRE: DEFINED CONTRIBUTION F-T | 42,815.00 | 42,815.00 | 10,537.64 | .00 | 32,277.36 | 24.61 |
| 206-336-712.001 | FIRE: HEALTH/DENTAL/LIFE/DISINS | 144,000.00 | 144,000.00 | 53,147.01 | 10,400.80 | 90,852.99 | 36.91 |
| 206-336-713.000 | FIRE: FIREFIGHTERS MEDICAL | 25,000.00 | 25,000.00 | 9,742.50 | 9,742.50 | 15,257.50 | 38.97 |
| 206-336-714.000 | FIRE: DISASTER RECOVERY | 5,000.00 | 5,000.00 | .00 | .00 | 5,000.00 | .00 |
| 206-336-715.000 | FIRE: CASH IN LIEU BENEF BUYOUT | 25,000.00 | 25,000.00 | 8,508.31 | 2,218.42 | 16,491.69 | 34.03 |
| 206-336-717.000 | FIRE: BCN HEALTH REIMBURSEMEN | 30,000.00 | 30,000.00 | 1,780.86 | 1,648.23 | 28,219.14 | 5.94 |
| 206-336-719.000 | FIRE: POST PLAN | 24,000.00 | 24,000.00 | .00 | .00 | 24,000.00 | .00 |
| 206-336-722.009 | FIRE: PARAMEDIC TRAINING | 9,998.00 | 9,998.00 | .00 | .00 | 9,998.00 | .00 |
| 206-336-722.010 | FIRE: INSTRUCTOR TRAINING | 5,000.00 | 5,000.00 | .00 | .00 | 5,000.00 | .00 |
| 206-336-727.000 | FIRE: SUPPLIES | 12,000.00 | 12,000.00 | 3,599.79 | 1,138.20 | 8,400.21 | 30.00 |
| 206-336-731.000 | FIRE: MEDICAL SUPPLIES | 30,000.00 | 30,000.00 | 7,916.15 | 644.30 | 22,083.85 | 26.39 |
| 206-336-732.000 | FIRE: UNIFORMS | 15,450.00 | 15,450.00 | 14,865.97 | 1,145.96 | 584.03 | 96.22 |
| 206-336-750.000 | FIRE: VEHICLE GAS/OIL | 45,000.00 | 45,000.00 | 7,859.68 | 2,470.20 | 37,140.32 | 17.47 |
| 206-336-804.000 | FIRE: LEGAL SERVICES | 5,000.00 | 5,000.00 | 780.25 | 5.25 | 4,219.75 | 15.61 |
| 206-336-806.001 | FIRE: COMPUTERS/SOFTWARE | 8,000.00 | 8,000.00 | 2,422.85 | 855.54 | 5,577.15 | 30.29 |
| 206-336-809.000 | FIRE: SOFTWARE MAINTENANCE | 20,000.00 | 20,000.00 | 25,088.51 | 21,164.11 | (5,088.51) | 125.44 |
| 206-336-820.000 | FIRE: DUES & EDUCATION | 30,000.00 | 30,000.00 | 3,759.26 | (2.32) | 26,240.74 | 12.53 |
| 206-336-830.000 | FIRE: INSURANCE/BONDS | 130,000.00 | 130,000.00 | 55,098.54 | (1,219.00) | 74,901.46 | 42.38 |
| 206-336-851.000 | FIRE: RADIO COMMUNICATIONS | 71,000.00 | 71,000.00 | 11,568.00 | 11,568.00 | 59,432.00 | 16.29 |
| 206-336-890.000 | FIRE: PUBLIC EDUCATION | 5,000.00 | 5,000.00 | 204.67 | .00 | 4,795.33 | 4.09 |
| 206-336-920.000 | FIRE: PUBLIC UTILITIES | 70,000.00 | 70,000.00 | 31,586.49 | 5,929.11 | 38,413.51 | 45.12 |
| 206-336-930.000 | FIRE: VEHICLE REPAIR | 55,000.00 | 55,000.00 | 15,198.05 | 7,722.78 | 39,801.95 | 27.63 |
| 206-336-936.000 | FIRE: BLDG MAINT/REPAIR | 30,000.00 | 30,000.00 | 392.15 | .00 | 29,607.85 | 1.31 |
| 206-336-937.000 | FIRE: EQUIP MAINT | 21,000.00 | 21,000.00 | 1,712.38 | 120.05 | 19,287.62 | 8.15 |
| 206-336-955.000 | FIRE: MISC EXPENSE | 2,500.00 | 2,500.00 | 160.00 | .00 | 2,340.00 | 6.40 |
| 206-336-967.000 | FIRE: NEW PROJECTS | 2,500.00 | 2,500.00 | 538.00 | 538.00 | 1,962.00 | 21.52 |
| | TOTAL FIRE | 2,413,507.00 | 2,413,507.00 | 680,989.26 | 176,374.73 | 1,732,517.74 | 28.22 |

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

FIRE FUND

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-------------------------------|--------------------|-------------------|--------------|---------------|--------------|----------------|
| TOTAL FUND EXPENDITURES | 2,413,507.00 | 2,413,507.00 | 680,989.26 | 176,374.73 | 1,732,517.74 | 28.22 |
| NET REVENUE OVER EXPENDITURES | (3,113.00) | (3,113.00) | 1,342,289.62 | (144,625.89) | 1,345,402.62 | |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

APRIL 30, 2025

POLICE FUND

ASSETS

| | | |
|-----------------|-------------------------|--------------|
| 207-000-004.000 | PETTY CASH | 50.00 |
| 207-000-010.000 | CASH - COMBINED SAVINGS | 5,312,288.02 |

TOTAL ASSETS

5,312,338.02

LIABILITIES AND EQUITY

FUND EQUITY

| | | |
|-----------------|---------------------------------|--------------|
| 207-000-390.000 | FUND BALANCE | 2,360,567.33 |
| | REVENUE OVER EXPENDITURES - YTD | 2,951,770.69 |

TOTAL FUND EQUITY

5,312,338.02

TOTAL LIABILITIES AND EQUITY

5,312,338.02

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

POLICE FUND

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET | |
|-----------------|--------------------------------------|---------------------|---------------------|---------------------|----------------------|---------------------|--------------|
| REVENUE | | | | | | | |
| 207-000-402.000 | CURRENT PROPERTY TAX | 3,472,481.00 | 3,472,481.00 | 3,365,730.24 | .00 | 106,750.76 | 96.93 |
| 207-000-479.000 | RETURNABLE LIQUOR LICENSE FEE | 10,000.00 | 10,000.00 | 55.00 | .00 | 9,945.00 | .55 |
| 207-000-582.000 | MINI CONTRACT | 12,000.00 | 12,000.00 | 659.76 | .00 | 11,340.24 | 5.50 |
| 207-000-582.001 | SCHOOL PARTICIPATION | 124,800.00 | 140,337.00 | 85,761.50 | .00 | 54,575.50 | 61.11 |
| 207-000-582.002 | AMERICAN AG. CONTRACT | 162,000.00 | 162,000.00 | 54,000.00 | 13,500.00 | 108,000.00 | 33.33 |
| 207-000-665.000 | INTEREST EARNINGS | 75,000.00 | 75,000.00 | 97,475.55 | 28,546.26 | (22,475.55) | 129.97 |
| 207-000-677.000 | MISCELLANEOUS | .00 | .00 | 50.00 | 50.00 | (50.00) | .00 |
| 207-000-692.000 | APPROPRIATION FUND BAL. | 2,021.00 | 75,267.00 | .00 | .00 | 75,267.00 | .00 |
| | REVENUE | 3,858,302.00 | 3,947,085.00 | 3,603,732.05 | 42,096.26 | 343,352.95 | 91.30 |
| | TOTAL FUND REVENUE | 3,858,302.00 | 3,947,085.00 | 3,603,732.05 | 42,096.26 | 343,352.95 | 91.30 |
| POLICE | | | | | | | |
| 207-301-704.001 | POLICE: CLERICAL WAGE P-T | 43,000.00 | 43,000.00 | 10,956.40 | 2,675.40 | 32,043.60 | 25.48 |
| 207-301-710.000 | POLICE: EMPLOYER PAYROLL TAX | 3,800.00 | 3,800.00 | 838.18 | 204.67 | 2,961.82 | 22.06 |
| 207-301-729.001 | POLICE: DISASTER RECOVERY | 5,000.00 | 5,000.00 | .00 | .00 | 5,000.00 | .00 |
| 207-301-807.000 | POLICE: OAKLAND CO SHER CONT | 3,357,302.00 | 3,372,969.00 | 593,347.50 | 593,347.50 | 2,779,621.50 | 17.59 |
| 207-301-807.002 | POLICE:SCHOOL RESOURCE OFFICE | 124,000.00 | 187,116.00 | .00 | .00 | 187,116.00 | .00 |
| 207-301-807.003 | POLICE: MINI CONTRACT | 12,000.00 | 12,000.00 | .00 | .00 | 12,000.00 | .00 |
| 207-301-807.004 | POLICE: OVERTIME | 240,000.00 | 250,000.00 | 30,533.62 | 25,647.86 | 219,466.38 | 12.21 |
| 207-301-920.000 | POLICE: UTILITIES | 16,000.00 | 16,000.00 | 2,588.44 | 712.51 | 13,411.56 | 16.18 |
| 207-301-935.000 | POLICE: SHERIFF'S MAINT | 16,400.00 | 6,800.00 | 2,093.90 | 329.86 | 4,706.10 | 30.79 |
| 207-301-936.000 | POLICE: OFFICE CLEANING | .00 | 9,600.00 | 2,125.00 | 765.00 | 7,475.00 | 22.14 |
| 207-301-940.000 | POLICE: SUBSTATION LEASE/LC | 28,000.00 | 28,000.00 | 9,333.32 | 2,333.33 | 18,666.68 | 33.33 |
| 207-301-955.000 | POLICE: MISCELLANEOUS | 3,300.00 | 3,300.00 | 145.00 | .00 | 3,155.00 | 4.39 |
| 207-301-971.000 | POLICE: RESERVE EQUIPMENT | 1,000.00 | 1,000.00 | .00 | .00 | 1,000.00 | .00 |
| 207-301-971.001 | POLICE: EQUIP CAP OUTLAY | 3,000.00 | 3,000.00 | .00 | .00 | 3,000.00 | .00 |
| 207-301-971.002 | POLICE: BUILDING RENOVATIONS | 5,500.00 | 5,500.00 | .00 | .00 | 5,500.00 | .00 |
| | TOTAL POLICE | 3,858,302.00 | 3,947,085.00 | 651,961.36 | 626,016.13 | 3,295,123.64 | 16.52 |
| | TOTAL FUND EXPENDITURES | 3,858,302.00 | 3,947,085.00 | 651,961.36 | 626,016.13 | 3,295,123.64 | 16.52 |
| | NET REVENUE OVER EXPENDITURES | .00 | .00 | 2,951,770.69 | (583,919.87) | 2,951,770.69 | |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

APRIL 30, 2025

REFUSE FUND

ASSETS

| | | | |
|-----------------|-------------------------|-------------------|--------------------------|
| 227-000-010.000 | CASH - COMBINED SAVINGS | <u>987,962.98</u> | |
| | TOTAL ASSETS | | <u><u>987,962.98</u></u> |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | |
|-----------------|---------------------------------|-------------------|--------------------------|
| 227-000-390.000 | FUND BALANCE | 194,519.47 | |
| | REVENUE OVER EXPENDITURES - YTD | <u>793,443.51</u> | |
| | TOTAL FUND EQUITY | | <u>987,962.98</u> |
| | TOTAL LIABILITIES AND EQUITY | | <u><u>987,962.98</u></u> |

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

REFUSE FUND

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET | |
|-----------------|--------------------------------------|---------------------|---------------------|---------------------|----------------------|-------------------|--------------|
| REVENUE | | | | | | | |
| 227-000-626.000 | REFUSE COLLECTION | 1,219,000.00 | 1,219,000.00 | 1,166,234.57 | .00 | 52,765.43 | 95.67 |
| 227-000-665.000 | INTEREST EARNINGS | 5,000.00 | 5,000.00 | 5,377.18 | 1,501.26 | (377.18) | 107.54 |
| 227-000-677.000 | MISCELLANEOUS | 1,500.00 | 1,500.00 | 510.00 | .00 | 990.00 | 34.00 |
| | REVENUE | 1,225,500.00 | 1,225,500.00 | 1,172,121.75 | 1,501.26 | 53,378.25 | 95.64 |
| | TOTAL FUND REVENUE | 1,225,500.00 | 1,225,500.00 | 1,172,121.75 | 1,501.26 | 53,378.25 | 95.64 |
| REFUSE | | | | | | | |
| 227-526-801.000 | REFUSE: CONTRACTOR | 1,099,987.00 | 1,099,987.00 | 367,189.68 | 91,827.84 | 732,797.32 | 33.38 |
| 227-526-812.000 | REFUSE: FUND ADMIN COSTS | 27,500.00 | 27,500.00 | .00 | .00 | 27,500.00 | .00 |
| 227-526-813.001 | REFUSE: THIRD PARTY EXPENSES | 2,000.00 | 13,500.00 | 11,488.56 | 11,488.56 | 2,011.44 | 85.10 |
| | TOTAL REFUSE | 1,129,487.00 | 1,140,987.00 | 378,678.24 | 103,316.40 | 762,308.76 | 33.19 |
| | TOTAL FUND EXPENDITURES | 1,129,487.00 | 1,140,987.00 | 378,678.24 | 103,316.40 | 762,308.76 | 33.19 |
| | NET REVENUE OVER EXPENDITURES | 96,013.00 | 84,513.00 | 793,443.51 | (101,815.14) | 708,930.51 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
APRIL 30, 2025

OPIOID SETTLEMENT FUND

ASSETS

| | | |
|-----------------|-------------------------|-----------|
| 284-000-010.000 | CASH - COMBINED SAVINGS | 1,531.27 |
| 284-000-079.000 | ACCOUNTS RECEIVABLE | 78,070.91 |

| | |
|--------------|-----------|
| TOTAL ASSETS | 79,602.18 |
|--------------|-----------|

LIABILITIES AND EQUITY

FUND EQUITY

| | | |
|-----------------|---------------------------------|-----------|
| 284-000-360.001 | DEFERRED INFLOW | 78,070.91 |
| 284-000-390.000 | FUND BALANCE | 1,053.90 |
| | REVENUE OVER EXPENDITURES - YTD | 477.37 |

| | |
|-------------------|-----------|
| TOTAL FUND EQUITY | 79,602.18 |
|-------------------|-----------|

| | |
|------------------------------|-----------|
| TOTAL LIABILITIES AND EQUITY | 79,602.18 |
|------------------------------|-----------|

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

OPIOID SETTLEMENT FUND

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-----------------------|-------------------------------|-------------------|------------|-----------|----------|------------------|
| <u>REVENUE</u> | | | | | | |
| 284-000-685.000 | OPIOID SETTLEMENT REVENUES | 10,000.00 | 10,000.00 | 477.37 | 477.37 | 9,522.63 4.77 |
| | REVENUE | 10,000.00 | 10,000.00 | 477.37 | 477.37 | 9,522.63 4.77 |
| | TOTAL FUND REVENUE | 10,000.00 | 10,000.00 | 477.37 | 477.37 | 9,522.63 4.77 |
| <u>DEPARTMENT 718</u> | | | | | | |
| 284-718-880.000 | OPIOID SETTLEMENT EXPENSE | 10,000.00 | 10,000.00 | .00 | .00 | 10,000.00 .00 |
| | TOTAL DEPARTMENT 718 | 10,000.00 | 10,000.00 | .00 | .00 | 10,000.00 .00 |
| | TOTAL FUND EXPENDITURES | 10,000.00 | 10,000.00 | .00 | .00 | 10,000.00 .00 |
| | NET REVENUE OVER EXPENDITURES | .00 | .00 | 477.37 | 477.37 | 477.37 |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
APRIL 30, 2025

CAPITAL IMPROVEMENT FUND

ASSETS

| | | |
|-----------------|-------------------------------|--------------|
| 401-000-010.000 | CASH - COMBINED SAVINGS | 2,750,387.04 |
| 401-000-189.001 | LEASE RECEIVABLE NEXTEL 2009 | 1,229,297.00 |
| 401-000-189.002 | LEASE RECEIVABLE CINGULAR NEW | 146,016.00 |
| 401-000-189.004 | LEASE RECEIVABLE NEXTEL 2021 | 4,492,098.00 |
| 401-000-189.010 | LEASE RECEIVABLE VERIZON CELL | 585,357.00 |

TOTAL ASSETS

9,203,155.04

LIABILITIES AND EQUITY

FUND EQUITY

| | | |
|-----------------|---------------------------------|---------------|
| 401-000-360.001 | DEFERRED INFLOW 2009 NEXTEL | 1,150,253.00 |
| 401-000-360.002 | DEFERRED INFLOW NEW CINGULAR | 145,920.00 |
| 401-000-360.004 | DEFERRED INFLOW 2021 NEXTEL | 4,082,850.00 |
| 401-000-360.010 | DEFERRED INFLOW VERIZON CELLCO | 582,753.00 |
| 401-000-390.000 | FUND BALANCE | 3,474,601.04 |
| | REVENUE OVER EXPENDITURES - YTD | (233,222.00) |

TOTAL FUND EQUITY

9,203,155.04

TOTAL LIABILITIES AND EQUITY

9,203,155.04

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

CAPITAL IMPROVEMENT FUND

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET | |
|---------------------------|--------------------------------------|-------------------|-------------------|----------------------|----------------------|----------------------|--------------|
| REVENUE | | | | | | | |
| 401-000-665.000 | INTEREST EARNINGS | 30,000.00 | 30,000.00 | 36,716.92 | 8,508.92 (6,716.92) | 122.39 | |
| 401-000-667.002 | CELL TOWER LEASE | 175,000.00 | 175,000.00 | 54,061.08 | 13,515.27 | 120,938.92 | 30.89 |
| 401-000-692.000 | APPROPRIATION FUND BAL. | 419,000.00 | 669,000.00 | .00 | .00 | 669,000.00 | .00 |
| | REVENUE | 624,000.00 | 874,000.00 | 90,778.00 | 22,024.19 | 783,222.00 | 10.39 |
| | TOTAL FUND REVENUE | 624,000.00 | 874,000.00 | 90,778.00 | 22,024.19 | 783,222.00 | 10.39 |
| GENERAL GOVERNMENT | | | | | | | |
| 401-261-971.001 | TOWNSHIP IMPROVEMENTS | 30,000.00 | 30,000.00 | .00 | .00 | 30,000.00 | .00 |
| 401-261-971.005 | TOWNSHIP LIGHTING & SIGNAGE | 30,000.00 | 30,000.00 | .00 | .00 | 30,000.00 | .00 |
| 401-261-971.013 | SEWER ANTICIPATION EXPENSE | 100,000.00 | 100,000.00 | .00 | .00 | 100,000.00 | .00 |
| 401-261-971.020 | 250 W LIVINGSTON IMPROVEMENTS | 15,000.00 | 15,000.00 | .00 | .00 | 15,000.00 | .00 |
| 401-261-995.103 | TRANSFER TO ROAD FUND | 74,000.00 | 74,000.00 | 74,000.00 | 74,000.00 | .00 | 100.00 |
| 401-261-995.494 | TRANSFER TO HIGHLAND DDA | .00 | 250,000.00 | 250,000.00 | 250,000.00 | .00 | 100.00 |
| | TOTAL GENERAL GOVERNMENT | 249,000.00 | 499,000.00 | 324,000.00 | 324,000.00 | 175,000.00 | 64.93 |
| ANNEX | | | | | | | |
| 401-523-971.000 | STEEPLE HALL IMPROVEMENTS | 50,000.00 | 50,000.00 | .00 | .00 | 50,000.00 | .00 |
| | TOTAL ANNEX | 50,000.00 | 50,000.00 | .00 | .00 | 50,000.00 | .00 |
| CEMETERY | | | | | | | |
| 401-567-971.000 | CEMETERY IMPROVEMENTS | 25,000.00 | 25,000.00 | .00 | .00 | 25,000.00 | .00 |
| | TOTAL CEMETERY | 25,000.00 | 25,000.00 | .00 | .00 | 25,000.00 | .00 |
| PARKS | | | | | | | |
| 401-751-971.000 | HICKORY RIDGE PARK IMPROVEMEN | 25,000.00 | 25,000.00 | .00 | .00 | 25,000.00 | .00 |
| 401-751-971.001 | DUCK LAKE PARK IMPROVEMENT | 150,000.00 | 150,000.00 | .00 | .00 | 150,000.00 | .00 |
| 401-751-971.002 | S HICKORY RIDGE PARK IMPROVEMT | 25,000.00 | 25,000.00 | .00 | .00 | 25,000.00 | .00 |
| 401-751-971.003 | VETERANS PARK IMPROVEMENT | 100,000.00 | 100,000.00 | .00 | .00 | 100,000.00 | .00 |
| | TOTAL PARKS | 300,000.00 | 300,000.00 | .00 | .00 | 300,000.00 | .00 |
| | TOTAL FUND EXPENDITURES | 624,000.00 | 874,000.00 | 324,000.00 | 324,000.00 | 550,000.00 | 37.07 |
| | NET REVENUE OVER EXPENDITURES | .00 | .00 | (233,222.00) | (301,975.81) | (233,222.00) | |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

APRIL 30, 2025

FIRE CAPITAL FUND

ASSETS

| | | |
|-----------------|-------------------------|------------|
| 402-000-010.000 | CASH - COMBINED SAVINGS | 920,726.09 |
| 402-000-123.000 | PREPAID EXPENSES | 34,292.90 |

| | |
|--------------|------------|
| TOTAL ASSETS | 955,018.99 |
|--------------|------------|

LIABILITIES AND EQUITY

FUND EQUITY

| | | |
|-----------------|---------------------------------|------------|
| 402-000-390.000 | FUND BALANCE | 471,680.61 |
| | REVENUE OVER EXPENDITURES - YTD | 483,338.38 |

| | |
|-------------------|------------|
| TOTAL FUND EQUITY | 955,018.99 |
|-------------------|------------|

| | |
|------------------------------|------------|
| TOTAL LIABILITIES AND EQUITY | 955,018.99 |
|------------------------------|------------|

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

FIRE CAPITAL FUND

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET | |
|-----------------|--------------------------------------|---------------------|---------------------|---------------------|-----------------|--------------------|---------------|
| REVENUE | | | | | | | |
| 402-000-402.000 | CURRENT PROPERTY TAX | 1,011,674.00 | 1,011,674.00 | 976,916.90 | .00 | 34,757.10 | 96.56 |
| 402-000-665.000 | INTEREST EARNINGS | 15,000.00 | 15,000.00 | 12,357.77 | 2,936.42 | 2,642.23 | 82.39 |
| 402-000-674.000 | PRIVATE DONATIONS | .00 | .00 | 46,155.60 | 1,000.00 | (46,155.60) | .00 |
| | REVENUE | 1,026,674.00 | 1,026,674.00 | 1,035,430.27 | 3,936.42 | (8,756.27) | 100.85 |
| | TOTAL FUND REVENUE | 1,026,674.00 | 1,026,674.00 | 1,035,430.27 | 3,936.42 | (8,756.27) | 100.85 |
| FIRE | | | | | | | |
| 402-336-971.000 | VEHICLES | 402,335.00 | 402,335.00 | .00 | .00 | 402,335.00 | .00 |
| 402-336-971.002 | CAPITAL EQUIPMENT | 89,115.00 | 89,115.00 | 120,216.89 | .00 | (31,101.89) | 134.90 |
| 402-336-991.000 | FIRE CAP: DEBT SVC PRINCIPAL | 320,000.00 | 320,000.00 | 320,000.00 | .00 | .00 | 100.00 |
| 402-336-993.001 | FIRE CAP: DEBT SVC INTEREST | 215,750.00 | 215,750.00 | 111,875.00 | .00 | 103,875.00 | 51.85 |
| | TOTAL FIRE | 1,027,200.00 | 1,027,200.00 | 552,091.89 | .00 | 475,108.11 | 53.75 |
| | TOTAL FUND EXPENDITURES | 1,027,200.00 | 1,027,200.00 | 552,091.89 | .00 | 475,108.11 | 53.75 |
| | NET REVENUE OVER EXPENDITURES | (526.00) | (526.00) | 483,338.38 | 3,936.42 | 483,864.38 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
APRIL 30, 2025

DOWNTOWN DEVELOPMENT FUND

| <u>ASSETS</u> | | | |
|-------------------------------|---------------------------------|---------------------|--------------------------|
| 494-000-010.000 | CASH - COMBINED SAVINGS | 600,541.69 | |
| 494-000-019.000 | TAXES RECEIVABLE | <u>158,796.00</u> | |
| | TOTAL ASSETS | | <u><u>759,337.69</u></u> |
| | | | |
| <u>LIABILITIES AND EQUITY</u> | | | |
| | | | |
| <u>LIABILITIES</u> | | | |
| 494-000-280.000 | DEFERRED REVENUE | <u>218,949.00</u> | |
| | TOTAL LIABILITIES | | 218,949.00 |
| | | | |
| <u>FUND EQUITY</u> | | | |
| 494-000-390.000 | FUND BALANCE | 567,447.47 | |
| | REVENUE OVER EXPENDITURES - YTD | <u>(27,058.78)</u> | |
| | TOTAL FUND EQUITY | | <u><u>540,388.69</u></u> |
| | TOTAL LIABILITIES AND EQUITY | | <u><u>759,337.69</u></u> |

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

DOWNTOWN DEVELOPMENT FUND

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-----------------------------------|-----------------------------------|--------------------|-------------------|-------------------|-------------------|-------------------|----------------|
| REVENUE | | | | | | | |
| 494-000-573.000 | LOCAL COMMUNITY STABILIZATION | 50,000.00 | 50,000.00 | .00 | .00 | 50,000.00 | .00 |
| 494-000-665.000 | INTEREST EARNINGS | 10,000.00 | 10,000.00 | 10,695.25 | 8,078.73 | (695.25) | 106.95 |
| 494-000-677.005 | FUNDRAISING | 5,000.00 | 5,000.00 | 10,135.00 | .00 | (5,135.00) | 202.70 |
| 494-000-677.008 | FARMERS MARKET RESERVATIONS | 1,000.00 | 1,000.00 | 50.00 | .00 | 950.00 | 5.00 |
| 494-000-677.010 | TIF | 350,000.00 | 350,000.00 | 191,126.53 | .00 | 158,873.47 | 54.61 |
| 494-000-692.000 | APPROP FUND BALANCE | .00 | 249,078.00 | .00 | .00 | 249,078.00 | .00 |
| 494-000-699.401 | TRANSFER IN FROM CAPITAL IMP. | .00 | 250,000.00 | 250,000.00 | 250,000.00 | .00 | 100.00 |
| | REVENUE | 416,000.00 | 915,078.00 | 462,006.78 | 258,078.73 | 453,071.22 | 50.49 |
| | TOTAL FUND REVENUE | 416,000.00 | 915,078.00 | 462,006.78 | 258,078.73 | 453,071.22 | 50.49 |
| DOWNTOWN DEVELOPMENT AUTHO | | | | | | | |
| 494-729-702.001 | DDA: DIRECTOR | 48,570.00 | 48,555.00 | 15,108.08 | 3,735.00 | 33,446.92 | 31.12 |
| 494-729-705.000 | DDA: PART-TIME SEASONAL | 10,000.00 | 10,000.00 | 3,596.25 | 813.75 | 6,403.75 | 35.96 |
| 494-729-710.000 | DDA: EMPLOYER PAYROLL TAX | 4,500.00 | 5,600.00 | 1,704.72 | 413.25 | 3,895.28 | 30.44 |
| 494-729-711.000 | DDA: DEFINED CONTRIBUTION PLAN | .00 | 2,428.00 | .00 | .00 | 2,428.00 | .00 |
| 494-729-712.000 | DDA: HEALTH/DENTL/LIFE/DIS INS | .00 | 1,265.00 | 607.56 | 63.82 | 657.44 | 48.03 |
| 494-729-715.000 | DDA: CASH IN LIEU BENEF BUYOUT | 6,000.00 | 8,546.00 | 3,213.68 | 831.30 | 5,332.32 | 37.60 |
| 494-729-718.000 | DDA: PTO CASH PAYOUT | .00 | 934.00 | .00 | .00 | 934.00 | .00 |
| 494-729-720.002 | DDA: RECORDING SECRETARY | 1,200.00 | 1,200.00 | 600.00 | 100.00 | 600.00 | 50.00 |
| 494-729-728.000 | DDA: OFFICE SUPPLIES | 2,500.00 | 2,500.00 | 324.10 | 59.33 | 2,175.90 | 12.96 |
| 494-729-729.000 | DDA:MEETING PUBLIC ED SUPPLIES | 500.00 | 500.00 | 178.31 | .00 | 321.69 | 35.66 |
| 494-729-801.000 | DDA: PROF SERVICES | 3,000.00 | 3,000.00 | 759.50 | .00 | 2,240.50 | 25.32 |
| 494-729-801.001 | DDA: MASTER PLAN | 10,000.00 | 10,000.00 | .00 | .00 | 10,000.00 | .00 |
| 494-729-808.000 | DDA: MARKETING CONSULTANT | 12,000.00 | 12,000.00 | 2,135.00 | 980.00 | 9,865.00 | 17.79 |
| 494-729-808.001 | DDA: SPECIAL PROJ CONSULTANT | 2,000.00 | 2,000.00 | .00 | .00 | 2,000.00 | .00 |
| 494-729-820.000 | DDA: DUES/ED/TRAVEL | 5,000.00 | 5,000.00 | 1,826.59 | 1,401.59 | 3,173.41 | 36.53 |
| 494-729-850.000 | DDA: WEBSITE | 700.00 | 700.00 | .00 | .00 | 700.00 | .00 |
| 494-729-880.001 | DDA: PROMOTIONS | 33,900.00 | 33,900.00 | 3,104.20 | 720.00 | 30,795.80 | 9.16 |
| 494-729-880.002 | DDA: ECONOMIC RESTRUCTURING | 27,300.00 | 27,300.00 | 829.90 | 398.77 | 26,470.10 | 3.04 |
| 494-729-880.003 | DDA: DESIGN | 73,100.00 | 73,100.00 | 1,493.43 | 290.00 | 71,606.57 | 2.04 |
| 494-729-880.004 | DDA: ORGANIZATION | 11,550.00 | 11,550.00 | 307.50 | 307.50 | 11,242.50 | 2.66 |
| 494-729-900.000 | DDA: ADVERTISING/PRINTING | 3,000.00 | 3,000.00 | 368.90 | 192.90 | 2,631.10 | 12.30 |
| 494-729-900.001 | DDA: FUNDRAISER EXPENSE | 3,000.00 | 3,000.00 | .00 | .00 | 3,000.00 | .00 |
| 494-729-920.000 | DDA: RENT/ UTILITIES | 3,500.00 | 3,500.00 | 1,003.84 | 304.69 | 2,496.16 | 28.68 |
| 494-729-935.000 | DDA: MAINTENANCE STREETScape | 4,000.00 | 4,000.00 | 260.00 | .00 | 3,740.00 | 6.50 |
| 494-729-967.000 | DDA: FARMERS' MARKET | 12,500.00 | 12,500.00 | 144.00 | .00 | 12,356.00 | 1.15 |
| 494-729-967.002 | DDA: DDA SPONSORSHIPS | 1,500.00 | 1,500.00 | 500.00 | 500.00 | 1,000.00 | 33.33 |
| 494-729-967.007 | DDA: CART PROJECT | 2,500.00 | 2,500.00 | .00 | .00 | 2,500.00 | .00 |
| 494-729-971.000 | DDA: CAPITAL IMPROVEMENT PROJ | .00 | 625,000.00 | 451,000.00 | 76,000.00 | 174,000.00 | 72.16 |
| | TOTAL DOWNTOWN DEVELOPMENT | 281,820.00 | 915,078.00 | 489,065.56 | 87,111.90 | 426,012.44 | 53.45 |

CHARTER TOWNSHIP OF HIGHLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

DOWNTOWN DEVELOPMENT FUND

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-------------------------------|--------------------|-------------------|--------------|------------|--------------|----------------|
| TOTAL FUND EXPENDITURES | 281,820.00 | 915,078.00 | 489,065.56 | 87,111.90 | 426,012.44 | 53.45 |
| NET REVENUE OVER EXPENDITURES | 134,180.00 | .00 | (27,058.78) | 170,966.83 | (27,058.78) | |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

APRIL 30, 2025

WATER SYSTEM

ASSETS

| | | | |
|-----------------|--------------------------------|-----------------|--------------|
| 591-000-001.000 | CASH - CHECKING | 119,620.71 | |
| 591-000-010.000 | CASH - COMBINED SAVINGS | 34,752.05 | |
| 591-000-033.000 | UTILITY RECEIVABLE WATER SYSTE | 82,922.51 | |
| 591-000-034.000 | DELQ UTILITY RECEIVABLE WATER | 11,603.64 | |
| 591-000-035.000 | UNBILLED RECEIVABLE WATER SYST | 102,732.79 | |
| 591-000-152.000 | WATERMAINS | 8,226,407.32 | |
| 591-000-153.000 | A/D WATER MAINS | (1,163,908.73) | |
| 591-000-158.000 | CONSTRUCTION IN PROGRESS | 9,315.82 | |
| | | | |
| | TOTAL ASSETS | | 7,423,446.11 |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|-----------------|--------------------------------|------------|------------|
| 591-000-202.001 | ACCOUNTS PAYABLE VOUCHER | 6,187.02 | |
| 591-000-209.000 | INTEREST PAYABLE | 1,122.50 | |
| 591-000-300.000 | BONDS PAYABLE CURRENT WATER SY | 68,000.00 | |
| 591-000-300.001 | SPECIAL ASSESSMENT BOND | 381,000.00 | |
| | | | |
| | TOTAL LIABILITIES | | 456,309.52 |

FUND EQUITY

| | | | |
|-----------------|---------------------------------|---------------|--------------|
| 591-000-373.000 | CONTRIBUTED CAPITAL NET POSITI | 6,622,814.41 | |
| 591-000-392.000 | MAJOR MAINT.RESERVE-RESTRICTED | (364,472.77) | |
| 591-000-392.001 | EMERG.MAINT.RESERVE-RESTRICTED | 77,058.94 | |
| 591-000-392.002 | CAP. IMPRV RESERVE-RESTRICTED | 777,627.77 | |
| 591-000-399.000 | UNRESTRICTED NET ASSETS | (127,810.92) | |
| | REVENUE OVER EXPENDITURES - YTD | (18,080.84) | |
| | | | |
| | TOTAL FUND EQUITY | | 6,967,136.59 |

| | | | |
|--|------------------------------|--|--------------|
| | TOTAL LIABILITIES AND EQUITY | | 7,423,446.11 |
|--|------------------------------|--|--------------|

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

WATER SYSTEM

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-----------------|--------------------------------------|-------------------|------------|---------------------|---------------------------------|----------------|
| REVENUE | | | | | | |
| 591-000-629.002 | CHARGES FOR SERVICES RENDERE | .00 | .00 | 163,001.25 | .00 (163,001.25) | .00 |
| 591-000-629.003 | FIXED CHARGE DEBT SERVICES | .00 | .00 | 18,865.63 | .00 (18,865.63) | .00 |
| 591-000-665.000 | INTEREST EARNINGS | .00 | .00 | 1,215.63 | .00 (1,215.63) | .00 |
| 591-000-677.000 | OTHER REVENUE | .00 | .00 | 20.42 | .00 (20.42) | .00 |
| | REVENUE | .00 | .00 | 183,102.93 | .00 (183,102.93) | .00 |
| | TOTAL FUND REVENUE | .00 | .00 | 183,102.93 | .00 (183,102.93) | .00 |
| WATER | | | | | | |
| 591-536-812.000 | FUND ADMINISTRATION COST | .00 | .00 | 19,325.92 | .00 (19,325.92) | .00 |
| 591-536-921.000 | SYSTEMS | .00 | .00 | 13,775.64 | .00 (13,775.64) | .00 |
| 591-536-921.001 | PLAN REVIEW & PERMITTING | .00 | .00 | 14.55 | .00 (14.55) | .00 |
| 591-536-921.002 | MAPPING UNIT | .00 | .00 | 1,580.70 | .00 (1,580.70) | .00 |
| 591-536-921.003 | BILLING SERVICES | .00 | .00 | 4,023.48 | .00 (4,023.48) | .00 |
| 591-536-935.000 | MAINTENANCE | .00 | .00 | 14,956.71 | .00 (14,956.71) | .00 |
| 591-536-936.000 | EMERGENCY REPAIRS | .00 | .00 | 10,825.31 | .00 (10,825.31) | .00 |
| 591-536-938.001 | WATER SYSTEMS | .00 | .00 | 15,136.36 | .00 (15,136.36) | .00 |
| 591-536-938.002 | WATER MAINTENANCE | .00 | .00 | 39,154.47 | .00 (39,154.47) | .00 |
| 591-536-938.003 | PUMP MAINTENANCE | .00 | .00 | 76,117.21 | .00 (76,117.21) | .00 |
| 591-536-971.001 | WATER CAPITAL EQUIPMT IMPROVM | .00 | .00 | 2,854.17 | .00 (2,854.17) | .00 |
| 591-536-993.001 | INTEREST EXPENSE | .00 | .00 | 3,419.25 | 3,419.25 (3,419.25) | .00 |
| | TOTAL WATER | .00 | .00 | 201,183.77 | 3,419.25 (201,183.77) | .00 |
| | TOTAL FUND EXPENDITURES | .00 | .00 | 201,183.77 | 3,419.25 (201,183.77) | .00 |
| | NET REVENUE OVER EXPENDITURES | .00 | .00 | (18,080.84) | (3,419.25) (18,080.84) | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
APRIL 30, 2025

HIGHLAND ADVISORY COUNCIL

ASSETS

| | | | |
|-----------------|-------------------------|-----------|-----------|
| 702-000-010.000 | CASH - COMBINED SAVINGS | 14,556.29 | |
| | TOTAL ASSETS | | 14,556.29 |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | |
|-----------------|---------------------------------|----------|-----------|
| 702-000-390.000 | FUND BALANCE | 8,021.09 | |
| | REVENUE OVER EXPENDITURES - YTD | 6,535.20 | |
| | TOTAL FUND EQUITY | | 14,556.29 |
| | TOTAL LIABILITIES AND EQUITY | | 14,556.29 |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
APRIL 30, 2025

CURRENT TAX COLLECT

ASSETS

| | | |
|-----------------|------------------------------|--------------|
| 703-000-010.000 | CASH - COMBINED SAVINGS | 186,077.21 |
| 703-000-019.000 | TAXES RECEIVABLE-OTHER GOVTS | 2,299,391.55 |
| 703-000-214.000 | DUE TO/FR GENERAL FUND | (26,726.95) |

TOTAL ASSETS

2,458,741.81

LIABILITIES AND EQUITY

LIABILITIES

| | | |
|-----------------|-------------------------------|--------------|
| 703-000-274.000 | TAX COLLECTIONS TO DISTRIBUTE | 157,716.81 |
| 703-000-280.000 | DEFERRED REVENUE | 2,299,391.55 |

TOTAL LIABILITIES

2,457,108.36

FUND EQUITY

REVENUE OVER EXPENDITURES - YTD

1,633.45

TOTAL FUND EQUITY

1,633.45

TOTAL LIABILITIES AND EQUITY

2,458,741.81

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

CURRENT TAX COLLECT

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|---------------------------------|--------------------|-------------------|------------|-----------|-------------|----------------|
| <u>REVENUE</u> | | | | | | |
| 703-000-665.000 | .00 | .00 | 2,518.45 | 68.98 | (2,518.45) | .00 |
| | .00 | .00 | 2,518.45 | 68.98 | (2,518.45) | .00 |
| | .00 | .00 | 2,518.45 | 68.98 | (2,518.45) | .00 |
| <u>TRUST & AGENCY ADMIN</u> | | | | | | |
| 703-255-822.000 | .00 | .00 | 885.00 | 235.00 | (885.00) | .00 |
| | .00 | .00 | 885.00 | 235.00 | (885.00) | .00 |
| | .00 | .00 | 885.00 | 235.00 | (885.00) | .00 |
| | .00 | .00 | 1,633.45 | (166.02) | 1,633.45 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
APRIL 30, 2025

POST-RETIREMENT BENEFITS

ASSETS

| | | |
|-----------------|-------------------------|------------|
| 737-000-010.000 | CASH - COMBINED SAVINGS | 52,315.61 |
| 737-000-017.001 | MUTUAL FUNDS | 697,652.52 |
| 737-000-017.002 | LPL INVESTMENTS | 48,860.00 |

TOTAL ASSETS

798,828.13

LIABILITIES AND EQUITY

FUND EQUITY

| | | |
|-----------------|---------------------------------|-------------|
| 737-000-390.000 | FUND BALANCE | 807,736.19 |
| | REVENUE OVER EXPENDITURES - YTD | (8,908.06) |

TOTAL FUND EQUITY

798,828.13

TOTAL LIABILITIES AND EQUITY

798,828.13

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

POST-RETIREMENT BENEFITS

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|--------------------------------------|--------------------|-------------------|--------------------|--------------------|--------------------|----------------|
| REVENUE | | | | | | |
| 737-000-665.000 | 15,000.00 | 15,000.00 | 9,387.87 | 1,327.09 | 5,612.13 | 62.59 |
| 737-000-669.001 | .00 | .00 | (4,968.86) | (723.52) | 4,968.86 | .00 |
| 737-000-692.002 | 55,000.00 | 55,000.00 | .00 | .00 | 55,000.00 | .00 |
| REVENUE | 70,000.00 | 70,000.00 | 4,419.01 | 603.57 | 65,580.99 | 6.31 |
| TOTAL FUND REVENUE | 70,000.00 | 70,000.00 | 4,419.01 | 603.57 | 65,580.99 | 6.31 |
| GENERAL GOVERNMENT PERSONNE | | | | | | |
| 737-279-719.000 | 60,000.00 | 60,000.00 | 9,944.92 | 2,152.05 | 50,055.08 | 16.57 |
| 737-279-822.000 | 10,000.00 | 10,000.00 | 3,382.15 | 1,725.64 | 6,617.85 | 33.82 |
| TOTAL GENERAL GOVERNMENT PER | 70,000.00 | 70,000.00 | 13,327.07 | 3,877.69 | 56,672.93 | 19.04 |
| TOTAL FUND EXPENDITURES | 70,000.00 | 70,000.00 | 13,327.07 | 3,877.69 | 56,672.93 | 19.04 |
| NET REVENUE OVER EXPENDITURES | .00 | .00 | (8,908.06) | (3,274.12) | (8,908.06) | |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

APRIL 30, 2025

DUCK LAKE ASSOC

ASSETS

| | | | |
|-----------------|-------------------------|-------------------|-------------------|
| 764-000-010.000 | CASH - COMBINED SAVINGS | <u>254,190.19</u> | |
| | TOTAL ASSETS | | <u>254,190.19</u> |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | |
|-----------------|---------------------------------|------------------|-------------------|
| 764-000-390.000 | FUND BALANCE | 176,235.02 | |
| | REVENUE OVER EXPENDITURES - YTD | <u>77,955.17</u> | |
| | TOTAL FUND EQUITY | | <u>254,190.19</u> |
| | TOTAL LIABILITIES AND EQUITY | | <u>254,190.19</u> |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
APRIL 30, 2025

HIGHLAND LAKE ASSOC

ASSETS

765-000-010.000 CASH - COMBINED SAVINGS 89,315.07

TOTAL ASSETS 89,315.07

LIABILITIES AND EQUITY

FUND EQUITY

765-000-390.000 FUND BALANCE 65,976.72
REVENUE OVER EXPENDITURES - YTD 23,338.35

TOTAL FUND EQUITY 89,315.07

TOTAL LIABILITIES AND EQUITY 89,315.07

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

HIGHLAND LAKE ASSOC

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-----------------|---------------------------------------|--------------------|-------------------|------------------|--------------|---------------------|----------------|
| | <u>REVENUE</u> | | | | | | |
| 765-000-581.000 | CONTRIBUTIONS-HIGHLAND LAKE | .00 | .00 | 23,088.74 | .00 | (23,088.74) | .00 |
| 765-000-665.000 | INTEREST EARNINGS | .00 | .00 | 358.59 | 96.50 | (358.59) | .00 |
| | REVENUE | .00 | .00 | 23,447.33 | 96.50 | (23,447.33) | .00 |
| | TOTAL FUND REVENUE | .00 | .00 | 23,447.33 | 96.50 | (23,447.33) | .00 |
| | <u>TRUST & AGENCY ADMIN</u> | | | | | | |
| 765-255-956.000 | HIGHLAND LAKE: DEDUCTIONS | .00 | .00 | 108.98 | 26.35 | (108.98) | .00 |
| | TOTAL TRUST & AGENCY ADMIN | .00 | .00 | 108.98 | 26.35 | (108.98) | .00 |
| | TOTAL FUND EXPENDITURES | .00 | .00 | 108.98 | 26.35 | (108.98) | .00 |
| | NET REVENUE OVER EXPENDITURES | .00 | .00 | 23,338.35 | 70.15 | 23,338.35 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
APRIL 30, 2025

TAGGETT LAKE ASSOC

ASSETS

766-000-010.000 CASH - COMBINED SAVINGS 40,312.30

TOTAL ASSETS 40,312.30

LIABILITIES AND EQUITY

FUND EQUITY

766-000-390.000 FUND BALANCE 27,100.33
REVENUE OVER EXPENDITURES - YTD 13,211.97

TOTAL FUND EQUITY 40,312.30

TOTAL LIABILITIES AND EQUITY 40,312.30

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

TAGGETT LAKE ASSOC

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|---------------------------------|--------------------|-------------------|------------|-----------|--------------|----------------|
| <u>REVENUE</u> | | | | | | |
| 766-000-581.000 | .00 | .00 | 14,400.00 | .00 | (14,400.00) | .00 |
| 766-000-665.000 | .00 | .00 | 162.46 | 43.55 | (162.46) | .00 |
| | .00 | .00 | 14,562.46 | 43.55 | (14,562.46) | .00 |
| | .00 | .00 | 14,562.46 | 43.55 | (14,562.46) | .00 |
| <u>TRUST & AGENCY ADMIN</u> | | | | | | |
| 766-255-956.000 | .00 | .00 | 1,350.49 | 414.34 | (1,350.49) | .00 |
| | .00 | .00 | 1,350.49 | 414.34 | (1,350.49) | .00 |
| | .00 | .00 | 1,350.49 | 414.34 | (1,350.49) | .00 |
| | .00 | .00 | 13,211.97 | (370.79) | 13,211.97 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
APRIL 30, 2025

KELLOGG LAKE ASSOC

ASSETS

767-000-010.000 CASH - COMBINED SAVINGS 54,095.29

TOTAL ASSETS 54,095.29

LIABILITIES AND EQUITY

FUND EQUITY

767-000-390.000 FUND BALANCE 40,303.39
REVENUE OVER EXPENDITURES - YTD 13,791.90

TOTAL FUND EQUITY 54,095.29

TOTAL LIABILITIES AND EQUITY 54,095.29

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

KELLOGG LAKE ASSOC

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-----------------|---------------------------------------|--------------------|-------------------|------------------|--------------|---------------------|----------------|
| | <u>REVENUE</u> | | | | | | |
| 767-000-581.000 | CONTRIBUTIONS-KELLOGG LAKE | .00 | .00 | 13,607.25 | .00 | (13,607.25) | .00 |
| 767-000-665.000 | INTEREST EARNINGS | .00 | .00 | 218.69 | 58.45 | (218.69) | .00 |
| | REVENUE | .00 | .00 | 13,825.94 | 58.45 | (13,825.94) | .00 |
| | TOTAL FUND REVENUE | .00 | .00 | 13,825.94 | 58.45 | (13,825.94) | .00 |
| | <u>TRUST & AGENCY ADMIN</u> | | | | | | |
| 767-255-956.000 | KELLOGG LAKE: DEDUCTIONS | .00 | .00 | 34.04 | 8.41 | (34.04) | .00 |
| | TOTAL TRUST & AGENCY ADMIN | .00 | .00 | 34.04 | 8.41 | (34.04) | .00 |
| | TOTAL FUND EXPENDITURES | .00 | .00 | 34.04 | 8.41 | (34.04) | .00 |
| | NET REVENUE OVER EXPENDITURES | .00 | .00 | 13,791.90 | 50.04 | 13,791.90 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
APRIL 30, 2025

CHARLICK LAKE ASSOC

ASSETS

768-000-010.000 CASH - COMBINED SAVINGS 74,751.58

TOTAL ASSETS 74,751.58

LIABILITIES AND EQUITY

FUND EQUITY

768-000-390.000 FUND BALANCE 48,365.57
REVENUE OVER EXPENDITURES - YTD 26,386.01

TOTAL FUND EQUITY 74,751.58

TOTAL LIABILITIES AND EQUITY 74,751.58

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

CHARLICK LAKE ASSOC

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-----------------|---------------------------------------|--------------------|-------------------|------------------|--------------|---------------------|----------------|
| | <u>REVENUE</u> | | | | | | |
| 768-000-581.000 | CONTRIBUTIONS-CHARLICK LAKE | .00 | .00 | 26,611.50 | .00 | (26,611.50) | .00 |
| 768-000-665.000 | INTEREST EARNINGS | .00 | .00 | 304.11 | 80.77 | (304.11) | .00 |
| | REVENUE | .00 | .00 | 26,915.61 | 80.77 | (26,915.61) | .00 |
| | TOTAL FUND REVENUE | .00 | .00 | 26,915.61 | 80.77 | (26,915.61) | .00 |
| | <u>TRUST & AGENCY ADMIN</u> | | | | | | |
| 768-255-956.000 | CHARLICK LAKE: DEDUCTIONS | .00 | .00 | 529.60 | 17.65 | (529.60) | .00 |
| | TOTAL TRUST & AGENCY ADMIN | .00 | .00 | 529.60 | 17.65 | (529.60) | .00 |
| | TOTAL FUND EXPENDITURES | .00 | .00 | 529.60 | 17.65 | (529.60) | .00 |
| | NET REVENUE OVER EXPENDITURES | .00 | .00 | 26,386.01 | 63.12 | 26,386.01 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
APRIL 30, 2025

WOODRUFF LAKE ASSOC

ASSETS

769-000-010.000 CASH - COMBINED SAVINGS 65,815.12

TOTAL ASSETS 65,815.12

LIABILITIES AND EQUITY

FUND EQUITY

769-000-390.000 FUND BALANCE 43,061.10
REVENUE OVER EXPENDITURES - YTD 22,754.02

TOTAL FUND EQUITY 65,815.12

TOTAL LIABILITIES AND EQUITY 65,815.12

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

WOODRUFF LAKE ASSOC

| | | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-----------------|---------------------------------------|--------------------|-------------------|------------------|--------------|---------------------|----------------|
| | <u>REVENUE</u> | | | | | | |
| 769-000-581.000 | CONTRIBUTIONS-WOODRUFF LAKE | .00 | .00 | 23,520.00 | .00 | (23,520.00) | .00 |
| 769-000-665.000 | INTEREST EARNINGS | .00 | .00 | 267.72 | 71.11 | (267.72) | .00 |
| | REVENUE | .00 | .00 | 23,787.72 | 71.11 | (23,787.72) | .00 |
| | TOTAL FUND REVENUE | .00 | .00 | 23,787.72 | 71.11 | (23,787.72) | .00 |
| | <u>TRUST & AGENCY ADMIN</u> | | | | | | |
| 769-255-956.000 | WOODRUFF LAKE: DEDUCTIONS | .00 | .00 | 1,033.70 | 35.30 | (1,033.70) | .00 |
| | TOTAL TRUST & AGENCY ADMIN | .00 | .00 | 1,033.70 | 35.30 | (1,033.70) | .00 |
| | TOTAL FUND EXPENDITURES | .00 | .00 | 1,033.70 | 35.30 | (1,033.70) | .00 |
| | NET REVENUE OVER EXPENDITURES | .00 | .00 | 22,754.02 | 35.81 | 22,754.02 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
APRIL 30, 2025

WHITE LAKE IMPROVEMENT

ASSETS

770-000-010.000 CASH - COMBINED SAVINGS 320,296.84

TOTAL ASSETS 320,296.84

LIABILITIES AND EQUITY

FUND EQUITY

770-000-390.000 FUND BALANCE 221,143.14
REVENUE OVER EXPENDITURES - YTD 99,153.70

TOTAL FUND EQUITY 320,296.84

TOTAL LIABILITIES AND EQUITY 320,296.84

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

WHITE LAKE IMPROVEMENT

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|---------------------------------|--------------------|-------------------|------------|-----------|---------------|----------------|
| <u>REVENUE</u> | | | | | | |
| 770-000-581.000 | .00 | .00 | 102,905.99 | 49,838.00 | (102,905.99) | .00 |
| 770-000-665.000 | .00 | .00 | 1,167.49 | 346.07 | (1,167.49) | .00 |
| | .00 | .00 | 104,073.48 | 50,184.07 | (104,073.48) | .00 |
| | .00 | .00 | 104,073.48 | 50,184.07 | (104,073.48) | .00 |
| <u>TRUST & AGENCY ADMIN</u> | | | | | | |
| 770-255-956.000 | .00 | .00 | 4,919.78 | 3,032.78 | (4,919.78) | .00 |
| | .00 | .00 | 4,919.78 | 3,032.78 | (4,919.78) | .00 |
| | .00 | .00 | 4,919.78 | 3,032.78 | (4,919.78) | .00 |
| | .00 | .00 | 99,153.70 | 47,151.29 | 99,153.70 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
APRIL 30, 2025

TOMAHAWK LAKE IMPROVEMENT

ASSETS

| | | | |
|-----------------|-------------------------|----------|----------|
| 771-000-010.000 | CASH - COMBINED SAVINGS | 5,628.95 | |
| | TOTAL ASSETS | | 5,628.95 |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | |
|-----------------|---------------------------------|----------|----------|
| 771-000-390.000 | FUND BALANCE | 729.32 | |
| | REVENUE OVER EXPENDITURES - YTD | 4,899.63 | |
| | TOTAL FUND EQUITY | | 5,628.95 |
| | TOTAL LIABILITIES AND EQUITY | | 5,628.95 |

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

TOMAHAWK LAKE IMPROVEMENT

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-----------------|--------------------|-------------------|-----------------|-------------|--------------------|----------------|
| <u>REVENUE</u> | | | | | | |
| 771-000-581.000 | .00 | .00 | 4,878.28 | .00 | (4,878.28) | .00 |
| 771-000-665.000 | .00 | .00 | 21.35 | 6.08 | (21.35) | .00 |
| | <u>.00</u> | <u>.00</u> | <u>4,899.63</u> | <u>6.08</u> | <u>(4,899.63)</u> | <u>.00</u> |
| | <u>.00</u> | <u>.00</u> | <u>4,899.63</u> | <u>6.08</u> | <u>(4,899.63)</u> | <u>.00</u> |
| | <u>.00</u> | <u>.00</u> | <u>4,899.63</u> | <u>6.08</u> | <u>4,899.63</u> | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
APRIL 30, 2025

GOURD LAKE IMPROVEMENT

ASSETS

| | | | |
|-----------------|-------------------------|----------|----------|
| 773-000-010.000 | CASH - COMBINED SAVINGS | 9,605.88 | |
| | TOTAL ASSETS | | 9,605.88 |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | |
|-----------------|---------------------------------|----------|----------|
| 773-000-390.000 | FUND BALANCE | 3,942.79 | |
| | REVENUE OVER EXPENDITURES - YTD | 5,663.09 | |
| | TOTAL FUND EQUITY | | 9,605.88 |
| | TOTAL LIABILITIES AND EQUITY | | 9,605.88 |

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

GOURD LAKE IMPROVEMENT

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|---------------------------------|--------------------|-------------------|------------|-----------|-------------|----------------|
| <u>REVENUE</u> | | | | | | |
| 773-000-581.000 | .00 | .00 | 5,711.30 | .00 | (5,711.30) | .00 |
| 773-000-665.000 | .00 | .00 | 38.49 | 10.38 | (38.49) | .00 |
| | .00 | .00 | 5,749.79 | 10.38 | (5,749.79) | .00 |
| | .00 | .00 | 5,749.79 | 10.38 | (5,749.79) | .00 |
| <u>TRUST & AGENCY ADMIN</u> | | | | | | |
| 773-255-956.000 | .00 | .00 | 86.70 | .00 | (86.70) | .00 |
| | .00 | .00 | 86.70 | .00 | (86.70) | .00 |
| | .00 | .00 | 86.70 | .00 | (86.70) | .00 |
| | .00 | .00 | 5,663.09 | 10.38 | 5,663.09 | |

CHARTER TOWNSHIP OF HIGHLAND

BALANCE SHEET

APRIL 30, 2025

PENNINSULA LAKE

ASSETS

| | | | |
|-----------------|-------------------------|-----------|-----------|
| 774-000-010.000 | CASH - COMBINED SAVINGS | 15,221.60 | |
| | TOTAL ASSETS | | 15,221.60 |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | |
|-----------------|---------------------------------|----------|-----------|
| 774-000-390.000 | FUND BALANCE | 8,339.93 | |
| | REVENUE OVER EXPENDITURES - YTD | 6,881.67 | |
| | TOTAL FUND EQUITY | | 15,221.60 |
| | TOTAL LIABILITIES AND EQUITY | | 15,221.60 |

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

PENNINSULA LAKE

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-------------------------------|--------------------|-------------------|------------|-----------|-------------|----------------|
| <u>REVENUE</u> | | | | | | |
| 774-000-581.000 | | | | | | |
| CONTRIBUTIONS-PENINSULA LAKE | .00 | .00 | 6,821.00 | .00 | (6,821.00) | .00 |
| 774-000-665.000 | | | | | | |
| INTEREST EARNINGS | .00 | .00 | 60.67 | 16.45 | (60.67) | .00 |
| | | | | | | |
| REVENUE | .00 | .00 | 6,881.67 | 16.45 | (6,881.67) | .00 |
| | | | | | | |
| TOTAL FUND REVENUE | .00 | .00 | 6,881.67 | 16.45 | (6,881.67) | .00 |
| | | | | | | |
| NET REVENUE OVER EXPENDITURES | .00 | .00 | 6,881.67 | 16.45 | 6,881.67 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
APRIL 30, 2025

LOWER PETTIBONE LAKE

ASSETS

775-000-010.000 CASH - COMBINED SAVINGS 12,180.03

TOTAL ASSETS 12,180.03

LIABILITIES AND EQUITY

FUND EQUITY

775-000-390.000 FUND BALANCE 1,930.81
REVENUE OVER EXPENDITURES - YTD 10,249.22

TOTAL FUND EQUITY 12,180.03

TOTAL LIABILITIES AND EQUITY 12,180.03

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

LOWER PETTIBONE LAKE

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|-----------------|--------------------|-------------------|------------|-----------|--------------|----------------|
| <u>REVENUE</u> | | | | | | |
| 775-000-581.000 | .00 | .00 | 10,203.00 | .00 | (10,203.00) | .00 |
| 775-000-665.000 | .00 | .00 | 46.22 | 13.16 | (46.22) | .00 |
| | .00 | .00 | 10,249.22 | 13.16 | (10,249.22) | .00 |
| | .00 | .00 | 10,249.22 | 13.16 | (10,249.22) | .00 |
| | .00 | .00 | 10,249.22 | 13.16 | 10,249.22 | |

CHARTER TOWNSHIP OF HIGHLAND
BALANCE SHEET
APRIL 30, 2025

DUNLEAVY/LEONARD LAKE

ASSETS

| | | | |
|-----------------|-------------------------|-----------|-----------|
| 776-000-010.000 | CASH - COMBINED SAVINGS | 18,204.32 | |
| | TOTAL ASSETS | | 18,204.32 |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | |
|-----------------|---------------------------------|-----------|-----------|
| 776-000-390.000 | FUND BALANCE | 7,556.75 | |
| | REVENUE OVER EXPENDITURES - YTD | 10,647.57 | |
| | TOTAL FUND EQUITY | | 18,204.32 |
| | TOTAL LIABILITIES AND EQUITY | | 18,204.32 |

CHARTER TOWNSHIP OF HIGHLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2025

DUNLEAVY/LEONARD LAKE

| | ORIGINAL BUDGET | AMENDED BUDGET | YTD ACTUAL | CUR MONTH | VARIANCE | % OF BUDGET |
|--------------------------------------|--------------------|-------------------|------------------|--------------|---------------------|----------------|
| <u>REVENUE</u> | | | | | | |
| 776-000-581.000 | .00 | .00 | 10,575.00 | .00 | (10,575.00) | .00 |
| 776-000-665.000 | .00 | .00 | 72.57 | 19.67 | (72.57) | .00 |
| | .00 | .00 | 10,647.57 | 19.67 | (10,647.57) | .00 |
| REVENUE | .00 | .00 | 10,647.57 | 19.67 | (10,647.57) | .00 |
| TOTAL FUND REVENUE | .00 | .00 | 10,647.57 | 19.67 | (10,647.57) | .00 |
| NET REVENUE OVER EXPENDITURES | .00 | .00 | 10,647.57 | 19.67 | 10,647.57 | |



**Highland Activity Center
 Directors Activity Report
 Meeting: Tuesday, May 13, 2025 at 9am
 (Township Auditorium)**

- **April Stats**
- **Heidi gone till 5/19.**
- **Huron Valley State Bank meeting on April 29th to discuss sponsorship and advertising. Waiting for their response**
- **Additional Blood Drive on May 14th. Red Cross is in dire need.**
- **Working on the Health Fair with blood drive this year. Please sign up to donate.**
- **4/28- Pewabic Pottery presentation. Dukes sponsoring dinner. 57 attendees.**
- **6/30- Bee/honey & Maple syrup presentation. Michelle and David from Wandering Dove Farm. Oakland Audiology sponsoring dinner from Pita Way.**
- **Yoga Starting up in May. Monday 8am-9am. Friday 6-8.**
- **EPA Estate Preservation Associates seminars. Lunch and learn, June - October**

| | | | | | | |
|------|------------------------------|------|------|--------|----|------|
| 5/1 | Timeless Travel Presentation | 11am | Free | | | |
| 5/5 | Taco lunch | 11am | \$5 | | | |
| 5/6 | Self Defense Pt 2 | 11am | Free | | | Open |
| 5/9 | Mothers Day Trip/Lunch | 11am | \$20 | | 50 | open |
| 5/13 | Andrew 5/3 | 11am | Free | | | Open |
| 5/15 | Pewabic Pottery | 9am | \$45 | Ashley | 22 | 4/3 |
| 5/20 | Down Sizing Presentation | 11am | Free | | | 3/20 |
| 5/26 | Closed | | | | | - |
| 5/28 | Detroit Zoo | 9am | | Ashley | 39 | 3/4 |

| | | | | | | | |
|----------|-----------------------------------|------|-------|--------|------|----|------|
| 6/9-6/12 | Petoskey/Macinaw | 10am | \$500 | Ashley | | 10 | Open |
| 6/10 | Andrew 5/3 | 11am | Free | | | | Open |
| 6/13 | Fatherday Mystery Trip Lunch/Cars | 11am | \$15 | Ashley | | 10 | 4/1 |
| 6/17 | EPA Lunch & Learn | 11am | FREE | | | | |
| 6/19 | Tigers Game | 10am | \$60 | Ashley | Jeff | 22 | 4/4 |
| 6/27 | Summer BBQ | 12pm | TBD | | | 70 | 4/1 |
| 6/30 | Bee Presentation | 6pm | \$15 | | | 70 | 4/1 |

**Highland Activity Center
Advisory Board - Fund 702
Financial Report
April 30, 2025**

| <i>Date</i> | <i>Source</i> | <i>Amount</i> | <i>Bank Balance</i> |
|---------------------------------------|---|-----------------|--------------------------------|
| Starting Balance April 1, 2025 | | | 10,403.08 |
| Revenues | <i>Donations: Feldman Chevrolet</i> | 5,000.00 | |
| | <i>Donations: Ilene Segar</i> | 50.00 | |
| | <i>Donations: Wreaths of America</i> | 25.00 | |
| | <i>Donations: Nola Beaudoin</i> | 50.00 | |
| | <i>Trips</i> | 1,100.00 | |
| | <i>Tickets</i> | 893.00 | |
| | <i>Classes</i> | 445.00 | |
| | <i>Misc Refunds</i> | 155.00 | |
| Total Revenues | | 7,718.00 | <u>18,121.08</u> |
| Expenditures | | | |
| | <i>Traveling Trainers</i> | 1,380.00 | |
| | <i>Gas/Wex</i> | 0.00 | |
| | <i>Chase Credit Card</i> | 2,081.29 | |
| | <i>Gordon Foods</i> | 97.94 | |
| | <i>Staples</i> | 0.00 | |
| Total Expenditures | | 3,559.23 | <u>14,561.85</u> |
| | Ending bank balance April 30, 2025 | | <u><u>14,561.85</u></u> |
| Submitted by | | | |
| Jennifer Frederick, Treasurer | | | |
| Highland Township | May 8, 2025 | | |

Highland Activity Center Advisory Council Meeting Minutes
Tuesday April 8th, 2025

CALL TO ORDER:

The Highland Activity Center Advisory Council meeting was called to order by Carolyn Kress at 9:03 am on Tuesday, April 8th, 2025.

PRESENT:

Sue Anderson, Patti Janette, Chuck Sharpe, Carolyn Kress, Lisa Rabine, Heidi Bey, Dick Russell
Steve Jagusch, Terry Olexsy, Peter Werthmann & Jennifer Frederick

ABSENT:

Lisa Jagusch, & Ray Polidori

SECRETARY'S MINUTES:

Motion to approve the Secretary's Minutes from March 11th, 2025 was made by Peter, seconded by Steve, and unanimously approved by all.

TREASURER'S REPORT:

Motion to approve the Treasurer's Report from March 11th, 2025 was made by Chuck, seconded by Steve, and unanimously approved by all.

DIRECTOR'S ACTIVITY REPORT:

Always fun events, be sure to sign up for a few.

UPCOMING EVENTS:

Festival May 17th & June 28th, 2025. Have you volunteered?

OLD BUSINESS:

Member updates are in the By-laws. They have been emailed to you.

NEW BUSINESS:

MOTION TO ADJOURN:

Motion to adjourn the meeting was made at 9:49 am by Peter, seconded by Terry, and unanimously approved by all.

Respectfully submitted,

Patti

Patti Janette, Secretary
Highland Advisory Council

#HIGHLAND KINDNESS

*HIGHLAND TOWNSHIP
BUILDING DEPARTMENT*



*PERMIT ACTIVITY REPORT
APRIL 2025*

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**Permit.DateIssued Between 4/1/2025 12:00:00 AM AND
4/30/2025 11:59:59 PM

| Permit # | Address | Applicant | Estimated Value | Permit Fee | # of Permits |
|--------------------------------|-------------------------|--------------------------------|-----------------|------------|--------------|
| Commercial, Renovations | | | | | |
| PB25-0145 | 784 N MILFORD RD | JCC TIPSICO LLC | \$600 | \$79 | |
| PB25-0171 | 400 BEACH FARM CIR | Lakes Electric, LLC | \$0 | \$15 | |
| Commercial, Renovations | | | \$600 | \$94 | 2 |
| Deck | | | | | |
| PB25-0147 | 4508 DESERT BRIDGE CT | Winston Construction Services | \$11000 | \$144 | |
| PB25-0152 | 791 AARON DR | D & J Carpentry LLC | \$23500 | \$191 | |
| PB25-0172 | 2346 HUFF PL | HAMEL TRUSTEE, LAURA | \$30000 | \$224 | |
| PB25-0181 | 201 TIMBER RIDGE DR | Matthew Grech | \$32000 | \$249 | |
| PB25-0192 | 2023 SHEWCHENKO DR | All American Remod LLC | \$20000 | \$174 | |
| Deck | | | \$116500 | \$982 | 5 |
| Demolition | | | | | |
| PB25-0179 | 1160 W LIVINGSTON RD | Veterans Utility Services | \$0 | \$177 | |
| Demolition | | | \$0 | \$177 | 1 |
| Electrical | | | | | |
| PE25-0190 | 2028 JACKSON BLVD | Matheson heating, Air & plumbi | \$0 | \$64 | |
| PE25-0192 | 3118 WOODLAND RIDGE TRL | Randazzo Mechanical Htg & Cl | \$0 | \$64 | |
| PE25-0193 | 3935 CLYDE RD | The Green Panel Inc. | \$0 | \$119 | |
| PE25-0194 | 2382 ELKRIDGE CIR | Holland Htg & Air Conditioning | \$0 | \$91 | |
| PE25-0195 | 3305 W HIGHLAND RD | Aver Sign Company | \$0 | \$70 | |
| PE25-0196 | 1001 Marble Dr. | CAPITOL SUPPLY AND SERV | \$0 | \$81 | |
| PE25-0197 | 3710 EMERALD PARK DR | CAPITOL SUPPLY AND SERV | \$0 | \$81 | |
| PE25-0198 | 1041 Marble Dr | CAPITOL SUPPLY AND SERV | \$0 | \$81 | |
| PE25-0199 | 2360 Gibraltar Dr | CAPITOL SUPPLY AND SERV | \$0 | \$81 | |
| PE25-0200 | 273 GLENEAGLES | Northern Integrity LLC | \$0 | \$124 | |
| PE25-0201 | 3622 CHEVRON DR | Family Heating Co Inc | \$0 | \$54 | |
| PE25-0202 | 891 WOODRUFF LAKE DR | SWEENEY, JAMES | \$0 | \$109 | |
| PE25-0203 | 445 CLARK RD | THEISEN, MARY G | \$0 | \$145 | |
| PE25-0204 | 6050 Granite Ln | WLS Electric LLC | \$0 | \$71 | |
| PE25-0205 | 4280 MALLARDS LNDG | Shep's Electrical | \$0 | \$90 | |
| PE25-0206 | 1044 Marble Dr | CAPITOL SUPPLY AND SERV | \$0 | \$84 | |
| PE25-0207 | 2160 DEAN DR | Family Heating Co Inc | \$0 | \$64 | |
| PE25-0208 | 5954 JADA DR | ROGGERO, ROBERTO | \$0 | \$145 | |

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**Permit.DateIssued Between 4/1/2025 12:00:00 AM AND
4/30/2025 11:59:59 PM

| Permit # | Address | Applicant | Estimated Value | Permit Fee | # of Permits |
|-----------------|----------------------------|----------------------------|------------------------|-------------------|---------------------|
| PE25-0209 | 3854 LOCH DR | FANCHER, DANIEL | \$0 | \$54 | |
| PE25-0210 | 400 BEACH FARM CIR | Lakes Electric, LLC | \$0 | \$64 | |
| PE25-0211 | 400 BEACH FARM CIR | Lakes Electric, LLC | \$0 | \$102 | |
| PE25-0212 | 2620 N MILFORD RD | CEC Instruments Inc | \$0 | \$641 | |
| PE25-0213 | 3398 CRYSTAL RIDGE | Precision Comfort | \$0 | \$64 | |
| PE25-0214 | 2336 E HIGHLAND RD Ste 101 | Family Heating Co Inc | \$0 | \$62 | |
| PE25-0215 | 1160 W LIVINGSTON RD | Hall Engineering Company | \$0 | \$144 | |
| PE25-0216 | 2093 HIGHLAND DR | DC Illuminations Inc | \$0 | \$104 | |
| PE25-0217 | 1540 MIDDLE RD | Oxford Electric | \$0 | \$137 | |
| PE25-0218 | 2270 SHERLOCK TRL | Michael Kwierant | \$0 | \$148 | |
| PE25-0219 | 4847 MALLARDS LNDG | Family Heating Co Inc | \$0 | \$64 | |
| PE25-0220 | 2933 ALLISON LN | Mrs. Michael | \$0 | \$55 | |
| PE25-0221 | 2987 BEN DR | K & B Energy Solutions LLC | \$0 | \$74 | |
| PE25-0222 | 775 S MILFORD RD | Churchill Electric | \$0 | \$84 | |
| PE25-0223 | 3231 RAMADA DR | Hartland Electric LLC | \$0 | \$57 | |
| PE25-0224 | 6050 Granite Ln | CAPITOL SUPPLY AND SERV | \$0 | \$81 | |
| PE25-0225 | 3145 MIDDLE RD | Mills Electric, LLC | \$0 | \$285 | |
| PE25-0226 | 2308 CANTERWOOD | LJ Rolls Refrigeration | \$0 | \$105 | |
| PE25-0227 | 245 Kelly Ct | Lite Electric | \$0 | \$87 | |
| PE25-0228 | 3640 Emerald Park Dr. | Lite Electric | \$0 | \$87 | |
| PE25-0229 | 1064 Marble Dr | Lite Electric | \$0 | \$87 | |
| PE25-0230 | 3251 MAPLE RIDGE AVE | Williamson, Craig | \$0 | \$74 | |
| PE25-0231 | 2675 S MILFORD RD | H P Electric | \$0 | \$185 | |
| PE25-0232 | 4420 MALLARDS LNDG | DC Illuminations Inc | \$0 | \$104 | |
| PE25-0233 | 2383 Douglas | CAPITOL SUPPLY AND SERV | \$0 | \$81 | |
| PE25-0234 | 2263 Douglas | CAPITOL SUPPLY AND SERV | \$0 | \$81 | |
| PE25-0235 | 2375 Douglas Dr. | CAPITOL SUPPLY AND SERV | \$0 | \$81 | |
| PE25-0236 | 2379 Douglas Dr. | CAPITOL SUPPLY AND SERV | \$0 | \$81 | |
| PE25-0237 | 2797 Mac Duff | CAPITOL SUPPLY AND SERV | \$0 | \$81 | |
| PE25-0238 | 2350 S Dundee Ct. | CAPITOL SUPPLY AND SERV | \$0 | \$81 | |
| PE25-0239 | 2488 Loch Lomond | CAPITOL SUPPLY AND SERV | \$0 | \$81 | |
| PE25-0240 | 2556 Loch Lomond | CAPITOL SUPPLY AND SERV | \$0 | \$81 | |
| PE25-0241 | 2322 Mac Laren | CAPITOL SUPPLY AND SERV | \$0 | \$81 | |
| PE25-0242 | 2376 Mac Laren | CAPITOL SUPPLY AND SERV | \$0 | \$81 | |
| PE25-0243 | 264 W Glengarry Ct | CAPITOL SUPPLY AND SERV | \$0 | \$81 | |

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**

Permit.DateIssued Between 4/1/2025 12:00:00 AM AND
4/30/2025 11:59:59 PM

| Permit # | Address | Applicant | Estimated Value | Permit Fee | # of Permits |
|-------------------------|----------------------------|--------------------------------|------------------------|-------------------|---------------------|
| PE25-0244 | 507 DUNLEAVY DR | State Electic Company | \$0 | \$119 | |
| Electrical | | | \$0 | \$5577 | 54 |
| Fence | | | | | |
| PB25-0153 | 1655 N MILFORD RD | Justice Fence | \$22588 | \$88 | |
| PB25-0167 | 1160 W LIVINGSTON RD | CONSUMERS ENERGY COM | \$61000 | \$88 | |
| PB25-0168 | 2625 HORSESHOE DR | MENARD, MITCHELL S | \$1000 | \$88 | |
| Fence | | | \$84588 | \$264 | 3 |
| Garage, detached | | | | | |
| PB25-0174 | 3563 MANTUA FARMS | MANTUA PROPERTIES LLC | \$400000 | \$2081 | |
| Garage, detached | | | \$400000 | \$2081 | 1 |
| Mechanical | | | | | |
| PM25-0125 | 2028 JACKSON BLVD | Matheson heating, Air & plumbi | \$0 | \$159 | |
| PM25-0126 | 3118 WOODLAND RIDGE TRL | Randazzo Mechanical Htg & Cl | \$0 | \$169 | |
| PM25-0127 | 2382 ELKRIDGE CIR | Holland Htg & Air Conditioning | \$0 | \$168 | |
| PM25-0128 | 229 Nairn | Fireclass LLC | \$0 | \$231 | |
| PM25-0129 | 1001 Marble Dr. | CAPITOL SUPPLY AND SERV | \$0 | \$102 | |
| PM25-0130 | 3710 EMERALD PARK DR | CAPITOL SUPPLY AND SERV | \$0 | \$102 | |
| PM25-0131 | 1041 Marble Dr | CAPITOL SUPPLY AND SERV | \$0 | \$102 | |
| PM25-0132 | 2360 Gibraltar Dr | CAPITOL SUPPLY AND SERV | \$0 | \$102 | |
| PM25-0133 | 3622 CHEVRON DR | Family Heating Co Inc | \$0 | \$122 | |
| PM25-0134 | 891 WOODRUFF LAKE DR | SWEENEY, JAMES | \$0 | \$97 | |
| PM25-0135 | 1044 Marble Dr | CAPITOL SUPPLY AND SERV | \$0 | \$102 | |
| PM25-0136 | 2160 DEAN DR | Family Heating Co Inc | \$0 | \$159 | |
| PM25-0137 | 5954 JADA DR | ROGGERO, ROBERTO | \$0 | \$92 | |
| PM25-0138 | 3582 MANTUA FARMS | Hill Heating & Cooling inc | \$0 | \$144 | |
| PM25-0139 | 3854 LOCH DR | FANCHER, DANIEL | \$0 | \$102 | |
| PM25-0140 | 3398 CRYSTAL RIDGE | Precision Comfort | \$0 | \$159 | |
| PM25-0141 | 2276 CANTERWOOD | WESTENBERG, TIMOTHY | \$0 | \$123 | |
| PM25-0142 | 2336 E HIGHLAND RD Ste 101 | Family Heating Co Inc | \$0 | \$102 | |
| PM25-0143 | 1064 Marble Dr | Mobile & Modular Homes Inc | \$0 | \$87 | |
| PM25-0144 | 3640 Emerald Park Dr. | Mobile & Modular Homes Inc | \$0 | \$87 | |
| PM25-0145 | 3637 TAGGETT LAKE CT | PARTYKA, JOHN M | \$0 | \$84 | |
| PM25-0146 | 3175 OAKRIDGE DR | Just Right Heating and Cooling | \$0 | \$263 | |

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**Permit.DateIssued Between 4/1/2025 12:00:00 AM AND
4/30/2025 11:59:59 PM

| Permit # | Address | Applicant | Estimated Value | Permit Fee | # of Permits |
|-----------------------|-------------------------|----------------------------|-----------------|------------|--------------|
| PM25-0147 | 1540 MIDDLE RD | DCM Heating & Cooling | \$0 | \$94 | |
| PM25-0148 | 4847 MALLARDS LNDG | Family Heating Co Inc | \$0 | \$169 | |
| PM25-0149 | 2933 ALLISON LN | Mrs. Michael | \$0 | \$102 | |
| PM25-0150 | 2987 BEN DR | K & B Energy Solutions LLC | \$0 | \$129 | |
| PM25-0151 | 6050 Granite Ln | CAPITOL SUPPLY AND SERV | \$0 | \$102 | |
| PM25-0152 | 2383 Douglas | CAPITOL SUPPLY AND SERV | \$0 | \$102 | |
| PM25-0153 | 2263 Douglas | CAPITOL SUPPLY AND SERV | \$0 | \$102 | |
| PM25-0154 | 2375 Douglas Dr. | CAPITOL SUPPLY AND SERV | \$0 | \$102 | |
| PM25-0155 | 2379 Douglas Dr. | CAPITOL SUPPLY AND SERV | \$0 | \$102 | |
| PM25-0156 | 2797 Mac Duff | CAPITOL SUPPLY AND SERV | \$0 | \$102 | |
| PM25-0157 | 2350 S Dundee Ct. | CAPITOL SUPPLY AND SERV | \$0 | \$102 | |
| PM25-0158 | 2488 Loch Lomond | CAPITOL SUPPLY AND SERV | \$0 | \$102 | |
| PM25-0159 | 2556 Loch Lomond | CAPITOL SUPPLY AND SERV | \$0 | \$102 | |
| PM25-0160 | 2322 Mac Laren | CAPITOL SUPPLY AND SERV | \$0 | \$102 | |
| PM25-0161 | 2376 Mac Laren | CAPITOL SUPPLY AND SERV | \$0 | \$102 | |
| PM25-0162 | 264 W Glengarry Ct | CAPITOL SUPPLY AND SERV | \$0 | \$102 | |
| Mechanical | | | \$0 | \$4576 | 38 |
| Miscellaneous | | | | | |
| PB25-0183 | 6060 Granite Ln | RIDGEWOOD LLC | \$2880 | \$88 | |
| PB25-0184 | 2337 Gibraltar Dr | RIDGEWOOD LLC | \$3000 | \$89 | |
| PB25-0185 | 6070 Granite Ln | RIDGEWOOD LLC | \$2880 | \$88 | |
| PB25-0193 | 2813 Ruby Way | RIDGEWOOD LLC | \$3240 | \$90 | |
| PB25-0194 | 2868 Ruby Way Dr | RIDGEWOOD LLC | \$3240 | \$90 | |
| Miscellaneous | | | \$15240 | \$445 | 5 |
| Permit Renewal | | | | | |
| PB25-0150 | 1410 N HICKORY RIDGE RD | FITZGERALD, PATRICIA MA | \$0 | \$79 | |
| Permit Renewal | | | \$0 | \$79 | 1 |
| Plumbing | | | | | |
| PP25-0061 | 273 GLENEAGLES | Northern Plumbing Inc | \$0 | \$178 | |
| PP25-0062 | 417 CARNOUSTIE | Northern Plumbing Inc | \$0 | \$255 | |
| PP25-0063 | 891 WOODRUFF LAKE DR | SWEENEY, JAMES | \$0 | \$123 | |
| PP25-0064 | 775 S MILFORD RD | VAN GORDON LAND SOLUT | \$0 | \$341 | |
| PP25-0065 | 1064 Marble Dr | Mobile & Modular Homes Inc | \$0 | \$77 | |

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**Permit.DateIssued Between 4/1/2025 12:00:00 AM AND
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| Permit # | Address | Applicant | Estimated Value | Permit Fee | # of Permits |
|---------------------------------------|-----------------------|-------------------------------|-----------------|------------|--------------|
| PP25-0066 | 3640 Emerald Park Dr. | Mobile & Modular Homes Inc | \$0 | \$77 | |
| PP25-0067 | 3582 MANTUA FARMS | H & A Plumbing | \$0 | \$233 | |
| PP25-0068 | 3775 LOCH DR | Tisdale Plumbing Co | \$0 | \$92 | |
| PP25-0069 | 1540 MIDDLE RD | Proper Plumbing | \$0 | \$87 | |
| PP25-0070 | 3175 OAKRIDGE DR | Easy Flow Plumbing, Inc | \$0 | \$247 | |
| PP25-0071 | 3563 MANTUA FARMS | Easy Flow Plumbing, Inc | \$0 | \$479 | |
| Plumbing | | | \$0 | \$2189 | 11 |
| Res. Additions | | | | | |
| PB25-0148 | 891 WOODRUFF LAKE DR | SWEENEY, JAMES | \$20000 | \$174 | |
| PB25-0178 | 2644 FRY RD | Poli Construction | \$66000 | \$420 | |
| Res. Additions | | | \$86000 | \$594 | 2 |
| Res. Misc. Accessory Structure | | | | | |
| PB25-0169 | 2274 NORTH ST | KOHLER, RONALD | \$90000 | \$0 | |
| Res. Misc. Accessory Structure | | | \$90000 | \$0 | 1 |
| Res. Mobile Home | | | | | |
| PMH25-0044 | 1064 Marble Dr | Mobile & Modular Homes Inc | \$0 | \$200 | |
| PMH25-0045 | 3640 Emerald Park Dr. | Mobile & Modular Homes Inc | \$0 | \$200 | |
| Res. Mobile Home | | | \$0 | \$400 | 2 |
| Res. Renovations | | | | | |
| PB25-0118 | 1915 OAKLAND DR | Foundation Systems of Michiga | \$4072 | \$94 | |
| PB25-0144 | 4789 WOODSIDE DR | MOORE, MICHAEL JIM | \$6500 | \$106 | |
| PB25-0151 | 2007 WOODRIDGE CT | Majic Window Company | \$25865 | \$203 | |
| PB25-0154 | 2620 N MILFORD RD | Joe Hammond LLC | \$68000 | \$415 | |
| PB25-0156 | 3460 E CLARICE AVE | Cornerstone Home Improvement | \$13700 | \$146 | |
| PB25-0157 | 4629 POMMORE DR | Renewal By Anderson LLC | \$27777 | \$218 | |
| PB25-0159 | 5697 ZANDER LN | Renewal By Anderson LLC | \$5792 | \$106 | |
| PB25-0162 | 4301 WOODCOCK WAY | Kroll Construction, Co. | \$2900 | \$90 | |
| PB25-0163 | 6700 FISH LAKE RD | Gold Medal Roofing | \$18675 | \$172 | |
| PB25-0165 | 332 MERIBAH ST | Schoenherr Homes | \$11340 | \$151 | |
| PB25-0166 | 4209 N DUCK LAKE RD | Home Depot USA | \$9006 | \$126 | |
| PB25-0170 | 3999 PRESIDENTIAL WAY | VELAZQUEZ, ARLIE | \$1000 | \$79 | |
| PB25-0173 | 2566 LYNCH DR | ROOF-RITE LLC | \$11192 | \$136 | |

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**

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| Permit # | Address | Applicant | Estimated Value | Permit Fee | # of Permits |
|---------------------------|-------------------------|-----------------------------------|------------------------|-------------------|---------------------|
| PB25-0175 | 4499 DESERT BRIDGE CT | Renewal By Anderson LLC | \$7281 | \$116 | |
| PB25-0176 | 2338 N MILFORD RD | Dell, Darin Michael | \$14975 | \$152 | |
| PB25-0177 | 3630 Emerald Park Drive | Warren Donald Hinzman | \$5000 | \$99 | |
| PB25-0180 | 2454 OVERBROOK | Cornerstone Home Improvement | \$27875 | \$213 | |
| PB25-0188 | 4025 WOODLAND DR | Wallside Inc | \$4215 | \$100 | |
| PB25-0189 | 885 DUNLEAVY DR | Original Roofing Company | \$24014 | \$218 | |
| PB25-0191 | 1185 SAINT ANDREWS | A Better Exterior LLC | \$38800 | \$274 | |
| Res. Renovations | | | \$327979 | \$3214 | 20 |
| Res. Single Family | | | | | |
| PB25-0182 | 2831 Pine Bluffs Ct | Stone Hollow Properties & Dev | \$614000 | \$3190 | |
| PB25-0190 | 5267 Connors Ln | DENNIS, ERIC | \$523000 | \$2733 | |
| Res. Single Family | | | \$1137000 | \$5923 | 2 |
| Roof | | | | | |
| PB25-0142 | 1394 SHELLY CT | Bloomfield Construction | \$17566 | \$167 | |
| PB25-0146 | 4122 LOCH DR | McGlinch & Sons | \$14719 | \$277 | |
| PB25-0149 | 636 W BAKER RD | Smolyanov Home Improvement | \$58332 | \$376 | |
| PB25-0158 | 2963 ROWE RD | Allied Construction and restorati | \$17356 | \$167 | |
| PB25-0161 | 4262 W HIGHLAND RD | Weathergard Window, Co., Inc. | \$16561 | \$162 | |
| PB25-0187 | 1625 RIDGE RD | Smolyanov Home Improvement | \$59482 | \$381 | |
| Roof | | | \$184016 | \$1530 | 6 |
| Shed | | | | | |
| PB25-0186 | 1410 N HICKORY RIDGE RD | FITZGERALD, PATRICIA MA | \$300 | \$79 | |
| Shed | | | \$300 | \$79 | 1 |
| Sign with Footing | | | | | |
| PS/F25-0001 | 1155 S MILFORD RD | Performance Creative Resources | \$0 | \$187 | |
| PS/F25-0002 | 3305 W HIGHLAND RD | Aver Sign Company | \$0 | \$202 | |
| Sign with Footing | | | \$0 | \$389 | 2 |
| Signs | | | | | |
| PB25-0143 | 1155 S MILFORD RD | Performance Creative Resources | \$1750 | \$82 | |
| Signs | | | \$1750 | \$82 | 1 |

HIGHLAND TOWNSHIP BUILDING DEPARTMENT**Permit by Category with Details**Permit.DateIssued Between 4/1/2025 12:00:00 AM AND
4/30/2025 11:59:59 PM

| Permit # | Address | Applicant | Estimated Value | Permit Fee | # of Permits |
|------------------------|--------------------------------|-----------------------------|------------------------|-------------------|---------------------|
| Temporary Sign | | | | | |
| PTS25-0002 | 192 W HIGHLAND RD | Milford Dental & Associates | \$0 | \$67 | |
| Temporary Sign | | | \$0 | \$67 | 1 |
| Windows | | | | | |
| PB25-0155 | 3445 PLEASANT VIEW DR | Smolyanov Home Improvement | \$3546 | \$95 | |
| PB25-0164 | 636 W BAKER RD | Smolyanov Home Improvement | \$11658 | \$136 | |
| Windows | | | \$15204 | \$231 | 2 |
| Zip Line | | | | | |
| PB25-0160 | 2435 LAKESIDE DR | RODRIGUEZ, WILLIAM ROQ | \$250 | \$88 | |
| Zip Line | | | \$250 | \$88 | 1 |
| Zoning Land Use | | | | | |
| PLU25-0017 | 2228 S MILFORD RD | LONGEVITY ASIAN MASSA | \$0 | \$0 | |
| PLU25-0018 | 2675 S MILFORD RD Ste H | Black Dog Candle Shoppe | \$0 | \$0 | |
| PLU25-0019 | 700 W HIGHLAND RD | Big Rock Amusements | \$0 | \$100 | |
| PLU25-0020 | 1160 W LIVINGSTON RD | CONSUMERS ENERGY COM | \$0 | \$100 | |
| PLU25-0021 | 2823 E Highland Rd. grass area | Nawar Yousif | \$0 | \$100 | |
| Zoning Land Use | | | \$0 | \$300 | 5 |
| Totals | | | \$2459427 | \$29361 | 167 |

CHARTER TOWNSHIP OF HIGHLAND
ZONING BOARD OF APPEALS
APPROVED MINUTES
April 16, 2025

The meeting was held at Highland Township Auditorium, 205 N. John St, Highland, MI, 48357.

The meeting was called to order at 7:30 p.m.

ROLL CALL:

David Gerathy, Chair
Michael Borg, Vice Chair
Anthony Raimondo, Secretary
Michael Zeolla, P.C. Liaison
Peter Eichinger
Robert Hoffman
Gary Childs
Chuck Benke – Alternate - absent
Jacob Probe – Alternate

Kariline P. Littlebear, Zoning Administrator
Lisa G. Burkhart, Zoning Administrator

Visitors: 11

Chair Gerathy welcomed the public to the meeting and reviewed the procedures for addressing the Board, stating that four affirmative votes are required to approve a variance. If a variance is approved, the applicant has one year to act upon the variance.

OLD BUSINESS:

1. CASE NUMBER: 25-05
ENFORCEMENT: **Tabled from 04/02/25**
ZONING: ARR – Agricultural and Rural Residential (5-acre min)
PARCEL #: 11-06-100-019
PROPERTY ADDRESS: 6040 N. Tipsico Lake Rd
APPLICANT: Karol Grove
OWNER: Barbara Petersmark
VARIANCE REQUESTED: A 56.12-foot variance from the required 330-foot minimum lot width to 273.88-feet provided for proposed parcel A; and
A 35.57-foot variance from the required 330-foot minimum lot width to 294.43-feet provided for proposed parcel B.
(Sec. 4.15.)
This request is for the completion of a land division request to allow for the two new parcels to have a lesser lot width than required.

Chair Gerathy stated that Ms. Grove sent an email earlier in the afternoon to say that she was running late and is requesting that the case be heard later in the evening.

Motion:

Mr. Raimondo made a motion in Case #25-05, parcel # 11-06-100-019, commonly known as 6040 N. Tipsico Lake Rd, to move the case to later in the meeting to allow the applicant time to arrive. Mr. Eichinger supported the motion and it was approved with a unanimous voice vote.

NEW BUSINESS:

2. CASE NUMBER: 25-06
ENFORCEMENT:
ZONING: LV – Lake and Village Single Family Residential District
PARCEL #: 11-13-179-005
PROPERTY ADDRESS: 2510, 2512, and 2514 Lakeside Dr
APPLICANT: Giacomo D’Abate
OWNER: Giacomo D’Abate
ADMINISTRATIVE REVIEW: This request is for an administrative review of the Zoning Administrator’s decision regarding a non-conforming use. (Reference: Article 16, Sec. 16.01. and 16.03.)

Chair Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium. The Zoning Administrator, Mrs. Littlebear, read into record the staff memo and the letter from Zoning Administrator, Lisa Burkhart, dated February 21, 2025.

Discussion from the Applicant:

Giacomo D’Abate, applicant, 533 John R St, Milford, MI, stated that he called Mrs. Burkhart as soon as he received the letter dated February 1, 2025. He stated that he has applied for permits with the township in 2023 and has passed the rough electrical inspection. The plumbing inspection failed and that is when he became aware of the failing septic system. He stated that he immediately applied for a new septic permit. The perk test failed and so he then hired an engineer to begin working on an engineered septic system. He also found out that he will need to apply for a new well permit and relocate the well. He is waiting for word from Oakland County Health Division (OCHD) regarding those permits. He stated that he has not intentionally abandoned this project and so feels that the property should not lose its legal non-conforming status.

Discussion from the Public:

Nicola D’Abate, 1559 Hickory Valley Rd, Milford, MI, brother of applicant, stated that his company performed the perk test. Those results are reviewed by the county and then they received word that it failed and that an engineered system would be required. Shortly after that, his brother hired an engineer to work on the system for OCHD’s approval. It took the engineer several months to begin the project and they just sent the plans into OCHD for review.

Discussion from the Board:

Mr. Gerathy read the Michigan Association of Planning’s educational material which states that regarding administrative appeals “it is the ZBA’s responsibility to determine whether the administrative official or body acted properly within the scope of their authority. If so, the ZBA should uphold the administrative action taken.”

Mr. Borg asked what Giacomo D’Abate does for a living. Mr. D’Abate stated that he is a licensed builder and has been a carpenter for most of his career. He then asked Mrs. Littlebear if Mr. D’Abate had done other work in the township without permits. She replied that this project is the only one that she knows of.

Mr. Hoffman stated that he does not believe that Mr. D’Abate intentionally abandoned the use and investment.

Mr. Zeolla stated that even if the abandonment was not intentional it has gone passed the time allotted and has therefore lost the non-conformity.

Mr. Childs stated that he believes that unforeseen circumstances slowed down the project but that the non-conformity had not been abandoned.

Mr. Raimondo stated that he appreciates the Boards comments. He stated that the Zoning Administrator, Lisa Burkhart, has been with the township for over four decades, her work has always been commendable, and has not made this decision outside of the scope of her responsibilities. He stated that the property looks

abandoned and that the only sign of work is the expired permit from March 2023 taped to the window. Mr. D’Abate stated that he cannot landscape until a new septic system installed and then he can finish the project. Mr. Raimondo stated that if the non-conformity goes away then the property can still be used as a single-family residential property because that is what the property is currently zoned for. Mr. D’Abate stated that he would lose money on the property if he had to make it a single-family property.

Mr. Gerathy asked where Section 17.05. comes from. Mrs. Littlebear stated that this section is from the township zoning ordinance. He read into record Section 17.05.E. and finds that Mrs. Burkhart acted in accordance with the zoning ordinance.

Mr. Hoffman reiterated his belief that the applicant did not intentionally abandon this project, noting that there are cases where delays can take years to finalize.

Mr. Raimondo stated that in a case where there are delays the appropriate action would be to communicate with the township so that there is a record of continued effort to complete the project and extensions, or other appropriate action could take place.

Mr. D’Abate stated that he realizes that he should have communicated with the township but did not. He stated that he had not experienced a situation like this before.

Mr. Raimondo noted that the Board’s responsibility in this case is simple to determine if the Zoning Administrator has made an erroneous decision. He stated that, per the evidence presented, it does not appear that Mrs. Burkhart made her decision in error.

Mr. Zeolla stated that he agrees with Mr. Raimondo and Mr. Gerathy that the Zoning Administrator made her decision based on the ordinance requirements.

Mrs. Burkhart stated that it sounds like Mr. D’Abate is arguing the interpretation of “intentional” as relates to the non-conformity being intentionally abandoned. She stated that her letter noted why she believed that the abandonment was intentional and that one of the Board’s options is to table the case to allow for the applicant to produce documentation or witnesses that can prove that the non-conformity was not intentionally abandoned. Mrs. Littlebear noted that Mrs. Burkhart’s decision was based on the lack of evidence provided by the applicant to show that any progress had been made on the project.

Mr. Zeolla noted that there was other items that could have been done on the project to make progress.

Mr. Childs reiterated his belief that unforeseen circumstances slowed down the project but that the non-conformity had not been abandoned.

Mr. Raimondo would like to give the applicant some time to produce evidence of forward progress that had not been previously provided to the Zoning Department.

Motion:

Mr. Raimondo made a motion in Case #25-06, parcel # 11-13-179-005, commonly known as 2510, 2512, and 2514 Lakeside Dr, to table the case to the next ZBA meeting on May 7, 2025. Mr. Borg supported the motion.

Roll Call Vote: Mr. Eichinger-yes, Mr. Hoffman-yes, Mr. Raimondo-yes, Mr. Zeolla-no, Mr. Gerathy-yes, Mr. Borg-yes, Mr. Childs-yes (6 yes votes, 1 no vote). The motion passed and the case was tabled.

OLD BUSINESS:

- | | |
|---------------------|---|
| 3. CASE NUMBER: | 25-05 |
| ENFORCEMENT: | Tabled from 04/02/25 |
| ZONING: | ARR – Agricultural and Rural Residential (5-acre min) |
| PARCEL #: | 11-06-100-019 |
| PROPERTY ADDRESS: | 6040 N. Tipsico Lake Rd |
| APPLICANT: | Karol Grove |
| OWNER: | Barbara Petersmark |
| VARIANCE REQUESTED: | A 56.12-foot variance from the required 330-foot minimum lot width to 273.88-feet provided for proposed parcel A; and |

A 35.57-foot variance from the required 330-foot minimum lot width to 294.43-feet provided for proposed parcel B.

(Sec. 4.15.)

This request is for the completion of a land division request to allow for the two new parcels to have a lesser lot width than required.

Chair Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium. The Zoning Administrator stated that the Planning & Zoning Department had not received any additional public comment regarding this case other than the public comment presented at the previous meeting. Mrs. Littlebear noted that permitting paperwork older than 1980 or so tends to be either very scant or non-existent. She stated that due to this circumstance, old permits as well as historic aerial photographs were used to create the timeline listed in the memo provided for this case file.

Discussion from the Applicant:

Karol Grove, applicant, reviewed the case as presented noting that allowing this request would remove the legal non-conformity of two dwelling units on one parcel and bring this property closer to full conformity. Ms. Grove stated that the property owner plans to install a new driveway to proposed parcel B and will need to install a new well.

Discussion from the Public:

None

Discussion from the Board:

Mr. Borg asked if the Petersmarks owned the property when the non-conformities were created. Mrs. Littlebear and Ms. Grove each stated that they don't believe the Petersmarks were the owners at that time. Mrs. Burkhart further noted that the non-conforming dwelling was built before a zoning ordinance even existed in Highland.

Mr. Raimondo asked if both dwellings are vacant or not. Ms. Grove stated that the Petersmarks live in one of the dwellings and rent out the other. Mr. Raimondo asked if the rental unit is enrolled in the Highland township rental program. Mrs. Littlebear stated that she had not checked on that yet but will coordinate with the Fire Marshal who administers that program to get them enrolled. She noted that the rental program is only two years old and so not all of the rentals have been noticed and enrolled yet.

Mr. Raimondo asked what the Petersmarks plans are for the two resulting parcels. Ms. Grove stated that she believes the Petersmarks plan to sell both parcels as they are elderly and Mr. Petersmark is unwell. He believes, based on the worksheet answers, that the difficulty is self-created and the need for a variance was based on a financial decision rather than a practical difficulty.

Mr. Borg stated that the applicant has the right to divide the property to a minimum of 5 acres. Both of these parcels will exceed that minimum. Mr. Borg asked when the Petersmarks bought the property. Ms. Grove said that she believes it was in the mid-1980s. He then asked if both dwelling units were on the property when the Petersmarks bought the property. Ms. Grove and Mrs. Littlebear both stated that it does appear that both dwellings were present when it was purchased by the Petersmarks. He then noted that this means that this non-conformity was not created by the current owner.

Mr. Hoffman stated that this property and the existing structures substantially comply with local and state requirements except for the width.

Mr. Zeolla agreed with Mr. Hoffman and believes that eliminating the non-conformity of two dwellings on one parcel is more important than a small difference in width frontage.

Mr. Borg noted that this property is zoned ARR with a 5 acre minimum, this request will not have an adverse effect on the community, the non-conformity was not created by the current property owners, and the existing structure meet all of the setback requirements.

Mr. Raimondo noted that this request is the minimum necessary. He stated that at the last meeting the property owner to the east, Mr. Umberto, had concerns about the use of his driveway by proposed parcel B.

Ms. Grove stated that the Petersmarks have been using Mr. Umberto's driveway since his property was first created through a land division but that the Petersmarks have agreed to install a new driveway and abandon the use of his driveway.

Motion:

Mr. Hoffman made a motion in Case #25-05, parcel # 11-06-100-019, commonly known as 6040 N. Tipsico Lake Rd, to approve a 56.12-foot variance from the required 330-foot minimum lot width to 273.88-feet provided for proposed parcel A and a 35.57-foot variance from the required 330-foot minimum lot width to 294.43-feet provided for proposed parcel B with the condition that a new driveway be provided for proposed parcel B for the completion of a land division. Mr. Childs supported the motion.

Facts and Findings:

This request is the minimum necessary.
This request will not be detrimental to the community.
The difficulty was not self-created.
The property is substantially compliant.

Roll Call Vote: Mr. Eichinger-yes, Mr. Hoffman-yes, Mr. Raimondo-no, Mr. Zeolla-yes, Mr. Gerathy-yes, Mr. Borg-yes, Mr. Childs-yes (6 yes votes, 1 no vote). The motion passed and the variance was approved.

NEW BUSINESS:

4. CASE NUMBER: 25-07
ENFORCEMENT:
ZONING: RPUD – Residential Planned Unit Development
PARCEL #: 11-14-251-021
PROPERTY ADDRESS: 2670 Vero Dr
APPLICANT: Barkman Landscaping – Ron Fricke
OWNER: Matthew Denotter
VARIANCE REQUESTED: A 48-foot variance from the required 65-foot ordinary high-water mark setback to 17-feet provided; and
A 5-foot variance from the required 15-foot side yard setback to 10-feet provided.
(Sec. 7.02.C.5.)
This request is for a reduction of the ordinary high-water mark setback and the side yard setback for the construction of a residential pool and patio.

Chair Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium.

Discussion from the Applicant:

Ron Fricke, applicant and representative for the property owner, went over the case as presented. He noted that the HOA has provided an approval letter for this project and it is in the case file. He also noted that there is a permit pending from EGLE for a new seawall.

Discussion from the Public:

Mr. Gerathy read into record an email of support from Jan and Mike Kalil, 2690 Vero Dr, and an email of support from Candice Simon, 2650 Vero Dr.

Discussion from the Board:

Mr. Zeolla stated that the patio can be redesigned to meet the side yard setback and still function as needed.

Mr. Eichinger stated that the proposal is beautiful and will enhance the property and the neighborhood. He agrees with Mr. Zeolla that the patio could be redesigned. He stated that it seems that two separate motions should take place for this request.

Mr. Raimondo noted that there is no fence in the proposal. Mr. Fricke stated that the proposal is for a secured automatic cover, so a fence is not needed.

Mr. Borg asked how deep the pool will be. Mr. Fricke stated that the deep end will be 6 feet. Mr. Borg noted that this request is of a personal nature and the difficulty is self-created.

Mr. Hoffman noted that most requests are of a personal nature and that he is all for property owners enhancing their properties.

Mr. Raimondo asked if the other pools on Vero Dr had variances. Mrs. Littlebear stated that the other pools did not require a variance.

Mrs. Burkhart stated that this parcel is one of the few in the subdivision that has a larger front yard setback and a shallower building envelope.

Motion:

Mr. Raimondo made a motion in Case #25-07, parcel # 11-14-251-021, commonly known as 2670 Vero Dr, to approve a 48-foot variance from the required 65-foot ordinary high-water mark setback to 17-feet provided for the construction of a residential pool and patio. Mr. Hoffman supported the motion.

Facts and Findings:

This request will not be detrimental to the community.

The difficulty is not self-created.

The request will enhance the property and the community.

Roll Call Vote: Mr. Eichinger-yes, Mr. Hoffman-yes, Mr. Raimondo-yes, Mr. Zeolla-yes, Mr. Gerathy-yes, Mr. Borg-no, Mr. Childs-yes (6 yes votes, 1 no vote). The motion passed and the variance was approved.

Motion:

Mr. Raimondo made a motion in Case #25-07, parcel # 11-14-251-021, commonly known as 2670 Vero Dr, to approve a 5-foot variance from the required 15-foot side yard setback to 10-feet provided for the construction of a residential pool and patio. Mr. Hoffman supported the motion.

Facts and Findings:

This request is not the minimum necessary.

This request can be redesigned to eliminate the side yard encroachment.

This difficulty is self-created.

Roll Call Vote: Mr. Eichinger-no, Mr. Hoffman-yes, Mr. Raimondo-no, Mr. Zeolla-no, Mr. Gerathy-yes, Mr. Borg-no, Mr. Childs-yes (3 yes votes, 4 no votes). The motion failed and the variance was denied.

5. CASE NUMBER: 25-08
ENFORCEMENT:
ZONING: ARR – Agricultural & Rural Residential District (5-acre min)
PARCEL #: 11-36-300-009
PROPERTY ADDRESS: 3224 S Duck Lake Rd
APPLICANT: Douglas Walter, Jr.
OWNER: Douglas Walter, Jr.
VARIANCE REQUESTED: A 22-foot variance from the required 40-foot side yard setback to 18-feet provided.
(Sec. 4.15.)
This request is for a reduction of the side yard setback for the construction of a house with attached garage.

Chair Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium. Mr. Borg stated that he needed to recuse himself from the case as he is a regular customer of the applicants' HVAC business. Mr. Childs noted that he had used the applicant's services but didn't feel that it created a conflict of interest and didn't feel that he needed to recuse himself. The rest of the board agreed.

Motion:

Mr. Raimondo moved to recuse Mr. Borg from Case #25-08. Mr. Eichinger supported the motion.

Roll Call Vote: Mr. Eichinger-yes, Mr. Hoffman-no, Mr. Raimondo-yes, Mr. Zeolla-yes, Mr. Gerathy-yes, Mr. Borg-yes, Mr. Childs-yes (6 yes votes, 1 no vote). The motion passed.

Mr. Borg stepped down from the Board Table. Mr. Gerathy asked Mr. Probe, alternate member, to step in for this case. Mr. Gerathy then asked the Zoning Administrator if there was any additional information. Mrs. Littlebear stated that she does not have anything additional to present.

Discussion from the Applicant:

Douglas Walter, applicant, went over the case as presented noting that his parcel is undersized for his zoning district. He stated that the powerlines running across the property also create a difficulty and noted that the proposal will meet all of the other setbacks.

Discussion from the Public:

None

Discussion from the Board:

Mr. Probe stated that he has visited this parcel in the past as he was on the ZBA during the previous variance requests for the accessory structures. He noted that the topography limits placement of structures. Mr. Raimondo stated that the lot is substandard in size, the topography limits placement, and the request will not be harmful to the community.

Motion:

Mr. Eichinger made a motion in Case #25-08, parcel # 11-36-300-009, commonly known as 3224 S Duck Lake Rd, to approve a 22-foot variance from the required 40-foot side yard setback to 18-feet provided for the construction of a house with attached garage. Mr. Childs supported the motion.

Facts and Findings:

This request is the minimum necessary.

This parcel is substandard in size.

The practical difficulty is not self-created.

The topography and powerline placement create a practical difficulty.

Roll Call Vote: Mr. Eichinger-yes, Mr. Hoffman-yes, Mr. Raimondo-yes, Mr. Zeolla-yes, Mr. Gerathy-yes, Mr. Probe-yes, Mr. Childs-yes (7 yes votes). The motion passed and the variance was approved.

Motion:

Mr. Raimondo made a motion in Case #25-08, parcel # 11-36-300-009, commonly known as 3224 S Duck Lake Rd, to approve a Final Decision. Mr. Zeola supported the motion, and it was approved with a unanimous voice vote.

6. CASE NUMBER: 25-09
ENFORCEMENT:
ZONING: LV – Lake and Village Single Family Residential District

PARCEL #: 11-12-251-011
PROPERTY ADDRESS: 4080 N Duck Lake Rd
APPLICANT: Andrea Schemanske
OWNER: Andrea Schemanske
VARIANCE REQUESTED: A 6.2-foot variance from the required 10-foot minimum side yard setback to 3.8-feet provided; and
A 13-foot variance from the required 25-foot total side yard setback to 12-feet provided.
(Sec. 9.02.b.)
This request is for a reduction of the minimum side yard setback and the total side yard setback for the construction of a residential attached garage addition.

Chair Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium.

Discussion from the Applicant:

Andrea Schemanske, applicant, was present and went over the case as presented. She stated that she purchased the home in June and found that there are some structural issues with the garage that need to be corrected.

Discussion from the Public:

Mr. Gerathy read into record a letter of support from Marcie and Tom Carline, 4028 N Duck Lake Rd.

Discussion from the Board:

Mr. Borg noted that a majority of the property is underwater, the existing attached garage was built before the current regulations and encroaches into the side yard, and he believes that the request will enhance the community.

Mr. Eichinger agreed with Mr. Borg and stated that this request seems like the minimum necessary.

Mr. Raimondo appreciated that the applicant marked out the request on the ground and agreed with Mr. Borg and Mr. Eichinger.

Motion:

Mr. Borg made a motion in Case #25-09, parcel # 11-12-251-011, commonly known as 4080 N Duck Lake Rd, to approve a 6.2-foot variance from the required 10-foot minimum side yard setback to 3.8-feet provided and a 13-foot variance from the required 25-foot total side yard setback to 12-feet provided for the construction of a residential attached garage addition.. Mr. Eichinger supported the motion.

Facts and Findings:

This request is the minimum necessary.

The practical difficulty is not self-created.

The existing structures encroach into the side yard.

This request will not be detrimental to the community.

Roll Call Vote: Mr. Eichinger-yes, Mr. Hoffman-yes, Mr. Raimondo-yes, Mr. Zeolla-yes, Mr. Gerathy-yes, Mr. Borg-yes, Mr. Childs-yes (7 yes votes). The motion passed and the variance was approved.

Motion:

Mr. Raimondo made a motion in Case #25-09, parcel # 11-12-251-011, commonly known as 4080 N Duck Lake Rd, to approve a Final Decision. Mr. Hoffman supported the motion, and it was approved with a unanimous voice vote.

MINUTES:

Mr. Borg made a motion to approve the minutes of April 2, 2025, as corrected. Mr. Eichinger supported the motion, and it was approved with a unanimous voice vote.

DISCUSSION:

None

ADJOURN:

At 9:05 p.m., Mr. Hoffman made a motion to adjourn the meeting. Mr. Zeolla supported the motion, and it carried with a unanimous voice vote.

Respectfully submitted,

Anthony Raimondo
AR/kpl

CHARTER TOWNSHIP OF HIGHLAND
ZONING BOARD OF APPEALS
APPROVED MINUTES
May 7, 2025

The meeting was held at Highland Township Auditorium, 205 N. John St, Highland, MI, 48357.

The meeting was called to order at 7:30 p.m.

ROLL CALL:

David Gerathy, Chair
Michael Borg, Vice Chair
Anthony Raimondo, Secretary - absent
Michael Zeolla, P.C. Liaison
Peter Eichinger
Robert Hoffman
Gary Childs
Chuck Benke – Alternate
Jacob Probe – Alternate

Kariline P. Littlebear, Zoning Administrator
Lisa G. Burkhart, Zoning Administrator

Visitors: 7

Chair Gerathy welcomed the public to the meeting and reviewed the procedures for addressing the Board, stating that four affirmative votes are required to approve a variance. If a variance is approved, the applicant has one year to act upon the variance. Mr. Gerathy noted that Mr. Raimondo is absent and so Mr. Probe, alternate member, will step in for this evening’s deliberations.

OLD BUSINESS:

1. CASE NUMBER: 25-06
ENFORCEMENT: **Tabled from 04/16/25**
ZONING: LV – Lake and Village Single Family Residential District
PARCEL #: 11-13-179-005
PROPERTY ADDRESS: 2510, 2512, and 2514 Lakeside Dr
APPLICANT: Giacomo D’Abate
OWNER: Giacomo D’Abate
ADMINISTRATIVE REVIEW: This request is for an administrative review of the Zoning Administrator’s decision regarding a non-conforming use. (Reference: Article 16, Sec. 16.01. and 16.03.)

Motion:

Mr. Probe made a motion to remove from the table Case #25-06, parcel # 11-13-179-005, commonly known as 2510, 2512, and 2514 Lakeside Dr. Mr. Borg supported the motion and it was approved with a unanimous voice vote.

Chair Gerathy introduced the case and asked if the applicant was present and, if so, to please step up to the podium. Mrs. Burkhart noted that Mr. D’Abate had provided additional documentation to support his contention that the project had not been intentionally abandoned.

Discussion from the Applicant:

Giacomo D'Abate, applicant, 533 John R St, Milford, MI, stated that he has not intentionally abandoned this project and so feels that the property should not lose its legal non-conforming status. He stated that he compiled additional data, provided to the Zoning Dept the previous day, to illustrate the work done on the property that he feels shows that he had no intention to abandon the project, such as paid utility bills, paid tax bills, etc. He stated that he has been working diligently to move forward with this project but has been stalled because of the failed septic system and the consequent process of working with the Oakland County Health Division (OCHD) and Powell Engineering to have a new system installed to code.

Discussion from the Public:

None

Discussion from the Board:

Mr. Gerathy stated that this request is for an Administrative Review and not the standard dimensional variance that most cases before the ZBA are. He then read into record the Michigan Association of Planning's educational material which states that regarding administrative appeals "it is the ZBA's responsibility to determine whether the administrative official or body acted properly within the scope of their authority. If so, the ZBA should uphold the administrative action taken." He further read that the ZBA may reverse or modify an administrative decision if it is determined that the decision was "arbitrary or capricious," based on erroneous findings or an erroneous interpretation of the regulations or was an "abuse of discretion." Mr. Gerathy also read into record an email dated 11-01-2021 from Karen Provo, former township employee, informing Mr. D'Abate that this parcel has a legal non-conforming use that can only be continued if he applies for permits by no later than January 1, 2022. He also read an email from Lisa Burkhart dated 08-17-2022 stating that she needed Mr. D'Abate to contact her immediately regarding this parcel. He then asked Mr. D'Abate if there was any additional information. Mr. D'Abate stated that he does have more documentation showing work, invoices, etc. on this property that he can present to the board now. Mr. Borg asked when the building permit was issued, and Mrs. Littlebear stated that the only building permit issued was from April 2023. Mr. Borg noted that this was after the deadline of January 1, 2022. Mrs. Burkhart asked Mr. D'Abate to address the timeline for the new septic system. Mr. Probe asked why the septic system is taking so long. Mr. D'Abate stated that the soils are bad and so he had to hire an engineer to create an engineered septic system that is acceptable to the county. They are a year into the process and still waiting for approval from the county. Mr. D'Abate stated that due to the size of the parcel and the size of the system required for the three dwellings that the timeline is extended. After the initial perk test failed, then he had to find an engineer to hire, and then the engineer had to create a plan and submit it to the county for review. That review then takes a minimum of 30 days before it is either approved or denied. Revisions may be required so then it will take additional time to submit those to the county. Mr. D'Abate also noted that the county told him that he will also need to replace the well. This will add to the timeline also. Mr. Hoffman stated that considering the amount of work done and money that has already been spent on this property, that it is clear that there was no intentional abandonment of the project by Mr. D'Abate. Mr. Childs stated that because the township issued permits after the initial deadline to maintain the non-conforming use that the deadline must then change. Mr. Hoffman agreed with this conclusion. Mrs. Burkhart noted that if Mr. D'Abate had stayed in contact with the township and had provided all of this new information throughout the process then she may have made a different conclusion regarding the loss of the non-conforming use.

Motion:

Mr. Borg made a motion in Case #25-06, parcel # 11-13-179-005, commonly known as 2510, 2512, and 2514 Lakeside Dr, to modify the Zoning Administrator's decision to allow the non-conforming use to continue with the condition that new Building Department permits be applied for within six (6) month from the date that the septic permit is issued and with the additional condition that Mr. D'Abate communicate his progress with the township every two weeks. Mr. Childs supported the motion.

Roll Call Vote: Mr. Eichinger-yes, Mr. Hoffman-yes, Mr. Probe-yes, Mr. Zeolla-no, Mr. Gerathy-yes, Mr. Borg-yes, Mr. Childs-yes (6 yes votes, 1 no vote). The motion passed and the Zoning Administrator's decision was modified with conditions.

MINUTES:

Mr. Borg made a motion to approve the minutes of April 16, 2025, as corrected. Mr. Probe supported the motion, and it was approved with a unanimous voice vote.

DISCUSSION:

Mrs. Burkhart announced her retirement date of August 21, 2025. She expressed her love for the township and the career she has had as well as her appreciation for her coworkers and the ZBA. Mr. Hoffman and the other board members thanked her for her excellent guidance over the years, congratulated her on retirement, and wished her well.

ADJOURN:

At 8:37 p.m., Mr. Probe made a motion to adjourn the meeting. Mr. Childs supported the motion, and it carried with a unanimous voice vote.

Respectfully submitted,

Jacob Probe
JP/kpl

**Highland Township Planning Commission
Record of the 1428^h Meeting
Highland Township Auditorium
April 3, 2025**

Roll Call:

Kevin Curtis, Chairman
Grant Charlick
Chris Heyn
Mike O'Leary (absent)
Roscoe Smith
Scott Temple (absent)
Russ Tierney (absent)
Guy York
Michael Zeolla

Also Present:

Elizabeth J. Corwin, Planning Director

Visitors: 40

Chairman Curtis called the meeting to order at 7:30 p.m.

Agenda Item #1: Call to the Public: Opportunity for anyone to bring forward issues of interest or concern for Planning Commission consideration. Each participant limited to 3 minutes.

No public comment was offered.

Public Hearing:

Agenda Item #2: Text Amendment Z-034 regarding Class C Farm Markets

Ms. Corwin explained the text amendment modifies regulations governing events at Class C Farm Markets. These markets require special approval by the Board of Trustees following public hearing. Any active farm parcel is eligible, although the intensity and frequency of events will be determined by the Planning Commission after study of factors that mitigate noise, light, traffic and other potential nuisances such as topography, landscape buffers, road access, setbacks and other factors.

Ms. Corwin noted that there is currently one parcel approved for a Class C Farm Market in Highland Township, namely Bonadeo Farms on White Lake Road. Other agricultural properties are operating as legal non-conforming uses such as Lazy J Ranch and Broadview Tree Farm.

Mr. York asked if the ordinance language is clear that direct to consumer sales activity as a prerequisite for the even venue. Ms. Corwin believed the definition of Farm Market and the Generally Accepted Agricultural Management Practices (GAAMPs) promulgated by the Michigan Department of Agricultural make the prerequisite clear.

Mr. Curtis opened the public hearing at 7:38. There was no public comment and the hearing was closed at 7:39 p.m.

Mr. Charlick noted that the Planning Commission had mulled over this and the proposed ordinance for over six months. One of the benefits of adopting the new regulations is to protect the existing non-conforming uses so that there is a path forward for them to expand or re-establish their activity in the future should it be disrupted by circumstances such as a fire.

Mr. Charlick offered a motion to recommend Text Amendment Z-034, regarding Class C Farm Markets with events for approval by the Township Board. Mr. Heyn supported the motion. Voice vote: Heyn-yes; Charlick-yes; Curtis-yes; Smith-yes; York-yes; Zeolla-yes. Motion carries (6 yes votes, 0 no votes)

Agenda Item #3: Text Amendment Z-035 regarding Mobile Food Trucks

Ms. Corwin explained the text amendment modifies regulations regarding Mobile Food Trucks. Currently, mobile food trucks are allowed on parcels zoned for commercial use on a temporary permit for up to 90 days with the possibility of one renewal. Any time a food truck seeks to occupy a site more than 180 days, a full site plan with improvements is required such as parking, grading and drainage systems.

The text amendment would remove food trucks from this temporary permitting scheme and allow them only as part of events such as subdivision social nights, HDDA sponsored events like the Farmers Market or larger festivals such as the Red, White and Blues festival. Food trucks could also be included for events at a Class C Farm Market, up to 3 consecutive days or at the approved outdoor promotional events at a business.

The text amendment also covers other regulations that cover things such as parking, trash receptacles, sound systems and the like.

Mr. York explained the burden of full site plan approval and the improvements that might be required such as utilities, paving, landscaping, lighting and signage. He noted that it would be inappropriate to develop revisions to the site plan process for uses approved on a temporary basis, but that the cost of such improvements is typically insurmountable for a temporary use.

Mr. York questioned the limit of three consecutive days for a food truck at a Class C Farm Market without explicit approval, but supposed it was an arbitrary number to provide a benchmark, which could perhaps be changed. He thought provided the applicant informed the Township that their plan was reasonable and for a reason related to the event, it could be approved administratively. Ms. Corwin confirmed that this is the intent of that subsection.

Mr. Charlick also explained past history of this ordinance. He noted that when the ordinance was extended to allow renewals of up to 180 days, the publicity drew some comments from the existing business community. Mr. Charlick noted that once he started hearing those concerns, he contacted adjacent communities such as White Lake, Village of Milford, Milford Township, and Hartland. Those communities either have ordinances limiting the permitting of food trucks or are silent on the topic. Some have policies limiting food trucks to events.

Mr. Charlick noted that the existing business community bears a great burden in providing the infrastructure to support their businesses. They are required to have modern septic systems and wells, fire suppression, paved parking lots, safety and insurance. He believed it was unreasonable to allow temporary uses to skirt these rules, some of which are state or county rules. He thought the real issue was where the line falls so that a business is no longer temporary, but rather a permanent use just operating on a less than full time schedule.

Mr. Charlick noted that the ordinance does not prohibit food trucks; but rather allows them to operate at events such as a retirement party, festival, farmer market and the like, which he believes is the appropriate venue for a mobile food truck.

Mr. Curtis opened the public hearing at 7:50 p.m.

Ms. Judy Tompkins – 805 N. Hickory Ridge Road noted that the neighbors are pleased with the food truck, Nonnie’s Best that has been parked just west of Hickory Ridge Road on M-59. They appreciate the food, the service and noted that the operators are local residents.

Ms. Wendy Hiebert – 893 N. Hickory Ridge Road explained that she had been operating Nonnie’s Best All-American Chuck Wagon as a local woman owned business for three years. She typically parks at the parcel shared with Powers Flowers which she leases from Matt Whelan. She is present four days a week for about eight hours for the allowable 180 days and takes the truck home about 2:00 p.m. every day. She does not see her business as permanent; but rather temporary. She was denied a temporary land use a few weeks ago, on the grounds that her use was not temporary, had an unfair advantage over brick-and-mortar restaurants and that her trailer was characterized as a sign on wheels.

Ms. Hiebert inquired about the record of complaints with the Planning Department and was told there was none and that no study of impacts had been undertaken. She did not understand how this amendment could be viewed as anything other than discriminatory since she was the only food truck operating in this fashion and there have been no complaints filed.

Ms. Hiebert submitted a study entitled “Food Trucks Truth; why restaurants and cities have nothing to fear from Mobile Food business” published by the Institute for Justice and summarized the findings that food trucks can be found in a symbiotic relationship with neighboring businesses. She noted that she coexists well with the flower business, hardware store and other local businesses.

She implored the Planning Commission to reconsider the text amendment and allow the free market to decide for itself whether food trucks will succeed in this market. She explained that she believes the amendment as written is contrary to the American values of creativity, entrepreneurship and free market principles and asked to be allowed to operate within the 180-day window currently allowed.

Ms. Hiebert also submitted a petition signed by about 150 individuals in opposition to the text amendment.

Mr. Gerard Hiebert - 893 N. Hickory Ridge Road expressed his opposition to the ordinance amendment.

Mr. Tim Hiebert - 893 N. Hickory Ridge Road expressed his concern that this ordinance was directed specifically against Nonnie’s Best food truck. He noted that he has never received anything but positive comments from the operations. He quoted from past Planning Commission minutes where Mr. Beach expressed a preference for the current location over the space on Peter’s True Value parcel next door, since it is not taking any parking spaces away from the hardware store and Mr. Heyn noted that this location provides better visibility for the food truck. The discussion in the minutes included an explanation of the permit renewal process, which he was led to believe would be an administrative approval unless complaints were received. He noted that to his knowledge, there are no complaints on record.

Mr. Hiebert explained that they arranged for an electric feed for their current site to spare the neighbors the aggravation of the generator. He noted that Nonnie’s Best is a locally owned business. He explained that Nonnie’s Best is open for business from 8:00 to 2:00 p.m. 4 days a week; and operated only 88 days out of the allowable 180 days under the current ordinance. Since some of those days experienced adverse weather, there is even less impact on other businesses.

Mr. Hiebert asserted that there has been no negative feedback about the food truck until Mr. Charlick began expressing his disapproval of the land use. He asserted since Mr. Charlick has interest in the “Press and Scoop” he should have disclosed the potential conflict of interest. Mr. Hiebert announced that he is filing a formal complaint with the Supervisor.

Mr. Roger Hempel - 3434 Lone Tree Road stated that he does not like to eat at McDonald’s or other fast-food chains. He prefers to choose fresh food and “homemade” dishes. He stated that no other Highland Township restaurants are open at 8:00 a.m. when he is away from home seeking a meal.

Ms. Audrey Shilkey – 1500 Addaleen noted that the Hieberts had been working hard to build their business for over three years. She stated the business is well liked in the community and was offended the Planning Commission was considering ordinance amendments to limit food trucks.

Ms. Melinda Capuano – 855 North Hickory Ridge Road offered a history of food trucks. To her, Nonnie’s Best represents the “American Dream” of the small business owner getting ahead through hard work. She challenged the Planning Commission to think differently than neighbors in Milford and White Lake. She noted that young people like food trucks.

Ben Pryor – 2432 Elkridge Circle believes this ordinance amendment does not serve the needs of the community. He noted that with a food truck, the sewage disposal and fire protection are self-contained. He noted there is no evidence of specific complaints and believes this ordinance causes a unique hardship on one family. He also believes the burden of registering the employees with the Township Clerk is unreasonable.

He went on to note that gravel haulers have been known to stop at the site since there are no other places for them to pull in and be served, and that people who shop at Nonnie’s also shop at Power’s Flowers or the adjacent hardware store. He did agree that some sort of permit makes sense, but that fees must be commensurate with similar business models.

Martie Warren – 3534 Kingsway explained that she moved to Highland because she loves the area and fell upon the food truck accidentally but has become a regular customer. She had never planned to drive across the town to Peter’s True Value or Power’s Flowers but was drawn to them by the food truck. She would like to invite Nonnie’s Best to set up in her neighborhood as part of an event.

Alison Whittee – 1438 Odette, Hartland Township explained that she works in Highland and finds Nonnie’s Best to be a great stop and offers a convenient choice. She did not believe the rules that apply to restaurants are appropriate to apply to food trucks.

William Grant – 2098 Jackson noted that sometimes it is good to have a place you can stop and grab a bite in your grubby clothes that would not be appropriate for a sit-down restaurant.

Kevin Whittee – 1438 Odette, Hartland Township is the principal at the West Baptist School. He disagrees with the idea that food trucks would be limited to 3-day events.

Chairman Curtis closed the public hearing at 8:24 p.m.

Mr. York thanked the audience for participating in the public hearing and encouraged them to get more involved in the community. He recalled that the Planning Commission had hosted a visioning session in 2024 which was well attended, but that it is challenging to draw people out to the day-to-day business of the Township. He noted that all who spoke were quite eloquent and offered some new perspectives. For

instance, he had not heard that Nonnie's operated only 88 days of the 2024 season. He was glad for Nonnies to have such public support.

Mr. Charlick noted that his objections to the way temporary land uses are regulated has nothing to do with this specific business. He owns multiple businesses and has approved site plans for others that are in direct competition with his business concerns. For instance, he approved the Sheetz gas station which is a more likely to draw business from the South Milford corridor because they are willing to make a major investment in the community and address all the infrastructure limitations.

Mr. Charlick noted that once attention had been brought to the food truck issue, he had been quietly approached by other business owners who asked him not to disclose that they had spoken to him because they do not want to make waves. But they expressed their aggravation over how little is expected of a temporary business and how much latitude is afforded them when as a permanent brick and mortar business, they have no right to park a commercial vehicle with logos against the right-of-way or to have so much signage as the side of a food truck has. They are seeking fair treatment.

Mr. Charlick believed the appropriate place for food trucks is at festivals and events. The current situation has allowed not for a temporary use, but for a permanent use that is not present every day. The rules should be applied equally.

Mr. York noted that the Hieberts have come before the Planning Commission many times, always asking for a little more time. The troubling thing to him is that this piece of property is uncontrolled. He believed that the landowner seeking an extended land use such as this should be willing to step up to the responsibility of assuring safe and convenient access and all the other issues reviewed under a site plan.

Mr. Curtis responded to a complaint from the crowd that fireworks and Christmas tree sales are also allowed to operate under a temporary use permit. He noted that typically these are about a one-month sale, and then every sign of the business is gone. There would be no reason to renew a Christmas tree land use permit since there is only a limited season. Even 88 days out of 180-day season each year is more than temporary.

Mr. Heyn asked for clarification about registering employees. Ms. Corwin explained that there is an existing Board Ordinance for solicitation that requires registration of employees for vendors like ice cream trucks. Mr. Heyn noted that the Planning Commission must consider that the brick-and-mortar businesses are paying for the services that support the residents. He would not want to see a preference for a transient business model discourage investment in the community.

Mr. York thought it would be reasonable to allow for a "permanent home" for these businesses that are less than full time on the site. He also asked if the double bottom gravel haulers drive up onto the site or stop on the highway.

Mr. York offered a motion to take the public comments under advisement and table Ordinance Amendment Z-0035 concerning food trucks for further consideration. He noted that not all Commissioners were in attendance. Mr. Smith supported the motion. Voice vote: York – yes; Zeolla – yes; Charlick – no; Heyn - no; Curtis – yes; Smith – yes. Motion carried and ordinance amendment is tabled until a future meeting.

Agenda Item #4:

Parcel # 11-22-301-007
Zoning: C-1, Local Commercial Zoning District

Address: 140 W Highland
File#: URSA 25-01 PH
Request: Use Requiring Special Approval for Drive-Through Facility for restaurant
Applicant: Steve Kolber, Kolbrook Design
Owner: OM Group

Mr. Curtis introduced the agenda item for special approval to allow a drive-through facility as part of a permitted use of restaurant on a parcel in the C-1, Local Commercial Zoning District. The restaurant will be established at the site of a former bank, on the northwest corner of Highland Road and Milford Road. The agenda packet includes review letters from the Planning Director and Township Engineer.

Mr. Steve Kolber of Kolbrook Design was present to explain the project and address questions. He represents OM Group, who operate similar restaurants throughout the region and have settled on the Dunkin' Donuts/Jimmy John combination as a good fit due to the differing peak hours of their operations. Dunkin' Donuts staff open that store to the public at 5:00 a.m. and peaks before 10:00 a.m. Jimmy Johns opens to the public around 11:00 am and peaks during lunch. Both stores will remain open until 10:00 or 11:00 p.m.

Mr. Kolber explained that the project includes an interior remodel to accommodate both a Dunkin' Donuts and Jimmy John restaurant. The traffic circulation on the east side of the building will be reconfigured to provide space for ten vehicles to queue. The pavement, drainage and landscaping will be replaced, although the layout will not drastically differ from existing conditions.

Mr. Kolber acknowledged that available parking may fall short of the ordinance requirements. He explained that because of the character of the businesses, he is confident that the parking and queuing space will be adequate. The average queue at OM Groups similar stores maxes out at 8 or 9 vehicles. The average queue time is only 90 seconds. The drive-through facility is limited to the Dunkin Donuts traffic. Jimmy Johns is essentially a take-out shop, although customers are welcome to take their purchase through an interior hallway and dine on the Dunkin' Donuts side. He believed that provisions for shared parking could reduce the parking requirements, as well as refined calculations for the net area of the building.

Mr. Kolber explained that he had discussed the site with both the Michigan Department of Transportation staff and the Road Commission staff. He thought the traffic engineer for the Road Commission understood the peak hour traffic movements to and from the site and might be willing to reconsider the turn restrictions on the Milford Road driveway.

The basement is proposed as office space for three or four employees of the OM Group. There are two stairways to allow appropriate ingress/egress.

Mr. Charlick asked about the 30-foot easement along the west side of the site. Mr. Kolber explained that this is a holdover from an earlier property owner and was meant to be an access drive. Ms. Corwin verified that this easement could likely be abandoned since it serves no apparent purpose and does not appear to convey rights to any parties other than the property owner.

Mr. Curtis opened the public hearing at 8:58 p.m. There was no public comment offered. The public hearing was closed at 8:59 p.m.

Mr. Charlick noted that he has no objection to the establishment of these restaurants at this site. The challenges of operating on a septic system and redeveloping this site will require a serious investment and experienced operator.

Mr. Zeolla asked if this would be a “baked” on site store. Mr. Kolber noted that this model has basically vanished, and that most stores receive multiple deliveries of baked goods in any given day from a central commissary. There will be some frozen product that could be baked in a pinch.

Mr. York noted the importance of this corner in the Highland Downtown Development Authority District and its proximity to the historic Highland Station. While this property is not required to comply with the design standards that properties on the south side of Highland Road, it should accommodate the pedestrian traffic onto the site. A sidewalk connection between the multi-purpose pathway on Highland Road and the west façade of the building where the public entrances are proposed.

Mr. York also noted that the corridor sees a lot of truck and recreational vehicle traffic, and a better solution must be offered for the longer vehicle parking. Mr. Kolber committed to exploring other options, noting that the dissolution of the easement offers more space and once they have the final design of the septic system approved and know what is available to work with.

Mr. Zeolla expressed a concern about the photometric plan and the issue of light trespass. Mr. Kolber committed to providing a revised design for lighting that is consistent with ordinance requirements and will submit the required photometric plans with the final site design.

Mr. Smith noted the sensitivity of the adjacent cemetery and asked that the landscape design provide a dense enough screen to help buffer noise from the order system.

Mr. Charlick reviewed the required standards of approval for special land use under Section 6.03.H of the Zoning Ordinance, also referencing the memorandum from the Planning Director dated April 3, 2025. In particular, he offered the following findings: that the proposed use of a restaurant is consistent with the Master Land Use designation of Office and Local Commercial, and that the parcel has been operated with a drive-through facility in the past. The site layout provides for safe and effective vehicular traffic, and appropriate stacking distances. He noted there would not be an unreasonable burden on the capacity of public services because public water is available on the site, and the property owner will provide a private sewage disposal system.

Mr. Charlick offered the following motion. To recommend approval of the Special Use approval for a drive-through facility for the permitted use of a restaurant on parcel 11-22-301-007, 140 West Highland Road based on the findings noted earlier and conditioned upon the following: pedestrian connections to multi-purpose pathway on the south; provision of a landscape design that includes buffers to deaden the sound and screen from the cemetery; site lighting consistent with the ordinance and a final site plan, based on the preliminary site plan prepared by Kolbrook Design and responsive to the other issues identified by the Planning Director, Township Engineer and as discussed.

The motion was supported by Mr. York.

Mr. Curtis called for a vote. Roll call vote: Zeolla, yes; York – yes; Curtis – yes; Heyn-yes; Charlick – yes; Smith – yes; Motion carries (6 yes, 0 no).

Agenda Item #5:

Parcel # 11-22-301-007
Zoning: C-1, Local Commercial Zoning District
Address: 140 W Highland

File#: SPR 25-01
Request: Site Plan Review for restaurant for drive-through facility
Applicant: Steve Kolber, Kolbrook Design
Owner: OM Group

Chairman Curtis introduced the site plan for the proposed restaurant. He noted that many site plan issues had been discussed during the previous agenda item and in the Planning Director and consultant memorandums. He invited the Planning Commission to raise any other issues that should be discussed.

Ms. Corwin noted that the site plan should also include a designated loading/unloading zone, which she had not included in her memorandum. Mr. Kolber responded that the driveway on the north side of the building is wide, and that a truck could be loaded/unloaded along that driveway without impeding traffic.

Mr. Charlick offered a motion to table the site plan review for a future meeting. Mr. Curtis supported the motion which passed by voice vote. (all ayes, no nays).

Agenda Item #6: Committee Updates

- Zoning Board of Appeals:
- Township Board:
- Highland Downtown Development Authority:
- Planning Director's Update

Committee liaisons reported on the activities of their respective organizations.

Agenda Item #5: Minutes: March 20, 2025

Mr. York offered a motion to approve the minutes of the March 20, 2025, Planning Commission minutes as presented. Mr. Curtis supported the motion which was approved by voice vote (all ayes, no nays)

Adjournment:

Mr. Charlick moved to adjourn the meeting at 10:10 p.m. Mr. York supported the motion, which was unanimously approved by voice vote. (all ayes, no nays)

Respectfully submitted,

A. Roscoe Smith, Secretary
ARS/ejc



LYON TOWNSHIP FIRE DEPARTMENT

Date: May 29, 2025

To: Highland Twp. Fire Department
Attn: Chief George and Crew

Subject: Thank You for Your Assistance – Mutual Aid Response on May 28, 2025

Dear Chief George and Team,

On behalf of the Lyon Township Fire Department, I would like to extend my sincere gratitude to you and your personnel for your prompt and professional response to the barn fire at 27910 Woodstream on the morning of May 28, 2025.

At approximately 10:30 AM, our department was dispatched to the scene, where heavy smoke and flames were already visible through the roof. Due to the scale and intensity of the incident, a box alarm was quickly requested, and your department was among those who responded to our call for mutual aid.

Your support and expertise played a vital role in bringing the incident under control and ensuring the safety of our firefighters and the community. It is through strong mutual aid partnerships like ours that we are able to provide a higher level of service and achieve more positive outcomes during complex emergencies.

Thank you again for your dedication and collaboration. We truly value the relationship we share and look forward to continuing our work together to keep our communities safe.

With appreciation,

A handwritten signature in black ink, appearing to be "R. Madeline", written over a horizontal line.

R. Madeline
Fire Chief

Reginald Madeline
Fire Chief

Bruce Harbin
Assistant Fire Chief

**CHARTER TOWNSHIP OF HIGHLAND FIRE DEPARTMENT
MONTHLY REPORT**



April-24

Last Year (2023)

This Year (2024)

Cost of Firefighter's by Station

| | | |
|---------------|--------------------|--------------------|
| Station One | \$9,887.01 | \$10,759.81 |
| Station Two | \$7,721.81 | \$7,286.97 |
| Station Three | \$4,284.06 | \$364.93 |
| <u>Total</u> | \$21,892.88 | \$18,411.71 |

Cost of Firefighter's Last Month

| | | |
|--------------------|---|---------------------|
| \$97,016.34 | → | \$100,897.29 |
|--------------------|---|---------------------|

Alarms through Current Month

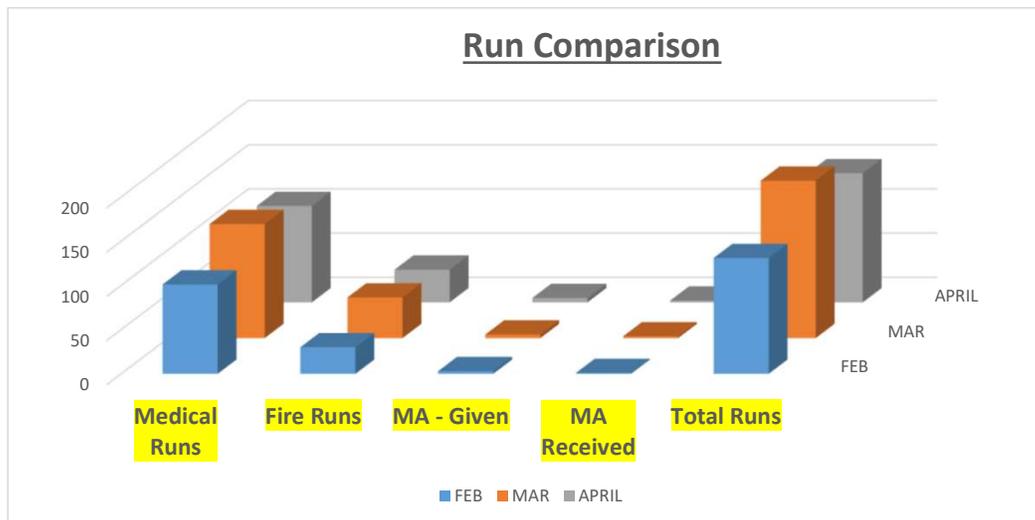
| | |
|------------|------------|
| 561 | 603 |
|------------|------------|

Total Alarms last Year

| | | |
|------|--------------------------------|-----------|
| 1817 | Runs Ahead of Last Year | 42 |
|------|--------------------------------|-----------|

STATISTICS

| | <u>Last Month</u> | <u>This Month</u> |
|----------------------------|--------------------------|--------------------------|
| Amount Endangered by | \$500,000.00 | \$45,000.00 |
| Amount Lost by Fire | \$0.00 | \$45,000.00 |
| Fire Loss | 0% | 100% |
| Medical Related Runs | 129 | 109 |
| Fire Related Runs | 46 | 37 |
| Mutual Aid - Given | 4 | 5 |
| Mutual Aid - Received | 2 | 2 |
| EMS TRANSPORTS | 94 | 78 |
| Total Runs | 178 | 146 |
| Fire Staff Hours | 5951.75 | 5996 |
| Administration Staff Hours | 410 | 550 |



Submitted by... Chief Nick George

6. Announcements



Charter Township of Highland - Fire Department

**1600 W. Highland Rd.
Highland, MI 48357
(248)887-9050**

TO: Highland Township Board
FROM: Nick George, Fire Chief
SUBJECT: 2025 Paramedic Scholarship Award
DATE: 06/02/25

Every year we budget an internal competitive application process for our staff members to attend Paramedic training. We budget two (2) spots for employees to continue their education and help support our Fire Based EMS system. This year we received two (2) applications. The essay was reviewed and after confirmation of eligibility this year's Paramedic Scholarship awards are being awarded to:

FF/EMT Kevin Garity

FF/EMT Drake Vachon

7. Public Comment



Memorandum

To: Highland Township Board
From: Tami Flowers
Date: June 2, 2025
Subject: Audit Report

The 2024 Audit Report for Highland Township is available on the Financial Dashboard page of the Township website:

<https://bit.ly/4k9Rg6Y>

If there are any questions about the report, please contact my office or the Accounting Department.





plante moran | Audit. Tax. Consulting.
Wealth Management.

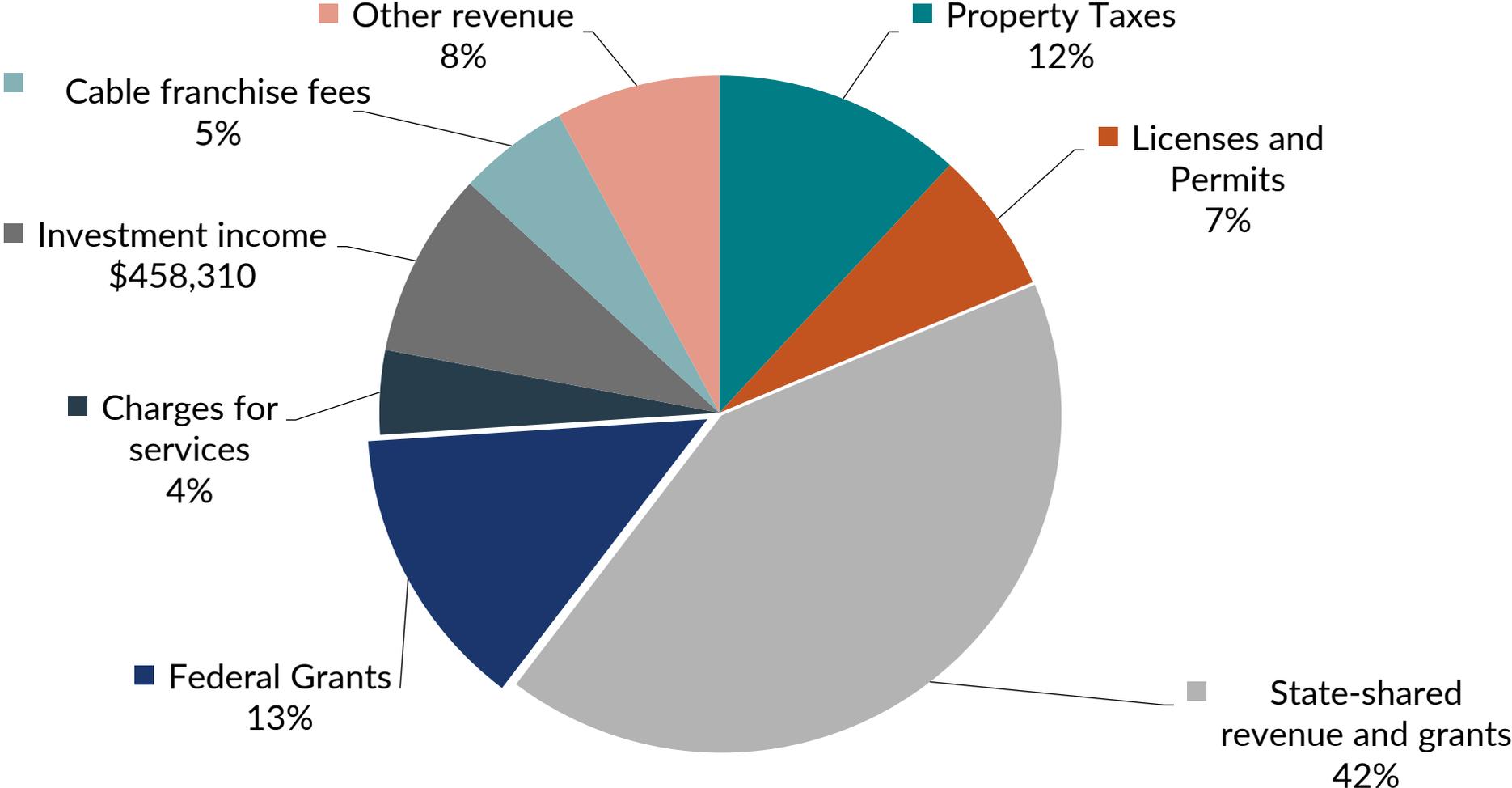
Charter Township of Highland

Audit Presentation to the Board of Trustees

For Year Ended December 31, 2024

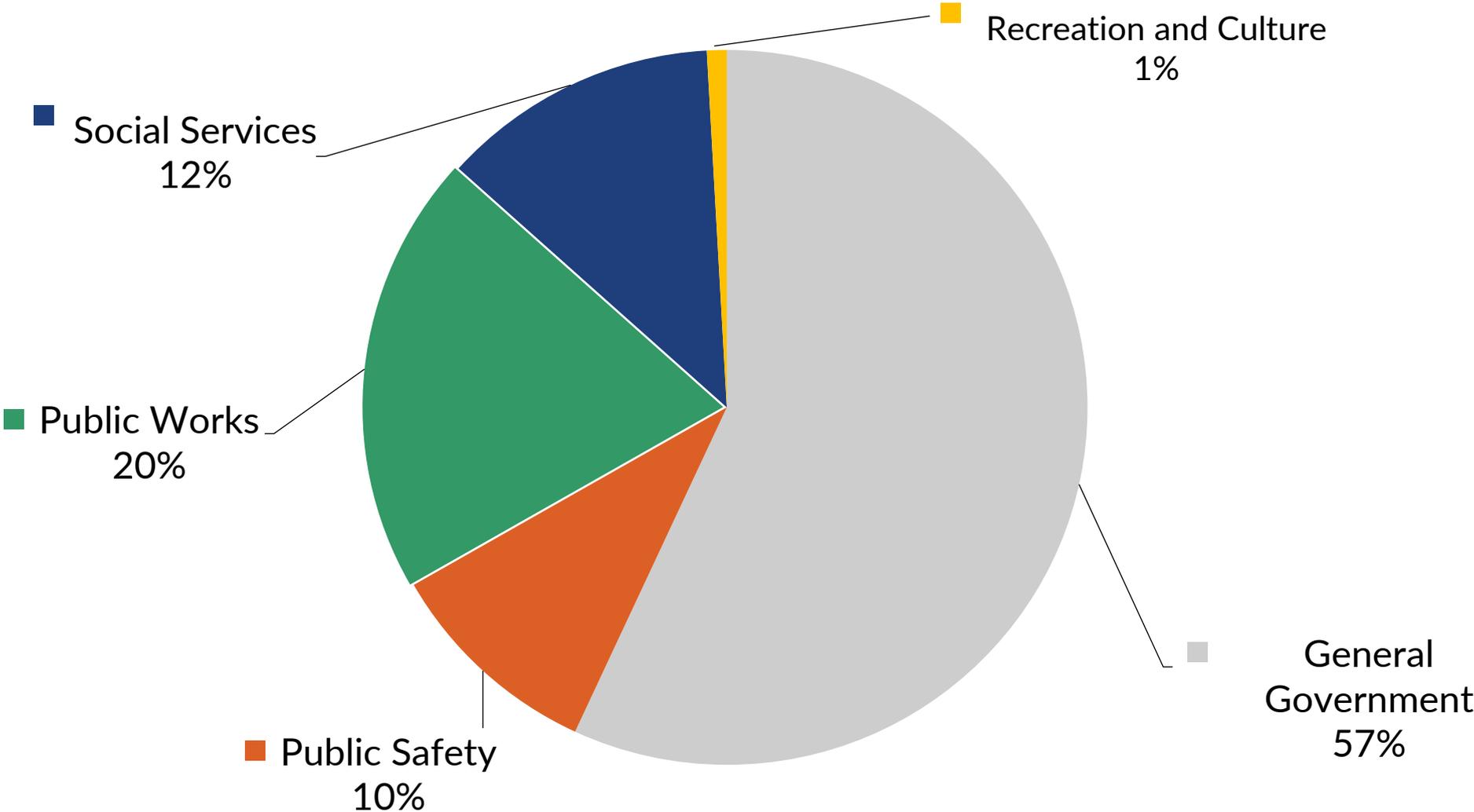


Charter Township of Highland Revenue Sources – General Fund and Capital Improvement Fund



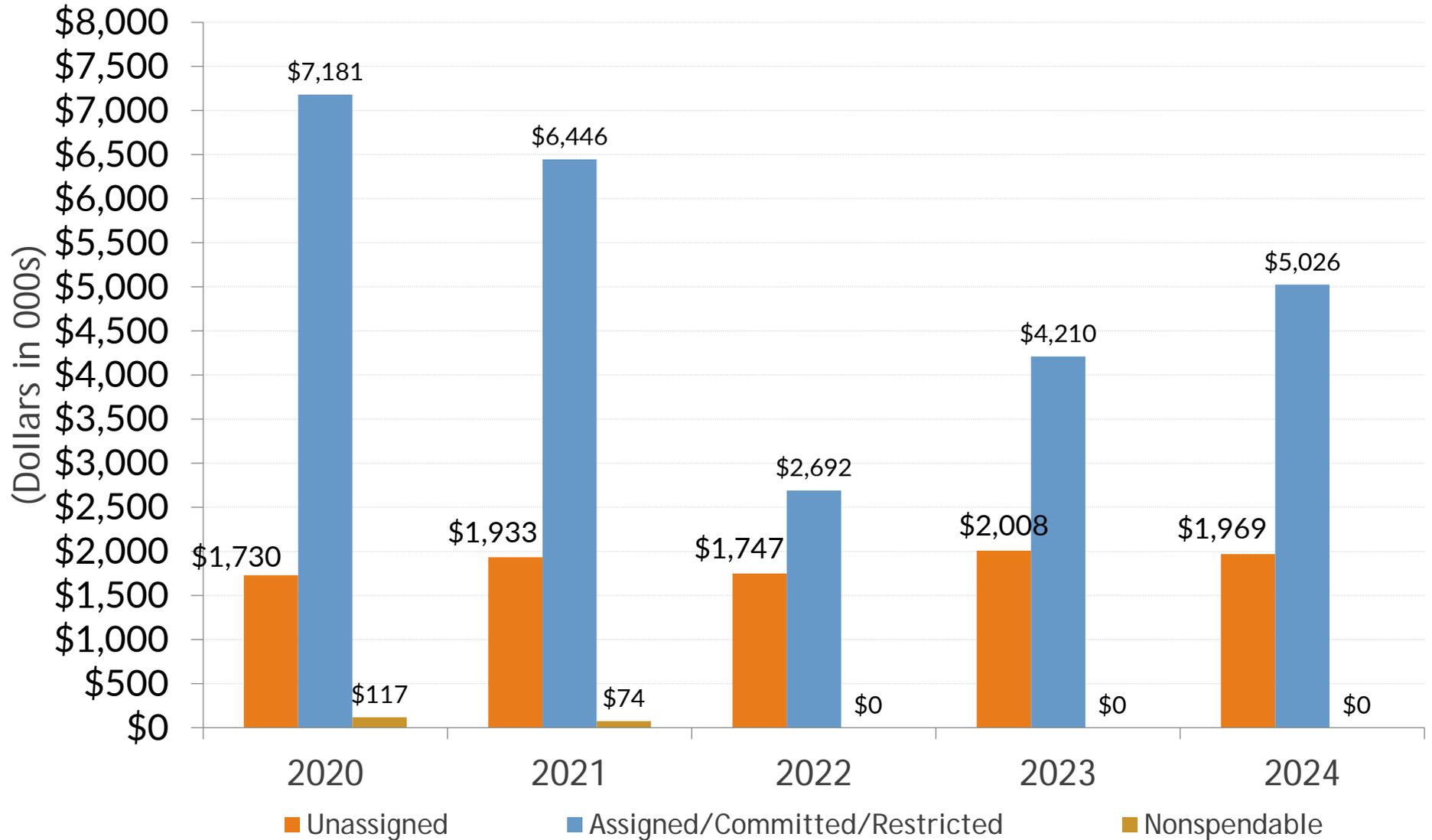


Charter Township of Highland Expenditures - General Fund and Capital Improvement Fund





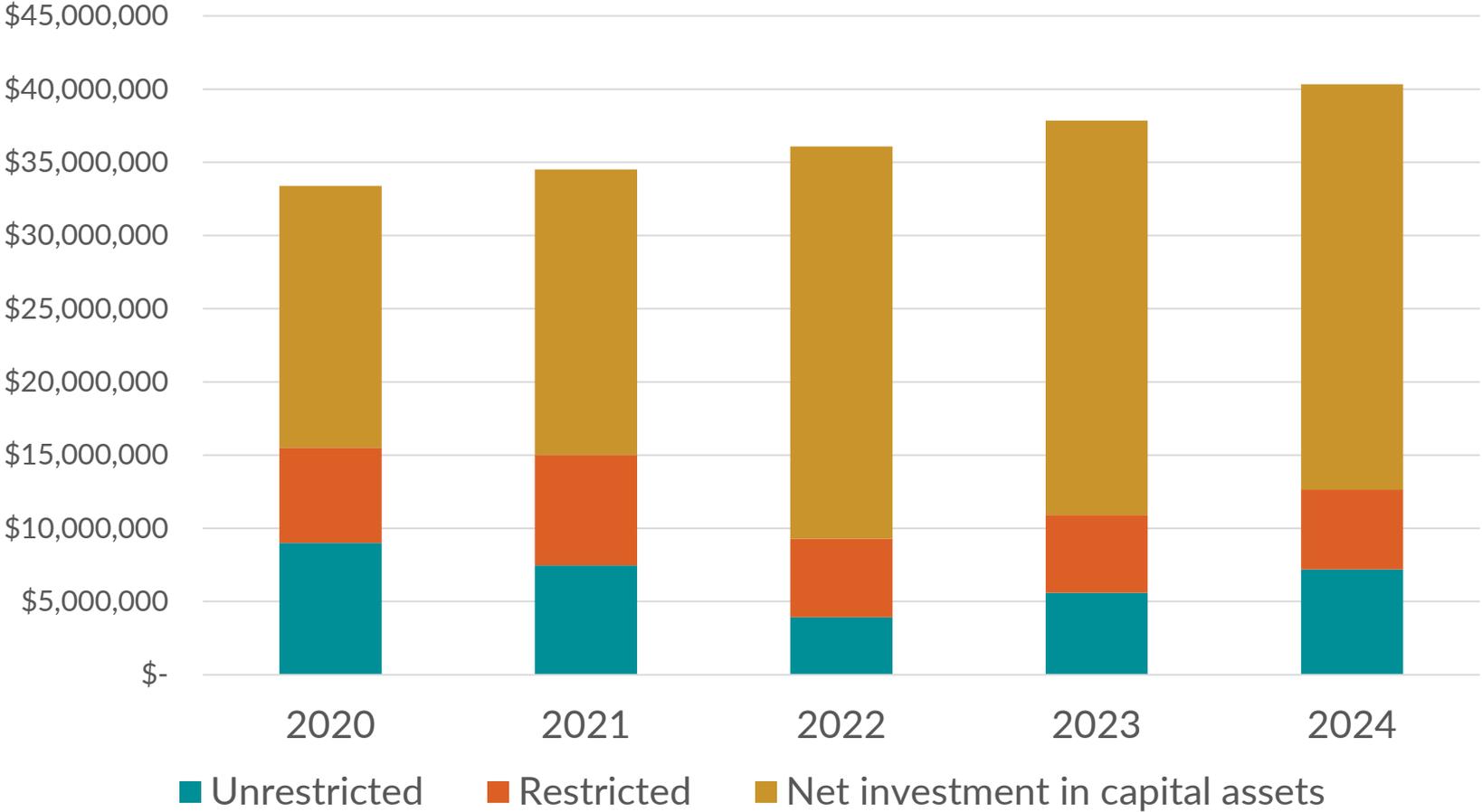
Charter Township of Highland General and Capital Improvement Funds—Fund Balance Years Ended December 31





Charter Township of Highland

Long term picture: Government Wide Net Position





Charter Township of Highland Water Fund

| | 2024 |
|---------------------------|--------------------|
| Operating Revenue | \$1,057,593 |
| Operating Expenses | (957,243) |
| Depreciation Expense | <u>(208,240)</u> |
| Operating Loss | (\$107,890) |
| Nonoperating expense, net | (6,310) |
| Ending Net Position | <u>\$6,985,217</u> |

| Components of Net Position | 2024 |
|----------------------------------|--------------------|
| Net investment in capital assets | \$6,622,814 |
| Restricted | 77,059 |
| Unrestricted | 285,344 |
| Total Net Position | <u>\$6,985,217</u> |



Thank You

Pam Hill, Partner
810.766.6022

Pamela.Hill@plantemoran.com

Amanda Cronk, Principal
810.766.6045

Amanda.Cronk@plantemoran.com

Hannah Hodgkinson, Senior
810.766.0115

Hannah.Hodgkinson@plantemoran.com



Memorandum

To: Board of Trustees
From: Elizabeth J Corwin, PE, AICP, Planning Director
Date: May 5, 2025
Re: Proposed Text Amendment Z-034 to modify regulations regarding events at Class C Farm Markets

On April 3, 2025, the Planning Commission held a public hearing to receive comments about proposed text amendments which would clarify regulations about Class C Farm Markets (which may include events.) Under the current ordinance, any parcel zoned ARR, Agricultural and Rural Residential District, with active agricultural activity is eligible for consideration as a Class C Farm Market, which requires a special land use approval following a public hearing. A property owner cannot use this process to create an event venue except where the events are clearly subservient to and related to agricultural activity. For instance, you cannot merely purchase a property and erect or convert a barn for weddings.

Currently Bonadeo Farms on White Lake Road is the only approved Class C Farm Market in Highland Township. Their permit allows activities such as a corn maze, haunted house and pumpkin sales during a few months of the year. There are other properties which would also qualify for consideration, but have been operating for years as legal non-conforming uses without specific land use approval. These include the tree farms and Lazy J Ranch. The proposed rules would apply to any future expansions of their activities.

Under the new regulations, any agricultural or residentially zoned property with a bona fide agriculture use may apply for consideration. The Planning Commission will study the factors that would mitigate any potential nuisance to the neighbors, such as the access, setbacks, topography, and vegetative cover. They would establish limits on the frequency of acceptable events, the size and nature of such events and other considerations such as parking areas, building use and occupancy, lighting and landscaping to maintain the rural character and limit negative effects. The permit the Planning Commission drafts will set a framework for an annual permit issued by staff, under which the building official and fire marshal will complete periodic inspections for safety and code concerns. The property owner will be required to provide notice and contact information for each individual event under the annual permit. The event would no longer need to be strictly tied to agricultural or educational purposes but would rather be a supplemental source of income to help maintain the open space.

No members of the public provided comments. The Planning Commission discussed the amendments and recommended approval. Their unapproved minutes are attached for your review.

Your May 5 meeting will be a first reading only. You would consider adoption of the ordinance at a subsequent meeting, presumably June 2.

Warm inside. Great outdoors.





**PUBLIC HEARING
CHARTER TOWNSHIP OF HIGHLAND
PLANNING COMMISSION
APRIL 3, 2025
7:30 P.M.**

NOTICE IS HEREBY GIVEN that a public hearing will be held at the Highland Township Hall Auditorium, 205 N. John St. on Thursday, April 3, 2025, at 7:30 p.m.

Notice is further given that all interested parties are invited to review the request and offer comment through the internet or mail. The application may be viewed at <http://highlandtwp.net> under the Planning Commission e-packet tab. Comment may be submitted to planning@highlandtwp.org, mailed to the Township offices or dropped in our secure drop box at the Township Offices, 205 N. John St. If you have any questions, please call 248-887-3791, ext. 2.

TO CONSIDER:

AN ORDINANCE TO AMEND THE CHARTER TOWNSHIP OF HIGHLAND ZONING ORDINANCE (CHAPTER 25 OF THE GENERAL CODE OF ORDINANCES) BY REVISING ARTICLE 10, SUPPLEMENTAL USE REGULATIONS TO CLARIFY ALLOWABLE ACTIVITIES FOR CLASS C FARM MARKETS WITH SPECIAL USE APPROVAL AND TO ESTABLISH REGULATIONS FOR PUBLIC AND PRIVATE GATHERINGS AT CLASS C FARM MARKETS; and

AN ORDINANCE TO AMEND THE CHARTER TOWNSHIP OF HIGHLAND ZONING ORDINANCE (CHAPTER 25 OF THE GENERAL CODE OF ORDINANCES) BY REVISING ARTICLE 2 RULES OF CONSTRUCTION AND DEFINITIONS, ARTICLE 4 DISTRICT REGULATIONS, ARTICLE 9, DISTRICT SPECIFIC REGULATIONS AND ARTICLE 10, SUPPLEMENTAL USE REGULATIONS TO MODIFY REGULATIONS CONCERNING MOBILE FOOD TRUCKS

Kevin Curtis, Chairman
Highland Township Planning Commission

(Publish: on or before March 19, 2025)

**Highland Township Planning Commission
Record of the 1428^h Meeting
Highland Township Auditorium
April 3, 2025**

Roll Call:

Kevin Curtis, Chairman
Grant Charlick
Chris Heyn
Mike O'Leary (absent)
Roscoe Smith
Scott Temple (absent)
Russ Tierney (absent)
Guy York
Michael Zeolla

Also Present:

Elizabeth J. Corwin, Planning Director

Visitors: 40

Chairman Curtis called the meeting to order at 7:30 p.m.

Agenda Item #1: Call to the Public: Opportunity for anyone to bring forward issues of interest or concern for Planning Commission consideration. Each participant limited to 3 minutes.

No public comment was offered.

Public Hearing:

Agenda Item #2: Text Amendment Z-034 regarding Class C Farm Markets

Ms. Corwin explained the text amendment modifies regulations governing events at Class C Farm Markets. These markets require special approval by the Board of Trustees following public hearing. Any active farm parcel is eligible, although the intensity and frequency of events will be determined by the Planning Commission after study of factors that mitigate noise, light, traffic and other potential nuisances such as topography, landscape buffers, road access, setbacks and other factors.

Ms. Corwin noted that there is currently one parcel approved for a Class C Farm Market in Highland Township, namely Bonadeo Farms on White Lake Road. Other agricultural properties are operating as legal non-conforming uses such as Lazy J Ranch and Broadview Tree Farm.

Mr. York asked if the ordinance language is clear that direct to consumer sales activity as a prerequisite for the even venue. Ms. Corwin believed the definition of Farm Market and the Generally Accepted Agricultural Management Practices (GAAMPs) promulgated by the Michigan Department of Agricultural make the prerequisite clear.

Mr. Curtis opened the public hearing at 7:38. There was no public comment and the hearing was closed at 7:39 p.m.

Mr. Charlick noted that the Planning Commission had mulled over this and the proposed ordinance for over six months. One of the benefits of adopting the new regulations is to protect the existing non-conforming uses so that there is a path forward for them to expand or re-establish their activity in the future should it be disrupted by circumstances such as a fire.

Mr. Charlick offered a motion to recommend Text Amendment Z-034, regarding Class C Farm Markets with events for approval by the Township Board. Mr. Heyn supported the motion. Voice vote: Heyn-yes; Charlick-yes; Curtis-yes; Smith-yes; York-yes; Zeolla-yes. Motion carries (6 yes votes, 0 no votes)

[REDACTED]

**CHARTER TOWNSHIP OF HIGHLAND
ORDINANCE NO. Z-034**

AN ORDINANCE TO AMEND THE CHARTER TOWNSHIP OF HIGHLAND ZONING ORDINANCE (CHAPTER 25 OF THE GENERAL CODE OF ORDINANCES) BY REVISING ARTICLE 4, DISTRICT REGULATIONS AND 10, SUPPLEMENTAL USE REGULATIONS TO CLARIFY ALLOWABLE ACTIVITIES FOR CLASS C FARM MARKETS WITH SPECIAL USE APPROVAL AND TO ESTABLISH REGULATIONS FOR PUBLIC AND PRIVATE GATHERINGS AT CLASS C FARM MARKETS

THE CHARTER TOWNSHIP OF HIGHLAND ORDAINS:

Section 1. Amend Article 4. DISTRICT REGULATIONS *as follows:*

Amend Section 4.06 – Residential Districts (R-3, R-1.5, LV), Subsection C. Special land uses to include the following and renumber subsequent points:

7. Class C Farm Market Event Venues subject to Section 10.05

Section 2. Amend Article 10. DISTRICT SPECIFIC REGULATIONS *as follows:*

Amend Section 10.13 Farm Markets. as follows:

Revise Points A through E as follows:

- A. All Farm Markets shall comply with the Generally Accepted Agricultural Management Practices for Farm Markets as promulgated by the Michigan Commission of Agriculture and all applicable regulations of this Zoning Ordinance. Activities such as festivals, corn mazes, haunted houses, weddings and similar events do not enjoy protection from nuisance complaints under the Michigan Right to Farm Act. The township board may approve such activities in conjunction with a Special Use Permit for a Class C Farm Market, imposing limitations to safeguard the quiet use and enjoyment of property by neighbors (such as, but not limited to hours of operation or number of events per month). Such activities must be incidental to residential and farm operations and may not be the principal use of the property.
- B. In considering whether a parcel is appropriate for consideration as a Class C Farm Market, the Planning Commission shall consider potential impacts to neighboring property owners. Factors to consider include, but are not limited to, appropriate access from and condition of a public road, the topography and natural vegetative buffers that shield neighbors from noise, light and other consequences of activity on the site; the density of development surrounding the farm; the intensity of proposed activities at the Farm Market in relationship to the proximity of neighbors. No activity shall be conducted within 200 feet of an adjacent residence.
- BC** Outdoor display and sales of farm products may occupy required front and side yards of a Class A or B Farm Market, provided a 20 foot buffer is provided between the right-of-way and all display areas.

CD. Structures of a temporary nature, such as tents, canopies and sheds not attached to permanent foundations or vehicles such as wagons ~~used for display~~ may be permitted for a Class A or B Farm Market within required front yard setbacks subject to the following:

1. Temporary structure is used only for display and sale of goods
- ~~12.~~ Maximum size of structure is 100 square feet.
- ~~23.~~ Structure shall not be placed within 20 feet of right-of-way or in any clear vision area.
- ~~34.~~ Structure shall be removed from required yards during "off-season" periods when no daily sales activity is underway.

DE. Activities and events shall comply with the following:

1. Activities and events shall meet all required setbacks from property lines abutting residentially zoned or used properties.
2. Adequate off-street parking must be provided to ensure customer safety.
3. Temporary signs associated with the event, such as banners and sandwich boards shall comply with Section 14.07A, Agricultural Retail Signs.
4. Any outdoor sound system must be operated so that no sound is conveyed beyond the property line.
5. No space within a structure may be opened for use of the public until the area is first inspected and authorized for occupancy by the Fire Marshal and Building Official, who may place load limits or other conditions upon use of the indoor space. Periodic reinspections shall be required.
6. All events shall be supervised by the property owner or other authorized permittee who shall be onsite at all times when an event is in progress. Contact information for the responsible party must be filed with the Township.
7. Only single service, non-potentially hazardous food or beverages (as defined by the Michigan Department of Agriculture) including such items as soft drinks, cider, donuts, popcorn or ice cream) shall be offered for onsite consumption as part of farm market operations except as follows:
 - a). Mobile food trucks licensed by the State of Michigan may operate as vendors onsite during a permitted event.
 - b). Caterers may provide services at permitted events provided the food is prepared remotely in licensed facilities.
 - c). Alcohol may be served by caterers or mobile bartending services subject to the rules of the Michigan Liquor Control Commission.
8. The premises shall be kept clean, orderly and well-maintained.

That nothing in this ordinance hereby adopted be construed to affect any just or legal right or remedy of any character nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 4. Severability

The various parts, sections and clauses of this Ordinance are declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected.

Section 5. Adoption

This Zoning Ordinance amendment is hereby declared to have been adopted by the Charter Township of Highland Township Board at a meeting thereof duly called and held on _____

Section 6. Effective Date

The effective date of this Ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

Rick A. Hamill, Township Supervisor

Tami Flowers MiPMC, Township Clerk

CERTIFICATION OF CLERK

I hereby certify that the foregoing is a true and complete copy of a Zoning Ordinance amendment adopted by the Township Board of the Charter Township of Highland on _____, 2025 which was a regular meeting. I further certify that at said meeting there were present the following Board members:

I further certify that the adoption of said Zoning Ordinance amendment was moved by Board member _____ and supported by Board member _____

I further certify that the following Board members _____ voted for adoption of the Zoning Ordinance amendment and Board members _____ voted against the adoption of said Zoning Ordinance amendment.

I hereby certify that said Zoning Ordinance amendment has been recorded in the Ordinance Book in said Charter Township and that such recording has been authorized by the

signature of the Township Supervisor and Township Clerk.

Tami Flowers MiPMC, Township Clerk

Planning Commission Recommendation:

Introduction:

Adoption:

Published:

Effective Date:



Memorandum

To: Board of Trustees
From: Elizabeth J Corwin, PE, AICP, Planning Director
Date: May 5, 2025
Re: Proposed Text Amendment Z-035 to modify regulations concerning food trucks

On April 3, 2025, the Planning Commission held a public hearing to receive comments about proposed text amendments which would modify regulations regarding the placement and operation of food trucks. Food trucks would no longer be eligible for a 90-day stand-alone land use permit, but would rather be restricted to attendance at festivals or a 3-day installation at a Class C Farm Market as part of an event.

There was considerable public input, which is summarized in the minutes of the April 3 and May 1 Planning Commission minutes. There is also a petition submitted by the operators of Nonnie's Best mobile food truck, which has been operating out of a vacant parcel (where Power's Flowers currently sets up on West Highland Rd). The Planning Commission discussed and recommended approval. Their approved and unapproved minutes are attached for your review.

Your May 5 meeting will be a first reading only. You would consider adoption of the ordinance at a subsequent meeting, presumably June 2.



Mr. Charlick noted that the Planning Commission had mulled over this and the proposed ordinance for over six months. One of the benefits of adopting the new regulations is to protect the existing non-conforming uses so that there is a path forward for them to expand or re-establish their activity in the future should it be disrupted by circumstances such as a fire.

Mr. Charlick offered a motion to recommend Text Amendment Z-034, regarding Class C Farm Markets with events for approval by the Township Board. Mr. Heyn supported the motion. Voice vote: Heyn-yes; Charlick-yes; Curtis-yes; Smith-yes; York-yes; Zeolla-yes. Motion carries (6 yes votes, 0 no votes)

Agenda Item #3: Text Amendment Z-035 regarding Mobile Food Trucks

Ms. Corwin explained the text amendment modifies regulations regarding Mobile Food Trucks. Currently, mobile food trucks are allowed on parcels zoned for commercial use on a temporary permit for up to 90 days with the possibility of one renewal. Any time a food truck seeks to occupy a site more than 180 days, a full site plan with improvements is required such as parking, grading and drainage systems.

The text amendment would remove food trucks from this temporary permitting scheme and allow them only as part of events such as subdivision social nights, HDDA sponsored events like the Farmers Market or larger festivals such as the Red, White and Blues festival. Food trucks could also be included for events at a Class C Farm Market, up to 3 consecutive days or at the approved outdoor promotional events at a business.

The text amendment also covers other regulations that cover things such as parking, trash receptacles, sound systems and the like.

Mr. York explained the burden of full site plan approval and the improvements that might be required such as utilities, paving, landscaping, lighting and signage. He noted that it would be inappropriate to develop revisions to the site plan process for uses approved on a temporary basis, but that the cost of such improvements is typically insurmountable for a temporary use.

Mr. York questioned the limit of three consecutive days for a food truck at a Class C Farm Market without explicit approval, but supposed it was an arbitrary number to provide a benchmark, which could perhaps be changed. He thought provided the applicant informed the Township that their plan was reasonable and for a reason related to the event, it could be approved administratively. Ms. Corwin confirmed that this is the intent of that subsection.

Mr. Charlick also explained past history of this ordinance. He noted that when the ordinance was extended to allow renewals of up to 180 days, the publicity drew some comments from the existing business community. Mr. Charlick noted that once he started hearing those concerns, he contacted adjacent communities such as White Lake, Village of Milford, Milford Township, and Hartland. Those communities either have ordinances limiting the permitting of food trucks or are silent on the topic. Some have policies limiting food trucks to events.

Mr. Charlick noted that the existing business community bears a great burden in providing the infrastructure to support their businesses. They are required to have modern septic systems and wells, fire suppression, paved parking lots, safety and insurance. He believed it was unreasonable to allow temporary uses to skirt these rules, some of which are state or county rules. He thought the real issue was where the line falls so that a business is no longer temporary, but rather a permanent use just operating on a less than full time schedule.

Mr. Charlick noted that the ordinance does not prohibit food trucks; but rather allows them to operate at events such as a retirement party, festival, farmer market and the like, which he believes is the appropriate venue for a mobile food truck.

Mr. Curtis opened the public hearing at 7:50 p.m.

Ms. Judy Tompkins – 805 N. Hickory Ridge Road noted that the neighbors are pleased with the food truck, Nonnie’s Best that has been parked just west of Hickory Ridge Road on M-59. They appreciate the food, the service and noted that the operators are local residents.

Ms. Wendy Hiebert – 893 N. Hickory Ridge Road explained that she had been operating Nonnie’s Best All-American Chuck Wagon as a local woman owned business for three years. She typically parks at the parcel shared with Powers Flowers which she leases from Matt Whelan. She is present four days a week for about eight hours for the allowable 180 days and takes the truck home about 2:00 p.m. every day. She does not see her business as permanent; but rather temporary. She was denied a temporary land use a few weeks ago, on the grounds that her use was not temporary, had an unfair advantage over brick-and-mortar restaurants and that her trailer was characterized as a sign on wheels.

Ms. Hiebert inquired about the record of complaints with the Planning Department and was told there was none and that no study of impacts had been undertaken. She did not understand how this amendment could be viewed as anything other than discriminatory since she was the only food truck operating in this fashion and there have been no complaints filed.

Ms. Hiebert submitted a study entitled “Food Trucks Truth; why restaurants and cities have nothing to fear from Mobile Food business” published by the Institute for Justice and summarized the findings that food trucks can be found in a symbiotic relationship with neighboring businesses. She noted that she coexists well with the flower business, hardware store and other local businesses.

She implored the Planning Commission to reconsider the text amendment and allow the free market to decide for itself whether food trucks will succeed in this market. She explained that she believes the amendment as written is contrary to the American values of creativity, entrepreneurship and free market principles and asked to be allowed to operate within the 180-day window currently allowed.

Ms. Hiebert also submitted a petition signed by about 150 individuals in opposition to the text amendment.

Mr. Gerard Hiebert - 893 N. Hickory Ridge Road expressed his opposition to the ordinance amendment.

Mr. Tim Hiebert - 893 N. Hickory Ridge Road expressed his concern that this ordinance was directed specifically against Nonnie’s Best food truck. He noted that he has never received anything but positive comments from the operations. He quoted from past Planning Commission minutes where Mr. Beach expressed a preference for the current location over the space on Peter’s True Value parcel next door, since it is not taking any parking spaces away from the hardware store and Mr. Heyn noted that this location provides better visibility for the food truck. The discussion in the minutes included an explanation of the permit renewal process, which he was led to believe would be an administrative approval unless complaints were received. He noted that to his knowledge, there are no complaints on record.

Mr. Hiebert explained that they arranged for an electric feed for their current site to spare the neighbors the aggravation of the generator. He noted that Nonnie’s Best is a locally owned business. He explained that Nonnie’s Best is open for business from 8:00 to 2:00 p.m. 4 days a week; and operated only 88 days out of the allowable 180 days under the current ordinance. Since some of those days experienced adverse weather, there is even less impact on other businesses.

Mr. Hiebert asserted that there has been no negative feedback about the food truck until Mr. Charlick began expressing his disapproval of the land use. He asserted since Mr. Charlick has interest in the “Press and Scoop” he should have disclosed the potential conflict of interest. Mr. Hiebert announced that he is filing a formal complaint with the Supervisor.

Mr. Roger Hempel - 3434 Lone Tree Road stated that he does not like to eat at McDonald’s or other fast-food chains. He prefers to choose fresh food and “homemade” dishes. He stated that no other Highland Township restaurants are open at 8:00 a.m. when he is away from home seeking a meal.

Ms. Audrey Shilkey – 1500 Addaleen noted that the Hieberts had been working hard to build their business for over three years. She stated the business is well liked in the community and was offended the Planning Commission was considering ordinance amendments to limit food trucks.

Ms. Melinda Capuano – 855 North Hickory Ridge Road offered a history of food trucks. To her, Nonnie’s Best represents the “American Dream” of the small business owner getting ahead through hard work. She challenged the Planning Commission to think differently than neighbors in Milford and White Lake. She noted that young people like food trucks.

Ben Pryor – 2432 Elkridge Circle believes this ordinance amendment does not serve the needs of the community. He noted that with a food truck, the sewage disposal and fire protection are self-contained. He noted there is no evidence of specific complaints and believes this ordinance causes a unique hardship on one family. He also believes the burden of registering the employees with the Township Clerk is unreasonable.

He went on to note that gravel haulers have been known to stop at the site since there are no other places for them to pull in and be served, and that people who shop at Nonnie’s also shop at Power’s Flowers or the adjacent hardware store. He did agree that some sort of permit makes sense, but that fees must be commensurate with similar business models.

Martie Warren – 3534 Kingsway explained that she moved to Highland because she loves the area and fell upon the food truck accidentally but has become a regular customer. She had never planned to drive across the town to Peter’s True Value or Power’s Flowers but was drawn to them by the food truck. She would like to invite Nonnie’s Best to set up in her neighborhood as part of an event.

Alison Whittee – 1438 Odette, Hartland Township explained that she works in Highland and finds Nonnie’s Best to be a great stop and offers a convenient choice. She did not believe the rules that apply to restaurants are appropriate to apply to food trucks.

William Grant – 2098 Jackson noted that sometimes it is good to have a place you can stop and grab a bite in your grubby clothes that would not be appropriate for a sit-down restaurant.

Kevin Whittee – 1438 Odette, Hartland Township is the principal at the West Baptist School. He disagrees with the idea that food trucks would be limited to 3-day events.

Chairman Curtis closed the public hearing at 8:24 p.m.

Mr. York thanked the audience for participating in the public hearing and encouraged them to get more involved in the community. He recalled that the Planning Commission had hosted a visioning session in 2024 which was well attended, but that it is challenging to draw people out to the day-to-day business of the Township. He noted that all who spoke were quite eloquent and offered some new perspectives. For

**Highland Township Planning Commission
Record of the 1429^h Meeting
Highland Township Auditorium
May 1, 2025**

Roll Call:

Kevin Curtis, Chairman
Grant Charlick
Chris Heyn (absent)
Mike O'Leary
Roscoe Smith
Scott Temple
Russ Tierney
Guy York
Michael Zeolla

Also Present:

Elizabeth J. Corwin, Planning Director

Visitors: 10

Chairman Curtis called the meeting to order at 7:30 p.m.

Agenda Item #1: Call to the Public: Opportunity for anyone to bring forward issues of interest or concern for Planning Commission consideration. Each participant limited to 3 minutes.

Ms. Anne R. Goulet, Argitct, LLC an architectural consultant to food, agricultural and small businesses in the area. She noted her 30-year experience working in regulatory affairs and the development process with Planning Commissions around the country, including the New York City Planning Commission. She spoke to the proposed text amendment regarding food trucks, asserting that the Planning Commission lacked jurisdiction over food trucks and that the ordinance was unenforceable as written. She claimed it was not the Planning Commission's purview to write ordinances regarding activity on private property and claimed that only professional consultants, fire marshals and building code experts should write such ordinances. She claimed the Planning Commission's only role was reviewing plans and directing policy so that the professional can draft ordinances that do not conflict with other regulations.

She noted that the language of the proposed zoning text amendment does not mirror the language of the Michigan Department of Agriculture and Rural Development which regulates "Special Transitory Food Unit (STFU)." She noted that all STFU are vehicles licensed by MDARD via the local health department and are further licensed by the Secretary of State. She claimed this local ordinance attempts to usurp the state jurisdiction and would be superceded by state laws.

She encouraged the Planning Commission to defer their drafts to professionals and the attorneys and re-evaluate their goals in regulating food trucks.

Mr. Benjamin Pryor-2432 Elkridge Circle argued that his public comment from the April 3, 2025 Planning Commission meeting had not been properly documented in the draft minutes. He noted that the recorder had failed. He claimed that food trucks have the same sanitation and fire safety requirements as brick and mortar restaurants. He asserted that food trucks have to go above and beyond the requirements of

restaurants according to the county and state, representing a burden that restaurants do not have. He also claimed the ordinance amendment would create an unfair business environment that imposes unwarranted and self-serving restrictions on a competing business model. He noted there is clear public demand for access to this business model and cited the example of his subdivision bringing in food trucks on every other Wednesday. He claimed the ordinance would impinge on their rights to do so. He thought every individual business should have the right to do anything they want on their own property as long as it is reasonable. He believes Nonni's Best brings in more customers to the businesses around them. He said the food trucks create a destination and that there is nothing within 3 to 5 miles of the location Nonni has occupied to provide food service. He chided the Planning Commission for not having a firm grasp of the proposal and thought it was improper for the members to vote on an ordinance if they did not understand everything included in the text as it impacts people's livelihoods. He also encouraged the Planning Commission to read the food truck study submitted by the Hieberts at the April meeting and thought it was improper that Highland Township had not conducted its own study before amending the ordinance. He also thought a 3-day limit on food trucks at festivals was unwarranted. He submitted a letter accusing Mr. Charlick of malfeasance for failure to disclose a conflict of interest and calling for his removal.

Chairman Curtis closed the call to the public at 7:43 p.m.

Agenda Item #2: Zoning Ordinance discussions: food trucks, commercial and recreational vehicle parking in residential districts, other items of interest.

Mr. Charlick explained that the requirement for operator and staff to be registered with the Clerk under Section 17.27 of the General Code of Ordinances is in place to protect the public. This applies to all transient merchants and their staff, for such things as door-to-door sales and any other mobile businesses (not just food trucks) because of the threat that a negative event such as stolen credit cards, food-borne illnesses, child safety issue could impact the community. This gives the residents peace that the Township knows who is operating in the community and how to contact them.

Mr. Charlick noted that nothing in this ordinance will impede a subdivision's ability to invite a food truck in for an evening. Such activity is a short-term event, and the subdivisions are welcome to continue that practice.

Mr. Charlick also addressed the charges that he has targeted this business model because he owns a competing business. He does own an ice cream store. At one time he sold coffee and breakfast sandwiches but does not currently do so. The Township has sought an opinion from our attorney and she has confirmed that it is appropriate for him to participate in discussions and vote on the ordinance as there is no conflict of interest under the law. The ice cream shop is not his primary business, and he owns multiple businesses in the community. He noted that he has three separate perspectives. As a business owner, he has first-hand experience in what is involved in shepherding a project through the permitting process and operating the business. He also sits as an elected official on the Board and as a representative on the Planning Commission. His role in this case is to advocate for what is best for the Township and its long-term success and safety of the citizens. He has taken part in reviewing and approving and advocating for businesses in much more direct conflict with his ice cream business because they represented a significant investment in the community and would contribute to the long-term wellbeing of the community. Finally, he is a life-long resident of Highland Township and is entitled to his personal opinions of how he would like to see his community develop.

Mr. Charlick also noted that other business owners have not come forward publicly because of the negative impacts of social media. Not every business owner is willing to take the public beating that he has endured.

Mr. Charlick noted that the elements regulated under the zoning ordinance must be applied equally to all businesses because we have deemed them to be important, such as traffic safety, drainage, sanitation and similar issues. This is not an ordinance amendment to regulate the food truck itself, but rather the locations in which they can operate. It is an ordinance to regulate land use. There are times and places where the food truck is appropriate, such as 3-day festival. This ordinance does not prevent that activity.

Mr. Tierney reminded the public that the Planning Commission is a recommending board. They review the information provided by staff and stakeholders and make recommendations to the Board that makes the final decision. He stated that he is a business owner also and has brought a project through the permitting process. He has no objection to food trucks, but noted that the property owner must provide the safe and appropriate location for the mobile unit, taking into consideration fire safety, access, parking and similar elements.

Mr. York and Mr. Zeolla supported the comments of Mr. Tierney and Mr. Charlick.

Mr. Temple regretted that the Planning Commission has changed the ordinance over the last few years and was inclined to leave it as it stands today.

Mr. Curtis confirmed that the public hearing of April was sufficient and there was no need to reopen the public hearing.

Mr. Zeolla offered a motion to recommend approval to the Board of Trustees of the Zoning Text Amendment Z-0035 concerning food trucks as presented. Mr. Charlick supported the motion. Voice vote: O'Leary – yes; Tierney -yes; York – yes; Zeolla – yes; Charlick –yes; Temple -no; Curtis – yes; Smith – yes. Motion carried and amendment is recommended to Board of Trustees (7 yes votes, 1 no vote)

The Planning Commission turned its attention to the ordinance regarding commercial and recreational vehicle parking in residential zones.

Agenda Item #6: Committee Updates

- Zoning Board of Appeals:
- Township Board:
- Highland Downtown Development Authority:
- Planning Director's Update

Committee liaisons reported on the activities of their respective organizations.

Agenda Item #5: Minutes: March 20, 2025

Mr. York offered a motion to approve the minutes of the March 20, 2025, Planning Commission minutes as presented. Mr. Curtis supported the motion which was approved by voice vote (all ayes, no nays)

Adjournment:

Mr. Charlick moved to adjourn the meeting at 10:10 p.m. Mr. York supported the motion, which was unanimously approved by voice vote. (all ayes, no nays)

instance, he had not heard that Nonnie's operated only 88 days of the 2024 season. He was glad for Nonnies to have such public support.

Mr. Charlick noted that his objections to the way temporary land uses are regulated has nothing to do with this specific business. He owns multiple businesses and has approved site plans for others that are in direct competition with his business concerns. For instance, he approved the Sheetz gas station which is a more likely to draw business from the South Milford corridor because they are willing to make a major investment in the community and address all the infrastructure limitations.

Mr. Charlick noted that once attention had been brought to the food truck issue, he had been quietly approached by other business owners who asked him not to disclose that they had spoken to him because they do not want to make waves. But they expressed their aggravation over how little is expected of a temporary business and how much latitude is afforded them when as a permanent brick and mortar business, they have no right to park a commercial vehicle with logos against the right-of-way or to have so much signage as the side of a food truck has. They are seeking fair treatment.

Mr. Charlick believed the appropriate place for food trucks is at festivals and events. The current situation has allowed not for a temporary use, but for a permanent use that is not present every day. The rules should be applied equally.

Mr. York noted that the Hieberts have come before the Planning Commission many times, always asking for a little more time. The troubling thing to him is that this piece of property is uncontrolled. He believed that the landowner seeking an extended land use such as this should be willing to step up to the responsibility of assuring safe and convenient access and all the other issues reviewed under a site plan.

Mr. Curtis responded to a complaint from the crowd that fireworks and Christmas tree sales are also allowed to operate under a temporary use permit. He noted that typically these are about a one-month sale, and then every sign of the business is gone. There would be no reason to renew a Christmas tree land use permit since there is only a limited season. Even 88 days out of 180-day season each year is more than temporary.

Mr. Heyn asked for clarification about registering employees. Ms. Corwin explained that there is an existing Board Ordinance for solicitation that requires registration of employees for vendors like ice cream trucks. Mr. Heyn noted that the Planning Commission must consider that the brick-and-mortar businesses are paying for the services that support the residents. He would not want to see a preference for a transient business model discourage investment in the community.

Mr. York thought it would be reasonable to allow for a "permanent home" for these businesses that are less than full time on the site. He also asked if the double bottom gravel haulers drive up onto the site or stop on the highway.

Mr. York offered a motion to take the public comments under advisement and table Ordinance Amendment Z-0035 concerning food trucks for further consideration. He noted that not all Commissioners were in attendance. Mr. Smith supported the motion. Voice vote: York – yes; Zeolla – yes; Charlick – no; Heyn - no; Curtis – yes; Smith – yes. Motion carried and ordinance amendment is tabled until a future meeting.

Agenda Item #4:

Parcel # 11-22-301-007
Zoning: C-1, Local Commercial Zoning District

**CHARTER TOWNSHIP OF HIGHLAND
ORDINANCE NO. Z-035**

AN ORDINANCE TO AMEND THE CHARTER TOWNSHIP OF HIGHLAND ZONING ORDINANCE (CHAPTER 25 OF THE GENERAL CODE OF ORDINANCES) BY REVISING ARTICLE 2 RULES OF CONSTRUCTION AND DEFINITIONS, ARTICLE 4 DISTRICT REGULATIONS, ARTICLE 9, DISTRICT SPECIFIC REGULATIONS AND ARTICLE 10, SUPPLEMENTAL USE REGULATIONS TO MODIFY REGULATIONS CONCERNING MOBILE FOOD TRUCKS

THE CHARTER TOWNSHIP OF HIGHLAND ORDAINS:

Section 1. Amend Article 2 RULES OF CONSTRUCTION AND DEFINITIONS as follows:

Add following definition to Section 2.07 Definitions beginning with the letter “F”

Food Truck. A facility contained within a licensed and operable motor vehicle, trailer or cart which is equipped for the preparation and/or sale of ready to consume food and/or beverages whose method of operation is temporary and may be transient or in a static location.

Section 2. Amend Article 4 DISTRICT REGULATIONS as follows:

Revise Section 4.16. Temporary uses in any zoning district to read as follows:

1. The Planning Commission may approve uses that do not involve the erection of permanent structures or necessitate significant site improvements on a temporary basis. ~~Uses that are intended to operate at one site more than 180 days per year in a mobile facility are not considered temporary land uses and must seek approval under the appropriate site plan approval process.~~ Such temporary uses shall be subject to the application requirements and review process for sketch plan as provided in Article 5, Site Plan Review: Procedures and Standards.

Add new subsection 2 and renumber subsequent subsections

2. *Food trucks may be permitted as part of the land use permit for an authorized event under the following circumstances:*
 - a) *In conjunction with a festival or special event sponsored by a civic, benevolent, religious, cultural or charitable organization when sanctioned by the organizer and specified in permits issued for the event*
 - b) *In conjunction with a temporary outdoor promotional event permitted under Section 8.03.B.*
 - c) *In conjunction with an approved event for Class 3 Farm Market, not to exceed 3 consecutive days without explicit permission*

Food trucks are further subject to regulations in Section 10.35. Additionally, the operator and staff must be licensed with the Township Clerk as a transient merchant under Chapter 17 of the General Code of Ordinances.

Section 3. Amend Article 9 DISTRICT SPECIFIC REGULATIONS as follows:

Delete Subsection 9.05.I. Outdoor sales of “ready to eat” food or farm goods in its entirety.

Section 4. Amend Article 10. SUPPLEMENTAL USE REGULATIONS as follows:

Add new Subsection 10.35 to read as follows:

Sec. 10.35 - Food Trucks and Outdoor sales of "ready to eat" food or farm products.

The following regulations shall apply:

- A. Outdoor sales may be conducted from a food truck, cart, trailer, tables under a canopy or other portable shelter. Such facilities must be kept clean, orderly and well maintained.
- B. Outdoor sales facilities shall be located a minimum of ten (10) feet from adjacent parcels used for residential purposes. On such parcels, the facilities shall be located to minimize negative impacts to the neighbors, of efforts made to screen the activity.
- C. Any application for outdoor sales activity proposed within the right-of-way must be accompanied by a valid permit from the Road Commission for Oakland County. Such activity shall not interfere with sight lines at intersections nor impede pedestrian or vehicle traffic flow.
- D. The applicant must demonstrate a suitable plan for parking. This plan could include on-street parking where permitted by the Road Commission for Oakland County or letters of agreement from property owners for use of spaces in existing parking lots.
- E. Each outdoor sales permittee must provide waste receptacles sized appropriately based on the products offered for sale and must provide for the proper disposal of refuse collected in the receptacles.
- F. Any outdoor sound system must be operated so that no sound is conveyed beyond the property line.
- G. Alcoholic beverages may be sold if explicitly included in the land use permit for the event and subject to the rules and regulations of the Michigan Liquor Control Commission..
- H. Land use permits for outdoor sales may be issued ~~on a month to month basis~~ provided that no violations or complaints were previously filed regarding the temporary use that were not resolved to the satisfaction of the Zoning Administrator. Multiple or ongoing violations of permit conditions may subject the applicant to review and approval by the Planning Commission for any future applications.

Section 5. Savings Clause

That nothing in this ordinance hereby adopted be construed to affect any just or legal right or remedy of any character nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 6. Severability

The various parts, sections and clauses of this Ordinance are declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected.

Section 7. Adoption

This Zoning Ordinance amendment is hereby declared to have been adopted by the Charter Township of Highland Township Board at a meeting thereof duly called and held on _____

Section 8. Effective Date

The effective date of this Ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

Rick A. Hamill, Township Supervisor

Tami Flowers MiPMC, Township Clerk

CERTIFICATION OF CLERK

I hereby certify that the foregoing is a true and complete copy of a Zoning Ordinance amendment adopted by the Township Board of the Charter Township of Highland on _____, 2025 which was a regular meeting. I further certify that at said meeting there were present the following Board members:

I further certify that the adoption of said Zoning Ordinance amendment was moved by Board member _____ and supported by Board member _____

I further certify that the following Board members _____ voted for adoption of the Zoning Ordinance amendment and Board members _____ voted against the adoption of said Zoning Ordinance amendment.

I hereby certify that said Zoning Ordinance amendment has been recorded in the Ordinance Book in said Charter Township and that such recording has been authorized by the signature of the Township Supervisor and Township Clerk.

Planning Commission Recommendation:

Introduction:

Adoption:

Published:

Effective Date:

PUBLIC COMMENT

Wendy Hiebert: Public Comment on New Amendment to Zoning Ordinance
Regarding Food Trucks

Good Evening, my name is Wendy Hiebert, my address in 893 N Hickory Ridge Rd, Highland, MI.

I would like to thank the planning commission for the hard work they put in. It is a difficult task and too often, it goes unappreciated.

For the past 3.5 years I have been operating Nonnie's Best, all American chuckwagon. It is a local, woman owned food trailer that serves breakfast and lunch to the wonderful people of Highland and the surrounding areas. I typically park between Peter's True Value Hardware and Authentic Kitchen Design. I have a lease with Matt Whalen and use the lot in conjunction with Powers Flowers for 180 days through the summer. We are open 4 days a week, for approximately 8 hours a day and we leave the site every day at around 2pm. Webster's dictionary defines temporary as lasting for a limited time. It has been used to describe a worker, a shelter, a season, a drug, even a fix for your car. No matter the timeframe, short or long, it describes something that isn't permanent.

Two weeks ago I was denied this seasons temporary land use permit on the grounds that we are not temporary, we have an unfair advantage over brick and mortar businesses, and that it is not a food trailer but a sign on wheels thereby violating a sign ordinance. We were told that there have been complaints based on the idea that a food truck has an unfair advantage. When I asked for a copy of the complaints, I was told that there were no complaints on file. When I asked if the township had done a food truck study to determine the validity of this supposed unfairness and supporting their ordinance, I was also told no study was done. To my knowledge I am the only food trailer in Highland that operates on a daily basis. Which begs the question, if there is only one food trailer in operation daily, there have been no complaints about the business or the location, then why is this commission seeking to eliminate food trucks from the temporary land use process? I submit for your review a study that was done by the Institute for Justice, a non-profit, public interest law firm, titled "Food Truck Truth, why restaurants-and cities- have nothing to fear from mobile food business". In summary what the IFJ found was that food trucks are popular, meet public demand for that type of dining, and actually encourage people to stop on their

commutes. Food trucks are not fast food, so while customers wait for their order, they visit other businesses close by. In my case, those businesses sell flowers, hardware items, auto parts and fuel. What the study found was a symbiotic relationship between local businesses and food trucks. It cited statistics showing that local restaurants were not impacted negatively, and often times those same restaurants saw an increase in sales. I can't tell you the number of times people have told me that they drive through Highland all the time and are surprised when they find us, find out how good our food is, and also the other businesses that they pass by, day after day, that they didn't realize were there. It's a win-win, both for the food truck and the community.

This country was founded on ingenuity and creativity. It's what makes competition in a free market so successful. I think there is an opportunity to celebrate this business model. I think that many of the local restaurants might want to have their own food truck and take advantage of the seasonal desire of the public to eat outside. This would substantially increase their yearly sales. **This is where the commission can have a positive impact on the community. Not every location is suitable, so working to find ways to say yes, grows the community in a positive and healthy manner. In a free market the public decides which business they patronize, not government!** If it is unfair for a food truck to exist under the temporary use permit, then by default it would also be unfair for fireworks stands, or Christmas tree lots, to exist as well. As your ordinance is written, temporary is defined as 3 days or less. Neither of those business models would meet that requirement as well. To pass an ordinance targeting one specific type of business is exclusionary at best, predatory at worst.

In closing, I want the commission to understand that even if I didn't own a food truck I would still be in opposition to these types of ordinances. They do not respect the tried-and-true principles found in a free market. I have been asked by this commission how I would feel if someone moved in a food truck right next to my brick and mortar. It wouldn't bother me in the least. Competition is great. It forces us to strive for excellence. I was always told that crème rises to the top. Business is not about making money but about getting and keeping customers. **Successful businesses succeed not by the lack of competition but by providing superior products and customer service.**

I hope you will reevaluate and remove the new food truck ordinances and allow as many businesses as possible to take advantage of the 180 day temporary land use as it is currently written irrespective of their type of business.

Petition to Oppose Amendment Eliminating Daily Food Trucks from Highland Township

This amendment will eliminate the 90 day temporary use permit, and it's additional 90 day renewal, allowing properly licensed food trucks to operate on a daily basis.

Specifically, this amendment will prevent Nonnie's Best, Inc., a local food truck, from continuing to serve Highland residents as it has done for the past three seasons. If this amendment were to pass, it will effectively eliminate their ability to be open daily.

Please sign the petition below if you are in opposition to this amendment preventing any food truck from be open daily throughout Highland Township.

The full amendment can be read at the Highland Township Website. Go to Planning Commission Meetings and clinic on the text amendment for mobile food trucks next to the April 3, 2025 Public Hearing Notice.

Name, Address, Phone Number, any comments:

1. Nick Perrowe 248-895-0472 Highland needs nonnies!
2. Kyle McElroy 810-923-1392 Highland loves nonnies!!
3. Ben Pryor 248-860-1044 Thank you for serving the Highland Comm.
4. MIKE HEFNER 248 245 1095 11856 MEADOW BROOK LN
HARTLAND, MI. LOVE THE FOOD & SERVICE

5. JANDAL HEFNER 248-243-1094 11856 MEADOW BROOK
HARTLAND. WELCOME THIS FOOD!

6. BRENDAN RADEN 810-588-2715 WE LOVE NANNIES!

7. Bryce Mojica 248-971-4004
Nannies is the BEST!

8. Brandon McGowan 248-379-4555

9. Ronnie Jarvis 810 986 7021

10. Matt Guiger 931-644-7758

11. Edison Siver 810-288-7801
Wonderful food & People.

12. Marty Menard 313 613 6266
Great Food

13. Blake Blough 248 636 0840 928 E Rose St
Holly, MI

14. Jake Petersen 4653 Desert Bridge Ct.
Highland 48356, 248-497-6913 • ABSOLUTLY the best

15. Connor Byerle 1795 Major Dr Highland MI
LOVE Nannies!!

16. Joe Watkins 810-772-0450

286 S. Tipsico Lk Rd. Milford 48380

17. Carli Watkins 810 772 8676

206 S. Tipsico Lk Rd. Milford, 48380

18. Melissa Merchant 810 397 6436

11609 Broadview St Hartland, MI 48353

19. Jessica Hamilton P.O Box 249 Highland

MI, 48357 we need our food!! Nonnie's is

21. Nathan Hamilton P.O Box 249 Highland ^{the Best}

MI 48357! I need my Nonnie's Burritos

22. KATHI MOXLOW 1543 LANSING AVE -

HARTLAND, MI 48381

23. Joanna Hiebert 406-570-4901

P.O. Box 249 Highland, MI 48357 Nonnies is the BEST!!!

24. Chad Sayles 248-459 4943

4160 Intervale CT Highland 48357

25. ERM GUSTAFSON 248 535 9484

2648 Fenton Rd Hartland Ave

26. Jacob Gola Nonnie's is The Best, I come out here for her

9499 Major Rd Fenton MI 48340

27. Katie Sleight

13559 Denver Dr. Hartland, MI 48350

28. Robert Davidson 810-498-5731

29. Matthew Yant 810 213 3848

30. John Van Huis 248-672-7168

Love their food! 13599 Hoyle Rd Highland MI

31. Kenneth Pollock 1800 Armstrong Blvd
Milford MI 48381

32. Cathy Williams
8997 Lakeview White LK

33. Joshua Braden 13140 Highland Rd Highland Mi.
810-259-3382 I look forward to their delicious burritos

34. Jerry Wimsick 248-839-4562

35. Joe Faust 248-472-1600 611 Gaffney
Highland, MI 48356

Bring Back Nonnies!!

36. Amanda Sullivan 989-560-0807 611 Gaffney
Highland, MI 48356

37. Brayden O'connor 248-286-1301

38. Wendy Stoltz 843 N. Hickory Ridge Rd., Highland

406-570-4900

Best Breads & Burritos!

39. AJ Pike 810-706-1757

Love the food!!

40. CAROL WENGER ~~248~~-423 914 6658

GREAT FOOD!!

41. ROGER HEMPEL 248 830 5969

FAB CHILI

42. Teresa Veon 810-299-6083

BEST CHICKEN NOODLE!!!!

43. Bon Cottrell 810-295-4415

Awesome Food!

44. Chris Duke (248) 935-9855

45. Melinda Capuano 248-881-7918

Greatest little spot to bring our community together!

46. Rosemary Berger 517 262-0767

47. Judith Tompkins 248-245-1113

INNOVATION + ENTREPRENEURSHIP ARE WHAT HIGHLAND

48. TOWNSHIP NEEDS. ALL BUSINESS TYPES SHOULD
BE WELCOME. HIGHLAND SHOULD PROMOTE ^{THE CREATIVE FOOD} TRUCK BUSINESS.

49. Mitchell Brewer

50. SIB / SEBASTIAN 248-470-9434
FOOD TRUCKS ARE THE BEST!
51. Shane Anderson Nonnie's Rules!
Be Cool!
52. Daron J Robinson, PhD They inspire other business owners.
Many in the community are blessed by their presence!
53. Carol Hoose Food Truck's, Great Very Respectful,
NICKOLAS CHARLTON-248-376-7017-SUPPORT SMALL BUSINESS
54. Thomas Beck 810 265 6481 3150 Wynnwood Dr
Keep Nonnie's Church open in business very awesome people
55. Hailey Gentile 810-588-8010 445 Helen Highland
♥ Nonnie's
56. ~~Larry Jones~~ 810-599-5115
57. John W. 248-736-7795
58. Ashley Bracknell 248-396-9243
59. James Germane 810-962-2457
60. Brennan McCormick 248-251-4434
Amazing Service, We love them in the
Community.

61. These Guys are the best! STOP
Hurting Small Businesses! Cade Martin 248-334-6803
62. Jared Small Business Owner 248-241-2422
P.O. Box 249 48357 "We Want Nonnies Best at Peter's True Value"
63. PLEASE LET SMALL BUSINESSES THRIVE
IN OUR COMMUNITY Ken Scott Auto Tech Collision ~~Inc~~
64. John Kelpke 810 279 8222
65. John Wilson 13328 Springfield
248 909 7193
66. James Hay 414-759-0662 13981 Plow Dr
67. Jeff Stauder 248-974-6878 2164 Wildflower Ln
68. Alex Schmitz 810-295-4124 3162 Swaythorn Rd
69. Vicci Schmitz 734-709-0405
Thank you!
70. Joshua Smith (248) 622-9990
71. Ezra Piatt 810 632 4008

72. Shannon David (248) 464-9771
73. A. Brungardt (Shilo Brungardt) 734-616-3527
74. J. Vignone 434-6056-3001
Best food truck in town!!! - Hartland
75. Mark J. DiRozze 803-269-0119
76. Joe Capuano 248-207-4968
Love having Breakfast at the food truck!
77. Taylor Capuano (248) 872-4159
We love Nannys!
78. Jelic Kut 248 431 6428
79. Charles Cole 810-845-4715
3072 N Tipton Lake Rd Hartland MI
80. Ruzan Rogala Ryan Rogala
922 S. Hickory Ridge Rd. Milford MI 48380
81. William Niffin
4415 Woodcock Way Hartland MI 48357
82. Verna Talcott 989-430-0268 All businesses where
Nonnie's is available will benefit from Nonnie's presence.

83. P.P. 1/19 248.714.8565
OLD LOCATION

84. Kathryn Baird 248-328-5447
I work at Feldman and I LOVE NANNIES! BEST
lunch / Breakfast!

85. Cole Zerk 269-767-1596 fantastic food
& Great Service

86. Joe Massey (734) 255-7964

87. Austen Yeomans

88. Justin Johnson

89. Scott Simpson

90. Adam Armstrong

91. Rachel ARMSTRONG
Please set up a food-truck parked & bring in more!

92. Don W. Anderson

93. Avery Moore

94. Charley + Gerri Allen 248-889-2772
3705 Lone Tree Rd., Milford (Highland Twp.)
95. MARTHA JO CARMONA 248-245-9859
2336 CHILD'S LAKE RD., MILFORD, MI 48381
96. RICHARD D. CARMONA 248-500-6571
2330 CHILD'S LK. RD., MILFORD, MI 48381
97. Chude Poffay 586.219.5299
-
98. Jason Guest (815) 370-0661
3194 Ripple Way, White Lake, MI 48383-3273
99. Tracy Tomlin
2739 One Valley Dr, Highland, MI 48353
100. Bethino Tomlin
2739 One Valley Dr Highland MI 48353

Thank you! We appreciate your support and your willingness to stand up for the free market.

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Name, Address, Phone Number, any comments:

1. Robert M. Andrew

24353 PRINCETON DEARBORN MI 48124

2. Jamie Kelly

4500 Spencer Ave Milford 48380

3. Anthony Armstrong

I see nothing wrong with it

4. BRADLEY Gear

2154 Hickory Ridge Dr Holly MI 48442

5. ~~Muhm Smith~~ 3372 W. Highland road

I need them BACK!

6. ~~Joseph Garrett~~ 170 N. Tipton rd

7. Alexandra Boye 11250 Germany Rd Fenton
we love them bring them back!!

8. Kaitlyn Baird 248-328-5447

NONNIES provides Amazing food + service! Bring them
back.

10. Aida Miller White Lake
great Burritos

11. Greg Steffen Livonia

12. Jacob Coulter White Lake

13. Brooke Perry Grand Blanc

14. Ken Bailey
Am with Jan Webb

15. Bill ~~Clayton~~
Amy Ma

16. Long MacArthur Feldman

17. Magnus/Shell / Coffee

18. ~~John D. [unclear]~~ / Highland

19. Jay [unclear] / White Lake

21. John Barber / Fenton

22. ~~Nick [unclear]~~

23. M. A. [unclear]

24. ~~[unclear]~~

25. Mark Rock CLARKSTON
FOOD TRACKS ROCK

26. Jim [unclear]
Fenton Really good burritos, A hell to get

27. Chris [unclear]
LA FANTASO AVE

28. Zany Sing Love the Bonna Highland

29. Cynthia Redpath Waterford, MI 48307

30. William T. LaRocca 2148 Bay
W. Blufffield, MI 48323

31. William Bingley 3257 W. Sunnyside
rd Flint MI

32. Andrew Redpath

33. Ben McLomack Milford

34. Dog Bark White Lake

35. Al Stanford Holly
Bring back the food!!

36. [Signature] miss the food!
Highland, MI

37. _____

38. _____

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Name, Address, Phone Number, any comments:

1. Bettina Tomlins, 2739 Ore Valley Dr. Hartland, MI
48353
2. Sue Gibson, 1680 Helena Ave Hartland, MI
48353
3. LISA WOOD 13968 CHERRY Blossom LN Milford
48380
4. Victoria Prokala 922 S Hickory Ridge Rd Milford
586 872 5967 Upsilon 48380

5. Ryan Rogala 922 S Hickory Ridge Rd Milford 48380
231 360 0836

6. Violet Sinishaj
~~810 306 8003~~ 810 306 8003

7. Brandon Mot's 3372 W. Highland Rd Highland 48351
(989) 551-2927

8. Shannon Simpson
810 533 5752

9.

10.

11.

12.

13.

14.

15.

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Name, Address, Phone Number, any comments:

1. Audrey Schilkey 1500 Addaleen Highland 48357

Jordan Stambers 4240 Curtis, Highland 48357

3. Lucy Azzoli 2415 Osterwig Tr Highland 48357

4. Carol Piley 4050 N. Hickory Ridge Rd., Highland, Mi 48357

5. Patricia Zimmerman 3690 Kingsway Dr.
Highland 48356

6. Jerome Dalkowski 1963 Woodridge Ct. Highland Hi
48357

7. Theresa Herold 400 N. Duck Lt. Highland 48356

8. Dolores Salvia 3770 Dunham Hi 48357

8. _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____

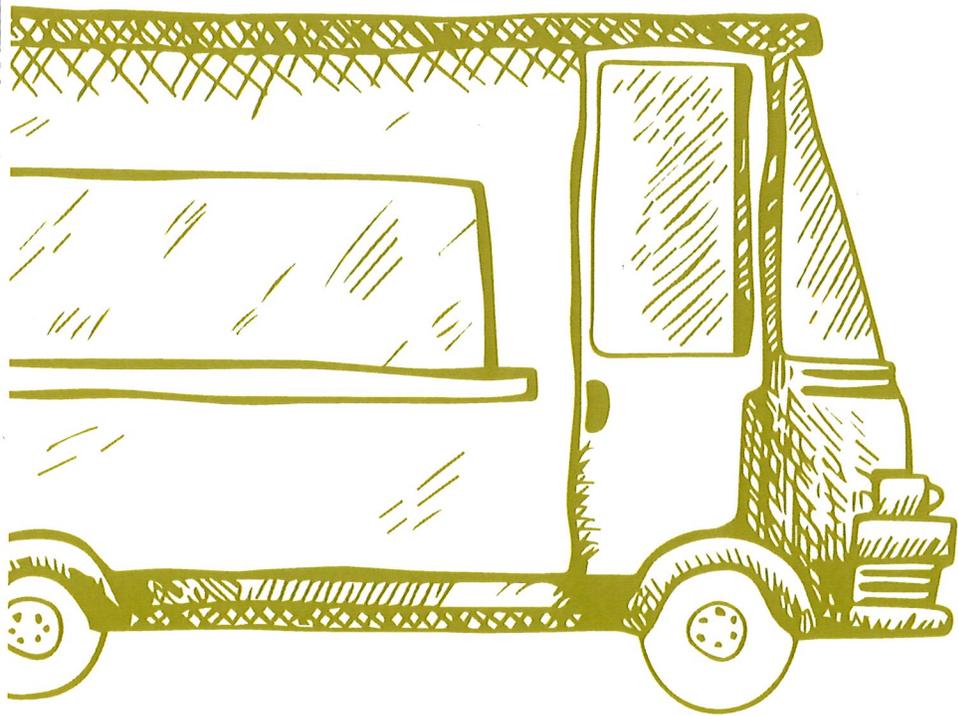
Food Truck Truth

Why Restaurants—and Cities—Have
Nothing to Fear from Mobile Food Businesses

By Dick M. Carpenter II, Ph.D.,
and Kyle Sweetland

January 2022

 INSTITUTE
for JUSTICE



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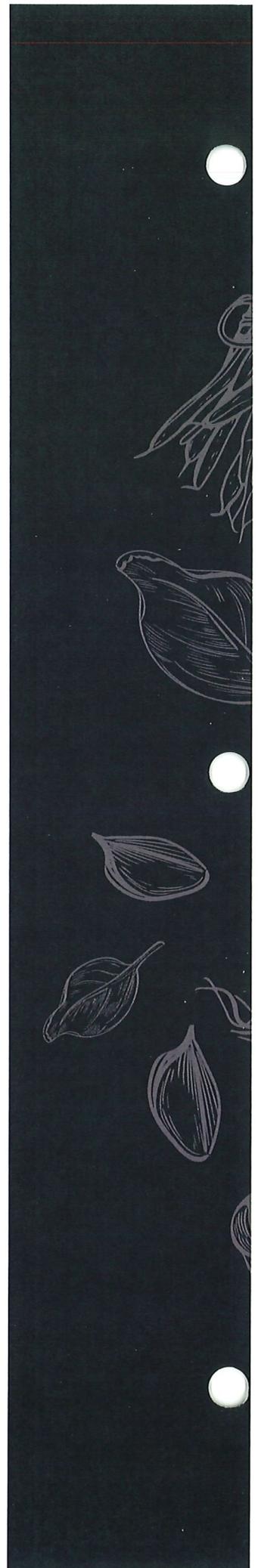
Executive Summary

Budding culinary entrepreneurs love food trucks because they are a less expensive way for chefs with big dreams but little cash to open their own businesses. Consumers love them because they provide a wide variety of delicious foods conveniently. But opponents (usually restaurants and their associations) allege that the very things many people love about food trucks—their lower startup and operating costs and their mobile nature—give them an unfair advantage and risk putting brick-and-mortar restaurants out of business. Accordingly, opponents have lobbied municipalities, often successfully, for a variety of restrictions on food trucks.

This study puts food truck opponents' concerns to the test. Specifically, it uses 12 years of county-level census data on food trucks and restaurants to explore whether growth in the number of food trucks results in fewer restaurants.

Results show:

- By the numbers, food trucks do not appear to represent a major threat to the restaurant industry. Not only do restaurants vastly outnumber food trucks—across the study period, the average county had 145 restaurants and just one food truck—but both sectors generally grew over the 12 years studied. Even as food trucks took off following the Great Recession, the restaurant industry continued to grow.
- Stronger evidence comes from our statistical analysis, which controls for factors like economic conditions and confirms food truck growth is not followed by restaurant decline. Specifically, the number of food trucks in one year has no effect on the number of restaurants in the next year.
- Instead, food trucks may complement the restaurant industry. We found a positive relationship between the number of food trucks and the number of restaurants in the same year, suggesting both sectors can thrive at the same time.





Introduction

Benny Diaz's specialty is tacos made with recipes inherited from his grandmother. When he started making them at a Florida restaurant where he worked, the unique tacos were such a hit that patrons urged him to start his own business. After a lot of planning and a little financing, Benny's food truck, Taco Trap, was born.

With his new mobile business, Benny hoped to share his tasty tacos with customers in towns and cities

all along Florida's Treasure Coast. But he soon found there was one place where his truck was not welcome: Fort Pierce,

the seat of St. Lucie County, had a law banning food trucks from operating within 500 feet of brick-and-mortar restaurants—even if the trucks were on private property. This rule effectively barred food trucks from serving customers in downtown Fort Pierce or anywhere else in the city where they were likely to find customers.¹

City regulators did not care how many people wanted to try Benny's delicious tacos—or the offerings of other food truck entrepreneurs. Rather, what they cared about was

protecting brick-and-mortar restaurants from competition. Indeed, when the city passed the ban in 2014, then-Commissioner Edward Becht justified it by saying allowing food trucks to operate in Fort Pierce could "hurt the brick-and-mortar businesses."²

Fort Pierce is far from the only city that has shown hostility toward food trucks. In recent years, cities across the country have adopted rules severely curtailing when, where and

how food trucks can operate.³ It is understandable—and legitimate—that cities would adopt some regulations for the sake of traffic

and sanitation, but many regulations are, like Fort Pierce's 500-foot ban, geared toward protecting established businesses from competition in the face of food trucks' rapidly rising popularity.

Where once food trucks existed on the periphery of American society, they have become decidedly trendy in recent years. For example, food trucks have featured prominently in mainstream movies such as *The Five-Year Engagement*, *What to Expect When You're Expecting* and *Chef*.⁴ They have also

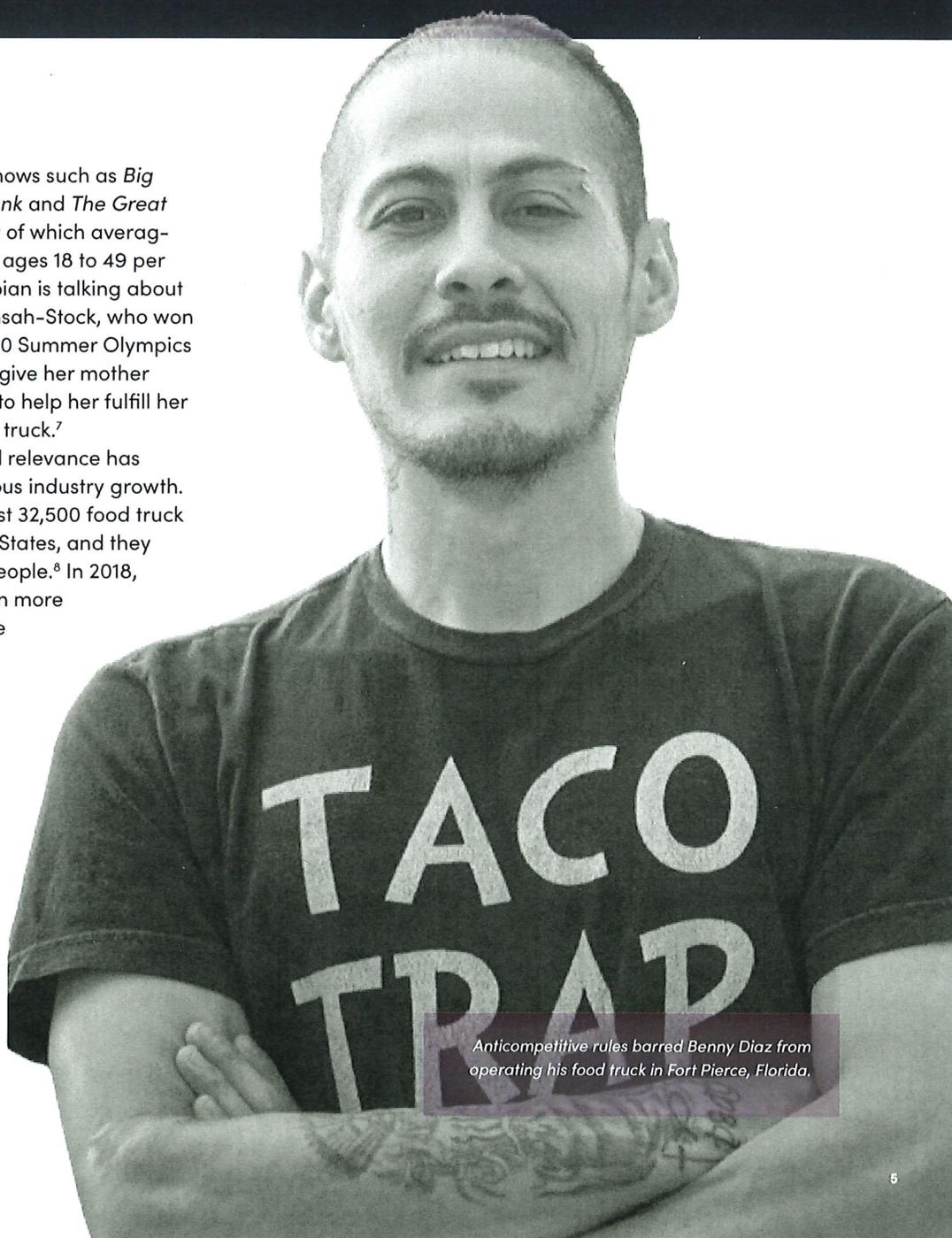
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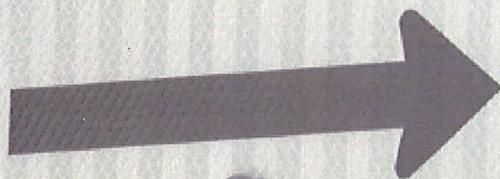
appeared in television shows such as *Big Food Truck Tip*,⁵ *Shark Tank* and *The Great Food Truck Race*, the last of which averages over a million viewers ages 18 to 49 per episode.⁶ Even an Olympian is talking about food trucks. Tamyra Mensah-Stock, who won wrestling gold at the 2020 Summer Olympics in Tokyo, said she would give her mother \$30,000 of her winnings to help her fulfill her dream of starting a food truck.⁷

This newfound cultural relevance has coincided with tremendous industry growth. In 2021, there were almost 32,500 food truck businesses in the United States, and they employed over 38,000 people.⁸ In 2018, food trucks were active in more than 300 cities across the country,⁹ and from 2010 to 2016 the number of food trucks grew by more than 400% in Salt Lake City, 500% in San Francisco and 600% in Austin, Texas.¹⁰ And from 2014 to 2017, industry revenue more than quadrupled, growing from \$650 million to an estimated \$2.7 billion.¹¹



Anticompetitive rules barred Benny Diaz from operating his food truck in Fort Pierce, Florida.

**NO
FOOD
TRUCKS**



This growth is both remarkable and simple enough to explain. On the supply side, food trucks have relatively low startup and overhead costs, putting business ownership in reach for people seeking new economic opportunity.¹² Moreover, the mobile nature of the business allows entrepreneurs to take their food to where the customers are. And on the demand side, consumers value the culinary experience and convenience that food trucks provide.¹³

These features of food trucks saw them first start to take off following the Great Recession of 2008, when many people found themselves out of work or unable to secure funding for a brick-and-mortar venture.¹⁴ They also contributed to food trucks' continued popularity during the COVID-19 pandemic. With many downtowns turned to ghost towns and indoor dining options severely restricted, food trucks headed out to the suburbs in search of customers, whom they were able to safely serve outdoors.¹⁵ According to Ren Budde, the business development director of a company that customizes food trucks, the "demand for trucks [was] rising and manufacturers [were] struggling to keep pace." Budde said, "We're now seeing more call volume pick up from individual operators."¹⁶

But not everyone loves food trucks. Opponents—typically restaurateurs and their allies—allege the mobile businesses represent "unfair" competition to restaurants because they supposedly do not make the same heavy investments in the community as brick-and-mortar restaurants.¹⁷ For example, Newport, Rhode Island, already bans food trucks from operating within 250 feet of established restaurants. Nevertheless, the owners of a

brick-and-mortar pizza restaurant located on the city's Bellevue Avenue have argued that a pizza truck should not be allowed to operate on Bellevue Avenue at all because the truck's owners do not pay rent or property taxes.¹⁸ As a result, the City Council has proposed banning all food trucks from operating on Bellevue Avenue. Together with the 250-foot ban, this would effectively leave just seven spots in the entire city for food trucks to operate.¹⁹

Food truck opponents claim food trucks' operational advantages threaten to put restaurants out of business. For example, following the Great Recession, one San Francisco brick-and-mortar restaurant owner claimed that competition from food trucks had forced him to cut his labor just to stay in business.²⁰ Similarly, in Covington, Ohio, a longtime meat shop owner worried that allowing food trucks to sell in commercial areas of the city would harm restaurants struggling to stay alive following the recession.²¹ To protect restaurants from this "unfair" competition, food truck opponents advocate for restrictions on food trucks, such as limits on the number of food trucks that can operate, where they can operate and how long they can operate in any one spot.²²

This study puts the restaurant industry's concerns to the test: Do more food trucks threaten the restaurant industry? Although some restaurants may close because of ordinary competition from food trucks (or other restaurants), our results show that more food trucks do not mean fewer restaurants. In fact, the evidence suggests that food trucks may *help* the restaurant industry. These results indicate that thriving food truck and restaurants industries can go hand in hand.

A Brief History of Food Trucks

Though food trucks' current popularity began with the Great Recession in 2008, food trucks have been around for decades, and their lineage goes back even further. Food trucks in the United States find their genesis in public markets, where some vendors who could not afford stalls would set up outside to sell food and other wares. As public markets declined and private stores grew in popularity during the late 19th century, outdoor vending continued in the streets of poorer areas.²³

During the first few decades of the 20th century, street vending was viewed as a legitimate business that provided work to a growing immigrant population.²⁴ But as private stores became more popular, small-business owners and the business elite in many cities across the country saw ridding the streets of immigrant vendors as a way to modernize their

cities. Many brick-and-mortar businesses also resented the competition vendors provided.²⁵



Brian Pepper, owner of Creative Chef on Wheels, is one of the food truck owners who was shut out by Fort Pierce, Florida's protectionist rules.

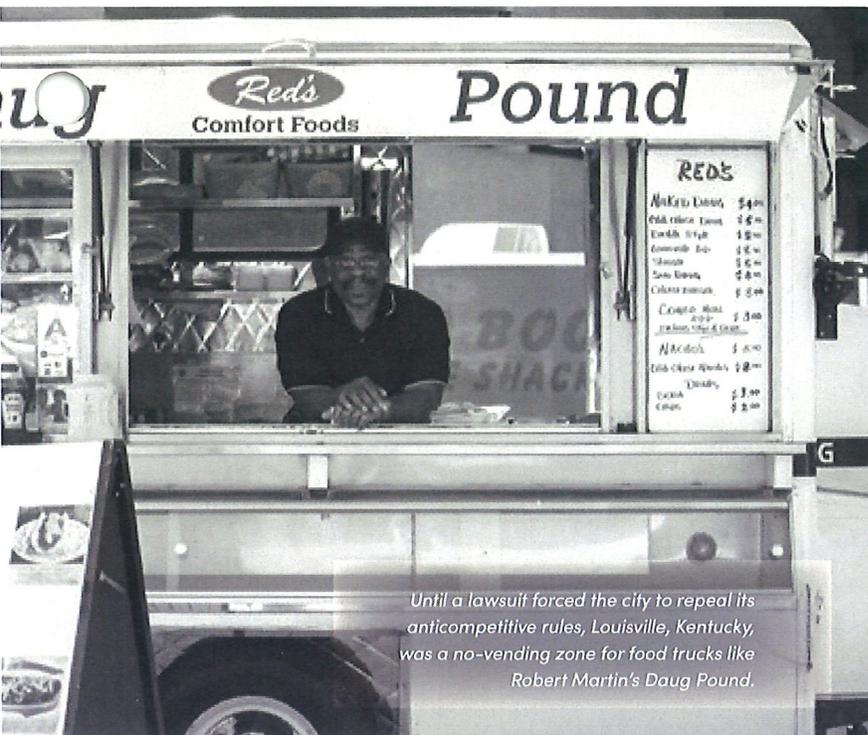
Dubbing vendors the "pushcart evil," these established interests lobbied—often successfully—for increasingly restrictive regulations on street vending.²⁶

Progressively marginalized, some vendors sought new niches. This is how food trucks gained their association with construction sites. During the 1960s, the United States saw a building boom, and vendors saw an opportunity. Welcome in few other places, food trucks often parked at construction sites and other areas that had lots of blue-collar workers and few lunch alternatives.²⁷ With this change in scenery came a change in reputation—and not one for the better, unfortunately. With little competition, some vendors let standards slip. For example, the poor sanitation practices of some construction-site food trucks caused them to gain the unflattering moniker of "roach coaches."²⁸

For years, food trucks languished under this reputation. But the Great Recession of 2008 changed that.²⁹ Many people out of work because of the bad economy saw operating a food truck as a way to get back on their feet while providing customers with affordable, high-quality food.³⁰ At the same time, the explosion of social media usage, particularly Twitter, allowed food trucks to build buzz and, importantly, share their location with customers.³¹

One of the earliest and best-known examples of this phenomenon at work is the Los Angeles food truck Kogi founded by chefs Roy Choi and Mark Manguera. In 2008, Choi was unemployed and unable to find a job due to the recession.³² He was intrigued when Manguera told him about his idea for a Korean-Mexican fusion food truck. The two friends teamed up to make and sell Korean barbecue-stuffed tacos from a rented truck.³³ The truck used Twitter to let people know where it was going and quickly became incredibly popular, drawing 300 to 800 people at each stop.³⁴ Before long, Choi and Manguera had a small fleet of food trucks.³⁵





Until a lawsuit forced the city to repeal its anticompetitive rules, Louisville, Kentucky, was a no-vending zone for food trucks like Robert Martin's Daug Pound.

And in 2016, they opened a brick-and-mortar restaurant, Kogi Taqueria, as a complement to the trucks.³⁶

Food trucks initially became popular in large cities like Los Angeles and New York City but eventually spread to other metropolitan areas of varying sizes.³⁷ As food trucks became more popular across the country, food truck rallies—where multiple food trucks gather in one location—were born. In 2010, Los Angeles' first-ever food truck rally drew thousands of attendees, some of whom drove up to an hour to get there.³⁸ Today, food truck rallies attract tens of thousands of people each year. For example, the Seattle Street Food Festival, founded in 2013, sees dozens of food trucks and other street food vendors gather at South Lake Union to sell their food to over 100,000 people.³⁹

During the first few years of their renaissance, food trucks grew substantially. By 2011, food trucks were the fastest growing sector of the restaurant industry.⁴⁰ Some observers thought food trucks were a flash in the pan, but the public saw things differently: A study revealed that 91% of consumers



familiar with food trucks thought trucks were here to stay.⁴¹

And stay they have. As food trucks have become a more established industry, they have diversified to keep growing, with many experimenting with new culinary creations or opting to specialize in more healthful offerings. Others have started catering private events as a sideline or even their specialty. And many successful food trucks have, like Kogi, spun off their own brick-and-mortar restaurants. Examples include Curry Up Now, which started as an Indian food truck in San Francisco in 2009 and now has 18 brick-and-mortar locations across the country; Ms.

Cheeziouz, which originated as a food truck in Miami in 2010 and today also has a restaurant; and Nong's Khao Man Gai, which began as a cart in Portland, Oregon, in 2009 but now has two restaurant locations serving up chicken and rice dishes.⁴²

Even after opening brick-and-mortar locations, many such restaurants continue to keep their trucks rolling.⁴³ For example, after Kirk and Juliann Francis started their Captain Cookie and the Milkman food truck in 2012 in Washington, D.C.,⁴⁴ the truck proved so popular that the Francis opened a brick-and-mortar bakery to meet the demand.⁴⁵ Today, they have three brick-and-mortar locations as well as three food trucks in the District.⁴⁶ The Francis also opened a brick-and-mortar food hall and commercial kitchen in the nation's capital to give them and other food truck owners more space to prepare food and to serve as an incubator for new food businesses.⁴⁷





The War on Food Trucks

Despite this popularity, food trucks have their detractors—mostly restaurateurs and their allies—who argue food trucks harm restaurants. When food trucks started becoming popular, restaurants and their associations in large cities raised concerns about their impact on the restaurant industry. For example, Andrew Kline, head of legislative affairs for the Restaurant Association of Metropolitan Washington, D.C., alleged in 2011 that food trucks kept business from brick-and-mortar restaurants in the District: “If you have a restaurant located on a street and a popular food truck pulls up in front of you, people see the crowd, they don’t want to come to the restaurant.”⁴⁸

Others in large cities have expressed similar concerns. In San Francisco, shortly after the Great Recession ended, food truck opponents argued for a limit on the number of food truck permits.⁴⁹ Landlords were worried about losing restaurant tenants, while restaurant owners thought it unfair that the city allowed food trucks to compete with restaurants so freely when they supposedly have minuscule overhead in comparison.⁵⁰ Rob Black, executive

director of the Golden Gate Restaurant Association, even claimed that association members saw “a daily revenue loss of up to 30 percent or 40 percent when [food] trucks park outside their businesses.”⁵¹ Similarly, in Los Angeles, the Baja Fresh on Miracle Mile complained food trucks were hurting its bottom line. It allegedly saw its revenue decline 20% because of food trucks operating directly across the street and had to cut employee hours as a result.⁵²

As food trucks have spread to smaller cities and towns in more recent years, these complaints against food trucks have continued to arise. For example, in 2018, when Bowling Green, Ohio, considered allowing food trucks to operate in the city’s downtown, restaurant and other brick-and-mortar business owners complained that competition from the trucks would hurt their revenue.⁵³ Similarly, in Burién, Washington, more than 50 restaurants opposed a food truck pilot program because they worried food trucks would harm brick-and-mortar businesses already hurting during the COVID-19 pandemic.⁵⁴ Likewise, restaurants in Ottawa, Illinois, asked the City Council to regulate food



trucks due to the pandemic's impact on their businesses, "stating that the last thing they need is food trucks sitting at their front door."⁵⁵

Food truck opponents in many cities have lobbied—often successfully—for various restrictions on food trucks, including limits on the number of food trucks that can operate, where they can operate and how long they can operate in any one spot.⁵⁶ An especially egregious example of caps on food trucks comes from South Padre Island, Texas. After receiving complaints about food trucks from restaurants, City Council members voted to cap the number of food truck permits at 12. Worse yet, the city required permit applicants to obtain the signature of a local restaurant owner—that is, one of their future competitors—to qualify for one of those 12 permits.⁵⁷

A second type of restriction bans trucks from operating within certain sections of a city or within a certain distance of brick-and-mortar restaurants. For example, in Albuquerque, after restaurants started to complain about food trucks parking near their doors, City Councilor Isaac Benton introduced an ordinance to

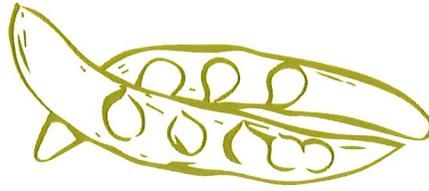
prohibit food trucks from parking within 100 feet of a brick-and-mortar restaurant, citing "unfair competition."⁵⁸ The ordinance passed in September 2015, but in March 2016 the distance was reduced to 75 feet—to the chagrin of several downtown restaurant owners and City Councilor Ken Sanchez—after food trucks complained they could not find spaces to park.⁵⁹ And in 2011, Louisville, Kentucky, banned food trucks from operating—even on private property—within 150 feet of any restaurant selling similar food unless they received the restaurant's permission.⁶⁰ This effectively turned large swathes of the city into no-vending zones. After IJ teamed up with two food vendors to sue the city, the Metro Council entered into a federal consent decree and repealed the protectionist ordinance.⁶¹

Finally, some cities restrict how long food trucks can operate in any one spot. To try to curb trucks, Los Angeles tried making it illegal to park for more than 30 minutes in residential areas and for more than 60 minutes in commercial areas. However, the Los Angeles Superior Court struck this down for violating state law in 2009.⁶²

“Food Trucks Harm Restaurants”

A Testable Theory





Food truck opponents have alleged that food trucks substantially harm restaurants and have often successfully persuaded city councils to impose restrictions on them. But are the arguments raised against food trucks true? And are policies restricting food trucks truly good for communities?

Opponents' assertion is more than just a debate point—it is, in fact, a testable theory, which can be formulated quite simply: “Food trucks harm restaurants.” The theory rests on the idea that food trucks operate with unfair advantages. And because they are mobile, food trucks supposedly do not have “skin in the game” the way brick-and-mortar restaurants do in the areas they operate.⁶³

Critics argue that, unlike restaurants, food trucks do not invest in their communities because they do not rent or buy real estate or pay property taxes. Paired with their lower overhead costs generally, this supposedly gives food trucks an unfair operating advantage over restaurants and risks driving those “real” businesses with “roots” in their communities out of business.⁶⁴ Even when food trucks are required to pay for operating permits, critics argue trucks still do not pay their fair share for using the land on which they operate.⁶⁵

Food truck critics also take issue with trucks' ability to go where the customers are. For example, in defending Chicago's stringent food truck regulations, the Illinois Restaurant Association said that restaurants were “part of the fabric of the City” and would be “unable to survive as a result of food trucks unfairly siphoning off customers.”⁶⁶ Worse, the supposed negative effects are not limited to any one locale: Food trucks can move from location to location,

“swooping in and stealing” customers from restaurants over a wider geographic area.⁶⁷ Moreover, if a particular location eventually becomes undesirable—for example, because of a large number of shuttered brick-and-mortar businesses—trucks can easily move on to greener pastures. Or so the story goes.

Underlying this story is a notion that existing restaurants have a claim on their customers that the government should protect. But competition from food trucks is no different than competition from other restaurants or other food purveyors like convenience stores. Competition from other restaurants can and does drive some restaurants out of business, with research indicating competition is a consistent and significant predictor of restaurant

failure.⁶⁸ Independent restaurants, in particular, struggle to remain operational in areas with greater competitive density. Nevertheless, competition is normal, and, many would

Critics' theory that food trucks harm restaurants relies almost entirely on anecdote.

argue, desirable given its tendency to promote better quality and value for consumers.⁶⁹ Few would agree that cities should protect pizza parlors or coffee shops from having similar establishments open up next door. Nor would most people agree that cities should be able to stop people from patronizing fast food restaurants in order to protect high-end restaurants. Yet this is essentially what many restaurateurs and their allies demand regarding food trucks.

In the end, critics' theory that food trucks harm restaurants relies almost entirely on anecdote. But is their theory empirically correct? Does the food truck industry fundamentally threaten the restaurant industry?

Analysis

Testing Food Truck Opponents' Theory



To test food truck opponents' theory, we examined 12 years of data on food trucks and restaurants from the Census Bureau and the Bureau of Labor Statistics. Our study uses a specialized regression to see if a greater number of food trucks in one time period significantly predicts a lower number of restaurants in a later period. If so, this would suggest food truck growth leads to restaurant closures.

This analytical method accomplishes two things. First, it tests the intuition that if more food trucks force restaurants to close, this effect will not occur immediately but instead after a passage of time, one year in our analysis. Our use of a one-year lag, rather than a longer lag (e.g., two years, three years, five years), was informed by media reporting⁷⁰ and academic literature⁷¹ suggesting that food trucks' potential effects on restaurants—if any—would be observed sooner rather than later. We discuss this in greater detail in the appendix. Second and related, our analytical approach clearly identifies food trucks as a cause temporally by having the cause (food truck growth) precede the effect (presumed restaurant closures).

Our analysis improves on work first completed by *The Economist* magazine. In 2017, the debate about food trucks and restaurants had become so prevalent that *The Economist* conducted an analysis comparing food truck and restaurant growth using Census Bureau data. The results indicated counties with higher growth in mobile food services also saw higher growth in restaurants and catering businesses.⁷² While suggestive, *The Economist's* analysis was purely correlational; put differently, its results do not indicate whether changes in the number of food trucks caused changes in the number of restaurants. Our analysis more directly tests food truck critics' claims that food truck growth causes restaurant decline by exploring whether there is a causal relationship between the number of food trucks and the number of restaurants.

Note, however, that our analysis is not a true experiment in which the number of food trucks can be identified as the single cause of changes in

the number of restaurants.⁷³ Factors we did not or could not measure, such as the financial health of individual businesses, weather patterns or county food truck laws, may help explain changes in the number of restaurants. Yet the type of analysis we used reduces the effects of other potential factors that could confound the results and therefore further highlights the relationship, if any, between food trucks and restaurants.

We also improved on *The Economist's* analysis by controlling for factors we *could* measure that could confound the relationship between food trucks and restaurants. Outside of a true experiment—which again this is not—an examination of the influence of a factor on some outcome could be blurred by a third factor, casting doubt on the extent to which the primary factor of interest actually influences the outcome. In this study, for example, changes in the number of restaurants might be influenced more by changes in the economy over time than by the number of food trucks. One way of addressing this is by statistically controlling for—or removing the influence of—other potential explanatory factors. We did this by controlling for county population size using population estimates drawn from annual Census Bureau data. We also controlled for economic effects by including county-level unemployment rates from the BLS Local Area Unemployment Statistics. This economic control also enabled us to account for the Great Recession, which occurred during the time period covered in this report.

To execute the analysis, we extracted the annual number of mobile food service establishments and full-service restaurant establishments by county (n = 3,133) from the 2005 to 2016 annual Census Bureau County Business Patterns database. This is the same data *The Economist* used. We also ran the analysis a second time excluding rural counties, which are sparsely populated and may have no food trucks or restaurants—potentially distorting results. The sample size for the second analysis was 1,165 counties. See the appendix for detailed methods and full results.





Results

Food Trucks Do Not Harm Restaurants and May Help Them

Overall, our results suggest food trucks pose little threat to the restaurant industry. Looking first at descriptive statistics and simple averages (see Table 1), the restaurant industry is vastly larger than the food truck industry. Across all the years in the study (2005 through 2016), the average number of restaurants per county, 145, swamped the number of food trucks, just one per county. Non-rural counties have substantially more restaurants on average, 334, but only two food trucks.⁷⁴

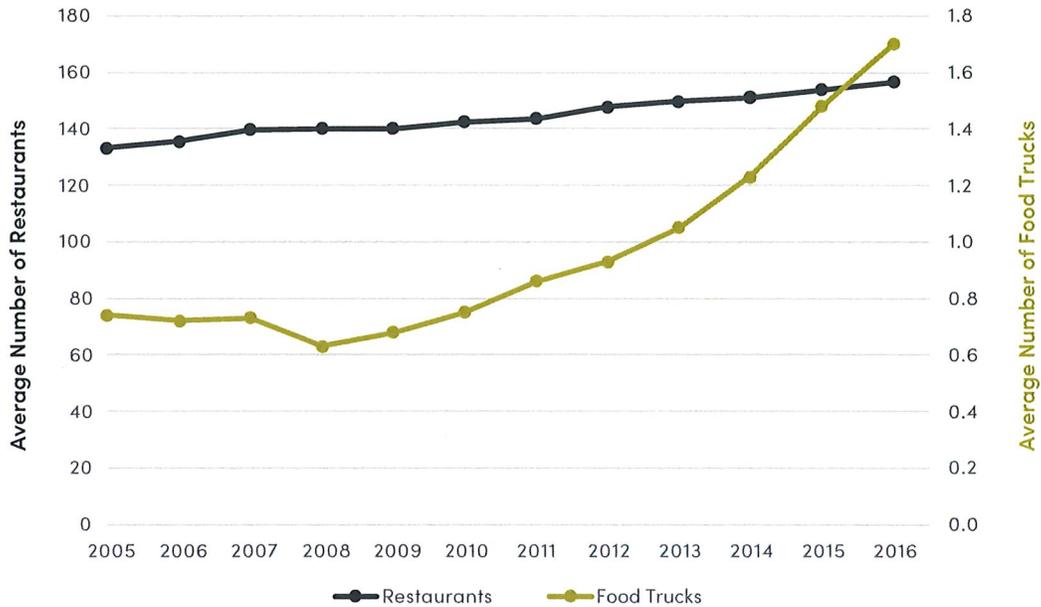
Table 1: Descriptive Statistics for the Counties, 2005–2016

| | Total | | Non-Rural Counties | |
|-----------------------|--------|---------|--------------------|---------|
| | Mean | SD | Mean | SD |
| Number of Restaurants | 145 | 487 | 334 | 761 |
| Number of Food Trucks | 1 | 4 | 2 | 6 |
| Population | 98,947 | 316,436 | 226,582 | 492,494 |
| Unemployment Rate | 7% | 3% | 7% | 3% |

Additionally, both sectors saw growth during the time period we studied, although the growth was uneven (see Figure 1⁷⁵). The restaurant industry—again, much larger to begin with—grew from 133 per county in 2005 to 157 by 2016, though growth stagnated between 2007 and 2009, likely due to the Great Recession.⁷⁶ Food trucks saw a Recession-era dip from about 0.73 to just 0.63 per county in 2008, but after that they experienced a sharper uptick than restaurants, reaching 1.7 per county in 2016. This uptick corresponds with the increase in food truck popularity discussed above. It

could also be related to a post-Recession phenomenon of people out of work from other businesses, including restaurants, turning to food trucks as new entrepreneurial opportunities thanks to their relatively low startup costs.⁷⁷ Demand for street food may have also increased as consumers sought out lower-cost options during the economic recession and recovery.⁷⁸ Regardless of the reasons, even as the food truck industry took off, the restaurant industry continued to grow. This suggests growth in the two sectors can go hand in hand.

Figure 1: Trends in Numbers of Food Trucks and Restaurants, 2005–2016, All Counties

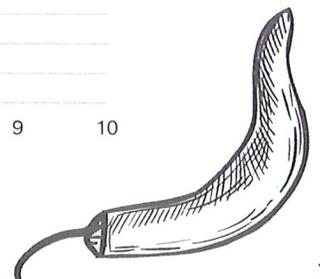
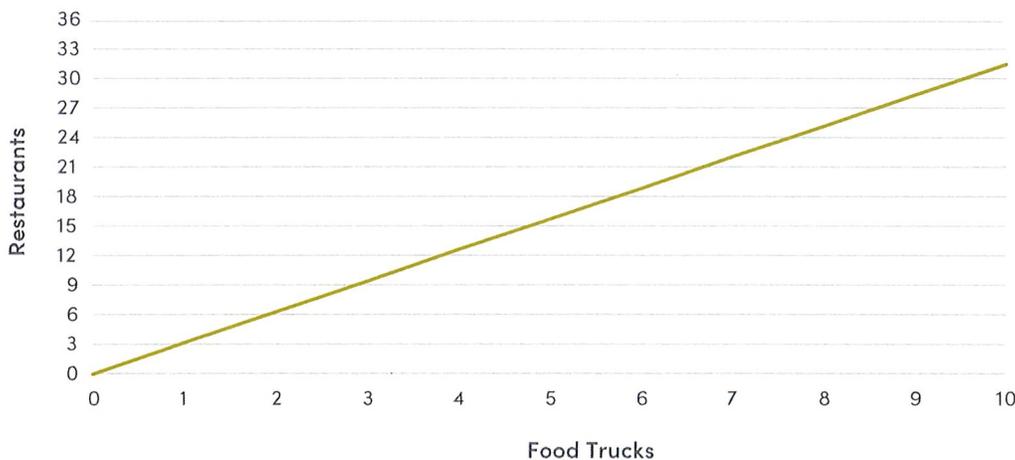


Stronger evidence comes from our regression analysis, which controlled for factors like economic conditions. This analysis was also designed to put restaurants' hypothesis to the test by examining whether food truck growth causes later restaurant closures. Our results indicate the answer is no. We found no statistically significant relationship between the number of food trucks in one year and the number of restaurants in the next. In practical terms, more food trucks today do *not* lead to fewer restaurants tomorrow.

Interestingly, we did find a positive and statistically significant relationship between food trucks and restaurants in the *same* year (all: $\beta = 3.45$, $p = 0.008$; non-rural:

$\beta = 3.14$, $p = 0.020$). As Figure 2 illustrates, a greater number of food trucks appears to correlate with a greater number of restaurants: For every additional food truck in a county, we would expect to see about three additional restaurants. Unlike the lagged analysis, this analysis is not causal—it does not mean that food truck growth *causes* restaurant growth—but it does suggest the two are positively related. This provides additional evidence food trucks do not hurt the restaurant industry—and they may even help. Below we discuss some possible reasons why food trucks may be complementary to the growth of the restaurant sector.

Figure 2: Number of Restaurants per Number of Food Trucks in a Given County, 2005–2016, Non-Rural Counties



Why Food Truck Growth and Restaurant Growth Go Hand in Hand

As our results illustrate, the critics' theory that food trucks harm restaurants fails. Not only do food trucks not appear to harm restaurants, but they actually appear associated with more restaurants. After the Great Recession in 2008, both food trucks and restaurants increased substantially at the county level throughout our study period. And while food trucks experienced higher growth rates, restaurants cannot complain because a greater number of food trucks in a county does not mean fewer restaurants in that county in a given year. In fact, the opposite is true, with three more restaurants present for each additional food truck. This further undermines food truck opponents' arguments, which they often make most forcefully during economic downturns when restaurants are hurting the most.

There are at least three possible reasons for our finding that food trucks do not harm the brick-and-mortar restaurant industry and may help it. First, food trucks are not direct competitors for all restaurants. Food trucks generally compete with fast food restaurants, not traditional, full-service restaurants.⁷⁹ According to one survey, lunch customers account for approximately two-thirds of food trucks' customer base. About half of these customers would choose to buy their lunch at a fast food restaurant if they were not buying it from a food truck, 42% would eat at home or bring food from home, and only 11% would choose to eat at a full-service restaurant.⁸⁰



Second, food trucks provide brick-and-mortar restaurants with opportunities to test new markets and products. According to the National Restaurant Association, some restaurants see food trucks as opportunities to expand their presence beyond four walls as well as to attract different market segments.⁸¹ In fact, restaurant-affiliated food trucks account for 30% to 40% of all food trucks in operation.⁸² Food trucks have even helped many restaurants weather the COVID-19 pandemic: Unable to conduct business as usual due to deserted business districts and indoor dining restrictions, many restaurants have come to see the advantages of having a food truck and have added one or more to their repertoire.⁸³

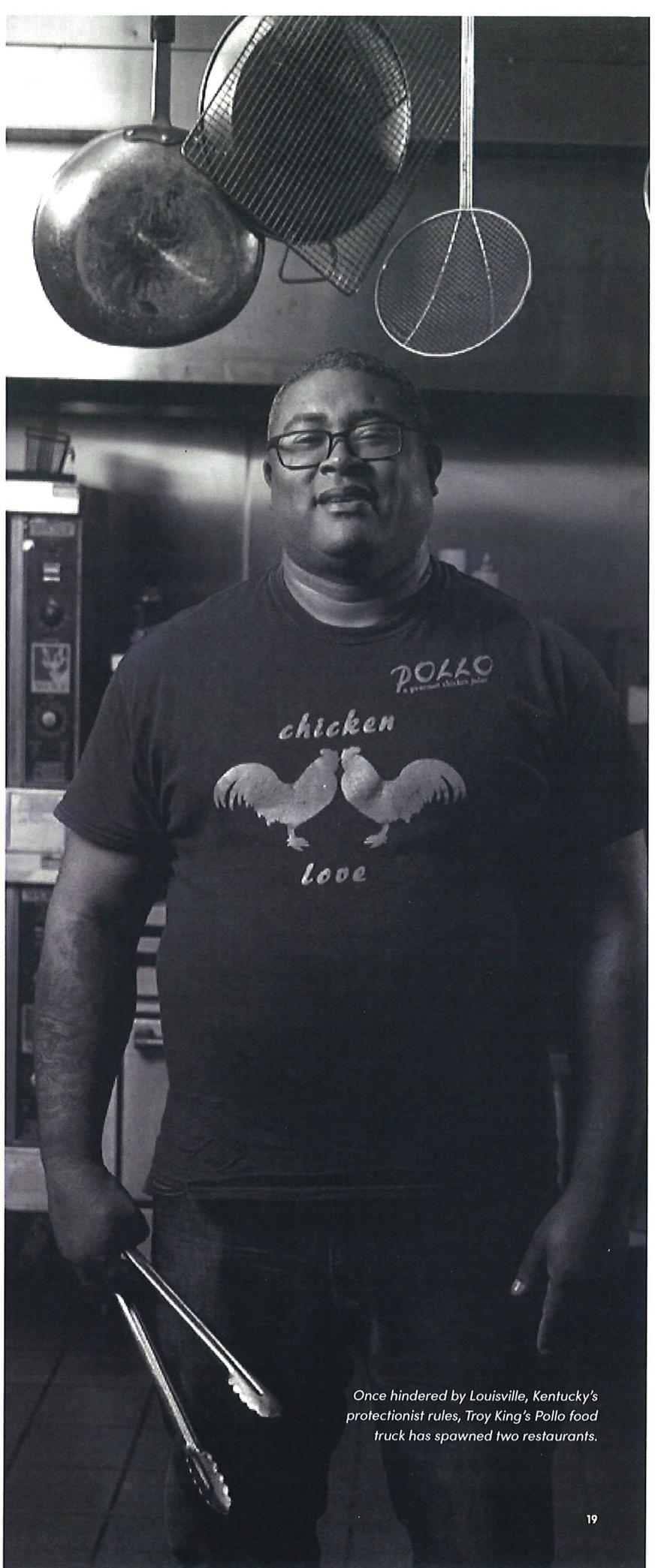
Third, instead of taking customers away from restaurants and putting them out of business, food trucks can help restaurants flourish in a variety of ways. For starters, food trucks can increase foot traffic to an area, helping existing brick-and-mortar restaurants and other businesses and encouraging new entrants into the industry. For example, until the pandemic shut it down,⁸⁴ a weekly food truck gathering at ArtsPark in Hollywood, Florida, drew hundreds of people downtown on Monday nights, traditionally the slowest night of the week for brick-and-mortar businesses.⁸⁵ In another example, food trucks at a popular location in Washington, D.C.—Farragut Square—drew so much foot traffic that four new brick-and-mortar restaurants opened across the street.⁸⁶ And in Houston in 2012, many restaurants supported deregulating food trucks because they noticed trucks brought more foot traffic to their businesses.⁸⁷ Similarly, when Sarasota, Florida, considered legalizing food trucks early in 2021, the city's planning director was in favor based on his professional experience in Atlanta and Madison, Wisconsin, where he said food trucks actually increased business at takeout restaurants.⁸⁸

It is easy to understand why this might be: People may go to an area for the food trucks, but they might choose to eat at a restaurant instead if the truck they planned to patronize is too busy or if they see a restaurant that appeals to them more. Or while buying lunch from a food truck one day, they might notice a restaurant they have not seen before and return to the area to try it on a subsequent occasion.

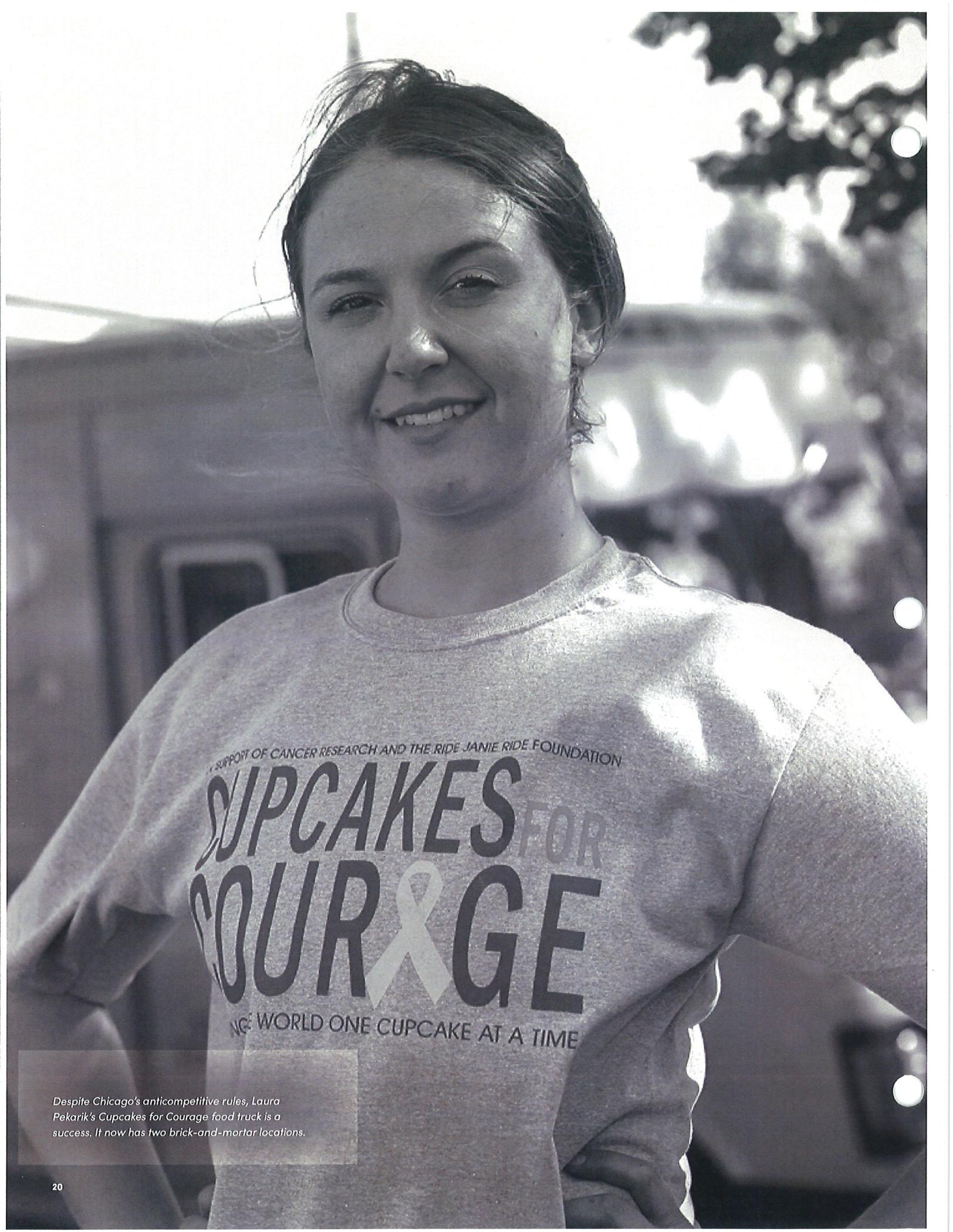
Food trucks can also create new places for restaurants to be established. They can do this by helping to revitalize underutilized urban spaces. In setting up shop in areas that have few other draws, they can make those areas both more attractive and safer,⁸⁹ drawing foot traffic to those areas. This new customer base, in turn, may encourage other brick-and-mortar businesses, including new restaurants, to locate in those areas. For example, municipal leaders in Montgomery, Alabama, saw food trucks as an essential part of revitalizing the downtown area—so much so that the city created events for food trucks to be hosted there.⁹⁰ Similarly, food trucks appear to have served as a low-cost revitalization tool on underutilized lots in Austin, Texas.⁹¹

Another way food trucks can help restaurants flourish is by stoking the fire of competition and innovation, contributing to the local culinary scene and even leading to the establishment of new, high-quality brick-and-mortar restaurants. For example, a survey of food truck owners in Vancouver, Washington, revealed that many believe the competition they provide is a healthy driver of restaurant innovation—that it forces restaurants out of complacency. As one survey respondent stated: “[T]he more food carts/trucks we have, the more vibrant our local culinary scene will become. This will, in time, lend itself to more high-quality brick and mortar restaurants and cafes.”⁹²

This food truck-induced culinary innovation makes intuitive sense, as restaurants must develop better and more unique menu items when food trucks are selling the same type of cuisine.⁹³ As Alan Hirsch, a restaurant owner in Baltimore, stated: “It’s the market at work. . . . I’m sure when Starbucks was rolling across the country, independent coffee shops were outraged. But there are still independent coffee shops. They had to figure out a way to compete. They started making better coffee.”⁹⁴ Others have noticed the culinary innovation food trucks have brought as well. One food producer even

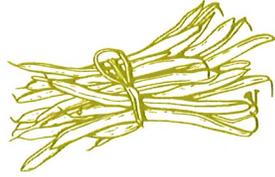


Once hindered by Louisville, Kentucky's protectionist rules, Troy King's Pollo food truck has spawned two restaurants.



IN SUPPORT OF CANCER RESEARCH AND THE RIDE JANIE RIDE FOUNDATION
**CUPCAKES FOR
COURAGE**
ONE WORLD ONE CUPCAKE AT A TIME

Despite Chicago's anticompetitive rules, Laura Pekarik's Cupcakes for Courage food truck is a success. It now has two brick-and-mortar locations.



testified that the innovative nature of food trucks brought the entire industry back to concentrating on the customer: “Food trucks have helped provide the entire food industry with culinary focus at a time when many had lost sight of consumer needs and interests, taking what’s being learned on the road back into restaurants.”⁹⁵

In addition to fueling innovation through competition, food trucks fuel innovation by incubating new brick-and-mortar restaurants and other food establishments. While most food trucks may start off small, they can grow to a point in their popularity where it makes sense to open a brick-and-mortar location. For example, in 2007, Enzo Algarme started a food cart called Papatella in Arlington, Virginia, serving simple yet delicious pizzas made using traditions from his hometown of Naples, Italy.⁹⁶ Because of its success, Papatella

morphed into a brick-and-mortar restaurant with five locations.⁹⁷ The small chain continues to differentiate itself from the com-

petition through its menu, such as by partnering with another local restaurant—Texas Jack’s Barbecue—to create a brisket pizza.⁹⁸

In another example, this one from Chicago, in 2011, IJ client Laura Pekarik opened her food truck, Cupcakes for Courage, from which she donates 10% of sales to cancer charities. The previous year, she had quit her job to help care for her sister who had been diagnosed with cancer. Following her sister’s recovery, Laura decided to go into business for herself rather than return to her previous career. Despite the Windy City’s stringent food truck regulations, Cupcakes for Courage was such a success that in 2012 Laura opened a brick-and-mortar bakery and café.⁹⁹ Today, Courageous Bakery Cafe has two locations.¹⁰⁰ Yet another example of food trucks incubating new restaurants can be found in Louisville, Kentucky, with IJ client Troy

King’s food truck, Pollo, which serves gourmet chicken dishes such as chicken and waffles. Troy bought his first food truck in 2014 and soon added a second truck as the business expanded.¹⁰¹ Troy’s continued success allowed him to open two brick-and-mortar restaurants—Six Forks, which dishes up gourmet hamburgers and hot dogs, and Fry Daddy’s, which mainly serves fried foods.¹⁰²

Today, Troy’s food trucks and restaurants contribute to his community in myriad ways. Not only do they provide consumers with more dining options, but they generate tax revenue and create jobs in Louisville. And they might not exist at all if the city’s no-vending zones, discussed above, had been allowed to stand.

Other cities where restrictive food truck regulations persist are missing out on the benefits food trucks provide. To return to Benny Diaz’s

story from our introduction, after he joined with IJ and other food truck owners to sue Fort Pierce, the court granted an injunction, stopping the city from enforcing the 500-

foot ban while the case proceeded—a strong indication that the city was unlikely to prevail.¹⁰³ In response, the city repealed the ban.¹⁰⁴ But to ensure the city never revived the ban, Benny continued to press his case,¹⁰⁵ and the city admitted during discovery that it was unaware of any harms to “public safety or any other governmental interest” caused by either the injunction against the ban or the ban’s subsequent repeal.¹⁰⁶ In the end, the court entered a consent final judgment finding the ban unconstitutional—and ensuring Benny and other food truck owners never have to worry about Fort Pierce bringing it back.¹⁰⁷ Taco Trap is now freely rolling on the streets of Fort Pierce, serving up tasty tacos and a heaping helping of healthy competition that can only be a good thing for Fort Pierce consumers and restaurants.

In addition to fueling innovation through competition, food trucks fuel innovation by incubating new brick-and-mortar restaurants.

Conclusion and Policy Recommendations

The results of this study make clear that, far from harming the restaurant industry, food trucks can complement it. Growth in the number of food trucks goes hand in hand with growth in the number of restaurants. This is not to say that restaurants are never put out of business by food trucks. Some may be—just as restaurants are sometimes outcompeted by other restaurants. However, this is normal, healthy competition, and it is good for food trucks, restaurants and consumers alike.

Food trucks, it would seem, have thus been unfairly maligned by restaurants, their associations and municipalities.

These results bear important policy implications. Cities can and should ensure the health and safety of their residents while also facilitating broad economic growth in their jurisdictions. The anti-competitive restrictions many cities have enacted to protect brick-and-mortar restaurants from food trucks serve neither of those ends. In the name of economic growth, fair competition and consumer choice, cities should repeal these counterproductive restrictions. And states should consider

By increasing food truck freedom, not only can cities allow entrepreneurs to pursue the American Dream, they can also promote business growth and allow their communities to flourish.

preventing cities from enacting such restrictions.

More specifically, cities should repeal rules that ban food trucks—whether on public or private land—from operating in certain areas or within a certain distance from restaurants, as well as time limits that force trucks to pack up and move frequently.

Repealing such restrictions is the right thing to do at any time, but it is especially important for cities

to do before the next economic downturn, when many people will be looking for entrepreneurial opportunities

and established restaurants are likely to put up resistance to food trucks. This was the case during the economic recovery from the Great Recession as well as during the COVID-19 pandemic, which saw restaurants from coast to coast oppose food truck freedom in a bid to protect their own businesses.

To the extent that cities do need to regulate food trucks—whether on public or private land—they should do so only to protect public health and safety, and the rules should be no more restrictive than those applied to brick-and-mortar restaurants.

Appendix

Detailed Methods and Results

Methods

The following question guided this study: Is there a significant relationship between the number of food trucks and restaurants from 2005 through 2016?

Annual food truck and restaurant data came from the 2005 to 2016 annual Census County Business Patterns database. Food trucks (the independent variable) were represented by mobile food establishments, NAICS code 722330. Restaurants (the dependent variable) were represented by full service, quick service and cafeteria style establishments, NAICS codes 722110, 722211 and 722212 (pre-2012) and 722511, 722513 and 722514 (post-2012).

Control variables included population estimates and unemployment rate. It is self-evident that counties with greater populations will generally have more food establishments of any kind, making it important to control for population. We drew county population estimates from annual Census Bureau data. The number of food establishments may also depend on the economic health in a county. Thus, we controlled for that using unemployment rates—a common proxy for economic health¹⁰⁸—at the county level drawn from the Bureau of Labor Statistics Local Area Unemployment Statistics. We collected and used one instrumental variable found to be a predictor of the presence of food trucks: ethnic diversity.¹⁰⁹ We estimated this as a Herfindahl-Hirschman Index using racial percentages from the Census Annual County Resident Population Estimates.

We analyzed the data for all counties ($n = 3,133$) and then for non-rural counties ($n = 1,165$). We coded the urbanicity of counties using data from the 2013 USDA Rural-Urban Continuum Codes.¹¹⁰ Rural was defined as non-metro counties with populations of fewer than 2,500 people adjacent to and not adjacent to metro counties (codes 8 and 9 on the continuum). Non-rural counties

included all other counties (codes 1 through 7 on the continuum).

We analyzed these data using dynamic panel data analysis, specifically an Arellano-Bond model in a one-step estimation.¹¹¹ In the analysis, we treated unemployment rate and population as exogenous, food trucks as a predetermined variable, and HHI as an instrument. The model also included year fixed effects and used robust standard errors. Year fixed effect controlled for any idiosyncratic year effects. Robust standard errors accounted for heterogeneity present in the data (total sample: Greene LR test = 149,000, $p = .000$; non-rural sample: Greene LR test = 43,610, $p = .000$). For robustness checks, we also analyzed the data using traditional ordinary least squares fixed effects, an Arellano-Bond model in a two-step estimation¹¹² and an Arellano-Bond-Blundell model in a two-step estimation.¹¹³ Results were substantively similar to the Arellano-Bond model in a one-step estimation. This means the results reported below are not an artifact of a particular estimation method but, instead, reflect a substantive relationship between food trucks and restaurants in the manner we describe.

In all of the preceding analyses, the food truck variable was modeled to be contemporaneous with restaurants and with a one-year lag. Our use of a one-year lag, rather than a longer lag (e.g., two years, three years, five years), was informed by media reporting¹¹⁴ and academic literature¹¹⁵ suggesting that food trucks' potential effects on restaurants—if any—would be observed sooner rather than later. In media reporting, for example, restaurant owners opposed to food trucks have described how their businesses suffered shortly after the arrival of food trucks and predicted their firms would shutter.¹¹⁶ One restaurant manager said, "When our count is down, we can just go outside and count the trucks right in front of us," while another said, "[W]hen there's a whole bunch (of trucks), we see a significant drop in sales."¹¹⁷

Moreover, research on factors that contribute to restaurant failure indicates competition is a consistent and significant predictor.¹¹⁸ Independent restaurants, in particular, struggle to remain operational in areas with greater competitive density. In media reporting, it is owners and managers of just those types of restaurants who are quoted as objecting to competition from food trucks.

Added to this are still other media articles that suggest exogenous factors have near-immediate effects on restaurants. An article about the 2019 federal government closure, for instance, described how four weeks into the closure restaurants were already reporting 20% to 60% losses in sales and significant reductions in employee work hours. Restaurants were described as just “trying to sustain their business.”¹¹⁹

In the absence of prior systematic evidence about the effects of food trucks on restaurants (specifically, a survival analysis on the relationship between trucks and restaurants), taken together, the literature described above acts as a guiding theory and suggests a one-year lag is appropriate. However, some might argue that one year is too short—that restaurants may be able to hold out for more than a year when faced with competition from food trucks. We allowed for that possibility and ran all models described herein with a second lag for food trucks. The results were not robust across all models. Specifically, inconsis-

tencies appeared in statistical significance, signs on coefficients and magnitudes of coefficients. Such results, plus the theory guiding our use of a one-year lag, compelled us to report results for only the one-year lag model.

Results

Table A1 includes results for all counties and the non-rural sample. Findings for restaurant and food truck variables are, of course, the same as reported above. Both unemployment and population are significantly related to number of restaurants and in an expected direction. Greater unemployment (a sign of a comparatively weaker economy) is associated with fewer restaurants. More populous counties have more restaurants. Notably, results are quite similar when comparing all counties and the non-rural sample. This suggests the dynamics between food trucks and restaurants are largely a suburban and urban phenomenon, which is entirely logical given the paucity of both restaurants or food trucks in rural areas. Finally, Table A1 includes autocorrelation results. As is desirable, results confirm first differences in the Arellano-Bond model are significantly correlated in the first order, indicating dynamic effects; no significant second-order autocorrelation appears in the first differences of errors.

Table A1: Full Results

| | All Counties | | | Non-Rural Counties | | |
|----------------------|--------------|-------|-------|--------------------|--------|-------|
| | Coef. | se | p | Coef. | se | p |
| Restaurants (lagged) | 0.752 | 0.050 | 0.000 | 0.771 | 0.052 | 0.000 |
| Food trucks | 3.450 | 1.297 | 0.008 | 3.144 | 1.354 | 0.020 |
| Food trucks (lagged) | 1.837 | 1.277 | 0.150 | 2.120 | 1.332 | 0.112 |
| Unemployment | -0.151 | 0.057 | 0.008 | -0.451 | 0.197 | 0.022 |
| Population | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Intercept | 1.665 | 6.145 | 0.786 | 6.823 | 14.061 | 0.627 |
| AR (1) | -6.382 | | 0.000 | -6.011 | | 0.000 |
| AR (2) | 0.538 | | 0.591 | 0.514 | | 0.607 |

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About the Authors



Dr. Dick Carpenter is a senior director of strategic research at the Institute for Justice. He works with IJ staff and attorneys to define, implement and manage social science research related to the Institute's mission. His work has

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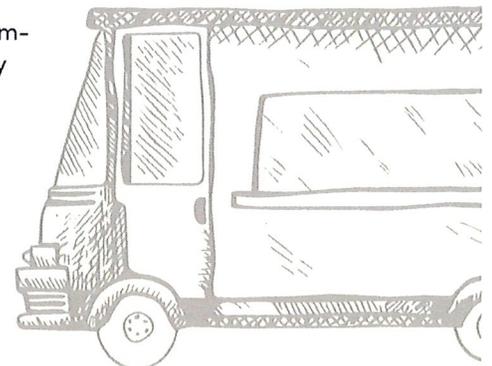


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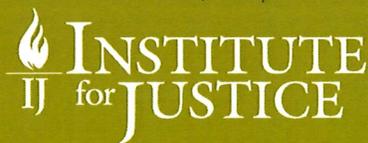




About IJ

The Institute for Justice is a nonprofit, public interest law firm that litigates to secure economic liberty, educational choice, private property rights, freedom of speech and other vital individual liberties and to restore constitutional limits on the power of government. Founded in 1991, IJ is the nation's only libertarian public interest law firm, pursuing cutting-edge litigation in the courts of law and in the court of public opinion on behalf of individuals whose most basic rights are denied by the government. The Institute's strategic research program produces social science and policy research to inform public policy debates on issues central to IJ's mission.

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Wendy Hiebert: Public Comment on New Amendment to Zoning Ordinance
Regarding Food Trucks

Good Evening, my name is Wendy Hiebert, my address in 893 N Hickory Ridge Rd, Highland, MI.

I would like to thank the planning commission for the hard work they put in. It is a difficult task and too often, it goes unappreciated.

For the past 3.5 years I have been operating Nonnie's Best, all American chuckwagon. It is a local, woman owned food trailer that serves breakfast and lunch to the wonderful people of Highland and the surrounding areas. I typically park between Peter's True Value Hardware and Authentic Kitchen Design. I have a lease with Matt Whalen and use the lot in conjunction with Powers Flowers for 180 days through the summer. We are open 4 days a week, for approximately 8 hours a day and we leave the site every day at around 2pm. Webster's dictionary defines temporary as lasting for a limited time. It has been used to describe a worker, a shelter, a season, a drug, even a fix for your car. No matter the timeframe, short or long, it describes something that isn't permanent.

Two weeks ago I was denied this seasons temporary land use permit on the grounds that we are not temporary, we have an unfair advantage over brick and mortar businesses, and that it is not a food trailer but a sign on wheels thereby violating a sign ordinance. We were told that there have been complaints based on the idea that a food truck has an unfair advantage. When I asked for a copy of the complaints, I was told that there were no complaints on file. When I asked if the township had done a food truck study to determine the validity of this supposed unfairness and supporting their ordinance, I was also told no study was done. To my knowledge I am the only food trailer in Highland that operates on a daily basis. Which begs the question, if there is only one food trailer in operation daily, there have been no complaints about the business or the location, then why is this commission seeking to eliminate food trucks from the temporary land use process? I submit for your review a study that was done by the Institute for Justice, a non-profit, public interest law firm, titled "Food Truck Truth, why restaurants-and cities- have nothing to fear from mobile food business". In summary what the IFJ found was that food trucks are popular, meet public demand for that type of dining, and actually encourage people to stop on their

commutes. Food trucks are not fast food, so while customers wait for their order, they visit other businesses close by. In my case, those businesses sell flowers, hardware items, auto parts and fuel. What the study found was a symbiotic relationship between local businesses and food trucks. It cited statistics showing that local restaurants were not impacted negatively, and often times those same restaurants saw an increase in sales. I can't tell you the number of times people have told me that they drive through Highland all the time and are surprised when they find us, find out how good our food is, and also the other businesses that they pass by, day after day, that they didn't realize were there. It's a win-win, both for the food truck and the community.

This country was founded on ingenuity and creativity. It's what makes competition in a free market so successful. I think there is an opportunity to celebrate this business model. I think that many of the local restaurants might want to have their own food truck and take advantage of the seasonal desire of the public to eat outside. This would substantially increase their yearly sales. **This is where the commission can have a positive impact on the community. Not every location is suitable, so working to find ways to say yes, grows the community in a positive and healthy manner. In a free market the public decides which business they patronize, not government!** If it is unfair for a food truck to exist under the temporary use permit, then by default it would also be unfair for fireworks stands, or Christmas tree lots, to exist as well. As your ordinance is written, temporary is defined as 3 days or less. Neither of those business models would meet that requirement as well. To pass an ordinance targeting one specific type of business is exclusionary at best, predatory at worst.

In closing, I want the commission to understand that even if I didn't own a food truck I would still be in opposition to these types of ordinances. They do not respect the tried-and-true principles found in a free market. I have been asked by this commission how I would feel if someone moved in a food truck right next to my brick and mortar. It wouldn't bother me in the least. Competition is great. It forces us to strive for excellence. I was always told that crème rises to the top. Business is not about making money but about getting and keeping customers. **Successful businesses succeed not by the lack of competition but by providing superior products and customer service.**

I hope you will reevaluate and remove the new food truck ordinances and allow as many businesses as possible to take advantage of the 180 day temporary land use as it is currently written irrespective of their type of business.



MEMORANDUM

To: Highland Township Board of Trustees

From: Rick Hamill

Date: 6/2/2025

Re: Approval for Supervisor to Sign 2025–2027 Marine Patrol Services Agreement

Please find attached the 2025–2027 Marine Patrol Services Agreement for Highland Township. The Oakland County Board of Commissioners approved the updated rates and agreements at their meeting held on May 1, 2025.

I am requesting formal approval from the Board to authorize the Highland Township Supervisor to sign the agreement on behalf of the Township. This agreement outlines marine patrol services to be provided by the Oakland County Sheriff's Office and is essential to continuing public safety efforts on our local waterways.

Motion: Approve the Highland Township Supervisor to sign the 2025–2027 Marine Patrol Services Agreement with Oakland County as presented.

Enclosures: 2025–2027 Marine Patrol Services Agreement for Highland Township

Warm inside. Great outdoors.



**OAKLAND COUNTY SHERIFF'S OFFICE
2025-2027 MARINE PATROL SERVICES AGREEMENT WITH
THE CHARTER TOWNSHIP OF HIGHLAND**

This Agreement is made and entered into between the **CHARTER TOWNSHIP OF HIGHLAND**, a Michigan Constitutional and Municipal Corporation and political subdivision of the State of Michigan, located within Oakland County, whose address is **205 N. John Street, Highland, Michigan 48357** (hereafter the "MUNICIPALITY"), and the COUNTY OF OAKLAND, a Michigan Constitutional and Municipal Corporation and political subdivision of the State of Michigan, whose address is 1200 North Telegraph Road, Pontiac, Michigan 48341 (hereafter the "COUNTY"), and/or the OAKLAND COUNTY SHERIFF, in the capacity of a Michigan Constitutional Officer, whose address is County Service Center, Building #38 East, 1200 N. Telegraph Road, Pontiac, Michigan 48341-1044 (hereafter the "SHERIFF"). In this Agreement, whenever the COUNTY and SHERIFF are intended as joint or co-obligors they will be referred to collectively as the "OAKLAND COUNTY SHERIFF'S OFFICE" or, as abbreviated, the "O.C.S.O.", otherwise, "COUNTY" and "SHERIFF" shall refer only to the individual described herein.

INTRODUCTORY STATEMENTS

Whereas, the O.C.S.O. is authorized to enforce MARINE LAW but, absent an agreement such as this, has only limited responsibility to do so within the MUNICIPALITY; and

Whereas, the O.C.S.O. and the MUNICIPALITY may enter into an agreement where the O.C.S.O. would enforce MARINE LAW in the MUNICIPALITY; and

Whereas, the MUNICIPALITY desires to contract with the O.C.S.O. for the enforcement of MARINE LAW in the MUNICIPALITY; and

Whereas, the O.C.S.O. is agreeable to enforcing MARINE LAW within in the MUNICIPALITY with the additional personnel provided under the terms and conditions of this Agreement;

NOW, THEREFORE, in consideration of these premises and the mutual promises, representations, and agreements set forth in this Agreement, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the COUNTY, the SHERIFF, and the MUNICIPALITY mutually agree:

1. Besides the terms "COUNTY", "MUNICIPALITY", "SHERIFF", "OAKLAND COUNTY SHERIFF'S OFFICE", and "O.C.S.O." as defined above, the parties agree that for all purposes, and as used throughout this Agreement, the following terms and expressions whether used in the singular or plural, possessive or nonpossessive, and/or either within or without quotation marks, shall be defined and interpreted as provided herein. The parties further agree that as defined herein the terms "MUNICIPALITY OFFICIAL", "MUNICIPALITY AGENT", "COUNTY OFFICIAL", "SHERIFF'S DEPUTY" and "SHERIFF'S DEPUTIES" shall include any person who, at the time relevant to any issue, claim, or interpretation of this Agreement, was either a "MUNICIPALITY OFFICIAL", "MUNICIPALITY AGENT", "COUNTY OFFICIAL", or "SHERIFF'S DEPUTY" but, for any reason, is no longer employed in that capacity.

a. "CLAIM" shall be defined to include any and all losses, complaints, demands for relief, damages, lawsuits, causes of action, proceedings, judgments, deficiencies, penalties, costs and expenses, including, but not limited to, reimbursement for reasonable attorney fees, witness fees, court costs, investigation, litigation expenses, amounts paid in settlement, and/or any other amount for which either party becomes

legally and/or contractually obligated to pay, whether direct, indirect or consequential, whether based upon any alleged violation of the constitution (federal or state), any statute, rule, regulation, or the common law, whether in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened.

b. "COUNTY OFFICIAL" shall be defined to include any and all COUNTY representatives elected by popular vote to a COUNTY office or such persons appointed, pursuant to state law, to fill a vacant elected office pending an election.

c. "MARINE LAW" means Subchapter 5 ("Watercraft and Marine Safety") of the Natural Resources and Environmental Protection Act (Public Act 451 of 1994), rules promulgated thereunder by the Michigan Department of Natural Resources, and local ordinances adopted in conformity with this Act.

d. "MARINE PATROL SERVICES" shall be defined and interpreted as the prevention and detection of MARINE LAW violations and the enforcement of MARINE LAWS upon all lakes or waterways designated by the MUNICIPALITY. The MARINE PATROL SERVICES contemplated and to be provided under this Agreement are strictly limited to those governmental MARINE PATROL SERVICES authorized by law to be performed by the O.C.S.O.

e. "MUNICIPALITY OFFICIAL" shall be defined to include any and all MUNICIPALITY representatives elected by popular vote to a MUNICIPALITY office or such persons appointed, pursuant to state law, to fill a vacant elected office pending an election, and those individual MUNICIPALITY employees or agents whose specific job responsibilities mandate the enforcement of state statutes or local ordinances such as the Fire Marshall, Engineering or Housing Inspector, Ordinance Officer, or Weighmaster.

f. "MUNICIPALITY AGENT" shall be defined to include any and all MUNICIPALITY employees, managers, departments, divisions, volunteers, agents, representatives, predecessors, successors, attorneys, or auditors, other than MUNICIPALITY OFFICIALS as defined above (whether such persons act, or acted, in their personal, representative, or official capacities), and/or any and all persons acting by, through, under, or in concert with any of them.

g. "MUNICIPALITY LIAISON" shall be defined as the chief elected official of the MUNICIPALITY (i.e., City Mayor or Township Supervisor) or such other individual as designated in writing by the MUNICIPALITY LIAISON to act in this capacity for all purposes under this Agreement.

h. "O.C.S.O. LIAISON" shall be defined as a SHERIFF'S DEPUTY contracted for and assigned to provide LAW ENFORCEMENT SERVICES to the MUNICIPALITY under this Agreement, who is designated by the SHERIFF to maintain all lines of communications with the MUNICIPALITY LIAISON, as defined herein. The O.C.S.O. LIAISON will generally be the commanding officer, or a SHERIFF'S DEPUTY designated, in writing, by the SHERIFF to perform this function.

i. "SHERIFF'S DEPUTY" or "SHERIFF'S DEPUTIES" shall be defined to include any Captain, Lieutenant, Sergeant, Deputy II, Deputy I, Special Deputy, Patrol Investigator, Detective Sergeant, or any other person or persons of any rank, classification, or title who, pursuant to state law, is a sworn Deputy of the SHERIFF.

2. The SHERIFF shall assign SHERIFF'S DEPUTIES, in such Number(s) and Rank(s) as shown in SCHEDULE A - SHERIFF'S DEPUTIES CONTRACTED FOR AND TO BE ASSIGNED TO MUNICIPALITY (hereafter "SCHEDULE A"), which is attached to, incorporated in and made part of this Agreement, to perform any and all O.C.S.O. MARINE PATROL SERVICES contemplated in this Agreement within the corporate limits of the MUNICIPALITY. MARINE PATROL SERVICES, as defined above, shall not include O.C.S.O. police-related "Support Services," such as Arson Investigation and Detective and Crime Lab services, which the O.C.S.O. now provides on a County-wide basis, unless expressly stated to the contrary herein. Nevertheless, such additional "Support Services" shall continue to be made available, at no additional cost to the MUNICIPALITY, to the same extent that the O.C.S.O. continues to make such law enforcement "Support Services" available, at no additional charge, to all other communities within Oakland County.

a. The MUNICIPALITY acknowledges that, except as provided for under the terms of this Agreement, the SHERIFF has only limited responsibility for MARINE PATROL SERVICES in the MUNICIPALITY and is not otherwise required, except as provided herein, to assign any specific Number(s) or Rank(s) of SHERIFF'S DEPUTIES to provide MARINE PATROL SERVICES to the MUNICIPALITY.

b. The SHERIFF will make every reasonable effort to provide professional MARINE PATROL SERVICES to the MUNICIPALITY, following generally accepted standards for police protection, with the levels of staff provided for in SCHEDULE A.

c. Notwithstanding any other provision in this Agreement, this Agreement shall not be interpreted to include any warranty, promise or guaranty, either express or implied, or of any kind or nature whatsoever, in favor of the MUNICIPALITY and/or any other person or MUNICIPALITY resident that the O.C.S.O.'S provision of MARINE PATROL SERVICES under this Agreement will result in any specific reduction or prevention of criminal activity within the MUNICIPALITY or any other performance-based outcome.

3. The O.C.S.O. and the MUNICIPALITY agree that the sole and exclusive purpose of this Agreement is to provide governmental MARINE PATROL SERVICES in and for the MUNICIPALITY. Except as otherwise expressly provided for in this Agreement, the MUNICIPALITY agrees that this Agreement does not, and is not intended to, create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit, and/or special right to the O.C.S.O.' s MARINE PATROL SERVICES in favor of or to the benefit of any particular person beyond that of the O.C.S.O.'S or any SHERIFF'S DEPUTY'S law enforcement duty, as established under existing law, to the general public.

4. Except as otherwise expressly provided for in this Agreement, any SHERIFF'S DEPUTY contracted for and assigned to provide MARINE PATROL SERVICES to the MUNICIPALITY, as provided for in SCHEDULE A, shall work, during those hours for which the MUNICIPALITY is being charged, only on MUNICIPALITY-related police matters. It is understood and agreed, however, that "Mutual Aid" between communities may be provided to surrounding communities. "Mutual Aid," as used in the previous sentence, means that any SHERIFF'S DEPUTY contracted for and assigned to the MUNICIPALITY may be absent from the MUNICIPALITY, at MUNICIPALITY'S expense, when temporarily called to the aid of another community due to an emergency or other exceptional circumstance or because a SHERIFF'S DEPUTY possesses some special skill or qualification temporarily needed in that other community.

5. Under the terms of this Agreement, the O.C.S.O. shall assign to the MUNICIPALITY the Number(s) and Rank(s) of SHERIFF'S DEPUTIES shown in SCHEDULE A to perform all of the MARINE PATROL SERVICES contemplated under this Agreement.

a. Except as may otherwise be expressly provided in this subparagraph or in SCHEDULE A, whenever any SHERIFF'S DEPUTY contracted for and assigned to provide MARINE PATROL SERVICES to the MUNICIPALITY is not present in the MUNICIPALITY'S geographical area, due to any of the reasons described in subparagraphs 1 - 3 below, such periods of time shall be included in and counted toward the hours allotted for MARINE PATROL SERVICES set forth in SCHEDULE A:

1. Travel time, on a daily basis, to or from the O.C.S.O. in Pontiac, Michigan, at the beginning of or end of any shift by any SHERIFF'S DEPUTY if that SHERIFF DEPUTY'S shift starts or ends in Pontiac;
2. Appearance in any Court or at any meeting with any other law enforcement agency in connection with any prosecution or Court appearance related to MUNICIPALITY'S marine patrol activities;
3. Performance of any MARINE PATROL SERVICES for the MUNICIPALITY that takes any SHERIFF'S DEPUTY outside the MUNICIPALITY'S geographical area; and

b. Subject to the SHERIFF'S right to consolidate the assigned shifts of SHERIFF'S DEPUTIES in order to concentrate marine patrol efforts to meet particular marine law enforcement priorities and needs, the SHERIFF shall assign SHERIFF DEPUTIES contracted for under this Agreement so as to provide the broadest possible coverage of MARINE PATROL SERVICES to the MUNICIPALITY.

c. All O.C.S.O. policies, procedures, employment contracts, etc., which may be applicable to this Agreement shall be made available by the SHERIFF for inspection by the MUNICIPALITY LIAISON at the O.C.S.O., by appointment, during normal business hours.

6. The MUNICIPALITY shall not have the right under this Agreement to assign, delegate, or otherwise, transfer, promise, commit, or lend any O.C.S.O.'S or SHERIFF DEPUTY'S services, duties, or obligations under this Agreement to any other public or private person, corporation, entity, or organization of any kind. In the event that the MUNICIPALITY perceives the need for any SHERIFF'S DEPUTY'S MARINE PATROL SERVICES beyond those SHERIFF'S DEPUTIES' services contracted for in SCHEDULE A, due to some unusual MUNICIPALITY circumstances that, in the MUNICIPALITY'S judgment, may require additional MARINE PATROL SERVICES, the MUNICIPALITY shall address such concerns for additional MARINE PATROL SERVICES to the SHERIFF as provided for in this Agreement (i.e., preceding Paragraph).

7. The MUNICIPALITY will pay the O.C.S.O. for all SHERIFF'S DEPUTIES' MARINE PATROL SERVICES rendered pursuant to this Agreement at the hourly rates shown in SCHEDULE A. The MUNICIPALITY further agrees to reimburse the O.C.S.O. for any and all additional hours of work, overtime, and/or holiday pay costs incurred by the O.C.S.O. in providing MARINE PATROL SERVICES to the MUNICIPALITY under the terms of this Agreement. For every monthly period (corresponding to established O.C.S.O. payroll periods) during which any SHERIFF'S DEPUTY renders any MARINE PATROL SERVICES to the MUNICIPALITY under the terms of this Agreement, the O.C.S.O. shall prepare and send to the

MUNICIPALITY an invoice that sets forth the monthly amount due for each SHERIFF'S DEPUTY'S MARINE PATROL SERVICES rendered during that monthly period, plus any charges for any additional hours of work, overtime, and/or holiday pay, as provided for herein, during that bi-weekly billing period. All overtime charges are to be itemized and designated for the reason incurred. The MUNICIPALITY agrees to pay to the COUNTY the full amounts due on any such invoice within 30 days of the invoice date.

8. If the MUNICIPALITY fails, for any reason, to pay the COUNTY any monies when and as due under this Agreement, the MUNICIPALITY agrees that unless expressly prohibited by law, the COUNTY or the County Treasurer, at their sole option, shall be entitled to set-off from any other MUNICIPALITY funds that are in the COUNTY'S possession for any reason. Funds include but are not limited to the Delinquent Tax Revolving Fund ("DTRF"). Any set-off or retention of funds by the COUNTY shall be deemed a voluntary assignment of the amount by the MUNICIPALITY to the COUNTY. The MUNICIPALITY waives any CLAIMS against the County or it's Officials for any acts related specifically to the COUNTY'S off-setting or retaining such amounts. This paragraph shall not limit the MUNICIPALITY'S legal right to dispute whether the underlying amount retained by the COUNTY was actually due and owing under this Agreement. If the County chooses not to exercise its right to set-off or if any setoff is insufficient to fully pay the COUNTY any amounts due and owing the COUNTY under this Agreement, the COUNTY shall have the right to charge up to the then-maximum legal interest on any unpaid amount. Interest charges shall be in addition to any other amounts due to the COUNTY under this Agreement. Interest charges shall be calculated using the daily unpaid balance method and accumulate until all outstanding amounts and accumulated interest are fully paid. Nothing in this section shall operate to limit the COUNTY'S right to pursue or exercise any other legal rights or remedies under this Agreement against the MUNICIPALITY to secure reimbursement of amounts due the County under this Agreement. The remedies in this Section shall be available to the COUNTY on an ongoing and successive basis if the MUNICIPALITY at any time becomes delinquent in its payment. Notwithstanding any other term and condition in this Agreement, if the COUNTY pursues any legal action in any court to secure its payment under this Agreement, the MUNICIPALITY agrees to pay all costs and expenses, including attorney's fees and court costs, incurred by the COUNTY in the collection of any amount owed by the MUNICIPALITY.

9. The MUNICIPALITY and the O.C.S.O. agree and warrant that neither the O.C.S.O. nor any SHERIFF'S DEPUTY, by virtue of this Agreement or otherwise, shall be considered or claimed to be an employee of the MUNICIPALITY and further agree that, at all times and for all purposes under the terms of this Agreement, the O.C.S.O.'S legal status and relationship to the MUNICIPALITY shall be that of an INDEPENDENT CONTRACTOR. The MUNICIPALITY also agrees that in any writing or any other communication prepared by, for, or at the direction of the MUNICIPALITY, the MUNICIPALITY shall neither state, suggest, nor imply that any employment status and/or employment relationship exists between any SHERIFF'S DEPUTY and the MUNICIPALITY.

10. The MUNICIPALITY and the O.C.S.O. agree and warrant that, at all times and for all purposes relevant to this Agreement, the O.C.S.O. shall remain the sole and exclusive employer of all SHERIFF'S DEPUTIES and that the O.C.S.O. shall remain solely and exclusively responsible for the payment of all SHERIFF'S DEPUTIES' wages, compensation, overtime wages, expenses, fringe benefits, pension or retirement benefits, travel expenses, mileage allowances, training expenses, transportation costs, and/or other allowances or reimbursements of any kind, including, but not limited to, workers' disability compensation, unemployment compensation, Social Security Act protection(s) and benefits, any employment taxes, and/or any other statutory or contractual right or benefit based, in any way, upon any SHERIFF'S DEPUTY'S status as an employee of the O.C.S.O. Except as expressly provided otherwise in

this Agreement, the MUNICIPALITY shall not grant, give, allow, pay, reimburse, compensate, or otherwise provide any wages, fringe benefits, privileges, gifts, equipment, automobiles, personal property, supplies, benefits, entitlement, consideration (monetary or otherwise) or any other thing of value, either directly or indirectly, to, for the use by, or on behalf of, any individual SHERIFF'S DEPUTY. Any consideration, monetary or otherwise, paid directly to the COUNTY and/or any personal property, automobiles, or any portable equipment (e.g., portable telephones, portable computers, , etc.) supplied, provided, and/or leased directly to the COUNTY shall not, for any purpose of this Agreement, be interpreted as being provided by the MUNICIPALITY, either directly or indirectly, to, for the use by, or on behalf of, any individual SHERIFF'S DEPUTY.

11. Except as expressly provided for in this Agreement, the parties agree that this Agreement does not, and is not intended to, transfer, delegate, or assign to the other Party any civil or legal responsibility, duty, obligation, duty of care, cost, legal obligation, or liability associated with any governmental function delegated and/or entrusted to either party under any existing law or regulation.

12. Except as expressly provided for under the terms of this Agreement, no SHERIFF'S DEPUTY while acting under the terms of this Agreement shall perform any services directly or otherwise be available to perform any other work or assignments, and no SHERIFF'S DEPUTY shall be otherwise employed or utilized, in any manner or capacity, by the MUNICIPALITY.

13. The MUNICIPALITY shall not provide, furnish or assign any SHERIFF'S DEPUTY with any job instructions, job descriptions, job specifications, or job duties, or in any manner attempt to control, supervise, train, or direct any SHERIFF'S DEPUTY in the performance of any O.C.S.O.'S duty or obligation under the terms of this Agreement.

14. The MUNICIPALITY agrees to promptly notify and/or provide the SHERIFF with any information that may come to its knowledge or possession regarding any act contrary to the terms and conditions of this Agreement, or any other questionable act(s) or omission(s), or any allegation of same, by any SHERIFF'S DEPUTY. The MUNICIPALITY also agrees that it shall promptly deliver to the SHERIFF written notice and copies of any complaint(s), charge(s), or any other accusation(s) or allegation(s) of wrongdoing, whether civil or criminal in nature, which the MUNICIPALITY becomes aware of regarding any SHERIFF'S DEPUTY. The MUNICIPALITY agrees to cooperate with the O.C.S.O. in any investigation conducted by the SHERIFF into the character and/or fitness of any SHERIFF'S DEPUTY.

15. The O.C.S.O. shall be solely and exclusively responsible for providing SHERIFF'S DEPUTIES with all necessary tools, boats, automobiles, radios, communications equipment, firearms, and any and all other equipment that the O.C.S.O., in its sole judgment, deems required or beneficial for the completion of any O.C.S.O.'S duty under the terms of this Agreement. The O.C.S.O. shall also be solely and exclusively responsible for any and all SHERIFF'S DEPUTIES' business expenses, licenses, taxes, uniform or equipment costs, insurance(s), supplies, etc., except that any stationery, notices, forms, MUNICIPALITY ordinance appearance tickets, etc., which are required to bear the name of the MUNICIPALITY, shall be supplied to the O.C.S.O. by the MUNICIPALITY at the MUNICIPALITY'S sole cost and expense. In the event that the MUNICIPALITY wants any special or additional personal property or equipment (i.e., cellular telephones, , personal items or equipment, portable computers, automobiles, motorcycles, etc.) to be provided, at MUNICIPALITY expense or otherwise, to any SHERIFF'S DEPUTY assigned to the MUNICIPALITY, the MUNICIPALITY shall direct such requests to the O.C.S.O. which shall solely decide whether such personal property or special equipment shall be provided. Any and all such additional personal property, portable or individual use equipment or property, and/or any special equipment to be provided

by the MUNICIPALITY shall be provided directly and exclusively to the O.C.S.O., and then ONLY pursuant to a separate written lease agreement between the MUNICIPALITY and the COUNTY. As intended by this Paragraph and elsewhere in this Agreement, no personal property, supplies, or other equipment, nor the use thereof, shall be provided or made available by the MUNICIPALITY directly to any SHERIFF'S DEPUTY, except through a written lease as provided for in this paragraph.

16. Each party shall be responsible for any CLAIMS made against that Party and for the acts of its Employees or Agents.

17. In any CLAIMS that may arise from the performance of this Agreement, each party shall seek its own legal representation and bear the costs associated with such representation, including any attorney fees.

18. Except as otherwise provided in this Agreement, neither Party shall have any right under this Agreement or under any other legal principle to be indemnified by the other Party or any of its agents or employees in connection with any CLAIM.

19. This Agreement does not, and is not intended to, impair, divest, delegate or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation duty, or immunity of the Parties. Nothing in this Agreement shall be construed as a waiver of governmental immunity for either Party.

20. Subject to the following Paragraph, this Agreement shall become effective at 12:01 A.M., May 1, 2025, and shall remain in effect continuously until it expires, without any further act or notice being required by either party, at 11:59 P.M. on September 30, 2027. In addition, any party may terminate this Agreement, prior to its September 30, 2027 expiration, upon written notification to all others at least thirty (30) days prior to the proposed termination date, which date shall be clearly stated in the written notice. Upon the expiration or termination of this Agreement, all further O.C.S.O.'S obligations to provide MARINE PATROL SERVICES to the MUNICIPALITY under this Agreement shall end.

21. This Agreement, and any subsequent amendments, shall not become effective prior to the approval by concurrent resolutions of the COUNTY Board of Commissioners and the MUNICIPALITY'S Governing Body. The approval and terms of this Agreement shall be entered in the official minutes and proceedings of the COUNTY Board of Commissioners and MUNICIPALITY Governing Body and shall also be filed with the office of the Clerk for the COUNTY and the MUNICIPALITY. In addition, this Agreement and any subsequent amendments shall be filed with the Secretary of State for the State of Michigan by the O.C.S.O. and shall not become effective or implemented prior to its filing with the Secretary of State.

22. The parties shall send, by first class mail, or alternatively may deliver in person, any correspondence and written notices required or permitted by this Agreement to each signatory to this Agreement, or any signatory successor in office, to the addresses shown in this Agreement. Except as otherwise provided for herein, all correspondence or written notices shall be considered delivered to a party as of the date that such notice is deposited with sufficient postage with the U.S. Postal Service or delivered to such person's office during normal working hours.

23. This Agreement is neither intended, nor shall it be interpreted, to create, change, modify, supplement, supersede, or otherwise affect or control, in any manner or at any time, the terms or conditions of employment of any SHERIFF'S DEPUTY with the O.C.S.O., any applicable O.C.S.O. employment and/or union contract, and/or any O.C.S.O. rule(s), regulation(s), hours of

work, shift assignment, order(s), policy(ies), procedure(s), directive(s), ethical guideline(s), etc., which shall, solely and exclusively, govern and control the employment relationship between the O.C.S.O. and any SHERIFF'S DEPUTY and/or the conduct and actions of any SHERIFF'S DEPUTY. To illustrate, but not otherwise limit, this Agreement does not and shall not be interpreted to limit, modify, control, or otherwise affect, in any manner:

a. The complete and unilateral discretion of the SHERIFF to either continue or revoke the deputization of any SHERIFF'S DEPUTY, or any other person who, in the SHERIFF'S sole judgment, he does not believe is qualified or otherwise fit to be a SHERIFF'S DEPUTY.

b. The O.C.S.O.'S sole and exclusive right, obligation, responsibility, and discretion to employ, compensate, assign, reassign, transfer, promote, reclassify, discipline, demote, layoff, furlough, discharge any SHERIFF'S DEPUTY and/or pay any and all SHERIFF'S DEPUTY'S wages, salaries, allowances, reimbursements, compensation, fringe benefits, or otherwise decide any and all such terms and conditions of employment and make any and all employment decisions that affect, in any way, the employment of any SHERIFF'S DEPUTY with the O.C.S.O., subject only to its collective bargaining Agreements.

c. The SHERIFF'S sole and exclusive right, obligation, and responsibility to determine, establish, modify, or implement any and all operational policies, procedures, orders, rules, regulations, ethical guidelines, and/or any other judgment, policy or directive which, in any way, governs or controls any activity of any SHERIFF'S DEPUTY, any necessary SHERIFF'S DEPUTY'S training standards or proficiency(ies), any level or amount of required supervision, any and all standards of performance, any sequence or manner of performance, and any level(s) of experience, training, or education required for any SHERIFF'S DEPUTY performing any O.C.S.O. duty or obligation under the terms of this Agreement.

24. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan. The language of all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not construed strictly for or against any party. As used in this Agreement, the singular or plural number, the possessive or nonpossessive, shall be deemed to include the other whenever the context so indicates or requires.

25. Absent an expressly written waiver, the failure of any party to pursue any right granted under this Agreement shall not be deemed a waiver of that right with regard to any existing or subsequent breach or default under this Agreement. No failure or delay by any party in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

26. This Agreement shall be binding upon the COUNTY, the SHERIFF, and the MUNICIPALITY to the extent permitted by law, upon their successors and assigns, and all persons acting by, through, under, or in concert with any of them.

27. This Agreement, consisting of eleven (11) pages, including SCHEDULE A, (incorporated herein), sets forth the entire Agreement between the O.C.S.O. and the MUNICIPALITY with regard to the O.C.S.O.'S provision of MARINE PATROL SERVICES and/or any SHERIFF'S DEPUTY'S services to the MUNICIPALITY, and fully supersedes any and all prior agreements or understandings between them in any way related to the subject matter hereof. It is further

understood and agreed that the terms of this Agreement are contractual and are not mere recitals and that there are no other agreements, understandings, or representations between the O.C.S.O. and the MUNICIPALITY in any way related to the subject matter hereof, except as expressly stated herein. This Agreement shall not be changed or supplemented orally. This Agreement may be amended only by concurrent resolutions of the COUNTY Board of Commissioners and the MUNICIPALITY Governing Body according to the procedures set forth in this Agreement.

IN WITNESS WHEREOF, Rick A. Hamill, Supervisor for the MUNICIPALITY, hereby acknowledges that he or she has been authorized by a resolution of the MUNICIPALITY Governing Body (a certified copy of which is attached) to execute this Agreement on behalf of MUNICIPALITY and hereby accepts and binds the MUNICIPALITY to the terms and conditions of this Agreement on this _____ day of _____, 2025.

WITNESSES:

CHARTER TOWNSHIP OF HIGHLAND,
a Michigan Municipal Corporation

BY: _____
Rick A. Hamill
Supervisor

BY: _____
Tami Flowers
Clerk

IN WITNESS WHEREOF, DAVID T. WOODWARD, Chairperson, Oakland County Board of Commissioners, hereby acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners (a certified copy of which is attached) to execute this Agreement on behalf of the COUNTY OF OAKLAND and hereby accepts and binds the COUNTY OF OAKLAND to the terms and conditions of the Agreement on this _____ day of _____, 2025.

WITNESS:

COUNTY OF OAKLAND, a Michigan
Municipal Corporation

BY: _____
DAVID T. WOODWARD
Chairperson, Oakland County Board
of Commissioners

IN WITNESS WHEREOF, MICHAEL J. BOUCHARD, in his official capacity as the Oakland County Sheriff, a Michigan Constitutional Officer, hereby accepts and binds the COUNTY OF OAKLAND to the terms and conditions of the Agreement on this _____ day of _____, 2025.

WITNESS:

OAKLAND COUNTY SHERIFF, a Michigan
Constitutional Officer

BY: _____
MICHAEL J. BOUCHARD,
Oakland County Sheriff

**SCHEDULE A
MARINE PATROL AGREEMENT
2025-2027**

Ranks: The Sheriff’s Deputies to be assigned to Municipality under the Agreement to which this Schedule is attached will be Marine Deputies with a rank or classification of “PTNE”, Part Time, Non-Eligible (for Benefits.)

Rates: The Hourly Rates upon which Municipality’s payment obligation shall be determined are as follows:

| | 2025 | 2026 | 2027* |
|--|-------------|-------------|--------------|
| Marine Deputy with Boat | \$49.64 | \$54.15 | \$59.08 |
| Marine Deputy with Boat Overtime Rate | \$64.30 | \$70.15 | \$76.54 |
| Marine Deputy without Boat | \$35.88 | \$39.14 | \$42.70 |
| Marine Deputy without Boat Overtime Rate | \$50.54 | \$55.14 | \$60.16 |

* 2027 Rates are subject to change based on the Inflation Rate Multiplier (IRM). Actual Rates to be determined November 2025. IRM is provided by the Michigan State Tax Commission.

Lakes: The designated lakes and waterways upon which Marine Patrol Services as defined in Section 1.d. of the Agreement to which this Schedule is attached are to be provided shall be identified in writing by the municipality. Within this writing, the MUNICIPALITY may include any requested schedule and a “NOT TO EXCEED” amount of billings for lake or waterway.

Invoices: The invoices submitted by the O.C.S.O. to Municipality for Marine Patrol Services shall identify the designated lake or waterway to which they relate.



MEMORANDUM

To: Highland Township Board of Trustees

From: Rick Hamill

Date: 6/2/2025

Re: Request for Road Closure Approval – Highland Farmers Market 2025

I am requesting formal approval from the Highland Township Board of Trustees to close a portion of N. John Street to support the operation of the Highland Farmers Market, which will be held Saturdays from June 14, 2025, through October 4, 2025, from 9:00 a.m. to 3:00 p.m.

Details of the Request:

- Location of Closure: N. John Street from 165 N. John to 209 N. John
- Time: Saturdays, 9:00 a.m. – 3:00 p.m. (June 14 – October 4, 2025)
- An emergency access lane will be maintained on N. John Street to ensure access for police and fire services.
- This request also includes permission to use the Highland Township Office Building during the Farmers Market hours.
- This closure is in accordance with the Board of County Road Commissioners for Oakland County Annual Community Events Permit #64937.

Motion: Motion to approve the closure of N. John Street from 165 N. John to 209 N. John every Saturday from June 14 to October 4, 2025, from 9:00 a.m. to 3:00 p.m. for the Highland Farmers Market, including use of the Township Office Building and provision of an emergency access lane, per Oakland County Road Commission Permit #64937.

Warm inside. Great outdoors.





**Road
Closure**



John St

WALTJOHN SUB

11-22-351-010

R'S PLAT NO 4 (HIGHLAND)

11-22-351-011

11-22-351-006

11-22-353-002

11-22-353-013

11-22-353-003

11-22-353-024

11-22-353-004

11-22-353-016

11-22-353-005

11-22-353-006

11-22-353-029

11-22-353-007

11-22-353-037

11-22-353-027

11-22-353-020

11-22-353-021



**RESOLUTION #25-14 TO AUTHORIZE THE CLOSURE OF ROADS
FOR HIGHLAND FARMERS MARKET**

At a regular public meeting of the Highland Township Board of Trustees, held on Monday, June 2, 2025, at 6:30 p.m., in the Highland Township Auditorium:

Present: Rick Hamill, Tami Flowers, Jennifer Frederick, Grant Charlick, Brian Howe,
Beth Lewis and Joe Salvia

Absent:

The following motion was offered by _____ and seconded by _____:

To approve the request presented by the Highland Township Supervisor, to close N. John Street for the Highland Farmers Market which will run every Saturday from June 14, 2025-October 4, 2025 as follows:

N. John St from 165 N. John to 209 N. Streett 9:00 a.m. – 3:00 p.m.

with the understanding that an emergency access lane will be provided on N. John for police and fire.

This request also includes the use of the Highland Township Office Building

This approval is granted through an agreement with the Board of County Road Commissioners Oakland County Annual Community Events Permit #64937.

Yeas: Hamill, Flowers, Frederick, Charlick, Howe, Lewis and Salvia

Nays: None

Abstain: None

RESOLUTION DECLARED ADOPTED

Rick A. Hamill, Supervisor

Tami Flowers MiPMC, Clerk

I, Tami Flowers, Charter Township of Highland Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution, the original of which is on file in my office, approved by the

Charter Township of Highland Board of Trustees at a Regular Meeting thereof held on June 2, 2025.

Tami Flowers MiPMC, Clerk



MEMORANDUM

To: Highland Township Board of Trustees

From: Rick Hamill

Date: 6/2/2025

Re: Request for Authorization to Post Part-Time Payroll and HR Administrative Assistant

For the Board's approval, I am requesting authorization to post a job opening for a part-time payroll and HR Administrative Assistant. This position will report to the Accountant in cooperation with the Township Clerk, Treasurer, and Supervisor and will be responsible for providing essential support in payroll processing and benefits administration.

Key Responsibilities Include:

- Accurately and timely processing payroll, ensuring compliance with labor laws and tax regulations.
- Maintain accurate and secure employee payroll records, training records, and benefits records.
- Process and monitor payroll deductions for taxes, benefits, and other employee pay.
- Investigate and resolve any payroll discrepancies or employee inquiries.
- Prepare payroll reports for internal and external use.
- Assist with day-to-day HR tasks, including maintaining employee records and managing HR documents. Acting as a point of contact for employee HR-related inquiries.
- Administrative support for onboarding of new employees and status changes of existing employees.

Position Details:

- **Status:** Part-time, hourly
- **Hours:** Up to 29 hours per week
- **Compensation:** \$21.68 per hour
- **Benefits:** Paid Time Off and Holidays according to work schedule

Warm inside. Great outdoors.



Payroll/HR Administrative Assistant

Reports to: Accountant in cooperation with Township Clerk, Treasurer, and Supervisor

Job Summary:

Ensure that Township employees are paid and benefits are administered accurately, records are maintained, and compliance standards are adhered to.

Essential Functions:

- Accurately and timely processing payroll, ensuring compliance with Township policy, labor laws, and tax regulations.
 - Maintain accurate and secure employee payroll records, training records, and benefits records.
 - Process and monitor payroll deductions for taxes, benefits, and other employee pay.
 - Investigate and resolve any payroll discrepancies or employee inquiries.
 - Prepare payroll reports for internal and external use.
 - Assist with day-to-day HR tasks, including maintaining employee records and managing HR documents. Acting as a point of contact for employee HR-related inquiries.
 - Administrative support for onboarding of new employees and status changes of existing employees.
-

Position Requirements:

- One-year certificate from college or technical school; or 1 year of related experience and/or training; or equivalent combination of education and experience
- Strong analytical and problem-solving skills and strong attention to detail
- Proficient in Microsoft Office or similar programs
- Excellent communication, both written and verbal in interactions with other employees and technical support for software providers
- Discretion and confidentiality for handling sensitive employee information.
- Strong math skills and solid understanding of accounting principles.
- Ability to work independently and as part of a team
- Lift and or move 10 lbs. regularly, occasionally lift and/or move 25 lbs.
- Work with moderate noise level



MEMORANDUM

To: Highland Township Board of Trustees

From: Rick Hamill

Date: 6/2/2025

Re: Request for Authorization to Post Part-Time Assistant Zoning Administrator

For the Board's approval, I am requesting authorization to post a job opening for a part-time Assistant Zoning Administrator. This position will report directly to the Township Zoning Administrator and will be responsible for providing essential support in the Zoning Departments operations and staff services.

Key Responsibilities Include:

- Customer service regarding zoning and land use
- Support Zoning Administrator and Planning Director
- Zoning Ordinance Enforcement
- Site Plan Reviews

Position Details:

- **Status:** Part-time, hourly
- **Hours:** Up to 29 hours per week
- **Compensation:** \$24.99 per hour
- **Benefits:** Paid Time Off and Holidays according to work schedule



Warm inside. Great outdoors.



BUDGET AMENDMENT WORKSHEET
2025 PROPOSED BUDGET AMENDMENTS
 BOARD MEETING - June 2, 2025

| FUND & ACCOUNT | ORIGINAL BUDGET 12/31/2025 | AS AMENDED 12/31/2025 | PROPOSED AMENDMENTS | PROPOSED NEW BUDGET |
|--|-------------------------------|--------------------------|------------------------|------------------------|
| <u>GENERAL FUND</u> | | | | |
| Expenditures: | | | | |
| 101-261-937.000 GEN GOV: VEHICLE OP MAINT | \$5,000.00 | \$5,000.00 | + \$15,000.00 = | \$20,000.00 |
| | | | <u>\$15,000.00</u> | |

Purpose of Amendment:

To increase budget for unforeseen vehicle repairs and other general maintenance expenditures.

| | |
|--------------------------------|---------------------------|
| Current Surplus | \$ 262,765.00 |
| Add: Increase in Revenue | \$ - |
| Less: Net Increase in Expenses | \$ (15,000.00) |
| <u>Remaining Surplus</u> | <u>\$ 247,765.00</u> |

BUDGET AMENDMENT WORKSHEET
2025 PROPOSED BUDGET AMENDMENTS
 BOARD MEETING - June 2, 2025

| FUND & ACCOUNT | ORIGINAL BUDGET 12/31/2025 | AS AMENDED 12/31/2025 | PROPOSED AMENDMENTS | PROPOSED NEW BUDGET |
|--|-------------------------------|--------------------------|------------------------|------------------------|
| <u>GENERAL FUND</u> | | | | |
| Expenditures: | | | | |
| 101-261-936.004 GEN GOV: WOTA MAINTENANCE | \$0.00 | \$0.00 | + <u>\$5,000.00</u> = | \$5,000.00 |
| | | | <u>\$5,000.00</u> | |

Purpose of Amendment:

To add new account that will separately track maintenance expenses for WOTA building.

| | |
|---------------------------------------|---------------------------|
| Current Surplus | \$ 267,765.00 |
| Add: Increase in Revenue | \$ - |
| <u>Less: Net Increase in Expenses</u> | <u>\$ (5,000.00)</u> |
| <u>Remaining Surplus</u> | <u>\$ 262,765.00</u> |



Charter Township of Highland - Fire Department

1600 W. Highland Rd.

Highland, MI 48357

(248)887-9050

TO: Highland Township Board

FROM: Nick George, Fire Chief

SUBJECT: Extrication Equipment from The Percy A. Duncan and Ethel J. Duncan Trust

DATE: June 2, 2025

We have received the funds from the Trust of Percy and Ethel Duncan. As discussed in the September meeting we would order a full set of extrication equipment so both primary engines out of each staffed station had a full set of equipment on them. The crew evaluated tools from multiple vendors and decided to purchase Gynesis Extrication tools. Going with this company we can utilize the power source for not only these tools but also our scene lighting, hand tools, and positive pressure fan. These tools are currently the strongest we have found for the new designs of vehicle production, ensuring they can get the job done if the situation needs it. The cost of these tools is attached, totaling \$48,826.00. Removing the \$46,155.60 provided by the Duncans makes it so the cost is only \$2,670.40 from the department.

Please allow the Township Supervisor to sign the invoice and authorize purchasing the tools from MI Rescue Resources, as they are the Michigan sales company for Gynesis tools.

Thank you!



MI Rescue Resources LLC
 4298 Farrel Rd
 Hastings, MI 49058
 +12698381930
 michigangenesis@gmail.com

Invoice

BILL TO

Chief Nick George
 Highland TWP Fire Dept
 1600 W. Highland Rd.
 Highland, MI 48357

| INVOICE # | DATE | TOTAL DUE | DUE DATE | TERMS | ENCLOSED |
|-----------|------------|-------------|------------|--------|----------|
| 25-1866 | 04/29/2025 | \$48,826.00 | 05/29/2025 | Net 30 | |

| DESCRIPTION | QTY | RATE | AMOUNT |
|---|-----|-----------|-----------|
| EFORCE:SC240-SLi S/N: 284 | 1 | 15,885.00 | 15,885.00 |
| EFORCE:S49 SLi S/N: 262 | 1 | 18,486.00 | 18,486.00 |
| EFORCE:21-36 SLi S/N: 180 | 1 | 12,060.00 | 12,060.00 |
| EFORCE Assessories/Parts:Ram Accessory Kit Ram Accessories Kit w/ 12" Extension and V Heads | 1 | 2,095.00 | 2,095.00 |
| Howell Rescue Systems:Mini Crash Kit Mini Crash Kit | 1 | 0.00 | 0.00 |
| EFORCE Assessories/Parts:18V 8Ah Milwaukee Battery 18V 6Ah Milwaukee Battery | 6 | 0.00 | 0.00 |
| EFORCE Assessories/Parts:Dual 18V Charger Milwaukee 18 V Dual Bay Charger | 1 | 0.00 | 0.00 |
| Shipping Shipping on Rescue Tools | 1 | 300.00 | 300.00 |

BALANCE DUE

\$48,826.00



Charter Township of Highland - Fire Department

1600 W. Highland Rd.

Highland, MI 48357

(248)887-9050

TO: Highland Township Board

FROM: Nick George, Fire Chief

SUBJECT: Purchase of Stryker Equipment

DATE: June 2, 2025

I would like to submit for approval an amendment to the 2025 budget. The budget has amended lines due to a death in the fire service, increased overtime due to injuries, and purchasing of equipment this year that were talked about and approved in 2024. I would be honored to go threw the lines with you to answer all questions.

Thank you for your time and please let me know anything you would like explained further.

BUDGET AMENDMENT WORKSHEET
2025 PROPOSED BUDGET AMENDMENTS
 BOARD MEETING - June 2, 2025

| FUND & ACCOUNT | ORIGINAL BUDGET 12/31/2025 | AS AMENDED 12/31/2025 | PROPOSED AMENDMENTS | PROPOSED NEW BUDGET |
|-------------------------|--------------------------------|--------------------------|------------------------|----------------------------|
| <u>FIRE FUND</u> | | | | |
| Revenues: | | | | |
| 206-000-638.000 | EMS TRANSPORT | \$400,000.00 | \$400,000.00 + | \$50,000.00 = \$450,000.00 |
| 206-000-665.000 | INTEREST ON INVESTMENTS | \$30,000.00 | \$30,000.00 + | \$30,000.00 = \$60,000.00 |
| | | | <u>\$80,000.00</u> | |
| Expenditures: | | | | |
| 206-336-706.008 | FIRE: FIREFIGHTERS PAYROLL | \$356,100.00 | \$356,100.00 - | \$31,100.00 = \$325,000.00 |
| 206-336-707.007 | FIRE: F-T OVERTIME | \$60,000.00 | \$60,000.00 + | \$30,000.00 = \$90,000.00 |
| 206-336-710.000 | FIRE: EMPLOYER PAYROLL TAX | \$98,331.00 | \$98,331.00 + | \$835.37 = \$99,166.37 |
| 206-336-711.000 | FIRE: DEFINED CONTRIBUTION POC | \$18,453.00 | \$18,453.00 - | \$2,203.00 = \$16,250.00 |
| 206-336-712.001 | FIRE:HEALTH/DENTAL/LIFE/DISINS | \$144,000.00 | \$144,000.00 + | \$6,292.83 = \$150,292.83 |
| 206-336-715.000 | FIRE:CASH IN LIEU BENEF BUYOUT | \$25,000.00 | \$25,000.00 + | \$3,884.21 = \$28,884.21 |
| 206-336-732.000 | FIRE: UNIFORMS | \$15,450.00 | \$15,450.00 + | \$9,550.00 = \$25,000.00 |
| 206-336-809.000 | FIRE: SOFTWARE MAINTENANCE | \$20,000.00 | \$20,000.00 + | \$10,000.00 = \$30,000.00 |
| 206-336-930.000 | FIRE: VEHICLE REPAIR | \$55,000.00 | \$55,000.00 + | \$5,000.00 = \$60,000.00 |
| 206-336-936.000 | FIRE: BLDG MAINT/REPAIR | \$30,000.00 | \$30,000.00 + | \$5,000.00 = \$35,000.00 |
| 206-336-937.000 | FIRE: EQUIP MAINT | \$21,000.00 | \$21,000.00 + | \$4,000.00 = \$25,000.00 |
| | | | <u>\$41,259.41</u> | |

Purpose of Amendment:

To reflect increases in Fire revenue and expected changes in expenses. No additional funding is required as Fire fund has a surplus.

| | |
|------------------------------------|--------------------|
| Current Surplus (Deficit) | (\$3,113.00) |
| Add: Increase in Revenue | \$80,000.00 |
| Less: Net Increase in Expenses | (\$41,259.41) |
| <u>Remaining Surplus (Deficit)</u> | <u>\$35,627.59</u> |

BUDGET AMENDMENT WORKSHEET
2025 PROPOSED BUDGET AMENDMENTS
 BOARD MEETING - June 2, 2025

| FUND & ACCOUNT | ORIGINAL BUDGET 12/31/2025 | AS AMENDED 12/31/2025 | PROPOSED AMENDMENTS | PROPOSED NEW BUDGET |
|--|-------------------------------|--------------------------|------------------------|------------------------|
| <u>FIRE CAPITAL FUND</u> | | | | |
| Revenues: | | | | |
| 402-000-665.000 INTEREST EARNINGS | \$15,000.00 | \$15,000.00 | + \$5,000.00 = | \$20,000.00 |
| 402-000-674.000 PRIVATE DONATIONS | \$0.00 | \$0.00 | + \$46,155.60 = | \$46,155.60 |
| 402-000-692.000 APPROPRIATION FUND BAL. | \$0.00 | \$0.00 | + \$19,523.36 = | \$19,523.36 |
| | | | <u>\$70,678.96</u> | |
| Expenditures: | | | | |
| 402-336-971.000 VEHICLES | \$402,335.00 | \$402,335.00 | - \$93,698.90 = | \$308,636.10 |
| 402-336-971.002 CAPITAL EQUIPMENT | \$89,115.00 | \$89,115.00 | + \$163,351.86 = | \$252,466.86 |
| 402-336-993.002 FIRE CAP: BONDING AGENT FEES | \$0.00 | \$0.00 | + \$500.00 = | \$500.00 |
| | | | <u>\$70,152.96</u> | |

Purpose of Amendment:

To reflect increases in Fire Capital revenue and expected changes in expenses. No additional funding is required as Fire Capital fund has a surplus.

| | |
|------------------------------------|---------------|
| Current Surplus (Deficit) | (\$526.00) |
| Add: Increase in Revenue | \$70,678.96 |
| Less: Net Increase in Expenses | (\$70,152.96) |
| <u>Remaining Surplus (Deficit)</u> | <u>\$0.00</u> |

10. Adjourn

Time: _____