

CHARTER TOWNSHIP OF HIGHLAND
REGULAR BOARD OF TRUSTEES MEETING
February 5, 2024 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor
Tami Flowers, Clerk
Jennifer Frederick, Treasurer
Judy Cooper, Trustee
Brian Howe, Trustee
Beth Lewis, Trustee
Joseph Salvia, Trustee

Also Present: Fire Chief Nick George
Lieutenant Matt Snyder
Lisa Hamameh, Township Attorney

Visitors: 18

Approval of Agenda:

Mr. Hamill added under Presentation Item 8b) EV Charging Stations. Mrs. Cooper moved to approve the agenda as amended. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Consent Agenda Approval:

- a) January 8, 2024 Board of Trustees Meeting Minutes
- b) January 8, 2024 Board of Trustees Closed Session Meeting Minutes
- c) January 24 2024 Joint Board Meeting Minutes
- d) List of Bills dated January 25 and February 8, 2024 plus additions
- e) 2024 Increased Pay Rates
- f) Reappoint Grant Charlick and Kevin Curtis to the Planning Commission
- g) Appoint Michael Zeolla to the Highland Downtown Development Authority and as an alternate to the Zoning Board of Appeals
- h) Resolution 24-01 to Approve Goose Roundup or Nest Destruction Activities
- i) Resolution 24-02 to Approve Mute Swan Nest/Egg Destruction Activities
- j) Resolution 24-03 Charitable Gaming License for Angel Paws Pet Rescue
- k) Cost Participation Agreement 2024 Gravel Road Program Charter Township of Highland Board Project No. 57742
- l) Budget Amendment – Correction DDA 2024 Salary

Receive and File:

Activity Center Council Meeting Minutes – December 2023
Activity Center Council Treasurer’s Report – November 2023
Activity Center Director’s Report - December
Building Department Report – December 2023 and Year End
Treasurer’s Report – November and December 2023
Library Board Meeting Minutes – November 2023

Mrs. Cooper moved to approve the Consent Agenda as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Announcements and Information Inquiry:

- a) Township Offices will be closed Monday, February 19th, in observance of President’s Day
- b) Presidential Primary Election is February 27, 2024
- c) Oakland County Treasurer’s Office is in the final stretch of their Foreclosure Prevention efforts. The tax foreclosure deadline for the 2021 or prior year taxes is on April 1 2024. If these taxes aren’t paid off by April 1st or any interested party hasn’t entered into a repayment schedule with the Treasurer’s office by then, the property will be foreclosed.

Clerk Flowers announced early voting will be open from February 17th thru the 25th in the township auditorium. The hours are 8:30 a.m. to 4:30 p.m. every day except for Thursday which is noon to 8:00 p.m. Early voting will serve all of Highland Township and White Lake Township voters.

Public Comment:

No public comment.

Presentation:

- a) Swearing in of Firefighter Firefighter/Paramedic Ryan Kidd

Firefighter Kidd was sworn in.

- b) EV Charging Stations

The HOT Team presented an electric car charger proposal. It is their hope to install EV Charging Stations at the Highland Township Library and the Highland Township Offices.

Pending Business:

- a) Adopt Board Ordinance 472 Private Road Ordinance Amendment

Ms. Frederick moved to Adopt Board Ordinance 472 Private Road Ordinance Amendment as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

- b) Michigan Association of Fire Fighters Contract

Mr. Salvia moved to approve the Michigan Association of Fire Fighters Contract as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

New Business:

a) Request for Highland Activity Center Part Time Floater

Mrs. Cooper moved to approve the posting for a part time floater for the Highland Activity Center not to exceed 29 hours per week with a starting salary of \$17.60 per hour. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

b) Request for Part Time Ordinance Officer Assistant

Mr. Hamill moved to approve the posting for a part time Ordinance Officer Assistant to assist the Fire Marshal/Ordinance Enforcement Officer with administrative and clerical support by receiving and processing applications, ordinance inquiries and rental inspections as well as working with other Township staff to achieve established programs, processes, and goals. The starting salary will be \$21.05 per hour. Applicant will be considered a part-time employee, accruing PTO, not to exceed 29 hours per week. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

c) Budget Amendment – Part Time Ordinance Officer Assistant

Mr. Hamill moved to approve the Budget Amendment – Part Time Ordinance Officer Assistant as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

d) Sale of Parcel 11-22-352-005

Mr. Hamill moved to offer parcel 11-22-352-005 located on the corner of N. Milford Road and M-59 to IWH Companies in exchange for the moving or rebuilding of the existing train station to a place of our choosing. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – no, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Adjourn:

Supervisor Hamill adjourned the meeting at 7:40 p.m.



Tami Flowers, MiPMC
Highland Township Clerk



Rick A. Hamill
Highland Township Supervisor