

CHARTER TOWNSHIP OF HIGHLAND  
REGULAR BOARD OF TRUSTEES MEETING  
March 2, 2026 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor  
Tami Flowers, Clerk  
Jennifer Frederick, Treasurer  
Grant Charlick, Trustee  
Brian Howe, Trustee  
Beth Lewis, Trustee  
Joseph Salvia, Trustee

Also Present: Fire Chief Nick George  
Lieutenant Matt Snyder  
Kristen Kolb, Township Attorney

Visitors: 18

**Approval of Agenda:**

Ms. Frederick moved to approve the agenda as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia - yes

**Consent Agenda Approval:**

February 2, 2026 Board of Trustees Meeting Minutes  
February 11, 2026 Joint Meeting Minutes  
Budget Amendment for General Fund – Assessing Printing/Postage and Snow Removal  
List of Bills dated February 5 and February 26, 2026 plus Additions

**Receive and File:**

- a) Library Report – January 2026
- b) Treasurer’s Report – January 2026
- c) OCSO Stat Report – January 2026
- d) Ordinance Report – January 2026
- e) Planning Commission Minutes – January 15, 2026
- f) Zoning Board of Appeals Minutes – January 21, 2026
- g) Building Department Report – January 2026
- h) Highland Activity Center Reports and Minutes – January 2026

Mrs. Lewis moved to approve the consent agenda as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis – yes, Salvia - yes

**Announcements:**

- a) HWLBA's Fundraiser Laugh at the Lift 2026 is on Saturday, March 14<sup>th</sup> at 5pm at The Lift
- b) Highland DDA is hosting their Biennial Volunteer Open House on Wednesday, March 18<sup>th</sup> at Steeple Hall (205 W. Livingston Road) from 6pm to 8pm
- c) The Huron Valley Egg Hunt at Duck Lake Pines Park is on Saturday, March 28 beginning at 10am
- d) The tax foreclosure deadline for 2023 and/or prior year taxes is on March 31, 2026. Any taxes not paid off by March 31st, or action has not been made to enter into a repayment schedule with the Oakland County Treasurer's office by this date, the property will be foreclosed
- e) The Township Offices will be closed Friday, April 3, 2026 in observance of Good Friday
- f) Spring clean-up will take place at both Highland and West Highland Cemetery from April 1st through April 15th – any items that are intended to be kept or reused must be removed by March 31st
- g) Talk of the Town meeting will be on Tuesday, April 21st at 6PM – topic is 2026 Election preparations and changes

**Public Comment:**

None

**Public Hearing:**

- a) Special Assessment District for Woodland Ridge Subdivision for Improvement of Roads

Public Hearing Opened: 6:34 p.m.

One comment was made against, and four comments were made in favor of the Special Assessment District for Woodland Ridge Subdivision for Improvement of Roads. There was one question directed at the Woodland Ridge Subdivision Homeowners Association.

Public Hearing Closed: 6:46 p.m.

**New Business:**

- a) Consider Resolution 26-08 to Proceed with the Woodland Ridge Subdivision Special Assessment District for the Improvement of Subdivision Roads

Mr. Hamill moved to approve Resolution 26-08 to proceed with the Woodland Ridge Subdivision Special Assessment District for the improvements of subdivision roads as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

- b) Consider the Land/Ground Lease Agreement with Giegler Farms LLC for the Agricultural Use of Township-Owned Property

Mr. Hamill made a motion to approve the Supervisor to sign and execute the Land/Ground Lease Agreement between Charter Township of Highland and Giegler Farms LLC for agricultural use of Township-owned property; parcels 11-30-200-019, 11-30-200-018 and 11-30-200-011. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

c) Consider Approval of Contract with Smart Lighting LLC for Installation of a Fire Alarm System at the Highland Activity Center

Mr. Hamill made a motion to authorize the Township Supervisor to sign and execute the estimate and contract for Smart Lighting LLC in the amount of \$9,396.00 for installation of a fire alarm system at the Highland Activity Center, with funding from line Capital Improvements 401-264-971.021209-N. John Street Improvements, which currently has a balance of \$20,000.00. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

d) Consider Resolution 26-05 to Determine Intent to Form Flynn Drive Special Assessment District for the Improvement and Maintenance of Flynn Drive and Related Services

Ms. Frederick moved to approve Resolution 26-05 to determine intent to form Flynn Drive Special Assessment District for improvements and maintenance of Flynn Drive and related services as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

e) Consider Approval of Agreement with ERG Environmental Services

Mr. Hamill moved to authorize the Township Supervisor to sign the ERG Environmental Services – proposal as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

f) Consider Resolution 26-09 to Approve the P25 Simulcast Agreement with Oakland County

Ms. Frederick moved to approve Resolution 26-09 to approve the P25 Simulcast Agreement with Oakland County as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

g) Consider Authorization to Apply for Grant to Replace Department’s Self-Contained Breathing Apparatus (SCBA) Units

Ms. Frederick moved to approve authorization to apply for a grant to Replace Department’s Self-Contained Breathing Apparatus (SCBA) Units as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

h) Consider Authorization to Apply for a Grant for Staffing for Adequate Fire and Emergency Response (SAFER)

Ms. Frederick moved to approve authorization to apply for a grant for Staffing for Adequate Fire and Emergency Response (SAFER). Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

i) Consider Authorization to Apply for a Grant for Community Project Funding

Ms. Frederick moved to approve authorization to apply for a grant for Community Project Funding along with the additional two Congressionally Directed Spending grants as presented. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

j) Consider Authorization to Purchase New Digital Sign

Mr. Hamill made a motion to allow the Supervisor to purchase a new digital sign to be placed at 155 W. Highland Road from Stewart Signs in the amount of \$23,724.32, to be charged to budget line 401-261-971-005 (Township Lighting and Signage), contingent upon attorney review and approval of the agreement and easement with Sheetz. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

k) Consider Adoption to Rezone a Portion of Parcel #11-01-351-002 (3 acres) with Offer of Conditions of Highland Hills Golf Course from ARR, Agricultural Rural Residential to RM, Multiple Family Residential

Mr. Hamill moved to adopt Ordinance Z-038 with offer of conditions for approximately 3 acres, a portion of parcel #11-01-351-002, also known as 2075 Oakland Drive, being a part of the Highland Golf Course from its existing ARR, Agricultural Rural Residential Zoning District to RM, Multiple Family Zoning District for the development of 8 unit attached and detached residential condominium project consistent with the concept plan by Meier Architects, dated December 12, 2025. Mr. Salvia supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

**Closed Session:**

a) Consider Recessing into Closed Session to Consider the Purchase or Lease of Real Property, in Accordance with MCL 15.268(1)(d)

Mr. Hamill moved to allow his assistant, Mrs. Cassie Blasyk into closed session to consider the purchase or lease of real property. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

Mr. Hamill made a motion to Recess into closed session to consider the purchase or lease of real property, in accordance with MCL 15.268(1)(d). Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

Opened Closed Session: 8:08 p.m.

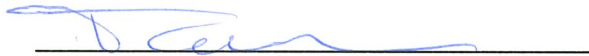
Mr. Hamill moved to end the closed session to consider the purchase or lease of real property. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – yes, Howe – yes, Lewis - yes, Salvia – yes

Ended Closed Session: 8:42 p.m.

Mr. Hamill made a motion to consider authorization to sign letter of intent to purchase real property as presented. Ms. Frederick supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Charlick – no, Howe – yes, Lewis - yes, Salvia – yes

**Adjourn:**

The Supervisor adjourned the meeting at 8:42 p.m.



Tami Flowers, MiPMC  
Highland Township Clerk



Rick A. Hamill  
Highland Township Supervisor