

CHARTER TOWNSHIP OF HIGHLAND  
REGULAR BOARD OF TRUSTEES MEETING  
May 5, 2025 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor  
Tami Flowers, Clerk  
Jennifer Frederick, Treasurer  
Grant Charlick, Trustee  
Brian Howe, Trustee - Absent  
Beth Lewis, Trustee  
Joseph Salvia, Trustee

Also Present: Fire Chief Nick George  
Lieutenant Matt Snyder  
Lisa Hamameh, Township Attorney  
Beth Corwin, Planning Director

Visitors: 4

**Approval of Agenda:**

Mrs. Lewis moved to approve the agenda as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

**Consent Agenda Approval:**

a) Approve:

- 1) April 7, 2025 Board of Trustees Meeting Minutes
- 2) List of Bills dated April 24, 2025 plus additions
- 3) Resolution 25-10 Placement of Signage on M-59 Median Highland Farmers Market
- 4) Resolution 25-11 Placement of Signage on M-59 Median Monarch Community
- 5) Resolution 25-12 Placement of Signage on M-59 Red White and Blues Signage
- 6) Resolution 25-13 Charter Township of Highland Water Supply Rates
- 7) Fixed Asset Capitalization Policy
- 8) Reappointment of Planning Commissioners Roscoe Smith, Guy York and Russ Tierney
- 9) Budget Amendment for Metro Authority Revenue/Expenses

b) Receive and File:

- 1) Activity Center Council Meeting Minutes – March 2025
- 2) Activity Center Council Treasurers Report – March 2025
- 3) Activity Center Director's Activity Report – February 2025
- 4) Building Department Report – March 2025
- 5) Financial Report - February 2025
- 6) Library Board Minutes – March 2025
- 7) Library Director's Report – March 2025
- 8) Planning Commission Minutes – March 20, 2025
- 9) Treasurer's Report – January, February, and March 2025
- 10) ZBA Minutes - March 19, 2025 and April 2, 2025

**Announcements:**

- a) Founders Day Parade and Activities – Saturday, May 17, 2025
- b) Township Offices will be closed Monday, May 26, 2025, in observance of Memorial Day
- c) Memorial Day Ceremonies – May 26, 2025

**Public Comment:**

Chief George thanked the local businesses for raising \$1,400 for Goodfellows with the shamrock fundraising campaign. Also, in the last month there was an increase of 24 green address signs which really helps First Responders find the correct home when responding to emergency calls. Ms. Anne R. Goulet spoke regarding the Review of Proposed Language for Zoning and Ordinance Z-034 and Z-035.

**New Business:**

- a) Introduce Text Amendment Z-034 regarding Class C Farm Market with Events

Mr. Hamill moved to Introduce Text Amendment Z-034 regarding Class C Farm Market with Events. Mr. Charlick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

- b) Introduce Text Amendment Z-035 regarding Mobile Food Trucks

Mr. Hamill moved to Introduce Text Amendment Z-035 regarding Mobile Food Trucks. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Howe – yes, Lewis - yes, and Salvia – yes.

- c) Letter of Agreement Between Charter Township of Highland and Highland Township Professional Firefighters Union, International Association of Fire Fighters, Local 5267

Mr. Charlick moved that we accept the Letter of Agreement between the Charter Township of Highland and Highland Township Professional Fire Fighters Union, International Association of Fire Fighters, Local 5267 as presented and approve the Supervisor to sign the Agreement. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Lewis - yes, and Salvia – yes.

**Adjourn:**

The Supervisor adjourned the meeting at 7:15 p.m.

  
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Tami Flowers, MiPMC  
Highland Township Clerk

  
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Rick A. Hamill  
Highland Township Supervisor